

FRANCES BAARD DISTRICT MUNICIPALITY



Section 71 Report

29 February 2020

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1. EXECUTIVE SUMMARY

All variances are calculated against the approved budget figures.

1.1 Statement of Financial Performance

Consolidated performance against annual budget (Projected Operating Results) – Statement of Financial Performance – (Annexure A - Table C4)

Revenue by source

Year-to-date actual revenue is R98, 544 million as compared to the year-to-date budget projections of R90, 704 million. The variance is due to the first trench of the equitable share which was transferred in July 2019.

Operating expenditure by type

To date, R68, 842 million has been spent as compared to the operational year-to-date budget projections of R99, 100 million. The variance is mainly due to the following:

- Vacant positions of the CFO, Director Planning & Development and Director Infrastructure;
- Capital and Operational allocations to local municipality which has not been claimed; and
- Special projects which are still at a planning stage of the SCM process.

The summary statement of financial performance in Annexure A, Table C4 is prepared on a similar basis to the prescribed budget format, detailing revenue by source type and expenditure by input type.

Capital Expenditure

Year-to-date expenditure on capital amounts to R0, 363 million as compared to the year-to-date budget projections of R2, 076 million. Capital expenditure will improve as the financial year progress as projects are currently in the planning phase of the procurement process.

Please refer to Annexure A, Table C5 for further details.

Cash Flows

The municipality started the year with a total cash and cash equivalents of R78, 267 million. The year-to date cash and cash equivalents amounted to R107, 259, million. The net increase in cash and cash equivalents for the year to date is R28, 922, million. The increase is as a result of the equitable share that was received in December 2019 and underspending of Projects and vacancies.

Consolidated performance of year-to-date expenditure against year-to-date budget (per municipal vote)

The municipal vote reflects the organisational structure of the municipality which is made up of the following directorates: Council & Executive, Budget & Treasury, Administration, Planning & Development and Project Management & Advisory Services.

The following table depict the financial performance as per municipal vote according to the approved organogram of the municipality:

Council & Executive						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
01.1 - Council & Executive Administration	10,067,376	11,574,120	11,240,470	629,614	5,646,581	7,649,342
02.1 - Office Of The Municipal Manager	2,209,966	2,509,730	2,627,730	185,881	1,259,271	1,696,752
02.2 - Committee & Administration Services	962,088	1,312,270	933,120	47,017	345,954	799,018
02.3 - Internal Audit	2,441,526	3,299,340	3,299,340	216,621	1,797,641	2,199,568
02.4 - Communications	1,966,411	2,458,210	2,468,440	187,613	1,224,762	1,640,862
02.5 - Legal And Compliance	1,281,194	1,403,948	1,403,948	110,158	875,518	935,984
02.6 - Political Office Administration	3,473,258	3,821,750	3,816,710	205,789	2,300,962	2,546,824
02.7 - Youth Unit	2,157,854	1,998,740	1,998,740	179,292	1,508,746	1,332,488
02.8 - Risk Unit	877,772	1,006,030	1,006,030	88,587	695,633	670,712
Total	25,437,445	29,384,138	28,794,528	1,850,573	15,655,069	19,471,550

Actual operating expenditure of Council & Executive is R15, 655 million as compared to the year-to-date budget R19, 472 million. Special projects in the respective departments are still at a planning stage, project activities are expected to be implemented as indicated in the operational plans. Expenditure is expected to gain momentum as the year progress with the implementation of set budgets by the departments. Two vacancies exist within the department, namely, Manager: Office of the MM and the PMS Intern.

Budger & Treasury Office						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
Budger & treasury						
03.1 - Finance Directorate	4,148,200	7,907,990	6,950,710	158,115	2,937,492	5,080,560
03.2 - Revenue & Expenditure	3,222,572	3,760,282	3,760,282	316,639	2,095,014	2,506,856
03.3 - Budget And Treasury Office	7,049,645	7,039,030	7,139,030	271,658	2,669,213	4,712,680
03.4 - Supply Chain Management	3,963,080	3,192,660	3,192,660	280,997	2,204,416	2,128,448
03.5 - Council Motor Vehicle Pool	1,935,333	1,905,760	1,889,360	718,424	1,108,229	1,267,232
Total	20,318,830	23,805,722	22,932,042	1,745,833	11,014,364	15,695,776

The actual operating expenditure of Budget & Treasury office at the end of the month amounts to R11, 014 million as compared to the year-to-date projected budget of R15, 696 million. Due to the vacant CFO position, spending on the planned budget is below expected projection.

Corporate Services						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
04.1 - Administration Directorate	1,662,653	1,918,050	1,918,050	142,348	1,100,477	1,278,728
04.2 - Information Systems	3,576,931	4,140,130	4,140,130	899,485	2,382,982	2,760,120
04.3 - Human Resource Management	4,352,678	7,335,010	7,285,010	319,664	2,717,389	4,880,016
04.4 - Office Support Services	9,632,038	11,345,160	11,852,160	1,529,541	7,885,517	7,664,864
04.5 - Environmental Protection	3,912,678	7,539,150	7,347,750	309,252	3,051,604	4,987,840
04.6 - Fire Fighting & Disaster Management	5,898,828	10,244,950	7,642,640	1,130,538	4,640,452	6,309,482
Total	29,035,805	42,522,450	40,185,740	4,330,828	21,778,422	27,881,050

Actual operating expenditure of Corporate Services at the end of the month is R21, 778 million as compared to the year-to-date projected budget of R27, 881 million. Expenditure is expected to increase as the year progresses with the implementation of set budgets by the departments, taking into consideration the cost containment policy to eliminate non-priority spending on service delivery items. Vacancies within the department also has an impact on the underspending of the projected budget, namely, Senior Fire Fighter, Chief Clerk Archive and Disaster Management Co-ordinator.

Planning & Development						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
05.1 - Planning & Development Directorate	976,649	1,835,190	1,464,220	128,633	843,586	1,149,278
05.3 - Local Economic Development	5,018,657	8,310,100	8,356,550	223,273	3,185,189	5,549,386
05.4 - Planning Unit - Gis	1,627,268	2,100,110	2,100,110	98,305	702,385	1,400,088
05.5 - Planning Unit - Spacial Planning	1,534,595	3,551,380	2,039,900	75,835	619,786	2,065,296
05.6 - Tourism	3,241,809	3,697,410	3,562,410	165,764	1,888,434	2,437,968
05.7 - Planning Unit - Idp	1,389,378	1,664,460	1,674,690	138,401	986,765	1,111,694
Total	13,788,356	21,158,650	19,197,880	830,211	8,226,144	13,713,710

Actual operating expenditure of Planning & Development at the end of the month amounts to R8, 226 million as compared to the year-to-date projected budget of R13, 714 million. Due to the vacant director position, spending on the planned budget is below expected projection. However, the budget is expected to gain momentum when the financial year progresses, taking into consideration the cost containment policy to eliminate non-priority spending on service delivery items. Vacancy within the department also has an impact on the underspending of the projected budget, namely, GIS Officer.

Infrastructure						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
06.1 - Infrastructure Service Directorate	4,371,638	1,969,620	1,098,300	147,564	545,702	1,138,848
06.2 - Project Management & Advisory Service	12,318,762	25,415,450	29,996,070	984,666	5,621,822	17,859,772
06.3 - Infrastructure Service - Roads Maint	777,179	964,600	934,100	78,073	398,516	636,964
06.4 - Housing Administration	2,660,945	4,050,490	4,061,290	185,219	1,601,971	2,702,496
Total	20,128,525	32,400,160	36,089,760	1,395,522	8,168,010	22,338,080

Actual operating expenditure of Project Management & Advisory Services at the end of the month amounts to R8, 168 million as compared to the year-to-date projected budget of R22, 338 million. Underspending is due to the vacant Director position and the underspending of local municipality on Capital and Operational allocation. The spending on the planned budget is expected to gain momentum once the local municipalities start submitting claims for their projects. Vacancy within the department also has an impact on the underspending of the projected budget, namely: Building Technician.

Consolidated performance of year-to-date expenditure on special projects against full year budget

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
MUNICIPAL MANAGERS OFFICE						
COMMUNICATIONS						
Public Participation Programme	30,200	-	-	30,200	0%	The executive mayor and Council to decide on how the program will be implemented
Total Communications Projects	30,200	-	-	30,200	0%	
FINANCE DIRECTORATE						
Support to 3 local municipalities (Phokwane, Magareng & Dikgatlong)	150,000.00	-	-	150,000.00	0%	To be utilised during the course of the financial year, upon formal request for assistance from the local municipalities.
Total Finance Directorate Projects	150,000.00	-	-	150,000.00	0%	
BUDGET AND TREASURY OFFICE						
Revaluation of Buildings	150,000.00	-	-	150,000.00	0%	To be utilised in the fourth quarter, during the completion of the 2019/20 AFS.
Total BTO Projects	150,000.00	-	-	150,000.00	0%	

Project	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
PLANNING AND DEVELOPMENT						
PLANNING UNIT - GIS						
Land Use Survey (Dikgatlong)	390,000.00	-	-	390,000.00	0%	Project is in the implementation phase
Total GIS Projects	390,000.00	-	-	390,000.00	0%	
PLANNING UNIT - SPATIAL PLANNING						
Municipal Tribunal	33,000.00	-	9,168.00	23,832.00	28%	The DMPT convened on the 27 February 2020. Out of three received applications, one was approved. The DMPT is operational effectively and will convene in March 2020.
FBDM SDF Framework	400,000.00	-	-	400,000.00	0%	The service provider has been appointed on the 26 February 2020. The project will be completed in the 2020/2021 financial year the scheduled milestones and deliverables are behind schedule.
Phokwane Infill Development	75,000.00	-	51,878.64	23,121.36	69%	The project is on track. The Department of Environmental and Nature Conservation Intergovernmental Coordination, Spatial and Development Planning issued the Environmental authorisation on the 15 February 2020. The Motivational Memorandum will be submitted to FBDM by the service provider.
Total Spatial Planning Projects	508,000.00	-	61,046.64	446,953.36	12%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
COUNCIL AND EXECUTIVE ADMINISTRATION						
POLITICAL OFFICE ADMINISTRATION						
Commemorative Days	274,000.00	-	215,828.98	58,171.02	79%	Remaining budget to be utilised during the course of the financial year.
Disability Programme	60,000.00	-	57,999.50	2,000.50	97%	Project completed with savings.
Child Programme	65,000.00	-	34,000.00	31,000.00	52%	Budget to be utilised during the course of the financial year
Gender Programme	46,000.00	-	46,000.00	-	100%	Project completed
MRM Programme	5,000.00	-	-	5,000.00	0%	Budget to be utilised during the course of the financial year.
Old Age Programme	35,000.00	-	26,950.00	8,050.00	77%	Project completed with savings.
<i>Total Political Office Projects</i>	<i>485,000.00</i>	<i>-</i>	<i>380,778.48</i>	<i>104,221.52</i>	<i>79%</i>	
YOUTH UNIT						
Youth Career	25,000.00	-	7,412.39	17,587.61	30%	To take place in the fourth(4th) quarter.
Sopa Programme	17,000.00	-	7,000.00	10,000.00	41%	To take place in the fourth(4th) quarter.
June 16 Programme	45,000.00	-	37,000.00	8,000.00	82%	Remaining budget to be utilised as the year progresses.
Youth Skills Programme	253,600.00	-	205,068.70	48,531.30	81%	Remaining budget to be utilised as the year progresses.
<i>Total Youth Projects</i>	<i>340,600.00</i>	<i>-</i>	<i>256,481.09</i>	<i>84,118.91</i>	<i>75%</i>	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
CORPORATE SERVICES						
HUMAN RESOURCE MANAGEMENT						
Employee Wellness Assistance Programme	80,000.00	-	132.00	79,868.00	0%	Will occur as and when needed by the employees.
Total HR Projects	80,000.00	-	132.00	79,868.00	0%	
ENVIRONMENTAL PROTECTION						
Air Quality	14,000.00	1,147.49	5,936.27	8,063.73	42%	Campaigns were conducted during the first quarter on the 1st and 16th of August 2019.
Commemorative Days	85,000.00	486.96	3,957.40	81,042.60	5%	Programme is in the implementation stage, campaigns were conducted.
Awareness Sanitation Programme	56,600.00	1,607.82	16,113.76	40,486.24	28%	World Environmental Health Day was commemorated.
Environmental Health Framework	200,000.00	-	196,280.00	3,720.00	98%	Project is complete waiting for the council to adopt the document.
Water Analysis	323,500.00	24,110.47	143,227.40	180,272.60	44%	Water analysis was done in July 2019. Remaining budget to be utilised during the course of the financial year as per operational plan.
Sample Analysis	24,600.00	15,647.32	456.00	24,144.00	2%	Project is in the implementation phase.
Environmental World day Awareness	200,000.00	-	1,113.04	198,886.96	1%	The Environmental world day Awareness occurred on the 26 to the 27th of September 2019.
South African Standards for Drinking Water	90,000.00	-	-	90,000.00	0%	Budget to be utilised during the course of the financial year as no samples were collected.
Total Environmental Health Projects	993,700.00	43,000.06	367,083.87	626,616.13	37%	
FIRE FIGHTING & DISASTER MANAGEMENT						
Volunteer Training	107,400.00	-	76,150.00	31,250.00	71%	Training occurred on the 11th and 12th of December 2019. Project completed with savings.
Disaster Management Forum	5,800.00	-	-	5,800.00	0%	Hosting of disaster management forum, to be used during the financial year.
Awareness Programme	7,000.00	-	-	7,000.00	0%	Budget to be utilised during the course of the financial year, as per deployment during the 3rd to the 4th quarter.
Disaster Plan Strategy	520,000.00	-	-	520,000.00	0%	Project to be implemented during the course of the financial year.
Contingency Fund	520,000.00	42,403.00	217,485.00	302,515.00	42%	To be utilised as and when the need arise in emergency situations, during July 2019 expenditure was incurred for assistance to community members.
Total Disaster Management Projects	1,160,200.00	42,403.00	293,635.00	866,565.00	25%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
PLANNING AND DEVELOPMENT						
LOCAL ECONOMIC DEVELOPMENT						
Led Small, Medium & Micro Entreprises	795,600.00	-	195,260.87	600,339.13	25%	Project its in the implementation stage to be completed at the end of June 2020.
Machinery and equipment SMME	850,000.00	-	-	850,000.00	0%	Advertisement for the application has been placed, submission closed at the end of August 2019. The programme is at specification committee.
Led Expo	920,000.00	-	916,304.69	3,695.31	100%	Project completed.
Youth Enterprenuer	160,000.00	-	-	160,000.00	0%	Project is in the implementation phase, awaiting appointment of specifications committee.
Exhibition Installers	380,000.00	-	113,400.00	266,600.00	30%	Budget to be utilised during the course of the financial year.
Led Trade & Investment Promotion	35,000.00	-	-	35,000.00	0%	Project is in the planning phase, in the process of developing brochures to be completed during the 3rd to the 4th quarter.
Investment Desk	50,000.00	-	-	50,000.00	0%	Project is in the planning phase, research in progress.To take place during 3rd quarter
Agriculture Emerging Farmers	200,000.00	-	-	200,000.00	0%	Project is in the implementation phase, awaiting appointment of specifications committee.
Advertising and Promotion	208,810.00	-	32,406.60	176,403.40	16%	Project is in the implementation phase, budget to be fully utilised by the end of the financial year.
Women Empowerment	50,000.00	-	50,000.00	-	100%	Project completed.Evaluation to occur during the 4th quarter.
Hartswater Stalls	600,000.00	-	526,739.13	73,260.87	88%	Project completed with savings.
Total LED Projects	4,249,410.00	-	1,834,111.29	2,415,298.71	43%	
TOURISM						
Ganspan	270,000.00	-	96,042.00	173,958.00	36%	Project in the environmental impact review phase.
Indaba Expo	327,370.00	21,892.17	108,980.10	218,389.90	33%	Budget will be utilised during the fourth quarter, May 2020.
Diamond and Dorings Festival	480,000.00	-	-	480,000.00	0%	Budget to be utilised during March/April 2020.
Tourism Business Competition	501,300.00	-	370,546.35	130,753.65	74%	The spending of R370 546.35 was for the Presentation sessions ,transport and venue.Hand over of equipment ceremony,procurement of paper for ceremony.The awards ceremony took place on the 28 November 2019 in Kimberley.
Tourism Association	75,000.00	-	180.00	74,820.00	0%	Tourism association meetings to take place during the course of the financial year.
Tourism Awareness Campaign	120,000.00	-	78,527.65	41,472.35	65%	The event occurred on the 20th of September 2019, project completed with savings.
Printing of Travel Guide	150,000.00	-	-	150,000.00	0%	Budget to be utilised during the course of the financial year.
Tourism Advertisement	175,000.00	-	23,305.00	151,695.00	13%	In progress still to take place during the course of the financial year.
N12 Promotion	60,000.00	-	44,922.24	15,077.76	75%	Remaining budget to be utilised during the course of the financial year.
Total Tourism Projects	2,158,670.00	21,892.17	722,503.34	1,436,166.66	33%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
INFRASTRUCTURE						
PROJECT MANAGEMENT & ADVISORY SERVICE						
Magareng O&M	3,500,000.00	-	985,056.15	2,514,943.85	28%	Spending dependent on claims received from the local municipality, the remaining budget of R2 514,943.85 will be used as the financial year progresses.
Dikgatlong O&M	3,500,000.00	-	529,539.06	2,970,460.94	15%	Spending dependent on claims received from the local municipality, the remaining budget of R2 970,460.94 will be used during the financial year.
Phokwane O&M	2,500,000.00	-	-	2,500,000.00	0%	Spending dependent on claims received from the local municipality,
Sol Plaatje O&M	5,500,000.00	-	14,300.00	5,485,700.00	0%	Spending dependent on claims received from the local municipality. The remaining budget of R5 485,700.00 will be used during the financial year.
Magareng Capital Projects	2,000,000.00	-	-	2,000,000.00	0%	Spending dependent on claims received from the local municipality.
Dikgatlong Capital Projects	2,400,000.00	-	1,285,506.46	1,114,493.54	54%	Spending dependent on claims received from the local municipality. The remaining budget of R1 114,493.54 will be used during the financial year.
Phokwane Capital Projects	2,000,000.00	-	-	2,000,000.00	0%	Spending dependent on claims received from the local municipality.
Sol Plaatje Capital projects	2,000,000.00	-	-	2,000,000.00	0%	Spending dependent on claims received from the local municipality.
Total Infrastructure Projects	23,400,000.00	-	2,814,401.67	20,585,598.33	12%	
HOUSING ADMINISTRATION						
Housing Project	860,000.00	-	-	860,000.00	0%	Budget to be utilised during the course of the financial year.
Total Housing Projects	860,000.00	-	-	860,000.00	0%	
Total Special Projects	34,955,780.00	107,295.23	6,730,173.38	28,225,606.62	19%	

The actual spending on special projects for the municipality at the end of the month amounts to R6 730 173.38, with a commitment of R107 295.23. The municipality has spent 19% of its budgeted special projects.

2. IN-YEAR BUDGET STATEMENT TABLES (ANNEXURE: A)**Table C1: Monthly Budget Statement Summary**

DC9 Frances Baard - Table C1 Monthly Budget Statement Summary - M08 February									
Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	6,729	5,350	5,750	607	5,713	3,647	2,066	57%	5,750
Transfers and subsidies	125,713	128,942	127,914	395	92,380	85,756	6,624	8%	127,914
Other own revenue	932	1,953	1,953	23	451	1,302	(851)	-65%	1,953
Total Revenue (excluding capital transfers and contributions)	133,374	136,245	135,617	1,025	98,544	90,704	7,839	9%	135,617
Employee costs	61,650	76,174	70,068	4,942	39,523	49,562	(10,039)	-20%	70,068
Remuneration of Councillors	6,700	7,311	7,380	568	4,355	4,888	(533)	-11%	7,380
Depreciation & asset impairment	3,105	3,629	3,629	2,690	2,690	2,419	270	11%	3,629
Finance charges	204	-	-	-	-	-	-	-	-
Materials and bulk purchases	1,246	1,671	1,643	100	721	1,109	(388)	-35%	1,643
Transfers and subsidies	7,306	20,411	25,476	732	3,062	14,620	(11,558)	-79%	25,476
Other expenditure	28,499	40,074	39,003	1,121	14,491	26,502	(12,011)	-45%	39,003
Total Expenditure	108,709	149,271	147,200	10,153	64,842	99,100	(34,258)	-35%	147,200
Surplus/(Deficit)	24,665	(13,026)	(11,583)	(9,128)	33,702	(8,396)	42,097	-501%	(11,583)
Transfers and subsidies - capital (monetary allocations) (National /	-	-	-	-	-	-	-	-	-
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	24,665	(13,026)	(11,583)	(9,128)	33,702	(8,396)	42,097	-501%	(11,583)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	24,665	(13,026)	(11,583)	(9,128)	33,702	(8,396)	42,097	-501%	(11,583)
Capital expenditure & funds sources									
Capital expenditure	9,195	3,525	2,156	95	363	2,076	(1,713)	-82%	2,156
Capital transfers recognised	-	70	70	-	-	47	(47)	-100%	70
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	9,195	3,455	2,086	95	363	2,029	(1,666)	-82%	2,086
Total sources of capital funds	9,195	3,525	2,156	95	363	2,076	(1,713)	-82%	2,156
Financial position									
Total current assets	85,531	53,959	91,213		126,407				91,213
Total non current assets	64,343	64,934	64,711		62,101				64,711
Total current liabilities	18,293	15,141	33,299		23,431				33,299
Total non current liabilities	31,004	35,000	33,654		30,910				33,654
Community wealth/Equity	100,577	68,753	88,971		134,167				88,971
Cash flows									
Net cash from (used) operating	32,761	(3,085)	1	(5,746)	30,962	1	(30,961)	-3742316%	1
Net cash from (used) investing	(9,811)	(3,525)	(2)	(95)	(1,970)	(1)	1,969	-136982%	(2)
Net cash from (used) financing	(2,455)	-	-	-	-	-	-	-	-
Cash/cash equivalents at the month/year end	71,567	64,957	71,566	-	107,259	71,566	(35,693)	-50%	71,566
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	-	20	255	163	114	150	9	1,128	1,841
Creditors Age Analysis									
Total Creditors	-	-	23	35	-	-	-	-	58

Table C2 Monthly Budget Statement - Financial Performance (standard classification)

DC9 Frances Baard - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M08 February										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Revenue - Functional										
Governance and administration		124,655	130,209	130,381	780	96,785	86,840	9,945	11%	130,381
Executive and council		478	250	22	13	13	121	(108)	-89%	22
Finance and administration		124,177	129,959	130,359	767	96,772	86,719	10,053	12%	130,359
Community and public safety		389	246	246	-	-	164	(164)	-100%	246
Public safety		389	-	-	-	-	-	-	-	-
Economic and environmental services		8,331	5,790	4,990	244	1,758	3,700	(1,942)	-52%	4,990
Planning and development		8,331	5,790	4,990	244	1,758	3,700	(1,942)	-52%	4,990
Trading services		-	-	-	-	-	-	-	-	-
Other	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	133,374	136,245	135,617	1,025	98,544	90,704	7,839	9%	135,617
Expenditure - Functional										
Governance and administration		64,981	77,928	76,922	6,487	40,756	51,751	(10,995)	-21%	76,922
Executive and council		18,872	21,217	20,617	1,248	11,062	14,024	(2,963)	-21%	20,617
Finance and administration		43,667	53,412	53,006	5,023	27,897	35,527	(7,630)	-21%	53,006
Internal audit		2,442	3,299	3,299	217	1,798	2,200	(402)	-18%	3,299
Community and public safety		8,560	14,295	11,704	1,316	6,242	9,012	(2,770)	-31%	11,704
Public safety		422	-	-	-	-	-	-	-	-
Housing		2,661	4,050	4,061	185	1,602	2,702	(1,101)	-41%	4,061
Economic and environmental services		31,927	53,350	55,012	2,184	15,955	35,899	(19,944)	-56%	55,012
Planning and development		28,014	45,811	47,664	1,875	12,904	30,911	(18,008)	-58%	47,664
Environmental protection		3,913	7,539	7,348	309	3,052	4,988	(1,936)	-39%	7,348
Trading services		-	-	-	-	-	-	-	-	-
Other		3,242	3,697	3,562	166	1,888	2,438	(550)	-23%	3,562
Total Expenditure - Functional	3	108,709	149,271	147,200	10,153	64,842	99,100	(34,258)	-35%	147,200
Surplus/ (Deficit) for the year		24,665	(13,026)	(11,583)	(9,128)	33,702	(8,396)	42,097	-501%	(11,583)

Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by Municipal vote)

DC9 Frances Baard - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M08 February										
Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 01 - Executive & Council		478	250	22	13	13	121	(108)	-89.1%	22
Vote 02 - Office Of The Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 03 - Budget & Treasury Office		124,177	129,959	130,359	767	96,772	86,719	10,053	11.6%	130,359
Vote 04 - Administration		389	246	246	-	-	164	(164)	-100.0%	246
Vote 05 - Planning & Development		-	800	-	-	-	373	(373)	-100.0%	-
Vote 06 - Infrastructure Services		8,331	4,990	4,990	244	1,758	3,327	(1,569)	-47.1%	4,990
Total Revenue by Vote	2	133,374	136,245	135,617	1,025	98,544	90,704	7,839	8.6%	135,617
Expenditure by Vote	1									
Vote 01 - Executive & Council		10,067	11,574	11,240	630	5,647	7,649	(2,003)	-26.2%	11,240
Vote 02 - Office Of The Municipal Manager		15,370	17,810	17,554	1,221	10,008	11,822	(1,814)	-15.3%	17,554
Vote 03 - Budget & Treasury Office		20,319	23,806	22,932	1,746	11,014	15,696	(4,681)	-29.8%	22,932
Vote 04 - Administration		29,036	42,522	40,186	4,331	21,778	27,881	(6,103)	-21.9%	40,186
Vote 05 - Planning & Development		13,788	21,159	19,198	830	8,226	13,714	(5,488)	-40.0%	19,198
Vote 06 - Infrastructure Services		20,129	32,400	36,090	1,396	8,168	22,338	(14,170)	-63.4%	36,090
Total Expenditure by Vote	2	108,709	149,271	147,200	10,153	64,842	99,100	(34,258)	-34.6%	147,200
Surplus/ (Deficit) for the year	2	24,665	(13,026)	(11,583)	(9,128)	33,702	(8,396)	42,097	-501.4%	(11,583)

Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC9 Frances Baard - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M08 February										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Rental of facilities and equipment		858	1,153	1,153	18	342	769	(426)	-55%	1,153
Interest earned - external investments		6,729	5,350	5,750	607	5,713	3,647	2,066	57%	5,750
Transfers and subsidies		125,713	128,942	127,914	395	92,380	85,756	6,624	8%	127,914
Other revenue		75	800	800	6	108	533	(425)	-80%	800
Gains on disposal of PPE		-	-	-	-	-	-	-		-
Total Revenue (excluding capital transfers and contributions)		133,374	136,245	135,617	1,025	98,544	90,704	7,839	9%	135,617
Expenditure By Type										
Employee related costs		61,650	76,174	70,068	4,942	39,523	49,562	(10,039)	-20%	70,068
Remuneration of councillors		6,700	7,311	7,380	568	4,355	4,888	(533)	-11%	7,380
Debt impairment		-	3	3	-	-	2	(2)	-100%	3
Depreciation & asset impairment		3,105	3,629	3,629	2,690	2,690	2,419	270	11%	3,629
Finance charges		204	-	-	-	-	-	-		-
Bulk purchases		-	-	-	-	-	-	-		-
Other materials		1,246	1,671	1,643	100	721	1,109	(388)	-35%	1,643
Contracted services		-	24,092	22,670	832	7,985	15,777	(7,791)	-49%	22,670
Transfers and subsidies		7,306	20,411	25,476	732	3,062	14,620	(11,558)	-79%	25,476
Other expenditure		28,432	15,679	16,031	289	6,506	10,523	(4,017)	-38%	16,031
Loss on disposal of PPE		67	300	300	-	-	200	(200)	-100%	300
Total Expenditure		108,709	149,271	147,200	10,153	64,842	99,100	(34,258)	-35%	147,200
Surplus/(Deficit)		24,665	(13,026)	(11,583)	(9,128)	33,702	(8,396)	42,097	(0)	(11,583)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		-	-	-	-	-	-	-		-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-		-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-		-
Surplus/(Deficit) after capital transfers & contributions		24,665	(13,026)	(11,583)	(9,128)	33,702	(8,396)			(11,583)
Taxation		-	-	-	-	-	-	-		-
Surplus/(Deficit) after taxation		24,665	(13,026)	(11,583)	(9,128)	33,702	(8,396)			(11,583)
Attributable to minorities		-	-	-	-	-	-	-		-
Surplus/(Deficit) attributable to municipality		24,665	(13,026)	(11,583)	(9,128)	33,702	(8,396)			(11,583)
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-		-
Surplus/ (Deficit) for the year		24,665	(13,026)	(11,583)	(9,128)	33,702	(8,396)			(11,583)

Revenue

Year-to-date actual revenue is R98, 544 million as compared to the year-to-date budget projections of R90, 704 million. The variance is mainly due to the first trench of the equitable shares which was transferred in July 2019.

Expenditure

To date, R64,842 million has been spent as compared to the operational year-to-date budget projections of R99, 100 million. The variance is mainly due to the following:

- Vacant positions of the CFO, Director Planning & Development and Director Infrastructure;
- Capital and Operational allocations to local municipality which has not been claimed; and
- Special projects which are still at a planning stage of the SCM process.

Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

DC9 Frances Baard - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - A - M08 February										
Vote Description	Ref	Budget Year 2019/20								
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousand										
Capital expenditure - Municipal Vote										
Expenditure of single-year capital appropriation	1									
Vote 01 - Executive & Council		19	-	-	-	-	-	-	-	-
01.1 - Council & Executive Administration		19	-	-	-	-	-	-	-	-
Vote 02 - Office Of The Municipal Manager		9	8	8	-	7	5	1	23%	8
02.1 - Office Of The Municipal Manager		-	-	-	-	-	-	-	-	-
02.2 - Committee & Administration Services		-	-	-	-	-	-	-	-	-
02.3 - Internal Audit		4	-	-	-	-	-	-	-	-
02.4 - Communications		5	8	8	-	7	5	1	23%	8
02.5 - Legal And Compliance		-	-	-	-	-	-	-	-	-
02.6 - Political Office Administration		-	-	-	-	-	-	-	-	-
02.8 - Risk Unit		-	-	-	-	-	-	-	-	-
Vote 03 - Budget & Treasury Office		15	4	4	-	-	3	(3)	-100%	4
03.1 - Finance Directorate		-	4	4	-	-	3	(3)	-100%	4
03.2 - Revenue & Expenditure		-	-	-	-	-	-	-	-	-
03.4 - Supply Chain Management		11	-	-	-	-	-	-	-	-
03.5 - Council Motor Vehicle Pool		-	-	-	-	-	-	-	-	-
Vote 04 - Administration		3,283	3,408	2,040	95	338	1,998	(1,660)	-83%	2,040
04.1 - Administration Directorate		-	-	-	-	-	-	-	-	-
04.2 - Information Systems		790	1,120	1,155	85	178	754	(576)	-76%	1,155
04.3 - Human Resource Management		-	55	55	-	-	37	(37)	-100%	55
04.4 - Office Support Services		551	169	165	10	26	112	(86)	-77%	165
04.6 - Fire Fighting & Disaster Management		1,897	2,016	616	-	135	1,064	(929)	-87%	616
Vote 05 - Planning & Development		17	14	14	-	-	9	(9)	-100%	14
05.1 - Planning & Development Directorate		1	-	-	-	-	-	-	-	-
05.2 - Planning Unit - Pms Management		-	-	-	-	-	-	-	-	-
05.3 - Local Economic Development		-	-	-	-	-	-	-	-	-
05.4 - Planning Unit - Gis		-	-	-	-	-	-	-	-	-
05.5 - Planning Unit - Spacial Planning		-	14	14	-	-	9	(9)	-100%	14
05.6 - Tourism		16	-	-	-	-	-	-	-	-
05.7 - Planning Unit - ldp		-	-	-	-	-	-	-	-	-
Vote 06 - Infrastructure Services		5,852	91	91	-	18	61	(42)	-70%	91
06.1 - Infrastructure Service Directorate		5,852	-	-	-	-	-	-	-	-
06.2 - Project Management & Advisory Service		-	70	70	-	-	47	(47)	-100%	70
06.4 - Housing Administration		-	-	-	-	-	-	-	-	-
Total single-year capital expenditure		9,195	3,525	2,156	95	363	2,076	(1,713)	(0)	2,156
Total Capital Expenditure		9,195	3,525	2,156	95	363	2,076	(1,713)	(0)	2,156
06.4 - Housing Administration		-	-	-	-	-	-	-	-	-
Vote 07 -		-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
Total single-year capital expenditure		566	177	173	10	32	117	(85)	(0)	173
Total Capital Expenditure		566	185	182	10	39	123	(84)	(0)	182

3. SUPPORTING DOCUMENTATION**Monthly Budget Statement - aged debtors**

DC9 Frances Baard - Supporting Table SC3 Monthly Budget Statement - aged debtors - M08 February													
Description	NT Code	Budget Year 2019/20										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days		
R thousands													
Debtors Age Analysis By Income Source													
Other	1900	-	20	255	163	114	150	9	1,128	1,841	1,565		
Total By Income Source	2000	-	20	255	163	114	150	9	1,128	1,841	1,565	-	-
2018/19 - totals only													
Debtors Age Analysis By Customer Group													
Organs of State	2200	4	239	147	1,275	-	-	-	-	1,666	1,275		
Other	2500	(4)	(219)	108	(1,112)	114	150	9	1,128	175	290		
Total By Customer Group	2600	-	20	255	163	114	150	9	1,128	1,841	1,565	-	-

Municipal debtors consist of three main groups, namely:

- Provincial or Local government bodies for services rendered to or on behalf of these bodies,
- Ex-employees entitled to post-service benefits, and
- Other entities by way of service delivery for which costs are to be recovered.

Matters reported below are in respect of debts outstanding to the municipality as at 29 February 2020.

FRANCES BAARD DISTRICT MUNICIPALITY									
DEBTORS OUTSTANDING BALANCES									
29 FEBRUARY 2020									
ACCOUNT NR	DEBTOR	INVOICE DATE	DESCRIPTION	INITIAL DEBT	AMOUNT PAID PREVIOUSLY	INVOICED FEBRUARY '20	PAID FEBRUARY '20	BALANCE	PROGRESS
101418	Moloi M.M.	4/17/2014	Irregular expenditure - Motor Vehicle & Modules failed	188,636.80	132,584.20	0.00	0.00	56,052.60	Handed over to state attorney - Summons issued 01/08/2019
101417	Kgantsi N.G.	8/18/2015	Medical aid	26,740.00	10,138.85	0.00	0.00	16,601.15	Handed over to state attorney
101429	Johnson W.	6/30/2016	Modules failed & Salary overpayment	36,089.94	23,134.43	0.00	0.00	12,955.51	Handed over to state attorney - Summons issued 08/07/2019
101430	Molefi P.R.	6/30/2016	Modules failed & Salary overpayment	31,543.50	24,668.09	0.00	0.00	6,875.41	Handed over to state attorney
101415	Maribe B.M.	9/22/2016	Salary overpayment	16,546.73	13,081.48	0.00	0.00	3,465.25	Handed over to legal department for further action
101432	Nicholas T.	9/22/2016	Modules failed & Salary overpayment	25,582.71	16,810.95	0.00	0.00	8,771.76	Handed over to state attorney
100087	Department of Safety & Liasion	7/1/2018	Rental Clinic Building - Jan Kempdorp	169,233.93	69,832.20	4,402.48	4,402.48	99,401.73	Handed over to legal department for further action
101399	Department of Transport	7/1/2018	Post Service medical aid - Council Contribution	1,446,917.73	1,182,274.70	68,115.80	126,480.20	206,278.63	Received monthly payments
101400	Department of Transport	7/1/2018	Sundry - Municipal accounts workshops	2,482,335.44	766,092.34		287,703.25	1,428,539.85	Handed over to legal department for further action
100098	MTN	7/1/2018	Tower - Rental & fixed rate electricity	139,300.75	82,079.85	15,989.60	8,208.00	65,002.50	Current balance - new contract 01/10/2019
101408	Greenan S.	7/1/2018	Post Service medical aid - Member Contribution	11,355.00	9,084.00	0.00	0.00	2,271.00	Awaiting feedback from member re payment
101448	Moruri K.K.	10/30/2018	Missing laptop - IT	3,712.50	2,165.59	0.00	309.37	1,237.54	Monthly salary deduction
101457	Mokgoro D.K.	12/19/2018	Medical aid overcharged	5,978.61	0.00	0.00	0.00	5,978.61	Matter referred to Assistant Director Finance
101459	Siwisa A.M.	7/30/2019	Salary overpayment	9,653.29	0.00	0.00	0.00	9,653.29	Matter referred to MM
101460	Mosala D.M.	9/30/2019	Missing laptop - Cllr Bishop	3,648.00	1,824.00	0.00	364.80	1,459.20	Monthly salary deduction
101461	Pienaar R.	9/30/2019	Excess fee - Vehicle repairs	5,000.00	2,142.00	0.00	571.00	2,287.00	Monthly salary deduction
				4,602,274.93	2,335,912.68	88,507.88	428,039.10	1,926,831.03	

DC9 Frances Baard - Supporting Table SC4 Monthly Budget Statement - aged creditors - M08 February											
Description	NT Code	Budget Year 2019/20									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100										-
Bulk Water	0200										-
PAYE deductions	0300										-
VAT (output less input)	0400										-
Pensions / Retirement deductions	0500										-
Loan repayments	0600										-
Trade Creditors	0700										-
Auditor General	0800										-
Other	0900	-	-	23,408	34,780	-	-	-	-	-	58
Total By Customer Type	1000	-	-	23,408	34,780	-	-	-	-	-	58

The expenditure section continues to administer, manage, assess and improve creditors, salaries and sundry payments subject to internal recommendations.

Trade Creditors:

The Municipal purchases and payments to creditors are under adequate control. Expenditure statistics for the month ended on the 29 February 2020 is listed below:

FRANCES BAARD DISTRICT MUNICIPALITY			
EXPENDITURE STATISTICS			<i>Feb-20</i>
PAYMENTS			
Total value of all payments			R 7,971,184
Electronic transfers			155
Cheques issued			6
SALARIES			
Number of salary beneficiaries			163
Councillors			25
Total Councillors		27	
* Councillors Position - Vacant		1	
* Councillors with Remuneration		25	
* Councillors without Remuneration		1	
Employees			138
* Remunerated Employee's		134	
* Remunerated Terminated Employees		2	
Pensioners		2	
Total remuneration paid			4,941,201
Councillors			362,990
Employees			2,203,667
Pensioners			2,841

Internal controls in the expenditure unit are continuously being assessed and tightened up to allow closer monitoring of daily purchases.

SUPPLY CHAIN MANAGEMENT:

Council is empowered by the MFMA and its regulation to exercise oversight over the implementation of the Supply Chain Management Policy. The following is hereby reported as stipulated in the SCM Policy.

Implementation of the approved Supply Chain Management Policy:

The approved Supply Chain Management Policy is implemented and maintained by all relevant role players.

Implementation of the Supply Chain Management Process:

- **Training of Supply Chain Management Officials**

There was no training during the month of February 2020.

- **Demand Management**

Bids and quotations were invited in accordance with the Supply Chain Management Policy. Bid documents used were customised, standard bid documents prescribe by National Treasury. All preconditions were enforced during the opening of bids including the verification on Tax Clearance Certificates issued by SARS. The procurement plan for 2019-20 was approved by the Accounting Officer.

- **Acquisition Management**

For the period of February 2020, there were four (4) contracts (R200 000 +) awarded by the Municipal Manager:

1. Review and Update of the District (FBDM) Disaster Management Plan Framework-Rural Metro Emergency Management Services for R493 390.25 VAT inclusive.
2. Review of the Human Settlements Sector Plans & Charters for FBDM and Local Municipalities within its area of jurisdiction-QKG Consulting-R771 120.00 VAT inclusive.
3. Land Use Survey for Dikgatlong Local Municipality, Macroplan-R299 862.50
4. Review of the FBDM Spatial Development Framework-Tshani Consulting CC-R419 655.00 VAT inclusive.

For the period of February 2020, there were no written quotations between (R30 000-R200 000) awarded by the Municipal Manager.

Total orders issued total R 391 755.24

Orders per department:

Council & Executive	R	2 352.17
Municipal Manager	R	14 468.52
Finance	R	93 560.17
Administration	R	278 402.39
Planning & Development	R	0.00
Technical Service	R	2 971.99

a. Disposal Management

No disposals for the month of February 2020.

b. Deviations

No deviation was approved by the Municipal Manager for the month of February 2020.

c. Issues from Stores

Total orders issued total R29 236.90

Issues per department

Council & Executive	R	0.00
Municipal Manager	R	3 784.10
Finance	R	2 161.70
Administration	R	21 162.31
Planning & Development	R	1 163.24
Technical service	R	965.55

d. List of accredited Service Providers

The supplier's database is updated daily, and the database is amended to make provision for the MBD 4 and MBD 9 forms as required by the AG report.

e. Support to Local Municipalities

No official request was received from the local municipalities for the month of February 2020.

Monthly Budget Statement - investment portfolio

DC9 Frances Baard - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M08 February														
Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months												
Municipality														
NEDCOR		1	notice	Yes	Fixed	0.0823	0	0	6/24/2020	6,700	-	-	-	6,700
NEDCOR		4	notice	Yes	Fixed	0.075	0	0	4/1/2020	9,000	13	(13)	-	9,000
NEDCOR		1	call	Yes	Fixed	0.0635	0	0	2/29/2020	10,000	52	(52)	-	10,000
NEDCOR		4	notice	Yes	Fixed	0.0755	0	0	3/13/2020	10,000	29	(29)	-	10,000
NEDCOR		4	notice	Yes	Fixed	0.0755	0	0	3/30/2020	6,000	36	(36)	-	6,000
STANDARD BANK		1	call	Yes	Fixed	0.065	0	0	2/29/2020	8,000	43	(7,043)	-	1,000
STANDARD BANK		4	notice	Yes	Fixed	0.07579	0	0	4/1/2020	10,000	15	(15)	-	10,000
STANDARD BANK		4	notice	Yes	Fixed	0.07579	0	0	3/13/2020	10,000	29	(29)	-	10,000
STANDARD BANK		4	notice	Yes	Fixed	0.07579	0	0	3/30/2020	6,000	36	(36)	-	6,000
ABSA		1	call	Yes	Fixed	0.064	0	0	2/29/2020	1,001	5	(5)	-	1,001
ABSA		4	notice	Yes	Fixed	0.072	0	0	4/1/2020	10,000	14	(14)	-	10,000
FNB		4	notice	Yes	Fixed	0.0731	0	0	3/27/2020	5,000	29	(29)	-	5,000
FNB		4	notice	Yes	Fixed	0.0725	0	0	3/13/2020	4,000	11	(11)	-	4,000
FNB		4	notice	Yes	Fixed	0.0731	0	0	4/1/2020	11,000	15	(15)	-	11,000
Municipality sub-total										106,701	327	(7,327)	-	99,701

Surplus cash is invested at approved banking institutions in accordance with current cash and investment policy.

Investment amounts to R99, 201 million as at 09 March 2020.

Monthly Budget Statement - transfers and grant receipts

DC9 Frances Baard - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M08 February										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		117,209	125,792	125,792	381	92,327	83,861	8,465	10.1%	125,792
Equitable Share		116,209	120,606	120,606	-	90,455	80,404	10,051	12.5%	120,606
Expanded Public Works Programme Integrated Grant		-	1,270	1,270	244	751	847	(96)	-11.3%	1,270
Municipal Disaster Recovery Grant		-	246	246	-	-	164	(164)	-100.0%	246
Health	4	478	-	-	-	-	-	-		-
Housing Projects		-	-	-	-	-	-	-		-
[insert description]		-	-	-	-	-	-	-		-
Other grant providers:		74	2,100	2,100	-	40	1,400	(1,360)	-97.1%	2,100
Northern Cape Economic Development Agency		-	-	-	-	-	-	-		-
Services Sector SETA		74	-	-	-	-	-	-		-
Unspecified		-	2,000	2,000	-	-	1,333	(1,333)	-100.0%	2,000
Total Operating Transfers and Grants	5	123,192	128,942	127,914	395	92,380	85,756	6,624	7.7%	127,914
Housing Projects		-	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
[insert description]		-	-	-	-	-	-	-		-
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]		-	-	-	-	-	-	-		-
Total Capital Transfers and Grants	5	2,521	-	-	-	-	-	-		-
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	-	-	-	-	-	-	-		-
Other capital transfers [insert description]		-	-	-	-	-	-	-		-
Housing Projects		-	-	-	-	-	-	-		-
Northern Cape Economic Development Agency		-	-	-	-	-	-	-		-
Unspecified		-	-	-	-	-	-	-		-
Total Capital Transfers and Grants	5	-	-	-	-	-	-	-		-
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	-	-	-	-	-	-	-		-

Monthly Budget Statement - transfers and grant expenditure

DC9 Frances Baard - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M08 February										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		-	-	-	-	-	-	-		-
Provincial Government:		102,139	140,419	138,878	10,110	62,596	93,305	(30,708)	(0)	138,878
Equitable Share		93,531	134,849	133,678	10,045	61,282	89,665	(28,384)	-31.7%	133,678
Expanded Public Works Programme Integrated Grant		685	765	765	-	195	510	(315)	-61.7%	765
Housing Projects		-	-	-	-	-	-	-		-
Specify (Add grant description)		478	860	882	13	13	578	(565)	-97.7%	882
District Municipality:		-	-	-	-	-	-	-		-
Other grant providers:		92	2,110	2,110	-	36	1,407	(1,371)	-97.4%	2,110
Production		-	-	-	-	-	-	-		-
Total operating expenditure of Transfers and Grants:		102,231	142,529	140,988	10,110	62,632	94,711	(32,079)	-33.9%	140,988
Capital expenditure of Transfers and Grants										
National Government:		-	70	70	-	-	47	(47)	-100.0%	70
Rural Road Asset Management Systems Grant		-	70	70	-	-	47	(47)	-100.0%	70
Total capital expenditure of Transfers and Grants		-	70	70	-	-	47	(47)	-100.0%	70
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		102,231	142,599	141,058	10,110	62,632	94,758	(32,126)	-33.9%	141,058
District Municipality:		-	-	-	-	-	-	-		-
Other grant providers:		-	-	-	-	-	-	-		-
Total capital expenditure of Transfers and Grants		-	140	140	-	-	93	(93)	-100.0%	140
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		-	140	140	-	-	93	(93)	-100.0%	140

Monthly Budget Statement - councillor and staff benefits

DC9 Frances Baard - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M08 February										
Summary of Employee and Councillor remuneration	Ref	Budget Year 2019/20								
		2018/19 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C					D	
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		5,347	6,443	5,972	461	3,548	4,201	(652)	-16%	5,972
Pension and UIF Contributions								-		
Medical Aid Contributions								-		
Motor Vehicle Allowance		869	829	829	66	492	553	(61)	-11%	829
Cellphone Allowance		484	40	579	41	315	134	181	134%	579
Housing Allowances								-		
Other benefits and allowances								-		
Sub Total - Councillors		6,700	7,311	7,380	568	4,355	4,888	(533)	-11%	7,380
% increase	4		9.1%	10.2%						10.2%
Senior Managers of the Municipality										
Basic Salaries and Wages		3,459	6,667	5,115	406	3,069	4,134	(1,066)	-26%	5,115
Pension and UIF Contributions		5	9	130	1	4	30	(26)	-85%	130
Medical Aid Contributions		-	-	-	-	-	-	-		-
Overtime		-	-	-	-	-	-	-		-
Performance Bonus		205	440	440	-	-	293	(293)	-100%	440
Motor Vehicle Allowance		-	193	193	-	-	128	(128)	-100%	193
Cellphone Allowance		53	96	96	7	46	64	(18)	-28%	96
Housing Allowances		-	-	-	-	-	-	-		-
Other benefits and allowances		0	1	1	0	0	0	(0)	-36%	1
Payments in lieu of leave		195	112	112	-	-	74	(74)	-100%	112
Long service awards		-	-	-	-	-	-	-		-
Post-retirement benefit obligations	2							-		
Sub Total - Senior Managers of Municipality		3,917	7,517	6,087	413	3,119	4,725	(1,606)	-34%	6,087
% increase	4		91.9%	55.4%						55.4%
Other Municipal Staff										
Basic Salaries and Wages		37,615	43,551	39,701	3,330	25,708	28,264	(2,556)	-9%	39,701
Pension and UIF Contributions		5,347	6,230	5,782	485	3,774	4,064	(290)	-7%	5,782
Medical Aid Contributions		2,406	2,812	2,858	198	1,521	1,884	(363)	-19%	2,858
Overtime		138	116	116	11	95	77	18	23%	116
Performance Bonus		2,858	3,239	3,137	238	1,951	2,139	(188)	-9%	3,137
Motor Vehicle Allowance		3,204	3,644	3,644	244	1,956	2,429	(474)	-19%	3,644
Cellphone Allowance		215	216	227	17	134	146	(12)	-8%	227
Housing Allowances		431	423	464	40	302	290	12	4%	464
Other benefits and allowances		530	2,644	2,235	45	356	1,681	(1,325)	-79%	2,235
Payments in lieu of leave		1,187	1,000	1,035	(79)	(5)	674	(678)	-101%	1,035
Long service awards		(16)	302	302	-	-	201	(201)	-100%	302
Post-retirement benefit obligations	2	3,818	4,482	4,482	-	611	2,988	(2,377)	-80%	4,482
Sub Total - Other Municipal Staff		57,733	68,658	63,982	4,529	36,404	44,837	(8,433)	-19%	63,982
% increase	4		18.9%	10.8%						10.8%
Total Parent Municipality		68,350	83,486	77,449	5,510	43,878	54,450	(10,572)	-19%	77,449
			22.1%	13.3%						13.3%
Unpaid salary, allowances & benefits in arrears:										
TOTAL SALARY, ALLOWANCES & BENEFITS		68,350	83,486	77,449	5,510	43,878	54,450	(10,572)	-19%	77,449
% increase	4		22.1%	13.3%						13.3%
TOTAL MANAGERS AND STAFF		61,650	76,174	70,068	4,942	39,523	49,562	(10,039)	-20%	70,068

The performance bonus of R204 940 is a provision made for the payout of the 2017/18 financial year which has not taken place. Therefore, a liability was created in the 2018/19 financial year for the performance bonus. The annual bonus of Senior Managers forms part of their basic salaries.

PERSONNEL ATTENDANCES:

Personnel attendance in the workplace (finance department) for the month of February 2020 averages 71%.

Attendance trends are summarized as follows:

	Senior Management	Middle Management	Supervisory	Clerical
Number of Members	1	3	7	10
Leave	1	2	7	0
Sick Leave	0	0	4	1
Courses / Seminar	0	0	0	0
Meetings	0	0	0	0
Study leave	0	0	0	0
Maternity Leave	0	0	0	0
Family Responsibility	0	0	0	3
Union Meetings	0	0	0	0
Absent	0	0	0	0
Special Leave	0	0	0	0
Over time	0	0	0	0
No. of Workdays Attended	0	34	124	134
Total Workdays	0	36	135	138
Percentage Attendance per Group	0	94%	92%	97%
Average	71%			

Personnel Development:

- During the month of February Five (5) finance interns and one finance official attended MFMP training from the 17 to 21 February 2020.

INTERNSHIP PROGRAMME

As per National Treasury regulations, there are five finance internship posts. The aim of the programme is to capacitate finance graduates to eventually build their capacity to take up any senior position in the municipality if possible and elsewhere in other municipalities. Their appointment is for a period of 24 to 36 months depending on completion of the Municipal Finance Management Programme (MFMP).

The Municipality has appointed 5(five) interns as at 29 February. The interns are placed in different subunits under Finance for on-the job training.

SUPPORT OF LOCAL MUNICIPALITIES

- No support was requested & given to our local municipalities during February 2020.

ASSET AND RISK MANAGEMENT**Insurance:**

All Municipal assets are adequately insured with Lateral Unison. The contract runs from 01 January 2019 for a period of three (3) years, which ends on 31 December 2021.

Asset Management:

The asset register is updated on annual basis; this is done to keep up with any changes that might have occurred. The last asset count was done during the month of July 2019 for the 2018/19 financial year.

Information Backup:

All shared data stored on file server (*O & P drives only*) is backed up on backup tapes which are extended automatically on a daily, weekly, monthly and annually basis. System users are responsible for ensuring that data backup and maintenance is carried out regarding their specific usage. General ledger and associated financial system data is backed up on the network server tape system, daily, weekly, tapes are stored on premises, monthly and annually are stored off site. The "e-Venus" financial system was implemented on 1 September 2009. A daily backup is done as well as a day end procedure to integrate daily transactions. On the last working day of each month (a few days after month end to accommodate financial transactions pertaining to the month closed) a monthly calendar, financial backup and integration including closing of votes and opening thereof in the new month is done.

Repairs and Maintenance Cost:

The actual operating costs of the municipal repairs and maintenance that were incurred for the year to date as required in terms of the repairs and maintenance policy are set out below:

<i>OPERATING RESULTS ANALYSIS</i>		Feb-20		VARIANCES
<i>COMPARISON: ACTUAL TO BUDGET</i>	FULL YEAR BUDGET 2019/20	YTD ACTUAL	VARIANCES	%
Municipal Offices	617,510.00	302,017.46	315,492.54	49%
Computer Software and Applications	2,542,320.00	1,453,336.05	1,088,983.95	57%
Computer Equipment	729,560.00	294,043.98	435,516.02	40%
Furniture and Office Equipment	61,500.00	42,000.00	19,500.00	68%
Machinery and Equipment	505,780.00	233,851.46	271,928.54	46%
Transport Assets	344,530.00	76,422.84	268,107.16	22%
Totals	4,801,200.00	2,401,671.79	2,399,528.21	50%

Year to date expenditure on repairs and maintenance amounts to R 2, 402 million of the R 4,802 million that was budgeted. The spending is expected to gain momentum as the year progress. The increase of the budgeted amount is due to the Adjustment Budget.

Motor Vehicles - Utilization Statistics:

The municipality operates a pool of 28 vehicles as part of its routine activities. Statistical information regarding the year-to-date utility for February 2020 is as follows:

Municipal Vehicles:

FRANCES BAARD DISTRICT MUNICIPALITY							POOL VEHICLE CONTROL FEBRUARY 2020			
Vehicle	Vehicle	Year	Registration	Service	License	Opening KM	Previous Month	Current month	FEB '20	
Description	Allocation	Model	Number		Expires	1-Jul-19	Closing Km Reading	Closing KM Reading	Utility	
1	Chevrolet Captiva	Pool	2011	CDM 296 NC	120,000	2020/09/30	106,434	111,047	111,386	339
2	Isuzu KB 2.5 CrewCab	Environmental Health	2016	CMV 311 NC	75,000	2021/01/31	60,361	70,496	72,458	1,962
3	Chevrolet Cruze 1,6 North	Pool	2016	CMV 321 NC	105,000	2021/01/31	82,567	93,007	95,389	2,382
4	Toyota Hilux 2.5D	Project Management	2016	CMT 747 NC	60,000	2021/01/31	43,677	47,165	48,341	1,176
5	Chevrolet Cruze 1,6 North	Pool	2016	CVM 314 NC	90,000	2021/01/31	79,873	89,629	91,082	1,453
6	Isuzu KB CrewCab	Housing	2016	CMV 319 NC	90,000	2021/01/31	50,506	59,522	60,506	984
7	Chevrolet Trailblazer	Pool	2013	CGR 575 NC	90,000	2020/12/31	77,137	79,166	80,562	1,396
8	Isuzu KB 250	Housing	2013	CGR 572 NC	105,000	2020/12/31	98,096	102,728	103,380	652
9	Isuzu KB 250	Housing	2013	CGR 576 NC	90,000	2020/12/31	73,642	77,818	78,151	333
10	Hyundai HI	Tourism Centre	2013	CGY 587 NC	75,000	2020/03/31	68,508	72,748	74,123	1,375
11	Isuzu KB 200	Disaster Management	2010	CBY 895 NC	90,000	2020/09/30	78,584	84,108	84,945	837
12	Isuzu KB 200	Disaster Management	2010	CBY 898 NC	105,000	2020/09/30	90,724	95,878	96,582	704
13	Toyota Landcruiser	Disaster Management	2014	CJL 363 NC	35,000	2020/03/31	33,118	33,799	34,434	635
14	Toyota Landcruiser	Disaster Management	2014	CKW 835 NC	30,000	2020/03/31	27,657	29,207	29,223	16
15	Isuzu Kb 250 D-Teq	Youth Unit	2014	CKR 822 NC	75,000	2020/10/31	68,359	73,390	75,589	2,199
16	Isuzu Fire Engine	Disaster Management	2013	CHM 958 NC	15,000	2020/06/30	2,050	2,050	2,050	-
17	Toyota Etios	Pool	2014	CJG 979 NC	75,000	2020/12/31	65,665	69,571	70,149	578
18	Nissan NP 200	Environmental Health	2014	CJJ 262 NC	75,000	2020/12/31	65,093	72,602	74,365	1,763
19	Nissan Hardbody	Environmental Health	2014	CJJ 263 NC	45,000	2020/12/31	39,068	43,356	44,041	685
20	Nissan NP 200	Environmental Health	2014	CJJ 258 NC	60,000	2020/12/31	46,052	50,168	51,158	990
21	Chevrolet Park Van	Supply Chain Management	2015	CLF791 NC	15,000	2020/01/31	11,875	13,445	13,667	222
22	Nissan Almera 1.5 Acenta	Pool	2016	CMT 438 NC	45,000	2020/01/31	37,582	40,949	41,704	755
23	Audi Q7 3.0TDI Quattro	Council	2017	FBDM 1 NC	60,000	2020/04/31	39,754	49,168	53,150	3,982
24	Nissan NP 300 D/Cab	Housing	2017	CPS 005 NC	30,000	2020/04/31	15,843	24,113	24,967	854
25	Nissan NP 300 D/Cab	Environmental Health	2017	CPS 010 NC	30,000	2020/04/31	17,159	24,395	27,538	3,143
26	Nissan NP 300 S/Cab	Roads Maintenance	2017	CPS 006 NC	30,000	2020/04/31	12,358	15,820	16,577	757
27	Nissan NP 300 S/Cab	Pool	2017	CPS 008 NC	30,000	2020/04/31	16,451	22,477	23,630	1,153
28	Scania P310 Water Tanker	Disaster Management	2018	CVG 023 NC	15,000	2020/07/31	1,785	17,985	17,985	10
FULL FLEET UTILITY FEBRUARY 2020									31,335	

- No vehicles were reported damaged for the month of February, however the vehicle damaged, reported during the month of January fleet report, Isuzu KB 200 with the registration CBY 895 NC was written off by the Insurance company.

4. Quality Certificate

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that-

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid-year budget and performance assessment

The report for the month of February 2020 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Ms. ZM Bogatsu
Municipal Manager

Signature



Date

10 March 2020