



**ADOPTED DISTRICT INTEGRATED
DEVELOPMENT PLAN ACTION
PROGRAMME FOR 2019/20 IDP REVIEW
PROCESS**

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1. ACTION PROGRAMME FOR THE PREPARATION OF THE DISTRICT IDP REVIEW 2019/20.

A process plan should fulfil the function of a business plan or an operational plan for the IDP processes. The IDP guidelines also reiterate that the process plan must include a cost estimate of the implementation of the process plan. The following is the process plan for the 2019/20 IDP review process.

MONTH	PHASE	PLANNED ACTIVITIES	TARGET DATE	LEGISLATIVE REQUIREMENTS
July-Sept	Preparation (Analysis Phase)	<ul style="list-style-type: none"> Review district process plan Consultative meeting with the LM's regarding the process plan and district framework Submit process plan to council for approval Publicize the Process plan 	July / August 2019	Section 28 (1) Municipal Systems Act 2000
Oct-Dec	Consultation (Projects)	<ul style="list-style-type: none"> District IDP Steering Committee Meeting 	Oct 2019	
		<ul style="list-style-type: none"> Undertake strategic planning workshop for the district municipality (Dry -run) 	Nov 2019	IDP guidelines
		<ul style="list-style-type: none"> Host final FBDM strategic planning session 	December 2019	
		<ul style="list-style-type: none"> Compile and disseminate strategic planning document 	December 2019	
January - March	Drafting (Integration)	<ul style="list-style-type: none"> Consolidate municipal priority issues and develop district-wide priority issues and strategies 	Feb 2020	
		<ul style="list-style-type: none"> Host the district IDP 	Feb/March	

		steering Committee meeting	2020	
		<ul style="list-style-type: none"> • Prepare and finalise Draft District Integrated Development Plan 	March 2020	
		<ul style="list-style-type: none"> • Submit Draft District IDP to Council for adoption 	March 2020	Section 17 (3)(d) Municipal Finance Management Act 2003
April -June	Approval	<ul style="list-style-type: none"> • Advertise Draft District IDP in local newspaper for scrutiny and comments 	April 2020	Section 21A Municipal Systems Amendment Act 2003 Section 15(3)-Municipal Planning and Performance Management Regulation 2001
		<ul style="list-style-type: none"> • Host the District IDP Representative Forum 	May 2020	
		<ul style="list-style-type: none"> • Present Draft District IDP to IDP Rep Forum 	May 2020	
		<ul style="list-style-type: none"> • Submit final Draft District IDP to Council for adoption 	May 2020	Section 24(2)(iv) of the Municipal Finance Management Act 2003
		<ul style="list-style-type: none"> • Submit copies of approved District IDP to MEC for Local Government 	June 2020	Section 32(1)(a) Municipal Systems Act 2000
		<ul style="list-style-type: none"> • Submit copies of approved District IDP to Provincial Sector Departments, COGHSTA and other stakeholders 	June 2020	
		<ul style="list-style-type: none"> • Post the approved District IDP on the website of the municipality and advertise summary in the newspaper 	June 2020	Section 21A- Municipal Systems Amendment Act 2003- Section 25 (4)(a-b) Municipal Systems Act 2000.

2. COST ESTIMATE FOR THE IMPLEMENTATION OF THE IDP PROCESS PLAN

NO.	ACTIVITY	ESTIMATED COST
1	IDP Steering Committee	R 5 200.00
2	Advertising, publication and Marketing of the IDP	R 165 440.00
3	Total Cost	R 170 640.00