

FRANCES BAARD DISTRICT MUNICIPALITY



MONTHLY BUDGET STATEMENT

30 November 2016

TABLE OF CONTENTS

| | Page |
|---|-------|
| 1. Introduction | 2 |
| 2. Executive Mayor’s report | 2-3 |
| 3. Council resolutions | 3 |
| 4. Executive summary | 3-16 |
| 5. In-Year Budget Statement Tables (Annexure A) | 17-22 |
| 6. Supporting documents | 23-41 |
| 7. Municipal Manager’s quality certification | 42 |

1. INTRODUCTION

1.1 PURPOSE

The purpose of this report is to comply with section 71 of the Municipal Finance Management Act (no.56 of 2003) and the requirements as promulgated in Government Gazette No 32141 of 17 April 2009 (Municipal budgeting and reporting requirements).

1.2 STRATEGIC OBJECTIVE

To improve financial viability and management in terms of Municipal Finance Management Act (no.56 of 2003) priorities as well as Municipal Finance Management Act (no.56 of 2003) implementation plan.

1.3 BACKGROUND

Section 71 of the Municipal Finance Management Act (no.56 of 2003) and section 28 of Government Notice 32141 dated 17 April 2009, regarding the Local Government: Municipal Finance Management Act 2003 Municipal Budget and Reporting Regulations necessitates that specific financial particulars be reported on and in the format prescribed, hence this report to meet legislative compliance.

Section 71(1) of the Municipal Finance Management Act (no.56 of 2003) states that, “The accounting officer of a municipality must by not later than **10 working days after the end of each month** submit to the Mayor of the municipality and the relevant treasury a statement in the prescribed format on the implementation of the municipality’s approved budget” reflecting certain details for that month and for the financial year up to the end of that month.

According to section 28 of the Government Notice 32141, the monthly budget statement of a municipality must be in the format specified in schedule C and include all required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act.

2. EXECUTIVE MAYOR’S REPORT

Frances Baard District Municipality compiles the section 71 monthly report in the prescribed format as per the Municipal Budget and Reporting Regulations. The format consists of seven financial statements and thirteen tables consisting of supporting documentation.

Budget Process:

The budget process plan in respect of the 2016/17 financial year was submitted to the Executive Mayor and to Council for approval on 29 June 2016 and has also been submitted to National Treasury.

Although the IDP process plan is submitted as a separate item by the Directorate: Planning and Development, it is imperative to align the IDP and budget processes with one another.

Monthly reporting:

Monthly financial reporting as per DoRA and MFMA requirements to Council, National & Provincial Departments and other stakeholders have been adequately adhered to for the month under review.

Financial statements for the year ended 30 June 2016:

The Annual Financial Statements for the year ended 30 June 2016 was submitted to the Audit Committee on 22 August 2016 for their input and to the Office of the Auditor General on 31 August 2016 for audit purposes.

The municipality received an **Unqualified Audit Opinion** for the 2015/16 financial year with no matter of emphasis. This is the fourth time in six years that the municipality receives an unqualified audit opinion with no matters.

MFMA implementation oversight:

The municipality's progress on the implementation of the MFMA proceeds according to set targets and due dates determined for a medium capacity municipality.

3. COUNCIL RESOLUTIONS

The following recommendation will be presented to Council for its resolution when the in-year report is tabled.

Recommendation:

- (a) That Council considers the section 71 monthly budget statements and supporting documentation for the month ending 30 November 2016.

4. EXECUTIVE SUMMARY

All variances are calculated against the approved budget figures.

4.1 Statement of Financial Performance

Consolidated performance against annual budget (Projected Operating Results) – Statement of Financial Performance – (Annexure A - Table C4)

Revenue by source

Year-to-date accrued revenue is R48, 255 million as compared to the full year approved budget of R119, 645 million. The source of revenue that is below the year to date budget is disposal of Property Plant Equipment (PPE).

Operating expenditure by type

To date, R38, 709 million has been spent compared to the operational year-to-date budget projections of R55, 533 million.

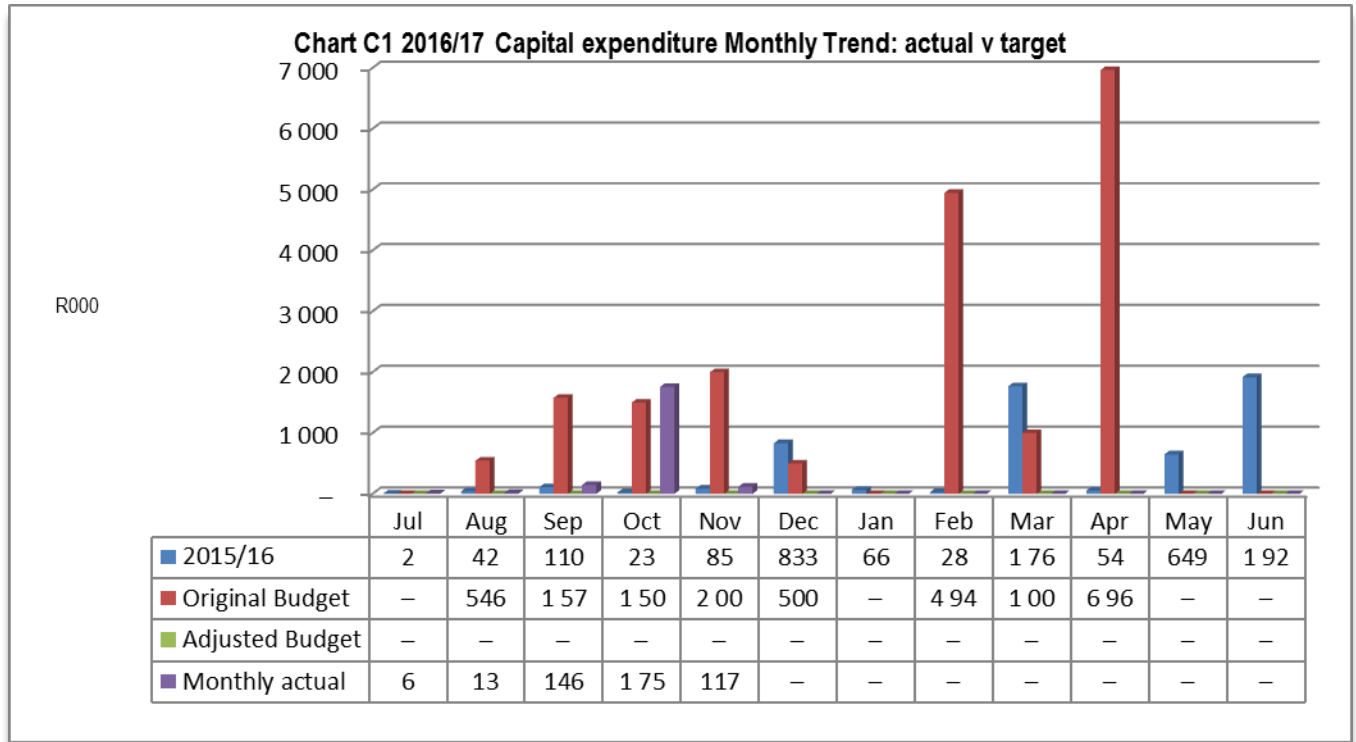
The summary statement of financial performance in Annexure A, Table C4 is prepared on a similar basis to the prescribed budget format, detailing revenue by source type and expenditure by input type.

Capital Expenditure

Year-to-date expenditure on capital amounts to R1, 966 million as compared to the budget of R19, 036 million.

Please refer to Annexure A, Table C5 for further details.

Capital Expenditure Monthly Trend: Actual vs Target



Cash Flows

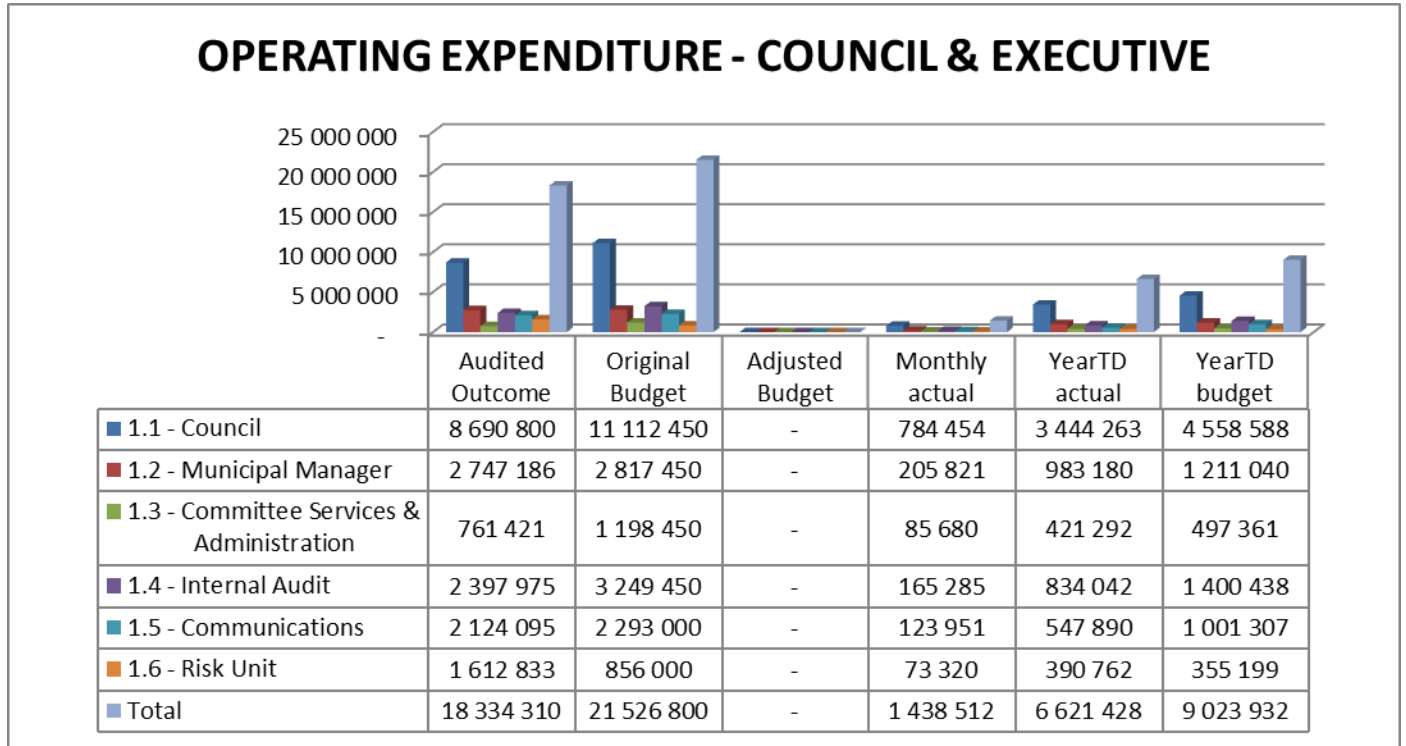
The municipality started the year with a total cash and cash equivalents of R69, 275 million. The year-to date cash and cash equivalents amounted to R71, 247 million. The net increase in cash and cash equivalents for the year to date is R1, 972 million.

Table C6 includes all cash and cash equivalents (cashbook balances, petty cash balances and short and long term deposits).

Consolidated performance of year-to-date expenditure against year-to-date budget (per municipal vote)

The municipal vote reflects the organisational structure of the municipality which is made up of the following directorates: Council & Executive, Budget & Treasury, Administration, Planning & Development and Project Management & Advisory Services.

The following charts depict the financial performance as per municipal vote according to the approved organogram of the municipality:



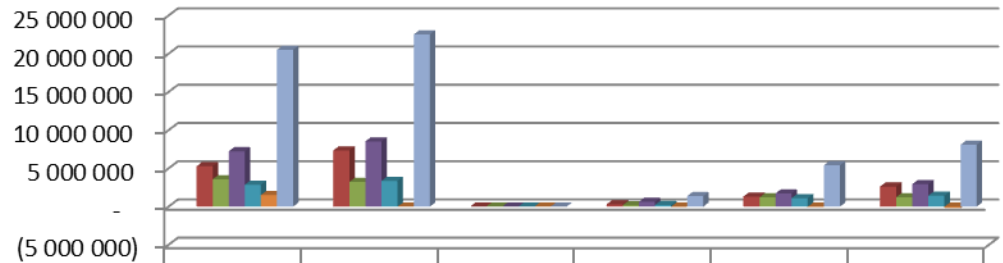
Actual operating expenditure of Council & Executive is R6, 621 428 as compared to the year-to-date budget R9, 023 932. The expenditure compared to the year-to-date budget will improve as the financial year progresses.

Consolidated performance of year-to-date expenditure on special projects against full year budget (Council & Executive)

| DESCRIPTION | FULL YEAR BUDGET 2015/16 | YTD ACTUAL | % SPENT | COMMENT |
|--|--------------------------|-------------------|------------|---|
| EXECUTIVE & COUNCIL | | | | |
| COUNCIL | | | | |
| HH OTH TRANS: Bursaries non-employee/Mayor | 600 000,00 | 6 500,00 | 1% | Funds to be utilised during the course of the financial year, new application to be submitted in January 2017 |
| COMMUNICATIONS | | | | |
| Contr: Graphic designers/branding | 32 000,00 | - | 0% | No communication conference/workshop attended as yet. |
| Oc: T&S Dom-daily allowance | 2 400,00 | - | 0% | Purchase in progress. |
| Oc: T&S Dom-accomodation/PAIA | 15 000,00 | - | 0% | Training to take place in 3rd quarter. |
| POLITICAL OFFICE - ADMINISTRATION | | | | |
| Inv-Mat&Supp/printing and stationery/commemorative | 17 100,00 | 14 767,36 | 86% | To be utilised during the course of the financial year. |
| Oc: Catering Municipal Act/Commemorative | 153 900,00 | 31 464,91 | 20% | To be utilised during the course of the financial year. |
| Inv-Mat&Supp/printing and stationery/Disability | 3 800,00 | - | 0% | To be utilised during the course of the financial year. |
| Oc: Catering Municipal Act/Disability | 34 200,00 | - | 0% | To be utilised during the course of the financial year. |
| Inv-Mat&Supp/printing and stationery/Children | 2 050,00 | - | 0% | To be utilised during the course of the financial year. |
| Oc: Catering Municipal Act/Children | 18 450,00 | - | 0% | To be utilised during the course of the financial year. |
| Inv-Mat&Supp/printing and stationery/Gender | 2 600,00 | - | 0% | To be utilised during the course of the financial year. |
| Oc: Catering Municipal Act/Gender | 23 400,00 | - | 0% | To be utilised during the course of the financial year. |
| Oc: Catering Municipal Act/Older persons | 14 850,00 | - | 0% | To be utilised during the course of the financial year. |
| Inv-Mat&Supp/printing and stationery/Older persons | 1 650,00 | - | 0% | To be utilised during the course of the financial year. |
| Inv-Mat&Supp/printing and stationery/MRM | 500,00 | - | 0% | To be utilised during the course of the financial year. |
| Inv-Mat&Supp/printing and stationery/HIV Programme | 420 000,00 | 162 596,45 | 39% | To be utilised during the course of the financial year. |
| Oc: Catering Municipal Act/MRM | 4 500,00 | - | 0% | To be utilised during the course of the financial year. |
| YOUTH UNIT | | | | |
| Contr:Stage and sound crew/Youth summit | 10 000,00 | - | 0% | To be utilised during the course of the financial year |
| Oc:Catering Municipal Act/Youth summit | 20 000,00 | - | 0% | To be utilised during the course of the financial year |
| Oc:Transport-events/Youth summit | 15 000,00 | - | 0% | To be utilised during the course of the financial year |
| Inv-Mat&Supp/printing and stationery/Youth summit | 5 000,00 | - | 0% | To be utilised during the course of the financial year. |
| Contr:Stage and sound crew/Youth Career Exhibition | 90 000,00 | - | 0% | To be utilised during the course of the financial year. |
| Oc:Catering Municipal Act/Youth Career Exhibition | 160 000,00 | - | 0% | To be utilised during the course of the financial year. |
| Oc:Transport-events/Youth Career Exhibition | 50 000,00 | - | 0% | To be utilised during the course of the financial year. |
| Contr:Stage and sound crew/District Sopa Debate | 20 000,00 | - | 0% | To be utilised during the course of the financial year. |
| Oc:adv/pub/Mark-gift&promotion/ District Sopa Debate | 10 000,00 | - | 0% | To be utilised during the course of the financial year. |
| Contr:Stage and sound crew/June 16 youth event | 15 000,00 | - | 0% | To be utilised during the course of the financial year. |
| Oc:adv/pub/Mark-gift&promotion/ June 16 youth event | 15 000,00 | - | 0% | To be utilised during the course of the financial year. |
| Oc:Catering Municipal Act/June 16 youth event | 100 000,00 | - | 0% | To be utilised during the course of the financial year. |
| Oc:Transport-events/June 16 youth event | 20 000,00 | - | 0% | To be utilised during the course of the financial year. |
| Contr:Stage and sound crew/Youth in action | 10 000,00 | - | 0% | To be utilised during the course of the financial year. |
| Oc:adv/pub/Mark-gift&promotion/ Youth in action | 5 000,00 | - | 0% | To be utilised during the course of the financial year. |
| Oc:Catering Municipal Act/Youth in action | 20 000,00 | - | 0% | To be utilised during the course of the financial year. |
| Oc:Transport-events Act/Youth in action | 15 000,00 | - | 0% | To be utilised during the course of the financial year. |
| Oc:Catering Municipal Act/Districts Forum Meetings | 15 000,00 | - | 0% | To be utilised during the course of the financial year. |
| TOTAL | 1 941 400,00 | 215 328,72 | 11% | |

The year to date actual spending on special projects for Council & Executive amounted to R215, 328.72.

OPERATING EXPENDITURE - BUDGET & TREASURY



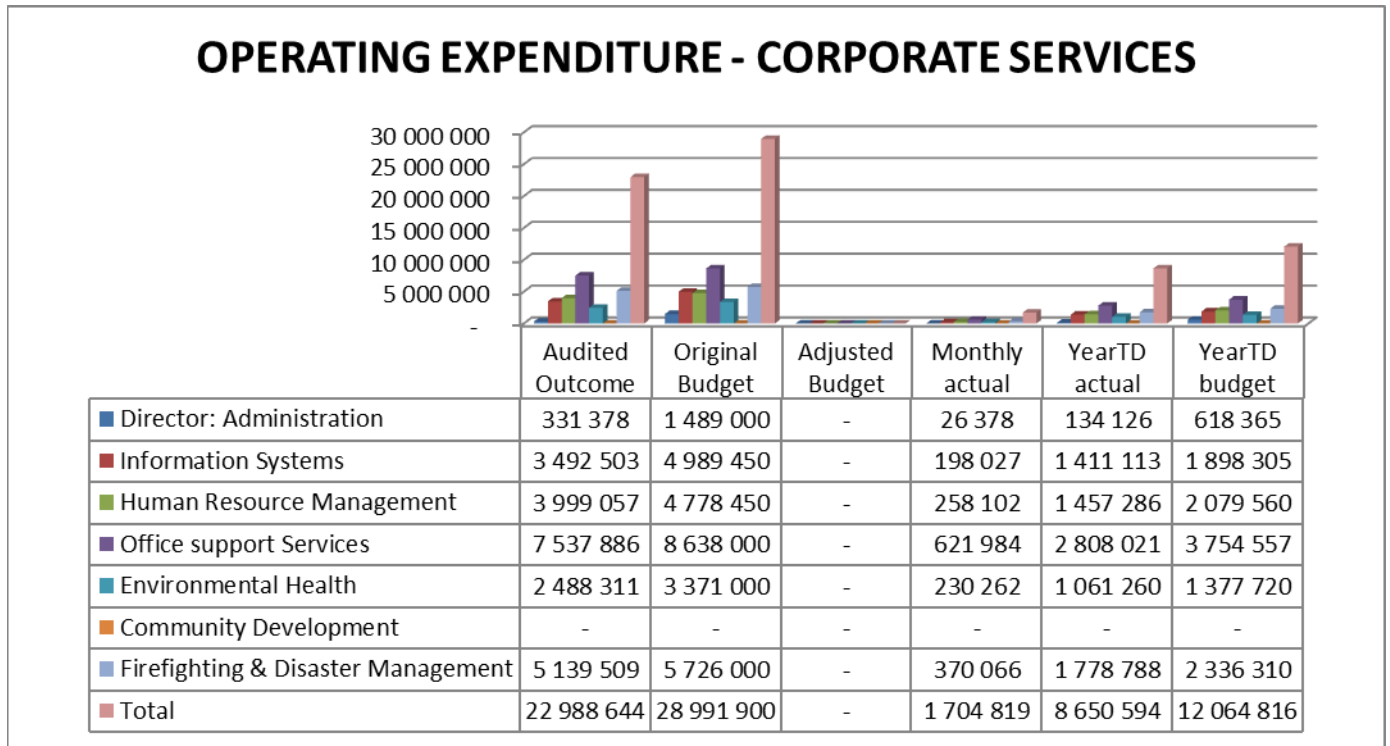
| | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget |
|------------------------------------|-----------------|-----------------|-----------------|----------------|---------------|---------------|
| ■ Budget & treasury | | | | | | |
| ■ Directorate | 5 287 290 | 7 361 450 | - | 328 580 | 1 333 537 | 2 637 374 |
| ■ Finance: Revenue & Expenditure | 3 591 259 | 3 241 450 | - | 203 883 | 1 215 503 | 1 243 096 |
| ■ Finance: Budget Office | 7 250 222 | 8 547 000 | - | 642 518 | 1 744 539 | 2 946 802 |
| ■ Finance: Supply Chain Management | 2 878 311 | 3 386 000 | - | 220 010 | 1 123 107 | 1 445 189 |
| ■ Finance: Motor Vehicle Pool | 1 525 704 | - | - | (13 546) | (5 221) | (169 832) |
| ■ Total | 20 532 786 | 22 535 900 | - | 1 381 445 | 5 411 465 | 8 102 629 |

The actual operating expenditure of Budget & Treasury office is R5, 411 465 as compared to the year-to-date projected budget of R8, 102 629. The expenditure compared to the year-to-date budget will improve as the financial year progresses.

Consolidated performance of year-to-date expenditure on special projects against full year budget (Budget & Treasury)

| DESCRIPTION | FULL YEAR BUDGET 2015/16 | YTD ACTUAL | % SPENT | COMMENT |
|---|--------------------------|-------------------|------------|---|
| BUDGET & TREASURY | | | | |
| FINANCE & ADMINISTRATION | | | | |
| DIRECTORATE | | | | |
| Oc: T&S Dom-accomodation/ Operation Clean Audit | 100 000,00 | 20 555,73 | 21% | To be utilised during the course of the financial year. |
| DM NC: Finance & Admin/Cap Building | 100 000,00 | - | 0% | To be utilised during the course of the financial year. |
| C&PS: B&A Project Man/Operation Clean Audit | 300 000,00 | 165 260,00 | 55% | To be utilised during the course of the financial year. |
| DM NC: Finance & Admin/Operation Clean Audit | 200 000,00 | 6 578,07 | 3% | To be utilised during the course of the financial year. |
| C&PS: B&A Project Man/ AFS | 100 000,00 | 40 108,77 | 40% | To be utilised during the course of the financial year. |
| Oc: T&S Dom public Transport-road transport/AFS | 60 000,00 | 25 000,00 | 42% | To be utilised during the course of the financial year. |
| C&PS: B&A Project Man/ Clean Audit FMG stuff | 50 000,00 | 38 400,00 | 77% | To be utilised during the course of the financial year. |
| DM NC: Finance & Admin/Fin sys sup | 900 000,00 | 244 795,01 | 27% | To be utilised during the course of the financial year. |
| TOTAL | 1 810 000,00 | 540 697,58 | 30% | |

The year to date actual spending on special projects for Budget & Treasury amounted to R540, 697.58.



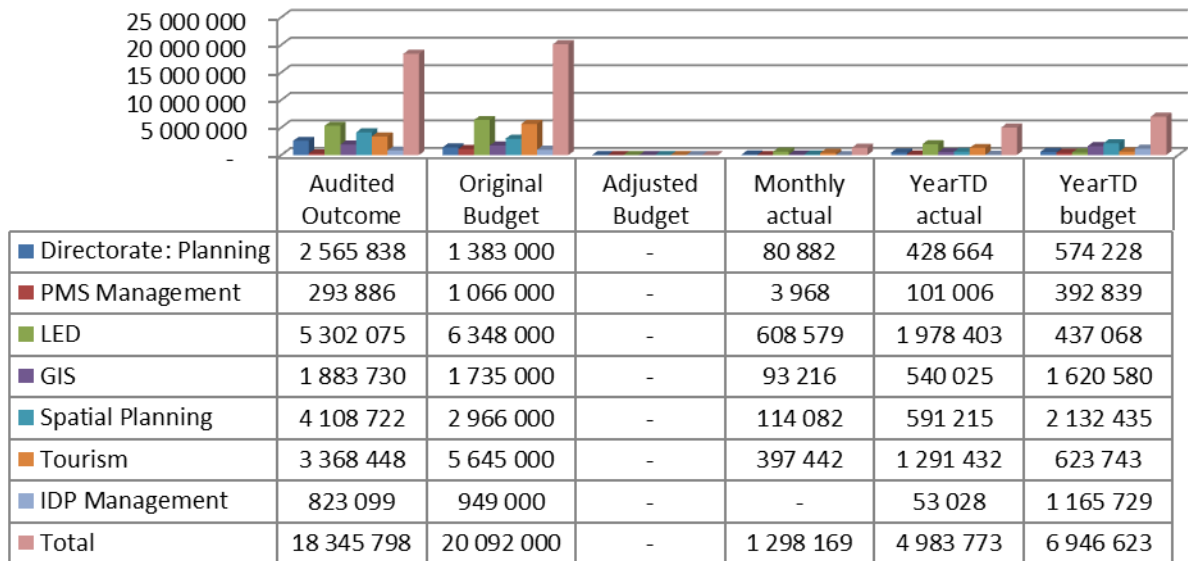
Actual operating expenditure of Corporate Services is R8, 650 594 as compared to the year-to-date projected budget of R12, 064 816. The expenditure compared to the year-to-date budget will improve as the financial year progresses.

Consolidated performance of year-to-date expenditure on special projects against full year budget (Corporate-Services)

| DESCRIPTION | FULL YEAR BUDGET 2015/16 | YTD ACTUAL | % SPENT | COMMENT |
|---|--------------------------|-------------------|------------|--|
| CORPORATE SERVICES | | | | |
| <u>INFORMATION SYSTEMS</u> | | | | |
| Oc:Catering Municipal Act/ICT Forum meeting | 6 000,00 | - | 0% | Movement will happen during the course of the financial year. |
| <u>HUMAN RESOURCES MANAGEMENT</u> | | | | |
| Contr:Employee Wellness/Employee Assistance Programme | 80 000,00 | 4 475,00 | 6% | Expenditure is needs driven, to be utilised when need arise |
| Contr: Sports & Recreation/ Employee Games | 300 000,00 | 221 694,74 | 74% | Expenditure is needs driven, to be utilised when need arise |
| <u>ENVIRONMENTAL HEALTH</u> | | | | |
| Oc:Catering Municipal Act/Sanitation awareness | 5 000,00 | 4 555,31 | 91% | Awareness campaigns were held |
| HH OTH transp:Housing-unspe /Sanitation awareness | 3 000,00 | 2 614,44 | 87% | Awareness campaigns were held |
| Oc:Catering Municipal Act/HIV awareness | 9 600,00 | 2 257,25 | 24% | Awareness campaigns were held |
| Oc:Catering Municipal Act/waste management awareness | 5 000,00 | 2 131,07 | 43% | Awareness campaigns were held |
| HH OTH transp:Housing-unspec waste management awareness | 5 000,00 | 2 112,49 | 42% | Awareness campaigns were held |
| Oc:Catering Municipal Act/Air Quality | 3 500,00 | 1 528,40 | 44% | Awareness campaigns were held |
| Inv-Mat&Supp/printing and stationery/Air Quality | 1 500,00 | - | 0% | No pamphlets were printed |
| Oc:Catering Municipal Act/Enviromental Health Forum meeting | 6 000,00 | 2 180,00 | 36% | Forum meeting will take place in December 2016 |
| Oc:Honoraria(Voluntary work) Waste management Campaign | 78 840,00 | - | 0% | Project will be implemented in December 2016 |
| DM NC:FB-waste management Campaign | 50 000,00 | 4 118,11 | 8% | Project will be implemented in December 2016 |
| Oc:Catering Municipal Act/Comm cal day | 45 000,00 | 8 160,00 | 18% | Campaigns will be held in December 2016 |
| Inv-Mat&Supp/printing and stationery/Comm cal day | 15 000,00 | - | 0% | No material were printed |
| Oc:Courier & Delivery serv/Air quality project | 18 000,00 | - | 0% | No samples were send by courier |
| Oc:System access & Inform Fees/Air quality project | 22 000,00 | - | 0% | Air quality data has not been selected yet, will be done during the course of the financial year |
| C&PS: B&A Air polution/Air quality project | 40 000,00 | - | 0% | Air quality data has not been selected yet, will be done during the course of the financial year |
| HH OTH transp:Housing-unspec waste management campaign | 50 000,00 | - | 0% | Project will be implemented in December 2016 |
| | - | | | |
| <u>PUBLIC SAFETY</u> | | | | |
| <u>FIREFIGHTING & DISASTER MANAGEMENT</u> | | | | |
| Oc:Catering Municipal Act/FF Volunteers Training | 35 000,00 | - | 0% | As per the need |
| Oc:Catering Municipal Act/FF Stipend | 5 000,00 | - | 0% | As per request received from the LMs |
| Oc:Honoraria(Voluntary work) /FF Stipend | 19 000,00 | 280,00 | 1% | Utilise in the 3rd and 4th quarter |
| HH SSP SOC ASS:Grant in aid/Contingency Fund | 350 000,00 | 106 593,21 | 30% | Utilise in the 3rd and 4th quarter |
| Oc:Catering Municipal Act/Disaster Management Forum | 6 000,00 | - | 0% | As per need |
| Oc:adv/pub/Mark-gift&promotion/AW Programme | 4 000,00 | - | 0% | Will be utilised when meetings are held |
| OS:B & A Proj management/awareness programme | 8 000,00 | - | 0% | As per invite |
| TOTAL | 1 170 440,00 | 362 700,02 | 31% | |

The year to date actual spending on special projects for Corporate Services/Administration amounted to R362, 700.02.

OPERATING EXPENDITURE - PLANNING & DEVELOPMENT



Actual operating expenditure of Planning & Development is R4, 983 773 as compared to the year-to-date projected budget of R6, 946 623. The expenditure compared to the year-to-date budget will improve as the financial year progresses.

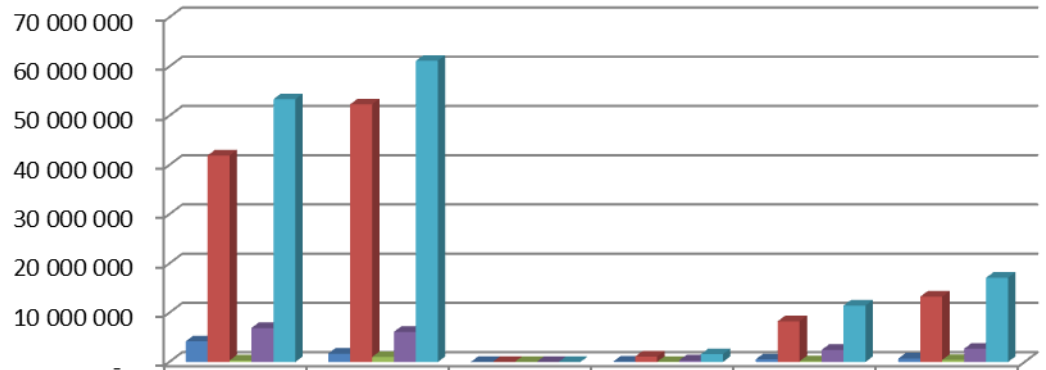
Consolidated performance of year-to-date expenditure on special projects against full year budget (Planning & Development)

| DESCRIPTION | FULL YEAR BUDGET 2015/16 | YTD ACTUAL | % SPENT | COMMENT |
|---|--------------------------|------------|---------|--|
| PLANNING & DEVELOPMENT | | | | |
| LOCAL ECONOMIC DEVELOPMENT | | | | |
| OS:B & A Proj management/LED youth event | 300 000,00 | 148 050,00 | 49% | Ongoing; ends in January 2017 |
| Oc: T&S Dom public Transport-road transport/LED TR PR | 12 000,00 | - | 0% | Saitox in June 2017 |
| Contri: Exhibit Installers/LED TR PR | 226 000,00 | 43 857,54 | 19% | In process of security Saitox Stand |
| Oc:Catering Municipal Act/LED TR PR | 4 500,00 | 1 266,10 | 28% | Saitox in June 2017, SMMEs |
| Oc:adv/pub/Mark-gift&promotion/ LED TR | 142 500,00 | 120 500,00 | 85% | Completed |
| Oc: T&S Dom-accommodation/ LED TR PR | 98 050,00 | 53 701,75 | 55% | For SAITEX in June 2017 |
| OS:B & A Proj management/LED TR PR | 10 000,00 | 5 301,75 | 53% | For SAITEX in June 2017 |
| Priv Ent:Oth Trf-Unspec/LED sup SMME | 600 000,00 | - | 0% | Selection done, procurement in 3rd and 4th quarter |
| OS:B & A Proj management/LED sup SMME | 360 000,00 | - | 0% | Selection done, invoice submitted for payment |
| C&PS: I&P Agriculture/Sector Strategy | 420 000,00 | - | 0% | First invoice submitted, project is ongoing |
| OS:B & A Proj management/LED Expo | 750 000,00 | 492 740,55 | 66% | Last invoice submitted, due in December 2016 |
| Oc: T&S Dom-accommodation/ LED Coordinte | 5 000,00 | - | 0% | Ongoing; 2nd, 3rd and 4th quarter |
| Oc: T&S-Non-Employees/LED Coordinte | 10 000,00 | - | 0% | Ongoing; three forum meetings still to be held |
| Oc:Catering Municipal Act/LED Coordinte | 15 000,00 | 2 408,20 | 16% | Ongoing; three forum meetings still to be held |
| OS:B & A Proj management/LED Coordinte | 14 800,00 | - | 0% | Ongoing; operational |
| GIS | - | | | |
| OS:B & A Proj management/BIL Date Dikgatlong | 150 000,00 | | 0% | The budgeted amount will be increase to R275 000, saving from the land audit will be moved to the billing data with the adjustment budget. |
| OS:B & A Proj management/Land Audit | 275 000,00 | - | 0% | An amount of R149 500 has been committed to the land audit to be paid in December 2016. |
| SPATIAL PLANNING | | | | |
| Oc:adv/pub/Mark-Corp & Mun act/Magareng CBD Renewal | 10 000,00 | - | 0% | The project is being done in house. |
| Inv-Mat&Supp/printing and stationery/Magareng CBD Renewal | 10 000,00 | - | 0% | Naming of project must be changed to Dikgatlong. Going to be spent within the course of the financial year. |
| C&PS: I&P Town Planner/ Nkandla | 144 000,00 | 73 726,00 | 51% | Achieved 2nd quarter targets (Floodline study & 25% of cadastral plan. |
| C&PS: I&P Town Planner/ Vaalharts Set B Ganspan | 72 000,00 | - | 0% | Appointed the service provider and 25% of Cadastral plan completed |
| C&PS: I&P Town Planner/ Delportshoop Township establish | 96 000,00 | - | 0% | Appointed the service provider and 25% of Cadastral plan completed |
| C&PS: I&P Town Planner/ Windsornton Development | 140 000,00 | 11 953,33 | 9% | Draft motivational report to be completed before the 15th December 2015 and Cadastral Plan. Achieved set target for the quarter. |
| Oc:adv/pub/Mark-Corp & Mun act/Windsornton | 10 000,00 | - | 0% | Awaiting Castral Plan, to determine the need for advertisement |

| DESCRIPTION | FULL YEAR BUDGET 2015/16 | YTD ACTUAL | % SPENT | COMMENT |
|---|-----------------------------|---------------------|------------|---|
| PLANNING & DEVELOPMENT | | | | |
| TOURISM | | | | |
| OS:B & A Proj management/Diamond & dorings | 250 000,00 | - | 0% | Event during Easter weekend |
| Non-Prof:OTH Institute/Grants&Don/ Diamond& Dorings | 300 000,00 | - | 0% | Awaiting 2015/16 audit report |
| Contr:Event Promoters/Tour N18 | 906 000,00 | 2 975,00 | 0% | In process of appointing contractor |
| Contr:Graphic Designers/Tour N18 | 100 000,00 | - | 0% | In process of appointing contractor |
| C&PS: I&P Land&Quantity Survey/Tour Ganspan | 570 000,00 | 2 471,20 | 0% | Appointment of consultant in progress |
| Contr:Graphic Designers/Tour Adv | 18 000,00 | 14 900,00 | 83% | In progress |
| Oc:adv/pub/Mark-Corp &Mun act/Tour Ad | 100 000,00 | 35 905,00 | 36% | Third and fourth advertising |
| Oc:Catering Municipal Act/Exhibition | 11 100,00 | - | 0% | Expo to be held in March 2017 |
| Contri: Exhibit Installers/Exhibition | 20 000,00 | 20 000,00 | 100% | Expo to be held in March 2017 |
| PRV DPT AGEN-Park &Tourism Board/NCTA | 135 000,00 | 135 000,00 | 100% | Project complete |
| PRV DPT AGEN-Park &Tourism Board/N12 | 50 000,00 | 50 000,00 | 100% | Project complete |
| Non-Prof:other non-profit institutes/Tour Dik | 80 000,00 | 24 931,20 | 31% | In progress, procurement of material |
| Contr:Event Promoters/Tour business plan competition | 237 400,00 | 229 695,44 | 97% | In progress |
| Oc:Catering Municipal Act/Tour business plan competition | 70 000,00 | 18 564,46 | 27% | In progress, 3rd and 4th phase |
| Oc:Transport-events/Tour business plan competition | 30 000,00 | 9 700,00 | 32% | In progress, 3rd and 4th phase |
| Non-Prof:other non-profit institutes/Tour business plan competition | 50 000,00 | 31 331,60 | 63% | In progress, 3rd and 4th phase |
| N-P Ub Sch: School Supp(Oth Ed Institute)Tour business plan com | 63 000,00 | - | 0% | In progress, 3rd and 4th phase |
| OS:B & A Proj management/Indaba Trade Expo | 80 000,00 | - | 0% | In progress, expo to be held in May 2017 |
| Contri: Exhibit Installers/Indaba Trade Expo | 50 000,00 | - | 0% | In progress, expo to be held in May 2017 |
| Oc:adv/pub/Mark-Corp &Mun act/Indaba Trade Expo | 2 000,00 | - | 0% | In progress, expo to be held in May 2017 |
| Oc: T&S Dom-accomodation/ Indaba Trade Expo | 50 000,00 | - | 0% | In progress, expo to be held in May 2017 |
| Oc: T&S Dom-Food Bev(Served)/Indaba Trade Expo | 25 000,00 | - | 0% | In progress, expo to be held in May 2017 |
| Oc:adv/pub/Mark-gift&promotion Item/Indaba Trade Expo | 2 000,00 | - | 0% | In progress, expo to be held in May 2017 |
| Oc: T&S Dom TRP-W/out Opr Own Trans/Indaba Trade Expo | 8 000,00 | - | 0% | In progress, expo to be held in May 2017 |
| Os:Cleaning Serv/Indaba Trade Expo | 3 250,00 | - | 0% | In progress, expo to be held in May 2017 |
| Oc:Catering Municipal Act/Tour Ass | 18 000,00 | 450,70 | 3% | In progress, 3rd and 4th quarter meetings to be held |
| C&PS: I&P Town Planner/ Tour Arts and Craft Centre | 50 000,00 | - | 0% | Subdivision to be conducted |
| Contri: Catering Serv/ Community Awareness Campaign | 130 000,00 | 118 477,17 | 91% | In progress, Magareng event |
| Contr:Event Promoter/Community Awareness Campaign | 130 000,00 | 104 587,17 | 80% | In progress, Magareng event |
| C&PS: I&P Land&Quantity Survey/gong-gong | 665 000,00 | - | 0% | In progress, specialist studies to be conducted |
| IDP | | | | |
| Oc:Catering Municipal Act/IDP Steering Committee Meeting | 8 000,00 | - | 0% | The dry-run and final strategic planning sessions have been completed. Second quarter IDP steering committee has been conducted. The chunk of the budget will be utilised during the printing of the Draft and Final IDP. |
| Inv-Mat&Supp/printing and stationery/IDP Projects | 55 000,00 | - | 0% | The dry-run and final strategic planning sessions have been completed. Second quarter IDP steering committee has been conducted. The chunk of the budget will be utilised during the printing of the Draft and Final IDP. |
| INV-MAT&SUPP/PRINTING AND STAT/IDP PROJ | 3 490,00 | - | 0% | The dry-run and final strategic planning sessions have been completed. Second quarter IDP steering committee has been conducted. The chunk of the budget will be utilised during the printing of the Draft and Final IDP. |
| TOTAL | 8 145 090,00 | 1 752 494,16 | 22% | |

The actual spending on special projects for Planning & Development amounted to R1, 752 494.16 for the month.

OPERATING EXPENDITURE - PROJECT MANAGEMENT & ADVISORY SERVICES



| | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget |
|-----------------------------|-----------------|-----------------|-----------------|----------------|---------------|---------------|
| Directorate | 4 199 180 | 1 710 000 | - | 98 598 | 564 251 | 704 698 |
| Project Management Services | 41 949 893 | 52 330 000 | - | 1 121 493 | 8 289 846 | 13 283 862 |
| Maintenance of Roads | 311 675 | 1 009 000 | - | 42 465 | 168 353 | 428 235 |
| Housing | 6 912 812 | 6 141 400 | - | 328 151 | 2 455 814 | 2 696 257 |
| Total | 53 373 560 | 61 190 400 | - | 1 590 707 | 11 478 263 | 17 113 052 |

Actual operating expenditure of Project Management & Advisory Services is R11, 478 263 as compared to the year-to-date projected budget of R17, 113 052. The expenditure compared to the year-to-date budget will improve as the financial year progresses.

Consolidated performance of year-to-date expenditure on special projects against full year budget (Project Management & Advisory Services)

| DESCRIPTION | FULL YEAR BUDGET 2015/16 | YTD ACTUAL | % SPENT | COMMENT |
|---|--------------------------|--------------|---------|---|
| PROJECT MANAGEMENT & ADVISORY SERVICES | | | | |
| INFRASTRUCTURE SERVICES DIRECTORATE | | | | |
| Oc:Catering Municipal Act/District Forum Meeting | 6 000,00 | 1 440,00 | 24% | Spending on track. |
| PROJECT MANAGEMENT & ADVISORY SERVICE | | | | |
| Oc: T&S Dom-accomodation/RAMS | 606 750,00 | 450 291,46 | 74% | In Implementation. Further claim submitted in November 2016, not yet paid. More claims to be submitted as project progresses. |
| Oc:adv/pub/Mark-Corp & Mun act/RAMS | 606 750,00 | - | 0% | In Implementation. Further claim submitted in November 2016, not yet paid. More claims to be submitted as project progresses. |
| Oc: T&S Dom public Transport-Air transport/RAMS | 606 750,00 | - | 0% | In Implementation. Further claim submitted in November 2016, not yet paid. More claims to be submitted as project progresses. |
| Oc: T&S Dom public Transport-Road transport/RAMS | 606 750,00 | - | 0% | In Implementation. Further claim submitted in November 2016, not yet paid. More claims to be submitted as project progresses. |
| DM NC:FB-Plan & Dev/O&M Magareng EL | 250 000,00 | - | 0% | In Implementation. Claims to be submitted as activities are completed. Continuous activities until funds are depleted. |
| DM NC:FB-Road Transport/O&M Magareng | 500 000,00 | 161 152,88 | 32% | In Implementation. Claims to be submitted as activities are completed. Continuous activities until funds are depleted. |
| DM NC:FB-Waste Water Management/O&M Magareng | 750 000,00 | - | 0% | In Implementation. Claims to be submitted as activities are completed. Continuous activities until funds are depleted. |
| DM NC:FB-Water /O&M Magareng | 1 000 000,00 | 38 115,99 | 4% | In Implementation. Claims to be submitted as activities are completed. Continuous activities until funds are depleted. |
| DM NC:FB-Plan & Dev/O&M Phokwane EL | 500 000,00 | 356 909,40 | 71% | In Implementation. Claims to be submitted as activities are completed. Continuous activities until funds are depleted. |
| DM NC:FB-Road Transport /O&M Phokwane | 250 000,00 | - | 0% | In Implementation. Claims to be submitted as activities are completed. Continuous activities until funds are depleted. |
| DM NC:FB-Waste Water Management/O&M Phokwane | 750 000,00 | 287 913,40 | 38% | In Implementation. Claims to be submitted as activities are completed. Continuous activities until funds are depleted. |
| DM NC:FB-Water /O&M Phokwane | 1 000 000,00 | 44 825,20 | 4% | In Implementation. Claims to be submitted as activities are completed. Continuous activities until funds are depleted. |
| DM NC:FB-Plan & Dev/O&M Dikgatlong EL | 250 000,00 | - | 0% | In Implementation. Claims to be submitted as activities are completed. Continuous activities until funds are depleted. |
| DM NC:FB-Road Transport /O&M Dikgatlong | 500 000,00 | 42 614,04 | 9% | In Implementation. Claims to be submitted as activities are completed. Continuous activities until funds are depleted. |
| DM NC:FB-Waste Water Management/O&M Dikgatlong | 750 000,00 | - | 0% | In Implementation. Claims to be submitted as activities are completed. Continuous activities until funds are depleted. |
| DM NC:FB-Water /O&M Dikgatlong | 1 000 000,00 | 159 602,78 | 16% | In Implementation. Claims to be submitted as activities are completed. Continuous activities until funds are depleted. |
| DM NC:FB-Road Transport /O&M Sol Plaatje | 1 500 000,00 | - | 0% | In Implementation. No claims received yet. SolPlaatje plans to submit first claim in Dec 2016. Further claim to follow in 2017. |
| DM NC:FB-Waste Water Management/O&M Sol Plaatje | 1 000 000,00 | 169 854,76 | 17% | In Implementation. Continuous activities until funds are depleted. A second claim submitted, still to be paid. Further Claims to be submitted on progress. |
| OS:B & A Proj management/Khutso Pula Nala | 1 500 000,00 | 1 500 000,00 | 100% | Work on contracted services and environmental awareness is completed. LM's to spend rest of funds on own cleaning programmes. Claims will be submitted and paid on progress. Will not be completed by Dec '16 because of long processes in LM's to appoint workers. |
| Oc:Honoraria(Voluntary work) /Khutso Pula Nala | 500 000,00 | 297 564,70 | 60% | Work on contracted services and environmental awareness is completed. LM's to spend rest of funds on own cleaning programmes. Claims will be submitted and paid on progress. Will not be completed by Dec '16 because of long processes in LM's to appoint workers. |

| DESCRIPTION | FULL YEAR BUDGET 2015/16 | YTD ACTUAL | % SPENT | COMMENT |
|---|-----------------------------|---------------------|------------|---|
| PROJECT MANAGEMENT & ADVISORY SERVICES | | | | |
| DM NC:FB-Water /Cap Pr Magareng | 5 000 000,00 | - | 0% | Received DWS preliminary approval. Tender closes in Dec 2016. Expected start is February 2017. |
| DM NC:FB-Water /Cap Pr Dikgatlong Vehicle | 1 400 000,00 | - | 0% | In Implementation. Even with stoppage work still to be completed in Dec 2016. Claim expected in Dec 2016. |
| DM NC:FB-Waste Water Management/Cap Pr Phokwane | 4 500 000,00 | 3 208 884,84 | 71% | In Implementation. Work started again and claims received. To be paid in Dec 2016. |
| DM NC:FB-Water /Cap Pr Windsorholpan RBIG project | 5 000 000,00 | - | 0% | In Implementation. Work started again and claims received. To be paid in Dec 2016. |
| DM NC:FB-Water /Cap Pr Dikgatlong water | 3 600 000,00 | - | 0% | In Implementation. Work started again and claims received. To be paid in Dec 2016. |
| DM NC:FB-Water /Cap Pr Dikgatlong R | 2 600 000,00 | - | 0% | Appointment made in Nov '16. Est completion is Jul '17. First claim expected in Jan 2017. |
| DM NC:FB-Road Transport/Cap Pr Sol Plaatje | 5 000 000,00 | - | 0% | Appointment made in Nov '16. Est completion is Jul '17. First claim expected in Jan 2017. |
| DM NC:FB-Plan & Dev/O&M FBDM EL-EPWP | 400 000,00 | - | 0% | In Implementation. SolPlaatje plans to claim about 60% in Dec '16. |
| DM NC:FB-Road Transport / Maint FBDM-EPWP | 100 000,00 | - | 0% | Service provider for Dikgatlong appointed in Nov 2016. Tender for Magareng closed, expect appointment in Dec 2016. Specifications for Phokwane not yet approved because LM not certain on other projects. Await approval for specifications for Sol Plaatje material. |
| DM NC:FB-Waste Water Management/ Maint FBDM-EPWP | 500 000,00 | - | 0% | Service provider for Dikgatlong appointed in Nov 2016. Tender for Magareng closed, expect appointment in Dec 2016. Specifications for Phokwane not yet approved because LM not certain on other projects. Await approval for specifications for Sol Plaatje material. |
| DM NC:FB-Water / Maint FBDM-EPWP | 4 000 000,00 | - | 0% | Service provider for Dikgatlong appointed in Nov 2016. Tender for Magareng closed, expect appointment in Dec 2016. Specifications for Phokwane not yet approved because LM not certain on other projects. Await approval for specifications for Sol Plaatje material. |
| DM NC:FB-Waste Water Management/Cap Pr Phokwane GUL | 500 000,00 | - | 0% | Service provider for Dikgatlong appointed in Nov 2016. Tender for Magareng closed, expect appointment in Dec 2016. Specifications for Phokwane not yet approved because LM not certain on other projects. Await approval for specifications for Sol Plaatje material. |
| DM NC:FB-Waste Water Management/ Cap Pr Phokwane R | 1 200 000,00 | - | 0% | Tender doc complete. Phokwane still to decide whether to change project. |
| HOUSING | | | | |
| Inv-Mat&Supp/printing and stationery/Housing Consumer Education | 20 000,00 | - | 0% | Funding to be removed |
| Oc:Catering Municipal Act/ Housing Steering Committee Meeting | 15 000,00 | - | 0% | Funding to be removed |
| TOTAL | 48 268 000,00 | 6 719 169,45 | 14% | |

The actual spending on special projects for Project Management & Advisory Services amounted to R6, 719 169.45 for the month.

IN-YEAR BUDGET STATEMENT TABLES (ANNEXURE: A)**Table C1: Monthly Budget Statement Summary**

| DC9 Frances Baard - Table C1 Monthly Budget Statement Summary - M05 November | | | | | | | | | |
|--|------------------|---------------------|-------------------|--------------------|--------------------|--------------------|---------------------|-----------------|--------------------|
| Description | 2015/16 | Budget Year 2016/17 | | | | | | | |
| | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | | | | | | | | | |
| Financial Performance | | | | | | | | | |
| Property rates | - | - | - | - | - | - | - | - | - |
| Service charges | - | - | - | - | - | - | - | - | - |
| Investment revenue | 7 866 | 5 443 | - | 499 | 2 640 | 2 268 | 373 | 16% | 6 337 |
| Transfers recognised - operational | 110 413 | 112 991 | - | (519) | 45 511 | 70 277 | (24 766) | -35% | 109 226 |
| Other own revenue | 2 779 | 1 211 | - | 15 | 104 | 488 | (385) | -79% | 249 |
| Total Revenue (excluding capital transfers and contributions) | 121 058 | 119 645 | - | (5) | 48 255 | 73 033 | (24 779) | -34% | 115 812 |
| Employee costs | 52 744 | 61 215 | - | 4 106 | 20 338 | 24 878 | (4 540) | -18% | 48 812 |
| Remuneration of Councillors | 5 988 | 6 715 | - | 502 | 2 320 | 2 753 | (433) | -16% | 5 567 |
| Depreciation & asset impairment | 4 927 | 3 827 | - | - | - | 1 416 | (1 416) | -100% | - |
| Finance charges | 2 397 | 2 166 | - | - | - | - | - | - | - |
| Materials and bulk purchases | 3 521 | 4 406 | - | 610 | 2 427 | 1 366 | 1 061 | 78% | 5 824 |
| Transfers and grants | 54 621 | 61 335 | - | 652 | 5 084 | 14 721 | (9 636) | -65% | 12 203 |
| Other expenditure | 13 358 | 20 605 | - | 1 749 | 8 539 | 10 400 | (1 860) | -18% | 20 495 |
| Total Expenditure | 137 555 | 160 269 | - | 7 619 | 38 709 | 55 533 | (16 825) | -30% | 92 900 |
| Surplus/(Deficit) | (16 497) | (40 624) | - | (7 624) | 9 546 | 17 500 | (7 954) | -45% | 22 911 |
| Transfers recognised - capital | - | - | - | - | - | - | - | - | - |
| Contributions & Contributed assets | - | - | - | - | - | - | - | - | - |
| Surplus/(Deficit) after capital transfers & contributions | (16 497) | (40 624) | - | (7 624) | 9 546 | 17 500 | (7 954) | -45% | 22 911 |
| Share of surplus/ (deficit) of associate | - | - | - | - | - | - | - | - | - |
| Surplus/ (Deficit) for the year | (16 497) | (40 624) | - | (7 624) | 9 546 | 17 500 | (7 954) | -45% | 22 911 |
| Capital expenditure & funds sources | | | | | | | | | |
| Capital expenditure | 5 582 005 | 19 036 | - | 117 | 1 966 | 5 625 | (3 659) | -65% | 4 719 |
| Capital transfers recognised | - | - | - | - | - | - | - | - | - |
| Public contributions & donations | - | - | - | - | - | - | - | - | - |
| Borrowing | - | - | - | - | - | - | - | - | - |
| Internally generated funds | 5 582 005 | 19 036 | - | 117 | 1 966 | 5 625 | (3 659) | -65% | 4 719 |
| Total sources of capital funds | 5 582 005 | 19 036 | - | 117 | 1 966 | 5 625 | (3 659) | -65% | 4 719 |
| Financial position | | | | | | | | | |
| Total current assets | 77 476 | 77 476 | - | - | 77 747 | - | - | - | 44 837 |
| Total non current assets | 61 617 | 61 617 | - | - | 62 972 | - | - | - | 67 065 |
| Total current liabilities | 22 961 | 22 961 | - | - | 14 639 | - | - | - | 25 487 |
| Total non current liabilities | 32 375 | 32 375 | - | - | 32 375 | - | - | - | 34 730 |
| Community wealth/Equity | 83 757 | 51 685 | - | - | 93 706 | - | - | - | 51 685 |
| Cash flows | | | | | | | | | |
| Net cash from (used) operating | (11 670) | (20 103) | - | (7 420) | 4 013 | 28 335 | (24 321) | -86% | (20 103) |
| Net cash from (used) investing | (4 782) | (15 229) | - | (117) | (2 041) | (4 508) | 2 467 | -55% | (15 229) |
| Net cash from (used) financing | (1 785) | (1 800) | - | - | - | - | - | - | (1 800) |
| Cash/cash equivalents at the month/year end | 69 246 | 41 637 | - | 71 247 | 71 247 | 102 596 | (31 349) | -31% | 41 637 |
| Debtors & creditors analysis | 0-30 Days | 31-60 Days | 61-90 Days | 91-120 Days | 121-150 Dys | 151-180 Dys | 181 Dys-1 Yr | Over 1Yr | Total |
| Debtors Age Analysis | | | | | | | | | |
| Total By Revenue Source | 3 644 | 82 | 358 | 6 | 76 | - | - | 83 | 4 248 |
| Creditors Age Analysis | | | | | | | | | |
| Total Creditors | 6 261 | - | - | - | - | - | - | - | 6 261 |

Table C2 Monthly Budget Statement - Financial Performance (standard classification)

| DC9 Frances Baard - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M05 November | | | | | | | | | | |
|--|-----|-----------------|---------------------|-----------------|----------------|---------------|---------------|--------------|----------------|--------------------|
| Description | Ref | 2015/16 | Budget Year 2016/17 | | | | | | | |
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | 1 | | | | | | | | | |
| Revenue - Standard | | | | | | | | | | |
| <i>Governance and administration</i> | | 100 801 | 103 993 | - | 799 | 47 176 | 67 666 | (20 490) | -30% | 113 222 |
| Executive and council | | 388 | 420 | - | - | - | - | - | | - |
| Budget and treasury office | | 100 413 | 103 573 | - | 799 | 47 176 | 67 666 | (20 490) | -30% | 113 222 |
| <i>Community and public safety</i> | | 3 650 | 2 258 | - | - | - | - | - | | 1 920 |
| Public safety | | 350 | 1 458 | - | - | - | - | - | | - |
| Housing | | 3 300 | 800 | - | - | - | - | - | | 1 920 |
| Health | | - | - | - | - | - | - | - | | - |
| <i>Economic and environmental services</i> | | 16 607 | 13 394 | - | (804) | 1 079 | 5 367 | (4 289) | -80% | 669 |
| Planning and development | | 16 607 | 13 394 | - | (804) | 1 079 | 5 367 | (4 289) | -80% | 669 |
| <i>Trading services</i> | | - | - | - | - | - | - | - | | - |
| <i>Other</i> | 4 | - | - | - | - | - | - | - | | - |
| Total Revenue - Standard | 2 | 121 058 | 119 645 | - | (5) | 48 255 | 73 033 | (24 779) | -34% | 115 812 |
| Expenditure - Standard | | | | | | | | | | |
| <i>Governance and administration</i> | | 58 339 | 69 889 | - | 4 130 | 19 406 | 27 760 | (8 353) | -30% | 46 575 |
| Executive and council | | 22 314 | 27 459 | - | 1 644 | 8 184 | 11 306 | (3 122) | -28% | 19 643 |
| Budget and treasury office | | 20 664 | 22 536 | - | 1 381 | 5 411 | 8 103 | (2 691) | -33% | 12 988 |
| Corporate services | | 15 361 | 19 894 | - | 1 104 | 5 811 | 8 351 | (2 540) | -30% | 13 945 |
| <i>Community and public safety</i> | | 11 921 | 11 869 | - | 698 | 4 235 | 5 033 | (798) | -16% | 10 163 |
| Public safety | | 5 140 | 5 728 | - | 370 | 1 779 | 2 336 | (558) | -24% | 4 269 |
| Housing | | 6 781 | 6 141 | - | 328 | 2 456 | 2 696 | (240) | -9% | 5 894 |
| <i>Economic and environmental services</i> | | 67 295 | 72 867 | - | 2 394 | 13 776 | 22 117 | (8 341) | -38% | 36 162 |
| Planning and development | | 64 807 | 69 496 | - | 2 163 | 12 715 | 20 740 | (8 025) | -39% | 33 615 |
| Road transport | | - | - | - | - | - | - | - | | - |
| Environmental protection | | 2 488 | 3 371 | - | 230 | 1 061 | 1 378 | (316) | -23% | 2 547 |
| <i>Trading services</i> | | - | - | - | - | - | - | - | | - |
| <i>Other</i> | | - | 5 645 | - | 397 | 1 291 | 624 | 668 | 107% | - |
| Total Expenditure - Standard | 3 | 137 555 | 160 269 | - | 7 619 | 38 709 | 55 533 | (16 825) | -30% | 92 900 |
| Surplus/ (Deficit) for the year | | (16 497) | (40 624) | - | (7 624) | 9 546 | 17 500 | (7 954) | -45% | 22 911 |

Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by Municipal vote)

| DC9 Frances Baard - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) M05 November | | | | | | | | | | |
|--|-----|-----------------|---------------------|-----------------|----------------|---------------|---------------|--------------|----------------|--------------------|
| Vote Description [Insert departmental structure etc 3.] | Ref | 2015/16 | Budget Year 2016/17 | | | | | | | |
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | | | | | | | | | | |
| Revenue by Vote | 1 | | | | | | | | | |
| Vote 1 - Council & Executive | | 388 | 420 | - | - | - | - | - | | - |
| Vote 2 - Budget & Treasury | | 100 413 | 103 573 | - | 799 | 47 176 | 67 666 | (20 490) | -30,3% | 113 222 |
| Vote 3 - Corporate Services | | 350 | 1 458 | - | - | - | - | - | | - |
| Vote 4 - Planning & Development | | 894 | - | - | - | - | - | - | | - |
| Vote 5 - Project Management & Advisory Services | | 19 013 | 14 194 | - | (804) | 1 079 | 5 367 | (4 289) | -79,9% | 2 589 |
| Total Revenue by Vote | 2 | 121 058 | 119 645 | - | (5) | 48 255 | 73 033 | (24 779) | -33,9% | 115 812 |
| Expenditure by Vote | 1 | | | | | | | | | |
| Vote 1 - Council & Executive | | 22 314 | 27 459 | - | 1 644 | 8 184 | 11 306 | (3 122) | -27,6% | 19 643 |
| Vote 2 - Budget & Treasury | | 20 533 | 22 536 | - | 1 381 | 5 411 | 8 103 | (2 691) | -33,2% | 12 988 |
| Vote 3 - Corporate Services | | 22 989 | 28 992 | - | 1 705 | 8 651 | 12 065 | (3 414) | -28,3% | 20 761 |
| Vote 4 - Planning & Development | | 18 346 | 20 092 | - | 1 298 | 4 984 | 6 947 | (1 963) | -28,3% | 11 961 |
| Vote 5 - Project Management & Advisory Services | | 53 374 | 61 190 | - | 1 591 | 11 478 | 17 113 | (5 635) | -32,9% | 27 548 |
| Total Expenditure by Vote | 2 | 137 555 | 160 269 | - | 7 619 | 38 709 | 55 533 | (16 825) | -30,3% | 92 900 |
| Surplus/ (Deficit) for the year | 2 | (16 497) | (40 624) | - | (7 624) | 9 546 | 17 500 | (7 954) | -45,4% | 22 911 |

Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)

| Vote Description | Ref | 2015/16 | Budget Year 2016/17 | | | | | | | |
|--|-----|-----------------|---------------------|-----------------|----------------|---------------|---------------|-----------------|----------------|--------------------|
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | | | | | | | | | | |
| Revenue By Source | | | | | | | | | | |
| Rental of facilities and equipment | | 644 | 1 081 | - | 7 | 35 | 447 | (411) | -92% | 85 |
| Interest earned - external investments | | 7 866 | 5 443 | - | 499 | 2 640 | 2 268 | 373 | 16% | 6 337 |
| Transfers recognised - operational | | 110 413 | 112 991 | - | (519) | 45 511 | 70 277 | (24 766) | -35% | 109 226 |
| Other revenue | | 2 135 | 100 | - | 8 | 68 | 42 | 27 | 64% | 164 |
| Gains on disposal of PPE | | - | 30 | - | - | - | - | - | - | - |
| Total Revenue (excluding capital transfers and contributions) | | 121 058 | 119 645 | - | (5) | 48 255 | 73 033 | (24 779) | -34% | 115 812 |
| Expenditure By Type | | | | | | | | | | |
| Employee related costs | | 52 744 | 61 215 | - | 4 106 | 20 338 | 24 878 | (4 540) | -18% | 48 812 |
| Remuneration of councillors | | 5 988 | 6 715 | - | 502 | 2 320 | 2 753 | (433) | -16% | 5 567 |
| Debt impairment | | - | 3 | - | - | - | - | - | - | - |
| Depreciation & asset impairment | | 4 927 | 3 827 | - | - | - | 1 416 | (1 416) | -100% | - |
| Finance charges | | 2 397 | 2 166 | - | - | - | - | - | - | - |
| Other materials | | 3 521 | 4 406 | - | 610 | 2 427 | 1 366 | 1 061 | 78% | 5 824 |
| Transfers and grants | | 54 621 | 61 335 | - | 652 | 5 084 | 14 721 | (9 636) | -65% | 12 203 |
| Other expenditure | | 13 141 | 20 392 | - | 1 749 | 8 539 | 10 400 | (1 860) | -18% | 20 495 |
| Loss on disposal of PPE | | 216 | 210 | - | - | - | - | - | - | - |
| Total Expenditure | | 137 555 | 160 269 | - | 7 619 | 38 709 | 55 533 | (16 825) | -30% | 92 900 |
| Surplus/ (Deficit) for the year | | (16 497) | (40 624) | - | (7 624) | 9 546 | 17 500 | (7 954) | (0) | 22 911 |
| Transfers recognised - capital | | | | | | | | - | | |
| Contributions recognised - capital | | | | | | | | - | | |
| Contributed assets | | | | | | | | - | | |
| Surplus/(Deficit) after capital transfers & contributions | | (16 497) | (40 624) | - | (7 624) | 9 546 | 17 500 | | | 22 911 |
| Taxation | | | | | | | | - | | |
| Surplus/(Deficit) after taxation | | (16 497) | (40 624) | - | (7 624) | 9 546 | 17 500 | | | 22 911 |
| Attributable to minorities | | | | | | | | | | |
| Surplus/(Deficit) attributable to municipality | | (16 497) | (40 624) | - | (7 624) | 9 546 | 17 500 | | | 22 911 |
| Share of surplus/ (deficit) of associate | | | | | | | | | | |
| Surplus/ (Deficit) for the year | | (16 497) | (40 624) | - | (7 624) | 9 546 | 17 500 | | | 22 911 |

Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

| DC9 Frances Baard - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - MID5 November | | | | | | | | | | |
|---|----------|------------------|---------------------|-----------------|----------------|---------------|---------------|----------------|----------------|--------------------|
| Vote Description | Ref | 2015/16 | Budget Year 2016/17 | | | | | | | |
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | 1 | | | | | | | | | |
| Single Year expenditure appropriation | 2 | | | | | | | | | |
| Vote 1 - Council & Executive | | 192 370 | 79 | – | 9 | 21 | 79 | (58) | 0% | 51 |
| Vote 2 - Budget & Treasury | | 3 317 459 | 1 746 | – | – | 5 | – | 5 | 0% | 11 |
| Vote 3 - Corporate Services | | 346 100 | 5 165 | – | 105 | 1 930 | – | 1 930 | #DIV/0! | 4 631 |
| Vote 4 - Planning & Development | | 1 605 818 | 46 | – | 3 | 11 | 46 | (35) | -76% | 26 |
| Vote 5 - Project Management & Advisory Services | | 120 257 | 12 000 | – | – | – | 5 500 | (5 500) | -100% | – |
| Total Capital single-year expenditure | 4 | 5 582 005 | 19 036 | – | 117 | 1 966 | 5 625 | (3 659) | -65% | 4 719 |
| Total Capital Expenditure | | 5 582 005 | 19 036 | – | 117 | 1 966 | 5 625 | (3 659) | -65% | 4 719 |
| Capital Expenditure - Standard Classification | | | | | | | | | | |
| Governance and administration | | 3 855 929 | 2 860 | – | 30 | 98 | 79 | 19 | 23% | 234 |
| Executive and council | | 192 370 | 79 | – | 9 | 21 | 79 | (58) | -73% | 51 |
| Budget and treasury office | | 3 317 459 | 1 746 | – | – | 5 | – | 5 | #DIV/0! | 11 |
| Corporate services | | 346 100 | 1 035 | – | 22 | 72 | – | 72 | #DIV/0! | 172 |
| Community and public safety | | – | 4 120 | – | 75 | 1 850 | – | 1 850 | | 4 439 |
| Public safety | | – | 4 120 | – | 75 | 1 850 | – | 1 850 | | 4 439 |
| Economic and environmental services | | 1 726 076 | 12 040 | – | 11 | 19 | 5 530 | (5 511) | -100% | 46 |
| Planning and development | | 1 726 076 | 12 030 | – | 3 | 11 | 5 530 | (5 535) | -100% | 26 |
| Road transport | | – | – | – | – | – | – | – | – | – |
| Environmental protection | | – | 10 | – | 8 | 8 | – | 8 | #DIV/0! | 20 |
| Trading services | | – | – | – | – | – | – | – | – | – |
| Other | | – | 16 | – | – | – | 16 | (16) | -100% | – |
| Total Capital Expenditure - Standard Classification | 3 | 5 582 005 | 19 036 | – | 117 | 1 966 | 5 625 | (3 659) | -65% | 4 719 |
| Funded by: | | | | | | | | | | |
| National Government | | – | – | – | – | – | – | – | – | – |
| Provincial Government | | – | – | – | – | – | – | – | – | – |
| District Municipality | | – | – | – | – | – | – | – | – | – |
| Other transfers and grants | | – | – | – | – | – | – | – | – | – |
| Transfers recognised - capital | | – | – | – | – | – | – | – | – | – |
| Public contributions & donations | 5 | – | – | – | – | – | – | – | – | – |
| Borrowing | 6 | – | – | – | – | – | – | – | – | – |
| Internally generated funds | | 5 582 005 | 19 036 | – | 117 | 1 966 | 5 625 | (3 659) | -65% | 4 719 |
| Total Capital Funding | | 5 582 005 | 19 036 | – | 117 | 1 966 | 5 625 | (3 659) | -65% | 4 719 |

Table C6 Monthly Budget Statement - Financial Position

| DC9 Frances Baard - Table C6 Monthly Budget Statement - Financial Position - M05 November | | | | | | |
|---|-----|-----------------|---------------------|-----------------|----------------|--------------------|
| Description | Ref | 2015/16 | Budget Year 2016/17 | | | |
| | | Audited Outcome | Original Budget | Adjusted Budget | YearTD actual | Full Year Forecast |
| R thousands | 1 | | | | | |
| ASSETS | | | | | | |
| Current assets | | | | | | |
| Cash | | 3 275 | 1 637 | | 1 496 | 1 637 |
| Call investment deposits | | 66 000 | 40 000 | | 69 751 | 40 000 |
| Other debtors | | 7 157 | 2 000 | | 6 116 | 2 000 |
| Current portion of long-term receivables | | 741 | 900 | | 5 | 900 |
| Inventory | | 303 | 300 | | 379 | 300 |
| Total current assets | | 77 476 | 44 837 | - | 77 747 | 44 837 |
| Non current assets | | | | | | |
| Long-term receivables | | 8 598 | 8 679 | | 8 598 | 8 679 |
| Investments | | 5 550 | 5 250 | - | 5 550 | 5 250 |
| Property, plant and equipment | | 46 728 | 52 063 | | 48 695 | 52 063 |
| Intangible assets | | 740 | 443 | | 130 | 443 |
| Other non-current assets | | - | 631 | - | - | 631 |
| Total non current assets | | 61 617 | 67 065 | - | 62 972 | 67 065 |
| TOTAL ASSETS | | 139 093 | 111 902 | - | 140 719 | 111 902 |
| LIABILITIES | | | | | | |
| Current liabilities | | | | | | |
| Bank overdraft | | - | - | | | - |
| Borrowing | | 1 988 | 487 | | 1 988 | 487 |
| Trade and other payables | | 11 532 | 15 000 | | 6 263 | 15 000 |
| Provisions | | 9 441 | 10 000 | | 6 387 | 10 000 |
| Total current liabilities | | 22 961 | 25 487 | - | 14 639 | 25 487 |
| Non current liabilities | | | | | | |
| Borrowing | | 4 661 | 4 899 | | 4 661 | 4 899 |
| Provisions | | 27 714 | 29 832 | | 27 714 | 29 832 |
| Total non current liabilities | | 32 375 | 34 730 | - | 32 375 | 34 730 |
| TOTAL LIABILITIES | | 55 336 | 60 217 | - | 47 014 | 60 217 |
| NET ASSETS | 2 | 83 757 | 51 685 | - | 93 706 | 51 685 |
| COMMUNITY WEALTH/EQUITY | | | | | | |
| Accumulated Surplus/(Deficit) | | 48 172 | 36 095 | | 58 121 | 36 095 |
| Reserves | | 35 585 | 15 590 | | 35 585 | 15 590 |
| TOTAL COMMUNITY WEALTH/EQUITY | 2 | 83 757 | 51 685 | - | 93 706 | 51 685 |

Table C7 Monthly Budget Statement - Cash Flow

DC9 Frances Baard - Table C7 Monthly Budget Statement - Cash Flow - M05 November

| Description | Ref | Budget Year 2016/17 | | | | | | | | |
|--|-----|----------------------------|--------------------|--------------------|----------------|----------------|----------------|-----------------|----------------------|-----------------------|
| | | 2015/16 Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | 1 | | | | | | | | | |
| CASH FLOW FROM OPERATING ACTIVITIES | | | | | | | | | | |
| Receipts | | | | | | | | | | |
| Ratepayers and other | | 2 292 | 1 181 | - | 8 | 68 | 447 | (378) | -85% | 1 181 |
| Government - operating | | 112 569 | 111 813 | - | (519) | 40 064 | 70 277 | (30 213) | -43% | 111 813 |
| Government - capital | | - | - | - | - | - | - | - | - | - |
| Interest | | 7 866 | 5 443 | - | 499 | 2 640 | 2 268 | 373 | 16% | 5 443 |
| Payments | | | | | | | | | | |
| Suppliers and employees | | (78 891) | (74 710) | - | (6 757) | (33 675) | (32 551) | 1 123 | -3% | (74 710) |
| Finance charges | | (884) | (2 165) | - | - | - | - | - | - | (2 165) |
| Transfers and Grants | | (54 621) | (61 665) | - | (652) | (5 084) | (12 106) | (7 021) | 58% | (61 665) |
| NET CASH FROM/(USED) OPERATING ACTIVITIES | | (11 670) | (20 103) | - | (7 420) | 4 013 | 28 335 | (24 321) | -86% | (20 103) |
| CASH FLOWS FROM INVESTING ACTIVITIES | | | | | | | | | | |
| Receipts | | 1 100 | | | | | | | | |
| Payments | | (300) | | | | | | | | |
| Capital assets | | (5 582) | (15 229) | - | (117) | (2 041) | (4 508) | (2 467) | 55% | (15 229) |
| NET CASH FROM/(USED) INVESTING ACTIVITIES | | (4 782) | (15 229) | - | (117) | (2 041) | (4 508) | (2 467) | 55% | (15 229) |
| CASH FLOWS FROM FINANCING ACTIVITIES | | | | | | | | | | |
| Receipts | | | | | | | | | | |
| Payments | | | | | | | | | | |
| Repayment of borrowing | | (1 785) | (1 800) | - | - | - | - | - | - | (1 800) |
| NET CASH FROM/(USED) FINANCING ACTIVITIES | | (1 785) | (1 800) | - | - | - | - | - | - | (1 800) |
| NET INCREASE/ (DECREASE) IN CASH HELD | | (18 237) | (37 132) | - | (7 537) | 1 972 | 23 827 | | | (37 132) |
| Cash/cash equivalents at beginning: | | 87 483 | 78 769 | - | 78 784 | 69 275 | 78 769 | | | 78 769 |
| Cash/cash equivalents at month/year end: | | 69 246 | 41 637 | - | 71 247 | 71 247 | 102 596 | | | 41 637 |

5. SUPPORTING DOCUMENTATION

Material variance explanations

| DC9 Frances Baard - Supporting Table SC1 Material variance explanations - M01 November | | | | |
|--|---|----------|--|--|
| Ref | Description | Variance | Reasons for material deviations | Remedial or corrective steps/remarks |
| | R thousands | | | |
| 1 | Property rates | | | |
| | Rental of facilities and equipment | -92% | The demand for the rental of facilities and equipment is lower than anticipated. Local municipalities may be using other | Communicate with the local municipalities and encourage them to make use of the district municipality for the rental of facilities |
| | Interest earned - external investments | 16% | Interest earned will improve as the year progress. | None needed. |
| | Other income | 64% | The revenue expected from other sources will improve as the year progress. | None needed. |
| 2 | Employee related costs | | | |
| | Salaries | -18% | Employee related cost is lower than budgeted for. | Positions are advertised, will be filled as soon as possible. |
| | Other Materials | 78% | Will be used at the end of the financial year. | None needed. |
| | Transfers and grants | -65% | Will improve as the year progress and projects are implemented within the local municipalities. | Communicate with local municipalities to utilise the funds available to them from the district municipality for the relevant projects. |
| | Other expenditure | -18% | Less money spent on other expenditure than anticipated. | Consult with managers, to ensure that spending is as planned. |
| 3 | Capital expenditure | | | |
| | Capital expenditure | -65% | The extension of the building is in the planning phase, a revised cashflow is awaited from the service provider to adjust the capital budget. Purchase of the fire engine is being done in phases, as it needs to be manufacture, completion of the purchase is estimated to be the end of the financial year. | Managers of the different units need to monitor the capital expenditure of their units and ensure that they on track. |
| 4 | Financial Position | | | |
| | Current Assets | 0% | Current interest show no increase between the current year and the previous year. | None needed. |
| | Non-Current Liabilities | -36% | There is a decrease in the non-current liabilities, mainly due to the decrease in trade & other payables. | None needed. |
| | Accumulated Surplus | 21% | Accumulated surplus shows an increase of 21% which is a result of the accumulated surplus growth being higher than expected. | None needed. |
| 5 | Cash Flow | | | |
| | Net cash from operating / (used) Operating Activities | -86% | Net cash from operating activities is below the year-to-date budget as a result of cashflow projections for the operating grants. | None needed. |
| | Net cash from operating / (used) Investing Activities | 55% | Adjustment to be made to capital budget, as the extension of the building needs to be reviewed. Awaiting cashflow projections from the service provider. | None needed. |

More detail on operating variances is available on pages 04 to 15 of this report.

Table SC2 Monthly Budget Statement - performance indicators

| DC9 Frances Baard - Supporting Table SC2 Monthly Budget Statement - performance indicators - M05 November | | | | | | | |
|---|--|-----|-----------------|---------------------|-----------------|---------------|--------------------|
| Description of financial indicator | Basis of calculation | Ref | 2015/16 | Budget Year 2016/17 | | | |
| | | | Audited Outcome | Original Budget | Adjusted Budget | YearTD actual | Full Year Forecast |
| Percentage | | | | | | | |
| <u>Borrowing Management</u> | | | | | | | |
| Borrowing to Asset Ratio | Total Long-term Borrowing/ Total Assets | | 3,4% | 4,4% | 0,0% | 3,3% | 0,0% |
| Capital Charges to Operating Expenditure | Interest & principal paid/Operating Expenditure | | 5,3% | 3,7% | 0,0% | 0,0% | 6,0% |
| Borrowed funding of capital expenditure | Borrowings/Capital expenditure excl. transfers and grants | | 0,0% | 0,0% | 0,0% | 0,0% | 0,0% |
| <u>Safety of Capital</u> | | | | | | | |
| Debt to Equity | Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves | | 21,7% | 39,4% | 0,0% | 13,8% | 39,4% |
| Gearing | Long Term Borrowing/ Funds & Reserves | | 13,1% | 31,4% | 0,0% | 13,1% | 31,4% |
| <u>Liquidity</u> | | | | | | | |
| Current Ratio 1 | Current assets/current liabilities | 1 | 337,4% | 175,9% | 0,0% | 531,1% | 175,9% |
| Liquidity Ratio | Monetary Assets/Current Liabilities | | 325,9% | 184,0% | 0,0% | 524,6% | 184,0% |
| <u>Revenue Management</u> | | | | | | | |
| Annual Debtors Collection Rate (Payment Level %) | Last 12 Mths Receipts/ Last 12 Mths Billing | | | | | | |
| Outstanding Debtors to Revenue | Total Outstanding Debtors to Annual Revenue | | 13,6% | 9,7% | 0,0% | 30,5% | 10,0% |
| Longstanding Debtors Reduction Due To Recovery | Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old | | 0,0% | 0,0% | 0,0% | 0,0% | 0,0% |
| <u>Creditors Management</u> | | | | | | | |
| Creditors System Efficiency | % of Creditors Paid Within Terms (within MFMA s 65(e)) | | 100,0% | 100,0% | 100,0% | 100,0% | 100,0% |
| <u>Funding of Provisions</u> | | | | | | | |
| Percentage Of Provisions Not Funded | Unfunded Provisions/Total Provisions | | 0,0% | 0,0% | 0,0% | 0,0% | 0,0% |
| <u>Other Indicators</u> | | | | | | | |
| Employee costs | Employee costs/Total Revenue - capital revenue | | 43,6% | 51,2% | 0,0% | 42,1% | 42,1% |
| Repairs & Maintenance | R&M/Total Revenue - capital revenue | | 2,9% | 3,7% | 0,0% | 1,3% | 2,1% |
| Interest & Depreciation | I&D/Total Revenue - capital revenue | | 6,0% | 5,0% | 0,0% | 0,0% | 4,8% |
| <u>IDP regulation financial viability indicators</u> | | | | | | | |
| i. Debt coverage | (Total Operating Revenue - Operating Grants)/Debt service payments due within financial year | | 288,8% | 250,8% | 0,0% | 138,0% | 1352,3% |
| iii. Cost coverage | (Available cash + Investments)/monthly fixed operational expenditure | | 9,4 | 1,2 | - | 5,0 | 0,9 |

The above ratios indicate that the municipality is financially stable and adequately funded to continue with its operations. The year-to-date ratio of employee costs as compared to the total revenue – capital revenue for the year to date is 42.1%.

The municipality still depends on grant funding of over 94.4% to fund its operations. All municipal provisions and the capital replacement reserve are cash backed and the cash and cash equivalents are sufficient to cover outstanding debt.

Table SC3 Monthly Budget Statement - aged debtors

| DC9 Frances Baard - Supporting Table SC3 Monthly Budget Statement - aged debtors - M05 November | | | | | | | | | | | |
|---|-------------|---------------------|------------|------------|-------------|-------------|-------------|--------------|-----------|--------------|-----------|
| Description | NT Code | Budget Year 2016/17 | | | | | | | | Total | Bad Debts |
| | | 0-30 Days | 31-60 Days | 61-90 Days | 91-120 Days | 121-150 Dys | 151-180 Dys | 181 Dys-1 Yr | Over 1Yr | | |
| R thousands | | | | | | | | | | | |
| Debtors Age Analysis By Revenue Source | | | | | | | | | | | |
| Rates | 1200 | | | | | | | | | | |
| Electricity | 1300 | | | | | | | | | | |
| Water | 1400 | | | | | | | | | | |
| Sewerage / Sanitation | 1500 | | | | | | | | | | |
| Refuse Removal | 1600 | | | | | | | | | | |
| Housing (Rental Revenue) | 1700 | | | | | | | | | | |
| Other | 1900 | 3 644 | 82 | 358 | 6 | 76 | - | - | 83 | 4 248 | |
| Total By Revenue Source | 2000 | 3 644 | 82 | 358 | 6 | 76 | - | - | 83 | 4 248 | - |
| Debtors Age Analysis By Customer Category | | | | | | | | | | | |
| Government | 2200 | 51 | 77 | 253 | 27 | - | - | - | - | 408 | |
| Business | 2300 | - | - | - | - | - | - | - | - | - | |
| Households | 2400 | - | - | - | - | - | - | - | - | - | |
| Other | 2500 | 3 592 | 5 | 105 | (21) | 76 | - | - | 83 | 3 840 | |
| Total By Customer Category | 2600 | 3 644 | 82 | 358 | 6 | 76 | - | - | 83 | 4 248 | - |

Municipal debtors consist of three main groups, namely:

- Provincial or Local government bodies for services rendered to or on behalf of these bodies,
- Ex-employees entitled to post-service benefits, and
- Other entities by way of service delivery for which costs are to be recovered.

Matters reported below are in respect of debts outstanding in excess of 90 days on the effective reporting date.

- ***Provincial and Local Government***

There is one outstanding debt for more than 90 days as at 30 November 2016 in respect of Provincial and Local Governments Department.

- Dikgatlong local municipality R6, 416.73 for the Koopmansfontein streetlights.

- ***Post-Service Benefits***

- There is one outstanding debt reflected for more than 90 days as at 30 November 2016. Kgantsi N.G R22 490 for under payment of post medical aid contribution benefit.

- ***Sundry Debtors***

There is one outstanding debt reflected for more than 90 days as at 30 November 2016 for sundry debtors.

- Moloi M.M R53, 716.42 for benefit of using the municipal vehicle.

Table SC4 Monthly Budget Statement - aged creditors

| DC9 Frances Baard - Supporting Table SC4 Monthly Budget Statement - aged creditors - M05 November | | | | | | | | | | |
|---|-------------|---------------------|--------------|--------------|---------------|----------------|----------------|-------------------|-------------|--------------|
| Description | NT Code | Budget Year 2016/17 | | | | | | | | |
| | | 0 - 30 Days | 31 - 60 Days | 61 - 90 Days | 91 - 120 Days | 121 - 150 Days | 151 - 180 Days | 181 Days - 1 Year | Over 1 Year | Total |
| R thousands | | | | | | | | | | |
| Creditors Age Analysis By Customer Type | | | | | | | | | | |
| Bulk Electricity | 0100 | | | | | | | | | - |
| Bulk Water | 0200 | | | | | | | | | - |
| PAYE deductions | 0300 | | | | | | | | | - |
| VAT (output less input) | 0400 | | | | | | | | | - |
| Pensions / Retirement deductions | 0500 | | | | | | | | | - |
| Loan repayments | 0600 | | | | | | | | | - |
| Trade Creditors | 0700 | | | | | | | | | - |
| Auditor General | 0800 | | | | | | | | | - |
| Other | 0900 | 6 261 | - | - | - | - | - | - | - | 6 261 |
| Total By Customer Type | 2600 | 6 261 | - | - | - | - | - | - | - | 6 261 |

The expenditure section continues to administer, manage, assess and improve creditors, salaries and sundry payments subject to internal recommendations.

Salary Payment:

Salary payments are under adequate control and occur according to approved policies and agreement in terms of the Bargaining Council. Salary increase of 6% for staff has been implemented as from the 1st July 2016 – 30 June 2017 and 6.73% for the directors.

A gazette no.39429 was issued on the 20 November 2015 for the annual increase for Councilors in terms of the remuneration of Public Office Bearers Act, 1998 for the 2015/16 financial year.

Trade Creditors:

Council purchases and payments to creditors are under adequate control. Expenditure statistics for the month ended on the 30 November 2016 is listed below:

| | | |
|---|-----------|--------------------|
| PAYMENTS | | |
| Total value of all payments | | R 9 948 017 |
| Electronic transfers | | 152 |
| Cheques issued | | 9 |
| SALARIES | | |
| Number of salary beneficiaries | | 165 |
| Councillors | | 26 |
| Total Councillors | 27 | |
| * Councillors Position - Vacant | 0 | |
| * Councillors with Remuneration | 26 | |
| * Councillors without Remuneration | 1 | |
| Employees | | 139 |
| * Remunerated Employee's | 136 | |
| * Remunerated Terminated Employees | 1 | |
| Pensioners | 2 | |
| Total remuneration paid | | 6 333 819 |
| Councillors | | 676 409 |
| Employees | | 5 828 821 |
| Pensioners | | 2 841 |

Internal controls in the expenditure unit are continuously being assessed and tightened up to allow closer monitoring of daily purchases.

SUPPLY CHAIN MANAGEMENT:

Council adopted a new procurement policy effective from 23 September 2015.

Council is empowered by the MFMA and its regulation to exercise oversight over the implementation of the Supply Chain Management Policy. The following is hereby reported as stipulated in the SCM Policy.

Implementation of the approved Supply Chain Management Policy:

The approved Supply Chain Management Policy 23 September 2015 is implemented and is maintain by all relevant role players.

- **Implementation of the Supply chain Management Process.**
 - **Training of Supply Chain Management Officials**

Ms L Ndlazi went on training for the MFMA programme during November 2016.

- **Demand Management**

Bids and quotations were invited in accordance with the Supply Chain Management Policy. Bid documents used were customised, standard bid documents prescribe by National Treasury. All preconditions were enforced during the opening of bids including the verification on Tax Clearance Certificates issued by SARS.

- **Acquisition Management**

For the period of November 2016, four contracts (R200 000 +) was awarded by the Municipal Manager

1. Construction of additional offices –Railex PTY (LTD) JV Setheo Engineering – R11 523 268.77
2. Supply and delivery of electrical equipment for Dikgatlong Municipality-Atzona Trading - R708 000.00
3. Construction company for the replacement of steel\asbestos pipes in Dikgatlong Municipality-Marabe Projects (PTY) LTD - R5 924 188.18
4. Supply and delivery of two tractors for Dikgatlong Municipality-Business Behind Empowerment - R752 217.60

For the period of November 2016 one written quotation (R30 000-R200 000) was awarded by the Municipal Manager

1. Land audit an ad astral maintenance- Kagisano Geo- Spatial Service - R149 500.00

Total orders issued total R 2 397 961.81

Orders per department

| | |
|--------------------------|--------------|
| Council and Executive | R 150 488.07 |
| Municipal Manager | R 98 824.61 |
| Finance | R 75 775.49 |
| Administration | R 363 462.44 |
| Planning and Development | R 943 011.24 |
| Technical Service | R 766 400.04 |

- **Disposal Management**

No disposals were approved by the Municipal Manager for the month of November 2016.

- **Deviations**

No deviation was approved by the Municipal Manager for the month of November 2016.

- **Issues from Stores**

Total orders issued total R28 969.97

Issues per department

| | |
|--------------------------|-------------|
| Council | R 0.00 |
| Municipal Manager | R 1 541.15 |
| Finance | R 6 359.20 |
| Administration | R 19 911.54 |
| Planning and Development | R 461.46 |
| Technical Service | R 696.62 |

- **List of accredited Service Providers**

The supplier's database is daily updated and the database is amended to made provision for the MBD 4 and MBD 9 forms as required by the AG report.

- **Support to Local Municipalities**

No official request was received from any local municipality for the month of November 2016.

- **Orders outstanding more than 30 days**

Orders outstanding for more than 30 days

| COMPANY | 60 DAYS | 90 DAYS | COMMENT |
|------------------------|--------------|--------------|---|
| ALTIMAX | | R57, 000.00 | Project Not Completed Yet |
| CELEBRITY COOLING CC | | R55, 966.65 | Maintenance Contract For Year |
| CECIL NURSE | R11, 653.57 | | Short Delivery – MM Office: Couch Still Needs To Be Delivered |
| IDEAHUB | | R187, 241.38 | Project Not Completed Yet |
| QKG CONSULTING | R376, 048.00 | | Project Not Completed |
| WORLDWIDE TRAVEL TOURS | R12, 009.40 | R9, 342.01 | Invoice Not Received |

Table SC5 Monthly Budget Statement - investment portfolio

| DC9 Frances Baard - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M05 November | | | | | | | | | |
|---|-----|-------------------------|-----------------------|---------------------------------|--------------------------------------|---------------------------------|--|------------------------------|---|
| Investments by maturity Name of institution & investment ID | Ref | Period of Investment | Type of Investment | Expiry date of investment | Accrued interest for the month | Yield for the month 1 (%) | Market value at beginning of the month | Change in market value | Market value at end of the month |
| R thousands | | Yrs/Months | | | | | | | |
| <u>Municipality</u> | | | | | | | | | |
| NEDCOR | | 1 | notice | 27-Jun-17 | - | 9,2% | 5 550 | | 5 550 |
| NEDCOR | | 1 | call | 30-Nov-16 | 28 | 6,7% | 5 000 | | 5 000 |
| STANDARD BANK | | 1 | call | 30-Nov-16 | 17 | 6,8% | 3 000 | | 3 000 |
| ABSA | | 1 | call | 30-Nov-16 | 16 | 6,7% | 3 000 | | 3 000 |
| STANDARD BANK | | 4 | notice | 24-Mar-17 | 32 | 7,8% | 5 000 | | 5 000 |
| NEDCOR | | 4 | notice | 27-Mar-17 | 33 | 8,0% | 5 000 | | 5 000 |
| NEDCOR | | 4 | notice | 17-Feb-17 | 30 | 8,0% | 4 500 | | 4 500 |
| STANDARD BANK | | 4 | notice | 17-Feb-17 | 30 | 7,8% | 4 500 | | 4 500 |
| ABSA | | 4 | notice | 17-Feb-17 | 29 | 7,6% | 4 500 | | 4 500 |
| RMB | | 4 | notice | 17-Feb-17 | 28 | 7,3% | 4 500 | | 4 500 |
| NEDCOR | | 4 | notice | 09-Feb-17 | 52 | 7,6% | 8 000 | | 8 000 |
| ABSA | | 4 | notice | 09-Feb-17 | 52 | 7,7% | 8 000 | | 8 000 |
| RMB | | 4 | notice | 09-Feb-17 | 43 | 7,3% | 7 000 | | 7 000 |
| STANDARD BANK | | 4 | notice | 09-Feb-17 | 53 | 7,8% | 8 000 | | 8 000 |
| TOTAL INVESTMENTS AND INTEREST | | | | | 443 | | 75 550 | - | 75 550 |
| TOTAL INVESTMENTS AND INTEREST | 2 | | | | 443 | | 75 550 | - | 75 550 |

Surplus cash is invested at approved banking institutions in accordance with current cash and investment policy.

Table SC6 Monthly Budget Statement - transfers and grant receipts

| DC9 Frances Baard - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M05 November | | | | | | | | | | |
|---|-----|-----------------|---------------------|-----------------|----------------|---------------|---------------|--------------|----------------|--------------------|
| Description | Ref | 2015/16 | Budget Year 2016/17 | | | | | | | |
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | | | | | | | | | | |
| RECEIPTS: | 1,2 | | | | | | | | | |
| Operating Transfers and Grants | | | | | | | | | | |
| National Government: | | 104 279 | 110 093 | - | (519) | 44 711 | 27 523 | 17 188 | 62,4% | 110 093 |
| Local Government Equitable Share | | 10 002 | 8 958 | | - | - | 2 240 | (2 240) | -100,0% | 8 958 |
| Special Contribution: Councillor Remuneration | | - | - | | - | - | - | - | | - |
| Levy replacement | 3 | 88 934 | 96 458 | | - | 43 923 | 24 115 | 19 809 | 82,1% | 96 458 |
| Finance Management Grant | | 1 250 | 1 250 | | 285 | 509 | 313 | 197 | 62,9% | 1 250 |
| Municipal Systems Improvement | | 940 | - | | - | - | - | - | | - |
| Extended Public Works Programme | | 1 000 | 1 000 | | 62 | 295 | 250 | 45 | 18,0% | 1 000 |
| Roads asset management | | 2 153 | 2 427 | | (866) | (16) | 607 | (623) | -102,6% | 2 427 |
| Provincial Government: | | 8 200 | 1 500 | - | - | 800 | 375 | 425 | 113,3% | 1 500 |
| Housing | 4 | 1 050 | 800 | | - | 800 | 200 | 600 | 100,0% | 800 |
| Near Grant | | 350 | 350 | | - | - | 88 | (88) | -100,0% | 350 |
| Fire Fighting Equipment Grant | | 350 | 350 | | - | - | 88 | (88) | -100,0% | 350 |
| NC Tourism | | 200 | - | | - | - | - | - | | - |
| Housing Project | | 2 250 | - | | - | - | - | - | | - |
| District Aids Programme | | - | - | | - | - | - | - | | - |
| Operation Khptso Pula Nala | | 4 000 | - | | - | - | - | - | | - |
| Other transfers and grants [ABSA Donation] | | - | - | | - | - | - | - | | - |
| District Municipality: | | - | - | - | - | - | - | - | | - |
| Other grant providers: | | 90 | 220 | - | - | - | - | - | #DIV/0! | 220 |
| SETA Skills Grant | | 90 | 220 | - | - | - | - | - | #DIV/0! | 220 |
| Total Operating Transfers and Grants | 5 | 112 569 | 111 813 | - | (519) | 45 511 | 27 898 | 17 613 | 63,1% | 111 813 |
| Capital Transfers and Grants | | | | | | | | | | |
| National Government: | | - | - | - | - | - | - | - | | - |
| Municipal Infrastructure (MIG) | | - | - | - | - | - | - | - | | - |
| EPWP | | - | - | - | - | - | - | - | | - |
| Other capital transfers [insert description] | | - | - | - | - | - | - | - | | - |
| Provincial Government: | | - | - | - | - | - | - | - | | - |
| District Municipality: | | - | - | - | - | - | - | - | | - |
| Other grant providers: | | - | - | - | - | - | - | - | | - |
| ESCOM (Electricity on Farms) | | - | - | - | - | - | - | - | | - |
| Total Capital Transfers and Grants | 5 | - | - | - | - | - | - | - | | - |
| TOTAL RECEIPTS OF TRANSFERS & GRANTS | 5 | 112 569 | 111 813 | - | (519) | 45 511 | 27 898 | 17 613 | 63,1% | 111 813 |

Table SC7 Monthly Budget Statement - transfers and grant expenditure

| DC9 Frances Baard - Supporting Table SC7 Monthly Budget Statement - transfers and grant expenditure - M05 November | | | | | | | | | | |
|--|-----|-----------------|---------------------|-----------------|----------------|---------------|---------------|----------------|----------------|--------------------|
| Description | Ref | 2015/16 | Budget Year 2016/17 | | | | | | | |
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | | | | | | | | | | |
| EXPENDITURE | | | | | | | | | | |
| Operating expenditure of Transfers and Grants | | | | | | | | | | |
| National Government: | | 104 233 | 110 093 | - | 727 | 1 673 | 3 210 | (1 537) | -47,9% | 110 093 |
| Local Government Equitable Share | | 10 002 | 8 958 | - | 339 | 1 261 | 1 261 | - | | 8 958 |
| Special Contribution: Councillor Remuneration | | - | - | - | - | - | - | - | | - |
| Levy replacement | | 88 934 | 96 458 | - | - | - | - | - | | 96 458 |
| Finance Management Grant | | 1 250 | 1 250 | - | - | 7 | 521 | (514) | -98,7% | 1 250 |
| Municipal Systems Improvement | | 894 | - | - | - | - | - | - | | - |
| Ex tended Public Works Programme | | 1 000 | 1 000 | - | 388 | 405 | 417 | (12) | -2,8% | 1 000 |
| Roads asset management | | 2 153 | 2 427 | - | - | - | 1 011 | (1 011) | -100,0% | 2 427 |
| Provincial Government: | | 6 090 | 1 500 | - | - | 800 | 656 | 144 | 21,9% | 1 500 |
| Housing | | 1 050 | 800 | - | - | 800 | 333 | 467 | 140,0% | 800 |
| Near Grant | | 350 | 350 | - | - | - | 146 | (146) | | 350 |
| Fire Fighting Equipment Grant | | - | 350 | - | - | - | 146 | (146) | -100,0% | 350 |
| NC Tourism | | - | - | - | - | - | 31 | (31) | -100,0% | - |
| Housing Project | | 2 250 | - | - | - | - | - | - | | - |
| District Aids Programme | | 388 | - | - | - | - | - | - | | - |
| Environmental Healthg Recycling Project | | 52 | - | - | - | - | - | - | | - |
| Operation Khplso Pula Nala | | 2 000 | - | - | - | - | - | - | | - |
| District Municipality: | | - | - | - | - | - | - | - | | - |
| Other grant providers: | | 90 | 220 | - | - | - | 92 | (92) | | 220 |
| Koopmansfontein Self Build Sceme | | - | - | - | - | - | - | - | | - |
| ABSA | | - | - | - | - | - | - | - | | - |
| SETA Skills Grant | | 90 | 220 | - | - | - | 92 | (92) | | 220 |
| Total operating expenditure of Transfers and Grants: | | 110 413 | 111 813 | - | 727 | 2 473 | 3 958 | (1 485) | -37,5% | 111 813 |
| Capital expenditure of Transfers and Grants | | | | | | | | | | |
| National Government: | | - | - | - | - | - | - | - | | - |
| Municipal Infrastructure (MIG) | | - | - | - | - | - | - | - | | - |
| Water Affairs | | - | - | - | - | - | - | - | | - |
| EPWP | | - | - | - | - | - | - | - | | - |
| Other capital transfers (insert description) | | - | - | - | - | - | - | - | | - |
| Provincial Government: | | - | - | - | - | - | - | - | | - |
| District Municipality: | | - | - | - | - | - | - | - | | - |
| Other grant providers: | | - | - | - | - | - | - | - | | - |
| ESCOM (Electricity on Farms) | | - | - | - | - | - | - | - | | - |
| Total capital expenditure of Transfers and Grants | | - | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURE OF TRANSFERS AND GRANTS | | 110 413 | 111 813 | - | 727 | 2 473 | 3 958 | (1 485) | -37,5% | 111 813 |

Table SC8 Monthly Budget Statement - councilor and staff benefits

| DC9 Frances Baard - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M05 November | | | | | | | | | | |
|--|-----|-----------------|-----------------|---------------------|----------------|---------------|---------------|----------------|----------------|--------------------|
| Summary of Employee and Councillor remuneration | Ref | 2015/16 | | Budget Year 2016/17 | | | | | | |
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | | A | B | C | | | | | | D |
| Councillors (Political Office Bearers plus Other) | | | | | | | | | | |
| Salary | | 4 095 | 4 792 | | 399 | 1 795 | 1 997 | (202) | -10% | 4 792 |
| Pension Contributions | | 194 | 212 | | - | 16 | 88 | (72) | -82% | 212 |
| Medical Aid Contributions | | 17 | - | | - | 1 | - | 1 | #DIV/0! | - |
| Motor vehicle allowance | | 1 368 | 1 390 | | 86 | 412 | 579 | (167) | -29% | 1 390 |
| Cell phone and other allowances | | 275 | 223 | | 17 | 95 | 93 | 2 | 2% | 223 |
| Workmen's Compensation | | 39 | - | | - | - | - | - | - | - |
| Other benefits and allowances | | - | 98 | | - | - | 41 | (41) | -100% | 98 |
| Sub Total - Councillors | | 5 988 | 6 715 | - | 502 | 2 320 | 2 798 | (478) | -17% | 6 715 |
| % increase | 4 | | 12,1% | | | | | | | 12,1% |
| Senior Managers of the Municipality | | | | | | | | | | |
| Basic Salaries and Wages | 3 | 4 012 | 4 759 | | 277 | 1 395 | 1 197 | 1 197 | 604% | 4 759 |
| Pension and UIF Contributions | | 470 | 401 | | 38 | 191 | 17 | 174 | 1040% | 401 |
| Medical Aid Contributions | | - | - | | 3 | 14 | - | 14 | #DIV/0! | - |
| Overtime | | - | - | | - | - | - | - | - | - |
| Performance Bonus | | 592 | 440 | | - | - | - | - | - | 440 |
| Motor Vehicle Allowance | | 307 | 487 | | 47 | 237 | 41 | 196 | 484% | 487 |
| Cellphone Allowance | | 60 | 96 | | 1 | 28 | 8 | 20 | 248% | 96 |
| Housing Allowances | | - | - | | 1 | 4 | - | 4 | #DIV/0! | - |
| Other benefits and allowances | | - | 67 | | 2 | 8 | 6 | 2 | 37% | 67 |
| Payments in lieu of leave | | 458 | 100 | | - | - | - | - | - | 100 |
| Long service awards | | - | - | | - | - | - | - | - | - |
| Post-retirement benefit obligations | 2 | - | - | | 161 | 421 | - | 421 | #DIV/0! | - |
| Sub Total - Senior Managers of Municipality | | 5 898 | 6 350 | - | 530 | 2 297 | 269 | 2 027 | 753% | 6 350 |
| % increase | 4 | | 7,7% | | | | | | | 7,7% |
| Other Municipal Staff | | | | | | | | | | |
| Basic Salaries and Wages | | 30 323 | 40 521 | | 2 657 | 13 416 | 16 685 | (3 269) | -20% | 40 521 |
| Pension and UIF Contributions | | 5 116 | 6 733 | | 419 | 2 162 | 2 789 | (627) | -22% | 6 733 |
| Medical Aid Contributions | | 1 587 | 1 655 | | 135 | 678 | 690 | (11) | -2% | 1 655 |
| Overtime | | - | - | | 12 | 52 | - | 52 | #DIV/0! | - |
| Performance Bonus | | 2 297 | - | | - | - | - | - | - | - |
| Motor Vehicle Allowance | | 3 998 | 3 456 | | 274 | 1 337 | 1 399 | (62) | -4% | 3 456 |
| Cellphone Allowance | | 145 | 123 | | 10 | 49 | 43 | 6 | 13% | 123 |
| Housing Allowances | | 390 | 391 | | 28 | 141 | 163 | (22) | -14% | 391 |
| Other benefits and allowances | | 991 | 448 | | 41 | 206 | 181 | 24 | 14% | 448 |
| Payments in lieu of leave | | 1 216 | 850 | | - | - | - | - | - | 850 |
| Long service awards | | 201 | 152 | | - | - | - | - | - | 152 |
| Post-retirement benefit obligations | 2 | 581 | 536 | | - | - | 223 | (223) | -100% | 536 |
| Sub Total - Other Municipal Staff | | 46 845 | 54 865 | - | 3 577 | 18 042 | 22 174 | (4 132) | -19% | 54 865 |
| % increase | 4 | | 17,1% | | | | | | | 17,1% |
| Total Parent Municipality | | 58 731 | 67 930 | - | 4 608 | 22 658 | 25 241 | (2 583) | -10% | 67 930 |
| | | | 15,7% | | | | | | | 15,7% |
| TOTAL SALARY, ALLOWANCES & BENEFITS | | 58 731 | 67 930 | - | 4 608 | 22 658 | 25 241 | (2 583) | -10% | 67 930 |
| % increase | 4 | | 15,7% | | | | | | | 15,7% |
| TOTAL MANAGERS AND STAFF | | 52 743 | 61 215 | - | 4 106 | 20 338 | 22 443 | (2 105) | -9% | 61 215 |

PERSONNEL ATTENDANCES:

Personnel attendance in the workplace (finance department) for the month of November 2016 averages 82%. The reason for the deviations is mainly due to, annual leave, sick leave taken and courses attended during the month.

Attendance trends are summarized as follows:

| | Senior Management | Middle Management | Supervisory | Clerical |
|---------------------------------|------------------------------|------------------------------|--------------------|-----------------|
| Number of Members | 1 | 3 | 7 | 12 |
| Leave | 1 | 1 | 9 | 14 |
| Sick Leave | 0 | 9 | 2 | 23 |
| Courses / Seminar | 2 | 0 | 0 | 14 |
| Meetings | 0 | 0 | 0 | 0 |
| Study leave | 0 | 0 | 0 | 0 |
| Maternity Leave | 0 | 0 | 0 | 0 |
| Family Responsibility | 0 | 0 | 0 | 0 |
| Union Meetings | 0 | 0 | 0 | 0 |
| Absent | 0 | 0 | 0 | 0 |
| Special Leave | 0 | 0 | 0 | 0 |
| Over time | 0 | 0 | 0 | 0 |
| No. of Workdays Attended | 19 | 43 | 121 | 167 |
| Total Workdays | 22 | 53 | 132 | 218 |
| Percentage Attendance per Group | 86% | 81% | 92% | 77% |
| Average | 82% | | | |

Personnel Development:

- One (1) finance intern, one Income & Expenditure clerk and one Supply Chain Management clerk attended the MFMP programme during the month of November 2016.
- The Deputy CFO attended the National SALGA Conference during the month of November 2016.

INTERNSHIP PROGRAMME

As per National Treasury regulations, there are five finance internship posts. The aim of the programme is to capacitate finance graduates to eventually build their capacity to take up any senior position in the municipality if possible and elsewhere in other municipalities. Their appointment is for a period of 24 to 36 months depending on completion of the Municipal Finance Management Programme (MFMP).

Two (2) interns are enrolled for the MFMP; the other three (3) interns will be enrolled with the new intake of the MFMP course.

SUPPORT OF LOCAL MUNICIPALITIES

The municipality established a district CFO Forum on 1 October 2015. The aim of the forum is to share best practices with our local municipalities, ensuring better financial management in all our local municipalities. The regional offices of COGHSTA and Provincial Treasury were invited for meetings as support stakeholders of the municipality.

mSCOA Implementation Progress

In terms of the MFMA mSCOA Circular 1, The Municipal Regulations on a Standard Chart of Accounts (mSCOA) is applicable to all municipalities and municipal entities with effect from 1 July 2017.

- The municipality has implemented mSCOA as of 1 July 2016;
- An internal training session was held with E-Venus users and all managers to explain the new vote numbers;
- The risk register was reviewed on 24 November 2016; and
- A training session was held by Provincial Treasury during September 2016 regarding the linking of the trial balance to the mSCOA charts.

mSCOA Support

During the month of November 2016, mSCOA support was rendered to the local municipalities:

- A BTO official was sent to Magareng to assist with the linking of the mSCOA item segment to the trail balance, registration on the National Treasury Portal and compilation of IDP linked to version 6 project segments.

Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts

| DC9 Frances Baard - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M05 November | | | | | | | | | | |
|--|-----|----------------------|-----------------|----------------|-----------------|----------------|-------------|---|------------------------|------------------------|
| Description | Ref | Budget Year 2016/17 | | | | | | 2015/16 Medium Term Revenue & Expenditure Framework | | |
| | | July Outcome | August Outcome | Sept Outcome | October Outcome | Nov Outcome | June Budget | Budget Year 2016/17 | Budget Year +1 2017/18 | Budget Year +2 2018/19 |
| R thousands | 1 | | | | | | | | | |
| Cash Receipts By Source | | | | | | | | | | |
| Interest earned - external investments | | 351 | 591 | 654 | 544 | 499 | - | 5 443 | 5 648 | 5 820 |
| Transfer receipts - operating | | 45 287 | (6 000) | - | 1 296 | (519) | - | 111 813 | 117 778 | 124 358 |
| Other revenue | | 32 | 19 | 7 | 3 | 8 | - | 100 | 100 | 100 |
| Cash Receipts by Source | | 45 670 | (5 390) | 661 | 1 843 | (12) | - | 118 437 | 124 646 | 131 454 |
| Other Cash Flows by Source | | | | | | | | | | |
| Transfer receipts - capital | | - | - | - | - | - | - | | | |
| Contributions & Contributed assets | | - | - | - | - | - | - | | | |
| Proceeds on disposal of PPE | | - | - | - | - | - | - | | - | - |
| Short term loans | | - | - | - | - | - | - | | | |
| Borrowing long term/refinancing | | - | - | - | - | - | - | | | |
| Increase in consumer deposits | | - | - | - | - | - | - | | | |
| Receipt of non-current debtors | | - | - | - | - | - | - | | | |
| Receipt of non-current receivables | | - | - | - | - | - | - | | | |
| Change in non-current investments | | - | - | - | - | - | - | | | |
| Total Cash Receipts by Source | | 45 670 | (5 390) | 661 | 1 843 | (12) | - | 118 437 | 124 646 | 131 454 |
| Cash Payments by Type | | | | | | | | | | |
| Employee related costs | | 4 067 | 3 994 | 4 165 | 4 006 | 4 106 | - | 52 032 | 59 993 | 63 306 |
| Remuneration of councillors | | 505 | 207 | 608 | 498 | 502 | - | 6 379 | 6 576 | 6 826 |
| Interest paid | | - | - | - | - | - | - | 2 166 | 4 693 | 4 548 |
| Bulk purchases - Electricity | | - | - | - | - | - | - | - | - | - |
| Bulk purchases - Water & Sewer | | - | - | - | - | - | - | - | - | - |
| Other materials | | 80 | 726 | 643 | 368 | 610 | - | 3 966 | 4 056 | 4 163 |
| Contracted services | | - | - | - | - | - | - | - | - | - |
| Grants and subsidies paid - other municipalities | | - | - | - | - | - | - | - | - | - |
| Grants and subsidies paid - other | | 287 | 18 | 761 | 3 367 | 652 | - | 61 665 | 26 457 | 26 141 |
| General expenses | | 1 930 | 1 212 | 2 668 | 1 241 | 1 539 | - | 17 333 | 18 105 | 17 488 |
| Cash Payments by Type | | 6 869 | 6 156 | 8 845 | 9 480 | 7 409 | - | 143 541 | 119 879 | 122 472 |
| Other Cash Flows/Payments by Type | | | | | | | | | | |
| Capital assets | | 6 | 13 | 146 | 1 759 | 117 | - | 15 229 | 656 | 816 |
| Repayment of borrowing | | - | - | - | - | - | - | 1 800 | 3 000 | 3 000 |
| Other Cash Flows/Payments | | - | - | - | - | - | - | (5 000) | | |
| Total Cash Payments by Type | | 6 875 | 6 169 | 8 991 | 11 240 | 7 525 | - | 155 570 | 123 535 | 126 288 |
| NET INCREASE/(DECREASE) IN CASH HELD | | 38 794 783,41 | (11 559) | (8 330) | (9 396) | (7 537) | - | (37 133) | 1 111 | 5 166 |
| Cash/cash equivalents at the month/year beginning: | | 69 275 | 108 070 | 96 511 | 88 181 | 78 784 | - | 78 769 | 82 960 | 82 793 |
| Cash/cash equivalents at the month/year end: | | 108 070 | 96 511 | 88 181 | 78 784 | 71 247 | - | 41 636 | 43 748 | 48 914 |

Table SC12 Monthly Budget Statement - capital expenditure trend

| DC9 Frances Baard - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M05 November | | | | | | | | | |
|---|-----------------|---------------------|-----------------|----------------|---------------|---------------|--------------|--------------|----------------------------|
| Month | 2015/16 | Budget Year 2016/17 | | | | | | | |
| | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance | % spend of Original Budget |
| R thousands | | | | | | | | % | |
| Monthly expenditure performance trend | | | | | | | | | |
| July | 2 | - | | 6 | 6 | - | (6) | #DIV/0! | 0% |
| August | 42 | 546 | | 13 | 19 | 546 | 527 | 96,5% | 0% |
| September | 110 | 1 579 | | 146 | 165 | 2 125 | 1 960 | 92,2% | 1% |
| October | 23 | 1 500 | | 1 759 | 1 925 | 3 625 | 1 700 | 46,9% | 10% |
| November | 85 | 2 000 | | 117 | 1 966 | 5 625 | 3 659 | 65,0% | 10% |
| December | 833 | 500 | | | | | | | |
| January | 66 | | | | | | | | |
| February | 28 | 4 946 | | | | | | | |
| March | 1 769 | 1 000 | | | | | | | |
| April | 54 | 6 965 | | | | | | | |
| May | 649 | - | | | | | | 73,6% | 28% |
| June | 1 920 | - | | | | | | | |
| Total Capital expenditure | 5 582 | 19 036 | - | 2 041 | | | | | |

Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class

| DC9 Frances Baard - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - 05 November | | | | | | | | | | |
|--|----------|-----------------|---------------------|-----------------|----------------|---------------|---------------|----------------|---------------|--------------------|
| Description | Ref | 2015/16 | Budget Year 2016/17 | | | | | | | |
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance | Full Year Forecast |
| R thousands | 1 | | | | | | | % | | |
| Capital expenditure on new assets by Asset Class/Sub-class | | | | | | | | | | |
| Infrastructure | | - | - | - | - | - | - | - | - | - |
| Community | | - | - | - | - | - | - | - | - | - |
| Heritage assets | | - | - | - | - | - | - | - | - | - |
| Investment properties | | - | - | - | - | - | - | - | - | - |
| Other assets | | 4 643 | 16 134 | - | 3 | 1 834 | 4 443 | 2 609 | 58,7% | 16 134 |
| General vehicles | | 1 244 | - | - | - | - | - | - | - | - |
| Specialised v ehicles | | - | 3 800 | - | - | 1 754 | 1 754 | - | - | 3 800 |
| Plant & equipment | | 20 | - | - | - | - | - | - | - | - |
| Computers - hardware/equipment | | - | 53 | - | - | 69 | 53 | 16 | 29,8% | 53 |
| Furniture and other office equipment | | 329 | 49 | - | 3 | 11 | 49 | (38) | -77,0% | 49 |
| Abattoirs | | - | - | - | - | - | - | - | - | - |
| Markets | | - | - | - | - | - | - | - | - | - |
| Civic Land and Buildings | | - | 12 000 | - | - | - | 2 355 | (2 355) | -100,0% | 12 000 |
| Other Buildings | | 3 051 | - | - | - | - | - | - | - | - |
| Other | | - | 232 | - | - | - | 232 | (232) | -100,0% | 232 |
| Surplus Assets - (Investment or Inventory) | | - | - | - | - | - | - | - | - | - |
| Other - Emergency Equipment | | - | - | - | - | - | - | - | - | - |
| Agricultural assets | | - | - | - | - | - | - | - | - | - |
| List sub-class | | - | - | - | - | - | - | - | - | - |
| Biological assets | | - | - | - | - | - | - | - | - | - |
| List sub-class | | - | - | - | - | - | - | - | - | - |
| Intangibles | | - | 10 | - | 8 | 8 | 10 | 2 | 18,0% | 10 |
| Computers - software & programming | | - | 10 | - | - | - | - | - | - | - |
| Other | | - | - | - | - | - | - | - | - | - |
| Total Capital Expenditure on new assets | 1 | 4 643 | 16 144 | - | 11 | 1 842 | 4 453 | (2 607) | -58,5% | 16 144 |

Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class

| DC9 Frances Baard - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - M05 November | | | | | | | | | | |
|---|----------|-----------------|---------------------|-----------------|----------------|---------------|---------------|----------------|----------------|--------------------|
| Description | Ref | 2015/16 | Budget Year 2016/17 | | | | | | | |
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | 1 | | | | | | | | | |
| Capital expenditure on renewal of existing assets by Asset Class/Sub-class | | | | | | | | | | |
| <u>Infrastructure</u> | | - | - | - | - | - | - | - | - | - |
| <u>Community</u> | | - | - | - | - | - | - | - | - | - |
| <u>Heritage assets</u> | | - | - | - | - | - | - | - | - | - |
| <u>Investment properties</u> | | - | - | - | - | - | - | - | - | - |
| <u>Other assets</u> | | 862 | 2 892 | - | 105 | 124 | 1 172 | 1 048 | 89,4% | 2 892 |
| General vehicles | | 512 | 1 720 | | | | | | | 1 720 |
| Specialised vehicles | | - | 359 | | | | 359 | (359) | -100,0% | 359 |
| Plant & equipment | | - | 150 | | 105 | 124 | 150 | (26) | -17,4% | 150 |
| Computers - hardware/equipment | | 350 | 594 | | - | - | 594 | (594) | -100,0% | 594 |
| Furniture and other office equipment | | - | 70 | | - | - | 70 | (70) | -100,0% | 70 |
| <u>Agricultural assets</u> | | - | - | - | - | - | - | - | - | - |
| <u>Biological assets</u> | | - | - | - | - | - | - | - | - | - |
| <u>Intangibles</u> | | 77 | - | - | - | - | - | - | - | - |
| Computers - software & programming | | 77 | - | - | - | - | - | - | - | - |
| Total Capital Expenditure on renewal of existing ass | 1 | 939 | 2 892 | - | 105 | 124 | 1 172 | (1 048) | -89,4% | 2 892 |

Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class

| DC9 Frances Baard - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - M05 November | | | | | | | | | | |
|--|-----|-----------------|---------------------|-----------------|----------------|---------------|---------------|--------------|----------------|--------------------|
| Description | Ref | 2015/16 | Budget Year 2016/17 | | | | | | | |
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | 1 | | | | | | | | | |
| Repairs and maintenance expenditure by Asset Class/Sub-class | | | | | | | | | | |
| <u>Infrastructure</u> | | - | - | - | - | - | - | - | - | - |
| <u>Community</u> | | 17 | 154 | - | - | - | - | - | - | 154 |
| Other | | 17 | 154 | - | - | - | - | - | - | 154 |
| <u>Heritage assets</u> | | - | - | - | - | - | - | - | - | - |
| <u>Investment properties</u> | | - | - | - | - | - | - | - | - | - |
| <u>Other assets</u> | | 1 707 | 1 870 | - | 196 | 1 070 | 779 | (291) | -37,3% | 1 870 |
| General vehicles | | 210 | 395 | - | 68 | 251 | 165 | (87) | -52,8% | 395 |
| Specialised vehicles | | - | - | - | - | - | - | - | - | - |
| Plant & equipment | | 350 | 744 | - | 42 | 109 | 310 | 201 | 64,7% | 744 |
| Computers - hardware/equipment | | 782 | 310 | - | 25 | 242 | 129 | (113) | -87,3% | 310 |
| Furniture and other office equipment | | 37 | 21 | - | 32 | 328 | 9 | (319) | -3643,3% | 21 |
| Civic Land and Buildings | | 328 | - | - | - | - | - | - | - | - |
| Other Buildings | | - | 370 | - | 29 | 139 | 154 | 15 | 9,6% | 370 |
| Other Land | | - | 30 | - | - | - | 13 | 13 | | 30 |
| <u>Agricultural assets</u> | | - | - | - | - | - | - | - | - | - |
| <u>Biological assets</u> | | - | - | - | - | - | - | - | - | - |
| <u>Intangibles</u> | | 1 797 | 2 382 | - | 414 | 1 357 | 993 | (365) | -36,7% | 2 382 |
| Computers - software & programming | | 1 797 | 2 382 | - | 414 | 1 357 | 993 | (365) | -36,7% | 2 382 |
| Total Repairs and Maintenance Expenditure | | 3 521 | 4 406 | - | 610 | 2 427 | 1 772 | (655) | -37,0% | 4 406 |

Table SC13d Monthly Budget Statement - depreciation by asset class

| DC9 Frances Baard - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - M05 November | | | | | | | | | | |
|--|-----|-----------------|---------------------|-----------------|----------------|---------------|---------------|--------------|----------------|--------------------|
| Description | Ref | 2015/16 | Budget Year 2016/17 | | | | | | | |
| | | Audited Outcome | Original Budget | Adjusted Budget | Monthly actual | YearTD actual | YearTD budget | YTD variance | YTD variance % | Full Year Forecast |
| R thousands | 1 | | | | | | | | | |
| Repairs and maintenance expenditure by Asset Class/Sub-class | | | | | | | | | | |
| Infrastructure | | - | - | - | - | - | - | - | - | - |
| Community | | 151 | 414 | - | - | - | 173 | 173 | 100,0% | 414 |
| Other | | 151 | 414 | - | - | - | 173 | 173 | 100,0% | 414 |
| Heritage assets | | - | - | - | - | - | - | - | - | - |
| Investment properties | | - | - | - | - | - | - | - | - | - |
| Other assets | | 3 625 | 3 267 | - | - | - | 1 361 | 1 361 | 100,0% | 3 267 |
| General vehicles | | 1 552 | 900 | - | - | - | 375 | 375 | 100,0% | 900 |
| Specialised vehicles | | - | - | - | - | - | - | - | - | - |
| Plant & equipment | | 358 | 198 | - | - | - | 83 | 83 | 100,0% | 198 |
| Computers - hardware/equipment | | 561 | 900 | - | - | - | 375 | 375 | 100,0% | 900 |
| Furniture and other office equipment | | 654 | 750 | - | - | - | 313 | 313 | 100,0% | 750 |
| Abattoirs | | - | - | - | - | - | - | - | - | - |
| Markets | | - | - | - | - | - | - | - | - | - |
| Civic Land and Buildings | | 501 | - | - | - | - | - | - | - | - |
| Other Buildings | | - | 519 | - | - | - | 216 | 216 | 100,0% | 519 |
| Agricultural assets | | - | - | - | - | - | - | - | - | - |
| Biological assets | | - | - | - | - | - | - | - | - | - |
| Intangibles | | - | 146 | - | - | - | 61 | 61 | 100,0% | 146 |
| Computers - software & programming | | - | 146 | - | - | - | 61 | 61 | 100,0% | 146 |
| Other | | - | - | - | - | - | - | - | - | - |
| Total Repairs and Maintenance Expenditure | | 3 776 | 3 827 | - | - | - | 1 595 | 1 595 | 100,0% | 3 827 |
| Specialised vehicles | | - | - | - | - | - | - | - | - | - |
| Refuse | | - | - | - | - | - | - | - | - | - |
| Fire | | - | - | - | - | - | - | - | - | - |
| Conservancy | | - | - | - | - | - | - | - | - | - |
| Ambulances | | - | - | - | - | - | - | - | - | - |

ASSET AND RISK MANAGEMENT

Insurance:

All Municipal assets are adequately insured with Lateral Unison. The contract runs from 01 January 2016 for a period of three (3) years.

Asset Management:

The asset register is updated on monthly basis; this is done to keep up with any changes that might have occurred. The last asset count was done during the month of June 2016 for the 2015/16 financial year.

Information Backup:

All shared data on the internet system (*O & P drives only*) is backed up on the server with a further daily tape backup kept on the premises. System users are responsible for ensuring that data backup and maintenance is carried out with regard to their specific usage. General ledger and associated financial system data is backed up on the network server tape system.

The “e-Venus” financial system was implemented on 1 September 2009. A daily backup is done as well as a day end procedure to integrate daily transactions. On the last working day of each month (a few days after month end to accommodate financial transactions pertaining to the month closed) a monthly calendar, financial backup and integration including closing of votes and opening thereof in the new month is done.

Motor Vehicle Operating Cost:

The actual operating costs of the municipal motor vehicles incurred for the year to date as required in terms of the motor vehicle fleet policy are set out below:

| <i>OPERATING RESULTS ANALYSIS</i> | Nov-16 | FULL YEAR | | |
|--|-------------------|---------------------|---------------------|-------------|
| <i>COMPARISON: ACTUAL TO BUDGET</i> | YTD ACTUAL | BUDGET 2015/16 | VARIANCES | VARIANCES % |
| DEPRECIATION | - | 3 826 620,00 | 3 826 620,00 | 100% |
| DEP&AMOR:FURNITURE&OFFICE EQUIP ALL | - | 749 800,00 | 749 800,00 | 100% |
| DEP&AMOR:BUILDINGS-ALL OR EXCL NERSA | - | 518 600,00 | 518 600,00 | 100% |
| DEP&AMOR:MACH&EQUIP ALL OR EX NERSA | - | 316 710,00 | 316 710,00 | 100% |
| DEP&AMOR:INTANGIBLE ASSETS | - | 145 910,00 | 145 910,00 | 100% |
| DEP&AMOR:TRANSPT ASS ALL OR EX NERSA | - | 900 000,00 | 900 000,00 | 100% |
| DEP&AMOR:COMP EQUIP-ALL OR EXCL NERSA | - | 900 000,00 | 900 000,00 | 100% |
| DEP&AMOR:MACH&EQUIP ALL OR EX NERSA | - | 200 000,00 | 200 000,00 | 100% |
| DEP&AMOR:MACH&EQUIP ALL OR EX NERSA | - | 95 600,00 | 95 600,00 | 100% |
| REPAIRS & MAINTENANCE | 81 788,61 | 397 100,00 | 315 311,39 | 79% |
| INV-MAT&SUPP/MAINT:MOTOR VEHICLES REPAIR | 34 390,64 | 64 000,00 | 29 609,36 | 46% |
| INV-MAT&SUPP/MAINT:MOTOR VEHICLES TYRES | 1 380,00 | 81 600,00 | 80 220,00 | 98% |
| INV-MAT&SUPP/MAINT:SPEED CONTROL EQUIP | 24 801,57 | 73 500,00 | 48 698,43 | 66% |
| INV-MAT&SUPP/MAINT:MOTOR VEHICLES REPAIR | 20 935,70 | 120 000,00 | 99 064,30 | 83% |
| INV-MAT&SUPP/MAINT:MOTOR VEHICLES TYRES | 280,70 | 58 000,00 | 57 719,30 | 100% |
| GENERAL EXPENSES | 319 957,05 | 1 059 500,00 | 739 542,95 | 70% |
| OC:CLEAN SERV-CAR VALET/WASHING SERV | 3 575,62 | 65 250,00 | 61 674,38 | 95% |
| OC:INSUR UNDER-PREMIUMS | 109 999,96 | 110 000,00 | 0,04 | 0% |
| OC:LIC-VEHICLE LIC®ISTRATIONS | 5 520,00 | 14 560,00 | 9 040,00 | 62% |
| MOTOR VEHICLE USAGE | 1 875,00 | 20 250,00 | 18 375,00 | 91% |
| OC: BC/FAC/C FEES - FLT&OTH CT/DT CARDS | 8 270,86 | 20 000,00 | 11 729,14 | 59% |
| INV-MAT&SUPP/MOTOR VEHICLES:FUEL | 132 700,20 | 479 000,00 | 346 299,80 | 72% |
| OC:INSUR UNDER-PREMIUMS | 13 513,94 | 18 000,00 | 4 486,06 | 25% |
| MOTOR VEHICLE USAGE | 6 767,50 | 27 040,00 | 20 272,50 | 75% |
| OC: BC/FAC/C FEES - FLT&OTH CT/DT CARDS | 467,25 | 5 000,00 | 4 532,75 | 91% |
| INV-MAT&SUPP/MOTOR VEHICLES:FUEL | 36 960,72 | 300 000,00 | 263 039,28 | 88% |
| OC:LIC-VEHICLE LIC®ISTRATIONS | 306,00 | 400,00 | 94,00 | 24% |
| TOTAL | 401 745,66 | 5 283 220,00 | 4 881 474,34 | 92% |

Motor Vehicles - Utilization Statistics:

The municipality operates a pool of 28 vehicles as part of its routine activities.

Statistical information regarding the year-to-date utility for November 2016 is as follows:

Disposal of Vehicles:

There was no disposal of any vehicles for the month of November 2016.

| | Vehicle | Vehicle | Year | Registration | Service | License | Opening KM | Previous Month | Current month | Nov '16 |
|----|---|-------------------------|-------|--------------|---------|------------|------------|--------------------|--------------------|---------------|
| | Description | Allocation | Model | Number | | expires | 01-Jul-16 | Closing Km Reading | Closing KM Reading | Utility |
| 1 | Chevrolet Cruze 1.8 LS | Pool | 2010 | CBY 226 NC | 165 000 | 2017-09-30 | 144 781 | 150 909 | 152 509 | 1 600 |
| 2 | Chevrolet Opel Corsa 1.4 i | Disaster Management | 2010 | CBY 227 NC | 90 000 | 2017-09-30 | 72 076 | 75 415 | 76 282 | 867 |
| 3 | Chevrolet Captiva | Pool | 2011 | CDM 296 NC | 105 000 | 2017-09-30 | 86 957 | 90 859 | 92 661 | 1 802 |
| 4 | Isuzu KB 2.5 CrewCab | Environmental Health | 2016 | CMV 311 NC | 30 000 | 2017-01-31 | 4 577 | 15 153 | 16 901 | 1 748 |
| 5 | Chevrolet Cruze 1.6 | Pool | 2016 | VMV 321 NC | 30 000 | 2017-01-31 | 4 736 | 13 975 | 16 682 | 2 707 |
| 6 | Toyota Hilux 2.5D | Project Management | 2016 | CMT 747 NC | 15 000 | 2017-01-31 | 4 048 | 9 905 | 11 585 | 1 680 |
| 7 | Chevrolet Cruze 1.6 North | Pool | 2016 | VMT 314 NC | 15 000 | 2017-01-31 | 8 070 | 11 338 | 14 242 | 2 904 |
| 8 | Isuzu KB CrewCab | Housing | 2016 | CMV 319 NC | 15 000 | 2017-01-31 | 4 256 | 11 415 | 12 487 | 1 072 |
| 9 | Chevrolet Trailblazer | Pool | 2013 | CGR 575 NC | 45 000 | 2016-12-31 | 37 614 | 39 806 | 40 841 | 1 035 |
| 10 | Isuzu KB 250 | Housing | 2013 | CGR 572 NC | 90 000 | 2016-12-31 | 82 351 | 85 712 | 85 712 | - |
| 11 | Isuzu KB 250 | Housing | 2013 | CGR 576 NC | 60 000 | 2016-12-31 | 55 856 | 59 337 | 59 501 | 164 |
| 12 | Hyundai H1 | Tourism Centre | 2013 | CGY 587 NC | 60 000 | 2017-02-28 | 39 853 | 44 130 | 45 753 | 1 623 |
| 13 | Isuzu 2.4 | Housing | 2009 | CBD 761 NC | 150 000 | 2017-02-28 | 138 697 | 140 085 | 140 107 | 22 |
| 14 | Nissan LDV | Community Development | 2006 | BVC 831 NC | 165 000 | 2017-07-31 | 153 112 | 155 471 | 155 494 | 23 |
| 15 | Ford Bantam | Finance Office Support | 2004 | BRD 836 NC | 105 000 | 2017-01-31 | 100 944 | 100 944 | 100 944 | - |
| 16 | Isuzu KB 200 | Disaster Management | 2010 | CBY 895 NC | 60 000 | 2017-09-30 | 49 717 | 50 581 | 50 692 | 111 |
| 17 | Isuzu KB 200 | Disaster Management | 2010 | CBY 898 NC | 60 000 | 2017-09-30 | 56 696 | 58 581 | 59 303 | 722 |
| 18 | Toyota Land Cruiser | Disaster Management | 2014 | CJL 363 NC | 20 000 | 2017-01-31 | 15 572 | 19 076 | 19 912 | 836 |
| 19 | Toyota Land Cruiser | Disaster Management | 2014 | CKW 835 NC | 15 000 | 2017-11-30 | 11 581 | 13 974 | 14 862 | 888 |
| 20 | Isuzu Kb 250 D-Teq | Youth Unit | 2014 | CKR 822 NC | 45 000 | 2017-10-31 | 27 980 | 34 938 | 36 668 | 1 730 |
| 21 | Audi Q7 | Council | 2013 | FBDM 1 NC | 150 000 | 2017-09-30 | 134 746 | 139 993 | 140 985 | 992 |
| 22 | Isuzu Fire Engine | Disaster Management | 2013 | CHM 958 NC | 15 000 | 2017-06-30 | 2 009 | 2 009 | 2 009 | - |
| 23 | Toyota Etios | Pool | 2014 | CJG 979 NC | 50 000 | 2016-12-31 | 40 091 | 42 958 | 44 062 | 1 104 |
| 24 | Nissan NP 200 | Environmental Health | 2014 | CJJ 262 NC | 45 000 | 2016-12-31 | 30 799 | 34 490 | 35 604 | 1 114 |
| 25 | Nissan Hardbody | Environmental Health | 2014 | CJJ 263 NC | 30 000 | 2016-12-31 | 20 606 | 22 273 | 23 208 | 935 |
| 26 | Nissan NP 200 | Environmental Health | 2014 | CJJ 258 NC | 30 000 | 2016-12-31 | 22 350 | 25 144 | 25 981 | 837 |
| 27 | Chevrolet Park Van | Supply Chain Management | 2015 | CLF791 NC | 15 000 | 2017-01-31 | 3 823 | 4 441 | 4 456 | 15 |
| 28 | Nissan Almera 1.5 Acenta | Pool | 2016 | CMT 438 NC | 15 000 | 2017-01-31 | 5 044 | 9 660 | 11 744 | 2 084 |
| | FULL FLEET UTILITY NOVEMBER 2016 | | | | | | | | | 28 615 |

Motor Vehicle Damage Report:

- The Chevrolet Captiva, CDM 296 NC, engine problems occurred while interns were traveling to Upington on 28 November 2016. The vehicle is at General Motors for assessment.
- The Ford Bantam, BRD 836 NC, engine overheats however repairs on the vehicle is too high. The vehicle to be submitted to council for write-off.

Additional Information on motor vehicle utilization:

Isuzu Fire Engine (CHM 958 NC)

- The Isuzu fire engine was not used in October 2016 as no disaster (fire) was reported.

Isuzu KB 250 (CGR 572 NC)

- Fewer site inspections were performed during November 2016, therefore only one vehicle was utilized.

2.14 Quality Certificate

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that–

- the monthly budget statement
- quarterly report on the implementation of the budget and financial state affairs of the municipality
- mid-year budget and performance assessment

The report for the month of November 2016 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Ms. ZM Bogatsu
Municipal Manager

Signature _____

Date 09 December 2016

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Ms. ZM Bogatsu
Municipal Manager

Signature  _____

Date 09 December 2016