



# FRANCES BAARD

DISTRICT MUNICIPALITY / DISTRIKSMUNISIPALITEIT  
MASEPALA WA SEDIKA / U MASEPALA WE SITHILI

Frances Baard District Municipality is a dynamic equal opportunity employer where goals are achieved through teamwork and the pursuit of excellence in service delivery. The municipality has the following vacancies:

**DEPARTMENT: PLANNING AND DEVELOPMENT**  
**VACANCY: LOCAL ECONOMIC DEVELOPMENT AND TOURISM**

Ref. no: 04/17

**PERMANENT POSITION**  
**TASK: 16**

**Basic salary: R398 340.00 – R517 032.00 per annum (plus benefits: Motor vehicle allowance, Pension, Medical aid scheme, Group life insurance, Housing subsidy, 13th cheque).**

**Requirements:** The applicant must be in possession of National Diploma/ B Degree in economics or tourism. The successful candidate must have three to five years' experience in the economic and tourism environment. In-depth understanding and knowledge of project management. Valid code EB driver's license.

**Knowledge, skills and competencies required:** Knowledge and understanding of the policies, legislation, regulations and procedures. Demonstrate sound knowledge with regard to performance management. The candidate must possess and optimally demonstrate their experience, knowledge and skill with regard to Strategic leadership and management. Service delivery innovation and initiative, financial management planning, client orientation and customer focus, accountability and ethical standards.

**Key performance areas:** Managing and controlling key performance areas of the Local Economic Development and Tourism functionality by formulating and implementing plans, programmes, systems and procedures to improve and/ or encourage the growth and development. Directing and controlling research and feasibility studies aimed at determining economic growth opportunities. Examining policy directives with consideration given to amendments to legislative prescripts and National/ Provincial Government service delivery mandates on local government. Preparing proposals detailing the strategic focus of the Municipality with respect to income generation in the local area and forwarding to prospective funders for consideration with a view to gaining interest and support for local initiatives. Approving planning, research and investigation methodologies and/ or aligning information gathering/ interpretation sequences and processes in respect of the formulation of a comprehensive plan to drive economic development for the region. Facilitating economic development in the region through the introduction and implementation of approaches in respect of conditions of investment to enable interest and participation of the formal business sector. Directs and controls the functions mandated with the delivery and continuous improvement of multi-disciplinary high impact Tourism Development programmes by, Interacting with local municipalities on the scope of specific project applications and preparing submissions/ reports to relevant committees for perusal and discussion. Co-ordinating and scrutinizing feasibility studies and advising on processes and provisioning requirements with respect to prioritization, budgeting and/ or preparation of Business Plans. Supporting the economic development of the small business/ micro enterprises through the promotion of targeted opportunities and job creation initiatives and the management of small business, informal trade and market projects within the region.

Application forms are available from the municipal office and/or may be downloaded from the municipal website; [www.francesbaard.gov.za](http://www.francesbaard.gov.za). Enquiries can be directed to: Mr. Joseph Ndlazi/Ms. Pulane Matsitse, Tel: 053-838 0912/911.

The successful candidate will be subjected to a compulsory reference and validation checks. Should you not receive any response from us within 30 days of the closing date, please consider your application as unsuccessful. The district municipality reserves the right to make no appointments..

Appointments will be made according to the municipality's employment equity policy and affirmative-action practices. The completion of application forms is mandatory, and must be accompanied by detailed and comprehensive curriculum vitae and is to be accompanied by certified copies of ID and qualifications. Applications should be forwarded to the following postal address: THE MUNICIPAL MANAGER, FRANCES BAARD DISTRICT MUNICIPALITY, PRIVATE BAG X6088, KIMBERLEY 8300 or hand delivered to: 51 DRAKENSBERG AVENUE, CARTERS GLEN, KIMBERLEY.

Note: Designated groups, including people living with disabilities, are particularly encouraged to apply.

Closing Date: 07 August 2017

ACTING MUNICIPAL MANAGER, MS. K GABORONE