



# FRANCES BAARD

DISTRICT MUNICIPALITY / DISTRIKSMUNISIPALITEIT  
MASEPALA WA SEDIKA / U MASEPALA WE SITHILI

Frances Baard District Municipality is a dynamic equal opportunity employer where goals are achieved through teamwork and in pursuit of rendering quality service, has the following vacancies:

## RE-ADVERTISEMENT

(NB: This is a re-advertisement, applicants who applied before MUST re-apply)

DEPARTMENT: ADMINISTRATION

VACANCY: DISASTER MANAGEMENT CO-ORDINATOR (1 POSITION IN  
PHOKWANE)

Ref. no: 08/18

### PERMANENT POSITION TASK 11

**Basic salary: R220 152.00 – R285 744.00 (plus benefits: Pension, Medical aid scheme, Group life insurance, Housing subsidy, 13th cheque)**

**Requirements:** The successful candidate must be in possession of a Basic Life Support (BLS), Intermediate Life Support (ILS), Emergency Care Technician (ECT) certificate or equivalent qualification. A Disaster Management Certificate/Advanced Certificate will serve as an added advantage. Operational experience within firefighting field will be an added advantage. The successful candidate must have the ability to work in a pressurised environment and be willing to work outside normal working hours. Code C1 (10) driver's license.

**Key performance areas:** Co-ordinate response by establishing a joint operations centre (JOC), leading briefings, and liaison with all role players so that response to disaster is focused and effective. Ensuring that micro communities are prepared and conducts preparedness audits so that appropriate response to disaster can take place. Ensure Disaster Management is practiced on an integrated multi sectoral basis throughout Phokwane/Magareng/ Dikgatlong Local Municipality. Ensure that resources are available by motivating for funding from the District Disaster Management Centre and other various sources, preparing business plans for the Phokwane/Magareng/ Dikgatlong Satellite Centre and manages its budget and assists and motivates for procurement of goods and services required to maintain adequate disaster management capabilities throughout Phokwane/Magareng/ Dikgatlong Local Municipality. Manages recovery by analyzing assessments, initiating relief, and rehabilitation and reconstruction projects, monitoring progress and initiating corrective action so that full community function can be restored in the shortest time. Ensures that resources are available by motivating for funding from the District Disaster Management Centre and other various sources, preparing business plans for the Phokwane Satellite Centre and manages its budget and assists and motivates for procurement of goods and services required to maintain adequate disaster management capabilities throughout Phokwane Local Municipality.

**Appointments will be made according to the municipality's employment equity policy and affirmative-action practices. The completion of application forms is mandatory, and must be accompanied by detailed and comprehensive curriculum vitae and is to be accompanied by certified copies of ID and qualifications. Applications should be forwarded to the following postal address: THE MUNICIPAL MANAGER, FRANCES BAARD DISTRICT MUNICIPALITY, PRIVATE BAG X6088, KIMBERLEY 8300 or hand**

**delivered to: 51 DRAKENSBERG AVENUE, CARTERS GLEN, KIMBERLEY.**

**Application forms are available from the municipal office and/or may be downloaded from the municipal website; [www.francesbaard.gov.za](http://www.francesbaard.gov.za). Enquiries can be directed to: Mrs. Pulane Matsitse/Ms. Phomolo Thelejane, Tel: 053-838 0912/911.**

**Note: Designated groups, including people living with disabilities, are particularly encouraged to apply.**

**Successful candidates will be subjected to a compulsory reference and validation checks. Should you not receive any response from us within 30 days of the closing date, please consider your application as unsuccessful. The District Municipality reserves the right to make no appointments.**

**Closing Date: 28 March 2018**

**ACTING MUNICIPAL MANAGER, MS ZM BOGATSU**