

FRANCES BAARD DISTRICT MUNICIPALITY



Section 71 Report

31 October 2019

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1. EXECUTIVE SUMMARY

All variances are calculated against the approved budget figures.

1.1 Statement of Financial Performance

Consolidated performance against annual budget (Projected Operating Results) – Statement of Financial Performance – (Annexure A - Table C4)

Revenue by source

Year-to-date actual revenue is R54, 347 million as compared to the year-to-date budget projections of R45, 415 million. The variance is due to the first trench of the equitable shares which was transferred in July 2019

Operating expenditure by type

To date, R 29, 881 million has been spent as compared to the operational year-to-date budget projections of R49, 757 million. The variance is mainly due to the following:

- Vacant positions of the CFO, Director Planning & Development and Director Infrastructure;
- Capital and Operational allocations to local municipality which has not been claimed; and
- Special projects which are still at a planning stage of the SCM process.

The summary statement of financial performance in Annexure A, Table C4 is prepared on a similar basis to the prescribed budget format, detailing revenue by source type and expenditure by input type.

Capital Expenditure

Year-to-date expenditure on capital amounts to R0, 043 million as compared to the operational year-to-date budget projections of R1, 175 million. Capital expenditure will improve as the financial year progress as projects are currently in the planning phase of the procurement process.

Please refer to Annexure A, Table C5 for further details.

Cash Flows

The municipality started the year with a total cash and cash equivalents of R78, 267 million. The year-to date cash and cash equivalents amounted to R99, 957 million. The net increase in cash and cash equivalents for the year to date is R21, 689 million. The increase is as a result of the equitable share that was received in July 2019.

Consolidated performance of year-to-date expenditure against year-to-date budget

(per municipal vote)

The municipal vote reflects the organisational structure of the municipality which is made up of the following directorates: Council & Executive, Budget & Treasury, Administration, Planning & Development and Project Management & Advisory Services.

The following table depict the financial performance as per municipal vote according to the approved organogram of the municipality:

Council & Executive						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
01.1 - Council & Executive Administration	10,088,756	11,574,120	-	770,211	2,646,418	3,858,036
02.1 - Office Of The Municipal Manager	2,209,966	2,509,730	-	141,097	575,815	836,576
02.2 - Committee & Administration Services	962,088	1,312,270	-	45,226	172,584	437,424
02.3 - Internal Audit	2,441,526	3,299,340	-	232,978	927,138	1,099,784
02.4 - Communications	1,964,530	2,458,210	-	181,820	630,370	819,408
02.5 - Legal And Compliance	1,281,194	1,403,948	-	110,267	438,438	467,992
02.6 - Political Office Administration	3,473,258	3,821,750	-	361,751	1,466,406	1,273,916
02.7 - Youth Unit	2,157,854	1,998,740	-	191,885	637,588	666,244
02.8 - Risk Unit	877,772	1,006,030	-	87,577	345,355	335,356
Total	25,456,943	29,384,138	-	2,122,811	7,840,113	9,794,736

Actual operating expenditure of Council & Executive is R7, 840 million as compared to the year-to-date budget R9, 795 million. Special projects in the respective departments are still at a planning stage, project activities are expected to be implemented as indicated in the operational plans. Expenditure is expected to gain momentum as the year progress with the implementation of set budgets by the departments. Two vacancies exist within the department, namely Personal Assistant-MM Office and PMS Intern.

Budger & Treasury Office						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
Budger & treasury						
03.1 - Finance Directorate	4,148,200	7,907,990	-	161,491	628,099	2,636,008
03.2 - Revenue & Expenditure	3,175,059	3,760,282	-	260,007	1,026,817	1,253,428
03.3 - Budget And Treasury Office	7,035,582	7,039,030	-	423,853	1,266,577	2,346,340
03.4 - Supply Chain Management	3,195,551	3,192,660	-	274,390	1,077,948	1,064,224
03.5 - Council Motor Vehicle Pool	1,913,481	1,905,760	-	117,241	196,602	635,256
Total	19,467,874	23,805,722	-	1,236,982	4,196,043	7,935,256

The actual operating expenditure of Budget & Treasury office at the end of the month amounts to R4, 196 million as compared to the year-to-date projected budget of R7, 935 million. Due to the vacant CFO position and finance intern, spending on the planned budget is below expected projection.

Depreciation also contributes to the low spending as the actual expenditure is not yet accounted for in the current financial year, as the municipality is waiting for the finalisation of the audit to ensure the correct opening balances are recorded.

Corporate Services						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
04.1 - Administration Directorate	1,662,653	1,918,050	-	141,256	551,975	639,364
04.2 - Information Systems	3,578,972	4,140,130	-	216,226	947,205	1,380,060
04.3 - Human Resource Management	4,352,678	7,335,010	-	399,092	1,403,146	2,445,008
04.4 - Office Support Services	10,303,286	11,345,160	-	725,571	4,620,910	3,781,732
04.5 - Environmental Protection	3,912,678	7,539,150	-	369,787	1,609,682	2,513,060
04.6 - Fire Fighting & Disaster Management	5,531,376	10,244,950	-	505,365	1,973,896	3,414,972
Total	29,341,642	42,522,450	-	2,357,297	11,106,814	14,174,196

Actual operating expenditure of Corporate Services at the end of the month is R11, 107 million as compared to the year-to-date projected budget of R14, 174 million. Expenditure is expected to gain momentum as the year progress with the implementation of set budgets by the departments, taking into consideration the cost containment policy to eliminate non-priority spending on service delivery items. Vacancies within the department also has an impact on the underspending of the projected budget, namely, Environmental Practitioner, Senior Fire Fighter and Disaster Management Co-ordinator.

Planning & Development						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
05.1 - Planning & Development Directorate	976,649	1,835,190	-	124,229	457,153	611,736
05.3 - Local Economic Development	5,018,376	8,310,100	-	453,742	1,079,760	2,770,048
05.4 - Planning Unit - Gis	1,627,268	2,100,110	-	93,281	362,859	700,044
05.5 - Planning Unit - Spacial Planning	1,534,595	3,551,380	-	66,481	291,444	1,183,796
05.6 - Tourism	3,241,809	3,697,410	-	272,906	815,172	1,232,484
05.7 - Planning Unit - ldp	1,389,378	1,664,460	-	125,083	440,376	554,824
Total	13,788,076	21,158,650	-	1,135,722	3,446,764	7,052,932

Actual operating expenditure of Planning & Development at the end of the month amounts to R3, 447 million as compared to the year-to-date projected budget of R7, 053 million. Due to the vacant director position, spending on the planned budget is below expected projection. However, the budget is expected to gain momentum when the financial year progresses, taking into consideration the cost containment policy to eliminate non-priority spending on service delivery items. Vacancies within the department also has an impact on the underspending of the projected budget, namely, GIS Officer and LED Officer.

Infrastructure						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
06.1 - Infrastructure Service Directorate	4,371,638	1,969,620	-	38,246	157,907	656,556
06.2 - Project Management & Advisory Service	12,318,762	25,415,450	-	942,865	2,029,854	8,471,824
06.3 - Infrastructure Service - Roads Maint	777,179	964,600	-	62,644	176,819	321,532
06.4 - Housing Administration	2,660,945	4,050,490	-	246,200	926,573	1,350,168
Total	20,128,525	32,400,160	-	1,289,955	3,291,152	10,800,080

Actual operating expenditure of Project Management & Advisory Services at the end of the month amounts to R3, 291 million as compared to the year-to-date projected budget of R10, 800 million. Due to the vacant director position and the capital and operational allocations for local municipality which has not being claimed. The spending on the planned budget is expected to gain momentum once the local municipalities start submitting claims for their projects. Vacancies within the department also has an impact on the underspending of the projected budget, namely, Manager Infrastructure, EPWP Co-ordinator and Building Technician.

Consolidated performance of year-to-date expenditure on special projects against full year budget

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
MUNICIPAL MANAGERS OFFICE						
COMMUNICATIONS						
Public Participation Programme	30,200	-	-	30,200	0%	The executive mayor and municipal manager to decide on how the program will be implemented
Total Communications Projects	30,200	-	-	30,200	0%	
FINANCE DIRECTORATE						
Support to 3 local municipalities (Phokwane, Magareng & Dikgatlong)	150,000.00	-	-	150,000.00	0%	To be utilised during the course of the financial year, upon formal request for assistance from the local municipalities.
Total Finance Directorate Projects	150,000.00	-	-	150,000.00	0%	
BUDGET AND TREASURY OFFICE						
Revaluation of Buildings	150,000.00	-	-	150,000.00	0%	To be utilised in the fourth quarter, during the completion of the 2019/20 AFS.
Total BTO Projects	150,000.00	-	-	150,000.00	0%	

Project	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
PLANNING AND DEVELOPMENT						
PLANNING UNIT - GIS						
Land Use Survey (Dikgatlong)	390,000.00	-	-	390,000.00	0%	Project is in the planning phase, awaiting the implementation of the specification committee before advertising the tender.
Total GIS Projects	390,000.00	-	-	390,000.00	0%	
PLANNING UNIT - SPATIAL PLANNING						
Municipal Tribunal	70,000.00	-	4,584.00	65,416.00	7%	The DMPT meetings took place in August and September 2019.
FBDM SDF Framework	800,000.00	-	-	800,000.00	0%	The terms of reference has been completed, the appointment to be done in the Second quarter of 2019.
Phokwane Infill Development	140,000.00	-	31,456.01	108,543.99	22%	Project is in the implementation phase, expenditure incurred in the first quarter. The inception report, draft Assessment and Environmental Management Programmes (EMPR) report have been completed.
Total Spatial Planning Projects	1,010,000.00	-	36,040.01	973,959.99	4%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
COUNCIL AND EXECUTIVE ADMINISTRATION						
COUNCIL						
South African Municipal Sports and Recreational Association Games (SAMSRA)	500,000.00	-	-	500,000.00	0%	Budget was not utilised due to the latest cost containment regulation released on 31 July 2019, after the adoption of the municipal budget. Budget to be revised during the adjustment budget process.
Total Council Projects	500,000.00	-	-	500,000.00	0%	
POLITICAL OFFICE ADMINISTRATION						
Commemorative Days	220,000.00	-	234,828.98	-14,828.98	107%	Overspending took place on Commemorative Days (Mandela program), that was held on the 27th & 28th of July, a two day program. Budget to be corrected during the adjustment budget process.
Disability Programme	70,000.00	-	57,999.50	12,000.50	83%	Spending is due to the two (2) days Young Women workshop that took place in August at Phokwane Local Municipality.
Child Programme	50,000.00	-	47,000.00	3,000.00	94%	During the month of September a Heritage program occurred for two days.
Gender Programme	70,000.00	-	46,000.00	24,000.00	66%	Older Person's program was held to honour the elders, the two days program held during the month of October.
MRM Programme	5,000.00	-	-	5,000.00	0%	Budget to be utilised during the course of the financial year.
Old Age Programme	35,000.00	-	26,950.00	8,050.00	77%	Budget to be utilised during the course of the financial year.
Total Political Office Projects	1,450,000.00	-	412,778.48	37,221.52	28%	
YOUTH UNIT						
Youth Career	25,000.00	-	7,412.39	17,587.61	30%	Youth Career event occurred on the 23rd of September 2019.
Sopa Programme	17,000.00	-	7,000.00	10,000.00	41%	SOPA to take place on 23 March 2020, as per the operational plan.
June 16 Programme	45,000.00	-	37,000.00	8,000.00	82%	June 16 programme will take place during the fourth quarter, for the June 16 celebrations. The expenditure of R37 000 is due to the hosting of youth dialogue on the recent attacks on xenophobia and women & child abuse hosted on the 13th of September 2019.
Youth Skills Programme	253,600.00	-	2,908.70	250,691.30	1%	Youth Skills programme will take place during the 1st week of November 2019, from the 20-22 of November 2019.
Total Youth Projects	340,600.00	-	54,321.09	286,278.91	16%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
CORPORATE SERVICES						
HUMAN RESOURCE MANAGEMENT						
Employee Wellness Assistance Programme	80,000.00	-	92.00	79,908.00	0%	Will occur as and when needed by the employees.
Team Building	50,000.00	-	-	50,000.00	0%	Team Building was held on the 25th of October 2019 however there were no cost implications.
Total HR Projects	130,000.00	-	92.00	129,908.00	0%	
ENVIRONMENTAL PROTECTION						
Air Quality	14,000.00	-	3,571.05	10,428.95	26%	Campaigns were conducted during the first quarter on the 1st and 16th of August 2019.
Commemorative Days	85,000.00	-	1,708.70	83,291.30	2%	Programme is in the implementation stage, campaigns were conducted.
Awareness Sanitation Programme	56,600.00	1,979.28	12,879.60	43,720.40	23%	World Environmental Health Day was commemorated.
Environmental Health Framework	200,000.00	-	196,280.00	3,720.00	98%	Project is complete waiting for the council to adopt the document.
Water Analysis	338,500.00	22,678.21	60,165.08	278,334.92	18%	Water analysis was done in July 2019. Budget to be utilised during the course of the financial year as per operational plan.
Sample Analysis	9,600.00	9,600.00	-	9,600.00	0%	Project is in the implementation phase.
Environmental World day Awareness	200,000.00	-	1,113.04	198,886.96	1%	The Environmental world day Awareness occurred on the 26 to the 27th of September 2019.
South African Standards for Drinking Water	90,000.00	-	-	90,000.00	0%	Budget to be utilised during the course of the financial year as no samples were collected.
Total Environmental Health Projects	993,700.00	34,257.49	275,717.47	717,982.53	28%	
FIRE FIGHTING & DISASTER MANAGEMENT						
Volunteer Training	107,400.00	-	-	107,400.00	0%	To be utilised as and when training is required, training expected to occur during the 11th and 12th of December 2019.
Disaster Management Forum	10,800.00	-	-	10,800.00	0%	Hosting of disaster management forum, to be used during the financial year.
Awareness Programme	7,000.00	-	-	7,000.00	0%	Budget to be utilised during the course of the financial year, as per deployment during the 3rd to the 4th quarter.
Disaster Plan Strategy	800,000.00	-	-	800,000.00	0%	Project to be implemented during the course of the financial year.
Contingency Fund	320,000.00	24,057.00	110,698.00	209,302.00	35%	To be utilised as and when the need arise in emergency situations, during July expenditure was incurred for assistance to community members.
Total Disaster Management Projects	1,245,200.00	24,057.00	110,698.00	1,134,502.00	9%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
PLANNING AND DEVELOPMENT						
LOCAL ECONOMIC DEVELOPMENT						
Led Small, Medium & Micro Entreprises	795,600.00	-	-	795,600.00	0%	Project is in the implementation phase, awaiting appointment of specifications committee to be finalised during December 2019.
Machinery and equipment SMME	850,000.00	-	-	850,000.00	0%	Advertisement for the application has been placed, submission closed at the end of August 2019.TOR to be finalised end of December 2019.
Led Expo	920,000.00	547,787.68	365,191.79	554,808.21	40%	Project is in the implementation phase. Remaining budget to be utilised during the course of the financial year.
Youth Entrepreneur	160,000.00	-	-	160,000.00	0%	Project is in the implementation phase, awaiting appointment of specifications committee.
Exhibition Installers	380,000.00	-	23,400.00	356,600.00	6%	Budget to be utilised during the course of the financial year.
Led Trade & Investment Promotion	35,000.00	-	-	35,000.00	0%	Project is in the planning phase, in the process of developing brochures to be completed during the 3rd to the 4th quarter.
Investment Desk	50,000.00	-	-	50,000.00	0%	Project is in the planning phase, research in progress.To take place during 2nd quarter
Agriculture Emerging Farmers	200,000.00	-	-	200,000.00	0%	Project is in the implementation phase, awaiting appointment of specifications committee.
Advertising and Promotion	208,810.00	-	32,406.60	176,403.40	16%	Project is in the implementation phase, budget to be fully utilised by the end of the financial year.
Women Empowerment	50,000.00	-	-	50,000.00	0%	Budget to be utilised during the course of the financial year. Memorandum of Understanding to be signed by the Municipal Manager.
Hartswater Stalls	600,000.00	-	-	600,000.00	0%	Project is in the implementation phase, awaiting appointment of evaluation committee.
Total LED Projects	4,249,410.00	547,787.68	420,998.39	3,828,411.61	0.61	
TOURISM						
Ganspan	270,000.00	-	49,664.50	220,335.50	18%	Project in the environmental impact review phase.
Indaba Expo	327,370.00	-	-	327,370.00	0%	Budget will be utilised during the fourth quarter, May 2020.
Diamond and Dorings Festival	480,000.00	-	-	480,000.00	0%	Budget to be utilised during March/April 2020.
Tourism Business Competition	501,300.00	33,415.57	38,984.78	462,315.22	8%	The spending of R38 984.78 was for the Presentation sessions ,transport and venue.Hand over of equipment ceremony,procurement of paper for ceremony.The awards ceremony will take place on the 28 November 2019 in Kimberley.
Tourism Association	75,000.00	-	-	75,000.00	0%	Tourism association meetings to take place during the course of the financial year.
Northern Cape Tourism Authority	135,000.00	3,054.52	13,900.00	121,100.00	10%	No transfer to be done to the Northern Cape Tourism Authority as decision was made that Frances Baard District Municipality can do the marketing in-house. Budget to be moved to the Tourism Awareness Campaign during the adjustment budget process. Spending of R13 900.00 will be moved to the Community Awareness Campaign during adjustment budget process.
Tourism Awareness Campaign	120,000.00	-	108,307.65	11,692.35	90%	The event occurred on the 20th of September 2019.
Printing of Travel Guide	150,000.00	-	-	150,000.00	0%	Budget to be utilised during the course of the financial year.
Tourism Advertisement	175,000.00	-	23,305.00	151,695.00	13%	In progress still to take place during the course of the financial year.
N12 Promotion	60,000.00	-	-	60,000.00	0%	Budget to be utilised during the course of the financial year.
Total Tourism Projects	2,293,670.00	36,470.09	234,161.93	2,059,508.07	10%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
INFRASTRUCTURE						
PROJECT MANAGEMENT & ADVISORY SERVICE						
Magareng O&M	2,500,000.00	-	348,220.72	2,151,779.28	14%	Spending dependent on claims received from the local municipality. Remaining budget of R2 151 779.28 will be used during the financial year.
Dikgatlong O&M	2,500,000.00	-	-	2,500,000.00	0%	Spending dependent on claims received from the local municipality.
Phokwane O&M	2,500,000.00	-	-	2,500,000.00	0%	Spending dependent on claims received from the local municipality.
Sol Plaatje O&M	2,500,000.00	-	-	2,500,000.00	0%	Spending dependent on claims received from the local municipality.
Magareng Capital Projects	2,000,000.00	-	-	2,000,000.00	0%	Spending dependent on claims received from the local municipality.
Dikgatlong Capital Projects	2,400,000.00	-	-	2,400,000.00	0%	Spending dependent on claims received from the local municipality.
Phokwane Capital Projects	2,000,000.00	-	-	2,000,000.00	0%	Spending dependent on claims received from the local municipality.
Sol Plaatje Capital projects	2,000,000.00	-	-	2,000,000.00	0%	Spending dependent on claims received from the local municipality.
Total Infrastructure Projects	18,400,000.00	-	348,220.72	18,051,779.28	0.14	
HOUSING ADMINISTRATION						
Housing Project	860,000.00	-	-	860,000.00	0%	Budget to be utilised during the course of the financial year.
Total Housing Projects	860,000.00	-	-	860,000.00	0%	
Total Special Projects	32,192,780.00	642,572.26	1,893,028.09	29,299,751.91	6%	

The actual spending on special projects for the municipality at the end of the month amounts to R1 893 028.09, with a commitment of R642 572.26. The municipality has spent 6% of its budgeted special projects.

2. IN-YEAR BUDGET STATEMENT TABLES (ANNEXURE: A)**Table C1: Monthly Budget Statement Summary**

DC9 Frances Baard - Table C1 Monthly Budget Statement Summary - M04 October									
Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	6,729	5,350	-	1,247	3,261	1,783	1,478	83%	5,350
Transfers and subsidies	123,192	128,942	-	588	51,019	42,981	8,038	19%	128,942
Other own revenue	932	1,953	-	28	67	651	(584)	-90%	1,953
Total Revenue (excluding capital transfers and contributions)	130,853	136,245	-	1,863	54,347	45,415	8,932	20%	136,245
Employee costs	61,650	76,174	-	5,135	20,031	25,392	(5,361)	-21%	76,174
Remuneration of Councillors	6,700	7,311	-	640	2,113	2,437	(324)	-13%	7,311
Depreciation & asset impairment	3,003	3,629	-	-	-	1,210	(1,210)	-100%	3,629
Finance charges	204	-	-	-	-	-	-	-	-
Materials and bulk purchases	1,246	1,671	-	181	387	557	(170)	-31%	1,671
Transfers and subsidies	7,306	20,411	-	42	488	6,804	(6,316)	-93%	20,411
Other expenditure	28,499	40,074	-	2,145	6,862	13,358	(6,496)	-49%	40,074
Total Expenditure	108,607	149,271	-	8,143	29,881	49,757	(19,876)	-40%	149,271
Surplus/(Deficit)	22,247	(13,026)	-	(6,280)	24,466	(4,342)	28,808	-663%	(13,026)
Transfers and subsidies - capital (monetary allocations) (National / Contributions & Contributed assets)	2,521	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	24,768	(13,026)	-	(6,280)	24,466	(4,342)	28,808	-663%	(13,026)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	24,768	(13,026)	-	(6,280)	24,466	(4,342)	28,808	-663%	(13,026)
Capital expenditure & funds sources									
Capital expenditure	9,192	3,525	-	18	43	1,175	(1,132)	-96%	3,525
Capital transfers recognised	-	70	-	-	-	23	(23)	-100%	70
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	9,192	3,455	-	18	43	1,152	(1,108)	-96%	3,455
Total sources of capital funds	9,192	3,525	-	18	43	1,175	(1,132)	-96%	3,525
Financial position									
Total current assets	95,339	53,959	-	-	117,452	-	-	-	53,959
Total non current assets	64,319	64,934	-	-	64,362	-	-	-	64,934
Total current liabilities	28,101	15,141	-	-	25,802	-	-	-	15,141
Total non current liabilities	31,004	35,000	-	-	30,993	-	-	-	35,000
Community wealth/Equity	100,553	68,753	-	-	125,019	-	-	-	68,753
Cash flows									
Net cash from (used) operating	32,761	(3,085)	-	(5,111)	23,340	(1,028)	(24,368)	2370%	(3,085)
Net cash from (used) investing	(9,811)	(3,525)	-	(18)	(1,650)	(1,175)	475	-40%	(3,525)
Net cash from (used) financing	(2,455)	-	-	-	-	-	-	-	-
Cash/cash equivalents at the month/year end	71,567	48,779	-	-	99,957	53,185	(46,772)	-88%	71,568
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	225	76	257	14	283	181	12	718	1,765
Creditors Age Analysis									
Total Creditors	422	-	-	24	-	-	-	-	446

Table C2 Monthly Budget Statement - Financial Performance (standard classification)

DC9 Frances Baard - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M04 October										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Revenue - Functional										
Governance and administration		124,655	130,209	-	1,308	53,690	43,403	10,287	24%	130,209
Executive and council		478	250	-	-	-	83	(83)	-100%	250
Finance and administration		124,177	129,959	-	1,308	53,690	43,320	10,371	24%	129,959
Community and public safety		389	246	-	-	-	82	(82)	-100%	246
Public safety		389	-	-	-	-	-	-	-	-
Economic and environmental services		8,331	5,790	-	555	657	1,930	(1,273)	-66%	5,790
Planning and development		8,331	5,790	-	555	657	1,930	(1,273)	-66%	5,790
Trading services		-	-	-	-	-	-	-	-	-
Other	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	133,374	136,245	-	1,863	54,347	45,415	8,932	20%	136,245
Expenditure - Functional										
Governance and administration		64,824	77,928	-	4,842	19,559	25,976	(6,417)	-25%	77,928
Executive and council		18,894	21,217	-	1,510	5,499	7,072	(1,573)	-22%	21,217
Finance and administration		43,489	53,412	-	3,099	13,133	17,804	(4,671)	-26%	53,412
Internal audit		2,442	3,299	-	233	927	1,100	(173)	-16%	3,299
Community and public safety		8,614	14,295	-	752	2,900	4,765	(1,865)	-39%	14,295
Public safety		422	-	-	-	-	-	-	-	-
Housing		2,661	4,050	-	246	927	1,350	(424)	-31%	4,050
Economic and environmental services		31,927	53,350	-	2,276	6,606	17,783	(11,178)	-63%	53,350
Planning and development		28,014	45,811	-	1,907	4,996	15,270	(10,274)	-67%	45,811
Environmental protection		3,913	7,539	-	370	1,610	2,513	(903)	-36%	7,539
Trading services		-	-	-	-	-	-	-	-	-
Other		3,242	3,697	-	273	815	1,232	(417)	-34%	3,697
Total Expenditure - Functional	3	108,607	149,271	-	8,143	29,881	49,757	(19,876)	-40%	149,271
Surplus/ (Deficit) for the year		24,768	(13,026)	-	(6,280)	24,466	(4,342)	28,808	-663%	(13,026)

Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by Municipal vote)

DC9 Frances Baard - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M04 October										
Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 01 - Executive & Council		478	250	-	-	-	83	(83)	-100.0%	250
Vote 02 - Office Of The Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 03 - Budget & Treasury Office		124,177	129,959	-	1,308	53,690	43,320	10,371	23.9%	129,959
Vote 04 - Administration		389	246	-	-	-	82	(82)	-100.0%	246
Vote 05 - Planning & Development		-	800	-	-	-	267	(267)	-100.0%	800
Vote 06 - Infrastructure Services		8,331	4,990	-	555	657	1,663	(1,007)	-60.5%	4,990
Total Revenue by Vote	2	133,374	136,245	-	1,863	54,347	45,415	8,932	19.7%	136,245
Expenditure by Vote	1									
Vote 01 - Executive & Council		10,089	11,574	-	770	2,646	3,858	(1,212)	-31.4%	11,574
Vote 02 - Office Of The Municipal Manager		15,370	17,810	-	1,353	5,194	5,937	(743)	-12.5%	17,810
Vote 03 - Budget & Treasury Office		19,468	23,806	-	1,237	4,196	7,935	(3,739)	-47.1%	23,806
Vote 04 - Administration		29,763	42,522	-	2,357	11,107	14,174	(3,067)	-21.6%	42,522
Vote 05 - Planning & Development		13,788	21,159	-	1,136	3,447	7,053	(3,606)	-51.1%	21,159
Vote 06 - Infrastructure Services		20,129	32,400	-	1,290	3,291	10,800	(7,509)	-69.5%	32,400
Total Expenditure by Vote	2	108,607	149,271	-	8,143	29,881	49,757	(19,876)	-39.9%	149,271
Surplus/ (Deficit) for the year	2	24,768	(13,026)	-	(6,280)	24,466	(4,342)	28,808	-663.4%	(13,026)

Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC9 Frances Baard - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M04 October										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Rental of facilities and equipment		858	1,153		18	38	384	(346)	-90%	1,153
Interest earned - external investments		6,729	5,350		1,247	3,261	1,783	1,478	83%	5,350
Transfers and subsidies		123,192	128,942		588	51,019	42,981	8,038	19%	128,942
Other revenue		75	800		10	29	267	(238)	-89%	800
Gains on disposal of PPE		-	-		-	-	-	-		-
Total Revenue (excluding capital transfers and contributions)		130,853	136,245	-	1,863	54,347	45,415	8,932	20%	136,245
Expenditure By Type										
Employee related costs		61,650	76,174		5,135	20,031	25,392	(5,361)	-21%	76,174
Remuneration of councillors		6,700	7,311		640	2,113	2,437	(324)	-13%	7,311
Debt impairment		-	3		-	-	1	(1)	-100%	3
Depreciation & asset impairment		3,003	3,629		-	-	1,210	(1,210)	-100%	3,629
Finance charges		204	-		-	-	-	-		-
Bulk purchases										
Other materials		1,246	1,671		181	387	557	(170)	-31%	1,671
Contracted services		18,158	24,092		1,635	3,406	8,031	(4,625)	-58%	24,092
Transfers and subsidies		7,306	20,411		42	488	6,804	(6,316)	-93%	20,411
Other expenditure		10,273	15,679		510	3,456	5,227	(1,770)	-34%	15,679
Loss on disposal of PPE		67	300		-	-	100	(100)	-100%	300
Total Expenditure		108,607	149,271	-	8,143	29,881	49,757	(19,876)	-40%	149,271
Surplus/(Deficit)		22,247	(13,026)	-	(6,280)	24,466	(4,342)	28,808	(0)	(13,026)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		2,521	-	-	-	-	-	-		-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)										
Transfers and subsidies - capital (in-kind - all)										
Surplus/(Deficit) after capital transfers & contributions		24,768	(13,026)	-	(6,280)	24,466	(4,342)			(13,026)
Taxation										
Surplus/(Deficit) after taxation		24,768	(13,026)	-	(6,280)	24,466	(4,342)			(13,026)
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		24,768	(13,026)	-	(6,280)	24,466	(4,342)			(13,026)
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		24,768	(13,026)	-	(6,280)	24,466	(4,342)			(13,026)

Revenue

Year-to-date actual revenue is R54, 347 million as compared to the year-to-date budget projections of R45, 415 million. The variance is mainly due to the first trench of the equitable shares which was transferred in July 2019.

Expenditure

To date, R29, 881 million has been spent as compared to the operational year-to-date budget projections of R49,757 million. The variance is mainly due to the following:

- Vacant positions of the CFO, Director Planning & Development and Director Infrastructure;
- Capital and Operational allocations to local municipality which has not been claimed; and
- Special projects which are still at a planning stage of the SCM process.

Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

DC9 Frances Baard - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - A - M04 October										
Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure - Municipal Vote										
Expenditure of single-year capital appropriation	1									
Vote 01 - Executive & Council		19	-	-	-	-	-	-	-	-
Vote 02 - Office Of The Municipal Manager		9	8	-	-	2	3	(1)	-26%	8
02.4 - Internal Audit		4	-	-	-	-	-	-	-	-
02.5 - Communications		5	8	-	-	2	3	(1)	-26%	8
Vote 03 - Budget & Treasury Office		15	4	-	-	-	1	(1)	-100%	4
03.3 - Budget And Treasury Office		4	-	-	-	-	-	-	-	-
03.4 - Supply Chain Management		-	-	-	-	-	-	-	-	-
03.5 - Supply Chain Management		11	-	-	-	-	-	-	-	-
03.6 - Council Motor Vehicle Pool		-	-	-	-	-	-	-	-	-
Vote 04 - Administration		3,283	3,408	-	-	23	1,136	(1,113)	-98%	3,408
04.1 - Administration Directorate		-	-	-	-	-	-	-	-	-
04.2 - Information Systems		790	1,120	-	-	18	373	(355)	-95%	1,120
04.3 - Human Resource Management		-	55	-	-	-	18	(18)	-100%	55
04.4 - Office Support Services		551	169	-	-	5	56	(51)	-91%	169
04.5 - Environmental Protection		45	49	-	-	-	16	(16)	-100%	49
04.6 - Fire Fighting & Disaster Management		1,897	2,016	-	-	-	672	(672)	-100%	2,016
Vote 05 - Planning & Development		17	14	-	-	-	5	(5)	-100%	14
05.1 - Planning & Development Directorate		1	-	-	-	-	-	-	-	-
05.6 - Tourism		16	-	-	-	-	-	-	-	-
05.7 - Planning Unit - Idp		-	-	-	-	-	-	-	-	-
Vote 06 - Infrastructure Services		5,849	91	-	18	18	30	(12)	-40%	91
06.1 - Infrastructure Service Directorate		5,849	-	-	-	-	-	-	-	-
06.2 - Project Management & Advisory Service		-	70	-	-	-	23	(23)	-100%	70
06.3 - Infrastructure Service - Roads Maint		-	21	-	18	18	7	11	161%	21
06.4 - Housing Administration		-	-	-	-	-	-	-	-	-
Total single-year capital expenditure		9,192	3,525	-	18	43	1,175	(1,132)	(0)	3,525
Total Capital Expenditure		9,192	3,525	-	18	43	1,175	(1,132)	(0)	3,525

3. SUPPORTING DOCUMENTATION**Monthly Budget Statement - aged debtors**

DC9 Frances Baard - Supporting Table SC3 Monthly Budget Statement - aged debtors - M04 October													
Description	NT Code	Budget Year 2019/20										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days		
R thousands													
Debtors Age Analysis By Income Source													
Other	1900	225	76	257	14	283	181	12	718	1,765	1,208		
Total By Income Source	2000	225	76	257	14	283	181	12	718	1,765	1,208	-	-
2018/19 - totals only													
Debtors Age Analysis By Customer Group													
Organs of State	2200	213	68	257	1,079					1,616	1,079		
Other	2500	12	8	-	(1,064)	283	181	12	718	149	129		
Total By Customer Group	2600	225	76	257	14	283	181	12	718	1,765	1,208	-	-

Municipal debtors consist of three main groups, namely:

- Provincial or Local government bodies for services rendered to or on behalf of these bodies,
- Ex-employees entitled to post-service benefits, and
- Other entities by way of service delivery for which costs are to be recovered.

Matters reported below are in respect of debts outstanding to the municipality as at 31 October 2019.

FRANCES BAARD DISTRICT MUNICIPALITY									
DEBTORS OUTSTANDING BALANCES									
31 OCTOBER 2019									
ACCOUNT NR	DEBTOR	INVOICE DATE	DESCRIPTION	INITIAL DEBT	AMOUNT PAID PREVIOUSLY	INVOICED OCTOBER '19	PAID OCTOBER '19	BALANCE	PROGRESS
101418	Moloi M.M.	4/17/2014	Irregular expenditure - Motor Vehicle & Modules failed	188,636.80	132,584.20	0.00	0.00	56,052.60	Handed over state accountant - Summons issued 01/08/2019
101417	Kgantsi N.G.	8/18/2015	Medical aid	26,740.00	10,138.85	0.00	0.00	16,601.15	Handed over state accountant
101429	Johnson W.	6/30/2016	Modules failed & Salary overpayment	36,089.94	23,134.43	0.00	0.00	12,955.51	Handed over state accountant - Summons issued 08/07/2019
101430	Molefi P.R.	6/30/2016	Modules failed & Salary overpayment	31,543.50	24,668.09	0.00	0.00	6,875.41	Handed over state accountant
101415	Maribe B.M.	9/22/2016	Salary overpayment	16,546.73	13,081.48	0.00	0.00	3,465.25	Commit to pay total amount by 30 Nov '19 - unless will be handed over to state accountant
101432	Nicholas T.	9/22/2016	Modules failed & Salary overpayment	25,582.71	16,810.95	0.00	0.00	8,771.76	Handed over state accountant
101454	Modise M.	6/28/2018	Bursary repayment	18,000.00	16,000.00	0.00	1,000.00	1,000.00	Monthly salary deduction
100087	Department of Safety & Liasion	7/1/2018	Rental Clinic Building - Jan Kempdorp	160,428.97	61,027.24	4,402.48	4,402.48	99,401.73	Handed over to legal department for further action
101399	Department of Transport	7/1/2018	Post Service medical aid - Municipal Contribution	1,189,081.63	992,506.10	63,240.10	126,480.20	133,335.43	Received monthly payments
101400	Department of Transport	7/1/2018	Sundry - Municipal accounts workshops	2,003,899.94	765,735.20	145,036.11	357.14	1,382,843.71	Handed over to legal department for further action
100098	MTN	7/1/2018	Tower - Rental & fixed rate electricity	75,342.35	41,039.92	15,989.60	38,303.93	11,988.10	Current balance - new contract 01/10/2019
101408	Greenan S.	7/1/2018	Post Service medical aid - Member Contribution	11,355.00	9,084.00	0.00	0.00	2,271.00	Awaiting feedback from member re payment
100054	Maritz A.J.	7/1/2018	Post Service medical aid - Member Contribution	4,732.38	4,384.00	0.00	0.00	348.38	Deduction from Nov '19 Council Contribution if not paid by 30 Nov '19
100044	Neethling W.J. (Estate Late)	7/1/2018	Post Service medical aid - Member Contribution	9,153.04	6,488.00	0.00	0.00	2,665.04	Account handed in for payment from late member's estate
101448	Moruri K.K.	10/30/2018	Missing laptop - IT	3,712.50	928.11	0.00	309.37	2,475.02	Monthly salary deduction
101457	Mokgoro D.K.	12/19/2018	Medical aid overcharged	5,978.61	0.00	0.00	0.00	5,978.61	Debtor refuses to pay at this stage - reported to Miss Moseki for further action
101459	Siwisa A.M.	7/30/2019	Salary overpayment	9,653.29	0.00	0.00	0.00	9,653.29	CIlr did not received formal letter - reported to Miss Moseki for further action
101460	Mosala D.M.	9/30/2019	Missing laptop - CIlr Bishop	3,648.00	364.80	0.00	364.80	2,918.40	Monthly salary deduction
101461	Pienaar R.	9/30/2019	Excess fee - Vehicle repairs	5,000.00	0.00	0.00	0.00	5,000.00	Salary deduction as from Nov '19
Total				3,825,125.39	2,117,975.37	228,668.29	171,217.92	1,764,600.39	

DC9 Frances Baard - Supporting Table SC4 Monthly Budget Statement - aged creditors - M04 October											
Description	NT Code	Budget Year 2019/20									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100										-
Bulk Water	0200										-
PAYE deductions	0300										-
VAT (output less input)	0400										-
Pensions / Retirement deductions	0500										-
Loan repayments	0600										-
Trade Creditors	0700										-
Auditor General	0800										-
Other	0900	422			24						446
Total By Customer Type	1000	422	-	-	24	-	-	-	-	-	446

The expenditure section continues to administer, manage, assess and improve creditors, salaries and sundry payments subject to internal recommendations.

Trade Creditors:

Council purchases and payments to creditors are under adequate control. Expenditure statistics for the month ended on the 31 October 2019 is listed below:

FRANCES BAARD DISTRICT MUNICIPALITY			
EXPENDITURE STATISTICS			Oct-19
PAYMENTS			
Total value of all payments			R 6,405,295
Electronic transfers			151
Cheques issued			5
SALARIES			
Number of salary beneficiaries			156
Councillors			24
Total Councillors		26	
* Councillors Position - Vacant		<i>1</i>	
* Councillors with Remuneration		<i>25</i>	
* Councillors without Remuneration		<i>1</i>	
Employees			132
* Remunerated Employee's		129	
* Remunerated Terminated Employees		<i>0</i>	
Pensioners		2	
Total remuneration paid			4,560,541
Councillors			362,990
Employees			2,203,667
Pensioners			2,841

Internal controls in the expenditure unit are continuously being assessed and tightened up to allow closer monitoring of daily purchases.

SUPPLY CHAIN MANAGEMENT:

Council adopted a new procurement policy effective from 20 September 2017.

Council is empowered by the MFMA and its regulation to exercise oversight over the implementation of the Supply Chain Management Policy. The following is hereby reported as stipulated in the SCM Policy.

Implementation of the approved Supply Chain Management Policy:

The approved Supply Chain Management Policy of 20 September 2017 is implemented and maintained by all relevant role players.

Implementation of the Supply Chain Management Process:

- **Training of Supply Chain Management Officials**

There was no training during the month of October 2019.

- **Demand Management**

Bids and quotations were invited in accordance with the Supply Chain Management Policy. Bid documents used were customised, standard bid documents prescribe by National Treasury. All preconditions were enforced during the opening of bids including the verification on Tax Clearance Certificates issued by SARS. The procurement plan for 2019-20 was approved by the Accounting Officer.

- **Acquisition Management**

For the period of October 2019, no contracts (R200 000 +) were awarded by the Municipal Manager and no written quotation (R30 000-R200 000) was awarded by the Municipal Manager.

Total orders issued total R1 340 723.20

Orders per department:

Council & Executive	R	125 753.68
Municipal Manager	R	118 089.50
Finance	R	61 919.21
Administration	R	463 802.19
Planning & Development	R	567 286.50
Technical Service	R	3 872.12

a. Disposal Management

No disposals for the month of October 2019.

b. Deviations

For the period of October 2019, no deviations were approved by the Municipal Manager.

c. Issues from Stores**Total orders issued total R26 444.03**

Issues per department

Council & Executive	R	0.00
Municipal Manager	R	4 977.00
Finance	R	1 617.00
Administration	R	16 178.39
Planning & Development	R	2 826.78
Technical service	R	844.86

d. List of accredited Service Providers

The supplier's database is updated daily, and the database is amended to make provision for the MBD 4 and MBD 9 forms as required by the AG report.

e. Support to Local Municipalities

No official request was received from the local municipalities for the month of October 2019.

Monthly Budget Statement - investment portfolio

DC9 Frances Baard - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M04 October														
Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate *	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months												
Municipality														
NEDCOR		1	notice	Yes	Fixed	0.0823	0	0	6/24/2020	6,700	-	-	-	6,700
NEDCOR		4	notice	Yes	Fixed	0.0787	0	0	11/7/2019	15,000	97	(97)	-	15,000
NEDCOR		4	notice	Yes	Fixed	0.0772	0	0	11/14/2019	10,000	63	(63)	-	10,000
NEDCOR		4	notice	Yes	Fixed	0.0754	0	0	11/29/2019	6,000	37	(37)	-	6,000
STANDARD BANK		4	notice	Yes	Fixed	0.07825	0	0	11/7/2019	14,000	90	(90)	-	14,000
STANDARD BANK		4	notice	Yes	Fixed	0.07825	0	0	11/14/2019	10,000	64	(64)	-	10,000
STANDARD BANK		4	notice	Yes	Fixed	0.07604	0	0	11/29/2019	6,000	37	(37)	-	6,000
ABSA		1	call	Yes	Fixed	0.063	0	0	10/31/2019	1	0	(0)	-	1
ABSA		4	notice	Yes	Fixed	0.0755	0	0	11/7/2019	11,000	68	(68)	-	11,000
FNB		4	notice	Yes	Fixed	0.0739	0	0	11/14/2019	4,000	24	(24)	-	4,000
FNB		4	notice	Yes	Fixed	0.0742	0	0	11/7/2019	10,000	61	(61)	-	10,000
TOTAL INVESTMENTS AND INTEREST	2									98,201		(573)	-	98,201

Surplus cash is invested at approved banking institutions in accordance with current cash and investment policy.

Investment amounts to R 98,201 million as at 31 October 2019.

Monthly Budget Statement - transfers and grant receipts

DC9 Frances Baard - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M04 October										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		118,209	128,062	-	657	51,267	42,687	8,580	20.1%	128,062
Equitable Share		116,209	120,606	-	-	50,253	40,202	10,051	25.0%	120,606
Expanded Public Works Programme Integrated Grant		-	2,540	-	73	277	847	(570)	-67.3%	2,540
Municipal Disaster Recovery Grant		-	246	-	-	-	82	(82)	-100.0%	246
Expanded Public Works Programme		1,113	-	-	-	-	-	-		-
Health	4	478	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Education Training and Development Practices SETA		-	100	-	-	-	33	(33)	-100.0%	100
Production		-	-	-	-	-	-	-		-
Services Sector SETA		74	-	-	-	-	-	-		-
Unspecified		-	2,000	-	-	-	667	(667)	-100.0%	2,000
Provincial Government:		-	-	-	-	-	-	-		-
<i>Housing Projects</i>		-	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Other grant providers:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Health		-	-	-	-	-	-	-		-
Education Training and Development Practices SETA		-	-	-	-	-	-	-		-
Services Sector SETA		-	-	-	-	-	-	-		-
Total Capital Transfers and Grants	5	-	-	-	-	-	-	-		-
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	-	-	-	-	-	-	-		-

Monthly Budget Statement - transfers and grant expenditure

DC9 Frances Baard - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M04 October										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		-	-	-	-	-	-	-		-
Provincial Government:		103,620	142,126	-	8,242	29,840	47,376	(17,536)	-37.0%	142,126
Equitable Share		93,381	134,849	-	7,226	28,657	44,950	(16,293)	-36.2%	134,849
Expanded Public Works Programme Integrated Grant		1,370	1,530	-	-	-	510	(510)	-100.0%	1,530
Capacity Building		3,930	-	-	-	-	-	-		-
Housing Projects		-	-	-	-	-	-	-		-
Specify (Add grant description)		-	860	-	-	-	287	(287)	-100.0%	860
District Municipality:		-	-	-	-	-	-	-		-
Other grant providers:		92	2,110	-	-	19	703	(684)	-97.3%	2,110
Production		-	-	-	-	-	-	-		-
Total operating expenditure of Transfers and Grants:		103,712	144,236	-	8,242	29,859	48,079	(18,220)	-37.9%	144,236
Capital expenditure of Transfers and Grants										
National Government:		-	70	-	-	-	23	(23)	-100.0%	70
Rural Road Asset Management Systems Grant		-	70	-	-	-	23	(23)	-100.0%	70
Total capital expenditure of Transfers and Grants		-	70	-	-	-	23	(23)	-100.0%	70
District Municipality:		-	-	-	-	-	-	-		-
Other grant providers:		-	-	-	-	-	-	-		-
Total capital expenditure of Transfers and Grants		-	140	-	-	-	47	(47)	-100.0%	140
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		-	140	-	-	-	47	(47)	-100.0%	140

Monthly Budget Statement - councillor and staff benefits

DC9 Frances Baard - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M04 October										
Summary of Employee and Councillor remuneration	Ref	Budget Year 2019/20								
		2018/19 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C					D	
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		5,347	6,443	–	529	1,727	2,148	(420)	-20%	6,443
Pension and UIF Contributions								–		
Medical Aid Contributions								–		
Motor Vehicle Allowance		869	829	–	58	234	276	(43)	-15%	829
Cellphone Allowance		484	40	–	53	152	13	139	1053%	40
Housing Allowances								–		
Other benefits and allowances								–		
Sub Total - Councillors		6,700	7,311	–	640	2,113	2,437	(324)	-13%	7,311
% increase	4		9.1%							9.1%
Senior Managers of the Municipality										
Basic Salaries and Wages	3	3,459	6,667	–	417	1,634	2,222	(588)	-26%	6,667
Pension and UIF Contributions		5	9	–	1	2	3	(1)	-21%	9
Medical Aid Contributions		–	–	–	–	–	–	–		–
Overtime		–	–	–	–	–	–	–		–
Performance Bonus		205	440	–	–	–	147	(147)	-100%	440
Motor Vehicle Allowance		–	193	–	–	–	64	(64)	-100%	193
Cellphone Allowance		53	96	–	6	23	32	(10)	-30%	96
Housing Allowances		–	–	–	–	–	–	–		–
Other benefits and allowances		0	1	–	0	0	0	(0)	-32%	1
Payments in lieu of leave		195	112	–	–	–	37	(37)	-100%	112
Long service awards		–	–	–	–	–	–	–		–
Post-retirement benefit obligations		–	–	–	–	–	–	–		–
Sub Total - Senior Managers of Municipality		3,917	7,517	–	423	1,659	2,506	(847)	-34%	7,517
% increase	4		91.9%							91.9%
Other Municipal Staff										
Basic Salaries and Wages		37,615	43,551	–	3,180	12,617	14,517	(1,900)	-13%	43,551
Pension and UIF Contributions		5,347	6,230	–	471	1,863	2,077	(214)	-10%	6,230
Medical Aid Contributions		2,406	2,812	–	186	747	937	(190)	-20%	2,812
Overtime		211	627	–	16	68	209	(141)	-67%	627
Performance Bonus		2,858	3,239	–	250	986	1,080	(93)	-9%	3,239
Motor Vehicle Allowance		3,204	3,644	–	244	976	1,215	(239)	-20%	3,644
Cellphone Allowance		215	216	–	16	65	72	(7)	-10%	216
Housing Allowances		431	423	–	36	146	141	5	3%	423
Other benefits and allowances		457	2,133	–	40	160	711	(551)	-77%	2,133
Payments in lieu of leave		1,187	1,000	–	272	475	333	142	43%	1,000
Long service awards		(16)	302	–	–	–	101	(101)	-100%	302
Post-retirement benefit obligations	2	3,818	4,482	–	–	268	1,494	(1,226)	-82%	4,482
Sub Total - Other Municipal Staff		57,733	68,658	–	4,712	18,372	22,886	(4,514)	-20%	68,658
% increase	4		18.9%							18.9%
Total Parent Municipality		68,350	83,486	–	5,775	22,144	27,829	(5,684)	-20%	83,486
			22.1%							22.1%
Unpaid salary, allowances & benefits in arrears:										
TOTAL SALARY, ALLOWANCES & BENEFITS		68,350	83,486	–	5,775	22,144	27,829	(5,684)	-20%	83,486
% increase	4		22.1%							22.1%
TOTAL MANAGERS AND STAFF		61,650	76,174	–	5,135	20,031	25,392	(5,361)	-21%	76,174

The performance bonus of R204 940 is a provision made for the payout of the 2017/18 financial year which has not taken place. Therefore, a liability was created in the 2018/19 financial year for the performance bonus.

The annual bonus of Senior Managers forms part of their basic salaries.

PERSONNEL ATTENDANCES:

Personnel attendance in the workplace (finance department) for the month of October 2019 averages 86%.

Attendance trends are summarized as follows:

	Senior Management	Middle Management	Supervisory	Clerical
Number of Members	1	3	7	10
Leave	0	1	4	20
Sick Leave	0	0	7	17
Courses / Seminar	3	3	0	0
Meetings	0	0	0	1
Study leave	0	0	0	0
Maternity Leave	0	0	0	0
Family Responsibility	0	0	3	1
Union Meetings	0	0	0	0
Absent	0	0	0	0
Special Leave	0	0	0	0
Over time	0	0	0	0
No. of Workdays Attended	20	42	147	117
Total Workdays	23	46	161	156
Percentage Attendance per Group	87%	91%	91%	75%
Average	86%			

Personnel Development:

- For the period of October 2019, no trainings took place.

INTERNSHIP PROGRAMME

As per National Treasury regulations, there are five finance internship posts. The aim of the programme is to capacitate finance graduates to eventually build their capacity to take up any senior position in the municipality if possible and elsewhere in other municipalities. Their appointment is for a period of 24 to 36 months depending on completion of the Municipal Finance Management Programme (MFMP).

One (1) intern was appointed in October 2018 and two (2) were appointed in July 2019, the other one (1) intern resumed duty on the First (1st) of October 2019 and the other intern post is to be advertised during the second quarter, appointment process will be finalized in the third quarter.

SUPPORT OF LOCAL MUNICIPALITIES

- No support was given to the local municipalities during October 2019.

ASSET AND RISK MANAGEMENT**Insurance:**

All Municipal assets are adequately insured with Lateral Unison. The contract runs from 01 January 2019 for a period of three (3) years, which ends on 31 December 2021.

Asset Management:

The asset register is updated on annual basis; this is done to keep up with any changes that might have occurred. The last asset count was done during the month of July 2019 for the 2018/19 financial year.

Information Backup:

All shared data stored on file server (*O & P drives only*) is backed up on backup tapes which are extended automatically on a daily, weekly, monthly and annually basis. System users are responsible for ensuring that data backup and maintenance is carried out regarding their specific usage. General ledger and associated financial system data is backed up on the network server tape system, daily, weekly, tapes are stored on premises, monthly and annually are stored off site. The "e-Venus" financial system was implemented on 1 September 2009. A daily backup is done as well as a day end procedure to integrate daily transactions. On the last working day of each month (a few days after month end to accommodate financial transactions pertaining to the month closed) a monthly calendar, financial backup and integration including closing of votes and opening thereof in the new month is done.

Repairs and Maintenance Cost:

The actual operating costs of the municipal repairs and maintenance that were incurred for the year to date as required in terms of the repairs and maintenance policy are set out below:

<i>OPERATING RESULTS ANALYSIS</i>		Oct-19		VARIANCES
<i>COMPARISON: ACTUAL TO BUDGET</i>	FULL YEAR BUDGET 2019/20	YTD ACTUAL	VARIANCES	%
Municipal Offices	617,510.00	148,148.14	469,361.86	24%
Computer Software and Applications	2,442,320.00	328,722.60	2,113,597.40	13%
Computer Equipment	694,560.00	160,900.97	533,659.03	23%
Furniture and Office Equipment	56,500.00	16,034.95	40,465.05	28%
Machinery and Equipment	487,280.00	107,179.01	380,100.99	22%
Transport Assets	344,530.00	6,063.97	338,466.03	2%
Totals	4,642,700.00	767,049.64	3,875,650.36	17%

Year to date expenditure on repairs and maintenance amounts to R 0, 767 million of the R 4, 643 million that was budgeted. The spending is expected to gain momentum as the year progress.

Motor Vehicles - Utilization Statistics:

The municipality operates a pool of 28 vehicles as part of its routine activities. Statistical information regarding the year-to-date utility for October 2019 is as follows:

Disposal of Vehicles:

FRANCES BAARD DISTRICT MUNICIPALITY							POOL VEHICLE CONTROL OCTOBER 2019			
Vehicle	Vehicle	Year	Registration	Service	License	Opening KM	Previous Month	Current month	Oct '19	
Description	Allocation	Model	Number		Expires	1-Jul-19	Closing Km Reading	Closing KM Reading	Utility	
1	Chevrolet Captiva	Pool	2011	CDM 296 NC	120,000	2020/09/30	106,434	109,184	110,174	990
2	Isuzu KB 2.5 CrewCab	Environmental Health	2016	CMV 311 NC	75,000	2020/01/31	60,361	66,223	67,616	1,393
3	Chevrolet Cruze 1.6 North	Pool	2016	CMV 321 NC	105,000	2020/01/31	82,567	88,973	90,402	1,429
4	Toyota Hilux 2.5D	Project Management	2016	CMT 747 NC	45,000	2020/01/31	43,677	43,703	44,683	980
5	Chevrolet Cruze 1.6 North	Pool	2016	CVM 314 NC	90,000	2020/01/31	79,873	84,544	87,005	2,461
6	Isuzu KB CrewCab	Housing	2016	CMV 319 NC	60,000	2020/01/31	50,506	55,153	57,173	2,020
7	Chevrolet Trailblazer	Pool	2013	CGR 575 NC	90,000	2019/12/31	77,137	77,354	77,423	69
8	Isuzu KB 250	Housing	2013	CGR 572 NC	105,000	2019/12/31	98,096	100,635	101,043	408
9	Isuzu KB 250	Housing	2013	CGR 576 NC	90,000	2019/12/31	73,642	75,752	76,506	754
10	Hyundai HI	Tourism Centre	2013	CGY 587 NC	75,000	2020/03/31	68,508	69,842	69,863	21
11	Isuzu KB 200	Disaster Management	2010	CBY 895 NC	90,000	2020/09/30	78,584	81,168	82,247	1,079
12	Isuzu KB 200	Disaster Management	2010	CBY 898 NC	105,000	2020/09/30	90,724	93,986	94,995	1,009
13	Toyota Landcruiser	Disaster Management	2014	CJL 363 NC	35,000	2020/03/31	33,118	33,748	33,776	28
14	Toyota Landcruiser	Disaster Management	2014	CKW 835 NC	30,000	2020/03/31	27,657	28,563	28,762	199
15	Isuzu Kb 250 D-Teq	Youth Unit	2014	CKR 822 NC	75,000	2020/10/31	68,359	70,830	71,160	330
16	Isuzu Fire Engine	Disaster Management	2013	CHM 958 NC	15,000	2020/06/30	2,050	2,050	2,050	-
17	Toyota Etios	Pool	2014	CJG 979 NC	75,000	2019/12/31	65,665	67,374	68,004	630
18	Nissan NP 200	Environmental Health	2014	CJJ 262 NC	75,000	2019/12/31	65,093	68,926	70,068	1,142
19	Nissan Hardbody	Environmental Health	2014	CJJ 263 NC	45,000	2019/12/31	39,068	42,820	42,850	30
20	Nissan NP 200	Environmental Health	2014	CJJ 258 NC	60,000	2019/12/31	46,052	47,849	48,323	474
21	Chevrolet Park Van	Supply Chain Management	2015	CLF791 NC	15,000	2020/01/31	11,875	12,665	12,858	193
22	Nissan Almera 1.5 Acenta	Pool	2016	CMT 438 NC	45,000	2020/01/31	37,582	39,695	40,497	802
23	Audi Q7 3.0TDI Quattro	Council	2017	FBDM 1 NC	60,000	2020/04/31	39,754	45,990	46,137	147
24	Nissan NP 300 D/Cab	Housing	2017	CPS 005 NC	30,000	2020/04/31	15,843	20,683	21,629	946
25	Nissan NP 300 D/Cab	Environmental Health	2017	CPS 010 NC	30,000	2020/04/31	17,159	19,597	21,223	1,626
26	Nissan NP 300 S/Cab	Roads Maintenance	2017	CPS 006 NC	15,000	2020/04/31	12,358	14,550	14,714	164
27	Nissan NP 300 S/Cab	Pool	2017	CPS 008 NC	30,000	2020/04/31	16,451	19,901	21,144	1,243
28	Scania P310 Water Tanker	Disaster Management	2018	CVG 023 NC	15,000	2020/07/31	1,785	17,985	17,985	10
FULL FLEET UTILITY OCTOBER 2019									20,577	

Repairs and Maintenance Report:

- No movements occurred during the month of October 2019.

4. Quality Certificate

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that-

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid-year budget and performance assessment

The report for the month of October 2019 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Ms. ZM Bogatsu
Municipal Manager

Signature



Date

13 November 2019