

FRANCES BAARD DISTRICT MUNICIPALITY



INVITATION FOR PROPOSALS

PROPOSAL: DATABASE OF TRAINING PROVIDERS FOR LOCAL ECONOMIC DEVELOPMENT PROGRAMS

PROPOSER:

ADDRESS:

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TEL:

FAX:

1. INTRODUCTION

Both the 2006-2011 and 2017-2022 LED frameworks recognize that the most important asset of any local economy is its people. Therefore, increasing their capacity, skills and innovation can improve the prospects of the local economy, enable the local people to seize local opportunities and create more returns. Skills development must play a critical role in developing learning, competitive and adaptable local economies. The implementation of this requires that all local growth and development strategies must be accompanied by a clear skills development plan. With the clarity provided by this framework, municipalities must be in a better position to engage relevant institutions and foster strategic collaborative partnerships with Sector Education and Training Authorities (SETAs), academic institutions, science councils, technical and vocational education and training (TVET), community colleges, community-based innovation spaces/living labs and private service providers.

2. PURPOSE

Frances Baard district municipality seeks to appoint a database of credible training service providers that are SETA accredited for a period of 36 months. The database will be the pool from which the District selects from for purposes of applying and implementing SETA learnership programs.

3. RATIONALE FOR THE PROJECT

According to Stats SA community survey 2016, only 5.07 % of the population of the district has a higher, national or advanced certificate with grade 12. This therefore leaves a large portion of the remaining population unskilled.

Skills development is not just about training people for employment; it must also empower people to create opportunities to make a living for themselves and others around them. Access to training and skills development opportunities can achieve the fundamental transformation of inequalities linked to class, gender, age and disability in our society.

4. SPECIFICATIONS/SCOPE

The database of training service providers should be accredited and have capacity for the following programs that the District intends on applying for funding from the SETA and any other local economic developmet related programs:

Programme name	SAQA ID	NQF Level
National Certificate: Informal Small Business Practice	58308	3
Occupational Certificate: Electrician	91761	4
Occupational Certificate: Plumbing	91782	4
National Certificate: Local Economic Development	36438	5
Learnership in Plant Production	20 Q 200015 38 120 2	2
National Certificate: Poultry Production	30 Q 300006 31 233 3	3
National Certificate: Poultry Processing	30 Q 300009 31 205 3	3
Further Education and Training Certificate: Youth Development	57428	4
Certificate: Gardening and Horticulture	21024	4
The early childhood Development Leadership	97542	4
National certificate: construction Roadworks	24133	2
National certificate: Supervision of Construction processes	49053	4

5. EXPECTED DELIVERABLES

The accredited training providers will be expected to:

- Jointly make applications for funding with the District for SETA learnerships and training programs that will assist in the growth and development of the District economy. These will be for local economic development programs in the district.
- Deliver training in line with the respective SETA requirements based on the selected qualifications as accredited and applied for;
- Comply with the accreditation requirements from the relevant SETA ETQAs/Quality Councils;
- Have access to training facilities that is approved or accredited by the relevant SETA ETQAs and or quality councils;
- Have qualified and experienced education training and development practitioners (ETDP) in line with the qualification/s applied for and the size of the project;
- Have facilitation and learning materials that are approved by the relevant SETA ETQAs/Quality Councils;
- Sign the Funding Agreement with the relevant SETA to implement the allocated qualification/s applied and approved for;
- Enter into a service level agreement with the district municipality;
- Sign learning programme agreement with the district municipality and beneficiaries;
- Have a system for the administration of stipend for the unemployed beneficiaries; and
- Adhere to all SETA reporting requirements

6. PROJECT LOGISTICS

The selected service provider(s) will be responsible for:

- Application for SETA training programs/learnerships for the programs listed under 4 (scope) above and any other local Economic Development related programs;
- Moderation of assessment;
- Development of the learning programme;
- Development of learning materials;

- Development of assessment instruments;
- Pre-assessment of learners before entering the programme;
- Assessment for recognition of prior learning (RPL);
- Marketing the programme;
- Recruitment and selection of learners in partnership with the district municipality;
- Recording learner progress and results;
- Providing learner support;
- Managing the finances;
- Administration services, and
- Post-implementation tracking of learner progress.

7. PROJECT TEAM REQUIREMENTS

- The training providers should be accredited with an Education and training and learning Quality Assurance body;
- The training provider should have expertise and experience in executing the mentioned programs;
- The training provider should have expertise and experience in training scope and the project team must include qualified trainers and certified assessors.;
- The trainers/facilitators must have an excellent command of the English language

8. PROPOSAL

All interested service providers should submit a partnership proposal with:

- The qualification with the modules and accreditation as per outline in the scope section;
- An indication of the training content and outcomes as per outline in the scope section;
- The training methodology to be used during training;
- A list of clients and samples of similar previous work undertaken;
- List a previous funding secured from the SETAs;
- Full company profile; and
- Trainers, facilitators and mentors Curriculum Vitae;

9. PROPOSED EVALUATION

The evaluation of proposals will be conducted in the following way.

The assessment of functionality will be done in terms of the evaluation criteria and the minimum threshold. A proposal will be disqualified if it fails to meet the minimum threshold of 30 for functionality.

Thereafter, a maximum of three of those qualifying proposals will be selected for the database. Only service providers that can demonstrate the required experience and skills relating to the execution of this project will be considered. The following criteria will be considered for the database:

10. FUNCTIONALITY CRITERIA

Criteria to be used for functionality.

CRITERIA	MAX POINTS (%)
Experience on specific project and expertise of key personnel	20
Approach and methodology (proposal)	20
Project management and quality of the product	10

NB: Proposals that score less than 30 points for functionality will be deemed non-compliant

11. DISQUALIFICATION FACTORS

- All proposers that do not submit a proposed methodology for training scope (functionality);
- All proposers that do not submit proof of accreditation with an Education and training and learning Quality Assurance body;
- All proposals that are received late.
- All proposals that are faxed, e-mailed or telegraphed.

The closing date for submissions is **13 March 2019**. Proposals should be clearly marked: **PROPOSAL: DATABASE OF TRAINING PROVIDERS FOR LED PROGRAMS** and submitted to **The Municipal Manager (Ms. M. Bogatsu), Frances Baard District Municipality, Private Bag X6088 Kimberly, 8300**, or hand delivered to the **Frances Baard District Offices, 51 Drakensberg Avenue, Carters Glen, Kimberley**. Enquiries on technicality may be directed to Mr. Bonolo Moea, tel. (053) 838 0947 during office hours.

Recommended / not recommended

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Mr. F. Netshivhodza
(Chairperson Specification Committee)

Date:

Approved / not approved

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Ms. Z.M. Bogatsu
(Municipal Manager)

Date: