



FRANCES BAARD

DISTRICT MUNICIPALITY / DISTRIKSMUNISIPALITEIT
MASEPALA WA SEDIKA / U MASEPALA WE SITHILI

Frances Baard District Municipality is a dynamic equal opportunity employer where goals are achieved through teamwork and the pursuit of excellence in service delivery. The municipality has the following vacancies:

ADVERTISEMENT

DEPARTMENT: ADMINISTRATION
VACANCY: DISASTER MANAGEMENT CO-ORDINATOR
(1 POSITION IN PHOKWANE)

Ref. no: 06/17

PERMANENT POSITION
TASK: 10

Basic salary: R173 664.00 – R225 420.00 Per annum (Plus benefits: subsidised Pension fund, Medical aid scheme, Group life insurance, Housing subsidy, 13th cheque)

Requirements: The successful candidate must be in possession of a Disaster Management Certificate/Advanced Certificate or equivalent qualification. Operational experience within the emergency services field will be an added advantage. The successful candidate must have the ability to work in a pressurised environment and be willing to work outside normal working hours. Code EB (08) drivers licence.

Key performance areas: Co-ordinate response by establishing a joint operations centre (JOC), leading briefings, and liaison with all role players so that response to disaster is focused and effective. Ensuring that micro communities are prepared and conducts preparedness audits so that appropriate response to disaster can take place. Ensure Disaster Management is practiced on an integrated multi sectoral basis throughout Phokwane Local Municipality. Ensure that resources are available by motivating for funding from the District Disaster Management Centre and other various sources, preparing business plans for the Phokwane Satellite Centre and manages its budget and assists and motivates for procurement of goods and services required to maintain adequate disaster management capabilities throughout Phokwane Local Municipality. Manages recovery by analyzing assessments, initiating relief, and rehabilitation and reconstruction projects, monitoring progress and initiating corrective action so that full community function can be restored in the shortest time. Ensures that resources are available by motivating for funding from the District Disaster Management Centre and other various sources, preparing business plans for the Phokwane Satellite Centre and manages its budget and assists and motivates for procurement of goods and services required to maintain adequate disaster management capabilities throughout Phokwane Local Municipality.

Application forms are available from the municipal office and/or may be downloaded from the municipal website; www.francesbaard.gov.za. Enquiries can be directed to: Mr. Joseph Ndlazi/Ms. Pulane Matsitse, Tel: 053-838 0912/911.

The successful candidate will be subjected to a compulsory reference and validation checks. Should you not receive any response from us within 30 days of the closing date, please consider your application as unsuccessful. The District Municipality reserves the right to make no appointments.

Appointments will be made according to the municipality's employment equity policy and affirmative-action practices. The completion of application forms is mandatory, and must be accompanied by detailed and comprehensive curriculum vitae and is to be accompanied by certified copies of ID and qualifications. Applications should be forwarded to the following postal address: THE MUNICIPAL MANAGER, FRANCES BAARD DISTRICT MUNICIPALITY, PRIVATE BAG X6088, KIMBERLEY 8300 or hand delivered to: 51 DRAKENSBERG AVENUE, CARTERS GLEN, KIMBERLEY.

Note: Designated groups, including people living with disabilities, are particularly encouraged to apply.

Closing Date: 07 August 2017

ACTING MUNICIPAL MANAGER, MS. K GABORONE