

# FRANCES BAARD DISTRICT MUNICIPALITY



## **Section 71 Report**

**31 May 2020**

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## **1. EXECUTIVE SUMMARY**

All variances are calculated against the approved budget figures.

### **1.1 Statement of Financial Performance**

#### **Consolidated performance against annual budget (Projected Operating Results) – Statement of Financial Performance – (Annexure A - Table C4)**

##### **Revenue by source**

Year-to-date actual revenue is R130, 814 million as compared to the year-to-date budget projections of R124, 384 million.

##### **Operating expenditure by type**

To date, R88, 776 million has been spent as compared to the operational year-to-date budget projections of R135, 175 million. The variance is mainly due to the following:

- Vacant positions of the CFO, Director Planning & Development and Director Infrastructure;
- Capital and Operational allocations to local municipality which has not been claimed; and
- Special projects which could not be completed as a result of the national lockdown due to the Pandemic Covid 19.

The summary statement of financial performance in Annexure A, Table C4 is prepared on a similar basis to the prescribed budget format, detailing revenue by source type and expenditure by input type.

##### **Capital Expenditure**

Year-to-date expenditure on capital amounts to R0, 987 million as compared to the year-to-date budget projections of R2, 136 million.

Please refer to Annexure A, Table C5 for further details.

##### **Cash Flows**

The municipality started the year with a total cash and cash equivalents of R78, 264 million. The year-to date cash and cash equivalents amounted to R167, 998, million. The net increase in cash and cash equivalents for the year to date is R89, 735, million. The increase is as a result of the equitable share that was received in March 2020 and underspending of projects due to the national lockdown restrictions and vacancies.

### Consolidated performance of year-to-date expenditure against year-to-date budget (per municipal vote)

The municipal vote reflects the organisational structure of the municipality which is made up of the following directorates: Council & Executive, Budget & Treasury, Administration, Planning & Development and Project Management & Advisory Services.

The following table depict the financial performance as per municipal vote according to the approved organogram of the municipality:

Council & Executive						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
01.1 - Council & Executive Administration	10,115,548	11,574,120	11,240,470	1,468,196	8,601,721	10,342,679
02.1 - Office Of The Municipal Manager	2,209,966	2,509,730	2,627,730	202,061	1,808,442	2,394,984
02.2 - Committee & Administration Services	962,088	1,312,270	933,120	27,656	464,308	899,596
02.3 - Internal Audit	2,441,526	3,299,340	3,299,340	210,205	2,486,583	3,024,406
02.4 - Communications	1,966,411	2,458,210	2,468,440	156,274	1,638,325	2,261,556
02.5 - Legal And Compliance	1,281,194	1,403,948	1,403,948	92,921	1,115,558	1,286,978
02.6 - Political Office Administration	3,473,258	3,821,750	3,816,710	242,391	3,028,134	3,499,237
02.7 - Youth Unit	2,157,854	1,998,740	1,998,740	188,698	2,074,840	1,832,171
02.8 - Risk Unit	877,772	1,006,030	1,006,030	88,784	961,986	922,229
<b>Total</b>	<b>25,485,616</b>	<b>29,384,138</b>	<b>28,794,528</b>	<b>2,677,186</b>	<b>22,179,896</b>	<b>26,463,836</b>

Actual operating expenditure of Council & Executive is R22, 180 million as compared to the year-to-date budget R26, 464 million. Special projects in the respective departments will not be implemented as planned during the national lockdown. One vacancy exists within the department, namely, Manager: Office of the MM.

Budger & Treasury Office						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
Budger & treasury						
03.1 - Finance Directorate	4,148,200	7,907,990	6,950,710	168,401	3,410,621	6,483,198
03.2 - Revenue & Expenditure	3,222,572	3,760,282	3,760,282	240,602	2,809,064	3,446,927
03.3 - Budget And Treasury Office	7,049,645	7,039,030	7,139,030	247,109	3,402,576	6,532,435
03.4 - Supply Chain Management	3,963,080	3,192,660	3,192,660	260,809	2,906,973	2,926,616
03.5 - Council Motor Vehicle Pool	1,935,333	1,905,760	1,889,360	94,442	1,256,305	1,733,834
<b>Total</b>	<b>20,318,830</b>	<b>23,805,722</b>	<b>22,932,042</b>	<b>1,011,364</b>	<b>13,785,538</b>	<b>21,123,010</b>

The actual operating expenditure of Budget & Treasury office at the end of the month amounts to R13, 786 million as compared to the year-to-date projected budget of R21, 123 million. Due to the vacant CFO position, spending on the planned budget is below expected projection.

Corporate Services						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
04.1 - Administration Directorate	1,662,653	1,918,050	1,918,050	178,856	1,561,816	1,758,251
04.2 - Information Systems	3,576,931	4,140,130	4,140,130	253,455	3,018,226	3,795,165
04.3 - Human Resource Management	4,352,678	7,335,010	7,285,010	301,259	3,801,722	6,683,772
04.4 - Office Support Services	9,632,038	11,345,160	11,852,160	664,066	9,853,155	10,805,363
04.5 - Environmental Protection	3,912,678	7,539,150	7,347,750	470,616	5,597,705	6,757,795
04.6 - Fire Fighting & Disaster Management	5,898,828	10,244,950	7,642,640	508,459	6,180,782	7,309,325
<b>Total</b>	<b>29,035,805</b>	<b>42,522,450</b>	<b>40,185,740</b>	<b>2,376,711</b>	<b>30,013,405</b>	<b>37,109,671</b>

Actual operating expenditure of Corporate Services at the end of the month is R30, 013 million as compared to the year-to-date projected budget of R37, 110 million. Expenditure will not rise as expected, due to the national lockdown, projects such as training of official with an amount of R 2,1 million will be removed from the budget due to the Covid 19 restrictions. Vacancies within the department also has an impact on the underspending of the projected budget, namely, Senior Fire Fighter, Chief Clerk Archive and Disaster Management Co-ordinator.

Planning & Development						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
05.1 - Planning & Development Directorate	976,649	1,835,190	1,464,220	134,018	1,120,782	1,385,498
05.3 - Local Economic Development	5,018,657	8,310,100	8,356,550	210,365	4,392,251	7,654,792
05.4 - Planning Unit - Gis	1,627,268	2,100,110	2,100,110	107,351	1,009,359	1,925,121
05.5 - Planning Unit - Spacial Planning	1,534,595	3,551,380	2,039,900	67,774	908,570	2,046,255
05.6 - Tourism	3,241,809	3,697,410	3,562,410	167,036	2,334,186	3,281,331
05.7 - Planning Unit - ldp	1,389,378	1,664,460	1,674,690	139,907	1,398,304	1,533,950
<b>Total</b>	<b>13,788,356</b>	<b>21,158,650</b>	<b>19,197,880</b>	<b>826,450</b>	<b>11,163,451</b>	<b>17,826,947</b>

Actual operating expenditure of Planning & Development at the end of the month amounts to R11, 163 million as compared to the year-to-date projected budget of R17, 827 million. Due to the vacant director position & GIS Officer, spending on the planned budget is below expected projection. The national lockdown had an impact on the variance and this is due to the Covid 19 restrictions, projects from LED, GIS and Spatial planning for an amount of R2 million- will not be implemented due to reasons mentioned above.

Infrastructure						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
06.1 - Infrastructure Service Directorate	4,371,638	1,969,620	1,098,300	135,506	762,258	1,108,473
06.2 - Project Management & Advisory Service	12,318,762	25,415,450	29,996,070	775,795	7,525,234	26,962,012
06.3 - Infrastructure Service - Roads Maint	777,179	964,600	934,100	49,812	622,702	859,813
06.4 - Housing Administration	2,660,945	4,050,490	4,061,290	262,960	2,723,911	3,721,602
<b>Total</b>	<b>20,128,525</b>	<b>32,400,160</b>	<b>36,089,760</b>	<b>1,224,073</b>	<b>11,634,105</b>	<b>32,651,900</b>

Actual operating expenditure of Project Management & Advisory Services at the end of the month amounts to R11, 634 million as compared to the year-to-date projected budget of R32, 651 million. Underspending is due to the vacant Director position and the underspending of local municipalities on Capital and Operational allocation.

**Consolidated performance of year-to-date expenditure on special projects against full year budget**

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>MUNICIPAL MANAGERS OFFICE</b>						
<b>COMMUNICATIONS</b>						
Public Participation Programme	30,200	-	-	30,200	0%	The budget will not be utilised due to the Covid 19 restrictions.
<b>Total Communications Projects</b>	<b>30,200</b>	<b>-</b>	<b>-</b>	<b>30,200</b>	<b>0%</b>	
<b>FINANCE DIRECTORATE</b>						
Support to 3 local municipalities (Phokwane, Magareng & Dikgatlong)	150,000.00	-	-	150,000.00	0%	To be utilised during the course of the financial year, upon formal request for assistance from the local municipalities.
<b>Total Finance Directorate Projects</b>	<b>150,000.00</b>	<b>-</b>	<b>-</b>	<b>150,000.00</b>	<b>0%</b>	
<b>BUDGET AND TREASURY OFFICE</b>						
Revaluation of Buildings	150,000.00	-	-	150,000.00	0%	The project has been advertised.
<b>Total BTO Projects</b>	<b>150,000.00</b>	<b>-</b>	<b>-</b>	<b>150,000.00</b>	<b>0%</b>	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>PLANNING AND DEVELOPMENT</b>						
<b>PLANNING UNIT - GIS</b>						
Land Use Survey (Dikgatlong)	390,000.00	-	-	390,000.00	0%	Committed funds for the project implementation, appointment of service provider completed.
<b>Total GIS Projects</b>	<b>390,000.00</b>	<b>-</b>	<b>-</b>	<b>390,000.00</b>	<b>0%</b>	
<b>PLANNING UNIT - SPATIAL PLANNING</b>						
Municipal Tribunal	33,000.00	-	13,752.00	19,248.00	42%	The DMPT was supposed to take place on the 29 May 2020, but no applications were received. The District Municipal Planning Tribunal (DMPT) will convene on the 17 June 2020.
FBDM SDF Framework	400,000.00	335,717.39	-	400,000.00	0%	The project (FBDM SDF REVIEW) is behind schedule, only three phases will be completed before the 30th of June 2020. The Inception report and Draft Service Level Agreement have been completed. The project will be completed on the 3rd of November 2020. The phase one invoice has been submitted for payment.
Phokwane Infill Development	75,000.00	-	51,878.64	23,121.36	69%	The project is on track. The submission to the District Municipal Planning Tribunal and Surveyor General will be done before 30 June 2020.
<b>Total Spatial Planning Projects</b>	<b>508,000.00</b>	<b>335,717.39</b>	<b>65,630.64</b>	<b>442,369.36</b>	<b>13%</b>	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>COUNCIL AND EXECUTIVE ADMINISTRATION</b>						
<b>POLITICAL OFFICE ADMINISTRATION</b>						
Commemorative Days	274,000.00	-	196,828.98	77,171.02	72%	Project completed with savings.
Disability Programme	60,000.00	-	57,999.50	2,000.50	97%	Project completed with savings.
Child Programme	65,000.00	-	15,000.00	50,000.00	23%	Project completed with savings.
Gender Programme	46,000.00	-	46,000.00	-	100%	Project complete.
MRM Programme	5,000.00	-	-	5,000.00	0%	The budget will not be utilised due to the Covid 19 restrictions.
Old Age Programme	35,000.00	-	26,950.00	8,050.00	77%	Project completed with savings.
<b>Total Political Office Projects</b>	<b>485,000.00</b>	<b>-</b>	<b>342,778.48</b>	<b>142,221.52</b>	<b>71%</b>	
<b>YOUTH UNIT</b>						
Youth Career	25,000.00	-	7,412.39	17,587.61	30%	The remainder of the budget will not be utilised due to the Covid 19 restrictions.
Sopa Programme	17,000.00	-	7,000.00	10,000.00	41%	The remainder of the budget will not be utilised due to the Covid 19 restrictions.
June 16 Programme	45,000.00	-	37,000.00	8,000.00	82%	The remainder of the budget will not be utilised due to the Covid 19 restrictions.
Youth Skills Programme	253,600.00	-	205,068.70	48,531.30	81%	The remainder of the budget will not be utilised due to the Covid 19 restrictions.
<b>Total Youth Projects</b>	<b>340,600.00</b>	<b>-</b>	<b>256,481.09</b>	<b>84,118.91</b>	<b>75%</b>	



Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>CORPORATE SERVICES</b>						
<b>HUMAN RESOURCE MANAGEMENT</b>						
Employee Wellness Assistance Programme	80,000.00	-	132.00	79,868.00	0%	Expenditure only occurs upon requests.
<b>Total HR Projects</b>	<b>80,000.00</b>	<b>-</b>	<b>132.00</b>	<b>79,868.00</b>	<b>0%</b>	
<b>ENVIRONMENTAL PROTECTION</b>						
Air Quality	14,000.00	1,147.49	7,062.70	6,937.30	50%	Project completed with savings.
Commemorative Days	85,000.00	1,338.78	4,426.44	80,573.56	5%	Project will not be implemented as planned due to Covid-19. Budget to be removed with the special adjustment budget.
Awareness Sanitation Programme	56,600.00	1,285.05	17,727.32	38,872.68	31%	Project will not be implemented as planned due to Covid-19 restrictions.
Environmental Health Framework	200,000.00	-	196,280.00	3,720.00	98%	Project is complete with a savings.
Water Analysis	323,500.00	53,249.87	178,335.22	145,164.78	55%	Remaining budget to be utilised during the course of the financial year.
Sample Analysis	24,600.00	15,647.32	4,400.52	20,199.48	18%	Swabs will be collected in the 4th quarter.
Environmental World day Awareness	200,000.00	-	193,722.60	6,277.40	97%	Project completed with a savings.
South African Standards for Drinking Water	90,000.00	-	-	90,000.00	0%	Samples will be collected in the 4th quarter.
<b>Total Environmental Health Projects</b>	<b>993,700.00</b>	<b>72,668.51</b>	<b>601,954.80</b>	<b>391,745.20</b>	<b>61%</b>	
<b>FIRE FIGHTING &amp; DISASTER MANAGEMENT</b>						
Volunteer Training	107,400.00	-	83,050.00	24,350.00	77%	Training occurred on the 11th and 12th of December 2019. Project completed with savings.
Disaster Management Forum	5,800.00	-	1,738.91	4,061.09	30%	Budget will not be utilised, due to Covid-19 Lockdown restrictions.
Awareness Programme	7,000.00	-	-	7,000.00	0%	Budget will not be finalised, due to Covid-19 Lockdown restrictions.
Disaster Plan Strategy	520,000.00	-	-	520,000.00	0%	Project rolled over to 20/21 financial year.
Contingency Fund	520,000.00	85,000.00	327,118.02	192,881.98	63%	Expenditure occurs as and when the contingency fund is requested.
<b>Total Disaster Management Projects</b>	<b>1,160,200.00</b>	<b>85,000.00</b>	<b>411,906.93</b>	<b>748,293.07</b>	<b>36%</b>	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>PLANNING AND DEVELOPMENT</b>						
<b>LOCAL ECONOMIC DEVELOPMENT</b>						
Led Small, Medium & Micro Entreprises	795,600.00	-	550,808.70	244,791.30	69%	Project is in the implementation stage to be completed by the end of June 2020.
Machinery and equipment SMME	850,000.00	-	-	850,000.00	0%	Project rolled over to the next financial year.
Led Expo	920,000.00	-	916,304.69	3,695.31	100%	Project completed.
Youth Enterprenuer	160,000.00	-	-	160,000.00	0%	Project rolled over to the next financial year.
Led Trade & Investment Promotion	35,000.00	-	-	35,000.00	0%	Project is in the planning phase, in the process of developing brochures to be completed during the 4th quarter.
Investment Desk	50,000.00	-	-	50,000.00	0%	Project will not be implemented as planned due to Covid-19 restrictions.
Agriculture Emerging Farmers	200,000.00	90,000.00	50,000.00	150,000.00	25%	Project rolled over to the next financial year.
Advertising and Promotion	208,810.00	39,000.00	47,537.90	161,272.10	23%	Project completed with a savings.
Women Empowerment	50,000.00	-	50,000.00	-	100%	Project will not be implemented as planned due to Covid-19 restrictions.
Hartswater Stalls	600,000.00	-	526,739.13	73,260.87	88%	Project completed with savings.
<b>Total LED Projects</b>	<b>3,869,410.00</b>	<b>129,000.00</b>	<b>2,419,356.42</b>	<b>1,830,053.58</b>	<b>63%</b>	
<b>TOURISM</b>						
Ganspan	270,000.00	-	96,042.00	173,958.00	36%	Project rolled over to the next financial year.
Indaba Expo	327,370.00	21,892.17	108,980.10	218,389.90	33%	Project will not be implemented as planned due to Covid-19 restrictions.
Diamond and Dorings Festival	480,000.00	-	-	480,000.00	0%	Project will not be implemented as planned due to Covid-19 restrictions. Budget to be removed with the special adjustment budget.
Tourism Business Competition	501,300.00	78,395.98	370,546.35	130,753.65	74%	Project will not be implemented as planned due to Covid-19 restrictions.
Tourism Association	75,000.00	41,717.00	17,610.00	57,390.00	23%	Project rolled over to the next financial year.
Tourism Awareness Campaign	120,000.00	-	78,527.65	41,472.35	65%	The event occurred on the 20th of September 2019, project completed with a savings.
Printing of Travel Guide	150,000.00	-	-	150,000.00	0%	Project will not continue, as the municipality currently has enough travel guides for the financial year.
Tourism Advertisement	175,000.00	29,987.40	23,305.00	151,695.00	13%	Project will not be implemented as planned due to Covid-19 restrictions.
N12 Promotion	60,000.00	-	44,922.24	15,077.76	75%	Project completed with savings.
<b>Total Tourism Projects</b>	<b>2,158,670.00</b>	<b>171,992.55</b>	<b>753,833.34</b>	<b>1,404,836.66</b>	<b>35%</b>	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>INFRASTRUCTURE</b>						
<b>PROJECT MANAGEMENT &amp; ADVISORY SERVICE</b>						
Magareng O&M	3,500,000.00	-	1,106,056.15	2,393,943.85	32%	Spending dependent on claims received from the local municipality, the remaining budget of R2 393,943.85 will be used as the financial year progresses.
Dikgatlong O&M	3,500,000.00	-	534,624.31	2,965,375.69	15%	Spending dependent on claims received from the local municipality, the remaining budget of R2 965,375.69 will be used during the financial year.
Phokwane O&M	2,500,000.00	-	-	2,500,000.00	0%	Spending dependent on claims received from the local municipality.
Sol Plaatje O&M	5,500,000.00	-	66,000.00	5,434,000.00	1%	Spending dependent on claims received from the local municipality.
Magareng Capital Projects	2,000,000.00	-	-	2,000,000.00	0%	Spending dependent on claims received from the local municipality.
Dikgatlong Capital Projects	2,400,000.00	-	1,904,351.16	495,648.84	79%	Project implemented by local municipality. Valid claims paid out. Amount allocated is R2 million. (R400 000 is retention funding).
Phokwane Capital Projects	2,000,000.00	-	-	2,000,000.00	0%	Spending dependent on claims received from the local municipality.
Sol Plaatje Capital projects	2,000,000.00	-	-	2,000,000.00	0%	Spending dependent on claims received from the local municipality.
<b>Total Infrastructure Projects</b>	<b><u>23,400,000.00</u></b>	<b><u>-</u></b>	<b><u>3,611,031.62</u></b>	<b><u>19,788,968.38</u></b>	<b><u>15%</u></b>	
<b>HOUSING ADMINISTRATION</b>						
Housing Project	860,000.00	-	484,500.00	375,500.00	56%	Project is in process will be completed by the end June 2020.
<b>Total Housing Projects</b>	<b><u>860,000.00</u></b>	<b><u>-</u></b>	<b><u>484,500.00</u></b>	<b><u>375,500.00</u></b>	<b><u>56%</u></b>	
<b>Total Special Projects</b>	<b><u>34,575,780.00</u></b>	<b><u>794,378.45</u></b>	<b><u>8,947,605.32</u></b>	<b><u>26,008,174.68</u></b>	<b><u>26%</u></b>	

The actual spending on special projects for the municipality at the end of the month amounts to R8 947 605.32, with a commitment of R 794 378.45. The municipality has spent 26% of its budgeted special projects.

**2. IN-YEAR BUDGET STATEMENT TABLES (ANNEXURE: A)****Table C1: Monthly Budget Statement Summary**

DC9 Frances Baard - Table C1 Monthly Budget Statement Summary - M11 May									
Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	6,729	5,350	5,750	367	7,210	5,224	1,986	38%	5,750
Transfers and subsidies	123,192	128,942	127,914	30,471	122,893	117,375	5,518	5%	127,914
Other own revenue	932	1,953	1,953	81	712	1,790	(1,079)	-60%	1,953
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>130,853</b>	<b>136,245</b>	<b>135,617</b>	<b>30,919</b>	<b>130,814</b>	<b>124,389</b>	<b>6,425</b>	<b>5%</b>	<b>135,617</b>
Employee costs	61,650	76,174	70,068	5,537	55,872	64,942	(9,070)	-14%	70,068
Remuneration of Councillors	6,700	7,311	7,380	552	6,058	6,757	(699)	-10%	7,380
Depreciation & asset impairment	3,105	3,629	3,629	-	2,690	3,326	(637)	-19%	3,629
Finance charges	204	-	-	-	-	-	-	-	-
Materials and bulk purchases	1,246	1,671	1,643	96	1,006	1,509	(503)	-33%	1,643
Transfers and subsidies	7,306	20,411	25,476	449	4,970	22,762	(17,792)	-78%	25,476
Other expenditure	28,547	40,074	39,003	1,482	18,180	35,878	(17,698)	-49%	39,003
<b>Total Expenditure</b>	<b>108,757</b>	<b>149,271</b>	<b>147,200</b>	<b>8,116</b>	<b>88,776</b>	<b>135,175</b>	<b>(46,399)</b>	<b>-34%</b>	<b>147,200</b>
<b>Surplus/(Deficit)</b>	<b>22,096</b>	<b>(13,026)</b>	<b>(11,583)</b>	<b>22,803</b>	<b>42,038</b>	<b>(10,786)</b>	<b>52,824</b>	<b>-490%</b>	<b>(11,583)</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	2,521	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>24,617</b>	<b>(13,026)</b>	<b>(11,583)</b>	<b>22,803</b>	<b>42,038</b>	<b>(10,786)</b>	<b>52,824</b>	<b>-490%</b>	<b>(11,583)</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>24,617</b>	<b>(13,026)</b>	<b>(11,583)</b>	<b>22,803</b>	<b>42,038</b>	<b>(10,786)</b>	<b>52,824</b>	<b>-490%</b>	<b>(11,583)</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>9,195</b>	<b>3,525</b>	<b>2,156</b>	<b>85</b>	<b>987</b>	<b>2,136</b>	<b>(1,150)</b>	<b>-54%</b>	<b>2,156</b>
Capital transfers recognised	-	70	70	-	-	64	(64)	-100%	70
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	9,192	3,455	2,086	85	987	2,072	(1,085)	-52%	2,086
<b>Total sources of capital funds</b>	<b>9,192</b>	<b>3,525</b>	<b>2,156</b>	<b>85</b>	<b>987</b>	<b>2,136</b>	<b>(1,150)</b>	<b>-54%</b>	<b>2,156</b>
<b>Financial position</b>									
Total current assets	95,294	53,959	91,213		134,667				91,213
Total non current assets	64,217	64,934	64,711		62,724				64,711
Total current liabilities	28,104	15,141	33,299		24,005				33,299
Total non current liabilities	31,004	35,000	33,654		30,883				33,654
Community wealth/Equity	104,330	68,753	88,971		142,504				88,971
<b>Cash flows</b>									
Net cash from (used) operating	(98,279)	(126,556)	(119,285)	7,668	82,143	110,193	28,050	25%	119,285
Net cash from (used) investing	7,593	60	(60)	-	7,593	6,967	(626)	-9%	7,593
Net cash from (used) financing	(0)	(5)	5	-	(1)	(1)	1	-72%	(0)
<b>Cash/cash equivalents at the month/year end</b>	<b>(33,568)</b>	<b>(71,113)</b>	<b>(41,076)</b>	<b>-</b>	<b>167,998</b>	<b>117,160</b>	<b>(50,839)</b>	<b>-43%</b>	<b>128,878</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	-	-	-	-	-	-	-	-	-
<b>Creditors Age Analysis</b>									
Total Creditors	-	-	-	-	-	-	-	-	-

**Table C2 Monthly Budget Statement - Financial Performance (standard classification)**

DC9 Frances Baard - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M11 May										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Revenue - Functional</b>										
<b>Governance and administration</b>		124,655	130,209	130,381	30,683	128,745	119,496	9,249	8%	130,381
Executive and council		478	250	22	-	13	47	(34)	-72%	22
Finance and administration		124,177	129,959	130,359	30,683	128,732	119,449	9,283	8%	130,359
<b>Community and public safety</b>		389	246	246	-	-	226	(226)	-100%	246
Public safety		389	-	-	-	-	-	-		-
<b>Economic and environmental services</b>		8,331	5,790	4,990	237	2,070	4,668	(2,598)	-56%	4,990
Planning and development		8,331	5,790	4,990	237	2,070	4,668	(2,598)	-56%	4,990
<b>Trading services</b>		-	-	-	-	-	-	-		-
<b>Other</b>	4	-	-	-	-	-	-	-		-
<b>Total Revenue - Functional</b>	2	133,374	136,245	135,617	30,919	130,814	124,389	6,425	5%	135,617
<b>Expenditure - Functional</b>										
<b>Governance and administration</b>		65,029	77,928	76,922	5,086	54,200	70,629	(16,429)	-23%	76,922
Executive and council		18,921	21,217	20,617	2,129	15,977	18,969	(2,991)	-16%	20,617
Finance and administration		43,667	53,412	53,006	2,747	35,736	48,636	(12,900)	-27%	53,006
Internal audit		2,442	3,299	3,299	210	2,487	3,024	(538)	-18%	3,299
<b>Community and public safety</b>		8,560	14,295	11,704	771	8,905	11,031	(2,126)	-19%	11,704
Public safety		422	-	-	-	-	-	-		-
Housing		2,661	4,050	4,061	263	2,724	3,722	(998)	-27%	4,061
<b>Economic and environmental services</b>		31,927	53,350	55,012	2,091	23,337	50,234	(26,897)	-54%	55,012
Planning and development		28,014	45,811	47,664	1,621	17,739	43,476	(25,736)	-59%	47,664
Environmental protection		3,913	7,539	7,348	471	5,598	6,758	(1,160)	-17%	7,348
<b>Trading services</b>		-	-	-	-	-	-	-		-
<b>Other</b>		3,242	3,697	3,562	167	2,334	3,281	(947)	-29%	3,562
<b>Total Expenditure - Functional</b>	3	108,757	149,271	147,200	8,116	88,776	135,175	(46,399)	-34%	147,200
<b>Surplus/ (Deficit) for the year</b>		24,617	(13,026)	(11,583)	22,803	42,038	(10,786)	52,824	-490%	(11,583)

**Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by Municipal vote)**

DC9 Frances Baard - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M11 May										
Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>Revenue by Vote</b>	1									
Vote 01 - Executive & Council		478	250	22	-	13	47	(34)	-72.0%	22
Vote 02 - Office Of The Municipal Manager		-	-	-	-	-	-	-		-
Vote 03 - Budget & Treasury Office		124,177	129,959	130,359	30,683	128,732	119,449	9,283	7.8%	130,359
Vote 04 - Administration		389	246	246	-	-	226	(226)	-100.0%	246
Vote 05 - Planning & Development		-	800	-	-	-	93	(93)	-100.0%	-
Vote 06 - Infrastructure Services		8,331	4,990	4,990	237	2,070	4,575	(2,505)	-54.8%	4,990
<b>Total Revenue by Vote</b>	2	<b>133,374</b>	<b>136,245</b>	<b>135,617</b>	<b>30,919</b>	<b>130,814</b>	<b>124,389</b>	<b>6,425</b>	<b>5.2%</b>	<b>135,617</b>
<b>Expenditure by Vote</b>	1									
Vote 01 - Executive & Council		10,116	11,574	11,240	1,468	8,602	10,343	(1,741)	-16.8%	11,240
Vote 02 - Office Of The Municipal Manager		15,370	17,810	17,554	1,209	13,578	16,121	(2,543)	-15.8%	17,554
Vote 03 - Budget & Treasury Office		20,319	23,806	22,932	1,011	13,786	21,123	(7,337)	-34.7%	22,932
Vote 04 - Administration		29,036	42,522	40,186	2,377	30,013	37,110	(7,096)	-19.1%	40,186
Vote 05 - Planning & Development		13,788	21,159	19,198	826	11,163	17,827	(6,663)	-37.4%	19,198
Vote 06 - Infrastructure Services		20,129	32,400	36,090	1,224	11,634	32,652	(21,018)	-64.4%	36,090
<b>Total Expenditure by Vote</b>	2	<b>108,757</b>	<b>149,271</b>	<b>147,200</b>	<b>8,116</b>	<b>88,776</b>	<b>135,175</b>	<b>(46,399)</b>	<b>-34.3%</b>	<b>147,200</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>24,617</b>	<b>(13,026)</b>	<b>(11,583)</b>	<b>22,803</b>	<b>42,038</b>	<b>(10,786)</b>	<b>52,824</b>	<b>-489.7%</b>	<b>(11,583)</b>

**Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)**

DC9 Frances Baard - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M11 May										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>Revenue By Source</b>										
Rental of facilities and equipment		858	1,153	1,153	18	470	1,057	(587)	-55%	1,153
Interest earned - external investments		6,729	5,350	5,750	367	7,210	5,224	1,986	38%	5,750
Transfers and subsidies		123,192	128,942	127,914	30,471	122,893	117,375	5,518	5%	127,914
Other revenue		75	800	800	64	241	733	(492)	-67%	800
Gains		-	-	-	-	-	-	-		-
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>130,853</b>	<b>136,245</b>	<b>135,617</b>	<b>30,919</b>	<b>130,814</b>	<b>124,389</b>	<b>6,425</b>	<b>5%</b>	<b>135,617</b>
<b>Expenditure By Type</b>										
Employee related costs		61,650	76,174	70,068	5,537	55,872	64,942	(9,070)	-14%	70,068
Remuneration of councillors		6,700	7,311	7,380	552	6,058	6,757	(699)	-10%	7,380
Debt impairment		-	3	3	-	3	3	(0)	-3%	3
Depreciation & asset impairment		3,105	3,629	3,629	-	2,690	3,326	(637)	-19%	3,629
Finance charges		204	-	-	-	-	-	-		-
Bulk purchases		-	-	-	-	-	-	-		-
Other materials		1,246	1,671	1,643	96	1,006	1,509	(503)	-33%	1,643
Contracted services		18,111	24,092	22,670	354	10,085	20,946	(10,861)	-52%	22,670
Transfers and subsidies		7,306	20,411	25,476	449	4,970	22,762	(17,792)	-78%	25,476
Other expenditure		10,369	15,679	16,031	1,128	8,092	14,654	(6,562)	-45%	16,031
Losses		67	300	300	-	(0)	275	(275)	-100%	300
<b>Total Expenditure</b>		<b>108,757</b>	<b>149,271</b>	<b>147,200</b>	<b>8,116</b>	<b>88,776</b>	<b>135,175</b>	<b>(46,399)</b>	<b>-34%</b>	<b>147,200</b>
<b>Surplus/(Deficit)</b>		<b>22,096</b>	<b>(13,026)</b>	<b>(11,583)</b>	<b>22,803</b>	<b>42,038</b>	<b>(10,786)</b>	<b>52,824</b>	<b>(0)</b>	<b>(11,583)</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		2,521	-	-	-	-	-	-		-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-		-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-		-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>24,617</b>	<b>(13,026)</b>	<b>(11,583)</b>	<b>22,803</b>	<b>42,038</b>	<b>(10,786)</b>			<b>(11,583)</b>
Taxation		-	-	-	-	-	-	-		-
<b>Surplus/(Deficit) after taxation</b>		<b>24,617</b>	<b>(13,026)</b>	<b>(11,583)</b>	<b>22,803</b>	<b>42,038</b>	<b>(10,786)</b>			<b>(11,583)</b>
Attributable to minorities		-	-	-	-	-	-	-		-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>24,617</b>	<b>(13,026)</b>	<b>(11,583)</b>	<b>22,803</b>	<b>42,038</b>	<b>(10,786)</b>			<b>(11,583)</b>
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-		-
<b>Surplus/ (Deficit) for the year</b>		<b>24,617</b>	<b>(13,026)</b>	<b>(11,583)</b>	<b>22,803</b>	<b>42,038</b>	<b>(10,786)</b>			<b>(11,583)</b>

**Expenditure**

To date, R88,776 million has been spent as compared to the operational year-to-date budget projections of R130, 135 million. The variance is mainly due to the following:

- Vacant positions of the CFO, Director Planning & Development and Director Infrastructure;
- Capital and Operational allocations to local municipality which has not been claimed; and
- Special projects which are not completed as a result of the national lockdown due to the Pandemic Covid 19.

**Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)**

DC9 Frances Baard - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - A - M11 May										
Vote Description	Ref	2018/19	Budget Year 2019/20							
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %
R thousand										
<b>Capital expenditure - Municipal Vote</b>										
02.3 - Internal Audit		4	-	-	-	-	-	-	-	-
02.4 - Communications		5	8	8	-	7	7	(1)	-10%	8
02.6 - Political Office Administration		-	-	-	-	-	-	-	-	-
03.1 - Finance Directorate		-	4	4	-	-	4	(4)	-100%	4
03.2 - Revenue & Expenditure		-	-	-	-	-	-	-	-	-
04.4 - Office Support Services		551	169	165	-	46	152	(106)	-70%	165
<b>Vote 05 - Planning &amp; Development</b>		<b>17</b>	<b>14</b>	<b>14</b>	<b>-</b>	<b>-</b>	<b>12</b>	<b>(12)</b>	<b>-100%</b>	<b>14</b>
05.1 - Planning & Development Directorate		1	-	-	-	-	-	-	-	-
05.2 - Planning Unit - Pms Management		-	-	-	-	-	-	-	-	-
05.3 - Local Economic Development		-	-	-	-	-	-	-	-	-
05.4 - Planning Unit - Gis		-	-	-	-	-	-	-	-	-
05.5 - Planning Unit - Spacial Planning		-	14	14	-	-	12	(12)	-100%	14
05.6 - Tourism		16	-	-	-	-	-	-	-	-
05.7 - Planning Unit - ldp		-	-	-	-	-	-	-	-	-
<b>Vote 06 - Infrastructure Services</b>		<b>5,852</b>	<b>91</b>	<b>91</b>	<b>-</b>	<b>18</b>	<b>83</b>	<b>(65)</b>	<b>-78%</b>	<b>91</b>
06.1 - Infrastructure Service Directorate		5,852	-	-	-	-	-	-	-	-
06.2 - Project Management & Advisory Service		-	70	70	-	-	64	(64)	-100%	70
06.4 - Housing Administration		-	-	-	-	-	-	-	-	-
<b>Vote 07 -</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Vote 12 -</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Vote 13 -</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Vote 14 -</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Vote 15 - Other</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total single-year capital expenditure</b>		<b>9,195</b>	<b>3,525</b>	<b>2,156</b>	<b>85</b>	<b>987</b>	<b>2,136</b>	<b>(1,150)</b>	<b>(0)</b>	<b>2,156</b>
<b>Total Capital Expenditure</b>		<b>9,195</b>	<b>3,525</b>	<b>2,156</b>	<b>85</b>	<b>987</b>	<b>2,136</b>	<b>(1,150)</b>	<b>(0)</b>	<b>2,156</b>
06.4 - Housing Administration		-	-	-	-	-	-	-	-	-
<b>Total single-year capital expenditure</b>		<b>556</b>	<b>177</b>	<b>173</b>	<b>-</b>	<b>53</b>	<b>159</b>	<b>(107)</b>	<b>(0)</b>	<b>173</b>
<b>Total Capital Expenditure</b>		<b>566</b>	<b>185</b>	<b>182</b>	<b>-</b>	<b>59</b>	<b>167</b>	<b>(108)</b>	<b>(0)</b>	<b>182</b>



**3. SUPPORTING DOCUMENTATION****Monthly Budget Statement - aged debtors**

DC9 Frances Baard - Supporting Table SC3 Monthly Budget Statement - aged debtors - M11 May														
Description	NT Code	Budget Year 2019/20									Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total				
R thousands														
<b>Debtors Age Analysis By Income Source</b>														
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820													
Other	1900	288	73	429	4	178	84	91	1,179	2,327	1,537			
<b>Total By Income Source</b>	<b>2000</b>	<b>288</b>	<b>73</b>	<b>429</b>	<b>4</b>	<b>178</b>	<b>84</b>	<b>91</b>	<b>1,179</b>	<b>2,327</b>	<b>1,537</b>	-	-	
<b>2018/19 - totals only</b>														
<b>Debtors Age Analysis By Customer Group</b>														
Organs of State	2200	240	73	428	1,414					2,156	1,414			
Commercial	2300									-	-			
Households	2400									-	-			
Other	2500	48	-	1	(1,409)	178	84	91	1,179	172	123			
<b>Total By Customer Group</b>	<b>2600</b>	<b>288</b>	<b>73</b>	<b>429</b>	<b>4</b>	<b>178</b>	<b>84</b>	<b>91</b>	<b>1,179</b>	<b>2,327</b>	<b>1,537</b>	-	-	

Municipal debtors consist of three main groups, namely:

- Provincial or Local government bodies for services rendered to or on behalf of these bodies,
- Ex-employees entitled to post-service benefits, and
- Other entities by way of service delivery for which costs are to be recovered.

Matters reported below are in respect of debts outstanding to the municipality as at 31 May 2020.

FRANCES BAARD DISTRICT MUNICIPALITY									
DEBTORS OUTSTANDING BALANCES									
31-May-20									
ACCOUNT NR	DEBTOR	INVOICE DATE	DESCRIPTION	INITIAL DEBT	AMOUNT PAID PREVIOUSLY	INVOICED MAY '20	PAID MAY '20	BALANCE	PROGRESS
101418	Moloi M.M.	4/17/2014	Irregular expenditure - Motor Vehicle & Modules failed	188,636.80	132,584.20	0.00	0.00	56,052.60	Handed over state attorney - Summons issued 01/08/2019
101417	Kgantsi N.G.	8/18/2015	Medical aid	26,740.00	10,138.85	0.00	0.00	16,601.15	Handed over state attorney
101429	Johnson W.	6/30/2016	Modules failed & Salary overpayment	36,089.94	23,134.43	0.00	0.00	12,955.51	Handed over state attorney - Summons issued 08/07/2019
101430	Molefi P.R.	6/30/2016	Modules failed & Salary overpayment	31,543.50	24,668.09	0.00	0.00	6,875.41	Handed over state attorney
101445	Maribe B.M.	9/22/2016	Salary overpayment	16,546.73	13,081.48	0.00	0.00	3,465.25	Handed over to legal department for further action
101432	Nicholas T.	9/22/2016	Modules failed & Salary overpayment	25,582.71	16,810.95	0.00	0.00	8,771.76	Handed over state attorney
100087	Department of Safety & Liasion	7/1/2018	Rental Clinic Building - Jan Kempdorp	178,038.89	122,804.67	4,402.48	0.00	59,636.70	Handed over to legal department for further action
101399	Department of Transport	7/1/2018	Post Service medical aid - Council Contribution	1,654,701.53	1,440,110.80	73,678.30	0.00	288,269.03	Received monthly payments
101400	Department of Transport	7/1/2018	Sundry - Municipal accounts workshops	2,699,347.17	1,053,795.59	162,133.33	0.00	1,807,684.91	Handed over to legal department for further action
100098	MTN	7/1/2018	Tower - Rental & fixed rate electricity	187,178.55	90,287.85	15,989.60	94,659.31	18,220.99	Arrears paid on 22/05/2020
101408	Greenan S.	7/1/2018	Post Service medical aid - Member Contribution	11,355.00	9,084.00	0.00	0.00	2,271.00	Awaiting feedback from member re payment
101448	Moruri K.K.	10/30/2018	Missing laptop - IT	3,712.50	3,093.70	0.00	309.37	309.43	Monthly salary deduction
101457	Mokgoro D.K.	12/19/2018	Medical aid overcharged	5,978.61	0.00	0.00	0.00	5,978.61	Matter referred to Assistant Director Finance: Ms Moseki
101459	Siwisa A.M.	7/30/2019	Salary overpayment	9,653.29	0.00	0.00	0.00	9,653.29	Matter referred to Municipal Manager: Ms Bogatsu
101460	Mosala D.M.	9/30/2019	Missing laptop - Cllr Bishop	3,648.00	2,918.40	0.00	364.80	364.80	Monthly salary deduction
101461	Pienaar R.	9/30/2019	Excess fee - Vehicle repairs	5,000.00	3,855.00	0.00	571.00	574.00	Monthly salary deduction
101462	SALGA	5/30/2020	5% early discount - not deducted from 2020/2021 membership fee payment	0.00	0.00	45,334.73	0.00	45,334.73	Direct payment made by Assistant Director Finance: Ms Moseki
				5,083,753.22	2,946,368.01	301,538.44	95,904.48	2,343,019.17	

DC9 Frances Baard - Supporting Table SC4 Monthly Budget Statement - aged creditors - M11 May											
Description	NT Code	Budget Year 2019/20									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
<b>R thousands</b>											
<b>Creditors Age Analysis By Customer Type</b>											
Bulk Electricity	0100										-
Bulk Water	0200										-
PAYE deductions	0300										-
VAT (output less input)	0400										-
Pensions / Retirement deductions	0500										-
Loan repayments	0600										-
Trade Creditors	0700										-
Auditor General	0800										-
Other	0900	34	-	-	58	-	-	-	-	92	-
<b>Total By Customer Type</b>	<b>1000</b>	<b>34</b>	<b>-</b>	<b>-</b>	<b>58</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>92</b>	<b>-</b>

The expenditure section continues to administer, manage, assess and improve creditors, salaries and sundry payments subject to internal recommendations.

**Trade Creditors:**

The Municipal purchases and payments to creditors are under adequate control. Expenditure statistics for the month ended on the 31 May 2020 is listed below:

<b>FRANCES BAARD DISTRICT MUNICIPALITY</b>		
<b>EXPENDITURE STATISTICS</b>		<i>May-20</i>
<b>PAYMENTS</b>		
Total value of all payments		<b>R 6,952,660</b>
Electronic transfers		96
Cheques issued		3
<b>SALARIES</b>		
Number of salary beneficiaries		<b>154</b>
Councillors		<b>22</b>
<b>Total Councillors</b>	<b>27</b>	
* Councillors Position - Vacant	0	
* Councillors with Remuneration	19	
* Councillors without Remuneration	5	
<b>Employees</b>		<b>132</b>
* Remunerated Employee's	130	
* <b>Remunerated Terminated Employees</b>	0	
Pensioners	2	
<b>Total remuneration paid</b>		<b>4,316,974</b>
Councillors		362,990
Employees		2,203,667
Pensioners		2,841

Internal controls in the expenditure unit are continuously being assessed and tightened up to allow closer monitoring of daily purchases.

**SUPPLY CHAIN MANAGEMENT:**

Council is empowered by the MFMA and its regulation to exercise oversight over the implementation of the Supply Chain Management Policy. The following is hereby reported as stipulated in the SCM Policy.

**Implementation of the approved Supply Chain Management Policy:**

The approved Supply Chain Management Policy is implemented and maintained by all relevant role players.

**Implementation of the Supply Chain Management Process:**

- **Training of Supply Chain Management Officials**

There was no training during the month of May 2020.

- **Demand Management**

Bids and quotations were invited in accordance with the Supply Chain Management Policy. Bid documents used were customised, standard bid documents prescribe by National Treasury. All preconditions were enforced during the opening of bids including the verification on Tax Clearance Certificates issued by SARS. The procurement plan for 2019-20 was approved by the Accounting Officer.

- **Acquisition Management**

For the period of May 2020, there were no contracts (R200 000 +) awarded by the Municipal Manager.

For the period of May 2020, there were no written quotations between (R30 000-R200 000) awarded by the Municipal Manager.

**Total orders issued total R 00.00**

No orders were captured on e-Venus system during the month of May 2020.

**a. Disposal Management**

No disposals for the month of May 2020.

**b. Deviations**

During the month of May 2020, no deviations were approved by the Municipal Manager:

**c. Issues from Stores****Total orders issued total R3 818.22**

Issues per department

Council & Executive	R	0.00
Municipal Manager	R	0.00
Finance	R	270.00
Administration	R	3 548.22
Planning & Development	R	0.00
Technical service	R	0.00

**d. List of accredited Service Providers**

The supplier's database is updated daily, and the database is amended to make provision for the MBD 4 and MBD 9 forms as required by the AG report.

**e. Support to Local Municipalities**

No official request was received from the local municipalities for the month of May 2020.

### Monthly Budget Statement - investment portfolio

DC9 Frances Baard - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M11 May															
Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate %	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance	
R thousands		Yrs/Months													
Municipality															
Entities															
NEDCOR		Y	notice			0.0823			24-Jun-20	6,700	-			6,700	
NEDCOR		M	call			0.041			31-May-20	25,000	-			25,000	
NEDCOR		M				0.0705			17-Jul-20	10,000	-			10,000	
STANDARD BANK		M	call			0.0525			31-May-20	27,000	-			27,000	
STANDARD BANK		Y	notice			0.0699			31-May-20	10,000	-			10,000	
ABSA		Y	notice			0.0665			17-Jul-20	5,000	-			5,000	
ABSA		M	call			0.032			31-May-20	5,001	-	(4,000)		1,001	
FNB		M	call			0.061			31-May-20	20,000	-			20,000	
FNB		Y	notice			0.0667			17-Jul-20	5,000	-			5,000	
<b>TOTAL INVESTMENTS AND INTEREST</b>	<b>2</b>									<b>113,701</b>		<b>(4,000)</b>	<b>-</b>	<b>109,701</b>	

Surplus cash is invested at approved banking institutions in accordance with current cash and investment policy.

Investment amounts to R109, 701 million as at 31 May 2020.

## Monthly Budget Statement - transfers and grant receipts

DC9 Frances Baard - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M11 May										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>RECEIPTS:</b>	1,2									
<b>Operating Transfers and Grants</b>										
<b>National Government:</b>		117,209	125,792	125,792	30,471	122,839	115,309	7,530	6.5%	125,792
Equitable Share		116,209	120,606	120,606	30,151	120,606	110,556	10,051	9.1%	120,606
Expanded Public Works Programme Integrated Grant		-	1,270	1,270	237	988	1,164	(176)	-15.2%	1,270
Municipal Disaster Recovery Grant		-	246	246	-	-	226	(226)	-100.0%	246
Expanded Public Works Programme		1,113	-	-	-	-	-	-		-
Health	4	478	-	-	-	-	-	-		-
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Education Training and Development Practices SETA		-	100	100	-	40	92	(51)	-56.2%	100
Northern Cape Economic Development Agency		-	-	-	-	-	-	-		-
Production		-	-	-	-	-	-	-		-
Services Sector SETA		74	-	-	-	-	-	-		-
Rural Road Asset Management Systems Grant		2,521	-	-	-	-	-	-		-
<b>Provincial Government:</b>		-	-	-	-	-	-	-		-
Housing Projects		-	-	-	-	-	-	-		-
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
<b>Other grant providers:</b>		-	-	-	-	-	-	-		-
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	125,713	128,942	127,914	30,471	122,893	117,375	5,518	4.7%	127,914

### Monthly Budget Statement - transfers and grant expenditure

DC9 Frances Baard - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M11 May										
Description	Ref	2018/19	Budget Year 2019/20							Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands										
<b>EXPENDITURE</b>										
<b>Operating expenditure of Transfers and Grants</b>										
<b>National Government:</b>		97,345	139,559	137,996	7,968	85,814	126,679	(40,865)	-32.3%	137,996
Equitable Share		93,531	134,849	133,678	7,922	84,020	122,675	(38,655)	-31.5%	133,678
Expanded Public Works Programme Integrated Grant		685	765	765	-	551	701	(150)	-21.5%	765
Local Government Financial Management Grant		946	942	942	46	555	864	(309)	-35.7%	942
<b>Provincial Government:</b>		4,794	860	882	102	498	806	(309)	-38.3%	882
Expanded Public Works Programme		386	-	-	-	-	-	-	-	-
Housing Projects		-	-	-	-	-	-	-	-	-
Specify (Add grant description)		478	860	882	102	498	806	(309)	-38.3%	882
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
<i>Health and Welfare SETA</i>		-	-	-	-	-	-	-	-	-
<i>Production</i>		-	-	-	-	-	-	-	-	-
<i>Services Sector SETA</i>		92	2,110	2,110	-	36	1,934	(1,898)	-98.1%	2,110
<b>Total operating expenditure of Transfers and Grants:</b>		102,139	140,419	138,878	8,070	86,312	127,485	(41,173)	-32.3%	138,878
<b>Total capital expenditure of Transfers and Grants</b>		-	70	70	-	-	64	(64)	-100.0%	70
<b>Other grant providers:</b>		-	-	-	-	-	-	-	-	-
<b>Total capital expenditure of Transfers and Grants</b>		-	70	70	-	-	64	(64)	-100.0%	70
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		-	70	70	-	-	64	(64)	-100.0%	70



### Monthly Budget Statement - councillor and staff benefits

DC9 Frances Baard - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M11 May										
Summary of Employee and Councillor remuneration	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C					D	
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		5,347	6,443	5,972	453	4,939	5,529	(590)	-11%	5,972
Pension and UIF Contributions								-		
Medical Aid Contributions								-		
Motor Vehicle Allowance		869	829	829	58	682	760	(78)	-10%	829
Cellphone Allowance		484	40	579	41	437	468	(31)	-7%	579
Housing Allowances								-		
Other benefits and allowances								-		
<b>Sub Total - Councillors</b>		<b>6,700</b>	<b>7,311</b>	<b>7,380</b>	<b>552</b>	<b>6,058</b>	<b>6,757</b>	<b>(699)</b>	<b>-10%</b>	<b>7,380</b>
% increase	4		9.1%	10.2%						10.2%
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages	3	3,459	6,667	5,115	572	4,278	4,870	(592)	-12%	5,115
Pension and UIF Contributions		5	9	130	1	6	105	(99)	-94%	130
Medical Aid Contributions		-	-	-	-	-	-	-		-
Overtime		-	-	-	-	-	-	-		-
Performance Bonus		205	440	440	-	-	403	(403)	-100%	440
Motor Vehicle Allowance		-	193	193	-	-	177	(177)	-100%	193
Cellphone Allowance		53	96	96	12	66	88	(22)	-26%	96
Housing Allowances		-	-	-	-	-	-	-		-
Other benefits and allowances		0	1	1	0	0	1	(0)	-38%	1
Payments in lieu of leave		195	112	112	-	-	102	(102)	-100%	112
Long service awards		-	-	-	-	-	-	-		-
Post-retirement benefit obligations	2							-		
<b>Sub Total - Senior Managers of Municipality</b>		<b>3,917</b>	<b>7,517</b>	<b>6,087</b>	<b>585</b>	<b>4,350</b>	<b>5,746</b>	<b>(1,396)</b>	<b>-24%</b>	<b>6,087</b>
% increase	4		91.9%	55.4%						55.4%
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		37,615	43,551	39,701	3,207	35,603	36,842	(1,239)	-3%	39,701
Pension and UIF Contributions		5,347	6,230	5,782	475	5,225	5,353	(128)	-2%	5,782
Medical Aid Contributions		2,406	2,812	2,858	200	2,130	2,615	(485)	-19%	2,858
Overtime		138	116	116	12	130	106	24	22%	116
Performance Bonus		2,858	3,239	3,137	242	2,698	2,887	(189)	-7%	3,137
Motor Vehicle Allowance		3,204	3,644	3,644	244	2,732	3,340	(608)	-18%	3,644
Cellphone Allowance		215	216	227	17	186	207	(21)	-10%	227
Housing Allowances		431	423	464	36	422	421	2	0%	464
Other benefits and allowances		530	2,644	2,235	57	499	2,097	(1,598)	-76%	2,235
Payments in lieu of leave		1,187	1,000	1,035	365	897	945	(47)	-5%	1,035
Long service awards		(16)	302	302	-	-	276	(276)	-100%	302
Post-retirement benefit obligations	2	3,818	4,482	4,482	99	1,000	4,108	(3,108)	-76%	4,482
<b>Sub Total - Other Municipal Staff</b>		<b>57,733</b>	<b>68,658</b>	<b>63,982</b>	<b>4,952</b>	<b>51,522</b>	<b>59,196</b>	<b>(7,674)</b>	<b>-13%</b>	<b>63,982</b>
% increase	4		18.9%	10.8%						10.8%
<b>Total Parent Municipality</b>		<b>68,350</b>	<b>83,486</b>	<b>77,449</b>	<b>6,088</b>	<b>61,930</b>	<b>71,699</b>	<b>(9,769)</b>	<b>-14%</b>	<b>77,449</b>
			22.1%	13.3%						13.3%
<b>Unpaid salary, allowances &amp; benefits in arrears:</b>										
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>		<b>68,350</b>	<b>83,486</b>	<b>77,449</b>	<b>6,088</b>	<b>61,930</b>	<b>71,699</b>	<b>(9,769)</b>	<b>-14%</b>	<b>77,449</b>
% increase	4		22.1%	13.3%						13.3%
<b>TOTAL MANAGERS AND STAFF</b>		<b>61,650</b>	<b>76,174</b>	<b>70,068</b>	<b>5,537</b>	<b>55,872</b>	<b>64,942</b>	<b>(9,070)</b>	<b>-14%</b>	<b>70,068</b>

**PERSONNEL ATTENDANCES:**

Due to the current Pandemic of Covid 19(Corona Virus) which resulted in the national lock downs the attendance of staff couldn't take place during the month of May 2020.

**Personnel Development:**

- During the month of May 2020, no trainings took place.

**INTERNSHIP PROGRAMME**

As per National Treasury regulations, there are five finance internship posts. The aim of the programme is to capacitate finance graduates to eventually build their capacity to take up any senior position in the municipality if possible and elsewhere in other municipalities. Their appointment is for a period of 24 to 36 months depending on completion of the Municipal Finance Management Programme (MFMP).

The municipality had appointed 5(five) interns as at 31 May 2020. The interns are placed in different subunits under Finance for on-the job training.

**SUPPORT OF LOCAL MUNICIPALITIES**

- No support was requested & given to our local municipalities during May 2020.

**ASSET AND RISK MANAGEMENT****Insurance:**

All Municipal assets are adequately insured with Lateral Unison. The contract runs from 01 January 2019 for a period of three (3) years, which ends on 31 December 2021.

**Asset Management:**

The asset register is updated on annual basis; this is done to keep up with any changes that might have occurred. The last asset count was done during the month of July 2019 for the 2018/19 financial year.

**Information Backup:**

All shared data stored on file server (*O & P drives only*) is backed up on backup tapes which are extended automatically on a daily, weekly, monthly and annually basis. System users are responsible for ensuring that data backup and maintenance is carried out regarding their specific usage. General ledger and associated financial system data is backed up on the network server tape system, daily, weekly, tapes are stored on premises, monthly and annually are stored off site

The "e-Venus" financial system was implemented on 1 September 2009. A daily backup is done as well as a day end procedure to integrate daily transactions. On the last working day of each month (a few days after month end to accommodate financial transactions pertaining to the month closed) a monthly calendar, financial backup and integration including closing of votes and opening thereof in the new month is done.

### Repairs and Maintenance Cost:

The actual operating costs of the municipal repairs and maintenance that were incurred for the year to date as required in terms of the repairs and maintenance policy are set out below:

<i>OPERATING RESULTS ANALYSIS</i>		May-20		VARIANCES
<i>COMPARISON: ACTUAL TO BUDGET</i>	FULL YEAR BUDGET 2019/20	YTD ACTUAL	VARIANCES	%
Municipal Offices	617,510.00	412,343.52	205,166.48	67%
Computer Software and Applications	2,542,320.00	1,648,892.61	893,427.39	65%
Computer Equipment	729,560.00	376,082.92	353,477.08	52%
Furniture and Office Equipment	61,500.00	42,875.00	18,625.00	70%
Machinery and Equipment	505,780.00	271,805.68	233,974.32	54%
Transport Assets	344,530.00	84,577.19	259,952.81	25%
<b>Totals</b>	<b>4,801,200.00</b>	<b>2,836,576.92</b>	<b>1,964,623.08</b>	<b>59%</b>

Year to date expenditure on repairs and maintenance amounts to R 2, 837 million of the R 4,801 million that was budgeted.

**Motor Vehicles - Utilization Statistics:**

The municipality operates a pool of 28 vehicles as part of its routine activities. Statistical information regarding the year-to-date utility for May 2020 is as follows:

**Municipal Vehicles:**

FRANCES BAARD DISTRICT MUNICIPALITY						POOL VEHICLE CONTROL MAY 2020				
Vehicle	Vehicle	Year	Registration	Service	License	Opening KM	Previous Month	Current month	MAY '20	
Description	Allocation	Model	Number		Expires	1-Jul-19	Closing Km Reading	Closing KM Reading	Utility	
1	Chevrolet Captiva	Pool	2011	CDM 296 NC	120,000	2020/09/30	106,434	111,047	111,386	339
2	Isuzu KB 2.5 CrewCab	Environmental Health	2016	CMV 311 NC	75,000	2020/01/31	60,361	74,843	76,530	1,687
3	Chevrolet Cruze 1,6 North	Pool	2016	CMV 321 NC	105,000	2020/01/31	82,567	95,389	97,500	2,111
4	Toyota Hilux 2.5D	Project Management	2016	CMT 747 NC	60,000	2020/01/31	43,677	48,341	49,641	1,300
5	Chevrolet Cruze 1,6 North	Pool	2016	CVM 314 NC	90,000	2020/01/31	79,873	91,082	92,528	1,446
6	Isuzu KB CrewCab	Housing	2016	CMV 319 NC	90,000	2020/01/31	50,506	62,254	62,675	421
7	Chevrolet Trailblazer	Pool	2013	CGR 575 NC	90,000	2020/12/31	77,137	84,933	87,234	2,301
8	Isuzu KB 250	Housing	2013	CGR 572 NC	105,000	2020/12/31	98,096	104,165	106,436	2,271
9	Isuzu KB 250	Housing	2013	CGR 576 NC	90,000	2020/12/31	73,642	78,151	78,505	354
10	Hyundai HI	Tourism Centre	2013	CGY 587 NC	75,000	2020/03/31	68,508	74,123	75,245	1,122
11	Isuzu KB 200	Disaster Management	2010	CBY 895 NC	90,000	2020/09/30	78,584	84,108	84,945	837
12	Isuzu KB 200	Disaster Management	2010	CBY 898 NC	105,000	2020/09/30	90,724	98,182	99,163	981
13	Toyota Landcruiser	Disaster Management	2014	CIL 363 NC	35,000	2020/03/31	33,118	35,209	37,377	2,168
14	Toyota Landcruiser	Disaster Management	2014	CKW 835 NC	30,000	2020/03/31	27,657	30,211	31,746	1,535
15	Isuzu Kb 250 D-Teq	Youth Unit	2014	CKR 822 NC	75,000	2020/10/31	68,359	73,390	75,589	2,199
16	Isuzu Fire Engine	Disaster Management	2013	CHM 958 NC	15,000	2020/06/30	2,050	2,050	2,050	-
17	Toyota Etios	Pool	2014	CJG 979 NC	75,000	2020/12/31	65,665	70,149	70,701	552
18	Nissan NP 200	Environmental Health	2014	CJJ 262 NC	75,000	2020/12/31	65,093	74,365	74,804	439
19	Nissan Hardbody	Environmental Health	2014	CJJ 263 NC	45,000	2020/12/31	39,068	43,356	44,041	685
20	Nissan NP 200	Environmental Health	2014	CJJ 258 NC	60,000	2020/12/31	46,052	51,158	51,586	428
21	Chevrolet Park Van	Supply Chain Management	2015	CLF791 NC	15,000	2020/01/31	11,875	13,667	13,790	123
22	Nissan Almera 1.5 Acenta	Pool	2016	CMT 438 NC	45,000	2020/01/31	37,582	42,170	43,236	1,066
23	Audi Q7 3.0TDI Quattro	Council	2017	FBDM 1 NC	60,000	2020/04/31	39,754	53,153	53,227	74
24	Nissan NP 300 D/Cab	Housing	2017	CPS 005 NC	30,000	2020/04/31	15,843	27,590	29,078	1,488
25	Nissan NP 300 D/Cab	Environmental Health	2017	CPS 010 NC	45,000	2020/04/31	17,159	29,219	31,201	1,982
26	Nissan NP 300 S/Cab	Roads Maintenance	2017	CPS 006 NC	30,000	2020/04/31	12,358	16,577	17,522	945
27	Nissan NP 300 S/Cab	Pool	2017	CPS 008 NC	30,000	2020/04/31	16,451	24,885	25,762	877
28	Scania P310 Water Tanker	Disaster Management	2018	CVG 023 NC	15,000	2020/07/31	1,785	17,985	17,985	10
<b>FULL FLEET UTILITY FEBRUARY 2020</b>									<b>29,741</b>	

**4. Quality Certificate**

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that–

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid-year budget and performance assessment

The report for the month of May 2020 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

**Ms. ZM Bogatsu**  
**Municipal Manager**

Signature \_\_\_\_\_

Date 30 June 2020

**4. Quality Certificate**

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that-

- The monthly budget statement
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The report for the month of May 2020 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

**Ms. ZM Bogatsu**  
**Municipal Manager**

Signature



Date

30 June 2020