

FRANCES BAARD DISTRICT MUNICIPALITY



Section 71 Report

30 September 2019

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1. EXECUTIVE SUMMARY

All variances are calculated against the approved budget figures.

1.1 Statement of Financial Performance

Consolidated performance against annual budget (Projected Operating Results) – Statement of Financial Performance – (Annexure A - Table C4)

Revenue by source

Year-to-date actual revenue is R52, 484 million as compared to the year-to-date budget projections of R34, 061 million. The variance is due to the first trench of the equitable shares which was transferred in July 2019

Operating expenditure by type

To date, R 21, 738 million has been spent as compared to the operational year-to-date budget projections of R37, 318 million. The variance is mainly due to the following:

- vacant positions of the CFO, Director Planning and Operations and Director Infrastructure;
- Capital and Operational allocations to local municipality which has not being claimed; and
- Special projects which are still at a planning stage of the SCM process.

The summary statement of financial performance in Annexure A, Table C4 is prepared on a similar basis to the prescribed budget format, detailing revenue by source type and expenditure by input type.

Capital Expenditure

Year-to-date expenditure on capital amounts to R0, 025 million as compared to the operational year-to-date budget projections of R0, 881 million. Capital expenditure will improve as the financial year progress as projects are currently in the planning phase of the procurement process.

Please refer to Annexure A, Table C5 for further details.

Cash Flows

The municipality started the year with a total cash and cash equivalents of R66, 581million. The year-to date cash and cash equivalents amounted to R97, 087 million. The net increase in cash and cash equivalents for the year to date is R30, 505 million. The increase is as a result of the equitable share that was received in July 2019.

Consolidated performance of year-to-date expenditure against year-to-date budget (per municipal vote)

The municipal vote reflects the organisational structure of the municipality which is made up of the following directorates: Council & Executive, Budget & Treasury, Administration, Planning & Development and Project Management & Advisory Services.

The following table depict the financial performance as per municipal vote according to the approved organogram of the municipality:

Council & Executive						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
01.1 - Council & Executive Administration	10,088,756	11,574,120	-	722,895	1,876,207	2,893,527
02.1 - Office Of The Municipal Manager	2,209,966	2,509,730	-	177,305	434,718	627,432
02.2 - Committee & Administration Services	962,088	1,312,270	-	46,694	127,359	328,068
02.3 - Internal Audit	2,441,526	3,299,340	-	245,150	694,160	824,838
02.4 - Communications	1,964,530	2,458,210	-	148,059	448,550	614,556
02.5 - Legal And Compliance	1,281,194	1,403,948	-	113,364	328,171	350,994
02.6 - Political Office Administration	3,473,258	3,821,750	-	356,540	1,104,655	955,437
02.7 - Youth Unit	2,157,854	1,998,740	-	237,192	445,703	499,683
02.8 - Risk Unit	877,772	1,006,030	-	88,680	257,779	251,517
Total	25,456,943	29,384,138	-	2,135,879	5,717,302	7,346,052

Actual operating expenditure of Council & Executive is R5, 717 million as compared to the year-to-date budget R7, 346 million. Special projects in the respective departments are still at a planning stage, project activities are expected to be implemented as indicated in the operational plans. Expenditure is expected to gain momentum as the year progress with the implementation of set budgets by the departments. Two vacancies exist within the department, namely Personal Assistant-MM Office and PMS Intern.

Budger & Treasury Office						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
Budger & treasury						
03.1 - Finance Directorate	4,148,200	7,907,990	-	189,333	466,608	1,977,006
03.2 - Revenue & Expenditure	3,175,059	3,760,282	-	243,835	766,811	940,071
03.3 - Budget And Treasury Office	7,035,582	7,039,030	-	272,727	842,724	1,759,755
03.4 - Supply Chain Management	3,195,551	3,192,660	-	261,519	803,559	798,168
03.5 - Council Motor Vehicle Pool	1,913,481	1,905,760	-	58,168	79,361	476,442
Total	19,467,874	23,805,722	-	1,025,581	2,959,061	5,951,442

The actual operating expenditure of Budget & Treasury office at the end of the month amounts to R2, 959 million as compared to the year-to-date projected budget of R5, 951 million. Due to the vacant CFO position and finance intern, spending on the planned budget is below expected projection.

Depreciation also contributes to the low spending as the actual expenditure is not yet accounted for in the current financial year, as the municipality is waiting for the finalisation of the audit to ensure the correct opening balances are recorded.

Corporate Services						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
04.1 - Administration Directorate	1,662,653	1,918,050	-	140,812	410,719	479,523
04.2 - Information Systems	3,578,972	4,140,130	-	260,433	730,979	1,035,045
04.3 - Human Resource Management	4,352,678	7,335,010	-	323,920	1,004,053	1,833,756
04.4 - Office Support Services	10,303,286	11,345,160	-	2,483,183	3,895,340	2,836,299
04.5 - Environmental Protection	3,912,678	7,539,150	-	547,989	1,239,896	1,884,795
04.6 - Fire Fighting & Disaster Management	5,531,376	10,244,950	-	498,292	1,468,530	2,561,229
Total	29,341,642	42,522,450	-	4,254,629	8,749,517	10,630,647

Actual operating expenditure of Corporate Services at the end of the month is R8, 750 million as compared to the year-to-date projected budget of R10, 631 million. Expenditure is expected to gain momentum as the year progress with the implementation of set budgets by the departments, taking into consideration the cost containment policy to eliminate non-priority spending on service delivery items. Vacancies within the department also has an impact on the underspending of the projected budget, namely, Environmental Practitioner, Senior Fire Fighter and Disaster Management Co-ordinator.

Planning & Development						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
05.1 - Planning & Development Directorate	976,649	1,835,190	-	125,552	332,924	458,802
05.3 - Local Economic Development	5,018,376	8,310,100	-	159,495	626,018	2,077,536
05.4 - Planning Unit - Gis	1,627,268	2,100,110	-	107,304	269,578	525,033
05.5 - Planning Unit - Spacial Planning	1,534,595	3,551,380	-	97,762	224,963	887,847
05.6 - Tourism	3,241,809	3,697,410	-	212,443	542,266	924,363
05.7 - Planning Unit - ldp	1,389,378	1,664,460	-	105,138	315,293	416,118
Total	13,788,076	21,158,650	-	807,693	2,311,043	5,289,699

Actual operating expenditure of Planning & Development at the end of the month amounts to R2, 311 million as compared to the year-to-date projected budget of R5, 290 million. Due to the vacant director position, spending on the planned budget is below expected projection. However, the budget is expected to gain momentum when the financial year progresses, taking into consideration the cost containment policy to eliminate non-priority spending on service delivery items. Vacancies within the department also has an impact on the underspending of the projected budget, namely, GIS Officer and LED Officer.

Infrastructure						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
06.1 - Infrastructure Service Directorate	4,371,638	1,969,620	-	42,758	119,661	492,417
06.2 - Project Management & Advisory Service	12,318,762	25,415,450	-	595,896	1,086,988	6,353,868
06.3 - Infrastructure Service - Roads Maint	777,179	964,600	-	44,901	114,175	241,149
06.4 - Housing Administration	2,660,945	4,050,490	-	240,512	680,373	1,012,626
Total	20,128,525	32,400,160	-	924,067	2,001,197	8,100,060

Actual operating expenditure of Project Management & Advisory Services at the end of the month amounts to R2, 001 million as compared to the year-to-date projected budget of R8, 100 million. Due to the vacant director position and the capital and operational allocations for local municipality which has not being claimed. The spending on the planned budget is expected to gain momentum once the local municipalities start submitting claims for their projects. Vacancies within the department also has an impact on the underspending of the projected budget, namely, Manager Infrastructure, EPWP Co-ordinator and Building Technician.

Consolidated performance of year-to-date expenditure on special projects against full year budget

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
MUNICIPAL MANAGERS OFFICE						
COMMUNICATIONS						
Public Participation Programme	30,200	-	-	30,200	0%	The first Public Participation Programme to take place during the first week of November 2019.
Total Communications Projects	30,200	-	-	30,200	0%	
BUDGET AND TREASURY OFFICE						
Revaluation of Buildings	150,000.00	-	-	150,000.00	0%	To be utilised in the fourth quarter, during the compilation of the 2019/20 AFS.
Total BTO Projects	150,000.00	-	-	150,000.00	0%	
FINANCE DIRECTORATE						
Support to 3 local municipalities (Phokwane, Magareng & Dikgatlong)	150,000.00	-	-	150,000.00	0%	To be utilised during the course of the financial year, upon formal request for assistance from the local municipalities.
Total Finance Directorate Projects	150,000.00	-	-	150,000.00	0%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
COUNCIL & EXECUTIVE ADMINISTRATION						
COUNCIL						
South African Municipal Sports & Recreational Association Games (SAMSRA)	500,000.00	-	-	500,000.00	0%	Budget was not utilised due to the latest cost containment regulation released on 31 July 2019, after the adoption of the municipal budget. Budget to be revised during the adjustment budget process.
Total Council Projects	500,000.00	-	-	500,000.00	0%	
POLITICAL OFFICE ADMINISTRATION						
Commemorative Days	220,000.00	2,951.63	231,877.35	-11,877.35	105%	Overspending took place on Commemorative Days, budget to be corrected during the adjustment budget process.
Disability Programme	70,000.00	-	-	70,000.00	0%	Budget to be utilised during the course of the financial year.
Child Programme	50,000.00	-	-	50,000.00	0%	Budget to be utilised during the course of the financial year.
Gender Programme	70,000.00	-	46,000.00	24,000.00	66%	Remaining budget to be utilised during the course of the financial year.
MRM Programme	5,000.00	-	-	5,000.00	0%	Budget to be utilised during the course of the financial year.
Old Age Programme	35,000.00	-	16,950.00	18,050.00	48%	Budget to be utilised during the course of the financial year.
Total Political Office Projects	450,000.00	2,951.63	294,827.35	155,172.65	66%	
YOUTH UNIT						
Youth Career	25,000.00	-	7,412.39	17,587.61	30%	Youth Career event occurred on the 23rd of September 2019.
Sopa Programme	17,000.00	-	7,000.00	10,000.00	41%	SOPA to take place on 23 March 2020, as per the operational plan.
June 16 Programme	45,000.00	-	37,000.00	8,000.00	82%	June 16 programme will take place during the fourth quarter, for the June 16 celebrations. The expenditure of R37 000 is due to the hosting of youth dialogue on the recent attacks on xenophobia and women & child abuse hosted on the 13th of September 2019.
Youth Skills Programme	253,600.00	-	-	253,600.00	0%	Youth Skills programme will take place during the 1st week of November 2019.
Total Youth Projects	340,600.00	-	51,412.39	289,187.61	15%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
CORPORATE SERVICES						
HUMAN RESOURCE MANAGEMENT						
Employee Wellness Assistance Programme	80,000.00	-	33.50	79,966.50	0%	Budget to be utilised as and when required by employees.
Team Building	50,000.00	-	-	50,000.00	0%	Budget to be utilised during the course of the financial year.
Total HR Projects	130,000.00	-	33.50	129,966.50	0%	
ENVIRONMENTAL PROTECTION						
Air Quality	14,000.00	-	2,741.65	11,258.35	20%	Campaigns were conducted during the first quarter on the 1st and 16th of August 2019.
Commemorative Days	85,000.00	-	208.70	84,791.30	0%	Programme is in the implementation stage campaigns were conducted.
Awareness Sanitation Programme	56,600.00	3,834.48	9,285.44	47,314.56	16%	World Environmental Health Day was commemorated.
Environmental Health Framework	200,000.00	16,440.00	179,840.00	20,160.00	90%	Project is in the planning phase, awaiting appointment of specifications committee.No forum meetings took place.
Water Analysis	338,500.00	-	59,836.38	278,663.62	18%	Water analysis was done in July 2019. Budget to be utilised during the course of the financial year as per operational plan.
Sample Analysis	9,600.00	4,774.17	-	9,600.00	0%	Project is in the implementation phase.
Environmental World day Awareness	200,000.00	-	1,113.04	198,886.96	1%	The Environmental world day Awareness occurred on the 26 to the 27th of September 2019.
South African National Standards For Drinking Water	90,000.00	-	-	90,000.00	0%	Budget to be utilised during the course of the financial year as no samples were collected.
Total Environmental Health Projects	993,700.00	25,048.65	253,025.21	740,674.79	25%	
FIRE FIGHTING & DISASTER MANAGEMENT						
Volunteer Training	107,400.00	-	-	107,400.00	0%	To be utilised as and when training is required, training expected to occur on the 23-27th of October 2019.
Disaster Management Forum	10,800.00	-	-	10,800.00	0%	Hosting forums of disaster management forum, to be used during the financial year.
Awareness Programme	7,000.00	-	-	7,000.00	0%	Budget to be utilised during the course of the financial year, as per deployment on the 3rd to 4th quarter.
Disaster Plan Strategy	800,000.00	-	-	800,000.00	0%	Project to be implemented during the course of the financial year.
Contingency Fund	320,000.00	-	85,535.00	234,465.00	27%	To be utilised as and when the need arise in emergency situations, during July expenditure was incurred for assistance to community members.
Total Disaster Management Projects	1,245,200.00	-	85,535.00	1,159,665.00	7%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
PLANNING AND DEVELOPMENT						
LOCAL ECONOMIC DEVELOPMENT						
Led Small, Medium & Micro Entreprises	795,600.00	-	-	795,600.00	0%	Project is in the implementation phase, awaiting appointment of specifications committee.
Machinery and equipment SMME	850,000.00	-	-	850,000.00	0%	Advertisement for the application has been placed, submission closed at the end of August 2019.
Led Expo	920,000.00	803,421.93	109,557.54	810,442.46	12%	Project is in the implementation phase. Remaining budget to be utilised during the course of the financial year.
Youth Entrepreneur	160,000.00	-	-	160,000.00	0%	Project is in the implementation phase, awaiting appointment of specifications committee.
Exhibition Installers	380,000.00	-	-	380,000.00	0%	Budget to be utilised during the course of the financial year.
Led Trade & Investment Promotion	35,000.00	-	-	35,000.00	0%	Project is in the planning phase, in the process of developing brochures to take place on the 3rd to the 4th quarter.
Investment Desk	50,000.00	-	-	50,000.00	0%	Project is in the planning phase, research in progress. To take place around 2nd quarter
Agriculture Emerging Farmers Training	200,000.00	-	-	200,000.00	0%	Project is in the implementation phase, awaiting appointment of specifications committee.
Advertising and Promotion	208,810.00	-	26,671.30	182,138.70	13%	Project is in the implementation phase, budget to be fully utilised by the end of the financial year.
Women Empowerment	50,000.00	-	-	50,000.00	0%	Budget to be utilised during the course of the financial year. Memorandum of Understanding to be signed by the Municipal Manager.
Hartswater Stalls	600,000.00	-	-	600,000.00	0%	Project is in the implementation phase, awaiting appointment of evaluation committee.
Total LED Projects	4,249,410.00	803,421.93	136,228.84	4,113,181.16	0.25	
TOURISM						
Ganspan	270,000.00	-	-	270,000.00	0%	Project in the environmental impact review phase.
Indaba Expo	327,370.00	-	-	327,370.00	0%	Budget will be utilised during the fourth quarter, May 2020.
Diamond and Dorings Festival	480,000.00	-	-	480,000.00	0%	Budget to be utilised during March/April 2020.
Tourism Business Competition	501,300.00	-	38,684.78	462,615.22	8%	In progress, the main event will take place during the second quarter.
Tourism Association	75,000.00	-	-	75,000.00	0%	Tourism association meetings to take place during the course of the financial year.
Northern Cape Tourism Authority	135,000.00	15,750.00	-	135,000.00	0%	Payment to be done during the course of the financial year. The commitment of R15 750 to be paid during the course of the financial year.
Tourism Awareness Campaign	120,000.00	7,425.00	65,491.87	54,508.13	55%	In progress still to take place during the course of the financial year. The commitment of R 7425 to be paid during the financial year 2019/20.
Printing Of Travel Guide	150,000.00	-	-	150,000.00	0%	Budget to be utilised during the course of the financial year.
Tourism Advertisement	175,000.00	21,555.00	1,750.00	173,250.00	1%	In progress still to take place during the course of the financial year. The commitment of R 21 555 to be paid during the financial year 2019/20.
N12 Promotion	60,000.00	-	-	60,000.00	0%	Budget to be utilised during the course of the financial year.
Total Tourism Projects	2,293,670.00	44,730.00	105,926.65	2,187,743.35	5%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
PLANNING AND DEVELOPMENT						
PLANNING UNIT - GIS						
Land Use Survey (Dikgatlong)	390,000.00	-	-	390,000.00	0%	Project is in the planning phase, awaiting the implementation of the specification committee before advertising the tender.
Total GIS Projects	390,000.00	-	-	390,000.00	0%	
PLANNING UNIT - SPATIAL PLANNING						
Municipal Tribunal	70,000.00	-	4,584.00	65,416.00	7%	The DMPT meetings took place in August and September 2019.
FBDM SDF Framework	800,000.00	-	-	800,000.00	0%	The terms of reference has been completed, the appointment to be done in the Second quarter of 2019.
Phokwane Infill Development	140,000.00	-	31,456.01	108,543.99	22%	Project is in the implementation phase, expenditure incurred in the first quarter. The inception report and draft Assessment and Environmental Management Programmes (EMPR) report have been completed.
Total Spatial Planning Projects	1,010,000.00	-	36,040.01	973,959.99	4%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
INFRASTRUCTURE						
PROJECT MANAGEMENT & ADVISORY SERVICE						
Magareng O&M	2,500,000.00	-	348,220.72	2,151,779.28	14%	The municipal budget on O&M by Magareng Local Municipality amount to R615 000 excluding the R2 500 000 allocation from FBDM.
Dikgatlong O&M	2,500,000.00	-	-	2,500,000.00	0%	The municipal budget on O&M by Dikgatlong Local Municipality amount to R250 000.00 excluding the R2 500 000 allocation from FBDM.
Phokwane O&M	2,500,000.00	-	-	2,500,000.00	0%	The municipal budget on O&M by Phokwane Local Municipality amount to R10 060 000 excluding the R2 500 000 allocation from FBDM.
Sol Plaatjie O&M	2,500,000.00	-	-	2,500,000.00	0%	The municipal budget on O&M by Sol Plaatjie Local Municipality amount to R91 419 603 excluding the R2 500 000 allocation from FBDM.
Magareng Capital Project	2,000,000.00	-	-	2,000,000.00	0%	The municipal budget on capital infrastructure by Magareng Local Municipality amount to R29 663 000 excluding the R2 000 000 allocation from FBDM.
Dikgatlong Capital Project	2,400,000.00	-	-	2,400,000.00	0%	The municipal budget on capital infrastructure by Dikgatlong Local Municipality amount to R1 303 152 excluding the R2 400 000 allocation from FBDM.
Phokwane Capital Project	2,000,000.00	-	-	2,000,000.00	0%	The municipal budget on capital infrastructure by Phokwane Local Municipality amount to R75 723 000 excluding the R2 000 000 allocation from FBDM.
Sol Plaatjie Capital Project	2,000,000.00	-	-	2,000,000.00	0%	The municipal budget on capital infrastructure by Sol Plaatjie Local Municipality amount to R184 285 000 excluding the R2 000 000 allocation from FBDM.
Total Infrastructure Projects	18,400,000.00	-	348,220.72	18,051,779.28	0.14	
HOUSING ADMINISTRATION						
Housing Project	860,000.00	-	-	860,000.00	0%	Budget to be utilised during the course of the financial year.
Total Housing Projects	860,000.00	-	-	860,000.00	0%	
Total Special Projects	31,192,780.00	876,152.21	1,311,249.67	29,881,530.33	4%	

The actual spending on special projects for the municipality at the end of the month amounts to R1 311 249.67, with a commitment of R876 152.21. The municipality has spent 4% of its budgeted special projects.

2. IN-YEAR BUDGET STATEMENT TABLES (ANNEXURE: A)**Table C1: Monthly Budget Statement Summary**

DC9 Frances Baard - Table C1 Monthly Budget Statement Summary									
M01 September									
Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	6,729	5,350	-	890	2,014	1,337	676	51%	5,350
Transfers and subsidies	123,192	128,942	-	178	50,431	32,235	18,196	56%	128,942
Other own revenue	932	1,953	-	21	39	488	(450)	-92%	1,953
Total Revenue (excluding capital transfers and contributions)	130,853	136,245	-	1,089	52,484	34,061	18,422	54%	136,245
Employee costs	61,650	76,174	-	5,167	14,896	19,044	(4,148)	-22%	76,174
Remuneration of Councillors	6,700	7,311	-	476	1,473	1,828	(355)	-19%	7,311
Depreciation & asset impairment	3,003	3,629	-	-	-	907	(907)	-100%	3,629
Finance charges	204	-	-	-	-	-	-	-	-
Materials and bulk purchases	1,246	1,671	-	108	206	418	(212)	-51%	1,671
Transfers and subsidies	7,306	20,411	-	397	446	5,103	(4,657)	-91%	20,411
Other expenditure	28,499	40,074	-	3,000	4,717	10,019	(5,302)	-53%	40,074
Total Expenditure	108,607	149,271	-	9,148	21,738	37,318	(15,580)	-42%	149,271
Surplus/(Deficit)	22,247	(13,026)	-	(8,059)	30,746	(3,257)	34,002	-1044%	(13,026)
Transfers and subsidies - capital (monetary allocations) (National / Contributions & Contributed assets)	2,521	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	24,768	(13,026)	-	(8,059)	30,746	(3,257)	34,002	-1044%	(13,026)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	24,768	(13,026)	-	(8,059)	30,746	(3,257)	34,002	-1044%	(13,026)
Capital expenditure & funds sources									
Capital expenditure	9,195	3,525	-	-	25	881	(856)	-97%	3,525
Capital transfers recognised	-	70	-	-	-	17	(17)	-100%	70
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	9,192	3,455	-	-	25	864	(839)	-97%	3,455
Total sources of capital funds	9,192	3,525	-	-	25	881	(856)	-97%	3,525
Financial position									
Total current assets	85,528	53,959	-	-	114,276	-	-	-	53,959
Total non current assets	64,319	64,934	-	-	64,344	-	-	-	64,934
Total current liabilities	18,290	15,141	-	-	24,388	-	-	-	15,141
Total non current liabilities	31,004	35,000	-	-	30,933	-	-	-	35,000
Community wealth/Equity	100,553	68,753	-	-	123,299	-	-	-	68,753
Cash flows									
Net cash from (used) operating	32,761	(3,085)	-	(8,290)	30,530	(771)	(31,302)	4059%	(3,085)
Net cash from (used) investing	(9,811)	(3,525)	-	-	(25)	(881)	(856)	97%	(3,525)
Net cash from (used) financing	(2,455)	-	-	-	-	-	-	-	-
Cash/cash equivalents at the month/year end	71,567	48,779	-	-	97,087	53,736	(43,351)	-81%	48,779
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	78	318	77	301	186	16	190	539	1,704
Creditors Age Analysis									
Total Creditors	38	-	24	-	-	-	-	-	62

Table C2 Monthly Budget Statement - Financial Performance (standard classification)

DC9 Frances Baard - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M03 September										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Revenue - Functional										
Governance and administration		124,655	130,209	-	987	52,382	32,552	19,830	61%	130,209
Executive and council		478	250	-	-	-	62	(62)	-100%	250
Finance and administration		124,177	129,959	-	987	52,382	32,490	19,892	61%	129,959
Community and public safety		389	246	-	-	-	62	(62)	-100%	246
Public safety		389	-	-	-	-	-	-	-	-
Economic and environmental services		8,331	5,790	-	102	102	1,448	(1,346)	-93%	5,790
Planning and development		8,331	5,790	-	102	102	1,448	(1,346)	-93%	5,790
Trading services		-	-	-	-	-	-	-	-	-
Other	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	133,374	136,245	-	1,089	52,484	34,061	18,422	54%	136,245
Expenditure - Functional										
Governance and administration		64,824	77,928	-	6,370	14,717	19,482	(4,765)	-24%	77,928
Executive and council		18,894	21,217	-	1,541	3,989	5,304	(1,316)	-25%	21,217
Finance and administration		43,489	53,412	-	4,584	10,035	13,353	(3,318)	-25%	53,412
Internal audit		2,442	3,299	-	245	694	825	(131)	-16%	3,299
Community and public safety		8,614	14,295	-	739	2,149	3,574	(1,425)	-40%	14,295
Public safety		422	-	-	-	-	-	-	-	-
Housing		2,661	4,050	-	241	680	1,013	(332)	-33%	4,050
Economic and environmental services		31,927	53,350	-	1,827	4,329	13,338	(9,008)	-68%	53,350
Planning and development		28,014	45,811	-	1,279	3,090	11,453	(8,363)	-73%	45,811
Environmental protection		3,913	7,539	-	548	1,240	1,885	(645)	-34%	7,539
Trading services		-	-	-	-	-	-	-	-	-
Other		3,242	3,697	-	212	542	924	(382)	-41%	3,697
Total Expenditure - Functional	3	108,607	149,271	-	9,148	21,738	37,318	(15,580)	-42%	149,271
Surplus/ (Deficit) for the year		24,768	(13,026)	-	(8,059)	30,746	(3,257)	34,002	-1044%	(13,026)

Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by Municipal vote)

DC9 Frances Baard - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M03 September

Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote										
Vote 01 - Executive & Council	1	478	250	-	-	-	62	(62)	-100.0%	250
Vote 02 - Office Of The Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 03 - Budget & Treasury Office		124,177	129,959	-	987	52,382	32,490	19,892	61.2%	129,959
Vote 04 - Administration		389	246	-	-	-	62	(62)	-100.0%	246
Vote 05 - Planning & Development		-	800	-	-	-	200	(200)	-100.0%	800
Vote 06 - Infrastructure Services		8,331	4,990	-	102	102	1,248	(1,146)	-91.8%	4,990
Vote 07 -		-	-	-	-	-	-	-	-	-
Vote 08 -		-	-	-	-	-	-	-	-	-
Vote 09 -		-	-	-	-	-	-	-	-	-
Vote 10 -		-	-	-	-	-	-	-	-	-
Vote 11 -		-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	133,374	136,245	-	1,089	52,484	34,061	18,422	54.1%	136,245
Expenditure by Vote										
Vote 01 - Executive & Council	1	10,089	11,574	-	723	1,876	2,894	(1,017)	-35.2%	11,574
Vote 02 - Office Of The Municipal Manager		15,370	17,810	-	1,413	3,841	4,453	(611)	-13.7%	17,810
Vote 03 - Budget & Treasury Office		19,468	23,806	-	1,026	2,959	5,951	(2,992)	-50.3%	23,806
Vote 04 - Administration		29,763	42,522	-	4,255	8,750	10,631	(1,881)	-17.7%	42,522
Vote 05 - Planning & Development		13,788	21,159	-	808	2,311	5,290	(2,979)	-56.3%	21,159
Vote 06 - Infrastructure Services		20,129	32,400	-	924	2,001	8,100	(6,099)	-75.3%	32,400
Vote 07 -		-	-	-	-	-	-	-	-	-
Vote 08 -		-	-	-	-	-	-	-	-	-
Vote 09 -		-	-	-	-	-	-	-	-	-
Vote 10 -		-	-	-	-	-	-	-	-	-
Vote 11 -		-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	108,607	149,271	-	9,148	21,738	37,318	(15,580)	-41.7%	149,271
Surplus/ (Deficit) for the year	2	24,768	(13,026)	-	(8,059)	30,746	(3,257)	34,002	-1044.1%	(13,026)

Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC9 Frances Baard - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M03 September										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Rental of facilities and equipment		858	1,153		8	21	288	(268)	-93%	1,153
Interest earned - external investments		6,729	5,350		890	2,014	1,337	676	51%	5,350
Transfers and subsidies		123,192	128,942		178	50,431	32,235	18,196	56%	128,942
Other revenue		75	800		13	18	200	(182)	-91%	800
Gains on disposal of PPE		-	-		-	-	-	-		-
Total Revenue (excluding capital transfers and contributions)		130,853	136,245	-	1,089	52,484	34,061	18,422	54%	136,245
Expenditure By Type										
Employee related costs		61,650	76,174		5,167	14,896	19,044	(4,148)	-22%	76,174
Remuneration of councillors		6,700	7,311		476	1,473	1,828	(355)	-19%	7,311
Debt impairment		-	3		-	-	1	(1)	-100%	3
Depreciation & asset impairment		3,003	3,629		-	-	907	(907)	-100%	3,629
Finance charges		204	-		-	-	-	-		-
Bulk purchases		-	-		-	-	-	-		-
Other materials		1,246	1,671		108	206	418	(212)	-51%	1,671
Contracted services		18,158	24,092		798	1,771	6,023	(4,252)	-71%	24,092
Transfers and subsidies		7,306	20,411		397	446	5,103	(4,657)	-91%	20,411
Other expenditure		10,273	15,679		2,202	2,946	3,920	(973)	-25%	15,679
Loss on disposal of PPE		67	300		-	-	75	(75)	-100%	300
Total Expenditure		108,607	149,271	-	9,148	21,738	37,318	(15,580)	-42%	149,271
Surplus/(Deficit)		22,247	(13,026)	-	(8,059)	30,746	(3,257)	34,002	(0)	(13,026)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		2,521	-	-	-	-	-	-		-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-		-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-		-
Surplus/(Deficit) after capital transfers & contributions		24,768	(13,026)	-	(8,059)	30,746	(3,257)			(13,026)
Taxation		-	-	-	-	-	-	-		-
Surplus/(Deficit) after taxation		24,768	(13,026)	-	(8,059)	30,746	(3,257)			(13,026)
Attributable to minorities		-	-	-	-	-	-	-		-
Surplus/(Deficit) attributable to municipality		24,768	(13,026)	-	(8,059)	30,746	(3,257)			(13,026)
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-		-
Surplus/ (Deficit) for the year		24,768	(13,026)	-	(8,059)	30,746	(3,257)			(13,026)

Revenue

Year-to-date actual revenue is R52, 484 million as compared to the year-to-date budget projections of R34, 061 million. The variance is mainly due to the first trench of the equitable shares which was transferred in July 2019.

Expenditure

To date, R21, 738 million has been spent as compared to the operational year-to-date budget projections of R37,318 million. The variance is mainly due to the following:

- Vacant positions of the CFO, Director Planning and Operations and Director Infrastructure;
- Capital and Operational allocations to local municipality which has not being claimed; and
- Special projects which are still at a planning stage of the SCM process.

Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

Vote Description	Ref	2018/19 Audited Outcome	Budget Year 2019/20							
			Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure - Municipal Vote										
Expenditure of single-year capital appropriation	1									
Vote 01 - Executive & Council		19	-	-	-	-	-	-	-	-
Vote 02 - Office Of The Municipal Manager		9	8	-	-	2	2	(0)	-1%	8
02.4 - Internal Audit		4	-	-	-	-	-	-	-	-
02.5 - Communications		5	8	-	-	2	2	(0)	-1%	8
Vote 03 - Budget & Treasury Office		15	4	-	-	-	1	(1)	-100%	4
03.3 - Budget And Treasury Office		4	-	-	-	-	-	-	-	-
03.4 - Supply Chain Management		-	-	-	-	-	-	-	-	-
03.5 - Supply Chain Management		11	-	-	-	-	-	-	-	-
03.6 - Council Motor Vehicle Pool		-	-	-	-	-	-	-	-	-
Vote 04 - Administration		3,283	3,408	-	-	23	852	(829)	-97%	3,408
04.1 - Administration Directorate		-	-	-	-	-	-	-	-	-
04.2 - Information Systems		790	1,120	-	-	18	280	(262)	-93%	1,120
04.3 - Human Resource Management		-	55	-	-	-	14	(14)	-100%	55
04.4 - Office Support Services		551	169	-	-	5	42	(37)	-89%	169
04.5 - Environmental Protection		45	49	-	-	-	12	(12)	-100%	49
04.6 - Fire Fighting & Disaster Management		1,897	2,016	-	-	-	504	(504)	-100%	2,016
Vote 05 - Planning & Development		17	14	-	-	-	3	(3)	-100%	14
05.1 - Planning & Development Directorate		1	-	-	-	-	-	-	-	-
05.6 - Tourism		16	-	-	-	-	-	-	-	-
05.7 - Planning Unit - Idp		-	-	-	-	-	-	-	-	-
Vote 06 - Infrastructure Services		5,852	91	-	-	-	23	(23)	-100%	91
06.1 - Infrastructure Service Directorate		5,852	-	-	-	-	-	-	-	-
06.2 - Project Management & Advisory Service		-	70	-	-	-	17	(17)	-100%	70
06.3 - Infrastructure Service - Roads Maint		-	21	-	-	-	5	(5)	-100%	21
06.4 - Housing Administration		-	-	-	-	-	-	-	-	-
Total single-year capital expenditure		9,195	3,525	-	-	25	881	(856)	(0)	3,525
Total Capital Expenditure		9,195	3,525	-	-	25	881	(856)	(0)	3,525

3. SUPPORTING DOCUMENTATION**Monthly Budget Statement - aged debtors**

DC9 Frances Baard - Supporting Table SC3 Monthly Budget Statement - aged debtors - M03 September													
Description	NT Code	Budget Year 2019/20										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days		
R thousands													
Debtors Age Analysis By Income Source													
Other	1900	78	318	77	301	186	16	190	539	1,704	1,232		
Total By Income Source	2000	78	318	77	301	186	16	190	539	1,704	1,232	-	-
2018/19 - totals only													
Debtors Age Analysis By Customer Group													
Organs of State	2200	68	313	62	1,091					1,534	1,091		
Other	2500	10	5	15	(791)	186	16	190	539	170	140		
Total By Customer Group	2600	78	318	77	301	186	16	190	539	1,704	1,232	-	-

Municipal debtors consist of three main groups, namely:

- Provincial or Local government bodies for services rendered to or on behalf of these bodies,
- Ex-employees entitled to post-service benefits, and
- Other entities by way of service delivery for which costs are to be recovered.

Matters reported below are in respect of debts outstanding to the municipality as at 30 September 2019.

FRANCES BAARD DISTRICT MUNICIPALITY DEBTORS OUTSTANDING BALANCES 30 September 2019							
ACCOUNT NR	DEBTOR	INVOICE DATE	DESCRIPTION	INITIAL DEBT	AMOUNT PAID PREVIOUSLY	PAID SEPTEMBER	BALANCE
101418	Moloi M.M.	4/17/2014	Irreglar expenditure - Motor Vehicle & Modules failed	188,636.80	132,584.20	0.00	56,052.60
101417	Kgantsi N.G.	8/18/2015	Medical aid	26,740.00	10,138.85	0.00	16,601.15
101429	Johnson W.	6/30/2016	Modules failed & Salary overpayment	36,089.94	23,134.43	0.00	12,955.51
101430	Molefi P.R.	6/30/2016	Modules failed & Salary overpayment	31,543.50	24,668.09	0.00	6,875.41
101415	Maribe B.M.	9/22/2016	Salary overpayment	16,546.73	13,081.48	0.00	3,465.25
101432	Nicholas T.	9/22/2016	Modules failed & Salary overpayment	25,582.71	16,810.95	0.00	8,771.76
101454	Modise M.	6/28/2018	Bursary repayment	18,000.00	15,000.00	1,000.00	2,000.00
100087	Department of Safety & Liasion	7/1/2018	Rental Clinic Building - Jan Kempdorp	160,428.97	56,624.76	4,402.48	99,401.73
101399	Department of Transport	7/1/2018	Post Service medical aid - Council	1,189,081.63	935,143.00	57,363.10	196,575.53
101400	Department of Transport	7/1/2018	Sundry - Municipal accounts workshops	2,003,899.94	400,131.87	365,603.33	1,238,164.74
101408	Greenan S.	7/1/2018	Post Service medical aid - Member	11,355.00	9,084.00	0.00	2,271.00
100054	Maritz A.J.	7/1/2018	Post Service medical aid - Member	4,732.38	4,384.00	0.00	348.38
100098	MTN	7/1/2018	Tower - Rental & fixed rate electricity	75,342.35	41,039.92	0.00	34,302.43
100044	Neethling W.J. (Estate Late)	7/1/2018	Post Service medical aid - Member	9,153.04	6,488.00	0.00	2,665.04
101448	Moruri K.K.	10/30/2018	Missing laptop - IT	3,712.50	618.74	309.37	2,784.39
101457	Mokgoro D.K.	12/19/2018	Medical aid overcharged	5,978.61	0.00	0.00	5,978.61
101459	Siwisa A.M.	7/30/2019	Salary overpayment	9,653.29	0.00	0.00	9,653.29
101460	Mosala D.M.	9/30/2019	Missing laptop - Clr Bishop	3,648.00	0.00	364.80	3,283.20
101461	Pienaar R.	9/30/2019	Excess fee - vehicle repairs	5,000.00	0.00	0.00	5,000.00
				3,825,125.39	1,688,932.29	429,043.08	1,707,150.02

DC9 Frances Baard - Supporting Table SC4 Monthly Budget Statement - aged creditors - M03 September											
Description	NT Code	Budget Year 2019/20									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100										-
Bulk Water	0200										-
PAYE deductions	0300										-
VAT (output less input)	0400										-
Pensions / Retirement deductions	0500										-
Loan repayments	0600										-
Trade Creditors	0700										-
Auditor General	0800										-
Other	0900	38		24							62
Total By Customer Type	1000	38	-	24	-	-	-	-	-	-	62

The expenditure section continues to administer, manage, assess and improve creditors, salaries and sundry payments subject to internal recommendations.

Trade Creditors:

Council purchases and payments to creditors are under adequate control. Expenditure statistics for the month ended on the 30 September 2019 is listed below:

FRANCES BAARD DISTRICT MUNICIPALITY			
EXPENDITURE STATISTICS			Sep-19
PAYMENTS			
Total value of all payments			R 10,200,868
Electronic transfers			178
Cheques issued			4
SALARIES			
Number of salary beneficiaries			149
Councillors			23
Total Councillors		26	
* Councillors Position - Vacant		1	
* Councillors with Remuneration		24	
* Councillors without Remuneration		2	
Employees			126
* Remunerated Employee's		128	
* Remunerated Terminated Employees		2	
Pensioners		2	
Total remuneration paid			4,418,446
Councillors			362,990
Employees			2,203,667
Pensioners			2,841

Internal controls in the expenditure unit are continuously being assessed and tightened up to allow closer monitoring of daily purchases.

SUPPLY CHAIN MANAGEMENT:

Council adopted a new procurement policy effective from 20 September 2017.

Council is empowered by the MFMA and its regulation to exercise oversight over the implementation of the Supply Chain Management Policy. The following is hereby reported as stipulated in the SCM Policy.

Implementation of the approved Supply Chain Management Policy:

The approved Supply Chain Management Policy of 20 September 2017 is implemented and maintained by all relevant role players.

Implementation of the Supply Chain Management Process:

- **Training of Supply Chain Management Officials**

There was no training during the month of September 2019.

- **Demand Management**

Bids and quotations were invited in accordance with the Supply Chain Management Policy. Bid documents used were customised, standard bid documents prescribe by National Treasury. All preconditions were enforced during the opening of bids including the verification on Tax Clearance Certificates issued by SARS. The procurement plan for 2019-20 was approved by the Accounting Officer.

- **Acquisition Management**

For the period of September 2019, one contracts (R200 000 +) was awarded by the Municipal Manager.

1. Refurbishment of the Hartswater stalls-Batlhaping Baga Maldi Enterprise - R605 750.00

For the period of September 2019, one written quotation (R30 000-R200 000) was awarded by the Municipal Manager.

1. Printing of projects booklet -Boinko Trading and Investments - R38 335.25

Total orders issued total R312 729.24

Orders per department:

Council & Executive	R	24 073.93
Municipal Manager	R	64 746.35
Finance	R	29 455.69
Administration	R	123 611.14

Planning & Development	R	50 730.00
Technical Service	R	20 112.13

a. Disposal Management

No disposals for the month of September 2019.

b. Deviations

For the period September 2019, no deviations were approved by the Municipal Manager.

c. Issues from Stores**Total orders issued total R43 274.79**

Issues per department

Council & Executive	R	0.00
Municipal Manager	R	6 204.23
Finance	R	357.95
Administration	R	21 486.85
Planning & Development	R	2 082.47
Technical service	R	1 817.02

d. List of accredited Service Providers

The supplier's database is updated daily, and the database is amended to make provision for the MBD 4 and MBD 9 forms as required by the AG report.

e. Support to Local Municipalities

No official request was received from the local municipalities for the month of September 2019.

Monthly Budget Statement - investment portfolio

Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
		Yrs/Months												
R thousands														
Municipality														
NEDCOR		Y	notice	Yes	Fixed	0.0823	0	0	6/24/2020	6,700	-	-	-	6,700
NEDCOR		M	notice	Yes	Fixed	0.0787	0	0	11/7/2019	15,000	100	(100)	-	15,000
NEDCOR		M	notice	Yes	Fixed	0.0772	0	0	11/14/2019	10,000	66	(66)	-	10,000
NEDCOR		M	notice	Yes	Fixed	0.0754	0	0	11/29/2019	6,000	38	(38)	-	6,000
STANDARD BANK		M	notice	Yes	Fixed	0.07604	0	0	11/29/2019	6,000	39	(39)	-	6,000
STANDARD BANK		M	notice	Yes	Fixed	0.07825	0	0	11/14/2019	15,000	66	(66)	-	15,000
ABSA		M	notice	Yes	Fixed	0.0755	0	0	11/7/2019	14,000	71	(71)	-	14,000
FNB		M	notice	Yes	Fixed	0.0738	0	0	11/29/2019	5,000	31	(31)	-	5,000
FNB		M	notice	Yes	Fixed	0.0739	0	0	11/14/2019	4,000	25	(25)	-	4,000
TOTAL INVESTMENTS AND INTEREST	2									81,700		(436)	-	81,700

Surplus cash is invested at approved banking institutions in accordance with current cash and investment policy.

Investment amounts to R 81,700 million as at 30 September 2019.

Monthly Budget Statement - transfers and grant receipts

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1.2									
Operating Transfers and Grants										
National Government:		118,209	128,062	-	356	50,609	32,015	18,594	58.1%	128,062
Equitable Share		116,209	120,606	-	-	50,253	30,152	20,102	66.7%	120,606
Expanded Public Works Programme Integrated Grant		-	2,540	-	204	204	635	(431)	-67.9%	2,540
Municipal Disaster Recovery Grant		-	246	-	-	-	62	(62)	-100.0%	246
Expanded Public Works Programme		1,113	-	-	-	-	-	-	-	-
Health	4	478	-	-	-	-	-	-	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
<i>[insert description]</i>										
Education Training and Development Practices SETA		-	100	-	-	-	25	(25)	-100.0%	100
Production		-	-	-	-	-	-	-	-	-
Services Sector SETA		74	-	-	-	-	-	-	-	-
Unspecified		-	2,000	-	-	-	500	(500)	-100.0%	2,000
Provincial Government:		-	-	-	-	-	-	-	-	-
<i>Housing Projects</i>		-	-	-	-	-	-	-	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
<i>[insert description]</i>										
Other grant providers:		-	-	-	-	-	-	-	-	-
<i>[insert description]</i>										
Health		-	-	-	-	-	-	-	-	-
Education Training and Development Practices SETA		-	-	-	-	-	-	-	-	-
Services Sector SETA		-	-	-	-	-	-	-	-	-
Total Capital Transfers and Grants	5	-	-	-	-	-	-	-	-	-
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	-	-	-	-	-	-	-	-	-

Monthly Budget Statement - transfers and grant expenditure

DC9 Frances Baard - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M03 September										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		-	-	-	-	-	-	-		-
Provincial Government:		103,620	142,126	-	9,066	21,597	35,532	(13,934)	-39.2%	142,126
Equitable Share		93,381	134,849	-	9,010	21,431	33,712	(12,282)	-36.4%	134,849
Expanded Public Works Programme Integrated Grant		1,370	1,530	-	-	-	383	(383)	-100.0%	1,530
Capacity Building		3,930	-	-	-	-	-	-		-
Housing Projects		-	-	-	-	-	-	-		-
Specify (Add grant description)		-	860	-	-	-	215	(215)	-100.0%	860
District Municipality:		-	-	-	-	-	-	-		-
Other grant providers:		92	2,110	-	-	19	527	(508)	-96.4%	2,110
Production		-	-	-	-	-	-	-		-
Total operating expenditure of Transfers and Grants:		103,712	144,236	-	9,066	21,616	36,059	(14,443)	-40.1%	144,236
Capital expenditure of Transfers and Grants										
National Government:		-	70	-	-	-	17	(17)	-100.0%	70
Rural Road Asset Management Systems Grant		-	70	-	-	-	17	(17)	-100.0%	70
Total capital expenditure of Transfers and Grants		-	70	-	-	-	17	(17)	-100.0%	70
District Municipality:		-	-	-	-	-	-	-		-
Other grant providers:		-	-	-	-	-	-	-		-
Total capital expenditure of Transfers and Grants		-	140	-	-	-	35	(35)	-100.0%	140
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		-	140	-	-	-	35	(35)	-100.0%	140

Monthly Budget Statement - councillor and staff benefits

DC9 Frances Baard - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M03 September										
Summary of Employee and Councillor remuneration	Ref	Budget Year 2019/20								
		2018/19 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1	A	B	C					D	
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		5,347	6,443	–	384	1,198	1,611	(412)	-26%	6,443
Pension and UIF Contributions								–		
Medical Aid Contributions								–		
Motor Vehicle Allowance		869	829	–	58	175	207	(32)	-15%	829
Cellphone Allowance		484	40	–	33	100	10	90	905%	40
Housing Allowances								–		
Other benefits and allowances								–		
Sub Total - Councillors		6,700	7,311	–	476	1,473	1,828	(355)	-19%	7,311
% increase	4		9.1%							9.1%
Senior Managers of the Municipality										
Basic Salaries and Wages		3,459	6,667	–	415	1,217	1,667	(450)	-27%	6,667
Pension and UIF Contributions		5	9	–	1	2	2	(0)	-21%	9
Medical Aid Contributions		–	–	–	–	–	–	–	–	–
Overtime		–	–	–	–	–	–	–	–	–
Performance Bonus		205	440	–	–	–	110	(110)	-100%	440
Motor Vehicle Allowance		–	193	–	–	–	48	(48)	-100%	193
Cellphone Allowance		53	96	–	6	17	24	(8)	-31%	96
Housing Allowances		–	–	–	–	–	–	–	–	–
Other benefits and allowances		0	1	–	0	0	0	(0)	-32%	1
Payments in lieu of leave		195	112	–	–	–	28	(28)	-100%	112
Long service awards		–	–	–	–	–	–	–	–	–
Post-retirement benefit obligations	2							–		
Sub Total - Senior Managers of Municipality		3,917	7,517	–	421	1,236	1,879	(644)	-34%	7,517
% increase	4		91.9%							91.9%
Other Municipal Staff										
Basic Salaries and Wages		37,615	43,551	–	3,162	9,436	10,888	(1,451)	-13%	43,551
Pension and UIF Contributions		5,347	6,230	–	465	1,392	1,558	(166)	-11%	6,230
Medical Aid Contributions		2,406	2,812	–	186	561	703	(141)	-20%	2,812
Overtime		211	627	–	16	52	157	(104)	-67%	627
Performance Bonus		2,858	3,239	–	247	737	810	(73)	-9%	3,239
Motor Vehicle Allowance		3,204	3,644	–	244	732	911	(179)	-20%	3,644
Cellphone Allowance		215	216	–	16	49	54	(5)	-10%	216
Housing Allowances		431	423	–	36	109	106	4	3%	423
Other benefits and allowances		457	2,133	–	40	120	533	(414)	-78%	2,133
Payments in lieu of leave		1,187	1,000	–	154	204	250	(46)	-19%	1,000
Long service awards		(16)	302	–	–	–	75	(75)	-100%	302
Post-retirement benefit obligations	2	3,818	4,482	–	179	268	1,120	(852)	-76%	4,482
Sub Total - Other Municipal Staff		57,733	68,658	–	4,746	13,660	17,164	(3,504)	-20%	68,658
% increase	4		18.9%							18.9%
Total Parent Municipality		68,350	83,486	–	5,643	16,369	20,872	(4,503)	-22%	83,486
			22.1%							22.1%
Unpaid salary, allowances & benefits in arrears:										
TOTAL SALARY, ALLOWANCES & BENEFITS		68,350	83,486	–	5,643	16,369	20,872	(4,503)	-22%	83,486
% increase	4		22.1%							22.1%
TOTAL MANAGERS AND STAFF		61,650	76,174	–	5,167	14,896	19,044	(4,148)	-22%	76,174

The performance bonus of R204 940 is a provision made for the payout of the 2017/18 financial year which has not taken place. Therefore, a liability was created in the 2018/19 financial year for the performance bonus.

The annual bonus of Senior Managers forms part of their basic salaries.

PERSONNEL ATTENDANCES:

Personnel attendance in the workplace (finance department) for the month of September 2019 averages 82%.

Attendance trends are summarized as follows:

	Senior Management	Middle Management	Supervisory	Clerical
Number of Members	1	3	7	9
Leave	1	3	14	20
Sick Leave	0	0	28	0
Courses / Seminar	0	0	0	0
Meetings	0	2	0	0
Study leave	0	0	0	0
Maternity Leave	0	0	0	0
Family Responsibility	1	0	0	5
Union Meetings	0	0	0	0
Absent	0	0	0	0
Special Leave	0	0	0	0
Over time	0	0	0	0
No. of Workdays Attended	17	36	96	108
Total Workdays	19	41	138	133
Percentage Attendance per Group	89%	88%	70%	81%
Average	82%			

Personnel Development:

- For the period of September 2019, no trainings took place.

INTERNSHIP PROGRAMME

As per National Treasury regulations, there are five finance internship posts. The aim of the programme is to capacitate finance graduates to eventually build their capacity to take up any senior position in the municipality if possible and elsewhere in other municipalities. Their appointment is for a period of 24 to 36 months depending on completion of the Municipal Finance Management Programme (MFMP).

One (1) intern was appointed in October 2018 and two (2) were appointed in July 2019, one position is in the process of being filled and the other is to be advertised during the first quarter, appointment process will be finalized in the first quarter.

SUPPORT OF LOCAL MUNICIPALITIES

- No support was given to the local municipalities during September 2019.

ASSET AND RISK MANAGEMENT**Insurance:**

All Municipal assets are adequately insured with Lateral Unison. The contract runs from 01 January 2019 for a period of three (3) years, which ends on 31 December 2021.

Asset Management:

The asset register is updated on annual basis; this is done to keep up with any changes that might have occurred. The last asset count was done during the month of July 2019 for the 2018/19 financial year.

Information Backup:

All shared data stored on file server (*O & P drives only*) is backed up on backup tapes which are extended automatically on a daily, weekly, monthly and annually basis. System users are responsible for ensuring that data backup and maintenance is carried out regarding their specific usage. General ledger and associated financial system data is backed up on the network server tape system, daily, weekly, tapes are stored on premises, monthly and annually are stored off site. The "e-Venus" financial system was implemented on 1 September 2009. A daily backup is done as well as a day end procedure to integrate daily transactions. On the last working day of each month (a few days after month end to accommodate financial transactions pertaining to the month closed) a monthly calendar, financial backup and integration including closing of votes and opening thereof in the new month is done.

Repairs and Maintenance Cost:

The actual operating costs of the municipal repairs and maintenance that were incurred for the year to date as required in terms of the repairs and maintenance policy are set out below:

<i>OPERATING RESULTS ANALYSIS</i>		Sep-19		
<i>COMPARISON: ACTUAL TO BUDGET</i>	FULL YEAR BUDGET 2019/20	YTD ACTUAL	VARIANCES	% SPENT
Municipal Offices	617,510.00	98,640.63	518,869.37	16%
Computer Software and Applications	2,442,320.00	141,423.44	2,300,896.56	6%
Computer Equipment	694,560.00	133,967.74	560,592.26	19%
Furniture and Office Equipment	56,500.00	14,410.16	42,089.84	26%
Machinery and Equipment	487,280.00	88,079.96	399,200.04	18%
Transport Assets	344,530.00	6,063.97	338,466.03	2%
	4,642,700.00	482,585.90	4,160,114.10	10%

Year to date expenditure on repairs and maintenance amounts to R 0, 483 million of the R 4, 643 million that was budgeted. The spending is expected to gain momentum as the year progress.

Motor Vehicles - Utilization Statistics:

The municipality operates a pool of 28 vehicles as part of its routine activities. Statistical information regarding the year-to-date utility for September 2019 is as follows:

Disposal of Vehicles:

FRANCES BAARD DISTRICT MUNICIPALITY							POOL VEHICLE CONTROL SEPTEMBER 2019			
	Vehicle	Vehicle	Year	Registration	Service	License	Opening KM	Previous Month	Current month	Sept '19
	Description	Allocation	Model	Number		Expires	1-Jul-19	Closing Km Reading	Closing KM Reading	Utility
1	Chevrolet Captiva	Pool	2011	CDM 296 NC	120,000	2020/09/30	106,434	108,444	109,184	740
2	Isuzu KB 2.5 CrewCab	Environmental Health	2016	CMV 311 NC	75,000	2020/01/31	60,361	64,398	66,223	1,825
3	Chevrolet Cruze 1.6 North	Pool	2016	CMV 321 NC	90,000	2020/01/31	82,567	86,946	88,973	2,027
4	Toyota Hilux 2.5D	Project Management	2016	CMT 747 NC	45,000	2020/01/31	43,677	43,677	43,703	26
5	Chevrolet Cruze 1.6 North	Pool	2016	CVM 314 NC	90,000	2020/01/31	79,873	82,669	84,544	1,875
6	Isuzu KB CrewCab	Housing	2016	CMV 319 NC	60,000	2020/01/31	50,506	53,628	55,153	1,525
7	Chevrolet Trailblazer	Pool	2013	CGR 575 NC	90,000	2019/12/31	77,137	77,354	77,354	-
8	Isuzu KB 250	Housing	2013	CGR 572 NC	105,000	2019/12/31	98,096	99,233	100,635	1,402
9	Isuzu KB 250	Housing	2013	CGR 576 NC	90,000	2019/12/31	73,642	74,235	75,752	1,517
10	Hyundai HI	Tourism Centre	2013	CGY 587 NC	75,000	2020/03/31	68,508	69,589	69,842	253
11	Isuzu KB 200	Disaster Management	2010	CBY 895 NC	90,000	2020/09/30	78,584	80,902	81,168	266
12	Isuzu KB 200	Disaster Management	2010	CBY 898 NC	105,000	2020/09/30	90,724	93,673	93,986	313
13	Toyota Landcruiser	Disaster Management	2014	CJL 363 NC	35,000	2020/03/31	33,118	33,497	33,748	251
14	Toyota Landcruiser	Disaster Management	2014	CKW 835 NC	30,000	2020/03/31	27,657	28,563	28,563	-
15	Isuzu Kb 250 D-Teq	Youth Unit	2014	CKR 822 NC	75,000	2019/10/31	68,359	70,347	70,830	483
16	Isuzu Fire Engine	Disaster Management	2013	CHM 958 NC	15,000	2020/06/30	2,050	2,050	2,050	-
17	Toyota Etios	Pool	2014	CJG 979 NC	75,000	2019/12/31	65,665	66,813	67,374	561
18	Nissan NP 200	Environmental Health	2014	CJJ 262 NC	75,000	2019/12/31	65,093	68,178	68,926	748
19	Nissan Hardbody	Environmental Health	2014	CJJ 263 NC	45,000	2019/12/31	39,068	41,810	42,820	1,010
20	Nissan NP 200	Environmental Health	2014	CJJ 258 NC	60,000	2019/12/31	46,052	46,958	47,671	713
21	Chevrolet Park Van	Supply Chain Management	2015	CLF791 NC	15,000	2020/01/31	11,875	12,446	12,665	219
22	Nissan Almera 1.5 Acenta	Pool	2016	CMT 438 NC	45,000	2020/01/31	37,582	39,008	39,695	687
23	Audi Q7 3.0TDI Quattro	Council	2017	FBDM 1 NC	60,000	2020/04/31	39,754	42,234	45,990	3,756
24	Nissan NP 300 D/Cab	Housing	2017	CPS 005 NC	30,000	2020/04/31	15,843	19,274	20,683	1,409
25	Nissan NP 300 D/Cab	Environmental Health	2017	CPS 010 NC	30,000	2020/04/31	17,159	19,277	19,597	320
26	Nissan NP 300 S/Cab	Roads Maintenance	2017	CPS 006 NC	15,000	2020/04/31	12,358	14,029	14,550	521
27	Nissan NP 300 S/Cab	Pool	2017	CPS 008 NC	30,000	2020/04/31	16,451	18,952	19,901	949
28	Scania P310 Water Tanker	Disaster Management	2018	CVG 023 NC	15,000	2020/07/31	1,785	1,785	17,985	10
	FULL FLEET UTILITY SEPTEMBER 2019									23,406

Repairs and Maintenance Report:

- No movements occurred during the month of September 2019.

4. Quality Certificate

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that—

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid-year budget and performance assessment

The report for the month of September 2019 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Ms. ZM Bogatsu
Municipal Manager

Signature



Date

14 October 2019