

# FRANCES BAARD DISTRICT MUNICIPALITY



## **MONTHLY BUDGET STATEMENT**

**31 October 2015**

# TABLE OF CONTENTS

	Page
1. Introduction .....	2
2. Executive Mayor’s report .....	2-3
3. Council resolutions .....	3
4. Executive summary .....	3-11
5. In-Year Budget Statement Tables (Annexure A) .....	12-18
6. Supporting documents .....	19-39
7. Municipal Manager’s quality certification .....	40

## **1. INTRODUCTION**

### **1.1 PURPOSE**

The purpose of this report is to comply with section 71 of the Municipal Finance Management Act (no.56 of 2003) and the requirements as promulgated in Government Gazette No 32141 of 17 April 2009 (Municipal budgeting and reporting requirements).

### **1.2 STRATEGIC OBJECTIVE**

To improve financial viability and management in terms of Municipal Finance Management Act (no.56 of 2003) priorities as well as Municipal Finance Management Act (no.56 of 2003) implementation plan.

### **1.3 BACKGROUND**

Section 71 of the Municipal Finance Management Act (no.56 of 2003) and section 28 of Government Notice 32141 dated 17 April 2009, regarding the Local Government: Municipal Finance Management Act 2003 Municipal Budget and Reporting Regulations necessitates that specific financial particulars be reported on and in the format prescribed, hence this report to meet legislative compliance.

Section 71(1) of the Municipal Finance Management Act (no.56 of 2003) states that, “The accounting officer of a municipality must by not later than **10 working days after the end of each month** submit to the Mayor of the municipality and the relevant treasury a statement in the prescribed format on the implementation of the municipality’s approved budget” reflecting certain details for that month and for the financial year up to the end of that month.

According to section 28 of the Government Notice 32141, the monthly budget statement of a municipality must be in the format specified in schedule C and include all required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act.

## **2. EXECUTIVE MAYOR’S REPORT**

Frances Baard District Municipality compiles the section 71 monthly report in the prescribed format as per the Municipal Budget and Reporting Regulations. The format consists of seven financial statements and thirteen tables consisting of supporting documentation.

### **Budget Process:**

The budget process plan in respect of the 2015/16 financial year was submitted to the Executive Mayor for approval on 23 July 2014 and has also been submitted to National Treasury.

Although the IDP process plan is submitted as a separate item by the Directorate: Planning and Development, it is imperative to align the IDP and budget processes with one another.

**Monthly reporting:**

Monthly financial reporting as per DoRA and MFMA requirements to Council, National & Provincial Departments and other stakeholders have been adequately adhered to for the month under review.

**Financial statements for the year ended 30 June 2015:**

The Annual Financial Statements for the year ended 30 June 2015 were submitted to the Audit Committee on 21 August 2015 for their input and to the Office of the Auditor General on 31 August 2015 for audit purposes.

The municipality received an **Unqualified Audit Opinion** for the 2013/14 financial year with no matter of emphasis. This is the second time in five years that the municipality receives an unqualified audit opinion with no matters.

**MFMA implementation oversight:**

Council's progress on the implementation of the MFMA proceeds according to set targets and due dates determined for a medium capacity municipality.

A comprehensive oversight report on the progress of implementation and compliance per MFMA requirements is attached as Annexure "**B**" to this report.

**3. COUNCIL RESOLUTIONS**

This is the resolution that will be presented to Council when the in-year report is tabled.

***Recommendation:***

- (a) That Council notes the section 71 monthly budget statements and supporting documentation for the month ending 31 October 2015.

**4. EXECUTIVE SUMMARY**

All variances are calculated against the approved budget figures.

**4.1 Statement of Financial Performance**

**Consolidated performance against annual budget (Projected Operating Results) – Statement of Financial Performance – (Annexure A - Table C4)**

**Revenue by source**

Year-to-date accrued revenue is R43, 639 million as compared to the full year approved budget of R117, 137 million. The source of revenue that is below the year to date budget is disposal of Property Plant Equipment (PPE).

**Operating expenditure by type**

To date, R 25, 758 million has been spent compared to the operational year-to-date budget projections of R 40, 271 million.

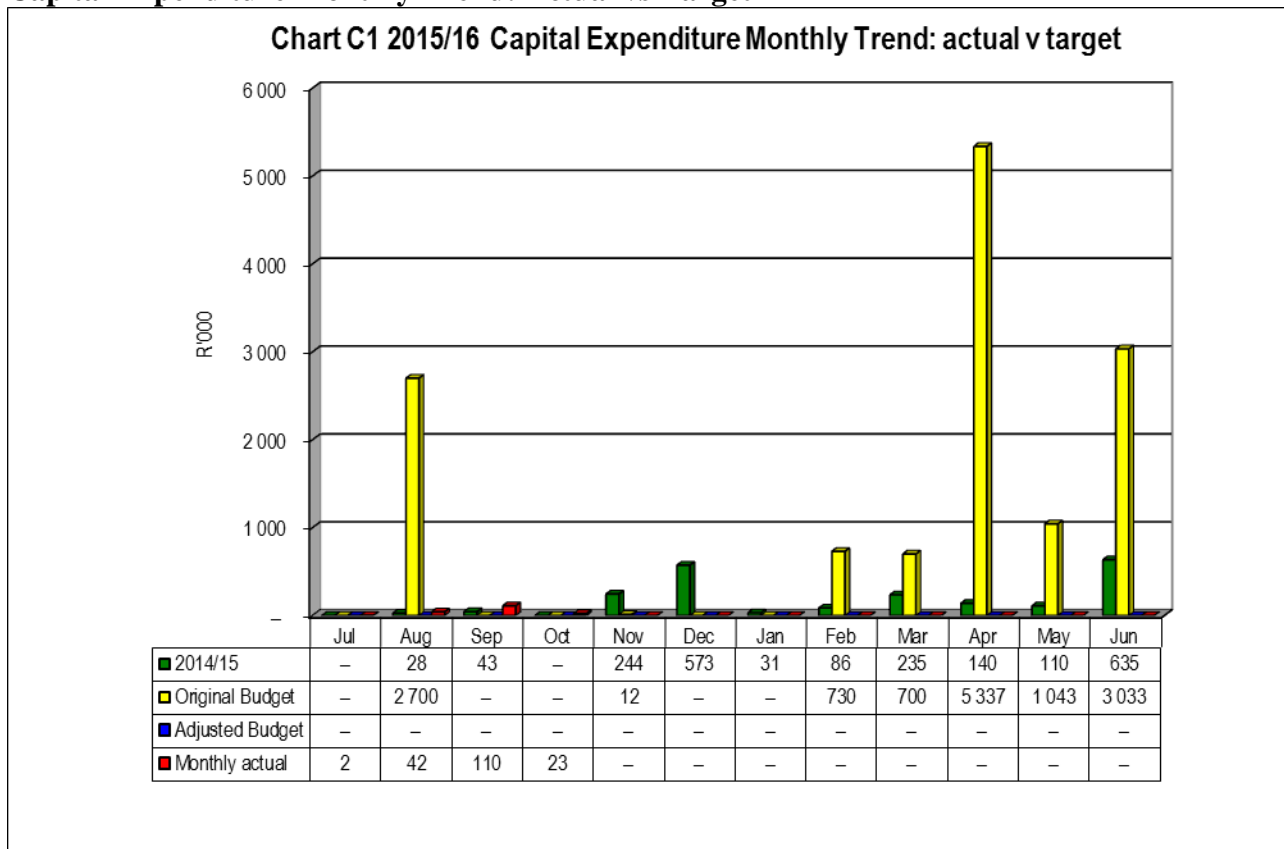
The summary statement of financial performance in Annexure A, Table C4 is prepared on a similar basis to the prescribed budget format, detailing revenue by source type and expenditure by input type.

**Capital Expenditure**

Year-to-date expenditure on capital amounts to R178 thousand as compared to the budget of R13, 556 million.

Please refer to Annexure A, Table C5 for further details.

**Capital Expenditure Monthly Trend: Actual vs Target**



## Cash Flows

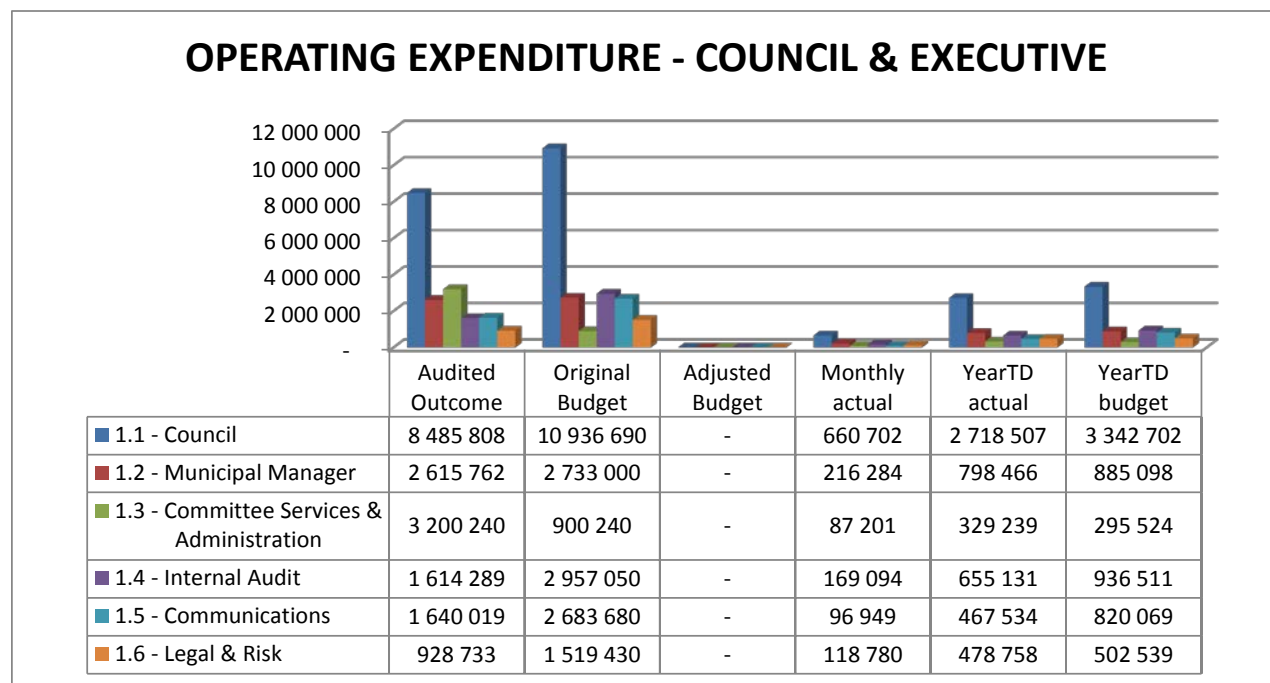
The municipality started the year with a total cash and cash equivalents of R87 483 million. The year-to date cash and cash equivalents amounted to R111, 906 million. The net increase in cash and cash equivalents for the year to date is R24, 423 million.

Table C6 includes all cash and cash equivalents (cashbook balances, petty cash balances and short and long term deposits).

## Consolidated performance of year-to-date expenditure against year-to-date budget (per municipal vote)

The municipal vote reflects the organisational structure of the municipality which is made up of the following directorates: Council & Executive, Budget & Treasury, Administration, Planning & Development and Project Management & Advisory Services.

The following charts depict the financial performance as per municipal vote according to the approved organogram of the municipality:

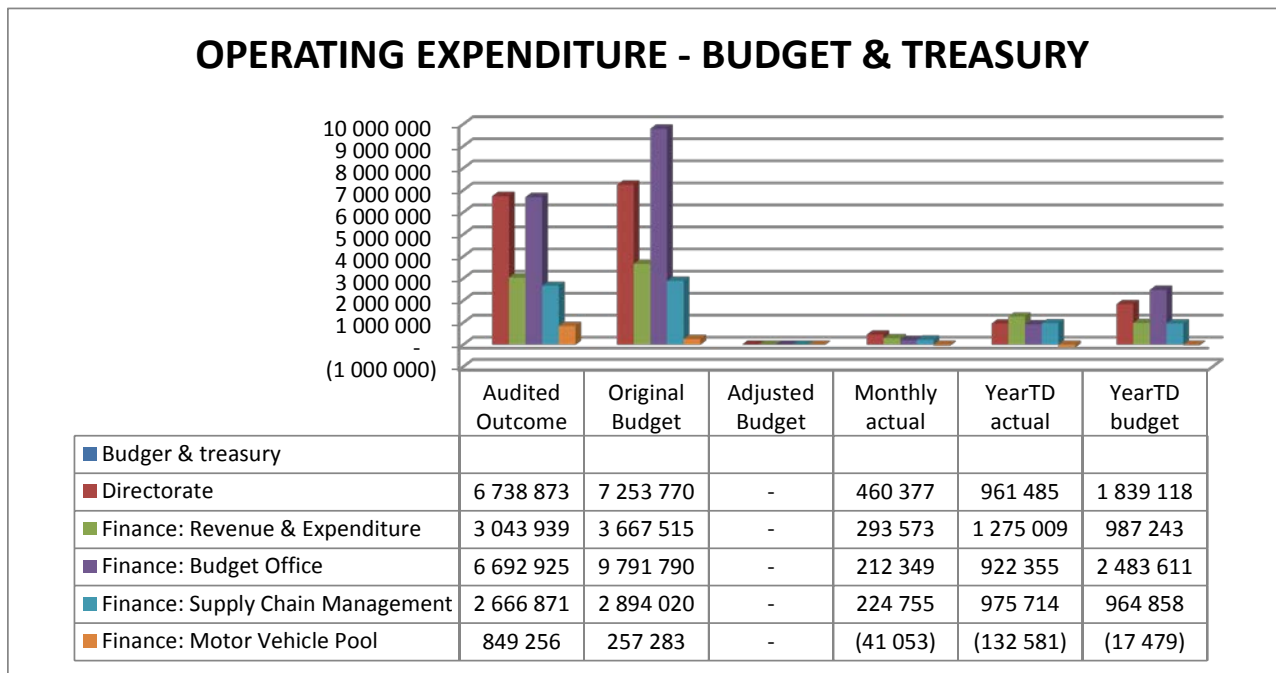


Actual operating expenditure of Council & Executive is R5, 447 634 as compared to the year-to-date budget R6, 782 443. The expenditure compared to the year-to-date budget will improve as the financial year progresses.

**Consolidated performance of year-to-date expenditure on special projects against full year budget (Council & Executive)**

DESCRIPTION	FULL YEAR BUDGET 2015/16	YTD ACTUAL	% SPENT	COMMENT
<b>EXECUTIVE &amp; COUNCIL</b>				
<b>COUNCIL</b>				
MAYORAL BURSARY FUND	400 000,00	-	0%	To be utilized in the 3rd quarter.
<b>COMMUNICATIONS</b>				
14/15: BRANDING COMMUNICATION	30 000,00	-	0%	Purchase in progress.
09/10: EXTERNAL SURVEY	450 000,00	-	0%	Project is in phase 3
14/15: PAIA MANAGEMENT COMMUNICATION	15 000,00	-	0%	Training for staff on PAIA implementation completed.
<b>POLITICAL OFFICE- ADMINISTRATION</b>				
15/16: COMMEMORATIVE DAYS	100 000,00	44 823,24	45%	The programme will take place in December 2015.
15/16: DISABILITY PROGRAMME	76 000,00	-	0%	Disability month December
15/16: CHILDREN PROGRAM	41 000,00	11 420,00	28%	Children Programme December
15/16: GENDER PROGRAMME	52 000,00	-	0%	16 Days - Nov - Dec 2015
15/16: OLDER PERSONS PROGRAMME	37 000,00	-	0%	Will be done in November 2015
15/16: MRM PROGRAMME	25 000,00	-	0%	Still to be determined.
<b>YOUTH UNIT</b>				
15/16: YOUTH SUMMIT	250 000,00	-	0%	To be utilized in 3rd quarter
15/16: YOUTH CAREER EXHIBITION	50 000,00	-	0%	To be utilized in 4th quarter
15/16: DISTRICT SOPA DEBATE	30 000,00	-	0%	To be utilized in 4th quarter
15/16: JUNE 16 YOUTH EVENT	150 000,00	-	0%	To be utilized in 4th quarter
15/16: YOUTH IN ACTION	50 000,00	23 951,75	48%	Ongoing-programme to run in October 2015
15/16: DISTRICTS FORUM MEETINGS	20 000,00	-	0%	Quarterly meetings

The year to date actual spending on special projects for Council & Executive amounted to R80, 194. 99.

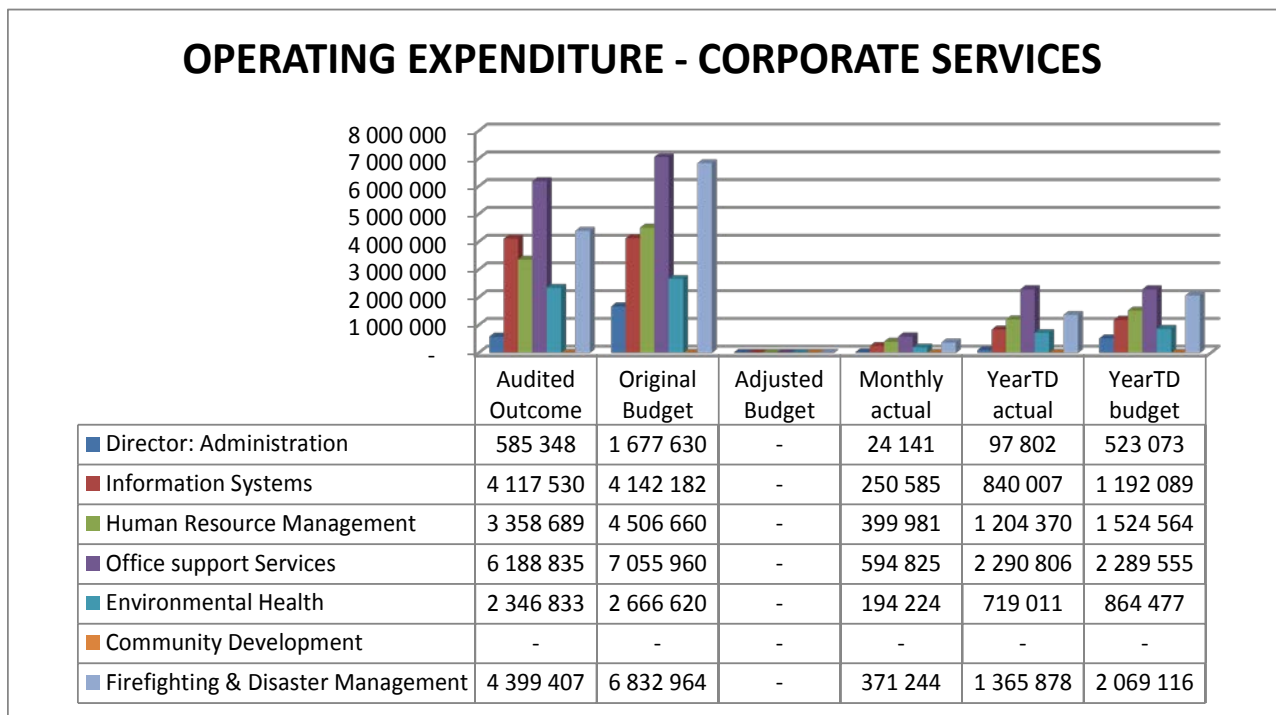


The actual operating expenditure of Budget & Treasury office is R4, 001 982 as compared to the year-to-date projected budget of R6, 257 351. The expenditure compared to the year-to-date budget will improve as the financial year progresses.

**Consolidated performance of year-to-date expenditure on special projects against full year budget (Budget & Treasury)**

DESCRIPTION	FULL YEAR BUDGET 2015/16	YTD ACTUAL	% SPENT	COMMENT
<b>BUDGET &amp; TREASURY</b>				
<b>FINANCE &amp; ADMINISTRATION DIRECTORATE</b>				
FMG 14/15 OPERATION CLEAN AUDIT	600 000,00	-	0%	Budget to be spent as per request from local municipalities
FMG 14/15 AFS QUAL CONT & GRAP	150 000,00	-	0%	Budget to be spent in the 4th quarter
FMG 14/15 STAFF BENEFITS ACUARIAL	50 000,00	-	0%	Budget to be spent in the 4th quarter
14/15: FINANCIAL SYSTEM SUPPORT (2) LM	900 000,00	-	0%	Budget to be used to assist the local municipalities with the implementation of MSCOA, awaiting implementation plans from the local municipalities.

There is no year to date actual spending on special projects for the department of finance.



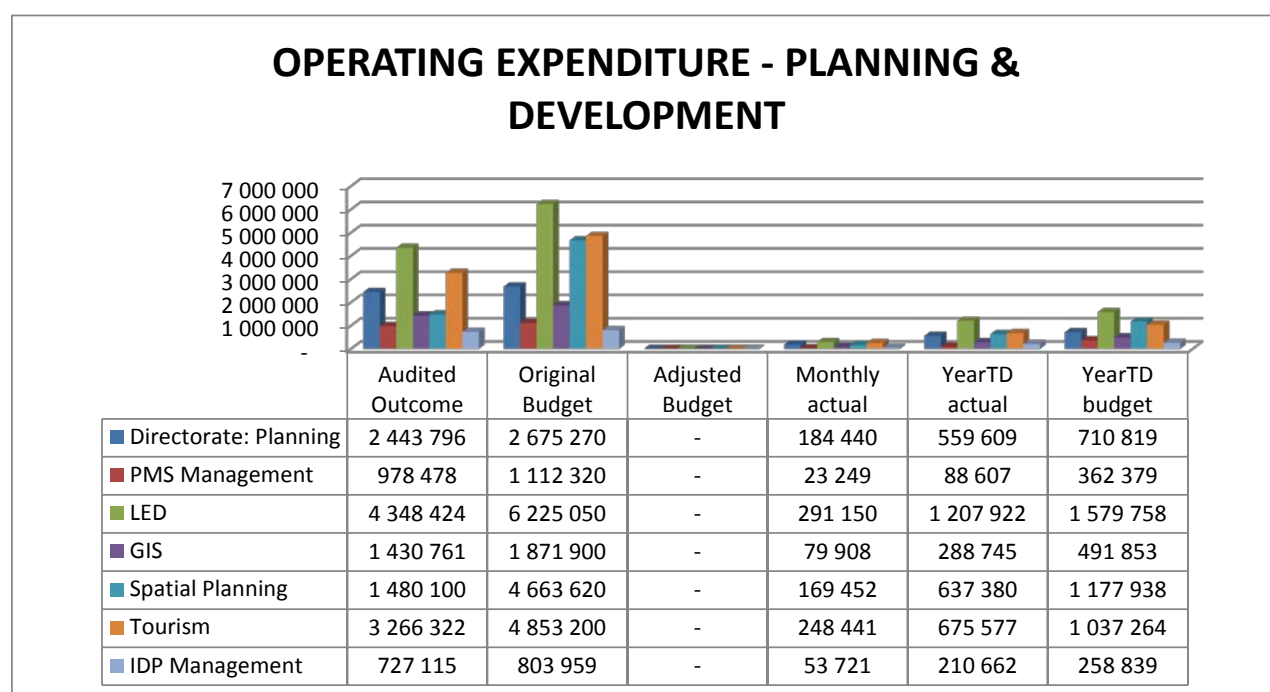
Actual operating expenditure of Corporate Services is R6, 517 873 as compared to the year-to-date projected budget of R8, 462 874. The expenditure compared to the year-to-date budget will improve as the financial year progresses.

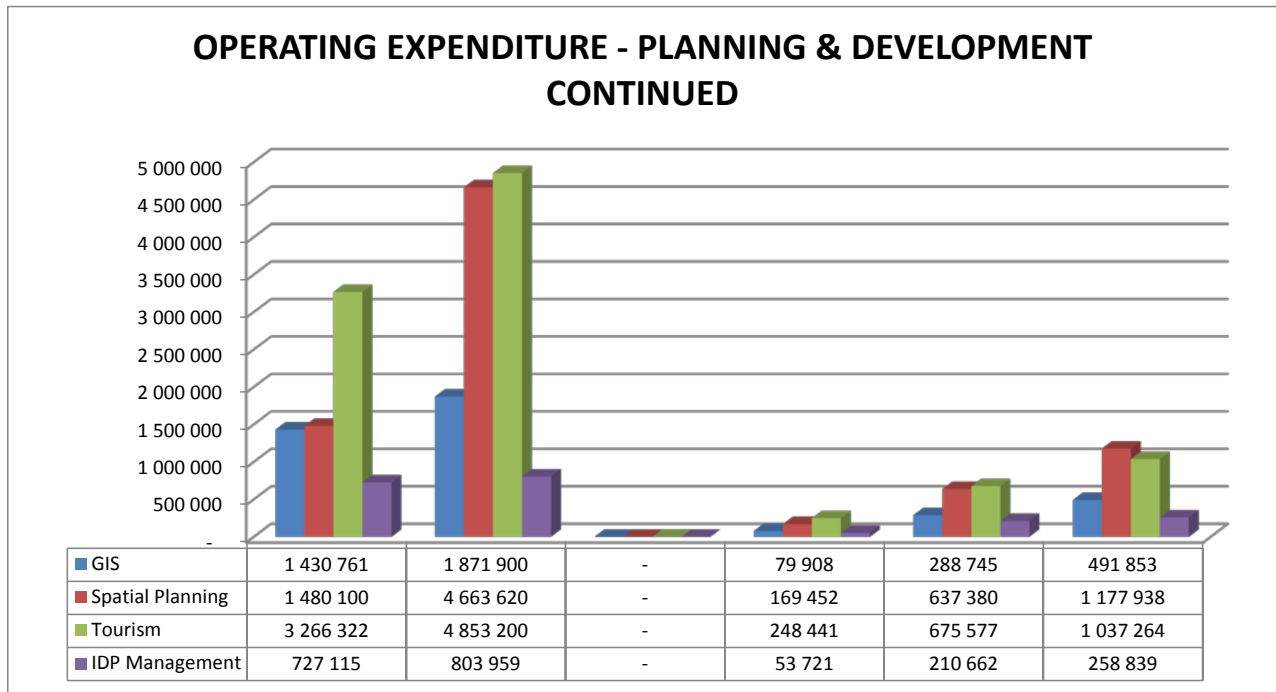


### Consolidated performance of year-to-date expenditure on special projects against full year budget (Corporate-Services)

DESCRIPTION	FULL YEAR BUDGET 2015/16	YTD ACTUAL	% SPENT	COMMENT
<b>CORPORATE SERVICES</b>				
<b><u>INFORMATION SYSTEMS</u></b>				
12/13: ICT FORUM MEETINGS	7 000,00	552,70	8%	Will be used for every meeting, quarterly meetings will be held, last meeting was held on 30 September 2015,
<b><u>HUMAN RESOURCES MANAGEMENT</u></b>				
12/13: EMPLOYEE ASSISTANCE PROGRAMME	100 000,00	2 140,97	2%	Budget will be used as needs arise
10/11: EMPLOYEE WELLNESS	200 000,00	89 777,33	45%	Budget will be used as needs arise from employees.
<b><u>ENVIRONMENTAL HEALTH</u></b>				
14/15: AWARENESS PROGRAMME - SANITATION	10 000,00	3 832,99	38%	Campaigns to be held as stated in the operational plan
14/15: AIR QUALITY PROJECTS	50 000,00	838,28	2%	Workshop scheduled for February 2016,
14/15: ENVIRONMENTAL HEALTH FORUM	10 000,00	1 401,60	14%	Forum to take place in November 2015,
13/14: WASTE MANAGEMENT CAMPAIGNS	40 000,00	12 628,00	32%	Campaigns to be held as stated in the operational plan
<b><u>PUBLIC SAFETY</u></b>				
<b><u>FIREFIGHTING &amp; DISASTER MANAGEMENT</u></b>				
15/16: DWAF FUNDED PROJECTS M- PROJECT 1	350 000,00	-	0%	Budget will be used in the 2nd quarter
10/11: DISASTER MANAGE FORUM MEETINGS	350 000,00	-	0%	Meetings will take place quarterly
14/15: FIRE FIGHTING - VOLUNTEERS TRAINING	81 770,00	1 745,00	2%	To be executed in the 3rd quarter
14/15: FIRE FIGHTING - VOLUNTEERS STIPEN	23 850,00	-	0%	To be spent as per deployment
14/15: CONTEGENCY FUND	360 000,00	120 059,00	33%	Monthly expenditure as per request
14/15: DISASTER MANAGEMENT FORUM	6 000,00	981,60	16%	Quarterly meeting was held on 26 August 2015, the rest will follow in the other quarters.
14/15: AWARENESS PROGRAMMES	6 000,00	5 850,00	98%	Program held on 18 September 2015

The year to date actual spending on special projects for Corporate Services/Administration amounted to R239, 807.47.



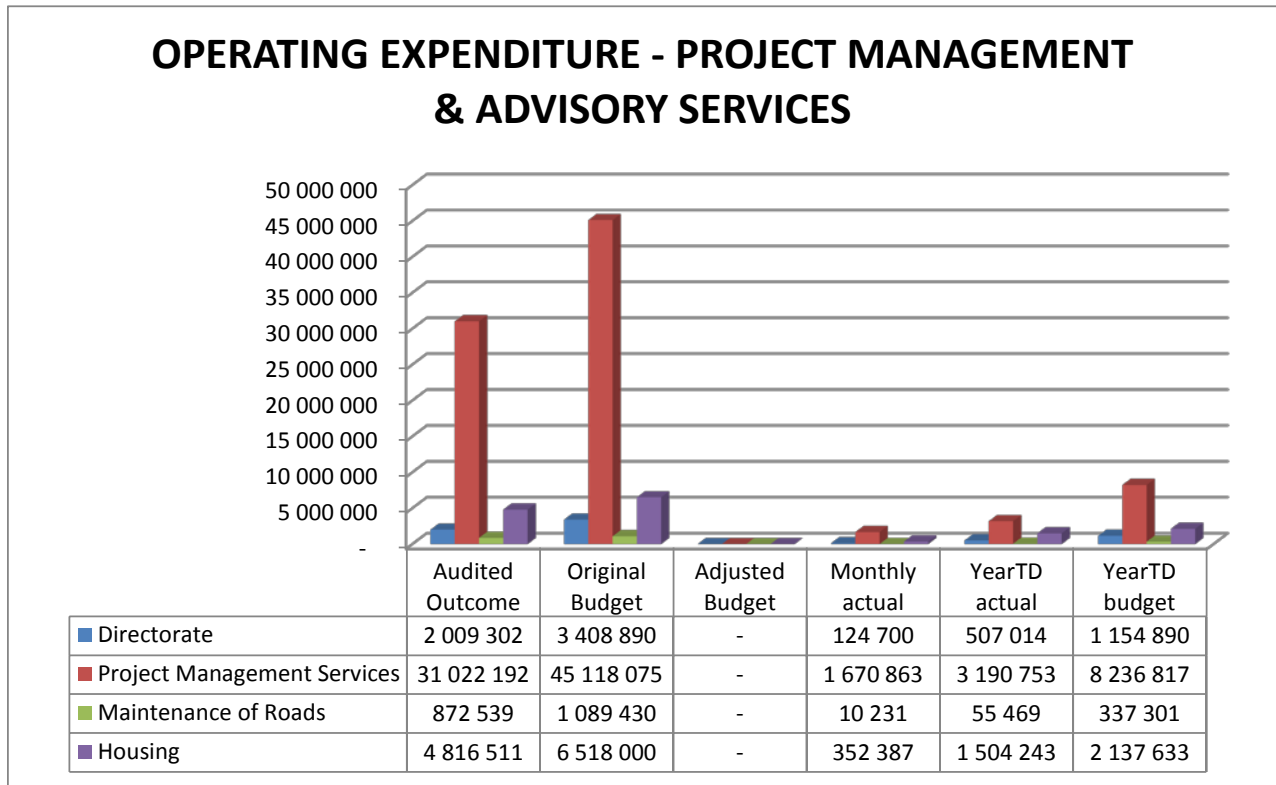


Actual operating expenditure of Planning & Development is R3, 668 501 as compared to the year-to-date projected budget of R5, 618 851. The expenditure compared to the year-to-date budget will improve as the financial year progresses.

### Consolidated performance of year-to-date expenditure on special projects against full year budget (Planning & Development)

DESCRIPTION	FULL YEAR BUDGET 2015/16	YTD ACTUAL	% SPENT	COMMENT
<b>PLANNING &amp; DEVELOPMENT</b>				
<b>PLANNING &amp; DEVELOPMENT DIRECTORATE</b>				
MSIG 13/14: REVIEW LED STRATEGY OF LM'S	600 000,00	58 500,00	10%	Project is in the planning phase.
MSIG 14/15: DEVELOPMENT OF BY LAWS	340 000,00	-	0%	Project is in the planning phase.
<b>LOCAL ECONOMIC DEVELOPMENT</b>				
15/16: LED YOUTH ENTREPRENEURSHIP PRO	323 000,00	-	0%	Service provider for induction appointed. Entrepreneur training re-advertised.
15/16: LED TRADE & INV PROMOTION	432 400,00	100 096,14	23%	In progress, SAITEX in May/June 2016.
15/16: LED DIRECT SUPPORT TO SMMES	300 000,00	-	0%	Selection finalised, procurement to take place in January 2016.
15/16: LED BUSINESS SUPPORT CENTRE	180 000,00	40 018,50	22%	Continuous
15/16: LED DEV SUP STRAT-SMALL SC MINERS	200 000,00	-	0%	Service provider appointed
15/16: LED EPWP ENT DEV FRAMEWORK	72 000,00	-	0%	3rd and 4th quarter.
14/15: LED SMME DEVELOPMENT	300 000,00	-	0%	Appointment in process.
14/15: LED RICHIE INCUBATION CENTRE	200 000,00	175 438,60	88%	Completed
15/16: GARIEP	100 000,00	100 000,00	100%	Completed
14/15: LED EXPO	750 000,00	-	0%	Service provider appointed, expo will take place in November 2015.
14/15: LED DEVELOP INCENTIVE POLICIES	35 000,00	-	0%	3rd and 4th quarter.
11/12: LED COORDINATE STRUCT AND INST SUP	86 400,00	4 980,70	6%	Continuous
<b>GIS</b>				
11/12: GIS CAPTURE WATER INFRASTRUCTURE	600 000,00	-	0%	The project is in the planning phase.
<b>SPATIAL PLANNING</b>				
12/13: SURVEYING OF ERVEN DIKGATLONG	397 000,00	-	0%	The project will commence once the EIA is approved by the Department of Environment & Nature Conservation (DENC). Still waiting for the feedback from DENC with regard to EIA approval.
15/16: BY-LAWS FOR 3 LOCAL MUN	300 000,00	499,30	0%	Phokwane municipality gazetted the bylaw. Dikgatlong and Magareng municipality to adopt final bylaws before end november, which is the requirement before gazetting.
15/16: MAGARENG CBD RENEWAL	20 000,00	-	0%	The project is being conducted in house. The project will be introduced to Magareng Municipal Committee before end of November 2015. There's a previous draft report.
15/16: ERF 258 NKANDLA EXT 2	450 000,00	-	0%	Contour survey to commence before 13 November 2015. Inception reports completed (Geotech, Bulk services). Public notice for Environment Impact Assessment to appear on the DFA of 11 November 2015. Site notice will be placed on the 12 November 2015. The EIA public participation and application reports will be submitted before 15 December 2105. Geotechnical draft report will be completed on the 4th December 2015.
15/16: ERF 775 VAALHARTS SET B GANSPAN	370 000,00	-	0%	Contour survey will start before 13 November 2015. Inception reports completed (Geotech, Bulk). Public notice for Environment Impact Assessment to appear on the DFA of 11 November 2015. Site notice will be placed on the 12 November 2015. The EIA public participation and application reports will be submitted before 15 December 2105. Geotechnical draft report will be completed on the 4th December 2015.
15/16: DELPORTSHOOP TOWNSHIP ESTABLISH	400 000,00	-	0%	Contour survey report and Invoice received. Inception reports completed (Geotech, Bulk). Public notice for Environment Impact Assessment to appear on the DFA of 11 November 2015. Site notice will be placed on the 12 November 2015. The EIA public participation and application reports will be submitted before 15 December 2105. Geotechnical draft report will be completed on the 4th December 2015.
15/16: SOL PLAATJE SPAT DEV FRAMEWORK	400 000,00	-	0%	The project is being managed by Sol Plaatje Municipality. Still busy finalising the appointment of the service provider. The inception meeting is intended to be convened before the end of the second quarter.
<b>TOURISM</b>				
15/16: DIAMONDS & DORINGS SUPPORT	550 000,00	-	0%	Awaiting the 2014/15 expenditure report from Sol Plaatje.
15/16: TOUR - N18 TOUR ROUTE IMPLEMENT	512 000,00	-	0%	Consultation in process.
15/16: TOUR - ADVERTISING & PROMOTION	195 200,00	15 230,70	8%	Second quarter advert in process.
15/16: EXHIBITION	26 100,00	-	0%	Scheduled in 3rd quarter
15/16: TOUR GIDE BUSINESS ESTABLISHMENT	65 500,00	1 920,00	3%	In progress.
15/16: KIMBERLEY DIAMOND CUP	50 000,00	18 593,46	37%	In progress.
15/16: TOUR - CONTRB. NCTA SUPPORT	135 000,00	-	0%	Transfer in progress
15/16: TOUR - N12 PROMOTION	50 000,00	-	0%	Transfer in progress
15/16: TRADE EXPO	516 810,00	-	0%	Scheduled for 4th quarter
12/13: TOUR - BUSINESSPLAN COMPITION	664 220,00	62 294,35	9%	In progress, phase 3.
15/16: TOUR - ASSOSIATION	18 000,00	-	0%	Meeting scheduled for November 2015.
15/16: TOUR -FBDM ARTS & CRAFT CENTRE	50 000,00	-	0%	Awaiting land approval
15/16: COMMUNITY AWARENESS CAMPAIGNS	250 000,00	180 588,64	72%	In progress
15/16: GONG-GONG WATERFALL FEASIBILITY &	450 000,00	16 592,80	4%	In progress, divided in phases.
<b>IDP</b>				
12/13: IDP STEERING COMMITTEE MEETING	8 030,00	2 788,20	35%	Meetings will take place during the 2nd, 3rd and 4th quarter.
13/14: IDP PROJECTS	50 690,00	-	0%	Budget will be utilised in the 4th quarter.

The actual spending on special projects for Planning & Development amounted to R777, 541.39 for the month.



Actual operating expenditure of Project Management & Advisory Services is R5, 257 479 as compared to the year-to-date projected budget of R11, 866 641. The expenditure compared to the year-to-date budget will improve as the financial year progresses.

**Consolidated performance of year-to-date expenditure on special projects against full year budget (Project Management & Advisory Services)**

DESCRIPTION	FULL YEAR BUDGET 2015/16	YTD ACTUAL	% SPENT	COMMENT
<b>PROJECT MANAGEMENT &amp; ADVISORY SERVICES</b>				
<b>INFRASTRUCTURE SERVICES DIRECTORATE</b>				
12/13: DISTRICT TEC. FORUM MEETINGS	4 500,00	1 325,00	29%	Only one meeting was held out of the four which were planned.
<b>PROJECT MANAGEMENT &amp; ADVISORY SERVICE</b>				
O&M 15/16 - MAGAGARENG	2 500 000,00	634 372,99	25%	Implementation, will spend by June 2016
O&M 15/16 - PHOKWANE	2 500 000,00	139 225,00	6%	Implementation, will spend by June 2016
O&M 15/16 - DIKGATLONG	2 500 000,00	151 319,37	6%	Implementation, will spend by June 2016
O&M 15/16 - SOL PLAATJE	2 500 000,00	126 018,16	5%	Implementation, will spend by June 2016
CAP 15/16 - MAGARENG - WARRENVALE SEW RET 558	8 100 000,00	874 341,19	11%	Implementation, will spend by June 2016
CAP 15/16 - MAGARENG - PROCUREMENT OF TLB	900 000,00	-	0%	Ordered, to be delivered by December 2015,
CAP 15/16 - MAGARENG - PROCUREMENT OF SAN TRUCKS	1 000 000,00	-	0%	In Bid Evaluation, will spend by June 2016,
CAP 15/16 - PHOKWANE - UPGR J/K WWTW	1 300 000,00	-	0%	Phokwane advertised, closing date is 24 November 2015, Estimated completion date is June 2016,
CAP 15/16 - PHOKWANE - REF OLD SYST J/K WWTW	1 100 000,00	-	0%	Phokwane advertised, closing date is 24 November 2015, Estimated completion date is June 2016,
CAP 15/16 - PHOKWANE - FENCING HARTSWATER WTW	1 500 000,00	-	0%	Phokwane advertised, closing date is 24 November 2015, Estimated completion date is June 2016,
CAP 15/16 - DIKGATLONG - PROC SAN TRUCK	2 200 000,00	-	0%	Ordered, to be delivered by May 2016,
CAP 15/16 - DIKGATLONG - WAT RET-REP STEEL/ASB PIPES	2 800 000,00	-	0%	In Bid Evaluation, will spend by June 2016,
CAP 15/16 - SOL PLAATJE - BULK WAT SUP RIT/MOD	5 000 000,00	-	0%	Sol Plaatje busy with procurement process for consultant
CAP 15/16 - PHOKWANE - MATER PLAN: BULK WAT & SAN	1 100 000,00	-	0%	Implementation, will spend by June 2016
CAP 15/16 - PHOKWANE - WAT CON & DEMAND MANAG	1 000 000,00	-	0%	Phokwane advertised, closing date is 24 November 2015, Estimated completion date is June 2016,
CAP 15/16 - PHOKWANE - GULDENTSKAT - WAT & SAN 608	4 000 000,00	-	0%	Phokwane advertised, closing date is 24 November 2015, Estimated completion date is June 2016,
14/15: PHOK-ROAD INFR & MAINT PLAN	800 000,00	-	0%	Implementation, will spend by June 2016
14/15: PHOK-RESEALING RES STOR DAM	200 000,00	125 459,34	63%	Completed. Saving
14/15: DIKGATLONG ELECT MASTER PLAN	320 000,00	-	0%	Implementation, to be completed by November 2015,
<b>HOUSING</b>				
<b>HOUSING</b>				
13/14: SPEC PROJ: 16 DAYS OF ACTIVISM	16 500,00	-	0%	Will be spent in the 3rd quarter
13/14: SPEC PROJ - WOMENS MONTH	16 500,00	287,63	2%	Awaiting the invoice from the contractor.
13/14: SPEC PROJ: MANDELA MONTH	16 500,00	-	0%	Claim has been received from service provider, to be paid in November 2015.
13/14: HOUSING CONSUMER EDUCATION	40 000,00	5 575,00	14%	Ongoing project, no expenditure took place for the first 3 months of the financial year.
13/14: HOUSING FIELD WORKERS	50 000,00	-	0%	Pending-data line issue still to be resourced by COGHSTA.
12/13: HOUSING STEERING COMMITTEE MEETING	10 000,00	4 433,80	44%	Ongoing, meetings held quarterly.

The actual spending on special projects for Project Management & Advisory Services amounted to R2, 062 357.48 for the month.

**IN-YEAR BUDGET STATEMENT TABLES (ANNEXURE: A)****Table C1: Monthly Budget Statement Summary**

DC9 Frances Baard - Table C1 Monthly Budget Statement Summary - M04 October

Description	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	6 882	5 443	-	681	1 936	1 814	121	7%	5 443
Transfers recognised - operational	102 395	106 509	-	80	41 611	36 169	5 442	15%	106 509
Other own revenue	1 124	5 185	-	11	93	1 375	(1 282)	-93%	5 185
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>110 402</b>	<b>117 137</b>	<b>-</b>	<b>773</b>	<b>43 639</b>	<b>39 358</b>	<b>4 281</b>	<b>11%</b>	<b>117 137</b>
Employee costs	47 113	57 549	-	3 965	16 075	18 278	(2 203)	-12%	54 802
Remuneration of Councillors	5 691	6 337	-	454	1 854	2 027	(173)	-9%	5 634
Depreciation & asset impairment	3 769	5 615	-	-	-	1 628	(1 628)	-100%	5 472
Finance charges	2 381	3 054	-	-	-	-	-	-	3 054
Materials and bulk purchases	3 254	3 956	-	286	1 154	668	487	73%	3 956
Transfers and grants	37 276	56 992	-	1 834	3 160	9 636	(6 476)	-67%	51 293
Other expenditure	13 385	21 599	-	1 224	3 514	8 035	(4 521)	-56%	17 881
<b>Total Expenditure</b>	<b>112 869</b>	<b>155 102</b>	<b>-</b>	<b>7 764</b>	<b>25 758</b>	<b>40 271</b>	<b>(14 514)</b>	<b>-36%</b>	<b>142 091</b>
<b>Surplus/(Deficit)</b>	<b>(2 467)</b>	<b>(37 965)</b>	<b>-</b>	<b>(6 991)</b>	<b>17 881</b>	<b>(913)</b>	<b>18 794</b>	<b>-2058%</b>	<b>(24 954)</b>
Transfers recognised - capital	-	-	-	-	-	-	-	-	-
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>(2 467)</b>	<b>(37 965)</b>	<b>-</b>	<b>(6 991)</b>	<b>17 881</b>	<b>(913)</b>	<b>18 794</b>	<b>-2058%</b>	<b>(24 954)</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>(2 467)</b>	<b>(37 965)</b>	<b>-</b>	<b>(6 991)</b>	<b>17 881</b>	<b>(913)</b>	<b>18 794</b>	<b>-2058%</b>	<b>(24 954)</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>2 125</b>	<b>13 556</b>	<b>-</b>	<b>23</b>	<b>178</b>	<b>2 700</b>	<b>(2 522)</b>	<b>-93%</b>	<b>13 556</b>
Capital transfers recognised	-	-	-	-	-	-	-	-	-
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	2 125	13 556	-	110	154	2 700	(2 546)	-94%	13 556
<b>Total sources of capital funds</b>	<b>2 125</b>	<b>13 556</b>	<b>-</b>	<b>110</b>	<b>154</b>	<b>2 700</b>	<b>(2 546)</b>	<b>-94%</b>	<b>13 556</b>
<b>Financial position</b>									
Total current assets	97 164	64 942	-	-	109 512	-	-	-	64 942
Total non current assets	53 259	55 220	-	-	53 285	-	-	-	55 220
Total current liabilities	22 579	16 694	-	-	17 198	-	-	-	16 694
Total non current liabilities	33 379	28 649	-	-	31 644	-	-	-	28 649
<b>Community wealth/Equity</b>	<b>94 465</b>	<b>74 819</b>	<b>-</b>	<b>-</b>	<b>113 955</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>74 819</b>
<b>Cash flows</b>									
Net cash from (used) operating	4 082	(21 733)	-	(16 391)	24 150	1 488	(22 662)	-1523%	14 624
Net cash from (used) investing	(2 927)	(9 429)	-	(110)	(178)	(346)	(168)	49%	(154)
Net cash from (used) financing	(1 607)	(1 111)	-	-	-	-	-	-	-
<b>Cash/cash equivalents at the month/year end</b>	<b>87 483</b>	<b>61 743</b>	<b>-</b>	<b>-</b>	<b>111 906</b>	<b>95 158</b>	<b>(16 749)</b>	<b>-18%</b>	<b>102 404</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	3 771	120	-	1	1	-	0	151	4 044
<b>Creditors Age Analysis</b>									
Total Creditors	6 580	-	-	-	-	-	-	-	6 580

**Table C2 Monthly Budget Statement - Financial Performance (standard classification)**

DC9 Frances Baard - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M04 October

Description	Ref	2014/15	Budget Year 2015/16							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Revenue - Standard</b>										
<i>Governance and administration</i>		95 955	100 012	-	570	33 286	33 727	(441)	-1%	100 012
Executive and council		4 733	-	-	-	-	-	-	-	-
Budget and treasury office		91 223	100 012	-	570	33 286	33 727	(441)	-1%	100 012
Corporate services		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		1 695	2 030	-	-	-	-	-	-	2 030
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		315	630	-	-	-	-	-	-	630
Housing		1 380	1 400	-	-	-	-	-	-	1 400
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		12 751	15 095	-	203	10 353	5 631	4 722	84%	15 095
Planning and development		9 751	15 095	-	203	10 353	5 631	4 722	84%	15 095
Road transport		-	-	-	-	-	-	-	-	-
Environmental protection		3 000	-	-	-	-	-	-	-	-
<i>Trading services</i>		-	-	-	-	-	-	-	-	-
Electricity		-	-	-	-	-	-	-	-	-
Water		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
<b>Total Revenue - Standard</b>	2	110 402	117 137	-	773	43 639	39 358	4 281	11%	117 137
<b>Expenditure - Standard</b>										
<i>Governance and administration</i>		52 826	67 263	-	3 990	14 747	19 852	(5 105)	-26%	63 863
Executive and council		18 485	26 016	-	1 570	6 312	8 065	(1 754)	-22%	24 810
Budget and treasury office		19 987	23 864	-	1 150	4 002	6 257	(2 255)	-36%	23 216
Corporate services		14 355	17 382	-	1 270	4 433	5 529	(1 096)	-20%	15 837
<i>Community and public safety</i>		9 112	13 351	-	724	2 870	4 207	(1 337)	-32%	11 316
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		4 295	6 833	-	371	1 366	2 069	(703)	-34%	5 466
Housing		4 817	6 518	-	352	1 504	2 138	(633)	-30%	5 850
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		50 925	69 635	-	3 050	8 141	15 175	(7 034)	-46%	62 224
Planning and development		48 579	66 969	-	2 856	7 422	14 311	(6 889)	-48%	59 862
Road transport		-	-	-	-	-	-	-	-	-
Environmental protection		2 347	2 667	-	194	719	864	(145)	-17%	2 362
<i>Trading services</i>		-	-	-	-	-	-	-	-	-
Electricity		-	-	-	-	-	-	-	-	-
Water		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-
<i>Other</i>		-	4 853	-	-	-	1 037	(1 037)	-100%	4 688
<b>Total Expenditure - Standard</b>	3	112 863	155 102	-	7 764	25 758	40 271	(14 514)	-36%	142 091
<b>Surplus/ (Deficit) for the year</b>		(2 462)	(37 965)	-	(6 991)	17 881	(913)	18 794	-2058%	(24 954)

References

1. Government Finance Statistics Functions and Sub-functions are standardised to assist the compilation of national and international accounts for comparison purposes
2. Total Revenue by standard classification must reconcile to Total Operating Revenue shown in the Financial Performance Statement
3. Total Expenditure by standard classification must reconcile to total operating expenditure shown in 'Financial Performance Statement'
4. All amounts must be classified under a standard classification (modified GFS). The GFS function 'Other' is only for Abbatoirs, Air Transport, Markets and Tourism - and if used must be supported by footnotes. Nothing else may be placed under 'Other'. Assign associate share to relevant classification

**Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)**

DC9 Frances Baard - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M04 October

Vote Description	Ref	2014/15	Budget Year 2015/16							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>	1									
Vote 1 - Executive & Council		4 733	-	-	-	-	-	-	-	-
Vote 2 - Budget & Treasury		91 218	100 012	-	570	33 286	33 727	(441)	-1.3%	100 012
Vote 3 - Corporate Services		315	630	-	-	-	-	-	-	630
Vote 4 - Planning & Development		12 751	940	-	-	-	-	-	-	940
Vote 5 - Project Management & Advisory Services		1 380	15 555	-	203	10 353	5 631	4 722	83.8%	15 555
Vote 6 - [NAME OF VOTE 6]		-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Revenue by Vote</b>	2	<b>110 396</b>	<b>117 137</b>	<b>-</b>	<b>773</b>	<b>43 639</b>	<b>39 358</b>	<b>4 281</b>	<b>10.9%</b>	<b>117 137</b>
<b>Expenditure by Vote</b>	1									
Vote 1 - Executive & Council		18 485	26 016	-	1 570	6 312	8 065	(1 754)	-21.7%	24 810
Vote 2 - Budget & Treasury		19 987	23 864	-	1 150	4 002	6 257	(2 255)	-36.0%	23 216
Vote 3 - Corporate Services		20 997	26 882	-	1 835	6 518	8 463	(1 945)	-23.0%	23 665
Vote 4 - Planning & Development		14 675	22 205	-	1 050	3 669	5 619	(1 950)	-34.7%	20 449
Vote 5 - Project Management & Advisory Services		38 720	56 134	-	2 158	5 257	11 867	(6 609)	-55.7%	49 952
Vote 6 - [NAME OF VOTE 6]		-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Expenditure by Vote</b>	2	<b>112 863</b>	<b>155 102</b>	<b>-</b>	<b>7 764</b>	<b>25 758</b>	<b>40 271</b>	<b>(14 514)</b>	<b>-36.0%</b>	<b>142 091</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>(2 467)</b>	<b>(37 965)</b>	<b>-</b>	<b>(6 991)</b>	<b>17 881</b>	<b>(913)</b>	<b>18 794</b>	<b>-2058.0%</b>	<b>(24 954)</b>

References

1. Insert 'Vote'; e.g. Department, if different to standard classification structure
2. Must reconcile to Monthly Budget Statement - Financial Performance Statement (standard classification)



**Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)**

Description	Ref	2014/15	Budget Year 2015/16							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>Revenue By Source</b>										
Property rates		-	-	-	-	-	-	-	-	-
Property rates - penalties & collection charges		-	-	-	-	-	-	-	-	-
Service charges - electricity revenue		-	-	-	-	-	-	-	-	-
Service charges - water revenue		-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		-	-	-	-	-	-	-	-	-
Service charges - other		-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		972	1 072		7	27	357	(330)	-92%	1 072
Interest earned - external investments		6 882	5 443		681	1 936	1 814	121	7%	5 443
Interest earned - outstanding debtors		-	-		-	-	-	-	-	-
Dividends received		-	-		-	-	-	-	-	-
Fines		-	-		-	-	-	-	-	-
Licences and permits		-	-		-	-	-	-	-	-
Agency services		-	-		-	-	-	-	-	-
Transfers recognised - operational		102 395	106 509		80	41 611	36 169	5 442	15%	106 509
Other revenue		153	4 053		4	66	1 018	(952)	-94%	4 053
Gains on disposal of PPE		-	60		-	-	-	-	-	60
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>110 402</b>	<b>117 137</b>	<b>-</b>	<b>773</b>	<b>43 639</b>	<b>39 358</b>	<b>4 281</b>	<b>11%</b>	<b>117 137</b>
<b>Expenditure By Type</b>										
Employee related costs		47 113	57 549		3 965	16 075	18 278	(2 203)	-12%	54 802
Remuneration of councillors		5 691	6 337		454	1 854	2 027	(173)	-9%	5 634
Debt impairment		1 211	3		-	-	-	-	-	-
Depreciation & asset impairment		3 769	5 615		-	-	1 628	(1 628)	-100%	5 472
Finance charges		2 381	3 054		-	-	-	-	-	3 054
Bulk purchases		-	-		-	-	-	-	-	-
Other materials		3 254	3 956		286	1 154	668	487	73%	3 956
Contracted services		-	-		-	-	-	-	-	-
Transfers and grants		37 276	56 992		1 834	3 160	9 636	(6 476)	-67%	51 293
Other expenditure		12 064	21 386		1 224	3 514	8 035	(4 521)	-56%	17 671
Loss on disposal of PPE		111	210		-	-	-	-	-	210
<b>Total Expenditure</b>		<b>112 869</b>	<b>155 102</b>	<b>-</b>	<b>7 764</b>	<b>25 758</b>	<b>40 271</b>	<b>(14 514)</b>	<b>-36%</b>	<b>142 091</b>
<b>Surplus/(Deficit)</b>		<b>(2 467)</b>	<b>(37 965)</b>	<b>-</b>	<b>(6 991)</b>	<b>17 881</b>	<b>(913)</b>	<b>18 794</b>	<b>(0)</b>	<b>(24 954)</b>
Transfers recognised - capital								-		
Contributions recognised - capital								-		
Contributed assets								-		
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>(2 467)</b>	<b>(37 965)</b>	<b>-</b>	<b>(6 991)</b>	<b>17 881</b>	<b>(913)</b>			<b>(24 954)</b>
Taxation								-		
<b>Surplus/(Deficit) after taxation</b>		<b>(2 467)</b>	<b>(37 965)</b>	<b>-</b>	<b>(6 991)</b>	<b>17 881</b>	<b>(913)</b>			<b>(24 954)</b>
Attributable to minorities										
<b>Surplus/(Deficit) attributable to municipality</b>		<b>(2 467)</b>	<b>(37 965)</b>	<b>-</b>	<b>(6 991)</b>	<b>17 881</b>	<b>(913)</b>			<b>(24 954)</b>
Share of surplus/ (deficit) of associate										
<b>Surplus/ (Deficit) for the year</b>		<b>(2 467)</b>	<b>(37 965)</b>	<b>-</b>	<b>(6 991)</b>	<b>17 881</b>	<b>(913)</b>			<b>(24 954)</b>

**Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)**

Vote Description	Ref	2014/15	Budget Year 2015/16							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
<b>Capital Expenditure - Standard Classification</b>										
<i>Governance and administration</i>		1 935	2 751	-	9	141	2 700	(2 559)	-95%	2 751
Executive and council		311	165		-	7	-	7	#DIV/0!	165
Budget and treasury office		936	1 924		4	29	-	29	#DIV/0!	1 924
Corporate services		688	663		5	104	2 700	(2 596)	-96%	663
<i>Community and public safety</i>		62	9 726	-	-	12	-	12	#DIV/0!	9 726
Community and social services		-	-					-		
Sport and recreation		-	-					-		
Public safety		37	9 726			12	-	12	#DIV/0!	9 726
Housing		26	-					-		
Health		-	-					-		
<i>Economic and environmental services</i>		127	1 079	-	-	23	-	23	#DIV/0!	1 079
Planning and development		113	1 059			23	-	23	#DIV/0!	1 059
Road transport		-	-					-		
Environmental protection		14	20					-		20
<i>Trading services</i>		-	-	-	-	-	-	-		-
Electricity								-		
Water								-		
Waste water management								-		
Waste management								-		
<i>Other</i>								-		
<b>Total Capital Expenditure - Standard Classification</b>	3	2 125	13 556	-	9	175	2 700	(2 525)	-94%	13 556
<b>Funded by:</b>										
National Government								-		
Provincial Government								-		
District Municipality								-		
Other transfers and grants								-		
Transfers recognised - capital		-	-	-	-	-	-	-		-
Public contributions & donations	5							-		
Borrowing	6							-		
Internally generated funds		2 125	13 556		110	154	2 700	(2 546)	-94%	13 556
<b>Total Capital Funding</b>		2 125	13 556	-	110	154	2 700	(2 546)	-94%	13 556

Table C6 Monthly Budget Statement - Financial Position

Description	Ref	2014/15	Budget Year 2015/16			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash		324	2 142		1 172	2 142
Call investment deposits		87 159	59 600		103 000	59 600
Consumer debtors		-	-		-	-
Other debtors		8 394	2 000		4 044	2 000
Current portion of long-term receivables		963	900		963	900
Inventory		324	300		333	300
<b>Total current assets</b>		<b>97 164</b>	<b>64 942</b>	<b>-</b>	<b>109 512</b>	<b>64 942</b>
<b>Non current assets</b>						
Long-term receivables		9 475	8 679		9 475	8 679
Investments		5 250	-		5 250	-
Investment property						
Investments in Associate						
Property, plant and equipment		37 644	46 098		37 670	46 098
Agricultural						
Biological assets						
Intangible assets		890	443		890	443
Other non-current assets		-			-	
<b>Total non current assets</b>		<b>53 259</b>	<b>55 220</b>	<b>-</b>	<b>53 285</b>	<b>55 220</b>
<b>TOTAL ASSETS</b>		<b>150 423</b>	<b>120 162</b>	<b>-</b>	<b>162 797</b>	<b>120 162</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		-	-		-	-
Borrowing		1 735	1 694		1 735	1 694
Consumer deposits						
Trade and other payables		10 535	7 000		6 580	7 000
Provisions		10 308	8 000		8 884	8 000
<b>Total current liabilities</b>		<b>22 579</b>	<b>16 694</b>	<b>-</b>	<b>17 198</b>	<b>16 694</b>
<b>Non current liabilities</b>						
Borrowing		6 699	6 649		4 964	6 649
Provisions		26 681	22 000		26 681	22 000
<b>Total non current liabilities</b>		<b>33 379</b>	<b>28 649</b>	<b>-</b>	<b>31 644</b>	<b>28 649</b>
<b>TOTAL LIABILITIES</b>		<b>55 958</b>	<b>45 343</b>	<b>-</b>	<b>48 842</b>	<b>45 343</b>
<b>NET ASSETS</b>	2	<b>94 465</b>	<b>74 819</b>	<b>-</b>	<b>113 955</b>	<b>74 819</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		70 161	48 469		89 547	48 469
Reserves		24 303	26 350		24 408	26 350
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>94 465</b>	<b>74 819</b>	<b>-</b>	<b>113 955</b>	<b>74 819</b>

Table C7 Monthly Budget Statement - Cash Flow

Description	Ref	2014/15	Budget Year 2015/16							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates, penalties & collection charges								-		
Service charges								-		
Other revenue		39	5 125		15	66	235	(169)	-72%	61
Government - operating		103 405	106 509		201	48 232	32 497	15 735	48%	41 530
Government - capital			-		-	-	-	-		-
Interest		6 882	5 443		517	1 936	1 838	98	5%	1 254
Dividends								-		
<b>Payments</b>										
Suppliers and employees		(67 916)	(83 177)		(16 705)	(22 924)	(24 679)	(1 755)	7%	(26 896)
Finance charges		(1 052)	(1 054)		-	-	-	-		-
Transfers and Grants		(37 276)	(54 578)		(419)	(3 159)	(8 403)	(5 244)	62%	(1 326)
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>4 082</b>	<b>(21 733)</b>	<b>-</b>	<b>(16 391)</b>	<b>24 150</b>	<b>1 488</b>	<b>(22 662)</b>	<b>-1523%</b>	<b>14 624</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		10	60					-		-
Decrease (Increase) in non-current debtors		38						-		
Decrease (increase) other non-current receivables								-		
Decrease (increase) in non-current investments		(850)						-		
<b>Payments</b>										
Capital assets		(2 125)	(9 489)		(110)	(178)	(346)	(168)	49%	(154)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(2 927)</b>	<b>(9 429)</b>	<b>-</b>	<b>(110)</b>	<b>(178)</b>	<b>(346)</b>	<b>(168)</b>	<b>49%</b>	<b>(154)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans								-		
Borrowing long term/refinancing								-		
Increase (decrease) in consumer deposits								-		
<b>Payments</b>										
Repayment of borrowing		(1 607)	(1 111)		-	-	-	-		-
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>(1 607)</b>	<b>(1 111)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>(452)</b>	<b>(32 273)</b>	<b>-</b>	<b>(16 502)</b>	<b>23 972</b>	<b>1 142</b>			<b>14 469</b>
Cash/cash equivalents at beginning:		87 934	94 016			87 934	94 016			87 934
Cash/cash equivalents at month/year end:		87 483	61 743			111 906	95 158			102 404

## 5. SUPPORTING DOCUMENTATION

### Material variance explanations

Ref	Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
	<b>R thousands</b>			
1	Revenue By Source			
	Rental of facilities and equipment	-92%	The demand for the rental of facilities and equipment is lower than anticipated. Local municipalities may be using other service providers to rent the facilities and equipment.	Communicate with the local municipalities and encourage them to make use of the district municipality for the rental of facilities and equipment. Market the facilities and equipment to the public to inform them of the availability of the service provided by the municipality.
	Transfers recognised - operational	15%	Received more of the grant income than anticipated.	None needed
	Other revenue	-94%	The revenue expected from other sources is lower than budgeted for.	
2	Expenditure By Type			
	Employee related costs	-12%	Employee related cost is lower than budgeted for.	None needed
	Depreciation & asset impairment	-100%	Will be used at the end of the financial year.	None needed
	Other materials	99%	More money was spent on other material than anticipated.	Managers of the different units need to monitor expenditure on other material.
	Transfers and grants	-79%	Less money was transferred than budgeted for, may be as a result of local municipalities not requesting the funds.	Communicate with local municipalities to utilise the funds available to them from the district municipality for the relevant projects.
	Other expenditure	-59%	Less money was spent on other expenditure than anticipated.	None needed
3	Capital Expenditure			
	Capital Expenditure	-94%	Capital projects are in the planning phase as per the procurement plan for the first quarter.	Managers of the different units need to monitor the capital expenditure of their units and ensure that they are on track.
4	Financial Position			
	Current Assets	80%	Current assets increased by 80% compared to what was budgeted for the year.	None needed
	Non-Current Liabilities	10%		
	Accumulated Surplus/(Deficit)	99%	Increase in accumulated surplus.	None needed

More detail on operating variances is available on pages 04 to 13 of this report.

Table SC2 Monthly Budget Statement - performance indicators

Description of financial indicator	Basis of calculation	Ref	2014/15	Budget Year 2015/16			
			Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b><u>Borrowing Management</u></b>							
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure		0,7%	5,6%	0,0%	0,0%	6,1%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure excl. transfers and grants		0,0%	0,0%	0,0%	0,0%	0,0%
<b><u>Safety of Capital</u></b>							
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves		20,1%	20,5%	0,0%	11,7%	20,5%
Gearing	Long Term Borrowing/ Funds & Reserves		27,6%	25,2%	0,0%	20,3%	25,2%
<b><u>Liquidity</u></b>							
Current Ratio	Current assets/current liabilities	1	430,3%	389,0%	0,0%	636,8%	389,0%
Liquidity Ratio	Monetary Assets/Current Liabilities		387,5%	369,8%	0,0%	605,7%	369,8%
<b><u>Revenue Management</u></b>							
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing						
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue		17,1%	9,9%	0,0%	33,2%	9,9%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old		0,0%	0,0%	0,0%	0,0%	0,0%
<b><u>Creditors Management</u></b>							
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))		100,0%	100,0%	100,0%	100,0%	100,0%
<b><u>Funding of Provisions</u></b>							
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions						
<b><u>Other Indicators</u></b>							
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	2					
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	2					
Employee costs	Employee costs/Total Revenue - capital revenue		42,7%	49,1%	0,0%	36,8%	46,8%
Repairs & Maintenance	R&M/Total Revenue - capital revenue		0,0%	0,0%	0,0%	0,0%	0,0%
Interest & Depreciation	I&D/Total Revenue - capital revenue		5,6%	7,4%	0,0%	0,0%	7,4%
<b><u>IDP regulation financial viability indicators</u></b>							
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)		342,4%	219,6%	0,0%	45,9%	382,2%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services						
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure		-2382,6%	206,5%	0,0%	1421,0%	227,2%

The above ratios indicate that the municipality is financially stable and adequately funded to continue with its operations. The year-to-date ratio of employee costs as compared to the total revenue – capital revenue for the year to date is 36.8%.

The municipality still depends on grant funding of over 90.9% to fund its operations. All council's provisions and the capital replacement reserve are cash backed and the cash and cash equivalents are sufficient to cover outstanding debt.

**Table SC3 Monthly Budget Statement - aged debtors**

Description	NT Code	Budget Year 2015/16									Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total				
R thousands														
<b>Debtors Age Analysis By Income Source</b>														
Trade and Other Receivables from Exchange Transactions - Water	1200													
Trade and Other Receivables from Exchange Transactions - Electricity	1300													
Receivables from Non-exchange Transactions - Property Rates	1400													
Receivables from Exchange Transactions - Waste Water Management	1500													
Receivables from Exchange Transactions - Waste Management	1600													
Receivables from Exchange Transactions - Property Rental Debtors	1700													
Interest on Arrear Debtor Accounts	1810													
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820													
Other	1900	3 771	120	-	1	1	-	0	151	4 044	153			
<b>Total By Income Source</b>	<b>2000</b>	<b>3 771</b>	<b>120</b>	<b>-</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>0</b>	<b>151</b>	<b>4 044</b>	<b>153</b>	<b>-</b>	<b>-</b>	
<b>2014/15 - totals only</b>														
<b>Debtors Age Analysis By Customer Group</b>														
Organs of State	2200	209	94	-	3	-	-	-	-	306	3			
Commercial	2300	-	-	-	-	-	-	-	-	-	-			
Households	2400	-	-	-	-	-	-	-	-	-	-			
Other	2500	3 561	26	-	(2)	1	-	0	151	3 737	150			
<b>Total By Customer Group</b>	<b>2600</b>	<b>3 771</b>	<b>120</b>	<b>-</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>0</b>	<b>151</b>	<b>4 044</b>	<b>153</b>	<b>-</b>	<b>-</b>	

Municipal debtors consist of three main groups, namely:

- Provincial or Local government bodies for services rendered to or on behalf of these bodies,
- Ex-employees entitled to post-service benefits, and
- Other entities by way of service delivery for which costs are to be recovered.

Matters reported below are in respect of debts outstanding in excess of 90 days on the effective reporting date.

- ***Provincial and Local Government***

There is one outstanding debt for more than 90 days as at 31 October 2015 in respect of Provincial and Local Governments Department.

➤ Dikgatlong local municipality R3, 222.17 for the Koopmansfontein streetlights.

- ***Post-Service Benefits***

There is one outstanding debt reflected for more than 90 days as at 31 October 2015. N.G Kgantsi with an amount of R25 690 outstanding.

- *Sundry Debtors*

There is one outstanding debt reflected for more than 90 days as at 31 October 2015 for sundry debtors.

- Moloi M.M R149, 636.80 for benefit of using the municipal vehicle.

**Table SC4 Monthly Budget Statement - aged creditors**

Description	NT Code	Budget Year 2015/16									Prior year totals for chart (same period)	
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total		
R thousands												
<b>Creditors Age Analysis By Customer Type</b>												
Bulk Electricity	0100											-
Bulk Water	0200											-
PAYE deductions	0300											-
VAT (output less input)	0400											-
Pensions / Retirement deductions	0500											-
Loan repayments	0600											-
Trade Creditors	0700											-
Auditor General	0800											-
Other	0900	6 580										6 580
<b>Total By Customer Type</b>	<b>1000</b>	<b>6 580</b>	-	-	-	-	-	-	-	-	-	<b>6 580</b>

The expenditure section continues to administer, manage, assess and improve creditors, salaries and sundry payments subject to internal recommendations.

### Salary Payment:

Salary payments are under adequate control and occur according to approved policies and agreement in terms of the Bargaining Council. Salary increase of 7% for staff has been implemented as from the 1<sup>st</sup> of July 2014 – 30 June 2015 and 7.93% for the directors. The salary increase was finalized and back-pay was paid with the October 2015 salary run.

A gazette no.10400 was issued on the 26 March 2015 for the annual increase for Councilors in terms of the remuneration of Public Office Bearers Act, 1998 for the 2014/15 financial year.



**Trade Creditors:**

Council purchases and payments to creditors are under adequate control. Expenditure statistics for the month ended on the 31 October 2015 is listed below:

<b>PAYMENTS</b>		
Total value of all payments		<b>R 9 359 170</b>
Electronic transfers		196
Cheques issued		16
<b>SALARIES</b>		
Number of salary beneficiaries		<b>152</b>
Councillors		<b>13</b>
<b>Total Councillors</b>	<b>27</b>	
* Councillors Position - Vacant	0	
* Councillors with Remuneration	13	
* Councillors without Remuneration	14	
<b>Employees</b>		<b>139</b>
* Remunerated Employee's	136	
* <b>Remunerated Terminated Employees</b>		
	RAADT MS	1
Pensioners		2
<b>Total remuneration paid</b>		<b>3 720 554</b>
Councillors		444 746
Employees		3 272 967
Pensioners		2 841

Internal controls in the expenditure unit are continuously being assessed and tightened up to allow closer monitoring of daily purchases.

**SUPPLY CHAIN MANAGEMENT:**

Although council adopted a new procurement policy effective from 1 January 2008 a number of issues still impact negatively on the effective implementation of the mentioned policy. The following are some of the issues that still need attention in order to ensure full compliance as stipulated in the policy:

- The development and implementation of a new centralized procurement procedure has started and is in line with the SCM policy. Monitoring is on an ongoing basis and as problems arise, they are dealt with.
- Amendment and procedures with regard to the tender committee system (Specification, Evaluation and Adjudication Committees) still needs more attention. Monitoring is on an ongoing basis and problems are dealt with as when they arise.
- Putting systems in place to monitor and report on supply chain management as required as per approved policy has started as from 1 April 2008. Monitoring is on an ongoing basis and problems are dealt with as and when they arise.

Council is empowered by the MFMA and its regulation to exercise oversight over the implementation of the Supply Chain Management Policy and to make Supply Chain policy within the ambit of the applicable legislation. The following is hereby reported as stipulated in the SCM policy.

#### **Implementation of the approved Supply Chain Management Policy:**

The approved Supply Chain Management Policy of 23 September 2015 is implemented by all relevant role players effectively.

- **Implementation of the Supply chain Management Process.**
  - **Training of Supply Chain Management Officials**

Two officials attended training for report writing skills during October 2015

- **Demand Management**

Bids and quotations were invited in accordance with the Supply Chain Management Policy. Bid documents used were customised, standard bid documents prescribe by National Treasury. All preconditions were enforced during the opening of bids including the verification on Tax Clearance Certificates issued by SARS.

- **Acquisition Management**

For the period of October 2015, seven contracts (R200 000 +) were awarded by the Municipal Manager.

1. Provision for sanitary hygiene services –Steiner Hygiene-R347 031.28
2. Provision for Architectural service for the building of additional offices-GXY architects –R1 654 587.51
3. Provision for Architectural service for the disaster centre- Re Masika Construction – R3 146 400.00

4. Human Settlement sector plans –Vakunda Trust –	R 592 000.67
5. LED expo –Ideahub Communications-	R1 479 877.69
6. Refuse removal truck-Welkom Nissan-	R2 280 725.04
7. Backhoe Loader (TLB)-Bell Equipment-	R 974 016.00

For the period of October 2015 four written price quotations (R30 000-R200 000) were awarded by the Municipal Manager.

1. Supply and delivery of printer-Bytes Document Solutions-	R79 434.52
2. LED marketing material –M Marketech-	R60 000.00
3. Investment Guide Brochure- M Marketech-	R77 000.00
4. Tourism marketing materials- LSG Printing-	R82 930.00

**Total orders issued total R 1 946 728.81**

**Per department**

COUNCIL AND EXECUTIVE	R 53 042.90
MUNICIPAL MANAGER	R 332 749.81
FINANCE	R 90 813.86
ADMINISTRATION	R 222 528.50
PLANNING AND DEVELOPMENT	R1 192 286.01
TECHNICAL SERVICE	R 55 307.73
STORES	R 0.00

- **Disposal Management**

No assets were sold for the month of October 2015.

- **Deviations**

No deviation was approved by the Municipal Manager for the month of October 2015.

- **Issues from Stores**

**Total orders issued total R16 710.82**

**Issues per department**

COUNCIL	R 0.00
MUNICIPAL MANAGER	R 146.20
FINANCE	R 616.99
ADMINISTRATION	R 12 839.64
PLANNING AND DEVELOPMENT	R 2 315.04
TECHNICAL SERVICE	R 792.95
STORES	R 0.00

- **List of accredited Service Providers**

The supplier's database is updated daily and the database is amended to made provision for the MBD 4 and MBD 9 forms as required by the Auditor General report.

- **Support to Local Municipalities**

No official request was received from any local municipality to assist for the month of October 2015.

- **Orders outstanding more than 30 days**

<b><u>Company</u></b>	<b><u>60 DAYS</u></b>	<b><u>90 DAYS</u></b>	<b><u>COMMENT</u></b>
Civil sense consulting	R 52 896.00		Project not completed yet
Exilite		R 1 877.10	Awaits invoice
Mubesko africa		R146 661.00	Project not completed
Headline leisure management	R 9 120.00		Awaits invoice
Natiol health laboratory	R 751.20	R 1 343.89	Awaits invoice
Joroy 0009 cc t/a office creations	R 2 952.60		Partial delivery
Rennies	R 5 946.50		Awaits invoice
Summat training institute		R139 650.00	Project not completed
Volksblad	R 6 929.38		Awaits invoice
Wild orchid consulting (pty) ltd	R105 800.00		Project not completed yet
Worldwide travel & tours	R 36 399.95		Awaits invoice

**Table SC5 Monthly Budget Statement - investment portfolio**

Investments by maturity Name of institution & investment ID R thousands	Ref	Period of Investment Yrs/Months	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of the month	Change in market value	Market value at end of the month
<b>Municipality</b>									
NEDCOR		1	Call	31-Oct-15	29 535	5,4%	6 500		6 500
NEDCOR		1	Call	31-Aug-15	-	5,4%	-		-
ABSA		1	Call	31-Oct-15	20 256	5,3%	4 500		4 500
STANDARD BANK		1	Call	31-Oct-15	6 688	5,3%	1 500		1 500
RMB		1	Call	31-Oct-15	16 349	5,5%	3 500		3 500
STANDARD BANK		1	Call	31-Oct-15	14 014	5,5%	3 000		3 000
ABSA		1Y	notice	27-Jun-16	35 225	7,9%	5 250		5 250
STANDARD BANK		4	notice	26-Feb-16	57 244	6,7%	10 000		10 000
NEDCOR		4	notice	04-Nov-15	84 974	6,7%	15 000		15 000
STANDARD BANK		4	notice	04-Nov-15	62 314	6,7%	11 000		11 000
ABSA		4	notice	03-Nov-15	55 715	6,6%	10 000		10 000
RMB		4	notice	04-Nov-15	42 805	6,3%	8 000		8 000
NEDCOR		4	notice	06-Nov-15	39 952	6,7%	7 000		7 000
ABSA		4	notice	06-Nov-15	50 144	6,6%	9 000		9 000
STANDARD BANK		4	notice	06-Nov-15	45 319	6,7%	8 000		8 000
NEDCOR		4	notice	17-Feb-16	19 768	6,7%	3 500		3 500
ABSA		0	notice	42	14	6,5%	2 500		2 500
<b>Municipality sub-total</b>					<b>594</b>		<b>108 250</b>	<b>-</b>	<b>108 250</b>

Surplus cash is invested at approved banking institutions in accordance with current cash and investment policy.

Table SC6 Monthly Budget Statement - transfers and grant receipts

Description	Ref	2014/15	Budget Year 2015/16							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>RECEIPTS:</b>	1,2									
<b>Operating Transfers and Grants</b>										
National Government:		100 358	104 279	-	-	45 967	36 874	9 093	24,7%	104 279
Local Government Equitable Share		6 965	10 002			10 002	2 501	7 502	300,0%	10 002
Special Contribution: Councillor Remuneration		4 683	-			-	-	-	0,0%	
Levy replacement		85 780	88 934			31 222	29 631	1 591	5,4%	88 934
Finance Management Grant		1 250	1 250			1 250	1 250	-	0,0%	1 250
Municipal Systems Improvement		674	940			940	940	-		940
Extended Public Works Programme	3	1 006	1 000			400	400	-		1 000
Roads asset management		-	2 153			2 153	2 153	-		2 153
								-		
								-		
								-		
Roads asset management								-		
Provincial Government:		1 945	2 030	-	-	2 237	-	2 237	#DIV/0!	2 030
Housing		1 380	1 400			2 237	-	2 237	#DIV/0!	1 400
Near Grant		315	315							315
Fire Fighting Equipment Grant		-	315							315
NC Tourism	4	200	-							
Environmental Health Recycling Grant		-	-							
District Aids Programme		50	-							
District Municipality:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Other grant providers:		92	200	-	-	28	28	-		200
SETA Skills Grant		77	200			28	28	-		200
ABSA		15	-							
<b>Total Operating Transfers and Grants</b>	5	102 395	106 509	-	-	48 232	36 902	11 330	30,7%	106 509
<b>Capital Transfers and Grants</b>										
National Government:		-	-	-	-	-	-	-		-
Other capital transfers <i>[insert description]</i>										
Provincial Government:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
District Municipality:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Other grant providers:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
<b>Total Capital Transfers and Grants</b>	5	-	-	-	-	-	-	-		-
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	102 395	106 509	-	-	48 232	36 902	11 330	30,7%	106 509

Table SC7 Monthly Budget Statement - transfers and grant expenditure

Description	Ref	2014/15	Budget Year 2015/16							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>EXPENDITURE</b>										
<b>Operating expenditure of Transfers and Grants</b>										
<b>National Government:</b>		100 358	104 279	-	203	41 986	92 569	(50 582)	-54,6%	102 126
Local Government Equitable Share		9 965	10 002		-	10 002	1 667	8 335	500,0%	10 002
Special Contribution: Councillor Remuneration		4 683	-		-	-	-	-		-
Levy replacement		82 780	88 934		-	31 370	88 934	(57 564)	-64,7%	88 934
Finance Management Grant		1 250	1 250		53	152	1 250	(1 098)	-87,9%	1 250
Municipal Systems Improvement		674	940		(53)	260	-	260	#DIV/0!	940
Extended Public Works Programme		1 006	1 000		203	203	-	203	#DIV/0!	1 000
Roads asset management		-	2 153		-	-	718	(718)	-100,0%	-
<b>Provincial Government:</b>		1 945	2 030	-	-	1 306	-	1 306	#DIV/0!	2 030
Housing		1 380	1 400			1 306		1 306	#DIV/0!	1 400
Fire Fighting Equipment Grant			315					-		315
Near Grant		315	315							315
NC Tourism		200						-		
Environmental Health Recycling Grant								-		
District Aids Programme		50						-		
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
<b>Other grant providers:</b>		92	200	-	-	7	-	7	#DIV/0!	200
ABSA		15						-		
SETA Skills Grant		77	200		-	7	-	7	#DIV/0!	200
<b>Total operating expenditure of Transfers and Grants:</b>		102 395	106 509	-	203	43 299	92 569	(49 270)	-53,2%	104 356
<b>Capital expenditure of Transfers and Grants</b>										
<b>National Government:</b>		-	-	-	-	-	-	-		-
0								-		
0								-		
0								-		
0								-		
0								-		
Other capital transfers <i>[insert description]</i>								-		
<b>Provincial Government:</b>		-	-	-	-	-	-	-		-
0								-		
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
0								-		
<b>Other grant providers:</b>		-	-	-	-	-	-	-		-
0								-		
<b>Total capital expenditure of Transfers and Grants</b>		-	-	-	-	-	-	-		-
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		102 395	106 509	-	203	43 299	92 569	(49 270)	-53,2%	104 356

Table SC8 Monthly Budget Statement - councilor and staff benefits

Summary of Employee and Councillor remuneration	Ref	2014/15	Budget Year 2015/16							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C					D	
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		3 716	4 478		307	1 265	2 986	(1 720)	-58%	4 478
Pension and UIF Contributions		184	200		15	61	133	(72)	-54%	200
Medical Aid Contributions		17	-		1	6	-	6	#DIV/0!	-
Motor Vehicle Allowance		1 306	1 321		108	431	881	(449)	-51%	1 321
Cellphone Allowance		209	244		23	91	203	(112)	-55%	244
Housing Allowances					-	-	22	(22)	-100%	
Other benefits and allowances		259	94		-	-	-	-		94
<b>Sub Total - Councillors</b>		<b>5 691</b>	<b>6 337</b>	<b>-</b>	<b>454</b>	<b>1 854</b>	<b>4 225</b>	<b>(2 370)</b>	<b>-56%</b>	<b>6 337</b>
% increase	4		11,3%							11,3%
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages		4 377	5 212		271	1 411	869	543	62%	5 212
Pension and UIF Contributions		580	914		36	199	152	47	31%	914
Medical Aid Contributions		118	4		-	-	0	(0)	-100%	4
Overtime		-	-		-	-	-	-		-
Performance Bonus		434	440		-	-	-	-		440
Motor Vehicle Allowance		480	317		26	141	53	88	167%	317
Cellphone Allowance		89	96		5	38	16	22	138%	96
Housing Allowances		10	6				0	(0)	-100%	6
Other benefits and allowances		52	81		3	25	14	11	84%	81
Payments in lieu of leave		-	115		-	-	-	-		115
Long service awards		-	26		-	-	4	(4)	-100%	26
Post-retirement benefit obligations	2	-			-	-	-	-		
<b>Sub Total - Senior Managers of Municipality</b>		<b>6 140</b>	<b>7 211</b>	<b>-</b>	<b>339</b>	<b>1 814</b>	<b>1 108</b>	<b>706</b>	<b>64%</b>	<b>7 211</b>
% increase	4		17,4%							17,4%
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		29 143	36 860		2 580	10 205	12 771	(2 565)	-20%	36 860
Pension and UIF Contributions		4 468	6 533		434	1 687	4 203	(2 517)	-60%	6 533
Medical Aid Contributions		1 285	447		126	509	298	211	71%	447
Overtime		-	78		-	-	52	(52)	-100%	78
Performance Bonus		51	-		-	-	-	-		-
Motor Vehicle Allowance		2 812	3 109		279	1 087	2 020	(933)	-46%	3 109
Cellphone Allowance		96	97		12	40	16	23	142%	97
Housing Allowances		256	236		32	124	157	(33)	-21%	236
Other benefits and allowances		888	1 090		83	300	713	(413)	-58%	1 090
Payments in lieu of leave		1 439	825		-	-	-	-		825
Long service awards		140	188		-	-	-	-		188
Post-retirement benefit obligations	2	395	874		81	309	583	(273)	-47%	874
<b>Sub Total - Other Municipal Staff</b>		<b>40 973</b>	<b>50 339</b>	<b>-</b>	<b>3 626</b>	<b>14 261</b>	<b>20 813</b>	<b>(6 552)</b>	<b>-31%</b>	<b>50 339</b>
% increase	4		22,9%							22,9%
<b>Total Parent Municipality</b>		<b>52 804</b>	<b>63 886</b>	<b>-</b>	<b>4 419</b>	<b>17 930</b>	<b>26 146</b>	<b>(8 216)</b>	<b>-31%</b>	<b>63 886</b>
			21,0%							21,0%
<b>Unpaid salary, allowances &amp; benefits in arrears:</b>										
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>		<b>52 804</b>	<b>63 886</b>	<b>-</b>	<b>4 419</b>	<b>17 930</b>	<b>26 146</b>	<b>(8 216)</b>	<b>-31%</b>	<b>63 886</b>



**PERSONNEL ATTENDANCES:**

Personnel attendance in the workplace (finance department) for the month of October 2015 averages 78%. The reason for the deviations is mainly due to, annual leave, sick leave taken and courses attended during the month.

Attendance trends are summarized as follows:

	<b>Senior Management</b>	<b>Middle Management</b>	<b>Supervisory</b>	<b>Clerical</b>
Number of Members	<b>1</b>	<b>3</b>	<b>6</b>	<b>12</b>
Leave	0	16	7	9
Sick Leave	0	7	3	30
Courses / Seminar	3	6	0	21
Meetings	2	0	0	0
Study leave	0	0	0	0
Maternity Leave	0	0	0	0
Family Responsibility	0	0	0	0
Union Meetings	0	0	0	0
Absent	0	0	0	0
Special Leave	0	0	0	1
Over time	0	0	0	0
No. of Workdays Attended	<b>17</b>	<b>37</b>	<b>122</b>	<b>188</b>
Total Workdays	<b>22</b>	<b>66</b>	<b>132</b>	<b>249</b>
Percentage attendance per Group	<b>77%</b>	<b>56%</b>	<b>92%</b>	<b>76%</b>
Average	<b>78%</b>			

**Personnel Development:**

Five finance interns attended the MFMP programme during the month of October 2015.

One senior management and two officials from middle management attended a three day course on report writing at France Baard District Municipality lecture room, during the month of October 2015.

**INTERNSHIP PROGRAMME**

As per National Treasury regulations, there are five finance internship posts and all are filled. The aim of the programme is to capacitate finance graduates to eventually build their capacity to take up any senior position in the municipality if possible and elsewhere in other municipalities. Their appointment is for a period of 24 to 36 months depending on completion of the Municipal Finance Management Programme (MFMP).

The five interns are enrolled for the MFMP.

**SUPPORT OF LOCAL MUNICIPALITIES**

The municipality established a district CFO Forum on 1 October 2015. The aim of the forum is to share best practices with our local municipalities, ensuring better financial management in all our local municipalities. Regional offices of COGHSTA and Provincial Treasury were also invited as support stakeholders of the municipality.

**Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts**

Description	Ref	Budget Year 2015/16					2015/16 Medium Term Revenue & Expenditure Framework		
		July Outcome	August Outcome	Sept Outcome	October Outcome	June Budget	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
<b>R thousands</b>	1								
<b>Cash Receipts By Source</b>									
Property rates		-	-	-	-	-			
Property rates - penalties & collection charges		-	-	-	-	-			
Service charges - electricity revenue		-	-	-	-	-			
Service charges - water revenue		-	-	-	-	-			
Service charges - sanitation revenue		-	-	-	-	-			
Service charges - refuse		-	-	-	-	-			
Service charges - other		-	-	-	-	-			
Rental of facilities and equipment		-	-	-	-	-	-	56	58
Interest earned - external investments		238	499	517	681	(1 326)	610	4 907	5 103
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-
Dividends received		-	-	-	-	-	-	-	-
Fines		-	-	-	-	-	-	-	-
Licences and permits		-	-	-	-	-	-	-	-
Agency services		-	-	-	-	-	-	-	-
Transfer receipts - operating		41 280	49	201	6 701	(8 417)	39 815	108 725	115 778
Other revenue		17	29	15	4	269	334	80	80
<b>Cash Receipts by Source</b>		<b>41 535</b>	<b>578</b>	<b>733</b>	<b>7 387</b>	<b>(9 474)</b>	<b>40 759</b>	<b>113 767</b>	<b>121 019</b>
<b>Other Cash Flows by Source</b>									
Transfer receipts - capital		-	-	-	-	-	-	-	-
Contributions & Contributed assets		-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		-	-	-	-	-	-	60	62
Short term loans		-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-
Increase in consumer deposits		-	-	-	-	-	-	-	-
Receipt of non-current debtors		-	-	-	-	-	-	-	-
Receipt of non-current receivables		-	-	-	-	-	-	-	-
Change in non-current investments		-	-	-	-	-	-	-	-
<b>Total Cash Receipts by Source</b>		<b>41 535</b>	<b>578</b>	<b>733</b>	<b>7 387</b>	<b>(9 474)</b>	<b>40 759</b>	<b>113 827</b>	<b>121 081</b>
<b>Cash Payments by Type</b>									
Employee related costs		3 851	3 842	4 417	3 965	(12 563)	3 512	55 090	57 884
Remuneration of councillors		466	473	461	454	(1 415)	439	6 145	6 431
Interest paid		-	-	-	-	-	-	1 129	1 129
Bulk purchases - Electricity		-	-	-	-	-	-	-	-
Bulk purchases - Water & Sewer		-	-	-	-	-	-	-	-
Other materials		163	106	600	286	(927)	227	4 406	4 583
Contracted services		-	-	-	-	-	-	-	-
Grants and subsidies paid - other municipalities		-	-	-	-	-	-	-	-
Grants and subsidies paid - other		161	745	419	1 834	689	3 849	30 795	30 053
General expenses		11 377	(10 086)	11 227	(8 678)	(2 385)	1 455	13 895	14 444
<b>Cash Payments by Type</b>		<b>16 017</b>	<b>(4 920)</b>	<b>17 124</b>	<b>(2 138)</b>	<b>(16 600)</b>	<b>9 483</b>	<b>111 460</b>	<b>114 525</b>
<b>Other Cash Flows/Payments by Type</b>									
Capital assets		2	42	110	23	128	306	749	950
Repayment of borrowing		-	-	-	-	-	-	1 785	1 980
Other Cash Flows/Payments		-	-	-	-	-	-	-	-
<b>Total Cash Payments by Type</b>		<b>16 019</b>	<b>(4 878)</b>	<b>17 234</b>	<b>(2 115)</b>	<b>(16 472)</b>	<b>9 789</b>	<b>113 994</b>	<b>117 455</b>
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>		<b>25 515</b>	<b>5 456</b>	<b>(16 502)</b>	<b>9 502</b>	<b>6 998</b>	<b>30 970</b>	<b>(167)</b>	<b>3 626</b>
Cash/cash equivalents at the month/year beginning:		87 934	113 450	118 905	102 404	111 906	87 934	118 904	118 737
Cash/cash equivalents at the month/year end:		113 450	118 905	102 404	111 906	118 904	118 904	118 737	122 364

**Table SC12 Monthly Budget Statement - capital expenditure trend**

Month	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	% spend of Original Budget
R thousands								%	
<b>Monthly expenditure performance trend</b>									
July	-			2	2	-	(2)	#DIV/0!	0%
August	28	2 700		42	44	2 700	2 656	98,4%	0%
September	43			110	154	2 700	2 546	94,3%	1%
October	-			23	177	2 700	2 523	93,4%	1%
Nov ember	244	12				2 712	-		
December	573					2 712	-		
January	31					2 712	-		
February	86	730				3 442	-		
March	235	700				4 142	-		
April	140	5 337				9 479	-		
May	110	1 043				10 522	-		
June	635	3 033				13 556	-		
<b>Total Capital</b>	<b>2 125</b>	<b>13 556</b>	<b>-</b>	<b>177</b>					

Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class

Description	Ref	2014/15	Budget Year 2015/16							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Capital expenditure on new assets by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		-	-	-	-	-	-	-		-
<b>Community</b>		-	-	-	-	-	-	-		-
<b>Heritage assets</b>		-	-	-	-	-	-	-		-
<b>Investment properties</b>		-	-	-	-	-	-	-		-
Housing development										
Other										
<b>Other assets</b>		808	12 177	-	9	73	2 700	2 627	97,3%	12 177
General v ehicles						1		(1)	#DIV/0!	
Specialised v ehicles		-	-	-	-	-	2 700	2 700	100,0%	-
Plant & equipment		630	1 070		5	21	-	(21)	#DIV/0!	1 070
Computers - hardware/equipment		161	6 614			36	-	(36)	#DIV/0!	6 614
Furniture and other office equipment		-	9		4	16	-	(16)	#DIV/0!	9
Abattoirs		-	228							228
Markets		-	257							257
Civic Land and Buildings		-	-							-
Other Buildings		-	-							-
Other Land		14	-							-
Surplus Assets - (Investment or Inventory)		-	-							-
Other		3	4 000							4 000
<b>Agricultural assets</b>		-	-	-	-	-	-	-		-
List sub-class										
<b>Biological assets</b>		-	-	-	-	-	-	-		-
List sub-class										
<b>Intangibles</b>		168	-	-	-	-	-	-		-
Computers - software & programming		168								
Other										
<b>Total Capital Expenditure on new assets</b>	1	976	12 177	-	9	73	2 700	2 627	97,3%	12 177
<b>Specialised vehicles</b>		-	-	-	-	-	2 700	2 700	0	-
Refuse										
Fire							2 700	2 700	0	
Conservancy										
Ambulances										

**Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class**

Description	Ref	2014/15	Budget Year 2015/16							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Capital expenditure on renewal of existing assets by Asset Class/Sub-class</b>										
<u>Infrastructure</u>		-	-	-	-	-	-	-	-	-
<u>Community</u>		-	-	-	-	-	-	-	-	-
<u>Heritage assets</u>		-	-	-	-	-	-	-	-	-
<u>Investment properties</u>		-	-	-	-	-	-	-	-	-
Housing development								-		
Other								-		
<u>Other assets</u>		1 149	1 278	-	14	83	-	(83)	#DIV/0!	1 278
General v vehicles		840	617					-		617
Specialised vehicles		-	-	-	-	-	-	-		-
Plant & equipment		63	69					-		69
Computers - hardware/equipment		209	152			69		(69)	#DIV/0!	152
Furniture and other office equipment		-	441		14	14		(14)	#DIV/0!	441
Abattoirs		-	-					-		
Markets		-	-					-		
Civic Land and Buildings		-	-					-		
Other Buildings		-	-					-		
Other Land		-	-					-		
Surplus Assets - (Investment or Inventory)		-						-		
Other		37						-		
<u>Agricultural assets</u>		-	-	-	-	-	-	-		-
List sub-class								-		
<u>Biological assets</u>		-	-	-	-	-	-	-		-
List sub-class								-		
<u>Intangibles</u>		-	100	-	-	22	-	(22)	#DIV/0!	100
Computers - software & programming			100			22		(22)	#DIV/0!	100
Other								-		
<b>Total Capital Expenditure on renewal of existing assets</b>	<b>1</b>	<b>1 149</b>	<b>1 378</b>	<b>-</b>	<b>14</b>	<b>105</b>	<b>-</b>	<b>(105)</b>	<b>#DIV/0!</b>	<b>1 378</b>
<u>Specialised vehicles</u>		-	-	-	-	-	-	-		-
Refuse								-		
Fire			-					-		
Conservancy								-		
Ambulances			-					-		

**Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class**

Description	Ref	2014/15	Budget Year 2015/16							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Repairs and maintenance expenditure by Asset Class/Sub-class</b>										
<u>Infrastructure</u>		-	-	-	-	-	-	-	-	-
<u>Community</u>		40	142	-	-	-	-	-	-	142
Other		40	142	-	-	-	-	-	-	142
<u>Heritage assets</u>		4	-	-	-	-	-	-	-	-
Buildings		4	-	-	-	-	-	-	-	-
<u>Investment properties</u>		-	-	-	-	-	-	-	-	-
<u>Other assets</u>		1 308	1 436	-	145	401	668	267	39,9%	1 436
General vehicles		230	349	-	16	55	349	294	84,4%	349
Specialised vehicles		-	-	-	-	-	-	-	-	-
Plant & equipment		229	99	-	7	18	33	15	44,3%	99
Computers - hardware/equipment		626	192	-	81	209	64	(145)	-226,1%	192
Furniture and other office equipment		-	417	-	0	15	222	207	93,3%	417
Abattoirs		-	-	-	-	-	-	-	-	-
Markets		-	-	-	-	-	-	-	-	-
Civic Land and Buildings		38	-	-	31	91	-	(91)	#DIV/0!	-
Other Buildings		-	379	-	-	-	-	-	-	379
Other Land		184	-	-	3	3	-	(3)	#DIV/0!	-
Surplus Assets - (Investment or Inventory)		-	-	-	-	-	-	-	-	-
Other		-	-	-	7	10	-	(10)	#DIV/0!	-
<u>Agricultural assets</u>		-	-	-	-	-	-	-	-	-
List sub-class		-	-	-	-	-	-	-	-	-
<u>Biological assets</u>		-	-	-	-	-	-	-	-	-
List sub-class		-	-	-	-	-	-	-	-	-
<u>Intangibles</u>		1 903	2 377	-	147	753	-	(753)	#DIV/0!	2 377
Computers - software & programming		1 903	2 377	-	147	753	-	(753)	#DIV/0!	2 377
Other		-	-	-	-	-	-	-	-	-
<b>Total Repairs and Maintenance Expenditure</b>		<b>3 254</b>	<b>3 956</b>	<b>-</b>	<b>292</b>	<b>1 154</b>	<b>668</b>	<b>(487)</b>	<b>-72,9%</b>	<b>3 956</b>
<u>Specialised vehicles</u>		-	-	-	-	-	-	-	-	-
Refuse		-	-	-	-	-	-	-	-	-
Fire		-	-	-	-	-	-	-	-	-
Conservancy		-	-	-	-	-	-	-	-	-
Ambulances		-	-	-	-	-	-	-	-	-

**Table SC13d Monthly Budget Statement - depreciation by asset class**

Description	Ref	Budget Year 2015/16								
		2014/15 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Depreciation by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		-	-	-	-	-	-	-	-	-
<b>Community</b>		204	214	-	-	-	71	71	100,0%	214
Other		204	214				71	71	100,0%	214
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-
<b>Investment properties</b>		-	-	-	-	-	-	-	-	-
<b>Other assets</b>		3 426	5 134	-	-	-	1 468	1 468	100,0%	4 990
General vehicles		1 008	800				267	267	100,0%	800
Specialised vehicles		-	-	-	-	-	-	-	-	-
Plant & equipment		375	353				118	118	100,0%	353
Computers - hardware/equipment		728	963				321	321	100,0%	963
Furniture and other office equipment		716	1 038				346	346	100,0%	894
Abattoirs							-	-	-	-
Markets							-	-	-	-
Civic Land and Buildings		600	-				-	-	-	-
Other Buildings			1 605				417	417	100,0%	1 605
Other Land							-	-	-	-
Surplus Assets - (Investment or Inventory)							-	-	-	-
Other			375				-	-	-	375
<b>Agricultural assets</b>		-	-	-	-	-	-	-	-	-
List sub-class										
<b>Biological assets</b>		-	-	-	-	-	-	-	-	-
List sub-class										
<b>Intangibles</b>		139	268	-	-	-	89	89	100,0%	268
Computers - software & programming		139	268				89	89	100,0%	268
Other										
<b>Total Depreciation</b>		<b>3 769</b>	<b>5 615</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1 628</b>	<b>1 628</b>	<b>100,0%</b>	<b>5 472</b>
<b>Specialised vehicles</b>		-	-	-	-	-	-	-	-	-
Refuse		-	-							
Fire										
Conservancy										
Ambulances										

**ASSET AND RISK MANAGEMENT****Insurance:**

All Municipal assets are adequately insured with Lateral Unison. The contract expired 30 June 2015; extension was entered into from 01 July 2015 to 30 November 2015. The tender was advertised on 14 September 2015, and was closed on 2 October 2015. SCM processes are being followed, service provider to be appointed by the end of November 2015.

**Asset Management:**

The asset register is updated on monthly basis; this is done to keep up with any changes that might have occurred. The final stock take was done during the month of June 2015 for the 2014/15 financial year.

**Information Backup:**

All shared data on the internet system (*O & P drives only*) is backed up on the server with a further daily tape backup kept on the premises. System users are responsible for ensuring that data backup and maintenance is carried out with regard to their specific usage. General ledger and associated financial system data is backed up on the network server tape system.

The “e-Venus” financial system was implemented on 1 September 2009. A daily backup is done as well as a day end procedure to integrate daily transactions. On the last working day of each month (a few days after month end to accommodate financial transactions pertaining to the month closed) a monthly calendar, financial backup and integration including closing of votes and opening thereof in the new month is done.

**Motor Vehicle Operating Cost:**

The actual operating costs of the municipal motor vehicles incurred for the year to date as required in terms of the motor vehicle fleet policy are set out below:

<i>OPERATING RESULTS ANALYSIS</i>	Oct-15	FULL YEAR		
<i>COMPARISON: ACTUAL TO BUDGET</i>	YTD ACTUAL	BUDGET 2015/16	VARIANCES	VARIANCES %
<b>DEPRECIATION</b>	-	<b>800 000</b>	<b>800 000</b>	<b>100%</b>
OTHER ASSETS: MOTOR VEHICLES	-	800 000.00	800 000.00	100%
<b>REPAIRS &amp; MAINTENANCE</b>	<b>54 504.06</b>	<b>233 700.00</b>	<b>179 195.94</b>	<b>77%</b>
MAINT.: MOTOR VEHICLES REPAIRS	17 794.48	62 900.00	45 105.52	72%
MAINT.: MOTOR VEHICLES TYRES	18 224.26	88 000.00	69 775.74	79%
MAINT.: SPEED CONTROL EQUIPMENT	18 485.32	82 800.00	64 314.68	78%
<b>GENERAL EXPENSES</b>	<b>139 320.38</b>	<b>1 124 168.00</b>	<b>984 847.62</b>	<b>88%</b>
MOTOR VEHICLE CLEANING	6 972.90	65 260.00	58 287.10	89%
INSURANCE	-	110 000.00	110 000.00	100%
LICENSES	5 094.00	17 700.00	12 606.00	71%
MOTOR VEHICLE USAGE	3 075.00	17 200.00	14 125.00	82%
MOTOR VEHICLES: ADMINISTRATION LEVY	5 479.43	25 000.00	19 520.57	78%
MOTOR VEHICLES: FUEL	118 699.05	889 008.00	770 308.95	87%
<b>TOTAL</b>	<b>193 824.44</b>	<b>2 157 868.00</b>	<b>1 964 043.56</b>	<b>91%</b>

**Motor Vehicles - Utilization Statistics:**

The municipality operates a pool of 25 vehicles as part of its routine activities.

Statistical information regarding the year-to-date utility for October 2015 is as follows:

**Disposal of Vehicles:**

There was no disposal of any vehicles for the month of October 2015.





**2.14 Quality Certificate**

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that–

- the monthly budget statement
- quarterly report on the implementation of the budget and financial state affairs of the municipality
- mid-year budget and performance assessment

The report for the month of October 2015 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

**ZM Bogatsu**  
**Municipal Manager: Frances Baard District Municipality**

Signature \_\_\_\_\_

Date 12 November 2015

**2.14 Quality Certificate**

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that-

- the monthly budget statement
- quarterly report on the implementation of the budget and financial state affairs of the municipality
- mid-year budget and performance assessment

The report for the month of October 2015 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

**ZM Bogatsu**  
**Municipal Manager: Frances Baard District Municipality**

Signature



Date

12 November 2015