



# FRANCES BAARD

DISTRICT MUNICIPALITY / DISTRIKSMUNISIPALITEIT  
MASEPALA WA SEDIKA / U MASEPALA WE SITHILI

Frances Baard District Municipality is a dynamic equal opportunity employer where goals are achieved through teamwork and in pursuit of rendering quality service, has the following vacancy:

## ADVERTISEMENT

DEPARTMENT: OFFICE OF THE MUNICIPAL MANAGER  
VACANCY: SENIOR INTERNAL AUDITOR

Ref. no: 13/18

### PERMANENT POSITION

#### TASK: 14

**Basic salary: R329 448.00 – R427 668.00 per annum (plus benefits)**

**Requirements:** A degree/National Diploma in Internal Auditing or Accounting environment. Proficiency in computer programs and TeamMate electronic tool. Must be willing to work independently and work extra miles. At least two years' experience in the supervisory capacity and ability to deal effectively with individuals at all levels. IAT or PIA designation or progress towards a certified internal auditor (CIA) will be an added advantage. Required to travel within the district. Knowledge of King IV and other best practices for guidance, Standards by the Institute of Internal Auditors; applicable legislation governing the municipalities and the Municipal Finance Management Act. Must have a valid driver's licence.

**Key Performance Areas:** Co-ordinating audit workflow programme requirements, implementing actions to address priorities, guiding personnel with interpretation and application of procedures with respect to specific audits; conducting and consolidating findings from investigations and risk analysis to determine the extent of variation or non-conformance to statutory requirements, contractual agreements, policies and procedures; preparing and presenting comments and opinions and, providing guidance on the interpretation of principles to enable re-alignment of functions and responsibilities ensuring the activities of Municipality are conducted and concluded in a credible manner. Identifying and assessing key compliance aspects related to controls, risk, accounting procedures and practices, performance management and loss. Verifying specific audit schedules and outcomes, commenting on entries and formulating audit comment and submitting to the immediate superior for approval and inclusion into committee reports. Examining and eliciting information relevant to specific queries. Formulating responses and submitting to the immediate superior for verification. Ensure that actions detrimental to the Municipality are prevented, exposure identified and reduced thus minimising opportunities for fraudulent activities. Disseminating guidance and information on key performance areas and matters associated with the audit program and procedures.

**Appointments will be made according to the municipality's employment equity policy and affirmative-action practices. The completion of application forms is mandatory, and must be accompanied by detailed and comprehensive curriculum vitae and is to be accompanied by certified copies of ID and qualifications. Applications should be forwarded to the following postal address: THE MUNICIPAL MANAGER, FRANCES BAARD DISTRICT MUNICIPALITY, PRIVATE BAG X6088, KIMBERLEY 8300 or hand delivered to: 51 DRAKENSBERG AVENUE, CARTERS GLEN, KIMBERLEY.**

Application forms are available from the municipal office and/or may be downloaded from the municipal website; [www.francesbaard.gov.za](http://www.francesbaard.gov.za). Enquiries can be directed to: Mrs. Pulane Matsitse. Tel: 053-838 0912/911.

Successful candidates will be subjected to a compulsory reference and validation checks. Should you not receive any response from us within 30 days of the closing date, please consider your application as unsuccessful. The district municipality reserves the right to make no appointments.

Note: Designated groups, including people living with disabilities, are particularly encouraged to apply.

Closing Date: 26 July 2018

MUNICIPAL MANAGER, MS. ZM BOGATSU