

FRANCES BAARD DISTRICT MUNICIPALITY



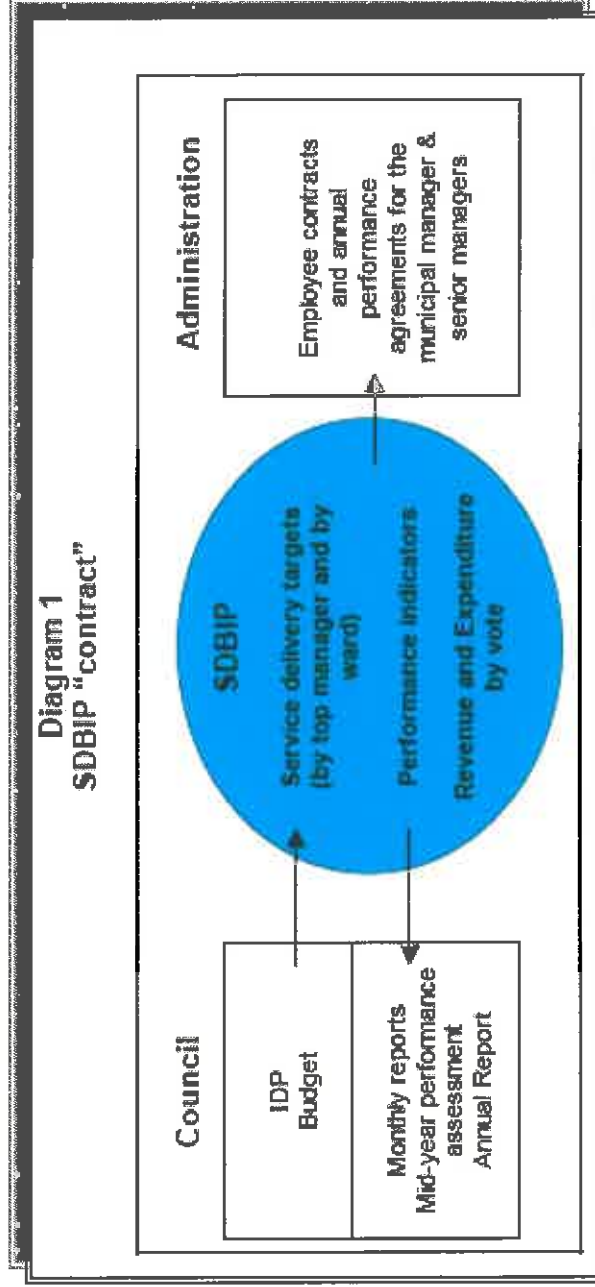
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016 / 2017

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1. INTRODUCTION

The Service Delivery and Budget Implementation Plan (SDBIP) seek to promote municipal accountability and transparency and is an important instrument for service delivery and budget monitoring and evaluation. The SDBIP is a partnership contract between the administration, council and community, which expresses the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration over the next twelve (12) months.



Chapter 1 of the Municipal Finance Management Act, (Act 56 of 2003) (MFMA) defines the SDBIP as a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality's delivery of services and the execution of its annual budget which must include (as part of the top-layer) the following:

- (a) Projections for each month:
- Revenue to be collected, by source, and
 - Operational and capital expenditure, by vote.

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(b) Service delivery targets and performance indicators for each quarter.

In terms of National Treasury's Circular No. 13 the SDBIP must provide a picture of service delivery areas, budget allocations and enable monitoring and evaluation. It specifically requires the SDBIP to include:

- Monthly projections of revenue to be collected for each source;
- Monthly projections of expenditure (operating and capital) and revenue for each vote;
- Quarterly projections of service delivery targets and performance indicators for each vote;
- Information for expenditure and delivery; and a
- Detailed capital works plan.

In terms of sections 69(3) (a) and (b) of the MFMA the accounting officer of a municipality must submit to the mayor within 14 days after the approval of an annual budget, a draft SDBIP for the budget year and drafts of the annual performance agreements as required in terms of section 57(1) (b) of the Municipal Systems Act (MSA) for the municipal manager and all senior managers. Furthermore, according to section 53(1) (c) (ii) and (iii) of the MFMA, the Executive Mayor is expected to approve the SDBIP within 28 days after the approval of the budget.

This coincides with the need to table at Council, drafts of the annual performance agreements for the municipal manager and all senior managers as required in terms of section 57(1) (b) of the MSA.

The FBDM's 2015/16 Medium-term Budget and Integrated Development Plan (IDP) have been approved by Council on 23 March 2015 in terms of the MFMA and the MSA respectively. The process leading to the draft Budget, IDP and business plans, which have an important bearing on the finalization of the SDBIP, includes the following elements:

- Departmental operational plans/departmental SDBIPs. These departmental SDBIPs provide the detailed plans and targets according to which the departments' performance will be monitored.
- The departmental SDBIP's/operational plans contain performance plans of line managers. The performance plans were formulated in terms of the IDP sector plans and the operational mandates relevant to each department. The performance plans forms the basis for the signing of the annual performance agreements of the municipal manager and senior managers. The SDBIP represents the key performance targets as captured across core departments.

The structure of the FBDM's 2016/17 SDBIP in the table below takes into account the pertinent legal requirements:

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SECTION	DESCRIPTION
Introduction	<ul style="list-style-type: none"> • Legislative description of the SDBIP • Components of the SDBIP
Capital Works Plan	<ul style="list-style-type: none"> • Three year capital works plan • Spatial Development Framework • A list of key capital projects to be implemented in the budget year broken down according to municipalities • Municipal score card showing KPI's and targets
High level Service Delivery Breakdown	<ul style="list-style-type: none"> • Monthly projections of revenue to be collected by source • Monthly projections of expenditure of operating, and revenue for each vote • Monthly projection of capital by vote • SDBIP as significant monitoring tool
Budget Implementation Plan for 2016/17	
Conclusion	

The budget implementation section of the SDBIP is categorised in terms of votes as prescribed by the MFMA. In the case of the FBDM, votes indicate a budget allocation for core administration.

- Executive and Council
- Budget and Treasury
- Corporate Services
- Planning and Development
- Project Management and Advisory Services

2. CAPITAL WORKS PLAN

The capital budget of FBDM is focused on own capital expenditure needs such as computer equipment, upgrading of buildings, etc. and not so much on infrastructure services.

2.1 Three-Year Capital Projects

The table below outlines the medium-term capital budget of the FBDM.

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Vote Description	2012/13		2013/14		2014/15		Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework			
	Audited Outcome		Audited Outcome		Audited Outcome		Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19	
R thousand													
Vote 1 - Executive & Council	112		59		311		165	167	170	79	-	-	
Vote 2 - Budget & Treasury	1 853		693		936		1 924	2 143	1 886	1 746	700	900	
Vote 3 - Corporate Services	3 345		1 519		739		10 409	8 173	2 184	5 165	120	120	
Vote 4 - Planning & Development	88		21		45		32	32	39	46	-	-	
Vote 5 - Project Management & Advisory	611		261		94		1 027	1 019	1 035	12 000	-	-	
Total Capital Expenditure - Vote	6 008		2 553		2 125		13 556	11 534	5 313	19 036	820	1 020	

2 Spatial Development Framework

A brief summary of the Spatial Development Framework (SDF) has been provided herewith. It highlights background to the SDF, the main issues identified by the SDF and objectives, strategies and projects formulated to address these spatial challenges.

Municipalities are required by the provisions of Section 26(e) of the Municipal Systems Act 2000 to prepare and adopt a SDF for their municipal area as part of the Integrated Development Plan. The objectives of SDF are clearly articulated under Section 4 of the Local Government: Municipal Planning and Performance Management Regulations 2001. The White Paper on Spatial Planning and Land Use Management, the Land Use Management Bill of 2007 and the Development Facilitation Act of 1995 are some of the legislation and government policies that gives municipalities the responsibility of preparing and adopting Spatial Development Frameworks for municipalities.

The SDF for Frances Baard District Municipality was adopted by Council in 2014.

2.3 Spatial Planning Issues

One of the principal objectives of SDF is the promotion of sustainable human settlement development. However, there are a number of factors in the FBDM region that pose to undermine the sustainable development of the region, namely:-

- Population increase: All the municipalities in the district with the exception of Phokwane Local Municipality are experiencing an increase in population growth;

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- The urban settlements in FBDM are inefficient and expensive to maintain and live in, because they are not compact and creating infrastructure maintenance burdens to municipalities;
- Poor local land management problems, caused by poor agricultural practices and mining;
- The Harts-, the Vaal- and Modder rivers are under endangered conditions;
- Dwindling flora and fauna as the Vaalbos National Park was de-proclaimed;
- Mines are poorly rehabilitated as evidenced by various open quarries and pits in the FBDM region;
- High concentration of crime in urban areas.

2.4 Capital Projects to category B municipalities for 2016/17

Circular 13 of the MFMA calls for the provision of detailed capital works plans to ensure sufficient detail to measure and monitor delivery of infrastructure projects. It has to be appreciated that the breakdown of the capital works plan, is helpful in terms of showing the spread of FBDM's intervention in its provision of services.

This section provides a breakdown of capital expenditure across the FBDM. The capital projects for 2016/17 are broken down according to category B municipalities in the District.

Description	2012/13		2013/14		2014/15		Current Year 2015/16			2016/17 Medium Term Revenue & Expenditure Framework		
	Audited Outcome		Audited Outcome		Audited Outcome		Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
CAPITAL												
Dikgatlong Municipality (NC092)	1 989		2 591		-		5 000	5 000	2 150	12 600	1 500	1 000
Magareng Municipality (NC093)	2 503		2 457		2 500		10 000	9 994	9 500	5 000	1 500	1 000
Phokwane Municipality (NC094)	7 280		3 982		3 387		10 000	10 000	8 300	6 200	1 500	1 000
Sol Plaatje Municipality (NC091)	2 761		3 000		4 326		5 000	5 000	4 750	5 000	1 500	1 000
District Management Areas	240											
Operational Khotso Pula Nala									2 000	2 000		
Frances Baard District municipality										5 000		
RAMS										2 427	2 548	2 689

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Description	2012/13		2013/14		2014/15		Current Year 2015/16		2016/17 Medium Term Revenue &	
	Audited Outcome	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
OPERATIONAL: O&M										
Dikgatlong Municipality (NC092)	1 989	2 591	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500
Magareng Municipality (NC093)	2 503	2 457	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500
Phokwane Municipality (NC094)	2 898	3 061	4 988	2 500	2 500	2 500	2 500	2 500	2 500	2 500
Sol Plaatje Municipality (NC091)	901	1 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500
Total Capital	23 064	21 638	20 201	39 994	40 000	36 700	48 227	16 548	16 689	

3. HIGH-LEVEL SERVICE DELIVERY BREAKDOWN

The FBDM is required in terms of the SDBIP, to provide non-financial measurable performance objectives in the form of service delivery targets and other performance indicators. Service delivery targets relate to the level and standard of services being provided to the community. It also includes targets for the reductions in backlogs of basic services according to Circular 13 of the MFMA. The SDBIP provides high level, but condensed public information on service delivery to all stakeholders within and outside the district.

The SDBIP is conceptualized as a layered plan dealing with consolidated service targets and in-year deadlines and linking such targets and deadlines to top management. The Municipal Score Card represents a consolidation of all the FBDM detailed service delivery targets and performance indicators as captured in the operational plans, the performance plans and score cards of the managers in the various departments of the municipality.

In terms of the objectives, strategies and projects as listed in the IDP and the budget, Frances Baard District Municipality commits itself as follows:

3.1 MUNICIPAL STRATEGIC OBJECTIVES:

1. To provide sustainable municipal services in the district;
2. To implement municipal institutional development and transformation in the district;
3. To promote local economic development in the district;
4. To promote municipal financial viability and management in the district; and

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5. To promote and implement good democratic governance and public participation in the district.

3.2 FBDM PERFORMANCE PLAN / OPERATIONAL PLAN / SCORE CARD - 2016/17 Financial Year:

FBDM PERFORMANCE PLAN / SCORE-CARD - 2016/17										
KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline 30/06/2016	Annual Targets 2016/17	Measure	Verification	Quarterly Projections				
						1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
IDP GOALS	IDP OBJECTIVES	Unit	PoE							
KPA 1: Sustainable Municipal Infrastructure Development and Basic Service Delivery.										
Sub-KPA 1.1: Improved access to sustainable basic services in the district.	1. Percentage support and assistance in identification, prioritisation and review of projects.	Infrastructure needs list from LM's for 2017/18	100% Approved Allocations for 2017/18	% Completion: Once-off activity	Council Resolution Quarterly Report	-	-	-	-	100%
	2. Amount (R) spent/% projects progress in the provision of potable water to households in the district.	Allocation for 2016/17 (R 17 100 000)	100% Spending of allocation (R 17 100 000)	Amount spent (R) and Progress in %	Quarterly Project Reports and spending (R)	10% (R 1 640 000)	26% (R 4 501 960)	89% (R 15 300 000)	100% (R 17 100 000)	
	3. Amount (R) spent/% projects progress in the provision of sanitation facilities to all households in the district.	Allocation 2016/17 (R 6 550 000)	100% Spending of allocation (R 6 550 000)	Amount spent (R) and Progress in %	Quarterly Project Reports and spending (R)	7% (R 450 000)	26% (R 1 710 000)	68% (R 4 460 000)	100% (R 6 550 000)	
	4. Amount (R) spent/ projects progress in the provision of electricity to households in the district.	Allocation 2016/17 (R 350 000)	100% Spending of allocation (R 350 000)	Amount spent (R) and Progress in %	Quarterly Project Reports and spending (R)	-	-	100% (R 350 000)	-	
	5. Amount (R)spent/% on projects progress on roads related projects in the LMs of the district.	Allocation 2016/17 (R 5 000 000)	100% Spending of allocation (R 5 000 000)	Amount spent (R) and progress in %	Quarterly Project Reports and spending (R)	-	30% (R 1 500 000)	70% (R 3 500 000)	100% (R 5 000 000)	
	6. Amount (R)% spent on support to LMs in maintenance of municipal Infrastructure in the district.	Allocation 2016/17 (R 17 000 000)	100% Spending of allocation (R 17 000 000)	Amount spent (R) and progress in %	Quarterly Project Reports and spending (R)	18% (R 3 100 000)	47% (R 8000 000)	65% (R 11 000 000)	100% (R 17 000 000)	
	7. Amount (R)% spent on the DORA grant in supporting LMs with Transport Planning in the district.	Allocation 2016/17 (R 2 427 000)	100% Spending of allocation (R 2 427 000)	Amount spent (R) and progress in %	Quarterly Project Reports and spending (R)	10% (R 242 700)	30% (R 728 100)	60% (R 1 456 200)	100% (R 2 427 000)	
	8. Amount (R)% spent on grants (DORA & EPWP) in supporting L/M's in the district.	Allocation 2016/17 (R 1 000 000)	100% Spending of allocation (R 1000 000)	Amount spent (R) and progress in %	Quarterly Project Reports and spending (R)	10% (R 100 000)	30% (R 300 000)	60% (R 600 000)	100% (R 1000 000)	
	9. Number of jobs created through EPWP targets, achieved as per EPWP incentive agreements (FTEs) for 2016/17	7 EPWP FTE's as per EPWP Integrated Grant to municipalities	7 EPWP FTE's as per EPWP Integrated Grant to municipalities	Number of FTEs	Quarterly Reports	1 14% of target	2 29% of target	4 57% of target	7 100% of target	

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FBDM PERFORMANCE PLAN / SCORE-CARD - 2016/17

KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
						1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
IDP GOALS	IDP OBJECTIVES	30/06/2016	2016/17	Unit	PoE				
KPA 1: Sustainable Municipal Infrastructure Development and Basic Service Delivery continue...									
Sub-KPA 1.1: Improved access to sustainable basic services in the district. (continued)	10. Percentage progress/amount spent on the extension of the existing office buildings in FBDM.	Existing office space	100% Spending of allocation (R 12 000 000)	Amount spent (R) / % progress	Quarterly projects reports and spending	5% (R 600 000)	20% (R 2 400 000)	50% (R 6 000 000)	100% (R 12 000 000)
	11. Percentage facilitation in the reduction of the housing backlog.	Reviewed human settlements sector plans and chapters	100%	Number %	Quarterly Reports	38%	50%	88%	100%
	12. Number / % of consumer education workshops conducted.	100%	8 = 100%	Number %	Quarterly Reports/Min	2 = 25% Reports/Min of Workshop	4 = 50% Reports/Min of Workshop	6 = 75% Reports/Min of Workshop	8 = 100% Reports/Min of Workshop
Sub-KPA 1.2: Facilitation of sustainable human settlements	KPA 2: Local Economic Development (LED)								
	13. Percentage progress in the implementation of projects aimed at supporting the diversification of the district economy for 2016/17 FY.	Selected Projects 100%	2 Projects 100%	No of Projects / % Progress	Quarterly Reports	2 - 34%	2 - 71%	2 - 78%	2 - 100%
	14. Percentage progress in the implementation of programmes for the facilitation of SMME development by the implementing the SMIME support policy.	Selected Programmes 100%	4 Projects 100%	No of Projects / % Progress	Quarterly Reports	4- 31%	4 - 79%	4 - 88%	4 - 100%
	15. Percentage assistance to local municipalities in the district in the implementation of incentive policies.	2 Policy documents completed	100% completion of selected activities.	% progress	Quarterly Reports	50%	100%	-	-
	16. Percentage support and coordination to LED structures in the district.	Identified Coordination and support 100%	4 LED Forums, 4 x 3 committee meetings 100%	Number / % progress	Quarterly Reports	4 - 25%	8 - 50%	12 - 75%	16 - 100%
Sub-KPA: 2.1 Facilitation of growth and diversification of the District Economy.	17. Percentage progress in the support and promotion of tourism development in the district.	Approved programmes and projects for 2016/17	5 programmes / projects 100%	No of programmes/ projects % Progress	Quarterly reports	5 - 41%	5 - 59%	5 - 78%	5 - 100%
	18. Percentage progress in the establishment and expansion of a vibrant and sought after destination brand in the district.	Approved activities and programmes for 2016/17	3 Main activities and programmes 100%	Number of main activities and programmes/ % progress	Quarterly reports	3 - 28%	3 - 59%	3 - 79%	3 - 100%
	19. Percentage facilitation of strategic partnerships and participation of tourism role players in the district.	Functional Association	4 Assosiation Meetings 100% facilitated	Number of meetings	Quarterly reports	1 - 25%	2 - 50%	3 - 75%	4 - 100%
Sub-KPA: 2.2 Development of a vibrant tourism sector economy.									

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KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections				
						1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
IDP GOALS	IDP OBJECTIVES	30/06/2016	2016/17	Unit	PoE					
KPA 3: Institutional Development and Transformation.										
Sub-KPA 3.1: Environmental Management.	20. Percentage improvement of municipal health services.	2015/16 Programmes Completed	3 Projects 100% completed	% = Program Number of Activities	Quarterly reports	20%	50%	75%	100%	
	21. Percentage improvement of environmental planning and management in the district.	2015/16 Programmes Completed	4 Programmes 100% completed	% = Program Number of Activities	Quarterly reports	20%	50%	75%	100%	
	22. Percentage completion of projects and programmes aimed at disaster management capacity building in 3 local municipalities of the district.	2015/16 Programmes Completed	100%	% Compliance with Training Plan	Number of volunteers trained	25%	50%	75%	100%	
	23. Percentage implementation of a response recovery mechanisms for the district. (Three L/M's)	2015/16 Programmes Completed	100% Implementation	% Compliance	Quarterly reports	20%	50%	75%	100%	
	24. Percentage completion of projects and programmes aimed at capacity building in fire fighting for 3 local municipalities in the district.	2015/16 Programmes Completed	100% Implementation of planned programmes and projects.	% Compliance with D/M Plan	Monthly reports	25%	50%	75%	100%	
	25. Percentage maintenance and sustainable upgrading of the security systems in FBDM.	2015/16 Programmes Completed	100%	% Compliance with D/M Plan	Monthly reports	25%	50%	75%	100%	
	26. Percentage compliance with HR support functions.	100%	100%	% Compliance	Quarterly reports	100%	100%	100%	100%	
Sub-KPA 3.3: Human Resource Development.	27. Percentage compliance in providing support to the 3 LMIs in the FBDM on HR management.	100%	100%	% Compliance	Quarterly reports	100%	100%	100%	100%	

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FBDM PERFORMANCE PLAN / SCORE-CARD - 2016/17

KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
						1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
IDP GOALS	IDP OBJECTIVES	30/06/2016	2016/17	Unit	PoE				
KPA 3: Institutional Development and Transformation continue ...									
Sub-KPA 3.4: Records Management.	28. Percentage compliance with the National Archives Act in FBDM and LM's in the district for the 2016/17 financial year.	100% Compliant	100%	% Compliance	Quarterly reports	100%	100%	100%	100%
	29. Percentage of an effective and cost-efficient office support function rendered to FBDM for 2016/17.	100% Office support rendered for 2015/16	100%	% Compliance	Quarterly reports	25%	50%	75%	100%
	30. Percentage maintenance rendered to FBDM buildings for the 2016/17 FY.	Maintenance projects complete	100%	% Compliance	Maintenance Reports	25%	50%	75%	100%
	31. Percentage accessibility to effective ICT support in FBDM in the 2016/17 FY.	Approved activities/projects for 2016/17	100%	% Improved accessibility	Quarterly reports on accessibility	25%	50%	75%	100%
Sub-KPA 3.5: Information Communication Technology. (ICT)	32. Percentage ICT support in 3 LM's for the 2016/17 FY.	100% Support provided as per request	100%	% Compliance	Quarterly reports	20%	50%	70%	100%
	33. Percentage improved ICT systems to accommodate MSCOA for 2016/17 F.Y.	0%	100%	% Compliance	Quarterly reports	25%	50%	75%	100%
Sub-KPA 3.6: Integrated Development Planning. (IDP)	34. Percentage facilitation of IDP preparation and review in compliance with relevant legislation and policies by 2016/17.	5 / 100%	5 / 100%	% Credible IDP processes completed	Quarterly reports / Process Plans	25%	50%	75%	100%

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FBDM PERFORMANCE PLAN / SCORE-CARD - 2016/17

KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections				
						1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
IDP GOALS	IDP OBJECTIVES	30/06/2016	2016/17	Unit	PoE					
KPA 3: Institutional Development and Transformation continue ...										
Sub-KPA 3.7: Performance Management. (PMS)	35. Percentage support and assistance to three LM's on Performance Management Systems.	100% Support provided as per requests.	100% Support	% Compliance	Quarterly reports and appraisals	25%	50%	75%	100%	
	36. Percentage compliance with a functional institutional performance management system in FBDM for 2016/17 F/Y.	100%	100%	% Compliance	Quarterly reports	25%	50%	75%	100%	
	37. Percentage facilitation of the development of urban areas in accordance with approved spatial plans in the 3 LM's for the 2016/17 F/Y.	3 LM's - 100%	100% of new Applications	% Support requested	Monthly reports / Approved Applications	100%	100%	100%	100%	
Sub-KPA 3.8: Town and Regional Planning.	38. Percentage facilitation of the preparation of township establishment and informal settlements upgrading in local municipalities. (2 L/Ms).	2 Approved layout plans	100% completed and submitted general plans	% Completed	Monthly & Quarterly reports + completed plans	4 - 25%	4 - 50%	4 - 75%	4 - 100%	
	39. Percentage creation of integrated GIS services in the district for the 2016/17 F/Y.	Phase 3 Phokwane & Dikgatlong 100% Implemented projects for 2015/16 F/Y	100%	Completed activities % Completion	Quarterly Reports	25%	50%	75%	100%	
Sub-KPA 3.9: Geographical Information System. (GIS)	40. Percentage improvement on GIS as a planning tool in the district for the 2016/17 F/Y.	Implemented projects for 2015/16 F/Y	100%	% Compliance	Quarterly reports	-	100%	100%	100%	

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KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline	Annual Targets	Measure	Verification	Quarterly Projections			
						1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
IDP GOALS	IDP OBJECTIVES	30/06/2016	2016/17	Unit	PoE				
KPA 4: Good Governance and Public Participation.									
Sub-KPA 4.1: Communication.	41. Percentage implementation of communication activities implemented in order to sustain a positive public opinion about service delivery in the district.	Planned Activities for 2016/17	Pre-selected activities completed 100%	% Progress on implementation of activities	Monthly Quarterly Reports	25%	50%	75%	100%
	42. Percentage implementation of communication programmes facilitated to improve on the collaboration of government activities to achieve effective communication networks in the district.	Planned Activities for 2016/17	Pre-selected programmes completed 100%	Number of programmes completed % progress	Quarterly reports	25%	50%	75%	100%
	43. Percentage implementation of programmes in a support plan for staff morale and motivation in FBDM.	100%	1 / 100%	% Progress	Quarterly surveys and reports	25%	50%	75%	100%
	44. Percentage compliance with legislative procedures and requirements regarding community participation in terms of planning, budgeting, implementation, monitoring and reporting for the 2016/17 FY.	100%	100%	% Progress	Quarterly reports, minutes of meetings, monitoring reports	100%	100%	100%	100%
Sub-KPA 4.2: Risk Management.	45. Percentage implementation of fraud management services to ensure effective systems in place for FBDM, Magareng and Dikgatlong LM's in the 2016/17 FY.	Approved fraud prevention policies and procedures	100% implementation of risk Management process	% progress	Monthly & Quarterly Reports	25%	50%	75%	100%
	46. Percentage assistance and guidance regarding the design and implementation of risk management processes in the District for the 2016/17 FY.	100%	0% Risk = 100%	Monthly activities processed	Monthly statements and Reports	25%	50%	75%	100%
Sub-KPA 4.3: Internal Audit.	47. Percentage compliance with quarterly assessments to evaluate and contribute to the establishment of effective control processes in FBDM.	Approved 2016/17 Audit plan	100% Implementation of the audit plan	Monthly / Quarterly I/A reports	Monthly / Quarterly I/A reports	25%	50%	75%	100%
	48. Percentage capacity building and support in internal audit within the local municipalities (2 LM's) of the district.	SLA	100% Implementation of the audit plan	Monthly / Quarterly I/A reports	Monthly / Quarterly I/A reports	25%	50%	75%	100%

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FBDM PERFORMANCE PLAN / SCORE-CARD - 2016/17

KEY PERFORMANCE AREA (KPA's)	KEY PERFORMANCE INDICATORS (KPI's)	Baseline 30/06/2016	Annual Targets 2016/17	Measure	Verification	Quarterly Projections			
						1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
IDP GOALS									
KPA 4: Good Governance and Public Participation continue ...									
Sub-KPA 4.4: Legal and Compliance Services.	49. Percentage implementation of procedures for comprehensive legal services in FBDM and the 3LM's (upon request) for the 2016/17 financial year.	100%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
	50. Percentage legal assistance with contracts in FBDM and the 3LM's (upon request) for the 2016/17 F.Y.	100%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
Sub-KPA 4.5: Council & Committee Services.	51. Percentage administrative support to Council and its committees within FBDM for the 2016/17 FY.	100% Support provided in 2015/16	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
KPA 5: Municipal Financial Viability and Management.									
KPA 5: Municipal Financial Viability and Management.	52. Percentage compliance with the implementation of sound financial practices to ensure long-term financial stability.	100%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
	53. Percentage compliance with all financial legislative requirements and related guidelines from National Treasury.	100%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
	54. Percentage compliance with the legislative requirements for a sound supply chain management system and stores function in the municipality.	100%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
	55. Percentage compliance with the effective management of Council's financial/cash resources.	100%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
	56. Percentage implementation of debt collection and revenue generating strategies for the 2016/17 FY.	100%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%
	57. Percentage implementation of MSCOA for the 2016/17 FY	0%	100%	% Implementation	Monthly Quarterly reports	100%	100%	100%	100%
	58. Percentage support to LMs with financial management in developing financially self-sustained municipalities in the district.	100%	100%	% Compliance	Monthly Quarterly reports	100%	100%	100%	100%

4. BUDGET IMPLEMENTATION PLAN FOR 2016/17

In respect of the budget implementation component of the SDBIP, circular 13 requires a breakdown by monthly projections of revenue to be collected for each source and monthly projections of operational and capital expenditure and revenue for each vote.

4.1 Monthly projections of revenue and expenditure by vote

The anticipated revenue for the 2016/17 financial year amounts to R119, 010m and the expenditure amounts to R154, 604m. The table below provides a summary of the monthly projections for revenue and expenditure per vote.

4.2 Monthly projections: Capital expenditure by vote

The FBDM envisages a spending of R19, 036m on the capital budget for 2016/17 financial year. The capital budget will be funded from a combination of surplus cash, grants allocations and other public contributions. This is followed by monthly projections for the 2016/17 financial year for each vote.

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2016-2017

VOTE	July			August			September			October			November			December			
	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	
Executive & Council																			
Council	704	0	0	749	0	0	903	0	0	932	0	0	1 271	0	0	823	0	0	
Municipal Manager	197	0	0	203	0	0	225	44	0	242	0	0	344	0	0	214	0	0	
Committee Services & Administration	84	0	0	84	0	0	87	8	0	98	0	0	144	0	0	95	0	0	
Internal Audit	222	0	0	231	0	0	287	4	0	282	0	0	399	0	0	241	0	0	
Communications	154	0	0	164	0	0	199	24	0	204	0	0	281	0	0	170	0	0	
Risk Unit	60	0	0	60	0	0	62	0	0	70	0	0	103	0	0	68	0	0	
Political Office - Administration	177	0	0	194	0	0	235	0	0	246	0	0	343	0	0	293	0	0	
Youth Unit	80	0	0	93	0	0	119	0	0	123	0	0	169	0	0	172	0	0	
Legal & Compliance	81	0	0	84	0	0	96	0	0	101	0	0	141	0	0	86	0	0	
Budget & Treasury																			
Directorate	353	0	1 250	413	0	0	583	0	0	564	0	0	725	0	0	941	0	0	
Finance: Revenue & Expenditure	198	0	31 861	205	0	468	226	0	468	246	0	468	369	0	33 111	230	0	468	
Finance: Budget Office	472	0	0	494	0	0	570	0	0	603	0	0	807	0	0	530	0	0	
Finance: Supply Chain Management	224	0	0	223	0	0	211	0	0	251	0	0	367	0	0	275	0	0	
Finance: Motor Vehicle Pool	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Corporate Services																			
Director: Administration	104	0	0	105	0	0	108	0	0	121	0	0	179	0	0	118	0	0	
Information Systems	255	0	0	290	0	0	364	0	0	386	109	0	583	150	0	338	0	0	
Human Resource Management	311	0	0	337	0	0	428	0	0	430	79	0	573	0	0	371	0	0	
Office support Services	560	0	0	603	0	0	754	0	0	765	12	0	1 073	0	0	608	0	0	
Environmental Health	213	0	0	227	0	0	285	0	0	280	10	0	393	0	0	282	0	0	
Firefighting & Disaster Management	360	0	0	383	0	0	450	0	0	474	0	0	670	0	0	481	0	0	
Planning & Development																			
Directorate: Planning	97	0	0	98	0	0	100	0	0	113	0	0	167	0	0	109	0	0	
IDP / PMS	75	0	0	75	0	0	75	0	0	85	0	0	128	0	0	85	0	0	
LED	266	0	0	329	0	0	462	0	0	459	0	0	617	0	0	709	4	0	
Tourism	143	0	0	229	0	0	406	0	0	374	0	0	469	0	0	742	4	0	
GIS	79	0	0	94	0	0	130	0	0	129	0	0	191	0	0	157	0	0	
Spatial Planning	178	0	0	191	0	0	224	22	0	237	0	0	335	0	0	264	0	0	
IDP Management	63	0	0	65	0	0	74	0	0	79	0	0	112	0	0	77	0	0	
Project Management & Advisory Services																			
Directorate: Infrastructure Development	113	0	3 508	117	0	2 451	128	0	246	139	0	1 024	208	0	2 258	131	0	246	
Project Management Services	769	0	0	1 737	546	0	3 677	1 478	0	3 230	1 290	0	3 871	1 850	0	7 557	492	0	
Maintenance of Roads	60	0	250	67	0	0	90	0	0	88	0	0	123	0	250	68	0	0	
Housing	428	0	0	447	0	0	522	0	0	546	0	0	754	0	0	507	0	0	
Total by Vote	7 079	0	36 868	8 592	546	2 919	12 060	1 579	714	11 896	1 500	1 492	15 908	2 000	35 618	16 720	500	714	

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2016-2017

VOTE	January			February			March			April			May			June			Total				
	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000		
<u>Vote1: Executive & Council</u>																							
Council	771	0	0	888	0	0	796	0	0	907	0	0	949	0	0	1 417	0	0	1 109	0	0	0	0
Municipal Manager	220	0	0	225	0	0	209	0	0	248	0	0	248	0	0	242	0	0	2 817	44	0	0	0
Committee Services & Administration	95	0	0	96	0	0	94	0	0	107	0	0	107	0	0	107	0	0	1 198	8	0	0	0
Internal Audit	247	0	0	265	0	0	238	0	0	283	0	0	300	0	0	273	0	0	3 249	4	0	0	0
Communications	170	0	0	190	0	0	166	0	0	197	0	0	210	0	0	189	0	0	2 293	24	0	0	0
Risk Unit	68	0	0	69	0	0	67	0	0	77	0	0	77	0	0	76	0	0	856	0	0	0	0
Political Office - Administration	198	0	420	299	0	0	296	0	0	264	0	0	313	0	0	268	0	0	3 126	0	420	0	0
Youth Unit	90	0	0	174	0	0	178	0	0	136	0	0	178	0	0	141	0	0	1 653	0	0	0	0
Legal & Compliance	89	0	0	92	0	0	83	0	0	101	0	0	101	0	0	98	0	0	1 153	0	0	0	0
<u>Vote2 - Budget & Treasury</u>																							
Directorate	376	0	0	654	0	0	599	0	0	533	0	0	659	0	0	962	0	0	7 361	0	1 250	0	0
Finance: Revenue & Expenditure	228	0	468	256	16	468	240	0	33 111	267	0	468	308	0	468	470	0	468	3 241	16	102 323	0	0
Finance: Budget Office	552	0	0	617	10	0	559	0	0	624	0	0	705	0	0	2 013	0	0	8 547	10	0	0	0
Finance: Supply Chain Management	275	0	0	292	0	0	300	0	0	308	0	0	343	0	0	318	0	0	3 386	0	0	0	0
Finance: Motor Vehicle Pool	0	0	0	0	1 720	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1 720	0	0	0
<u>Vote3: Corporate Services</u>																							
Director: Administration	118	0	0	119	0	0	117	0	0	133	0	0	133	0	0	132	0	0	1 489	0	0	0	0
Information Systems	326	0	0	498	0	0	423	685	0	424	0	468	687	0	0	394	0	0	4 989	944	0	0	0
Human Resource Management	336	0	0	409	0	0	357	0	0	404	0	0	432	0	0	389	0	0	4 778	79	0	0	0
Office support Services	625	0	0	734	0	0	618	0	0	739	0	0	865	0	0	694	0	0	8 638	12	0	0	0
Environmental Health	238	0	0	296	0	0	281	0	0	290	0	0	318	0	0	287	0	0	3 371	10	0	0	0
Vote: Firefighting & Disaster Management	408	0	0	505	655	0	471	0	0	494	3 465	1 458	567	0	0	485	0	0	5 728	4 120	1 458	0	0

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2016-2017

VOTE	January			February			March			April			May			June			Total				
	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000	Opex R000	Capex R000	Rev R000		
Voted: Planning & Development																							
Directorate: Planning	110	0	0	111	0	0	108	0	0	124	0	0	124	0	0	123	0	0	1 383	0	0	0	0
IDP / PMS	85	0	0	85	0	0	85	0	0	96	0	0	96	0	0	96	0	0	1 066	0	0	0	0
GIS	94	0	0	185	0	0	174	0	0	143	0	0	220	0	0	140	0	0	1 735	0	0	0	0
Spatial Planning	200	0	0	271	0	0	266	0	0	254	0	0	289	0	0	255	0	0	2 966	22	0	0	0
LED	297	0	0	716	0	0	735	0	0	508	0	0	717	0	0	535	0	0	6 348	4	0	0	0
Tourism	155	0	0	746	0	0	782	0	0	422	0	0	716	0	0	462	0	0	5 645	4	0	0	0
IDP Management	70	0	0	80	0	0	77	0	0	83	0	0	87	0	0	82	0	0	949	0	0	0	0
Voted: Project Management & Advisory Services																							
Directorate: Infrastructure Development	130	0	24	143	0	14	135	0	2 330	151	0	324	169	0	84	147	0	-124	1 710	0	12 385	0	0
Project Management Services	808	0	0	7 552	2 545	0	8 036	315	0	3 742	3 500	0	7 118	0	0	4 222	0	0	52 330	12 016	0	0	0
Maintenance of Roads	70	0	0	92	0	250	74	0	0	85	0	0	114	0	0	79	0	259	1 009	0	1 009	0	0
Housing	470	0	0	494	0	0	439	0	800	534	0	0	536	0	0	469	0	0	6 144	0	800	0	0
Total by Vote	7 921	0	912	17 164	4 946	732	17 003	1 000	36 241	12 678	6 965	2 249	17 687	0	552	15 563	0	633	160 269	19 036	119 645	0	0

5. CONCLUSION

The SDBIP is a significant intervention tool in the strengthening of democratic governance in the local sphere of government. The SDBIP prescribes that the FBDM's annual targets be provided in order to assist with implementation and monitoring. Regular reviews would compare targets with actual outcomes and revise future targets as necessary.

The SDBIP monitoring of actual revenue targets and spending against the budget will be reported monthly in terms of section 71 of the MFMA. In terms of section 71 of the MFMA, the accounting officer must not later than ten days after the last working day of each month, submit to the Executive Mayor and the relevant provincial treasury a statement on the state of the municipalities' budget, reflecting the following:

- Actual revenue, per revenue source;
 - Actual borrowings;
 - Actual expenditure, per vote;
 - Actual capital expenditure, per vote;
 - The amount of any allocations received;
- And explanation of:

- Any material variances from what the municipality have projected on revenue by source, and from the municipality's expenditure projections per vote;

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2016-2017

- Any material variances from the service delivery and budget implementation plan and;
- Any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

The SDBIP therefore provides an excellent basis for the councilors of the FBDM to monitor the implementation of service delivery programmes and initiatives across the district. The score card in the SDBIP presents a clear mandate to councilors in terms of playing their oversight function. Regular reports are presented to the section 79 committees in terms of the commitments made in the departmental/unit operational plans.

Administratively, the SDBIP facilitates proper monitoring of performance by senior management and the municipal manager against set targets. The municipal manager's commitments as indicated in the score card will enable the Executive Mayor and the Mayoral Committee to monitor the progress of FBDM in terms of implementing programmes and initiatives in the district. Similarly, the municipal manager is being provided with a tool to ensure accountability for all the key performance indicators in the score card of the municipality.

SUBMITTED BY:



Municipal Manager

DATE: 21 JUNE 2016

APPROVED BY:



Executive Mayor

DATE: 23 JUNE 2016