

# FRANCES BAARD DISTRICT MUNICIPALITY



## **MID-YEAR REPORT**

**31 DECEMBER 2013**

## TABLE OF CONTENTS

	Page
1. Introduction .....	2
2. Mayor's Report .....	2-3
3. Council Resolutions .....	4
4. Executive Summary .....	4-12
5. In-Year Budget Statement Tables (Annexure A) .....	13-19
6. Supporting Documents .....	20-40
7. Municipal Manager's Quality Certification .....	41

## **1. INTRODUCTION**

### **1.1 PURPOSE**

The purpose of this report is to comply with section 72 of the MFMA and the requirements as promulgated in Government Gazette No 32141 of 17 April 2009 (Municipal budgeting and reporting requirements).

### **1.2 STRATEGIC OBJECTIVE**

“To comply with MFMA priorities as well as MFMA implementation plan”

### **1.3 BACKGROUND**

Section 72 of the MFMA and Section 28 of Government Notice 32141 dated 17 April 2009, regarding the “Local Government: Municipal Finance Management Act 2003 Municipal Budget and Reporting Regulations” necessitates that specific financial particulars be reported on and in the format prescribed, hence this report to meet legislative compliance.

“Section 72 of the MFMA states that, the accounting officer of a municipality must by 25 January of each year –

- (a) assess the performance of the municipality during the first half of the financial year taking into account –
  - (i) the monthly budget statements for the first half of the financial year.
  - (ii) the municipality’s service delivery performance during the first half of the financial year and the service delivery targets and performance indicators set in the service delivery and budget implementation plan.
  - (iii) the past year’s annual report , and progress on resolving problems identified in the annual report.

“Section 28 of the Government Notice 32141, the monthly budget statement of a municipality must be in the format specified in Schedule C and include all required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act”.

## **2. MAYOR’S REPORT**

Frances Baard District Municipality compiles the section 72 Mid-year budget and performance assessment report in the prescribed format as per the Municipal Budget and Reporting Regulations. The format consists of seven financial statements and thirteen tables consisting of supporting documentation.

### **Budget Process:**

The budget process plan in respect of the 2013/14 financial year was submitted to the Executive Mayor for approval on 24 July 2013 and has also been provided to National Treasury.

A strategic planning session was held on 04 and 05 December 2013 and the budget preparation guidelines were sent to the various managers providing detailed information for the preparation of the 2014/15 budget and the medium term revenue and expenditure budget for the two outer years (2015/16 and 2016/17) in terms of guidelines received from National Treasury and requirements as per Municipal Finance Management Act No.56 of 2003 (MFMA).

### **Monthly Reporting:**

Monthly financial reporting as per DoRA and MFMA requirements to Council, National & Provincial Departments and other stakeholders have been adequately adhered to for the month under review.

### **Financial Statements for the Year-ended 30 June 2013:**

The Annual Financial Statements for the year ended 30 June 2013 was submitted to the Audit Committee on 28 August 2013 for their input and to the Office of the Auditor General on 30 August 2013 for auditing.

The District Municipality received an **Unqualified Audit Opinion** for the 2012/13 Financial Year with one matter of emphasis which is: **Findings on the Annual Performance Report**

#### ➤ **Programme 1 - Basic Service Delivery**

Significantly, important targets with respect to the basic service delivery programme were materially misstated and not reliable when compared to the source information. Adequate documentation supporting the reported performance information could not be provided for audit purposes.

#### ➤ **Programme 3 - Municipal Institutional Development and Transformation**

Significantly, important targets with respect to the municipal financial viability management programme were materially misstated and not reliable when compared to the source information. Adequate documentation supporting the reported performance information could not be provided for audit purposes.

### **MFMA Implementation Oversight:**

Council's progress on the implementation of the MFMA proceeds according to set targets and due dates determined for a medium capacity municipality.

A comprehensive oversight report on the progress of implementation and compliance per MFMA requirements is attached as Annexure "B" and "C" to this report.

### **Support to Local Municipalities:**

Phokwane Municipality was assisted with printing of their debtor accounts for the month of November 2013.

### **3. COUNCIL RESOLUTIONS**

This is the resolution that will be presented to Council when the In-Year Report is tabled.

***Recommendation:***

(a) That Council notes the Mid-year budget and performance assessment report and supporting documentation for the period ended 31 December 2013.

### **4. EXECUTIVE SUMMARY**

#### **4.1 Statement of Financial Performance**

##### **Consolidated performance against annual budget (Projected Operating Results)**

###### **Revenue by source**

Year-to-date accrued revenue is R67, 375 million as compared to the year-to-date budget projections of R64, 046 million for December 2013. The source of revenue that is below budget is rental of facilities and equipment.

###### **Operating expenditure by type**

To date, R41, 457 million has been spent compared to the operational approved budget of R121, 160 million. This does not include non-cash items such as depreciation & impairment. The main areas where expenditure is less than the budget is employee related costs, depreciation, amortization, actuarial losses, repairs & maintenance, finance charges (employee benefits), DBSA loan repayment, contracted services, grants and subsidies paid as well as general expenses. Expenditure will gain momentum as the financial year progresses.

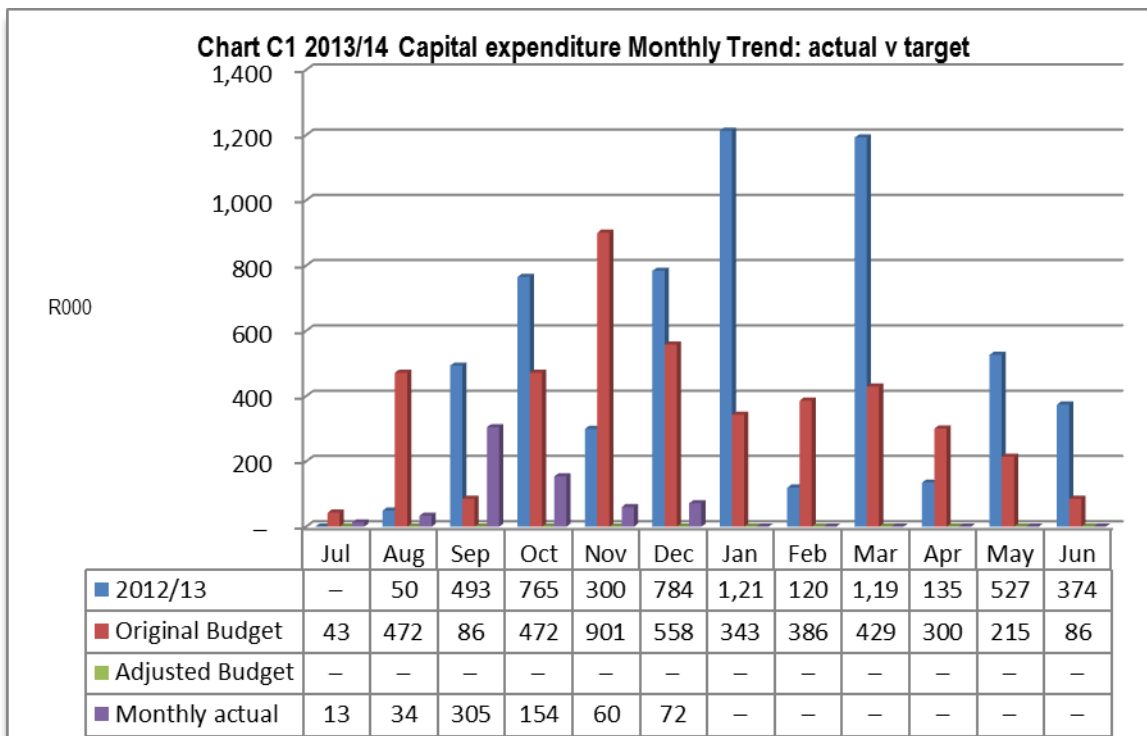
Refer to Annexure A, Table SC1 for further explanation for material variances on both revenue by source and expenditure by type. The summary statement of financial performance in Annexure A, Table C4, is prepared on a similar basis to the prescribed budget format, detailing revenue by source type and expenditure by input type.

###### **Capital Expenditure**

Year-to-date expenditure on capital amounts to R0, 638 million or 14.8% of the total original budget of R4, 289 million. As per the policy, all capital projects / purchases should be completed / finalized by 31 March of each financial year. Expenditure is expected to gain momentum as the financial year progresses.

Please refer to Annexure A, Table C5 for further details.

### Capital Expenditure Monthly Trend: Actual vs Target



### Cash Flows

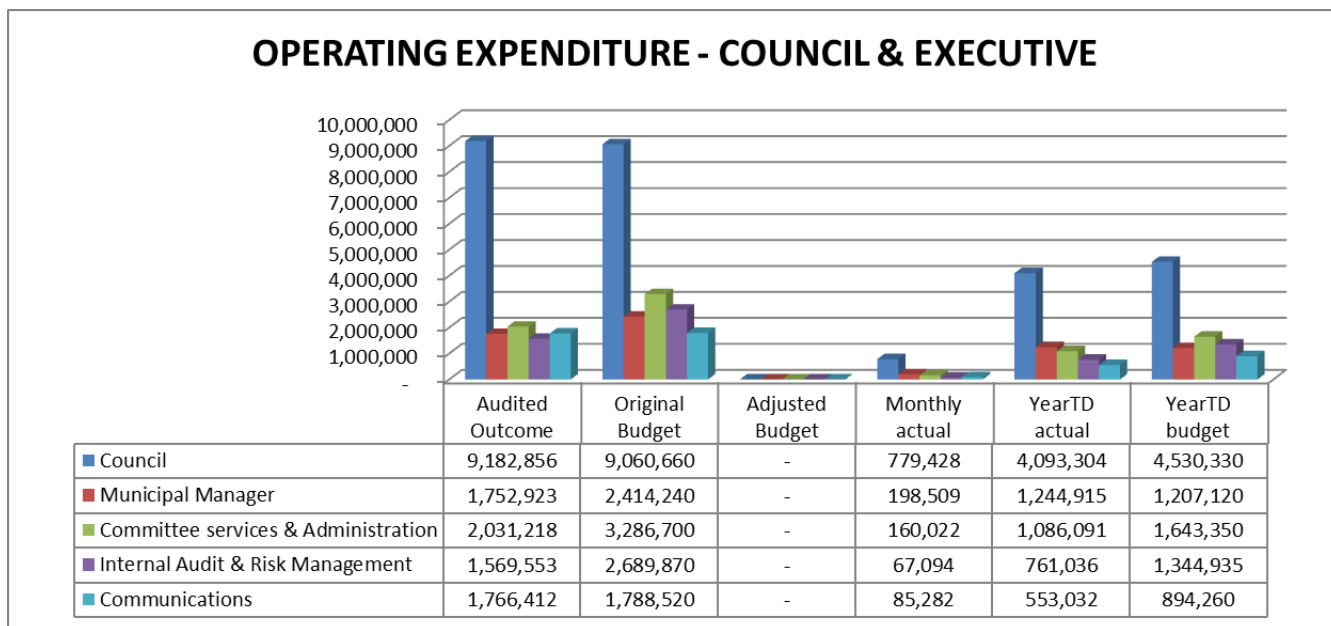
The Municipality started the year with a total cash and cash equivalents of R83, 564 million. For the month of December 2013, the cash and cash equivalents amount to R108, 556 million. The net increase of R25, 002 million is as a result of receiving two thirds of the equitable share grant allocation for the 2013/14 financial year.

Table C7 includes all cash and cash equivalents (cashbook balances, petty cash balances and short and long term deposits).

### Consolidated performance of year-to-date expenditure against year-to-date budget (per municipal vote)

The municipal vote reflects the organisational structure of the municipality which is made up of the following directorates: Council & Executive, Budget & Treasury, Corporate Services, Planning & Development and Project Management & Advisory Services.

The following charts depict the financial performance as per Municipal vote according to the approved organogram of council:



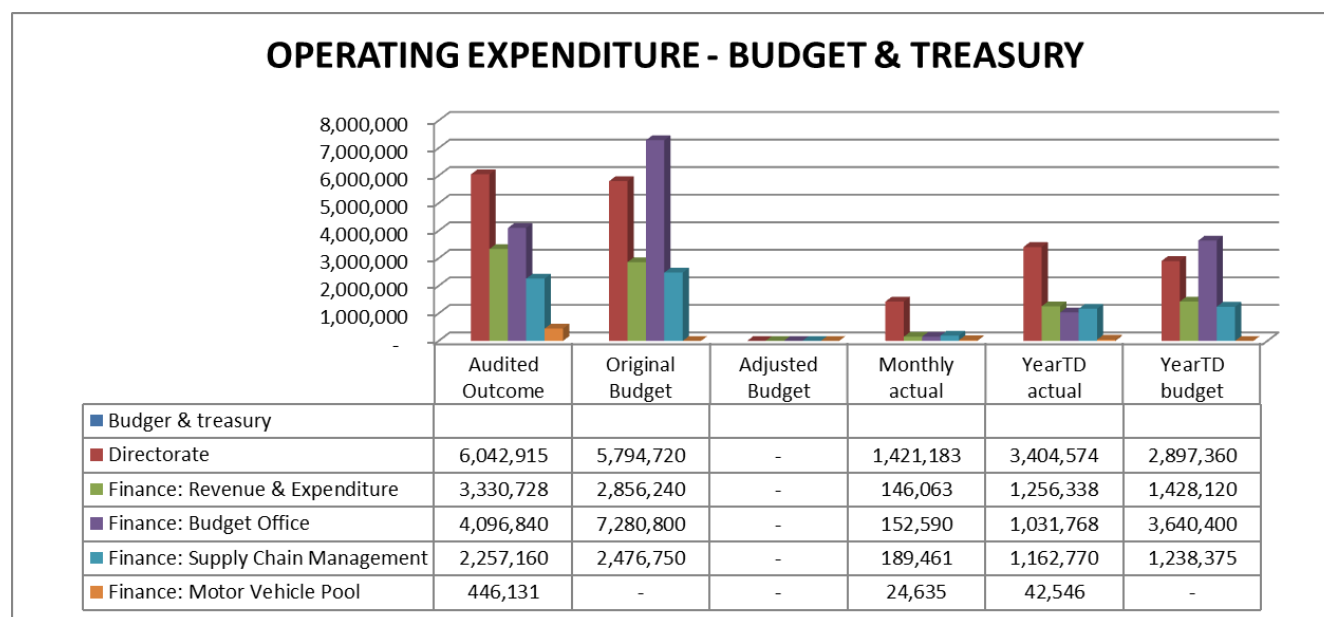
Actual operating expenditure of Council & Executive is 80.44% of the year-to-date budget projections. The main areas where expenditure is less than YTD budgets are: salaries and allowances, consultancy, repairs and maintenance, legal services, special projects and general expenses.

Approved vacant posts of Administrative Officer and Special Programmes Officer have to be filled.

### Consolidated performance of year-to-date expenditure on special projects against full year budget (Council & Executive)

COUNCIL & EXECUTIVE	YTD Actual	Budget	% Spending	Remarks
<b><u>COMMITTEE &amp; ADMINISTRATION SERVICES</u></b>				
Youth Unit Special Projects	38,800	100,000	38.80%	Project in process
Commemorative Days	16,244	100,000	16.24%	Project in process
<b>Total</b>	<b>55,044</b>	<b>200,000</b>	<b>27.52%</b>	
	<b>YTD Actual</b>	<b>Budget</b>	<b>% Spending</b>	<b>Remarks</b>
<b><u>INTERNAL AUDIT</u></b>				
		<b>350,000</b>		
Fraud Prevention Plan	-	350,000	0.00%	SCM evaluation process to be finalised during third quarter of the financial year
<b>Total</b>	<b>-</b>	<b>350,000</b>	<b>0.00%</b>	<b>Remarks</b>
<b><u>COMMUNICATIONS</u></b>				
GFS System	-	5,000	0.00%	Contract renewed annually
Branding	-	10,000	0.00%	Branding material to be acquired in January 2014
PAIA Management	-	15,000	0.00%	Training and branding to be scheduled
<b>Total</b>	<b>-</b>	<b>30,000</b>	<b>0.00%</b>	

Actual spending on special projects of Council & Executive is 9.49% as compared to the approved budget. Projects will gain momentum as the financial year progresses.



Actual operating expenditure of Budget & Treasury office is 74.94% of the year-to-date budget projections. The main areas where expenditure is less than YTD budgets are: employee related costs, finance charges on external borrowings and employee benefits, consultancy, repairs and maintenance, audit fees, actuarial losses, special projects and general expenses.

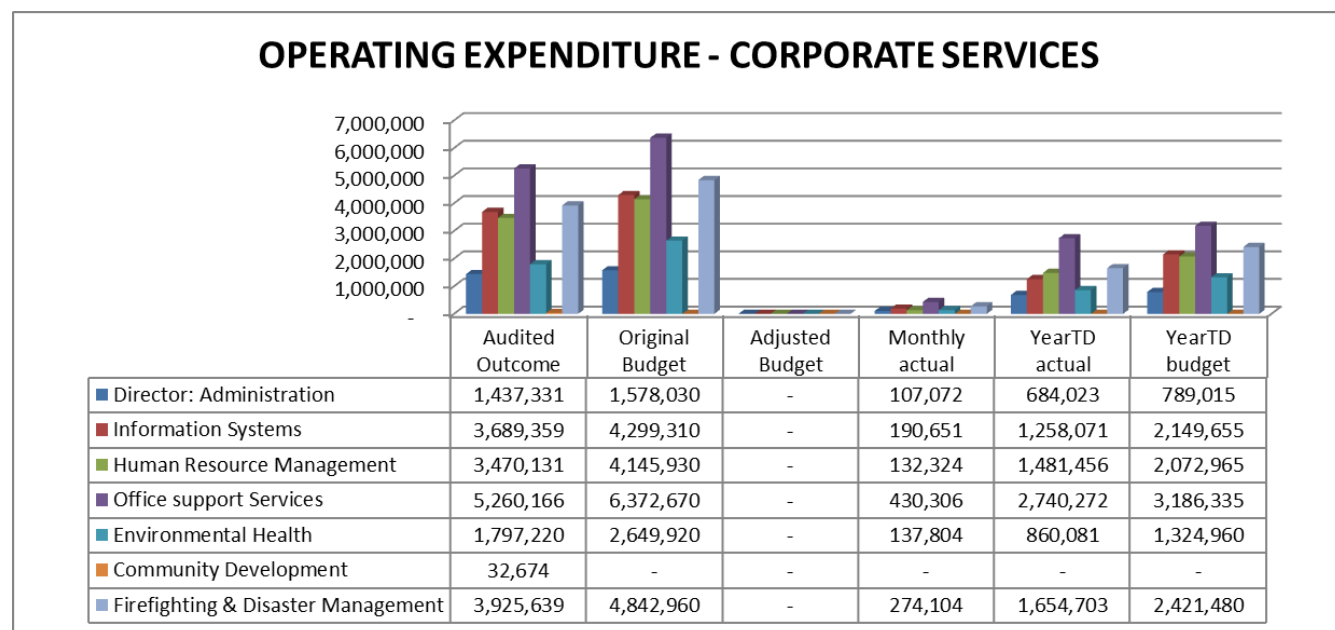
Approved vacant post of Accountant: Budget Office has to be filled.

### Consolidated performance of year-to-date expenditure on special projects against full year budget (Budget & Treasury)

	YTD Actual	Budget	% Spending	Remarks
<b><i>FINANCE: DIRECTORATE</i></b>				
Capacity Building & BTO Operations	263	120,000	0.22%	Training to be provided during the year
Operation Clean Audit	200,000	500,000	40.00%	Project in process
AFS Quality Control	30,000	80,000	37.50%	To be utilised last quarter of the financial year
Staff Benefits Actuarial Evaluations	50,000	50,000	100.00%	Project complete
Financial System Support (2) LM	100,000	300,000	33.33%	Awaiting claims from local municipalities
<b>Total</b>	<b>380,263</b>	<b>1,050,000</b>	<b>36.22%</b>	

Actual spending on special projects of Budget & Treasury Office is 36.22% as compared to the approved budget. Projects will gain momentum as the financial year progresses.





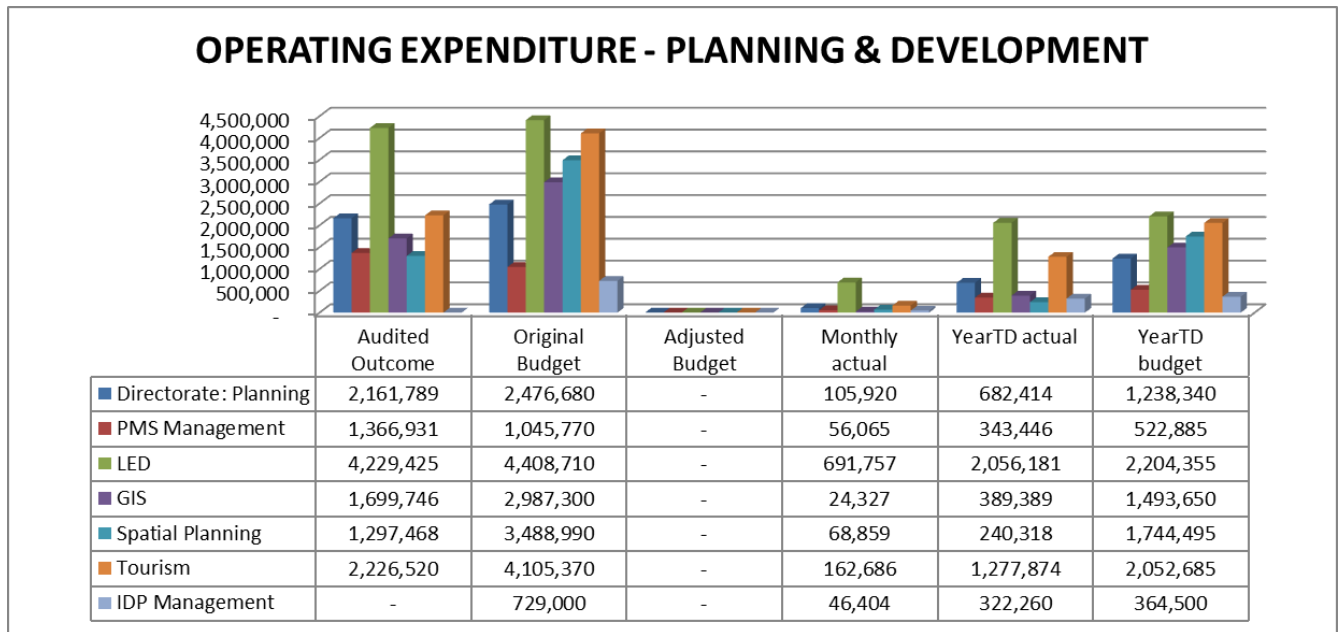
Actual operating expenditure of Corporate Services is 74.41% of the year-to-date budget projections. The main areas where expenditure is less than YTD budgets are: maintenance of computer hardware, software, printers, networks and telephone system, consultancy, special projects, training, and general expenses.

#### Consolidated performance of year-to-date expenditure on special projects against full year budget (Corporate Services)

<b>CORPORATE SERVICES</b>				
	<b>YTD Actual</b>	<b>Budget</b>	<b>% Spending</b>	<b>Remarks</b>
<b><u>INFORMATION COMMUNICATION &amp; TECHNOLOGY</u></b>				
ICT District Forum Meetings	-	14,000	0.00%	Meetings scheduled for 3rd & 4th quarter of the financial year
<b>Total</b>	<b>-</b>	<b>14,000</b>	<b>0.00%</b>	
<b><u>HUMAN RESOURCE MANAGEMENT</u></b>				
Employee Assistance Programme	11,575	100,000	11.58%	Project is needs driven
Employee Wellness	220,509	300,000	73.50%	Project in process
<b>Total</b>	<b>232,084</b>	<b>400,000</b>	<b>58.02%</b>	
<b><u>ENVIRONMENTAL HEALTH</u></b>				
Awareness Programme - HIV, TB & STI	4,420	6,000	73.67%	As per operational plan
Awareness Programme - Sanitation	3,191	6,000	53.18%	As per operational plan
Implementation of Recycling Project	10,000	40,000	25.00%	MOA has been signed
Air Quality Projects	92	190,000	0.05%	Submission for appointment of interns not yet completed
Awareness Programme - Air Quality	-	16,000	0.00%	Campaign to be held in January 2014
Implement Air Quality Plan	336	216,000	0.16%	Busy with the terms of reference for workshop
Waste Management Campaigns	-	2,000	0.00%	Campaign to be held in January 2014
EMI Internship Programme - Air Quality	-	196,200	0.00%	Awaiting response from service providers on the provision of training
<b>Total</b>	<b>18,039</b>	<b>672,200</b>	<b>2.68%</b>	

	YTD Actual	Budget	% Spending	Remarks
<b><i>FIRE FIGHTING / DISASTER MANAGEMENT.</i></b>				
Fire Fighting - Volunteers Training	-	30,000	0.00%	Awaiting Training Programme
Fire Fighting - Volunteers Stipend	-	58,850	0.00%	Awaiting Training Programme
Fire Fighting - Volunteers Insurance	-	10,490	0.00%	Awaiting Training Programme
Contingency Fund	114,430	220,000	52.01%	As per request
Disaster Management Forum	491	8,800	5.58%	Forum meeting to take place during the 3rd quarter
Develop Risk REC & RESP Strategy	-	600,000	0.00%	Need to be evaluated and adjudicated
<b>Total</b>	<b>114,920</b>	<b>928,140</b>	<b>12.38%</b>	

Actual spending on special projects of Corporate Services is 18.12% as compared to the approved budget - projects will gain momentum as the financial year progresses.



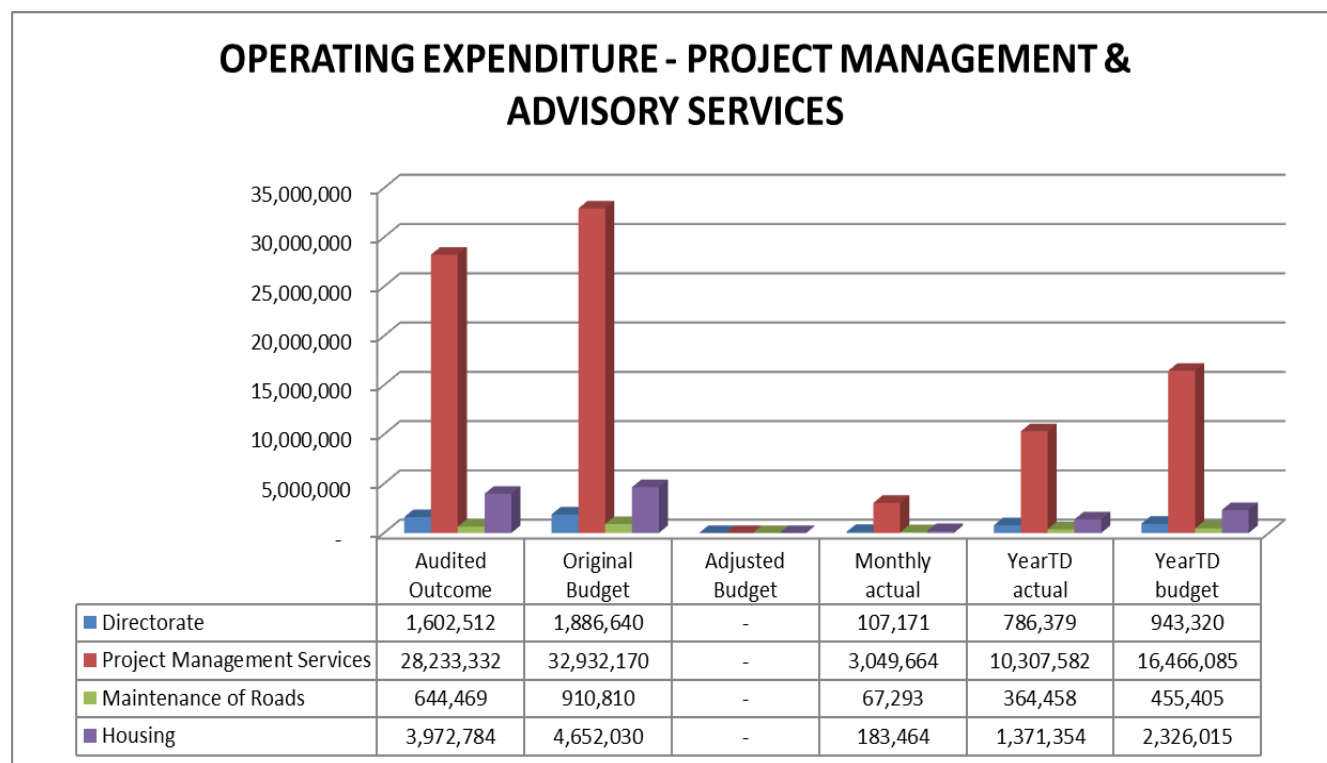
Actual operating expenditure of Planning & Development is 55.21% of the year-to-date budget projections. The main areas where expenditure is less than YTD budgets are: depreciation, repairs & maintenance, consultancy, special projects, advertisement general notices and general expenses.

**Consolidated performance of year-to-date expenditure on special projects against full year budget (Planning & Development)**

	YTD Actual	Budget	% Spending	Remarks
<b><i>PLANNING &amp; DEVELOPMENT</i></b>				
<b><i>DIRECTORATE</i></b>				
Review LED Strategy	-	290,000	0.00%	Project on planning phase
Review DGDS Strategy	-	350,000	0.00%	Project on planning phase
Integrated Rezoning Scheme	-	250,000	0.00%	Project on planning phase
<b>Total</b>	<b>-</b>	<b>890,000</b>	<b>0.00%</b>	
<b><i>IDP MANAGEMENT</i></b>				
IDP Steering Committee Meeting	1,749	7,600	23.02%	Project in process
<b>Total</b>	<b>1,749</b>	<b>7,600</b>	<b>23.02%</b>	

	YTD Actual	Budget	% Spending	Remarks
<b><u>LED</u></b>				
LED SMME Development	168,150	200,000	84.08%	Project in process
LED Cooperative Registration	-	42,900	0.00%	Project in process
LED Promotion of SMME'S	116,311	200,000	58.16%	Project in process
LED Emerging Farmer Support	-	120,000	0.00%	Project in process
LED Small Miner Support	-	100,000	0.00%	Project in process
LED EPWP Support	-	10,000	0.00%	Project in process
LED Training for Graduates	-	360,000	0.00%	Project in process
LED Phokwane Processing Plant	-	40,000	0.00%	Project in process
LED EXPO	434,900	500,000	86.98%	Project complete - savings
LED BIO-Mass Dikgatlong	-	20,000	0.00%	Project in process
KBY HUB	152,600	450,000	33.91%	Project in process
LED Develop Incentive Policies	13,899	40,000	34.75%	Project in process
LED Coordinate Structure and Institutional Support	4,612	86,000	5.36%	Project in process
<b>Total</b>	<b>890,471</b>	<b>2,168,900</b>	<b>41.06%</b>	
	YTD Actual	Budget	% Spending	Remarks
<b><u>GIS</u></b>				
GIS: Verify Water Infrastructure	-	600,000	0.00%	Third and fourth quarter project
Financial Data Cleansing	-	1,200,000	0.00%	Awaiting claims from the service provider
<b>Total</b>	<b>-</b>	<b>1,800,000</b>	<b>0.00%</b>	
<b><u>SPATIAL PLANNING</u></b>				
Surveying of Erven Dikgatlong	-	397,010	0.00%	Project in process
Zoning Scheme Phokwane	-	165,520	0.00%	Project in process
Spatial Development Framework (FBDM)	2,206	789,750	0.28%	Project in process
Spatial Development Framework (LM)	-	526,500	0.00%	Project in process
Environmental Impact Assessment - Dikgatlong	-	36,600	0.00%	Project in process
<b>Total</b>	<b>2,206</b>	<b>1,915,380</b>	<b>0.12%</b>	
	YTD Actual	Budget	% Spending	Remarks
<b><u>TOURISM</u></b>				
Diamonds & Dorings Support	263,158	300,000	87.72%	Project completed - Vat savings
TOUR - Contribution . NCTA Support	135,000	135,000	100.00%	Project complete
TOUR - N12 Promotion	50,000	50,000	100.00%	Project complete
TOUR - N12 Treasury Route Support	20,000	20,000	100.00%	Project complete
TOUR - Business Plan Competition	323,579	360,000	89.88%	Project completed - savings
Indaba Trade EXPO	-	275,180	0.00%	Project in process
12/13: TOUR - Website	-	97,100	0.00%	Project in process
12/13: TOUR - Route Feasibility & Business Plan	7,175	316,800	2.26%	Project in process
TOUR - Advertising & Promotion	35,004	140,000	25.00%	Project in process
TOUR - Association	733	8,500	8.62%	Spent on 2 meetings
TOUR - FBDM Arts and Craft Centre	-	210,000	0.00%	Project in process
TOUR - Marketing Brochure	-	90,000	0.00%	Project in process
Community Awareness Campaigns	130,403	160,000	81.50%	Project in process
Gong-Gong Feasibility Study	-	263,250	0.00%	Project in process
Malof 2013 Exhibition	1,066	28,430	3.75%	Project complete - savings
<b>Total</b>	<b>966,117</b>	<b>2,454,260</b>	<b>39.36%</b>	

Actual spending on special projects of Planning & Development is 20.14% as compared to the approved budget - projects will gain momentum as the financial year progresses.



Actual operating expenditure of Project Management & Advisory Services is 63.54% of the year-to-date budget projections. The main areas where expenditure is less than YTD budgets are: consultancy, maintenance and provision of infrastructure projects and general expenses.

**Consolidated performance of year-to-date expenditure on special projects against full year budget (Project Management & Advisory Services)**

PROJECT MANAGEMENT & ADVISORY SERVICES				
	YTD Actual	Budget	% Spending	Remarks
<b><i>PROJECT &amp; ADVISORY SERVICES</i></b>				
District Technical Forum Meetings	761	8,000	9.51%	Project in process
EQS: O&M Phokwane - Maintenance Water & Waste Infrastructure	1,568,469	1,810,000	86.66%	Project in process
EQS: O&M Magareng - Maintenance Electricity Infrastructure	-	500,000	0.00%	Project on schedule as planned
EQS: O&M Magareng - Maintenance Water & Wastewater Infrastructure	-	1,000,000	0.00%	Project on schedule as planned
EQS: O&M Magareng - Maintenance Street & Storm Water	199,666	1,000,000	19.97%	Project in process
EQS: O&M Sol Plaatje - Maintenance Platfontein Sewer System	219,200	500,000	43.84%	Project in process
EQS: O&M Phokwane - Maintenance Electricity Infrastructure	489,310	550,000	88.97%	Project in process
EQS: O&M Sol Plaatje - Maintenance Street & Storm Water	-	1,000,000	0.00%	Project on schedule as planned
EQS: O&M Phokwane - Maintenance Street & Storm Water	363,358	700,000	51.91%	Project in process
EQS: O&M Dikgatlong - Maintenance Water & Waste Infrastructure	459,370	1,550,000	29.64%	Project in process
EQS: O&M Dikgatlong - Maintenance Electricity Infrastructure	-	550,000	0.00%	Project on schedule as planned

	YTD Actual	Budget	% Spending	Remarks
<b><i>PROJECT &amp; ADVISORY SERVICES</i></b>				
District Technical Forum Meetings	761	8,000	9.51%	Project in process
EQS: O&M Phokwane - Maintenance Water & Waste Infrastructure	1,568,469	1,810,000	86.66%	Project in process
EQS: O&M Magareng - Maintenance Electricity Infrastructure	-	500,000	0.00%	Project on schedule as planned
EQS: O&M Magareng - Maintenance Water & Wastewater Infrastructure	-	1,000,000	0.00%	Project on schedule as planned
EQS: O&M Magareng - Maintenance Street & Storm Water	199,666	1,000,000	19.97%	Project in process
EQS: O&M Sol Plaatje - Maintenance Platfontein Sewer System	219,200	500,000	43.84%	Project in process
EQS: O&M Phokwane - Maintenance Electricity Infrastructure	489,310	550,000	88.97%	Project in process
EQS: O&M Sol Plaatje - Maintenance Street & Storm Water	-	1,000,000	0.00%	Project on schedule as planned
EQS: O&M Phokwane - Maintenance Street & Storm Water	363,358	700,000	51.91%	Project in process
EQS: O&M Dikgatlong - Maintenance Water & Waste Infrastructure	459,370	1,550,000	29.64%	Project in process
EQS: O&M Dikgatlong - Maintenance Electricity Infrastructure	-	550,000	0.00%	Project on schedule as planned
EQS: O&M Dikgatlong - Maintenance Street & Storm Water	132,320	500,000	26.46%	Project in process
CAP - Magareng: Provision of Water Reticulation	2,347,824	2,355,000	99.70%	Project in process
CAP - Magareng: Upgrade of Water Network	1,837,487	1,899,000	96.76%	Project in process
CAP - Phokwane: Electricity Masterplan	215,557	450,000		Project in process
CAP - Phokwane: Gangspan Bulk Water Support	192,000	1,200,000	16.00%	Project in process
CAP - Phokwane: Sewer Truck	-	2,000,000	0.00%	Project on schedule as planned
CAP - Phokwane: Electricity	-	450,000	0.00%	Project on schedule as planned
CAP - Phokwane: Install Water Meters	-	550,000	0.00%	Project on schedule as planned
CAP - Magareng: Water Reticulation Warrenvale	523,221	1,500,000	34.88%	Project in process
CAP - Magareng: Sewer Reticulation Warrenvale	-	1,200,000	0.00%	Project on schedule as planned
CAP Magareng: Upgrade Water Network	720,943	1,500,000	48.06%	Project in process
CAP - Sol Plaatje: Water & Sanitation	-	3,000,000	0.00%	Project on schedule as planned
CAP - Dikgatlong: Refuse Truck	-	2,000,000	0.00%	Project on schedule as planned
CAP - Dikgatlong: Upgrade Electricity Network	-	1,500,000	0.00%	Project on schedule as planned
CAP - Dikgatlong: Waste Water Operating Room	41,200	650,000	6.34%	Project in process
<b>Total</b>	<b>9,310,683</b>	<b>29,922,000</b>	<b>31.12%</b>	
	<b>YTD Actual</b>	<b>Budget</b>	<b>% Spending</b>	<b>Remarks</b>
<b><i>HOUSING</i></b>				
Special Project: 16 Days of Activism	-	15,000	0.00%	Magareng municipality was targeted for this project but failed to respond - Savings
Special Project: Women's Month	-	15,000	0.00%	Savings
Special Project: Mandela Month	15,000	15,000	100.00%	Project completed
Housing Consumer Education	8,555	40,000	21.39%	Ongoing
Housing Field Workers	9,549	30,000	31.83%	Ongoing
Housing Steering Committee Meeting	3,732	20,000	18.66%	Ongoing
<b>Total</b>	<b>36,836</b>	<b>135,000</b>	<b>27.29%</b>	

Actual spending on special projects of Project Management & Advisory Services is 31.10% as compared to the approved budget - projects will gain momentum as the financial year progresses.

**IN-YEAR BUDGET STATEMENT TABLES (ANNEXURE: A)****Table C1: Monthly Budget Statement Summary**

Description	2012/13	Budget Year 2013/14							Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	5,672	4,619	-	471	2,481	2,310	171	7%	2,455
Transfers recognised - operational	94,579	93,815	-	31,418	64,686	61,214	3,472	6%	92,344
Other own revenue	1,670	1,045	-	129	208	523	(314)	-60%	208
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>101,921</b>	<b>99,479</b>	<b>-</b>	<b>32,018</b>	<b>67,375</b>	<b>64,046</b>	<b>3,329</b>	<b>5%</b>	<b>95,008</b>
Employee costs	39,423	47,498	-	2,926	19,031	23,749	(4,718)	-20%	22,818
Remuneration of Councillors	5,160	5,679	-	435	2,564	2,839	(276)	-10%	2,595
Depreciation & asset impairment	3,429	5,050	-	-	-	2,525	(2,525)	-100%	5,050
Finance charges	2,318	2,215	-	631	631	1,108	(476)	-43%	1,631
Materials and bulk purchases	2,569	3,983	-	111	1,333	1,992	(659)	-33%	1,759
Transfers and grants	35,437	42,937	-	3,605	12,008	21,469	(9,460)	-44%	32,760
Other expenditure	11,189	13,798	-	1,352	5,889	6,899	(1,010)	-15%	7,790
<b>Total Expenditure</b>	<b>99,524</b>	<b>121,161</b>	<b>-</b>	<b>9,060</b>	<b>41,457</b>	<b>60,580</b>	<b>(19,124)</b>	<b>-32%</b>	<b>74,404</b>
<b>Surplus/(Deficit)</b>	<b>2,396</b>	<b>(21,681)</b>	<b>-</b>	<b>22,958</b>	<b>25,919</b>	<b>3,466</b>	<b>22,453</b>	<b>648%</b>	<b>20,604</b>
Transfers recognised - capital	-	-	-	-	-	-	-	-	-
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>2,396</b>	<b>(21,681)</b>	<b>-</b>	<b>22,958</b>	<b>25,919</b>	<b>3,466</b>	<b>22,453</b>	<b>648%</b>	<b>20,604</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>2,396</b>	<b>(21,681)</b>	<b>-</b>	<b>22,958</b>	<b>25,919</b>	<b>3,466</b>	<b>22,453</b>	<b>648%</b>	<b>20,604</b>
<b>Capital expenditure &amp; funds sources</b>									
Capital expenditure	5,953	4,290	-	72	638	2,145	(1,506)	-70%	3,019
Capital transfers recognised	-	-	-	-	-	-	-	-	-
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	5,953	4,290	-	72	638	2,145	(1,506)	-70%	3,019
<b>Total sources of capital funds</b>	<b>5,953</b>	<b>4,290</b>	<b>-</b>	<b>72</b>	<b>638</b>	<b>2,145</b>	<b>(1,506)</b>	<b>-70%</b>	<b>3,019</b>
<b>Financial position</b>									
Total current assets	86,488	86,488	-	-	111,671	-	-	-	51,655
Total non current assets	63,332	63,332	-	-	63,970	-	-	-	63,599
Total current liabilities	12,802	12,802	-	-	12,705	-	-	-	11,034
Total non current liabilities	33,042	33,042	-	-	33,042	-	-	-	26,442
<b>Community wealth/Equity</b>	<b>103,975</b>	<b>77,802</b>	<b>-</b>	<b>-</b>	<b>129,893</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>77,778</b>
<b>Cash flows</b>									
Net cash from (used) operating	6,112	6,112	(11,892)	(8,608)	26,983	6,003	20,981	350%	(17,312)
Net cash from (used) investing	(7,463)	(7,463)	(3,861)	(73)	(1,283)	(957)	(326)	34%	(3,761)
Net cash from (used) financing	(1,299)	(1,299)	(1,606)	(698)	(698)	(569)	(129)	23%	(1,139)
<b>Cash/cash equivalents at the month/year end</b>	<b>83,564</b>	<b>59,959</b>	<b>59,959</b>	<b>108,566</b>	<b>108,566</b>	<b>81,794</b>	<b>26,773</b>	<b>33%</b>	<b>61,353</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys- 1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Revenue Source	1,973	2,689	7	58	22	3	1	8	2,788
<b>Creditors Age Analysis</b>									
Total Creditors	1,948	6,491	-	20	-	-	-	-	6,511

**Table C2 Monthly Budget Statement - Financial Performance (standard classification)**

Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Revenue - Standard</b>										
<i>Governance and administration</i>		85,301	85,750	-	29,511	61,332	56,750	4,583	8%	83,075
Executive and council		3,318	3,716	-	1,239	2,477	2,477	0	0%	3,716
Budget and treasury office		81,983	82,034	-	28,272	58,855	54,272	4,583	8%	79,359
Corporate services		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		3,272	600	-	-	-	235	(235)	-100%	600
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		2,288	600	-	-	-	235	(235)	-	600
Housing		983	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		13,348	13,130	-	2,507	6,043	7,061	(1,019)	-14%	11,333
Planning and development		10,342	10,130	-	1,507	4,043	5,061	(1,019)	-20%	9,333
Road transport		-	-	-	-	-	-	-	-	-
Environmental protection		3,006	3,000	-	1,000	2,000	2,000	-	-	2,000
<i>Trading services</i>		-	-	-	-	-	-	-	-	-
Electricity		-	-	-	-	-	-	-	-	-
Water		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
<b>Total Revenue - Standard</b>	2	101,921	99,479	-	32,018	67,375	64,046	3,329	5%	95,008
<b>Expenditure - Standard</b>										
<i>Governance and administration</i>		46,334	54,044	-	4,085	20,800	27,022	(6,222)	-23%	30,636
Executive and council		16,303	19,240	-	1,290	7,738	9,620	(1,882)	-20%	8,866
Budget and treasury office		16,174	18,409	-	1,934	6,898	9,204	(2,306)	-25%	12,746
Corporate services		13,857	16,396	-	860	6,164	8,198	(2,034)	-25%	9,024
<i>Community and public safety</i>		7,931	9,495	-	458	3,026	4,747	(1,721)	-36%	4,544
Community and social services		33	-	-	-	-	-	-	-	-
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		3,926	4,843	-	274	1,655	2,421	(767)	-32%	2,895
Housing		3,973	4,652	-	183	1,371	2,326	(955)	-41%	1,649
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		45,259	57,621	-	4,518	17,630	28,811	(11,180)	-39%	39,224
Planning and development		43,462	54,971	-	4,380	16,770	27,486	(10,715)	-39%	37,816
Road transport		-	-	-	-	-	-	-	-	-
Environmental protection		1,797	2,650	-	138	860	1,325	(465)	-35%	1,407
<i>Trading services</i>		-	-	-	-	-	-	-	-	-
Electricity		-	-	-	-	-	-	-	-	-
Water		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
<i>Other</i>		-	-	-	-	-	-	-	-	-
<b>Total Expenditure - Standard</b>	3	99,524	121,161	-	9,060	41,457	60,580	(19,124)	-32%	74,404
<b>Surplus/ (Deficit) for the year</b>		2,396	(21,681)	-	22,958	25,919	3,466	22,453	648%	20,604

**Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)**

Vote Description [Insert departmental structure etc 3.]	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>	1									
Vote 1 - Council & Executive		3,318	3,716	-	1,239	2,477	2,477	0	0.0%	3,716
Vote 2 - Budget & Treasury		81,983	82,034	-	28,272	58,855	54,272	4,583	8.4%	79,359
Vote 3 - Corporate Services		5,294	3,600	-	1,000	2,000	2,235	(235)	-10.5%	2,600
Vote 4 - Planning & Development		733	890	-	-	-	593	(593)	-100.0%	890
Vote 5 - Project Management & Advisory Services		10,593	9,240	-	1,507	4,043	4,468	(425)	-9.5%	8,443
<b>Total Revenue by Vote</b>	2	<b>101,921</b>	<b>99,479</b>	<b>-</b>	<b>32,018</b>	<b>67,375</b>	<b>64,046</b>	<b>3,329</b>	<b>5.2%</b>	<b>95,008</b>
<b>Expenditure by Vote</b>	1									
Vote 1 - Council & Executive		16,303	19,240	-	1,290	7,738	9,620	(1,882)	-19.6%	8,866
Vote 2 - Budget & Treasury		16,174	18,409	-	1,934	6,898	9,204	(2,306)	-25.1%	12,746
Vote 3 - Corporate Services		19,613	23,889	-	1,272	8,679	11,944	(3,266)	-27.3%	13,326
Vote 4 - Planning & Development		12,982	19,242	-	1,156	5,312	9,621	(4,309)	-44.8%	11,643
Vote 5 - Project Management & Advisory Services		34,453	40,382	-	3,408	12,830	20,191	(7,361)	-36.5%	27,822
<b>Total Expenditure by Vote</b>	2	<b>99,524</b>	<b>121,161</b>	<b>-</b>	<b>9,060</b>	<b>41,457</b>	<b>60,580</b>	<b>(19,124)</b>	<b>-31.6%</b>	<b>74,404</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>2,396</b>	<b>(21,681)</b>	<b>-</b>	<b>22,958</b>	<b>25,919</b>	<b>3,466</b>	<b>22,453</b>	<b>647.9%</b>	<b>20,604</b>

*Please refer to next page*



**Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)**

Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue By Source</b>										
Property rates		-	-	-	-	-	-	-	-	-
Property rates - penalties & collection charges		-	-	-	-	-	-	-	-	-
Service charges - electricity revenue		-	-	-	-	-	-	-	-	-
Service charges - water revenue		-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		-	-	-	-	-	-	-	-	-
Service charges - other		-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		596	961	-	120	150	481	(331)	-69%	150
Interest earned - external investments		5,672	4,619	-	471	2,481	2,310	171	7%	2,455
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-
Dividends received		-	-	-	-	-	-	-	-	-
Fines		-	-	-	-	-	-	-	-	-
Licences and permits		-	-	-	-	-	-	-	-	-
Agency services		-	-	-	-	-	-	-	-	-
Transfers recognised - operational		94,579	93,815	-	31,418	64,686	61,214	3,472	6%	92,344
Other revenue		1,073	24	-	10	58	12	46	382%	58
Gains on disposal of PPE		-	60	-	-	1	30	(29)	-98%	1
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>101,921</b>	<b>99,479</b>	<b>-</b>	<b>32,018</b>	<b>67,375</b>	<b>64,046</b>	<b>3,329</b>	<b>5%</b>	<b>95,008</b>
<b>Expenditure By Type</b>										
Employee related costs		39,423	47,498	-	2,926	19,031	23,749	(4,718)	-20%	22,818
Remuneration of councillors		5,160	5,679	-	435	2,564	2,839	(276)	-10%	2,595
Debt impairment		-	3	-	-	-	2	(2)	-100%	3
Depreciation & asset impairment		3,429	5,050	-	-	-	2,525	(2,525)	-100%	5,050
Finance charges		2,318	2,215	-	631	631	1,108	(476)	-43%	1,631
Bulk purchases		-	-	-	-	-	-	-	-	-
Other materials		2,569	3,983	-	111	1,333	1,992	(659)	-33%	1,759
Contracted services		212	-	-	-	-	-	-	-	-
Transfers and grants		35,437	42,937	-	3,605	12,008	21,469	(9,460)	-44%	32,760
Other expenditure		9,926	13,595	-	1,352	5,889	6,797	(908)	-13%	7,587
Loss on disposal of PPE		1,050	200	-	-	-	100	(100)	-100%	200
<b>Total Expenditure</b>		<b>99,524</b>	<b>121,161</b>	<b>-</b>	<b>9,060</b>	<b>41,457</b>	<b>60,580</b>	<b>(19,124)</b>	<b>-32%</b>	<b>74,404</b>
<b>Surplus/ (Deficit) for the year</b>		<b>2,396</b>	<b>(21,681)</b>	<b>-</b>	<b>22,958</b>	<b>25,919</b>	<b>3,466</b>	<b>22,453</b>	<b>0</b>	<b>20,604</b>
Transfers recognised - capital		-	-	-	-	-	-	-	-	-
Contributions recognised - capital		-	-	-	-	-	-	-	-	-
Contributed assets		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>2,396</b>	<b>(21,681)</b>	<b>-</b>	<b>22,958</b>	<b>25,919</b>	<b>3,466</b>			<b>20,604</b>
Taxation		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after taxation</b>		<b>2,396</b>	<b>(21,681)</b>	<b>-</b>	<b>22,958</b>	<b>25,919</b>	<b>3,466</b>			<b>20,604</b>
Attributable to minorities		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>2,396</b>	<b>(21,681)</b>	<b>-</b>	<b>22,958</b>	<b>25,919</b>	<b>3,466</b>			<b>20,604</b>
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>		<b>2,396</b>	<b>(21,681)</b>	<b>-</b>	<b>22,958</b>	<b>25,919</b>	<b>3,466</b>			<b>20,604</b>

**Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)**

Vote Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - Council & Executive		-	-	-	-	-	-	-	-	-
Vote 2 - Budget & Treasury		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 4 - Planning & Development		-	-	-	-	-	-	-	-	-
Vote 5 - Project Management & Advisory Services		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	4,7	-	-	-	-	-	-	-	-	-
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - Council & Executive		57	82	-	-	6	41	(35)	-85%	81
Vote 2 - Budget & Treasury		1,853	862	-	6	15	431	(417)	-97%	849
Vote 3 - Corporate Services		874	2,593	-	-	458	1,297	(839)	-65%	1,492
Vote 4 - Planning & Development		2,558	141	-	-	21	71	(50)	-70%	139
Vote 5 - Project Management & Advisory Services		611	611	-	66	139	306	(166)	-54%	459
<b>Total Capital single-year expenditure</b>	4	5,953	4,290	-	72	638	2,145	(1,506)	-70%	3,019
<b>Total Capital Expenditure</b>		5,953	4,290	-	72	638	2,145	(1,506)	-70%	3,019
<b>Capital Expenditure - Standard Classification</b>										
<b>Governance and administration</b>		2,784	2,092	-	6	437	1,046	(609)	-58%	1,735
Executive and council		57	82	-	-	6	41	(35)	-85%	81
Budget and treasury office		1,853	862	-	6	15	431	(417)	-97%	849
Corporate services		874	1,148	-	-	416	574	(158)	-27%	805
<b>Community and public safety</b>		3,006	1,476	-	-	115	738	(623)	-84%	700
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		2,470	1,385	-	-	41	693	(651)	-94%	626
Housing		535	91	-	-	73	46	28	61%	73
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		163	721	-	66	87	361	(274)	-76%	585
Planning and development		163	661	-	66	87	331	(244)	-74%	525
Road transport		-	-	-	-	-	-	-	-	-
Environmental protection		-	60	-	-	-	30	(30)	-100%	60
<b>Trading services</b>		-	-	-	-	-	-	-	-	-
Electricity		-	-	-	-	-	-	-	-	-
Water		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
<b>Other</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Standard Classification</b>	3	5,953	4,290	-	72	638	2,145	(1,506)	-70%	3,019

**Table C6 Monthly Budget Statement - Financial Position**

Description	Ref	2012/13 Audited Outcome	Budget Year 2013/14			Full Year Forecast
			Original Budget	Adjusted Budget	YearTD actual	
R thousands	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash		364	959	-	2,926	959
Call investment deposits		83,200	59,000	-	105,640	48,996
Consumer debtors		-	-	-	-	-
Other debtors		2,658	1,400	-	2,788	1,400
Current portion of long-term receivables		-	-	-	-	-
Inventory		266	300	-	316	300
<b>Total current assets</b>		<b>86,488</b>	<b>61,659</b>	<b>-</b>	<b>111,671</b>	<b>51,655</b>
<b>Non current assets</b>						
Long-term receivables		10,612	-	-	10,612	10,612
Investments		3,800	3,000	-	3,800	3,800
Investment property		-	-	-	-	-
Investments in Associate		-	-	-	-	-
Property, plant and equipment		48,071	48,087	-	48,709	48,087
Agricultural		-	-	-	-	-
Biological assets		-	-	-	-	-
Intangible assets		849	2,163	-	849	1,099
Other non-current assets		-	-	-	-	-
<b>Total non current assets</b>		<b>63,332</b>	<b>53,250</b>	<b>-</b>	<b>63,970</b>	<b>63,599</b>
<b>TOTAL ASSETS</b>		<b>149,820</b>	<b>114,909</b>	<b>-</b>	<b>175,641</b>	<b>115,254</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		-	-	-	-	-
Borrowing		1,444	1,606	-	746	1,444
Consumer deposits		-	-	-	-	-
Trade and other payables		4,499	3,035	-	6,511	3,566
Provisions		6,860	6,024	-	5,448	6,024
<b>Total current liabilities</b>		<b>12,802</b>	<b>10,665</b>	<b>-</b>	<b>12,705</b>	<b>11,034</b>
<b>Non current liabilities</b>						
Borrowing		10,041	8,470	-	10,041	8,470
Provisions		23,001	17,971	-	23,001	17,971
<b>Total non current liabilities</b>		<b>33,042</b>	<b>26,442</b>	<b>-</b>	<b>33,042</b>	<b>26,442</b>
<b>TOTAL LIABILITIES</b>		<b>45,845</b>	<b>37,107</b>	<b>-</b>	<b>45,747</b>	<b>37,476</b>
<b>NET ASSETS</b>	2	<b>103,975</b>	<b>77,802</b>	<b>-</b>	<b>129,893</b>	<b>77,778</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		75,967	54,541	-	101,886	54,517
Reserves		28,008	23,261	-	28,008	23,261
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>103,975</b>	<b>77,802</b>	<b>-</b>	<b>129,893</b>	<b>77,778</b>

## 1.4.7 Table C7 Monthly Budget Statement - Cash Flow

Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Ratepayers and other		9,655	72	-	450	1,998	382	1,616	423%	668
Government - operating		92,105	93,815	-	-	70,725	47,597	23,128	49%	92,592
Government - capital		-	-	-	-	-	-	-	-	-
Interest		5,575	4,619	-	471	3,277	2,278	999	44%	4,708
Dividends		-	-	-	-	-	-	-	-	-
<b>Payments</b>										
Suppliers and employees		(61,273)	(67,427)	-	(5,151)	(33,459)	(31,577)	1,881	-6%	(67,226)
Finance charges		(1,360)	(1,215)	-	(631)	(631)	(549)	82	-15%	(2,362)
Transfers and Grants		(38,589)	(41,756)	-	(3,746)	(14,926)	(12,128)	2,798	-23%	(45,692)
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>6,112</b>	<b>(11,892)</b>	<b>-</b>	<b>(8,608)</b>	<b>26,983</b>	<b>6,003</b>	<b>20,981</b>	<b>350%</b>	<b>(17,312)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	100
Decrease (Increase) in non-current debtors		-	-	-	-	-	-	-	-	-
Decrease (Increase) other non-current receivables		-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		(900)	-	-	-	-	-	-	-	-
<b>Payments</b>										
Capital assets		(6,563)	(3,861)	-	(73)	(1,283)	(957)	326	-34%	(3,861)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(7,463)</b>	<b>(3,861)</b>	<b>-</b>	<b>(73)</b>	<b>(1,283)</b>	<b>(957)</b>	<b>326</b>	<b>-34%</b>	<b>(3,761)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans		-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-
<b>Payments</b>										
Repayment of borrowing		(1,299)	(1,606)	-	(698)	(698)	(569)	129	-23%	(1,139)
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>(1,299)</b>	<b>(1,606)</b>	<b>-</b>	<b>(698)</b>	<b>(698)</b>	<b>(569)</b>	<b>129</b>	<b>-23%</b>	<b>(1,139)</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>(2,650)</b>	<b>(17,358)</b>	<b>-</b>	<b>(9,379)</b>	<b>25,002</b>	<b>4,476</b>			<b>(22,211)</b>
Cash/cash equivalents at beginning:		86,214	77,317	-	117,945	83,564	77,317			83,564
Cash/cash equivalents at month/year end:		83,564	59,959	-	108,566	108,566	81,794			61,353

**5. SUPPORTING DOCUMENTATION**

**Table SC1 Material variance explanations**

Ref	Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
	R thousands			
1	<b>Revenue By Source</b>			
	Government grants & subsidies	6%	Equitable Share Grant received during November 2013.	Acceptable
	Rental of facilities and equipment	-68.77%	Rental of grader to local municipalities only charged for the 1st quarter of the financial year.	The operations will gain momentum as the financial year progresses.
	Interest earned - external investments	7.42%	Interest earned on external investment is more than full year budget.	Acceptable and dependant on the market yield.
	Other income	381.53%	Revenue generated is more than the full year budget .	Acceptable
2	<b>Expenditure By Type</b>			
	Salaries	-19.86%	Approved vacant posts not filled according to the organogram	Most vacant post were advertised and will be filled shortly .
	Depreciation	-100.00%	A new program is being developed to link it to the Financial System	Busy verifying and updating data of the previous financial year.
	Other Materials	-33.08%	All maintenance projects are needs driven. The District does not have any major infrastructure assets to maintain except for its administrative building	All maintenance projects are needs driven as and when required.
	Transfers and grants	-44.07%	Most projects are in the planning phase of implementation as per the procurement plan.	Most projects have not started, Implementation will gain momentum as the financial year progresses.
	Other expenditure	-13.36%	Underspending occurred on payment of municipal services, audit fees and motor vehicle usage and other general expenses.	General expenses will gain momentum as the financial year progresses.
3	<b>Capital Expenditure</b>			
	Capital expenditure	-70.23%	As per the policy , all capital projects / purchases should have been completed / finalized by 31 March of each year	Most capital projects will gain momentum as the financial year progresses.
4	<b>Financial Position</b>			
	Reserves	R 4,746,335	Under budgeted	Acceptable
	Property , plant & equipment	R 622,088	Under budgeted	Acceptable
5	<b>Cash Flow</b>			
	Net cash from operating / (used) Operating Activities	349.52%	RSC Levy Replacement Grant Receipts	Acceptable
	Net cash from operating / (used) Investing Activities	-34.01%	Capital Expenditure not materialising per SDBIP	Departments are urged to spent their budget allocations
	Net cash from operating / (used) Financing Activities	-22.64%	Repayment of borrowing	Bi-Annual DBSA Loan Repayment
6	<b>Measureable performance</b>			
7	<b>Municipal Entities</b>			

More detail on operating variances is available on pages 04 to 12 of this report.

**Table SC2 Monthly Budget Statement - performance indicators**

Description of financial indicator	Basis of calculation	Ref	2012/13	Budget Year 2013/14			
			Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>Percentage</b>							
<b>Borrowing Management</b>							
Borrowing to Asset Ratio	Total Long-term Borrowing/ Total Assets		6.7%	7.4%	0.0%	5.3%	0.0%
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure		5.8%	6.0%	0.0%	1.5%	5.7%
Borrowed funding of capital expenditure	Borrowings/Capital expenditure excl. transfers and grants		0.0%	0.0%	0.0%	0.0%	0.0%
<b>Safety of Capital</b>							
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves		15.4%	16.9%	0.0%	13.3%	17.3%
Gearing	Long Term Borrowing/ Funds & Reserves		35.9%	36.4%	0.0%	33.4%	36.4%
<b>Liquidity</b>							
Current Ratio 1	Current assets/current liabilities	1	675.6%	578.1%	0.0%	833.2%	468.1%
Liquidity Ratio	Monetary Assets/Current Liabilities		682.4%	590.3%	0.0%	838.4%	487.2%
<b>Revenue Management</b>							
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing						
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue		13.0%	1.4%	0.0%	19.9%	12.6%
Longstanding Debtors Reduction Due To Recovery	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old		0.0%	0.0%	0.0%	0.0%	0.0%
<b>Creditors Management</b>							
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))		100.0%	100.0%			
<b>Funding of Provisions</b>							
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions		0.0%	0.0%		0.0%	0.0%
<b>Other Indicators</b>							
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	2					
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	2					
Employee costs	Employee costs/Total Revenue - capital revenue		38.7%	47.7%	0.0%	28.2%	24.0%
Repairs & Maintenance	R&M/Total Revenue - capital revenue		2.5%	4.0%	0.0%	0.2%	1.4%
Interest & Depreciation	I&D/Total Revenue - capital revenue		5.6%	7.3%	0.0%	0.9%	4.4%
<b>IDP regulation financial viability indicators</b>							
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year		203.5%	148.2%	0.0%	129.6%	128.3%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services						
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure		12.0	2.3	-	4.3	2.7

The above ratios indicate that the municipality is financially stable and adequately funded to continue with its operations. The year-to-date ratio of employee costs as compared to the total revenue – capital revenue for the year to date is 28.2%. The level of employee costs should be monitored and managed effectively as it must not exceed the national norm of 35 %.

The municipality still depends on grant funding of over 95% to fund its operations. All council's provisions and the Capital Replacement Reserve are cash backed and the cash and cash equivalents are sufficient to cover outstanding debt.

**Table SC3 Monthly Budget Statement - aged debtors**

Description	NT Code	Budget Year 2013/14								Total	Bad Debts	>90 days
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr			
<b>R thousands</b>												
<b>Debtors Age Analysis By Revenue Source</b>												
Rates	1200										-	-
Electricity	1300										-	-
Water	1400										-	-
Sewerage / Sanitation	1500										-	-
Refuse Removal	1600										-	-
Housing (Rental Revenue)	1700										-	-
Other	1900	2,689	7	58	22	1	3	1	8	2,788	-	34
<b>Total By Revenue Source</b>	<b>2000</b>	<b>2,689</b>	<b>7</b>	<b>58</b>	<b>22</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>8</b>	<b>2,788</b>	<b>-</b>	<b>34</b>
<b>2011/12 - totals only</b>		<b>2,555</b>	<b>6</b>	<b>55</b>	<b>20</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>7</b>	<b>2,649</b>		<b>32</b>
<b>Debtors Age Analysis By Customer Category</b>												
Government	2200	291	1	79	-	-	-	-	-	371		
Business	2300	-	-	-	-	-	-	-	-	-		
Households	2400	-	-	-	-	-	-	-	-	-		
Other	2500	2,399	5	(21)	22	1	2,768.00	1	8	2,417		
<b>Total By Customer Category</b>	<b>2600</b>	<b>2,689</b>	<b>7</b>	<b>58</b>	<b>22</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>8</b>	<b>2,788</b>	<b>-</b>	

Council's debtors consist of three main groups, namely:

- Provincial or Local government bodies for services rendered to or on behalf of these bodies,
- Ex-employees entitled to post-service benefits,
- Other entities by way of service delivery for which costs are to be recovered.

Matters reported below are in respect of debts outstanding in excess of 90 days on the effective reporting date.

- ***Provincial and Local Government***

The only outstanding debt for more than 90 days as at 31 December 2013 in respect of Provincial and Local Governments department is:

- Department of Roads and Public Works R77 272.86 for sundry services such as water & electricity, telephone, etc.
- Dikgatlong Municipality R1 697.01 payment for street lighting at Koopmansfontein.

- ***Post-Service Benefits***

The only outstanding debts reflected for more than 90 days as at 31 December 2013 is:

- Payne ME R7 210.60, Benson SC R3 484.70 and Oosthuizen HJ R1 362.80 for post medical-aid. The long outstanding debtors will be handed over to Council's attorneys to recover the debt.

- **Sundry Debtors**

The only outstanding debt reflected for more than 90 days as at 31 December 2013 for sundry debtors is:

- Maribe BM R1 400.00 for traffic fine.

Debts are continuously being monitored; reviewed and adequate controls are in place according to approved policies.

**Table SC4 Monthly Budget Statement - aged creditors**

Description	NT Code	Budget Year 2013/14								Total	Prior year totals for chart (same period)	
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year			
<b>Creditors Age Analysis By Customer Type</b>												
Bulk Electricity	0100										-	
Bulk Water	0200										-	
PAYE deductions	0300										-	
VAT (output less input)	0400										-	
Pensions / Retirement deductions	0500										-	
Loan repayments	0600										-	
Trade Creditors	0700										-	
Auditor General	0800										-	
Other	0900	6,491	-	20	-	-	-	-	-	-	6,511	-
<b>Total By Customer Type</b>	<b>2600</b>	<b>6,491</b>	<b>-</b>	<b>20</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,511</b>	<b>-</b>

The expenditure section continues to administer, manage, assess and improve creditors, salaries and sundry payments subject to internal prescriptions.

**Salary Payment:**

Salary payments are under adequate control and occur according to approved policies and agreement in terms of the Bargaining Council. Salary increases of 6.4% for staff has been implemented in July 2013.

The annual increase for Councilors' in terms of the remuneration of Public Office Bearers Act, 1998 is still outstanding for the current financial year.

**Trade Creditors:**

Council purchases and payments to creditors are under adequate control. Expenditure statistics for the month of December 2013 is listed below:



<b>PAYMENTS</b>	
Total value of all payments	<b>R 22,158,714</b>
Electronic transfers	153
Cheques issued	19
<b>STORES</b>	
Value of Stores issued	7,245
<b>SALARIES</b>	
Number of salary beneficiaries	<b>149</b>
Councillors	27
Employees	120
Pensioners	2
<b>Total remuneration paid</b>	
	<b>2,812,127</b>
Councillors	416,235
Employees	2,393,051
Pensioners	2,841

Expenditure controls are continuously being re-evaluated and tightened up to allow closer monitoring of daily purchases, order transactions and the extension of budgetary control over departmental activities.

#### **SUPPLY CHAIN MANAGEMENT:**

Although council adopted a new procurement policy effective from 1 January 2008 a number of issues still impact negatively on the effective implementation of the mentioned policy. The following are some of the issues that still need attention in order to ensure full compliance as stipulated in the policy:

- The development and implementation of a new centralized procurement procedure has started and is in line with the SCM policy. Monitoring is on an ongoing basis and as problems arise, they will be dealt with.
- Amendment and procedures with regard to the tender committee system (Specification, Evaluation and Adjudication Committees) still needs attention. Monitoring is on an ongoing basis and as problems arise, they will be dealt with.
- Putting systems in place to monitor and report on supply chain management as required per approved policy has started as from 1 April 2008. Monitoring is on an ongoing basis and as problems arise, they will be dealt with.

As Council reserves its right to maintain oversight over the implementation of the Supply Chain Management Policy and is empowered to make Supply Chain policy within the ambit of the applicable legislation, the following is hereby reported as stipulated in the SCM policy for the period December 2013.

***Implementation of the Approved Supply Chain Management Policy:***

The approved Supply Chain Management Policy of 30 December 2005 as amended on 27 December 2007 is implemented and is maintained by all relevant role players as from 01 April 2008. The Supply Chain Management Policy is currently being reviewed. It will be submitted to Council and once approved will be effective from the date of approval.

***Implementation of the Supply Chain Management Process:***

- *Supply Chain Management Training*

No training was offered or attended by officials for supply chain management.

- *Demand Management*

Bids and quotations were invited in accordance with the Supply Chain Management Policy. Bid documents used were customised, standard bid documents prescribed by National Treasury. All preconditions were enforced during the opening of bids including the verification on Tax Clearance Certificates issued by SARS.

- *Acquisition Management*

For the period of December 2013, four contracts (R200 000+) were awarded by the Bid Adjudication Committee.

<b>Description</b>	<b>Service Provider</b>	<b>Amount</b>
BID 08/13: Purchasing of 2 X Sanitation Trucks including maintenance and service plans for Phokwane Municipality.	Shorts Nissan CC	R1 790 265.58 VAT Incl.
BID 09/13: Purchasing of a rear Loader Refuse Truck including maintenance and service plans for Dikgatlong Municipality.	MAF Enterprises	R1 984 090.00 VAT Incl.
BID 11/13: The development of a disaster response and recovery strategy for FBDM	Watees Consultancy	R198 175.00 VAT Incl.
BID 13/13: Review of Dikgatlong Spatial Development Framework	DBP Consulting	R 316 213.00 VAT Incl.

For the period of December 2013 three written price quotations (R30 000-R200 000) were awarded by the Municipal Manager.

<b>Description</b>	<b>Service Provider</b>	<b>Amount</b>
WQOUTE 13/13: Erection of shacks for a period of 12 months (as and when)	Kabaitsiwe Construction	<ul style="list-style-type: none"> <li>• R8 200.00 for erection of 2 rooms shack.</li> <li>• R9 100.00 for erection of 3 rooms shack.</li> </ul>

WQUOTE 15/13: Supply and delivery of multifunction printer and maintenance for (one) 1 year	Konica Minolta SA	R95 229.63 VAT Incl.
WQUOTE 16/13: Printing of the Re-Bua Mmogo external newsletter for FBDM	MACRONYM 37	R107 479.20 VAT Incl.

For the period of December 2013, the following was awarded by the Municipal Manager through the RT57 contract.

DESCRIPTION	SERVICE PROVIDER	AMOUNT
Procurement of a Toyota L/C Pickup LC79	Oranje Toyota Kimberley	R508 728.60 VAT Incl.
Purchase of ETIOS Sedan	Oranje Toyota Kimberley	R135 959.53 VAT Incl.
Purchase of Nissan NP300	Imperial Nissan Kimberley	R224 174.16 VAT Incl.
Purchase of Nissan NP200	Imperial Nissan Kimberley	R303 055.52 VAT Incl.

The value of orders issued for the period ended 31 December 2013 total R1 532 196.57 (*See Annexure "D"*)

#### Orders per department

Council and Executive	R57 364.94
Municipal Manager	R109 689.35
Finance	R599 968.02
Administration	R569 171.47
Planning and Development	R0.00
Technical Service	R0.00
Stores	R196 002.79

- Disposal Management

There was no disposal of redundant goods for December 2013.

- Deviations

No deviation was approved by the Municipal Manager for the month of December 2013.

*Please refer to next page*

- Issues from Stores

Total orders issued amount to R7 245.49 for all departments.

Council and Executive	R0.00
Municipal Manager	R0.00
Finance	R3 778.35
Administration	R3 404.28
Planning and Development	R0.00
Technical Services	R62.86

- Orders outstanding more than 30 days for December 2013

COMPANY	60 DAYS	90 DAYS	COMMENT
BDB Blinds	R24 514.50	-	Service not yet rendered
The Drain Surgeon	-	R2 502.98	Invoice not yet received
ITEC	-	R12 844.30	Service not yet rendered
Humelani water services	-	R334 839.60	Project not yet completed
Ikamva Resource Group Projects	-	R183 550.00	Service not yet rendered
Kevin & Leroy Enterprise	R50 109.50	-	Service not yet rendered
K201302601307	-	R12 707.90	Service not yet rendered
LASEC SA	-	R748.06	Invoice not yet received
Leboa IT Solutions	R319.20	-	Service not yet rendered
MC Cross Logistics & General	R23 745.00	-	Service not yet rendered
Masilakhe Management Consulting	R273 600.00	-	Project not yet completed
National Health Laboratory Services	-	R451.32	Invoice not yet received
OG Media	-	R28 500.00	Service not yet rendered
Rennies Travel	R40 977.16	R4 701.52	Invoice not yet received
Sure Astra	R11 855.40	R31 749.30	Invoice not yet received
Sedibeng Water Vaal Gamagara	-	R4 500.00	Invoice not yet received
Trophy & Gift Centre		R168.00	Invoice not yet received
Uhuru Books & Stationery	R200.00		
UFS Centre for Bussiness	-	R345 000.00	Project not completed
YES Media	-	R19 950.00	Invoice not yet received
WAP SA	R4 447.83	-	Service not yet rendered
Sure Astra		R19 586.40	Invoice not yet received

- List of accredited service providers

The supplier's database is updated daily and the database has been amended to make provision for the MBD4 and MBD9 forms as was required by the Auditors General's report.

***Attached please find the Procurement Plan report for the second quarter ended 31December 2013 as annexure "E" outlining details in respect of the 2013/14 financial year.***

Table SC5 Monthly Budget Statement - investment portfolio

Investments by maturity Name of institution & investment ID	Ref	Period of Investment  Yrs/Months	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of the month	Change in market value	Market value at end of the month
R thousands									
<b>Municipality</b>									
ABSA		3	call	31-Dec-13	0	4.5%	500		500
STANDARD BANK		363	Fixed	22-Jun-14	217	5.8%	3,800		3,800
ABSA		30	call	31-Dec-13	3	4.5%	700		700
ABSA		119	Notice	20-Feb-14	14	5.4%	3,000		3,000
NEDCOR		119	Notice	20-Feb-14	27	5.4%	6,000		6,000
ABSA		30	call	31-Dec-13	2	4.5%	400		400
STANDARD BANK		119	Notice	7-Mar-14	36	5.4%	8,000		8,000
NEDCOR		119	Notice	7-Mar-14	28	5.6%	6,000		6,000
NEDCOR		120	Notice	11-Mar-14	71	5.6%	15,000		15,000
ABSA		119	Notice	11-Mar-14	32	5.4%	7,000		7,000
ABSA		119	Notice	14-Mar-14	22	5.5%	4,750		4,750
STANDARD BANK		120	Notice	1-Apr-14	84	5.5%	18,000		18,000
NEDCOR		120	Notice	1-Apr-14	19	5.6%	4,000		4,000
ABSA		120	Notice	1-Apr-14	143	5.5%	8,000		8,000
ABSA		120	Notice	3-Apr-14	32	5.5%	7,000		7,000
NEDCOR		120	Notice	3-Apr-14	90	5.5%	5,000		5,000
RMB		119	Notice	3-Apr-14	106	5.4%	6,000		6,000
STANDARD BANK		119	Notice	3-Apr-14	107	5.5%	6,000		6,000
ABSA		0	call	31-Dec-13	1	4.5%	290		290
<b>TOTAL INVESTMENTS AND INTEREST</b>					1,035		109,440	-	109,440
<b>Entities</b>									
Entities sub-total									
<b>TOTAL INVESTMENTS AND INTEREST</b>					1,035		109,440	-	109,440

Surplus cash is invested at approved banking institutions in accordance with current cash and investment policy.

*Please refer to next page*

Table SC6 Monthly Budget Statement - transfers and grant receipts

Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>RECEIPTS:</b>	1,2									
<b>Operating Transfers and Grants</b>										
<b>National Government:</b>		90,692	93,130	-	30,767	70,033	66,606	3,427	5.1%	91,330
Local Government Equitable Share		10,391	10,329	-	770	3,437	4,304	(866)	-20.1%	10,329
Special Contribution: Councillor Remuneration		3,318	3,716	-	-	1,239	2,787	(1,548)	-55.6%	3,716
Levy replacement	3	73,733	75,945	-	29,997	62,817	56,959	5,858	10.3%	74,811
Finance Management Grant		1,250	1,250	-	-	1,250	1,250	-		1,250
Municipal Systems Improvement		1,000	890	-	-	890	890	-		890
Extended Public Works Programme		1,000	1,000	-	-	400	417	(17)	-4.0%	333
Water Affairs		-	-	-	-	-	-	-		-
<b>Provincial Government:</b>		2,558	600	-	-	415	120	295	246.0%	600
Housing	4	270	-	-	-	415	-	415		-
Near Grant		1,176	300	-	-	-	60	(60)		300
Fire Fighting Equipment Grant		1,112	300	-	-	-	60	(60)		300
NC Tourism		-	-	-	-	-	-	-		-
Environmental Health Recycling Grant		-	-	-	-	-	-	-		-
District Aids Programme		-	-	-	-	-	-	-		-
Other transfers and grants [insert description]		-	-	-	-	-	-	-		-
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
[insert description]		-	-	-	-	-	-	-		-
<b>Other grant providers:</b>		175	85	-	-	14	35	(22)		180
SETA Skills Grant		175	85	-	-	14	35	(22)		180
Koopmansfontein Self Build Scheme		-	-	-	-	-	-	-		-
ABSA		-	-	-	-	-	-	-		-
<b>Total Operating Transfers and Grants</b>	5	93,425	93,815	-	30,767	70,462	66,762	3,700	5.5%	92,110
<b>Capital Transfers and Grants</b>										
<b>National Government:</b>		-	-	-	-	-	-	-		-
Municipal Infrastructure (MIG)		-	-	-	-	-	-	-		-
Water Affairs		-	-	-	-	-	-	-		-
EPWP		-	-	-	-	-	-	-		-
Other capital transfers [insert description]		-	-	-	-	-	-	-		-
<b>Provincial Government:</b>		-	-	-	-	-	-	-		-
[insert description]		-	-	-	-	-	-	-		-
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
[insert description]		-	-	-	-	-	-	-		-
<b>Other grant providers:</b>		-	-	-	-	-	-	-		-
[insert description]		-	-	-	-	-	-	-		-
ESCOM (Electricity on Farms)		-	-	-	-	-	-	-		-
<b>Total Capital Transfers and Grants</b>	5	-	-	-	-	-	-	-		-
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	93,425	93,815	-	30,767	70,462	66,762	3,700	5.5%	92,110

Table SC7 Monthly Budget Statement - transfers and grant expenditure

Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>EXPENDITURE</b>										
<u>Operating expenditure of Transfers and Grants</u>										
<b>National Government:</b>		90,532	93,130	-	31,418	64,672	46,565	18,107	38.9%	89,987
Local Government Equitable Share		10,391	10,329	-	1,575	5,013	5,165	(152)	-2.9%	9,796
Special Contribution: Councillor Remuneration		3,318	3,716	-	1,239	2,477	1,858	619	33.3%	3,318
Levy replacement		73,733	75,945	-	27,758	55,687	37,973	17,714	46.6%	73,733
Finance Management Grant		1,250	1,250	-	28	579	625	(46)	-7.4%	1,250
Municipal Systems Improvement		733	890	-	-	-	445	(445)	-100.0%	890
Extended Public Works Programme		1,107	1,000	-	818	916	500	416	83.2%	1,000
Water Affairs		-	-	-	-	-	-	-	-	-
<b>Provincial Government:</b>		3,277	600	-	-	-	300	(300)	-100.0%	600
Housing		983	-	-	-	-	-	-	-	-
Near Grant		1,176	300	-	-	-	150	(150)	-	300
Fire Fighting Equipment Grant		1,112	300	-	-	-	150	(150)	-	300
NC Tourism		-	-	-	-	-	-	-	-	-
Environmental Health Recycling Grant		6	-	-	-	-	-	-	-	-
District Aids Programme		-	-	-	-	-	-	-	-	-
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
<i>[insert description]</i>		-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>		769	85	-	-	14	43	(29)	-	180
Koopmansfontein Self Build Scheme		595	-	-	-	-	-	-	-	-
ABSA		-	-	-	-	-	-	-	-	-
<i>SETA Skills Grant</i>		175	85	-	-	14	43	(29)	-	180
<b>Total operating expenditure of Transfers and Grants:</b>		94,579	93,815	-	31,418	64,686	46,908	17,778	37.9%	90,767
<u>Capital expenditure of Transfers and Grants</u>										
<b>National Government:</b>		-	-	-	-	-	-	-	-	-
Municipal Infrastructure (MIG)		-	-	-	-	-	-	-	-	-
Water Affairs		-	-	-	-	-	-	-	-	-
EPWP		-	-	-	-	-	-	-	-	-
Other capital transfers <i>[insert description]</i>		-	-	-	-	-	-	-	-	-
<b>Provincial Government:</b>		-	-	-	-	-	-	-	-	-
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>		-	-	-	-	-	-	-	-	-
ESCOM (Electricity on Farms)		-	-	-	-	-	-	-	-	-
<b>Total capital expenditure of Transfers and Grants</b>		-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		94,579	93,815	-	31,418	64,686	46,908	17,778	37.9%	90,767

External funding account balances reflect transfers to revenue adequate to cover the relevant operating or capital expenditure for which the funds have been received. Grant funding is reflected as unspent grants where relevant, with revenue transferred to the income statement as expenditure is incurred.

Table SC8 Monthly Budget Statement - councilor and staff benefits

Summary of Employee and Councillor remuneration	Ref	2012/13		Budget Year 2013/14						
		Unaudited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1	A	B	C						D
<b>Councillors (Political Office Bearers plus Other)</b>										
Salary		3,670	3,833	-	290	1,482	1,597	(115)	-7%	1,482
Pension Contributions		165	174	-	14	69	72	(4)	-5%	69
Medical Aid Contributions		17	19	-	1	7	8	(1)	-10%	7
Motor vehicle allowance		994	1,315	-	92	461	548	(87)	-16%	461
Cell phone and other allowances		314	307	-	22	110	128			141
Workmen's Compensation		-	21	-	-	-	9			21
Unemployment Insurance		-	11	-	-	-	4			11
<b>Sub Total - Councillors</b>		<b>5,160</b>	<b>5,679</b>	<b>-</b>	<b>419</b>	<b>2,128</b>	<b>2,366</b>	<b>(238)</b>	<b>-10%</b>	<b>2,160</b>
% increase	4		10.1%							-58.1%
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages	3	2,295	4,407	-	317	634	1,836	(1,202)	-65%	1,836
Pension and UIF Contributions		225	630	-	19	39	263	(224)	-85%	262
Medical Aid Contributions		68	146	-	5	10	61	(51)	-84%	61
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		-	584	-	-	-	243	(243)	-100%	243
Motor Vehicle Allowance		195	530	-	44	88	221	(133)	-60%	221
Cellphone Allowance		48	96	-	8	16	40	(24)	-60%	40
Housing Allowances		18	36	-	3	6	15	(9)	-59%	15
Other benefits and allowances		24	139	-	3	7	58	(51)	-88%	58
Payments in lieu of leave		-	98	-	-	-	41	(41)	-100%	41
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	2	-	-	-	-	-	-	-	-	-
<b>Sub Total - Senior Managers of Municipality</b>		<b>2,872</b>	<b>6,666</b>	<b>-</b>	<b>400</b>	<b>800</b>	<b>2,778</b>	<b>(1,977)</b>	<b>-71%</b>	<b>2,777</b>
% increase	4		132.1%							-3.3%
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		24,934	29,252	-	2,210	11,220	12,188	(968)	-8%	12,172
Pension and UIF Contributions		4,002	4,672	-	348	1,820	1,947	(127)	-7%	1,946
Medical Aid Contributions		1,202	1,300	-	106	560	542	19	3%	542
Overtime		54	-	-	4	35	-	35	#DIV/0!	-
Performance Bonus		366	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		2,108	2,090	-	153	931	871	61	7%	871
Cellphone Allowance		144	134	-	8	63	56	7	13%	56
Housing Allowances		395	442	-	14	86	184	(98)	-53%	184
Other benefits and allowances		977	1,256	-	67	269	523	(254)	-49%	523
Payments in lieu of leave		1,121	659	-	-	-	274	(274)	-100%	274
Long service awards		209	206	-	-	11	86	(75)	-87%	86
Post-retirement benefit obligations	2	1,038	821	-	62	309	342	(33)	-10%	342
<b>Sub Total - Other Municipal Staff</b>		<b>36,551</b>	<b>40,832</b>	<b>-</b>	<b>2,973</b>	<b>15,305</b>	<b>17,013</b>	<b>(1,708)</b>	<b>-10%</b>	<b>16,996</b>
% increase	4		11.7%							-53.5%
<b>Total Parent Municipality</b>		<b>44,583</b>	<b>53,177</b>	<b>-</b>	<b>3,792</b>	<b>18,234</b>	<b>22,157</b>	<b>(3,923)</b>	<b>-18%</b>	<b>21,934</b>

**PERSONNEL ATTENDANCES:**

Personnel attendance in the workplace for December 2013 averages 58%. The reason for the deviations is mainly due to, annual, sick, courses and special annual leave granted by Council to all staff.



Attendance trends are summarized as follows:

	Senior Management	Middle Management	Supervisory	Clerical
<b>Number of Members</b>	<b>1</b>	<b>4</b>	<b>7</b>	<b>11</b>
Annual Leave	2	6	10	14
Sick Leave	0	16	0	1
Courses / Seminar	1	2	0	9
Meetings	0	0	0	0
Family Responsibility	0	0	0	0
Study	0	0	0	0
Maternity Leave	0	0	0	0
Union Matters	0	0	0	0
Absent	0	0	0	0
Special Annual Leave	5	20	30	50
<b>No. of Workdays Attended</b>	<b>11</b>	<b>32</b>	<b>74</b>	<b>116</b>
<b>Total Workdays</b>	<b>19</b>	<b>76</b>	<b>114</b>	<b>190</b>
<b>Percentage attendance per Group</b>	<b>58%</b>	<b>42%</b>	<b>65%</b>	<b>61%</b>
<b>Average</b>	<b>58%</b>			

### Personnel Development:

No training was offered or attended by the finance personnel for the month of December 2013.

### INTERNSHIP PROGRAMME

As per National Treasury regulations, five Finance Interns were appointed (three on 19 December 2012, one on 03 December 2012 and one on 02 May 2013). Three vacant posts of Finance Interns were advertised due to resignations and will be filled shortly. The aim of the programme is to capacitate Finance Graduates to eventually be able to fill CFO and other financial posts in municipalities. Their appointment is for a period of 24 to 36 months depending on completion of the programme.

The three Finance Interns have been registered and have started the Municipal Finance Management Programme with Deloitte. They are also receiving on the job training.

*Please refer to next page*

Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts

Description	Ref	Budget Year 2013/14												2013/14 Medium Term Revenue & Expenditure Framework		
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June	Budget Year 2013/14	Budget Year +1 2014/15	Budget Year +2 2015/16
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget	Budget	Budget	Budget	Budget	Budget	2013/14	+1 2014/15	+2 2015/16
<b>Cash Receipts By Source</b>																
Property rates		-	-	-	-	-	-	-	-	-	-	-	-			
Property rates - penalties & collection charges		-	-	-	-	-	-	-	-	-	-	-	-			
Service charges - electricity revenue		-	-	-	-	-	-	-	-	-	-	-	-			
Service charges - water revenue		-	-	-	-	-	-	-	-	-	-	-	-			
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-	-	-	-			
Service charges - refuse		-	-	-	-	-	-	-	-	-	-	-	-			
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-			
Rental of facilities and equipment		-	-	-	-	-	-	-	-	-	-	-	-			
Interest earned - external investments		447	980	508	511	361	471	-	-	-	-	-	-	4,619	4,850	5,044
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-	-	-	-			
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-			
Fines		-	-	-	-	-	-	-	-	-	-	-	-			
Licences and permits		-	-	-	-	-	-	-	-	-	-	-	-			
Agency services		-	-	-	-	-	-	-	-	-	-	-	-			
Transfer receipts - operating		38,903	-	1,707	117	29,997	-	-	-	-	-	-	-	93,815	100,419	106,938
Other revenue		87	361	278	528	293	450	-	-	-	-	-	-	72	72	74
<b>Cash Receipts by Source</b>		<b>39,437</b>	<b>1,341</b>	<b>2,493</b>	<b>1,156</b>	<b>30,651</b>	<b>921</b>							<b>98,506</b>	<b>105,341</b>	<b>112,056</b>
<b>Other Cash Flows by Source</b>																
Transfer receipts - capital		-	-	-	-	-	-	-	-	-	-	-	-			
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-			
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-			
Short term loans		-	-	-	-	-	-	-	-	-	-	-	-			
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-			
Increase in consumer deposits		-	-	-	-	-	-	-	-	-	-	-	-			
Receipt of non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-			
Receipt of non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-			
Change in non-current investments		-	-	-	-	-	-	-	-	-	-	-	-			
<b>Total Cash Receipts by Source</b>		<b>39,437</b>	<b>1,341</b>	<b>2,493</b>	<b>1,156</b>	<b>30,651</b>	<b>921</b>							<b>98,506</b>	<b>105,341</b>	<b>112,056</b>
<b>Cash Payments by Type</b>																
Employee related costs		3,380	3,167	3,265	3,292	4,951	3,092	-	-	-	-	-	-	44,698	45,692	48,860
Remuneration of councillors		437	429	418	425	419	435	-	-	-	-	-	-	5,508	5,784	6,073
Interest paid		-	-	-	-	-	631	-	-	-	-	-	-	1,215	1,053	874
Bulk purchases - Electricity		-	-	-	-	-	-	-	-	-	-	-	-			
Bulk purchases - Water & Sewer		-	-	-	-	-	-	-	-	-	-	-	-			
Other materials		698	381	389	257	407	125	-	-	-	-	-	-	3,784	3,926	4,011
Contracted services		-	-	-	-	-	-	-	-	-	-	-	-			
Grants and subsidies paid - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-	41,791	26,920	28,636
Grants and subsidies paid - other		2,550	1,156	3,192	1,404	2,878	3,746	-	-	-	-	-	-			
General expenses		1,121	741	1,274	1,075	1,781	1,500	-	-	-	-	-	-	13,436	13,788	14,006
<b>Cash Payments by Type</b>		<b>8,186</b>	<b>5,874</b>	<b>8,538</b>	<b>6,453</b>	<b>10,436</b>	<b>9,529</b>							<b>110,433</b>	<b>97,164</b>	<b>102,459</b>
<b>Other Cash Flows/Payments by Type</b>																
Capital assets		256	373	346	174	61	73	-	-	-	-	-	-	3,861	7,218	1,559
Repayment of borrowing		-	-	-	-	-	698	-	-	-	-	-	-	1,606	1,785	1,985
Other Cash Flows/Payments		-	-	-	-	-	-	-	-	-	-	-	-			
<b>Total Cash Payments by Type</b>		<b>8,442</b>	<b>6,247</b>	<b>8,884</b>	<b>6,627</b>	<b>10,497</b>	<b>10,300</b>							<b>115,899</b>	<b>106,168</b>	<b>106,004</b>
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>		<b>30,995</b>	<b>(4,906)</b>	<b>(6,392)</b>	<b>(5,471)</b>	<b>20,154</b>	<b>(9,379)</b>							<b>(17,393)</b>	<b>(827)</b>	<b>6,052</b>
Cash/cash equivalents at the month/year beginning:		83,564	114,559	109,653	103,262	97,791	117,945	-	-	-	-	-	-	77,317	59,925	59,098
Cash/cash equivalents at the month/year end:		114,559	109,653	103,262	97,791	117,945	108,566	-	-	-	-	-	-	59,925	59,098	65,150

Table SC12 Monthly Budget Statement - capital expenditure trend

Month	2012/13	Budget Year 2013/14							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	% spend of Original Budget
R thousands									%
<u>Monthly expenditure performance trend</u>									
July		43	-	13	13	43	30	70.1%	0%
August	50	472	-	34	47	515	468		1%
September	493	86	-	305	352	601	249	41.4%	8%
October	765	472	-	154	506	1,073	566	52.8%	12%
November	300	901	-	60	566	1,973	1,407	71.3%	13%
December	784	558	-	72	638	2,531	1,893	74.8%	15%
January	1,213	343	-				-		
February	120	386	-				-		
March	1,192	429	-				-		
April	135	300	-				-		
May	527	215	-				-		
June	374	86	-				-		
<b>Total Capital expenditure</b>	<b>5,953</b>	<b>4,290</b>	<b>-</b>	<b>638</b>					

*Please refer to next page*

Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class

Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Capital expenditure on new assets by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		-	-	-	-	-	-	-	-	-
<b>Community</b>		-	-	-	-	-	-	-	-	-
Parks & gardens										
Sportsfields & stadia										
Swimming pools										
Community halls										
Libraries										
Recreational facilities										
Fire, safety & emergency										
Security and policing										
Buses										
Clinics										
Museums & Art Galleries										
Cemeteries										
Social rental housing										
Other										
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-
Buildings										
Other										
<b>Investment properties</b>		-	-	-	-	-	-	-	-	-
Housing development										
Other										
<b>Other assets</b>		4,223	2,290	-	6	180	1,145	965	84.3%	1,619
General vehicles		3,063	595	-	-	38	298	260	87.3%	446
Specialised vehicles										
Plant & equipment		402	-	-	-	-	-	-		
Computers - hardware/equipment		121	432	-	-	69	216	147	68.1%	324
Furniture and other office equipment		52	81	-	-	18	41	22	55.3%	61
Abattoirs										
Markets										
Civic Land and Buildings										
Other Buildings		584	1,182	-	6	55	591	536	90.7%	788
Other Land										
Surplus Assets - (Investment or Inventory)										
Other										
<b>Agricultural assets</b>		-	-	-	-	-	-	-	-	-
List sub-class										
<b>Biological assets</b>		-	-	-	-	-	-	-	-	-
List sub-class										
<b>Intangibles</b>		319	60	-	-	-	30	30	100.0%	40
Computers - software & programming		319	60	-	-	-	30	30	100.0%	40
Other										
<b>Total Capital Expenditure on new assets</b>	1	4,541	2,350	-	6	180	1,175	995	84.7%	1,659

**Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class**

Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Capital expenditure on renewal of existing assets by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		-	-	-	-	-	-	-	-	-
<b>Community</b>		-	-	-	-	-	-	-	-	-
Parks & gardens										
Sportsfields & stadia										
Swimming pools										
Community halls										
Libraries										
Recreational facilities										
Fire, safety & emergency										
Security and policing										
Buses										
Clinics										
Museums & Art Galleries										
Cemeteries										
Social rental housing										
Other										
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-
Buildings										
Other										
<b>Investment properties</b>		-	-	-	-	-	-	-	-	-
Housing development										
Other										
<b>Other assets</b>		1,412	1,940	-	66	459	970	511	52.7%	1,361
General vehicles		714	800	-	-	-	400	400	100.0%	600
Specialised vehicles			-	-	-	-	-	-		
Plant & equipment		4	-	-	-	-	-	-		
Computers - hardware/equipment		439	859	-	-	379	430	50	11.7%	540
Furniture and other office equipment		-	81	-	-	13	40	27	66.7%	61
Abattoirs		-	-	-	-	-	-	-		
Markets		-	-	-	-	-	-	-		
Civic Land and Buildings		-	-	-	-	-	-	-		
Other Buildings		248	200	-	66	66	100	34	33.9%	160
Other Land			-	-	-	-	-	-		
Surplus Assets - (Investment or Inventory)			-	-	-	-	-	-		
Other		7	-	-	-	-	-	-		
<b>Agricultural assets</b>		-	-	-	-	-	-	-	-	-
List sub-class										
<b>Biological assets</b>		-	-	-	-	-	-	-	-	-
List sub-class										
<b>Intangibles</b>		-	-	-	-	-	-	-	-	-
Computers - software & programming			-	-	-	-	-	-		
Other			-	-	-	-	-	-		
<b>Total Capital Expenditure on renewal of existing ass</b>	1	1,412	1,940	-	66	459	970	511	52.7%	1,361

Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class

Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Repairs and maintenance expenditure by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		-	-	-	-	-	-	-	-	-
<b>Community</b>		-	-	-	-	-	-	-	-	-
Parks & gardens										
Sportsfields & stadia										
Swimming pools										
Community halls										
Libraries										
Recreational facilities										
Fire, safety & emergency										
Security and policing										
Buses										
Clinics										
Museums & Art Galleries										
Cemeteries										
Social rental housing										
Other										
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-
Buildings										
Other										
<b>Investment properties</b>		-	-	-	-	-	-	-	-	-
Housing development										
Other										
<b>Other assets</b>		1,395	2,769	-	93	732	1,385	653	47.2%	2,337
General vehicles		348	477	-	1	169	239	69	29.0%	404
Specialised vehicles										
Plant & equipment		221	53	-	1	1	27	25	94.6%	265
Computers - hardware/equipment		513	883	-	49	281	442	161	36.4%	810
Furniture and other office equipment		27	132	-	-	7	66	59	89.2%	27
Abattoirs										
Markets										
Civic Land and Buildings		286	584	-	33	258	292	34	11.8%	282
Other Buildings										
Other Land										
Surplus Assets - (Investment or Inventory)										
Other - Emergency Equipment			640		9	15	3201	305	95.2%	549
<b>Agricultural assets</b>		-	-	-	-	-	-	-	-	-
List sub-class										
<b>Biological assets</b>		-	-	-	-	-	-	-	-	-
List sub-class										
<b>Intangibles</b>		1,174	1,814	-	18	601	907	306	33.7%	1,104
Computers - software & programming		1,174	1,814	-	18	601	907	306	33.7%	1,104
Other										
<b>Total Repairs and Maintenance Expenditure</b>		<b>2,569</b>	<b>4,583</b>	<b>-</b>	<b>111</b>	<b>1,333</b>	<b>2,292</b>	<b>959</b>	<b>41.8%</b>	<b>3,441</b>

Table SC13d Monthly Budget Statement - depreciation by asset class

Description	Ref	2011/12	Budget Year 2012/13							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Repairs and maintenance expenditure by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		-	-	-	-	-	-	-	-	-
<b>Community</b>		125	200	-	-	-	100	100	100.0%	200
Parks & gardens										
Sportsfields & stadia										
Swimming pools										
Community halls										
Libraries										
Recreational facilities										
Fire, safety & emergency										
Security and policing										
Buses										
Clinics										
Museums & Art Galleries										
Cemeteries										
Social rental housing										
Other		125	200	-	-	-	100	100	100.0%	200
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-
Buildings										
Other										
<b>Investment properties</b>		-	-	-	-	-	-	-	-	-
Housing development										
Other										
<b>Other assets</b>		3,162	4,600	-	-	-	2,300	2,300	100.0%	4,098
General vehicles		624	600	-	-	-	300	300	100.0%	550
Specialised vehicles		-	-	-	-	-	-	-	-	-
Plant & equipment		302	680	-	-	-	340	340	100.0%	645
Computers - hardware/equipment		760	850	-	-	-	425	425	100.0%	650
Furniture and other office equipment		767	970	-	-	-	485	485	100.0%	853
Abattoirs										
Markets										
Civic Land and Buildings										
Other Buildings		588	1,500	-	-	-	750	750	100.0%	1,400
Other Land										
Surplus Assets - (Investment or Inventory)										
Other		121								
<b>Agricultural assets</b>		-	-	-	-	-	-	-	-	-
List sub-class										
<b>Biological assets</b>		-	-	-	-	-	-	-	-	-
List sub-class										
<b>Intangibles</b>		141	250	-	-	-	125	125	100.0%	200
Computers - software & programming		141	250	-	-	-	125	125	100.0%	200
Other										
<b>Total Repairs and Maintenance Expenditure</b>		<b>3,429</b>	<b>5,050</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,525</b>	<b>2,525</b>	<b>100.0%</b>	<b>4,498</b>

Depreciation will be run after the verification and update of the asset data and the development of a new asset management program that is linked to the Financial System.

**ASSET AND RISK MANAGEMENT****Insurance:**

All Council assets are adequately insured with Lateral Unison for a period of three (3) years. The insurance portfolio / costing was reviewed and implemented in July 2012.

**Asset Inventory:**

TAT I-Chain Asset Management System was implemented. However, due to various problems experienced with the service provider, the contract was ended June 2012. BCX is currently developing a program to link asset management with eVenus – FBDM will be a pilot site.

The asset register and its management have in the meantime continued. The asset stock take took place during the second and third week of May 2013. Reconciliation of items that do not appear on the asset system is being verified and was completed prior to submitting the annual financial statements to the Auditor General in August 2013.

**Information Backup:**

All shared data on the internet system (*O & P drives only*) is backed up on the server with a further daily tape backup kept on the premises. System users are responsible for ensuring that data backup and maintenance is carried out with regard to their specific usage. General ledger and associated financial system data is backed up on the network server tape system.

The “e-Venus” financial system was implemented on 1 July 2009. A daily backup is done as well as a day end procedure to integrate daily transactions. On the last working day of each month a monthly calendar and financial (a few days after month end to accommodate financial transactions pertaining to the month closed) backup and integration including closing of votes and opening thereof in the new month is done.

**Motor Vehicle Operating Cost:**

The actual operating costs of Council motor vehicles incurred for the year to date as required in terms of the motor vehicle fleet policy are set out below:

<b>VEHICLE OPERATING COST</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>VARIANCE</b>	<b>VAR %</b>
Depreciation: Motor Vehicles	-	300,000	(300,000)	-100.00%
Insurance	78,343	30,000	48,343	161.14%
MV Administration Levy	15,383	10,000	5,383	53.83%
Fuel	258,037	288,295	(30,258)	-10.50%
Licence	6,105	6,050	55	0.91%
Repairs and Maintenance	39,540	46,100	(6,560)	-14.23%
Tyres	20,125	39,500	(19,375)	-49.05%
<b>TOTAL</b>	<b>417,533</b>	<b>719,945</b>	<b>(302,412)</b>	<b>-42.00%</b>



**Motor Vehicles - Utilization Statistics:**

Council operates a pool of 23 vehicles as part of its routine activities.

Statistical information regarding the year-to-date utility for December 2013 is as follows:

	Vehicle Description	Vehicle Allocation	Year Model	Registration Number	Service	License expires	Previous Km Reading	Current Km Reading	December Utility
1	Citi Golf	Pool	2005	BSM 014 NC	105,000	2014/04/30	95,738	96,090	352
2	Chevrolet Cruze 1.8 LS	Pool	2010	CBY 226 NC	105,000	2014/09/30	94,685	95,703	1,018
3	Chevrolet Opel Corsa 1.4 i	Disaster Management	2010	CBY 227 NC	60,000	2014/09/30	45,655	46,253	598
4	Chevrolet Captiva	Pool	2011	CDM 296 NC	60,000	2014/09/30	48,732	49,521	789
5	Isuzu 2.4	Environmental Health	2006	BVC 305 NC	180,000	2014/07/31	178,220	178,220	-
6	Isuzu 2.4	Environmental Health	2006	BTT 339 NC	180,000	2014/04/30	173,802	173,802	-
7	Nissan D/Cab	Disaster Management	2006	BTT 376 NC	120,000	2014/04/30	117,981	118,486	505
8	Toyota Corolla	Pool	2009	BZP 439 NC	120,000	2014/09/30	109,895	110,780	885
9	Toyota Corolla	Pool	2009	BZP 440 NC	105,000	2014/09/30	98,167	99,738	1,571
10	Chevrolet Trailblazer	Pool	2013	CGR 575 NC	15,000	2014/12/31	10,911	11,471	560
11	Isuzu KB 250	Housing	2013	CGR 572 NC	30,000	2014/12/31	15,176	15,559	383
12	Isuzu KB 250	Housing	2013	CGR 576 NC	30,000	2014/12/31	16,267	16,970	703
13	Hyundai H1	Tourism Centre	2013	CGY 587 NC	15,000	2014/02/28	9,141	9,478	337
14	Isuzu 2.4	Housing	2009	CBD 761 NC	105,000	2014/02/28	98,663	99,816	1,153
15	Toyota Corolla	Pool	2008	BXL 799 NC	150,000	2014/02/28	151,432	151,492	60
16	Nissan LDV	Community Development	2006	BVC 831 NC	135,000	2014/07/31	131,385	132,430	1,045
17	Ford Bantam	Finance	2004	BRD 836 NC	90,000	2014/01/31	85,325	85,440	115
18	Toyota Hilux	PMU	2004	BRF 837 NC	140,000	2014/02/28	133,657	134,758	1,101
19	Isuzu KB. 200	Disaster Management	2010	CBY 895 NC	30,000	2014/09/30	26,537	26,855	318
20	Isuzu KB. 200	Disaster Management	2010	CBY 898 NC	30,000	2014/09/30	24,638	24,774	136
21	Isuzu D/Cab	Pool	2013	CGR 974 NC	30,000	2014/12/31	16,448	17,168	720
22	Audi Q7	Council	2013	FBDM 1 NC	60,000	2014/12/31	53,892	56,776	2,884
23	Isuzu Fire Engine	Disaster Management	2013	CHM 958 NC	15,000	2014/06/30	2,001	2,001	-
	<b>UTILITY FOR DECEMBER 2013-FULL FLEET</b>								<b>15,233</b>

**Motor Vehicle Damage Report:**

No accidents or incidents took place during the month of December 2013.

**Outstanding:**

The rear bumper of Chevrolet Captiva registration number CDM 296 NC was scratched during the loading of a machine. The incident has been reported to the Asset Management Unit. A report is awaited from the LED Manager.

**Resolved:**

Audi Q7, registration number FBDM1 NC - A bakkie reversed into the front of it whilst parked at a tyre centre. The incident was reported to the asset management unit and the vehicle was taken in for repairs during the month of August 2013. Said vehicle is repaired and fully operational.

Toyota corolla registration number BXL 799 NC left front bumper was dented when the driver reversed into one of the poles at the parking lot. The vehicle will not be repaired as it was written off by council and is being transferred non-current assets held for sale.

*Please refer to next page*

**2.14 Quality Certificate**

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that—

- the monthly budget statement
- quarterly report on the implementation of the budget and financial state affairs of the municipality
- mid-year budget and performance assessment

for the month of December 2013 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that act.

**ZM Bogatsu**  
**Municipal Manager: Frances Baard District Municipality**

Signature \_\_\_\_\_

Date 13 January 2014

**2.14 Quality Certificate**

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that-

- the monthly budget statement
- quarterly report on the implementation of the budget and financial state affairs of the municipality
- mid-year budget and performance assessment

for the month of December 2013 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that act.

**ZM Bogatsu**  
**Municipal Manager: Frances Baard District Municipality**

Signature



Date

13 January 2014