

FRANCES BAARD DISTRICT MUNICIPALITY



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2015 / 2016

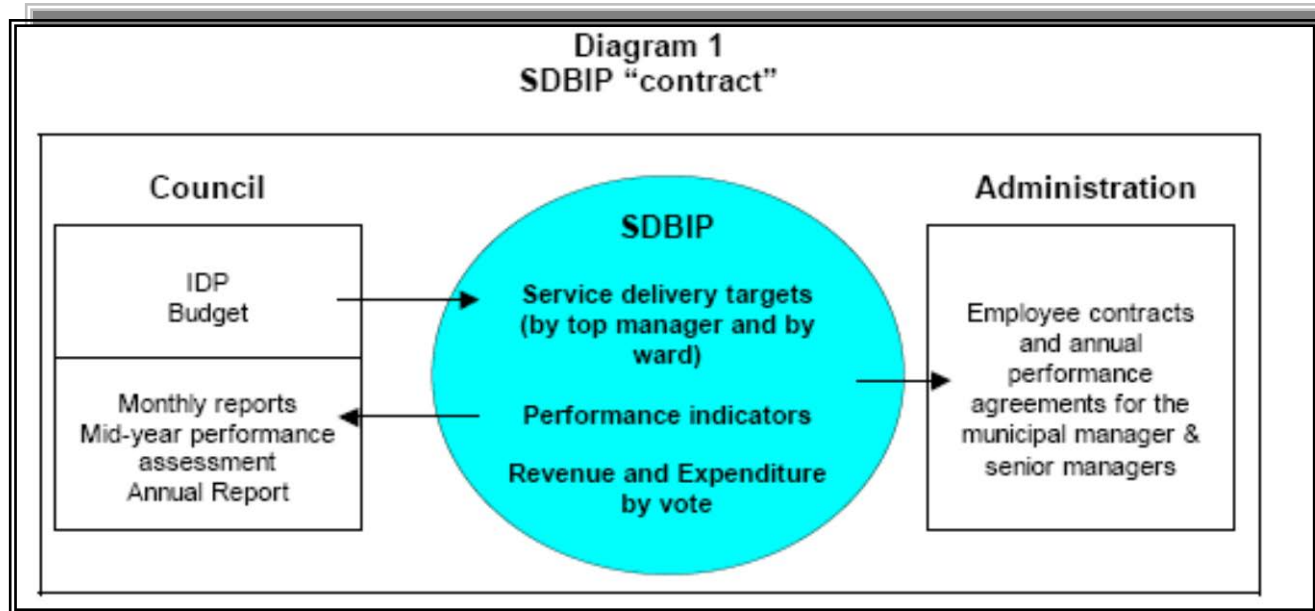
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

TABLE OF CONTENTS:

1. INTRODUCTION	3
2. CAPITAL WORKS PLAN	5
2.1 Three-Year Capital Projects	6
2.2 Spatial Development Framework	6
2.3 Spatial Planning Issues	7
2.4 Capital Projects to category B municipalities for 2015/16	7
3. HIGH-LEVEL SERVICE DELIVERY BREAKDOWN	8
4. BUDGET IMPLEMENTATION PLAN FOR 2015/16	16
4.1 Monthly projections of revenue and expenditure by vote	16
5. CONCLUSION	20

1. INTRODUCTION

The Service Delivery and Budget Implementation Plan (SDBIP) seek to promote municipal accountability and transparency and is an important instrument for service delivery and budget monitoring and evaluation. The SDBIP is a partnership contract between the administration, council and community, which expresses the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration over the next twelve (12) months.



Chapter 1 of the Municipal Finance Management Act, (Act 56 of 2003) (MFMA) defines the SDBIP as a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality's delivery of services and the execution of its annual budget which must include (as part of the top-layer) the following:

(a) Projections for each month:

- Revenue to be collected, by source, and
- Operational and capital expenditure, by vote.

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

(b) Service delivery targets and performance indicators for each quarter.

In terms of National Treasury's Circular No. 13 the SDBIP must provide a picture of service delivery areas, budget allocations and enable monitoring and evaluation. It specifically requires the SDBIP to include:

- Monthly projections of revenue to be collected for each source;
- Monthly projections of expenditure (operating and capital) and revenue for each vote;
- Quarterly projections of service delivery targets and performance indicators for each vote;
- Information for expenditure and delivery; and a
- Detailed capital works plan.

In terms of sections 69(3) (a) and (b) of the MFMA the accounting officer of a municipality must submit to the mayor within 14 days after the approval of an annual budget, a draft SDBIP for the budget year and drafts of the annual performance agreements as required in terms of section 57(1) (b) of the Municipal Systems Act (MSA) for the municipal manager and all senior managers. Furthermore, according to section 53(1) (c) (ii) and (iii) of the MFMA, the Executive Mayor is expected to approve the SDBIP within 28 days after the approval of the budget.

This coincides with the need to table at Council, drafts of the annual performance agreements for the municipal manager and all senior managers as required in terms of section 57(1) (b) of the MSA.

The FBDM's 2015/16 Medium-term Budget and Integrated Development Plan (IDP) have been approved by Council on 23 March 2015 in terms of the MFMA and the MSA respectively. The process leading to the draft Budget, IDP and business plans, which have an important bearing on the finalization of the SDBIP, includes the following elements:

- Departmental operational plans/departmental SDBIPs. These departmental SDBIPs provide the detailed plans and targets according to which the departments' performance will be monitored.
- The departmental SDBIP's/operational plans contain performance plans of line managers. The performance plans were formulated in terms of the IDP sector plans and the operational mandates relevant to each department. The performance plans forms the basis for the signing of the annual performance agreements of the municipal manager and senior managers. The SDBIP represents the key performance targets as captured across core departments.

The structure of the FBDM's 2015/16 SDBIP in the table below takes into account the pertinent legal requirements:

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

SECTION	DESCRIPTION
Introduction	<ul style="list-style-type: none"> • Legislative description of the SDBIP • Components of the SDBIP
Capital Works Plan	<ul style="list-style-type: none"> • Three year capital works plan • Spatial Development Framework • A list of key capital projects to be implemented in the budget year broken down according to municipalities
High level Service Delivery Breakdown	<ul style="list-style-type: none"> • Municipal score card showing KPI's and targets
Budget Implementation Plan for 2015/16	<ul style="list-style-type: none"> • Monthly projections of revenue to be collected by source • Monthly projections of expenditure of operating, and revenue for each vote • Monthly projection of capital by vote
Conclusion	<ul style="list-style-type: none"> • SDBIP as significant monitoring tool

The budget implementation section of the SDBIP is categorised in terms of votes as prescribed by the MFMA. In the case of the FBDM, votes indicate a budget allocation for core administration.

- Executive and Council
- Budget and Treasury
- Corporate Services
- Planning and Development
- Project Management and Advisory Services

2. CAPITAL WORKS PLAN

The capital budget of FBDM is focused on own capital expenditure needs such as computer equipment, upgrading of buildings, etc. and not so much on infrastructure services.

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

2.1 Three-Year Capital Projects

The table below outlines the medium-term capital budget of the FBDM.

Vote Description	2011/12	2012/13	2013/14	Current Year 2014/15			2015/16 Medium Term Revenue & Expenditure Framework		
	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
Vote 1 - Executive & Council	138	112	59	187	187	187	165	-	-
Vote 2 - Budget & Treasury	295	1 853	693	1 358	1 365	1 358	1 924	1 200	800
Vote 3 - Corporate Services	593	874	1 519	3 539	3 700	806	10 409	135	135
Vote 4 - Planning & Development	49	2 558	21	124	459	430	32	-	-
Vote 5 - Vote 5 - Project Management & Advisory Services	1 307	611	261	132	135	132	1 027	-	-
Total Capital Expenditure - Vote	2 382	6 008	2 553	5 340	5 845	2 913	13 556	1 335	935

2.2 Spatial Development Framework

A brief summary of the Spatial Development Framework (SDF) has been provided herewith. It highlights background to the SDF, the main issues identified by the SDF and objectives, strategies and projects formulated to address these spatial challenges.

Municipalities are required by the provisions of Section 26(e) of the Municipal Systems Act 2000 to prepare and adopt a SDF for their municipal area as part of the Integrated Development Plan. The objectives of SDF are clearly articulated under Section 4 of the Local Government: Municipal Planning and Performance Management Regulations 2001. The White Paper on Spatial Planning and Land Use Management, the Land Use Management Bill of 2007 and the Development Facilitation Act of 1995 are some of the legislation and government policies that gives municipalities the responsibility of preparing and adopting Spatial Development Frameworks for municipalities.

The SDF for Frances Baard District Municipality was adopted by Council in 2014.

2.3 Spatial Planning Issues

One of the principal objectives of SDF is the promotion of sustainable human settlement development. However, there are a number of factors in the FBDM region that pose to undermine the sustainable development of the region, namely:-

- Population increase: All the municipalities in the district with the exception of Phokwane Local Municipality are experiencing an increase in population growth;
- The urban settlements in FBDM are inefficient and expensive to maintain and live in, because they are not compact and creating infrastructure maintenance burdens to municipalities;
- Poor local land management problems, caused by poor agricultural practices and mining;
- The Harts-, the Vaal- and Modder rivers are under endangered conditions;
- Dwindling flora and fauna as the Vaalbos National Park was de-proclaimed;
- Mines are poorly rehabilitated as evidenced by various open quarries and pits in the FBDM region;
- High concentration of crime in urban areas.

2.4 Capital Projects to category B municipalities for 2015/16

Circular 13 of the MFMA calls for the provision of detailed capital works plans to ensure sufficient detail to measure and monitor delivery of infrastructure projects. It has to be appreciated that the breakdown of the capital works plan, is helpful in terms of showing the spread of FBDM's intervention in its provision of services.

This section provides a breakdown of capital expenditure across the FBDM. The capital projects for 2015/16 are broken down according to category B municipalities in the District.

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

Description	2011/12	2012/13	2013/14	Current Year 2014/15			2015/16 Medium Term Revenue & Expenditure Framework		
	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
<u>CAPITAL</u>									
<i>Dikgatlong Municipality (NC092)</i>	–	1 989	2 591	5 480	5 480	4 280	5 320	5 000	5 000
<i>Magareng Municipality (NC093)</i>	–	2 503	2 457	5 000	5 000	5 000	10 000	5 000	5 000
<i>Phokwane Municipality (NC094)</i>	–	2 898	3 061	5 000	5 000	4 400	11 000	10 000	5 000
<i>Sol Plaatje Municipality (NC091)</i>	–	901	1 500	5 000	5 000	5 000	5 000	10 000	5 000
<u>OPERATIONAL: O&M</u>									
<i>Dikgatlong Municipality (NC092)</i>	2 647	4 322	2 969	2 500	2 500	2 500	2 500	2 500	2 500
<i>Magareng Municipality (NC093)</i>	3 912	3 127	6 895	2 500	2 500	2 500	2 500	2 500	2 500
<i>Phokwane Municipality (NC094)</i>	5 749	7 280	3 982	2 500	2 500	2 500	2 500	2 500	2 500
<i>Sol Plaatje Municipality (NC091)</i>	2 205	2 761	3 000	2 500	2 500	2 500	2 500	2 500	2 500
<i>District Management Areas</i>	2 862	240		–	–	–			
<i>Total Capital</i>	17 375	26 021	26 455	30 480	30 480	28 680	41 320	40 000	30 000

3. HIGH-LEVEL SERVICE DELIVERY BREAKDOWN

The FBDM is required in terms of the SDBIP, to provide non-financial measurable performance objectives in the form of service delivery targets and other performance indicators. Service delivery targets relate to the level and standard of services being provided to the community. It also includes targets for the reductions in backlogs of basic services according to Circular 13 of the MFMA. The SDBIP provides high level, but condensed public information on service delivery to all stakeholders within and outside the district.

The SDBIP is conceptualized as a layered plan dealing with consolidated service targets and in-year deadlines and linking such targets and deadlines to top management. The Municipal Score Card represents a consolidation of all the FBDM detailed service delivery targets and performance indicators as captured in the operational plans, the performance plans and score cards of the managers in the various departments of the municipality.

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

In terms of the objectives, strategies and projects as listed in the IDP and the budget, Frances Baard District Municipality commits itself as follows:

3.1 MUNICIPAL STRATEGIC OBJECTIVES:

1. To provide sustainable municipal services in the district;
2. To implement municipal institutional development and transformation in the district;
3. To promote local economic development in the district;
4. To promote municipal financial viability and management in the district; and
5. To promote and implement good democratic governance and public participation in the district.

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

3.2 FBDM PERFORMANCE PLAN / OPERATIONAL PLAN / SCORE CARD - 2015/16 Financial Year:

FBDM PERFORMANCE PLAN / SCORE-CARD - 2015/16									
KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
IDP GOALS	IDP OBJECTIVES	30/06/2015	2015/16	Unit	PoE	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
KPA 1: Sustainable Municipal Infrastructure Development and Basic Service Delivery.									
Sub-KPA 1.1: Improved access to sustainable basic services in the district.	1. Percentage support and assistance in identification, prioritisation and review of projects.	Infrastructure needs list from LM's for 2016/17	100% Approved Allocations for 2016/17	% Completion: Once-off activity	Council Resolution Quarterly Report	-	-	-	100% Approved Allocations for 2016/17
	2. Amount (R)/% spent in the provision of potable water to households in the district.	Allocation for 2015/16 (R 13 050 000)	100% Spending of allocation (R 13 050 000)	Amount spent (R) Progress in %	Quarterly Project Reports and spending (R)	0% (R 0,00)	20% (R 2 610 000)	70% (R 9 135 000)	100% (R 13 050 000)
	3. Amount (R)/% spent in the provision of sanitation facilities to all households in the district.	Allocation 2015/16 (R 16 250 000)	100% Spending of allocation (R 16 250 000)	Amount spent (R) Progress in %	Quarterly Project Reports and spending (R)	0% (R 0,00)	20% (R 3 250 000)	70% (R 11 375 000)	100% (R 16 250 000)
	4. Amount (R)/% spent in the provision of electricity to households in the district.	Allocation 2015/16 (R 320 000)	100% Spending of allocation (R 320 000)	Amount spent (R) Progress in %	Quarterly Project Reports and spending (R)	50% (R 160 00)	100% (R 320 000)	0% (R 0,00)	0% (R 0,00)
	5. Amount (R)/% spent on roads related projects in the local municipalities of the district.	Allocation 2015/16 (R 1 700 000)	100% Spending of allocation (R 1 700 000)	Amount spent (R) Progress in %	Quarterly Project Reports and spending (R)	0% (R 0,00)	20% (R 340 000)	70% (R 1 190 000)	100% (R 1 700 000)
	6. Amount (R)% spent on support to L/M's in maintenance of municipal infrastructure in the district.	Allocation 2015/16 (R 10 000 000)	100% Spending of allocation (R 10 000 000)	Amount spent (R) Progress in %	Quarterly Project Reports and spending (R)	10% (R 1 000 000)	30% (R 3 000 000)	70% (R 7 000 000)	100% (R 10 000 000)
	7. Amount (R)% spent on the DORA grant in supporting L/M's with transport planning and rural roads asset management in the district.	Allocation 2015/16 (R 3 653 000)	100% Spending of allocation (R 3 653 000)	Amount spent (R) Progress in %	Quarterly Project Reports and spending (R)	10% (R 365 300)	35% (R 1 278 550)	70% (R 2 557 100)	100% (R 3 653 000)
	8. Amount (R)% spent on Grants (DORA & EPWP) in supporting L/M's in the district.	Allocation 2015/16 (R 1 000 000)	100% Spending of allocation (R 1 000 000)	Amount spent (R) Progress in %	Quarterly Project Reports and spending (R)	10% (R 100 000)	30% (R 300 000)	70% (R 700 000)	100% (R 1 000 000)
	9. Percentage progress / amount spent on the extension of the existing office buildings in FBDM.	Existing office space	100% Spending of allocation (R 1 000 000)	Amount spent (R) Progress in %	Quarterly Project Reports and spending	0% (R0,00)	15% (R 150 000)	40% (R 400 00)	100% (R 1 000 000)

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

FBDM PERFORMANCE PLAN / SCORE-CARD - 2015/16									
KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
IDP GOALS	IDP OBJECTIVES	30/06/2015	2015/16	Unit	PoE	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
KPA 1: Sustainable Municipal Infrastructure Development and Basic Service Delivery continue...									
Sub-KPA 1.1: Improved access to sustainable basic services in the district continue...	10. Number of jobs created through EPWP targets, achieved as per EPWP incentive agreements. (FTE's)	0 / Inception	100% of 7 incentive agreements	Number %	Quarterly Reports	1 10% of target	2 30% of target	4 60% of target	7 100% of target
Sub-KPA 1.2: Facilitation of the creation of sustainable human settlements	11. Number of households facilitated in the reduction of the housing backlog.	1 170	457 = 100%	Number %	Quarterly Reports	22% = 100	44% = 200	66% = 300	100% = 457
	12. Number / % of consumer education workshops conducted.	0	8 = 100%	Number %	Quarterly Reports/Min	2 = 25% Reports/Min of Workshop	4 = 50% Reports/Min of Workshop	6 = 75% Reports/Min of Workshop	8 = 100% Reports/Min of Workshop
KPA 2: Local Economic Development (LED)									
Sub-KPA: 2.1 Facilitation of growth and diversification of the District Economy.	13. Percentage progress/Number of projects in the diversification of the district economy for 2015/16.	Approved projects for 2015/16	4 Projects = 100%	No/Projects % Progress	Quarterly Reports	4 - 10%	4 - 60%	4 - 80%	4 - 100%
	14. Percentage progress/Number of programmes in the facilitation of SMME development by the implementation of the SMME support policy.	Selected Programmes 100%	Number of Selected Programmes 100%	N/Programs % Progress	Quarterly Reports	(N/P) 10%	(N/P) 50%	(N/P) 75%	(N/P) 100%
	15. Percentage completion of 2 LED incentive policies for local municipalities in the district.	2 Policies 100% completed	2 Policies 100% completed	Number / %	Quarterly Reports	0 / 0%	2 / 50%	2 / 75%	2 / 100%
	16. Percentage support and coordination to LED structures in the district.	Identified Coordination and support	4 Forums 100%	%	Quarterly Reports	4 / 25%	4 / 50%	4 / 75%	4 / 100%

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

FBDM PERFORMANCE PLAN / SCORE-CARD - 2015/16									
KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
IDP GOALS	IDP OBJECTIVES	30/06/2015	2015/16	Unit	PoE	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
KPA 2: Local Economic Development (LED) continue ...									
Sub-KPA: 2.2 Development of a vibrant tourism sector economy.	17. Percentage support in the development of tourism in the L/M's of the district. (Programmes & Projects)	4 Info Centres 100%	5 Prog - 100%	Number % Compliance	Quarterly reports	5 / 25%	5 / 50%	5 / 75%	5 / 100%
	18. Percentage facilitation in the establishment of a vibrant destination brand in the district. (a) Main activities (b) Programmes	Selected Programmes 100%	3 Prog - 100%	Number % Compliance	Quarterly reports	3 / 25%	3 / 50%	3 / 75%	3 / 100%
	19. Number of strategic partnerships facilitated between role players in FBDM tourism activities.	3 Assosiations 85% functional	3 Assosiations 95% functional	% Functionality	Quarterly reports	3 / 86%	3 / 90%	3 / 92%	3 / 95%
KPA 3: Institutional Development and Transformation.									
Sub-KPA 3.1 Environmental Management.	20. Percentage improvement of municipal health services. (Quality of drinking water / Magareng & Dikgatlong)	Completed Programmes 100%	3 Projects 100% completed	% = Program Number of Activities	Quarterly reports	20%	50%	75%	100%
	21. Percentage improvement of environmental planning and management in the district.	Completed Programmes 100%	3 Programmes 100% completed	% = Program Number of Activities	Quarterly reports	20%	50%	75%	100%
Sub-KPA 3.2: Disaster Management.	22. Percentage disaster management capacity building in 3 local municipalities of the district.	Current status 75%	95%	% Compliance with Training Plan	Number of volunteers trained	80%	85%	90%	95%
	23. Percentage implementation of a response recovery mechanisms for the District. (Three L/M's)	90%	98% Implementation	% Compliance	Quarterly reports	92%	95%	97%	98%
	24. Percentage capacity building in fire fighting for 3 local municipalities in the District.	Current status 80%	95%	% Compliance with D/M Plan	Monthly reports	82%	85%	90%	95%
	25. Percentage maintenance and sustainable upgrading of the security systems in FBDM.	Current status 80%	90%	% Compliance with D/M Plan	Monthly reports	81%	85%	87%	90%

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

FBDM PERFORMANCE PLAN / SCORE-CARD - 2015/16									
KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
IDP GOALS	IDP OBJECTIVES	30/06/2015	2015/16	Unit	PoE	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
KPA 3: Institutional Development and Transformation continue ...									
Sub-KPA 3.3: Human Resource Development.	26. Percentage compliance with HR support functions as required at FBDM.	100%	100%	% Compliance	Quarterly reports	100%	100%	100%	100%
	27. Percentage compliance with HR capacity building requirements in 3 local municipalities of FBDM district,	100%	100%	% Compliance	Quarterly reports	100%	100%	100%	100%
Sub-KPA 3.4: Records Management.	28. Percentage compliance with the National Archives Act in FBDM and L/M's in the district for the 2015/16 financial year.	95%	100%	% Compliance	Quarterly reports	96%	97%	99%	100%
	29. Percentage of an effective and cost efficient office support function rendered to FBDM for 2015/16.	95%	100%	% Compliance	Quarterly reports	95%	97%	99%	100%
	30. Percentage maintenance rendered to FBDM buildings for the 2015/16 financial year.	95%	100%	% Compliance	Maintenance Reports	96%	97%	98%	100%
Sub-KPA 3.5: Information Communication Technology. (ICT)	31. Percentage accessibility to improved ICT infrastructure in FBDM and 3 local municipalities of the district in the 2015/16 f/y.	90%	95%	% Improved accessibility	Quarterly reports on accessibility	91%	92%	93%	95%
	32. Percentage maintenance and support to the ICT Disaster Recovery Plan in FBDM and 3 L/M's for the 2015/16 financial year.	75%	100%	% Compliance	Quarterly reports	75%	80%	85%	100%
	33. Percentage alignment of municipal IT objectives with governance IT principles for the 2015/16 financial year.	100%	100%	% Compliance	Quarterly reports	25%	50%	75%	100%

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

FBDM PERFORMANCE PLAN / SCORE-CARD - 2015/16									
KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
IDP GOALS	IDP OBJECTIVES	30/06/2015	2015/16	Unit	PoE	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
KPA 3: Institutional Development and Transformation continue ...									
Sub-KPA 3.6: Integrated Development Planning. (IDP)	34. Percentage facilitation of IDP processes in the district for the 2015/16 f/y in compliance with legislation and policies. (District IDP Framework & L/M Process Plans).	1 / 100%	1 / 100%	% Credible IDP process completed	Quarterly reports / Process Plan	100%	-	-	-
	35. Percentage of the district IDP and sector plans in the district reviewed for the 2015/16 financial year.	1 / 100%	1 / 100%	% of IDP review completed	Quarterly reports / Process Plan	25%	50%	75%	100%
Sub-KPA 3.7: Performance Management. (PMS)	36. Percentage compliance with the implementation of a fully compliant institutional performance management system in the local municipalities in the district. (Capacity Building)	50%	100%	% Compliance	Quarterly reports and appraisals	25%	50%	75%	100%
	37. Percentage compliance with a functional institutional performance management system in FBDM FOR 2015/16.	100%	100%	% Requests addressed	Quarterly reports	25%	50%	75%	100%
Sub-KPA 3.8: Town and Regional Planning.	38. Percentage facilitation of the development of urban areas in accordance with approved spatial plans. (3 L/M's)	3 LM's - 100%	100% of new Applications	% Support requested	Monthly reports / Approved Applications	100%	100%	100%	100%
	39. Percentage implementation and review of the spatial development framework of the district. (2 L/M's)	1 LM's - 100%	100% of new Applications	% Support requested	Monthly reports	100%	100%	100%	100%
	40. Percentage facilitation of the preparation of township establishments (Lay-out Plans) in local municipalities. (2 L/Ms's)	2 Approved layout plans 100%	2 layout plans 100%	% Completed	Monthly & Quarterly reports + completed plans	2 / 25%	2 / 50%	2 / 75%	2 / 100%

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

FBDM PERFORMANCE PLAN / SCORE-CARD - 2015/16									
KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
IDP GOALS	IDP OBJECTIVES	30/06/2015	2015/16	Unit	PoE	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
KPA 3: Institutional Development and Transformation continue ...									
Sub-KPA 3.9: Geographical Information System. (GIS)	41. Percentage implementation of GIS integrated services in the district for the 2015/16 financial year.	Phase 3 Phokwane & Dikgatlong 100%	100%	Completed activities % Completion	Quarterly Reports	100%	100%	100%	100%
	42. Accessibility to GIS as an essential management and planning tool for the 2015/16 financial year.	100%	100%	% Compliance	Quarterly reports	100%	100%	100%	100%
KPA 4: Good Governance and Public Participation.									
Sub-KPA 4.1: Communication.	43. Number of communication activities implemented in order to sustain a positive public opinion about service delivery in the district.	39 Activities completed 100%	Pre-selected activities completed 100%	Number activities completed % progress with activities	Monthly Quarterly Reports	25%	50%	75%	100%
	44. Number of communication programmes facilitated to improve on the collaboration of government activities to achieve effective communication networks in the district.	42 Programmes completed 100%	Pre-selected programmes completed 100%	Number of programmes completed % progress	Quarterly reports	25%	50%	75%	100%
	45. Percentage implementation of a support plan for staff morale and motivation in FBDM.	100%	1 / 100%	% Progress	Quarterly surveys and reports	100%	100%	100%	100%
	46. Percentage compliance with legislative procedures and requirements regarding community participation in terms of planning, budgeting, implementation, monitoring and reporting for the 2015/16 financial year.	100%	100%	% Progress	Quarterly reports, minutes of meetings, monitoring reports	100%	100%	100%	100%

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

FBDM PERFORMANCE PLAN / SCORE-CARD - 2015/16									
KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
IDP GOALS	IDP OBJECTIVES	30/06/2015	2015/16	Unit	PoE	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
KPA 4: Good Governance and Public Participation continue ...									
Sub-KPA 4.2: Risk Management.	47. Percentage assistance and guidance regarding internal risk management processes in FBDM for the 2015/16 financial year.	0%	0% Risk = 100%	Monthly activities processed	Monthly statements and Reports	100%	100%	100%	100%
Sub-KPA 4.3: Internal Audit.	48. Percentage compliance with quarterly assessments to evaluate and contribute to the establishment of effective control processes in the district. (FBDM & LM's)	0%	100%	Monthly / Quarterly I/A reports	Monthly / Quarterly I/A reports	25%	50%	75%	100%
	49. Percentage capacity building and support in internal audit within the local municipalities in the district.	0%	2 L/M's = 100%	Monthly / Quarterly I/A reports	Monthly / Quarterly I/A reports	2 / 25%	2 / 50%	2 / 75%	2 / 100%
KPA 4.4: Legal and Compliance Services.	50. Percentage implementation of procedures for comprehensive legal services in FBDM for the 2015/16 financial year.	0%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
	51. Percentage legal assistance with contracts in FBDM and the L/M's in the district.	0%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
KPA 4.5: Council & Committee Services.	52. Percentage administrative support to Council and its committees within FBDM for the 2015/16 financial year.	0%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
KPA 5: Municipal Financial Viability and Management.									
KPA 5: Municipal Financial Viability and Management.	53. Percentage compliance with the implementation of sound financial practices to ensure long-term financial stability.	100%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
	54. Percentage compliance with all financial legislative requirements and related guidelines from National Treasury.	0%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

FBDM PERFORMANCE PLAN / SCORE-CARD - 2015/16									
KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
IDP GOALS	IDP OBJECTIVES	30/06/2015	2015/16	Unit	PoE	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
KPA 5: Municipal Financial Viability and Management continue ...									
KPA 5: Municipal Financial Viability and Management continue ...	55. Percentage compliance with the legislative requirements for a sound supply chain management system and stores function in the municipality.	0%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
	56. Percentage implementation of debt collection and revenue generating strategies for the 2015/16 financial year.	100%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
	57. Percentage compliance with the effective management of Council's financial/cash resources.	100%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
	58. Percentage support to L/M's with financial management in developing financially self-sustained municipalities in the district.	100%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%

4. BUDGET IMPLEMENTATION PLAN FOR 2015/16

In respect of the budget implementation component of the SDBIP, circular 13 requires a breakdown by monthly projections of revenue to be collected for each source and monthly projections of operational and capital expenditure and revenue for each vote.

4.1 Monthly projections of revenue and expenditure by vote

The anticipated revenue for the 2015/16 financial year amounts to R117, 137m and the expenditure amounts to R155, 102m. The table below provides a summary of the monthly projections for revenue and expenditure per vote.

4.2 Monthly projections: Capital expenditure by vote

The FBDM envisages a spending of R13, 390m on the capital budget for 2015/16 financial year. The capital budget will be funded from a combination of surplus cash, grants allocations and other public contributions. This is followed by monthly projections for the 2015/16 financial year for each vote.

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

VOTE	July			August			September			October			November			December		
	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000
<u>Executive & Council</u>																		
Council	746	0	0	775	0	0	918	0	0	903	0	0	968	0	0	777	0	0
Municipal Manager	212	0	0	215	0	0	230	0	0	229	0	0	236	0	0	209	0	0
Committee Services & Administration	73	0	0	73	0	0	75	0	0	75	0	0	76	0	0	72	0	0
Internal Audit	215	0	0	220	0	0	252	0	0	250	0	0	465	0	0	209	0	0
Communications	169	0	0	185	0	0	237	0	0	229	0	0	250	0	0	230	0	0
Legal & Risk	122	0	0	123	0	0	129	0	0	128	0	0	131	0	0	121	0	0
Political Office - Administration	191	0	0	201	0	0	232	0	0	227	0	0	239	0	0	233	0	0
Youth Unit	88	0	0	99	0	0	126	0	0	120	0	0	128	0	0	161	0	0
<u>Budget & Treasury</u>																		
Directorate	352	0	1 250	401	0	0	556	0	0	531	0	0	591	0	0	1 094	0	0
Finance: Revenue & Expenditure	206	0	29 353	227	0	1 708	284	0	958	270	0	458	344	0	30 903	242	0	458
Finance: Budget Office	581	0	0	590	0	0	642	0	0	670	0	0	695	0	0	605	0	0
Finance: Supply Chain Management	230	0	0	233	0	0	252	0	0	250	0	0	260	0	0	226	0	0
Finance: Motor Vehicle Pool	4	0	0	3	0	0	-16	0	0	-9	0	0	-7	0	0	26	0	0
<u>Corporate Services</u>																		
Director: Administration	129	0	0	129	0	0	132	0	0	132	0	0	134	0	0	128	0	0
Information Systems	252	0	0	274	0	0	335	0	0	331	0	0	404	0	0	295	0	0
Human Resource Management	323	0	0	342	0	0	435	0	0	425	0	0	467	0	0	348	0	0
Office support Services	502	0	0	528	0	0	637	0	0	622	0	0	706	0	0	514	0	0
Environmental Health	203	0	0	208	0	0	228	0	0	225	0	0	235	0	0	216	0	0
Firefighting & Disaster Management	438	0	0	475	2 700	0	586	0	0	570	0	0	623	0	0	599	0	0
<u>Planning & Development</u>																		
Directorate: Planning	145	0	0	165	0	940	206	0	0	195	0	0	207	0	0	272	0	0
IDP / PMS	90	0	0	90	0	0	91	0	0	91	0	0	92	0	0	89	0	0
LED	288	0	0	351	0	0	487	0	0	454	0	0	494	12	0	689	0	0
Tourism	139	0	0	212	0	0	363	0	0	324	0	0	367	0	0	617	0	0
GIS	94	0	0	110	0	0	149	0	0	139	0	0	162	0	0	181	0	0
Spatial Planning	206	0	0	256	0	0	371	0	0	345	0	0	381	0	0	519	0	0
IDP Management	60	0	0	62	0	0	69	0	0	68	0	0	71	0	0	67	0	0
<u>Project Management & Advisory Services</u>																		
Directorate: Infrastructure Development	249	0	3 173	260	0	89	326	0	1 089	320	0	89	355	0	3 173	240	0	89
Project Management Services	716	0	0	1 548	0	0	3 208	0	0	2 765	0	0	3 212	0	0	6 319	0	0
Maintenance of Roads	69	0	250	75	0	0	98	0	0	96	0	0	116	0	250	76	0	0
Housing	505	0	0	515	0	0	561	0	0	556	0	0	579	0	0	519	0	0
Total by Vote	7 597	0	34 026	8 943	2 700	2 737	12 200	0	2 047	11 531	0	547	12 981	12	34 326	15 895	0	547

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

VOTE	January			February			March			April			May			June			Total		
	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev
	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000
<u>Vote1: Executive & Council</u>																					
Council	899	0	0	844	0	0	761	0	0	822	0	0	839	0	0	1 684	0	0	10 937	0	0
Municipal Manager	212	0	0	215	0	0	324	0	0	216	0	0	215	0	0	221	0	0	2 733	0	0
Committee Services & Administration	73	0	0	73	0	0	71	0	0	73	0	0	78	0	0	89	37	0	900	37	0
Internal Audit	215	0	0	220	0	0	198	0	0	222	0	0	232	0	0	259	0	0	2 957	0	0
Communications	169	0	0	301	0	0	226	0	0	208	0	0	237	0	0	242	10	0	2 684	10	0
Legal & Risk	123	0	0	123	0	0	120	0	0	124	0	0	130	0	0	146	3	0	1 519	3	0
Political Office - Administration	191	0	0	240	0	0	231	0	0	216	0	0	236	0	0	272	81	0	2 709	81	0
Youth Unit	87	0	0	165	0	0	168	0	0	123	0	0	158	0	0	155	34	0	1 577	34	0
<u>Vote2 - Budget & Treasury</u>																					
Directorate	355	0	0	604	0	0	641	0	0	478	0	0	587	0	0	1 064	7	0	7 254	7	1 250
Finance: Revenue & Expenditure	228	0	958	336	0	30 103	290	0	758	277	79	458	457	0	658	507	132	1 990	3 668	210	98 762
Finance: Budget Office	648	0	0	656	0	0	620	0	0	659	0	0	675	0	0	2 750	18	0	9 792	18	0
Finance: Supply Chain Management	230	0	0	233	0	0	220	0	0	234	0	0	247	0	0	280	0	0	2 894	0	0
Finance: Motor Vehicle Pool	24	0	0	44	730	0	56	700	0	28	259	0	68	0	0	37	0	0	257	1 689	0
<u>Vote3: Corporate Services</u>																					
Director: Administration	129	0	0	129	0	0	207	0	0	130	0	0	135	0	0	162	0	0	1 678	0	0
Information Systems	292	0	0	396	0	0	348	0	0	341	438	0	510	0	0	363	0	0	4 142	438	0
Human Resource Management	324	0	0	378	0	0	325	0	0	360	36	0	386	0	0	393	0	0	4 507	36	0
Office support Services	519	0	0	602	0	0	523	0	0	567	119	0	705	0	0	631	0	0	7 056	119	0
Environmental Health	204	0	0	223	0	0	214	0	0	215	20	0	237	0	0	258	0	0	2 667	20	0
Vote: Firefighting & Disaster Management	450	0	0	644	0	0	611	0	630	545	4 387	0	649	1 043	0	644	1 666	0	6 833	9 796	630

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

VOTE	January			February			March			April			May			June			Total		
	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev
	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000	R000
<u>Vote4: Planning & Development</u>																					
Directorate: Planning	144	0	0	277	0	0	364	0	0	205	0	0	264	0	0	231	0	0	2 675	0	940
IDP / PMS	90	0	0	90	0	0	89	0	0	90	0	0	90	0	0	120	0	0	1 112	0	0
GIS	97	0	0	203	0	0	198	0	0	146	0	0	222	0	0	171	0	0	1 872	0	0
Spatial Planning	203	0	0	538	0	0	546	0	0	357	0	0	514	0	0	427	20	0	4 664	20	0
LED	284	0	0	708	0	0	725	0	0	478	0	0	683	0	0	584	0	0	6 225	12	0
Tourism	135	0	0	636	0	0	664	0	0	362	0	0	593	0	0	441	0	0	4 853	0	0
IDP Management	60	0	0	69	0	0	66	0	0	65	0	0	71	0	0	76	0	0	804	0	0
<u>Vote5: Project Management & Advisory Services</u>																					
Directorate: Infrastructure Development	251	0	2 242	268	0	3 173	302	0	89	268	0	89	281	0	89	289	27	-233	3 409	27	13 155
Project Management Services	663	0	0	6 506	0	0	6 909	0	0	3 298	0	0	5 932	0	0	4 043	1 000	0	45 120	1 000	0
Maintenance of Roads	77	0	0	99	0	250	83	0	0	89	0	0	122	0	0	90	0	250	1 089	0	1 000
Housing	506	0	0	536	0	0	509	0	1 400	525	0	0	571	0	0	632	0	0	6 516	0	1 400
Total by Vote	7 883	0	3 200	16 358	730	33 526	16 610	700	2 877	11 720	5 337	547	16 121	1 043	747	17 263	3 034	2 008	155 102	13 556	117 137

5. CONCLUSION

The SDBIP is a significant intervention tool in the strengthening of democratic governance in the local sphere of government. The SDBIP prescribes that the FBDM's annual targets be provided in order to assist with implementation and monitoring. Regular reviews would compare targets with actual outcomes and revise future targets as necessary.

The SDBIP monitoring of actual revenue targets and spending against the budget will be reported monthly in terms of section 71 of the MFMA. In terms of section 71 of the MFMA, the accounting officer must not later than ten days after the last working day of each month, submit to the Executive Mayor and the relevant provincial treasury a statement on the state of the municipalities' budget, reflecting the following;

- Actual revenue, per revenue source;
- Actual borrowings;
- Actual expenditure, per vote;
- Actual capital expenditure, per vote;
- The amount of any allocations received;

And explanation of:

- Any material variances from what the municipality have projected on revenue by source, and from the municipality's expenditure projections per vote;
- Any material variances from the service delivery and budget implementation plan and;
- Any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

The SDBIP therefore provides an excellent basis for the councilors of the FBDM to monitor the implementation of service delivery programmes and initiatives across the district. The score card in the SDBIP presents a clear mandate to councilors in terms of playing their oversight function. Regular reports are presented to the section 79 committees in terms of the commitments made in the departmental/unit operational plans.

Administratively, the SDBIP facilitates proper monitoring of performance by senior management and the municipal manager against set targets. The municipal manager's commitments as indicated in the score card will enable the Executive Mayor and the Mayoral Committee to monitor the progress of FBDM in terms of implementing programmes and initiatives in the district. Similarly, the municipal manager is being provided with a tool to ensure accountability for all the key performance indicators in the score card of the municipality.

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2015-2016

SUBMITTED BY:

DATE: 25 May 2015



Municipal Manager

APPROVED BY:

DATE: 2015.05.26



Executive Mayor