

FRANCES BAARD DISTRICT MUNICIPALITY



**BID NO 03/15: PROVISION OF ARCHITECTURAL
PROFESSIONAL SERVICES FOR THE PLANNING
AND BUILDING OF ADDITIONAL OFFICES FOR
FRANCES BAARD DISTRICT MUNICIPALITY**

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BID NO 03/15:
PROVISION OF ARCHITECTURAL PROFESSIONAL SERVICES FOR THE
PLANNING AND BUILDING OF ADDITIONAL OFFICES FOR FRANCES BAARD
DISTRICT MUNICIPALITY

TENDER NOTICE AND INVITATION TO TENDER

Part T1.1

Notice is hereby given in terms of Frances Baard District Municipality's Supply Chain Management Policy that Frances Baard District Municipality (FBDM) is inviting registered and suitably qualified professionals to submit detailed bid proposals for the following services.

Bid No 03/15: Provision of architectural professional services for the planning and building of additional offices for Frances Baard District Municipality.

A compulsory site inspection and clarification meeting will take place at the Frances Baard District Municipality's offices, 51 Drakensberg Avenue, Carters Glen, Kimberley on **23 July 2015** starting at 10:00am. Only tenderers who attend the compulsory site meeting are eligible to submit tenders. Tender documents will be available from **21 July 2015 at the offices of Frances Baard District Municipality.**

A site inspection will be held for bidders to familiarise themselves with the terrain immediately after the compulsory briefing session.

A non-refundable tender deposit of R200-00 payable in cash or by bank guaranteed cheque made out in favour of Frances Baard District Municipality is required on collection of the tender documents.

Tenders must comply with the following conditions:

1. Be submitted in a sealed envelope upon the outside whereof is clearly stated:
 - a. that such envelope contains a tender; and
 - b. the contract and tender number for which such a tender is being submitted.
2. Tenders must be valid for a period of 90 days after the closing date.
3. Proof of registration with SACAP, ECSA and/or SACQSP must be submitted; whichever is applicable for the different members of the consulting team.
4. A current and original tax clearance certificate from the South African Receiver of Revenue (SARS) certifying that the taxes of the tenderer are in order must also be attached.
5. Be submitted before or at 12:00 on **7 August 2015.**

The Municipal Manager shall reject all tenders that do not comply with the aforementioned conditions and the conditions as set out in the tender document.

The lowest or any tender will not necessarily be accepted, and FBDM reserves the right to subdivide the contract and accept any portion of any tender. The tender will be adjudicated within the framework of the Supply Chain Management Policy of FBDM.

Late tenders, telegraphic tenders or tenders sent by fax or e-mail will not be considered and are outrightly disqualified.

The evaluation of this bid will be conducted in the following two (2) stages, as follows:

- Firstly, the assessment of functionality (presentations) will be done in terms of the evaluation criteria and the minimum threshold. A bid will be disqualified if it fails to meet the minimum threshold for functionality as per the bid invitation.
- Secondly, only those qualifying bids will be evaluated in terms of the 90/10 preference points systems, where the 90 will be used for price **ONLY** and the 10 for points awarded for **B-BBEE status level of contribution**.

Only service providers that can demonstrate the required experience and skills relating to the execution of this project will be considered. This criteria will be taken into account for the appointment of a successful service provider:

Further details can be obtained from Mr DV Makaleni at telephone 053 838 0911 or 072 585 4242.

Sealed marked tenders must be placed in the tender box at the Frances Baard District Municipality's offices, 51 Drakensberg Avenue, Carters Glen, Kimberley not later than **12h00 on Friday, 7 August 2015** when it will be opened in public in the committee room.

The Frances Baard District Municipality website can be visited at www.francesbaard.gov.za

Ms. M Bogatsu
MUNICIPAL MANAGER
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