

ITEM: MAY 03 09/09

DEPARTMENT OF PLANNING AND DEVELOPMENT: THE ANNUAL MUNICIPAL INSTITUTIONAL / CORPORATE PERFORMANCE REPORT FOR THE 2008/09 FINANCIAL YEAR

(5/10) (JN) (MAYORAL COMMITTEE: 15 SEPTEMBER 2009)

The Director: Planning and Development reports as follows:

“In compliance with Chapter 6, Section 41(e) of the Municipal Systems Act (Act No. 32 of 2000) each municipality is required to establish a process of regular reporting to its Council and other approved structures. In order to align institutional performance reporting with the schedule for performance reviews in terms of the Performance Regulations of August 2006, Council adopted a quarterly reporting system which has also been captured in the approved Performance Management Policy of the municipality.

The Institutional / Corporate Performance Report is a high level performance report that provides an overall assessment of the municipality’s performance for a particular period. Furthermore, the performance of the municipality is measured on set performance targets which were reviewed and re-set with regard to development priorities and objectives as captured in the Service Delivery and Budget Implementation Plan (SDBIP) for the specific financial year.

The key performance indicators (KPI’s) as being reflected in the SDBIP are directly linked to the development priorities and objectives as set out in the reviewed Integrated Development Plan (IDP) of the Municipality. In compliance with the Act and the Performance Management Regulations there must be a seamless link between the IDP, the SDBIP and the budget of the particular financial year. In measuring and reporting on the performance of the municipality, the details in the operational plans of units, sections and departments must therefore be directly linked to the development priorities and objectives set for the municipality.

The quarterly, mid-year and annual performance reports are hence high level assessments of the cumulative performance of the municipality as a whole, culminating from the internal assessments in every unit, section and department of the municipality.

The attached (**Page B13 – B14**) Annual Institutional Municipal Performance Report therefore provides an overall high level assessment of the actual performance of the municipality in respect of the 2008/09 financial year (01 July 2008 to 30 June 2009).”

The Municipal Manager, in consultation with the Planning and Development, recommends as follows:

RECOMMENDATION

- 1. Council considers the Annual Institutional Performance Report for the period 01 July 2008 to 30 June 2009.**

Issues discussed include:

- §1.3 *All work was done – savings on budgeted amount*
- §1.5 *Outcome of assessment with regard to accreditation of housing function awaited*

RECOMMENDED TO COUNCIL

- 1. Council notes the Annual Institutional Performance Report for the period 01 July 2008 to 30 June 2009.**

RESOLVED

- 1. Council noted the Annual Institutional Performance Report for the period 01 July 2008 to 30 June 2009.**

NOTED AT COUNCIL MEETING: 23 SEPTEMBER 2009

FRANCES BAARD DISTRICT MUNICIPALITY
MUNICIPAL INSTITUTIONAL PERFORMANCE REPORT: 2008/09

Reporting Period: ANNUAL PERFORMANCE REPORT - (01 JULY 2008 TO 30 JUNE 2009)

No.	Key Performance Area (KPA)	Key Performance Indicator (KPI)	Baseline	Measure %	Annual Target		Actual Performance		% Variance		Reason(s) for Deviation	Improvement Plan(s)
					Quality	Quantity	Quality	Quantity	Quality	Quantity		
1 INFRASTRUCTURE DEVELOPMENT AND BASIC SERVICE DELIVERY.												
1.1		Eradicate the backlogs in basic service delivery according to National targets.	Needs analysis/ Local Municipalities.	%	100.0%	96.3%	100.0%	92.8%	0.0%	-3.5%	Funding to Magareng Local Municipality was allocated late and resulted in the late commencement of the project. The establishment of a cemetery in the DMA could not be started as the purchasing of the landsite for the planned cemetery has not been finalised yet. Late implementation of projects by some local municipalities resulted in the District Municipality not reaching the set targets in this respect.	The allocated funding for projects which have already commenced has been rolled over in order to complete the projects early in the next financial year.
1.2		Provide basic services to communities in the DMA.	Koopmansfontein community.	%	100.0%	98.0%	100.0%	98.0%	0.0%	0.0%	n/a	n/a
1.3		Provide maintenance of infrastructure in the district.	Requested support.	%	100.0%	97.7%	100.0%	86.7%	0.0%	-11.0%	The full amount was allocated, although the Local Municipalities did not absorb the full allocation due to the late receipt of claims which left not enough time to re-allocate the unused funds.	Precautions will be taken to ensure timely implementation of projects and submission of claims and payments in the new financial year.
1.4		Implementation of the Roads Function.	Roads SLA.	%	100.0%	98.0%	100.0%	98.0%	0.0%	0.0%	n/a	n/a
1.5		Provide an accredited housing function.	Service Level Agreement/ Housing.	%	100.0%	70.0%	100.0%	93.0%	0.0%	+23.0%	All processes scheduled for the current financial year have been completed before the scheduled target dates. The municipality is awaiting further notice and guidance from the Department.	n/a
2 MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION.												
2.1		Maintain an operational performance management system in the municipality.	PMS Policy/Existing System.	%	97.7%	95.0%	97.7%	93.3%	0.0%	-1.7%	n/a	n/a
2.2		Ensure strategic and operational IDP processes which will result in credible adopted Integrated Development plans.	Assessments (6)	%	96.7%	98.3%	96.7%	98.3%	0.0%	0.0%	n/a	n/a
2.3		Ensure the management of Spatial Planning in the district.	Existing SDFs/National Std.	%	96.3%	62.5%	96.3%	62.5%	0.0%	0.0%	n/a	n/a
2.4		Ensure a healthy and safe environment in the district.	Approved Policies and Legislation.	%	95.0%	95.0%	95.0%	95.0%	0.0%	0.0%	n/a	n/a
2.5		Ensure the upholding of Disaster Management in the district.	Applicable Legislation & DM Plan.	%	95.0%	90.0%	95.0%	90.0%	0.0%	0.0%	n/a	n/a
2.6		Ensure sustainable human resource management in the municipality.	Approved Policies and Organogram.	%	97.1%	92.9%	97.1%	88.6%	0.0%	-4.3%	n/a	n/a
2.7		Ensure sustainable community development in the municipality.	Implementation of Approved Budget.	%	95.0%	95.0%	95.0%	95.0%	0.0%	0.0%	n/a	n/a
3 LOCAL ECONOMIC DEVELOPMENT. (LED)												
3.1		Ensure LED capacity building in the district.	Approved Programmes.	%	97.5%	95.0%	97.5%	95.0%	0.0%	0.0%	n/a	n/a
3.2		Ensure LED sector development and maintenance.	Adopted DGDS/LED Strategy.	%	90.0%	20.0%	90.0%	20.0%	0.0%	0.0%	n/a	n/a
3.3		Ensure the implementation of identified tourism projects.	LED Strategy/Tourism Plan.	%	95.0%	40.0%	95.0%	40.0%	0.0%	0.0%	n/a	n/a
4 MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT.												
4.1		Ensure sound financial management in the municipality.	MFMA Requirements.	%	98.0%	97.0%	96.0%	95.4%	-0.2%	-1.6%	n/a	n/a
4.2		Ensure implementation of a new financial system.	Spending of Budget.	%	100.0%	100.0%	100.0%	99.5%	0.0%	0.5%	n/a	n/a
4.3		Ensure compliance with policies and by-laws applicable to the municipality.	Compliance with Legislation.	%	98.0%	98.0%	98.0%	98.0%	0.0%	0.0%	n/a	n/a
4.4		Ensure support and capacity building within Category B municipalities.	Needs analysis/ Local Municipalities.	%	90.0%	80.0%	90.0%	80.0%	0.0%	0.0%	n/a	n/a
5 GOOD GOVERNANCE AND PUBLIC PARTICIPATION.												
5.1		Ensure effective public participation in the district.	Adopted Comm. Strategy.	%	100.0%	97.5%	100.0%	97.5%	0.0%	0.0%	n/a	n/a
5.2		Ensure effective customer care in the municipality.	Adopted Comm. Strategy.	%	95.0%	85.0%	95.0%	85.0%	0.0%	0.0%	n/a	n/a
5.3		Promote branding in the municipality.	Adopted Branding Action Plan.	%	100.0%	50.0%	100.0%	50.0%	0.0%	0.0%	n/a	n/a
5.4		Ensure compliance with the National Anti-Corruption Strategy.	Adopted Policy/National Strat.	%	100.0%	80.0%						
5.5		Ensure effective and sustainable auditing in the municipalities of the district.	Audit Legislation.	%	100.0%	100.0%	100.0%	100.0%	0.0%	0.0%	n/a	n/a
: INDICATOR NOT MEASURED/ NO TARGET FOR MEASUREMENT PERIOD							Variance = 0% (Target Reached)					
							Positive Variance = +%					
							Negative Variance = -%					