

FRANCES BAARD DISTRICT MUNICIPALITY



Section 71 Report

31 January 2021

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1. EXECUTIVE SUMMARY

All variances are calculated against the approved budget figures.

1.1 Statement of Financial Performance

Consolidated performance against annual budget (Projected Operating Results) – Statement of Financial Performance – (Annexure A - Table C4)

Revenue by source

Year-to-date actual revenue is R59, 925 million as compared to the year-to-date budget projections of R81, 248 million. The journal still needs to be processed to recognize the equitable share received in December 2020, to justify the variance between the year to date actual and year to date budgeted.

Operating expenditure by type

To date, R58, 150 million has been spent as compared to the operational year-to-date budget projections of R87, 240 million. Underspensing is due to the vacant positions and projects that are still in the planning and implementation phase.

The summary statement of financial performance in Annexure A, Table C4 is prepared on a similar basis to the prescribed budget format, detailing revenue by source type and expenditure by input type.

Capital Expenditure

Year-to-date expenditure on capital amounts to R62,000 as compared to the year-to-date budget projections of R5, 819 million. Capital expenditure will improve as the financial year progress as projects are currently in the planning and implementation phase of the procurement process.

Please refer to Annexure A, Table C5 for further details.

Cash Flows

The municipality started the year with a total cash and cash equivalents of R103, 156 million. The year-to date cash and cash equivalents amounted to R118, 780 million. The net increase in cash and cash equivalents for the year to date is R15,624 million.

Consolidated performance of year-to-date expenditure against year-to-date budget (per municipal vote)

The municipal vote reflects the organisational structure of the municipality which is made up of the following directorates: Council & Executive, Budget & Treasury, Administration, Planning & Development and Project Management & Advisory Services.

The following table depict the financial performance as per municipal vote according to the approved organogram of the municipality:

Council & Executive						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
01.1 - Council & Executive Administration	9,411,436	12,646,310	13,279,190	678,316	5,017,468	7,482,499
02.1 - Office Of The Municipal Manager	1,981,924	2,505,350	2,557,120	167,518	1,202,140	1,470,066
02.2 - Committee & Administration Services	509,507	1,381,030	1,072,610	49,793	343,350	754,207
02.3 - Internal Audit	2,842,694	3,610,700	3,827,100	204,965	1,644,176	2,142,302
02.4 - Communications	1,911,043	2,482,600	2,538,120	151,299	1,112,009	1,457,447
02.5 - Legal And Compliance	1,260,368	1,444,560	1,371,170	109,849	723,429	830,435
02.6 - Political Office Administration	3,158,120	3,881,810	4,804,910	252,094	2,238,610	2,418,244
02.7 - Youth Unit	2,411,365	1,845,460	2,440,110	216,695	1,511,021	1,175,638
02.8 - Risk Unit	1,038,196	1,084,810	1,133,140	94,622	658,419	640,860
Total	24,524,653	30,882,630	33,023,470	1,925,151	14,450,623	18,371,698

Actual operating expenditure of Council & Executive is R14, 451 million as compared to the year-to-date budget R18, 372 million. Special projects in the respective departments are still at a planning and implementation stage, project activities are expected to be implemented as indicated in the operational plans. Expenditure is expected to gain momentum as the year progress with the implementation of set budgets by the departments. One vacancy exists within the department, namely, Manager: Office of the MM.

Budger & Treasury Office						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
Budger & treasury						
03.1 - Finance Directorate	3,919,364	6,742,930	5,725,030	377,475	1,982,634	3,763,743
03.2 - Revenue & Expenditure	3,435,861	3,729,650	3,586,360	194,510	1,807,254	2,151,747
03.3 - Budget And Treasury Office	6,265,852	7,514,610	7,514,610	317,175	2,274,963	4,383,533
03.4 - Supply Chain Management	3,256,229	3,836,070	3,549,700	281,373	1,998,231	2,189,997
03.5 - Council Motor Vehicle Pool	1,655,604	1,760,610	1,840,610	140,454	467,150	1,040,359
Total	18,532,910	23,583,870	22,216,310	1,310,988	8,530,231	13,529,379

The actual operating expenditure of Budget & Treasury office at the end of the month amounts to R8, 530 million as compared to the year-to-date projected budget of R13, 529 million. Due to the following vacant positions: CFO, Senior clerk: Revenue & Expenditure and Stores Assistant, spending on the planned budget is below expected projection.

Corporate Services						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
04.1 - Administration Directorate	1,688,773	2,026,500	2,080,940	148,986	1,047,671	1,191,219
04.2 - Information Systems	3,415,520	4,690,280	4,597,590	187,323	1,529,790	2,720,559
04.3 - Human Resource Management	4,182,638	5,450,040	5,530,130	289,676	2,392,252	3,192,558
04.4 - Office Support Services	10,998,873	13,174,280	13,194,280	437,847	6,159,784	7,688,362
04.5 - Environmental Protection	6,095,161	9,926,890	11,080,310	482,895	5,281,029	6,316,255
04.6 - Fire Fighting & Disaster Management	7,167,271	10,216,870	10,000,070	473,956	3,789,423	5,923,716
Total	33,548,237	45,484,860	46,483,320	2,020,684	20,199,950	27,032,669

Actual operating expenditure of Corporate Services at the end of the month is R20, 200 million as compared to the year-to-date projected budget of R27, 033 million. Expenditure is expected to increase as the year progresses with the implementation of set budgets by the departments. Vacancies within the department also has an impact on the underspending of the projected budget, namely, Senior Fire Fighter, Chief Clerk Archive and Disaster Management Co-ordinator.

Planning & Development						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
05.1 - Planning & Development Directorate	1,098,235	3,539,920	3,870,220	127,600	936,508	2,120,018
05.3 - Local Economic Development	4,879,643	7,502,538	7,520,518	231,808	2,874,515	4,379,494
05.4 - Planning Unit - Gis	1,169,349	2,420,870	2,629,250	192,779	1,150,195	1,446,937
05.5 - Planning Unit - Spacial Planning	1,344,568	3,277,890	2,090,000	181,681	623,249	1,714,120
05.6 - Tourism	2,486,892	3,782,230	2,792,580	141,839	1,110,960	2,041,375
05.7 - Planning Unit - ldp	1,602,624	2,066,650	2,121,450	209,996	1,100,794	1,214,687
Total	12,581,311	22,590,098	21,024,018	1,085,703	7,796,221	12,916,631

Actual operating expenditure of Planning & Development at the end of the month amounts to R7, 796 million as compared to the year-to-date projected budget of R12, 917 million. Due to the vacant director position, spending on the planned budget is below expected projection. However, the budget is expected to gain momentum when the financial year progresses.

Infrastructure						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
06.1 - Infrastructure Service Directorate	1,221,941	2,251,050	2,489,000	120,451	918,447	1,352,795
06.2 - Project Management & Advisory Service	26,047,260	17,394,320	23,762,470	1,668,572	4,865,014	11,208,059
06.3 - Infrastructure Service - Roads Maint	716,065	897,470	885,630	41,515	314,859	521,556
06.4 - Housing Administration	3,002,799	4,269,230	3,169,750	70,682	1,074,694	2,307,152
Total	30,988,064	24,812,070	30,306,850	1,901,221	7,173,014	15,389,562

Actual operating expenditure of Project Management & Advisory Services at the end of the month amounts to R7, 173 million as compared to the year-to-date projected budget of R15, 390 million.

Underspending is due to the vacant director position and local municipalities are still expected to claim on capital and operational allocations as planned.

Consolidated performance of year-to-date expenditure on special projects against full year budget

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
FINANCE DIRECTORATE						
BUDGET AND TREASURY OFFICE						
Revaluation of Buildings	150,000.00	-	-	150,000.00	0%	Project will be implemented during third quarter.
Total BTO Projects	150,000.00	-	-	150,000.00	0%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
COUNCIL AND EXECUTIVE ADMINISTRATION						
POLITICAL OFFICE ADMINISTRATION						
Commemorative Days	220,020.00	-	177,645.22	42,374.78	81%	Project implemented during September 2020, completed with savings.
Child Programme	55,100.00	-	7,500.00	47,600.00	14%	Project will take place before the end of February 2021.
Gender Programme	90,000.00	-	47,560.00	42,440.00	53%	Gender programme to take place during the third quarter.
MRM Programme	5,000.00	-	-	5,000.00	0%	Budget will be used during the financial year.
Old Age Programme	25,000.00	-	-	25,000.00	0%	Project to be implemented during third quarter.
Total Political Office Projects	695,120.00	-	232,705.22	462,414.78	33%	
YOUTH UNIT						
Youth Career	37,500.00	-	12,936.70	24,563.30	34%	Project implemented in the month of September 2020, remaining budget to be used as the year progresses.
Sopa Programme	27,000.00	-	-	27,000.00	0%	Project to be implemented during third quarter.
June 16 Programme	33,000.00	-	-	33,000.00	0%	Project to be implemented during fourth quarter.
Youth Skills Programme	303,600.00	-	-	303,600.00	0%	Youth skills programme to be implemented during third quarter.
Total Youth Projects	401,100.00	-	12,936.70	388,163.30	3%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
CORPORATE SERVICES						
HUMAN RESOURCE MANAGEMENT						
Employee Wellness Assistance Programme	80,000.00	-	34,005.50	45,994.50	43%	Budget is utilised as and when needed.
Team Building	30,000.00	-	-	30,000.00	0%	Budget to be used as the year progresses.
Total HR Projects	110,000.00	-	34,005.50	75,994.50	31%	
ENVIRONMENTAL PROTECTION						
Commemorative Days	15,000.00	-	-	15,000.00	0%	No calendar dates commemorated as yet, budget to be used as the year progresses.
Awareness Sanitation Programme	49,600.00	-	23,187.24	26,412.76	47%	Budget to be used during the financial year.
Water Analysis	334,000.00	133,084.53	41,547.16	292,452.84	12%	The project takes place on a monthly basis, remaining budget to be utilised as the year progresses.
Sample Analysis	36,000.00	6,944.70	5,520.80	30,479.20	15%	Swaps will be collected in March 2021.
Environmental World day Awareness	28,000.00	-	-	28,000.00	0%	No campaigns conducted, project to occur during the financial year.
South African Standards for Drinking Water	90,000.00	-	-	90,000.00	0%	Samples will be collected in February 2021.
Total Environmental Health Projects	552,600.00	140,811.32	70,255.20	487,344.80	13%	
FIRE FIGHTING & DISASTER MANAGEMENT						
Volunteer Training	95,500.00	-	2,400.00	93,100.00	3%	Project will be implemented during third quarter.
Awareness Programme	7,000.00	-	-	7,000.00	0%	Budget to be used during the financial year.
Disaster Plan Strategy	500,000.00	-	434,438.90	65,561.10	87%	Project completed with savings.
Contingency Fund	1,120,000.00	56,928.00	132,790.00	987,210.00	12%	Budget is utilised as and when needed. Budget is expected to gain momentum as the year progresses.
Total Disaster Management Projects	1,722,500.00	56,928.00	569,628.90	1,152,871.10	33%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
PLANNING AND DEVELOPMENT						
LOCAL ECONOMIC DEVELOPMENT						
Led Small, Medium & Micro Entreprises	780,010.00	-	-	780,010.00	0%	Project is In progress busy finalising shortlistings.
Machinery and equipment SMME	1,650,000.00	-	716,545.53	933,454.47	43%	Currently busy with shortlisting of SMME's.
Led Expo	536,000.00	-	536,000.00	-	100%	Project completed with savings.
Youth Enterprenuer	320,000.00	-	48,750.00	271,250.00	15%	Project to be implemented in the third quarter.
Exhibition Installers	320,000.00	-	-	320,000.00	0%	Exhibitions to be done in the third quarter.
Led Trade & Investment Promotion	100,000.00	-	-	100,000.00	0%	Project will be implemented during third quarter.
Agriculture Emerging Farmers	90,000.00	-	50,000.00	40,000.00	56%	Project is ongoing to be completed by the end of third quarter.
Advertising and Promotion	83,318.00	-	-	83,318.00	0%	Advert will be done in the third quarter.
Women Empowerment	50,000.00	-	-	50,000.00	0%	Project to be implemented in the third quarter.
Total LED Projects	3,929,328.00	-	1,351,295.53	2,578,032.47	34%	
TOURISM						
Ganspan	220,000.00	-	-	220,000.00	0%	Applied for water use licence, to be done during third and forth quarter.
Indaba Expo	323,760.00	-	-	323,760.00	0%	Waiting for expo dates from service provider.
Tourism Association	75,000.00	-	17,500.00	57,500.00	23%	On going project to be completed by the end of third quarter.
Tourism Awareness Campaign	170,000.00	-	24,836.41	145,163.59	15%	Project will be implemented in the third quarter.
Tourism Advertisement	150,000.00	25,980.00	30,558.70	119,441.30	20%	Occurs on a quarterly basis. To be done during third quarter.
Total Tourism Projects	938,760.00	25,980.00	72,895.11	865,864.89	8%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
PLANNING AND DEVELOPMENT						
PLANNING UNIT - SPATIAL PLANNING						
Municipal Tribunal	70,000.00	-	13,752.00	56,248.00	20%	The DMPT meeting convened on the 05 February 2021. Three applications were received and put in abeyance until the next meeting. The DMPT requires additional information to support the applications.
Project Management & Advisory Service	232,500.00	-	-	232,500.00	0%	The project steering committee meeting will be convened on the 08 February 2021 to present draft SDF.
FBDM SDF Framework	392,500.00	-	66,964.23	325,535.77	17%	Finalised Issues and Spatial Vision report. Yet to conduct the public participations for Magareng SDF review. FBDM SDF review: Finalised first draft.
Phokwane Infill Development	170,000.00	135,500.00	-	170,000.00	0%	Finalised the appointment of the service provider.
Total Spatial Planning Projects	865,000.00	135,500.00	80,716.23	784,283.77	9%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
INFRASTRUCTURE						
PROJECT MANAGEMENT & ADVISORY SERVICE						
Magareng O&M	4,000,000.00	-	916,133.85	3,083,866.15	23%	All correct claims to date received have been processed and paid.
Dikgatlong O&M	4,000,000.00	-	-	4,000,000.00	0%	All correct claims to date received have been processed and paid.
Phokwane O&M	4,000,000.00	-	166,100.00	3,833,900.00	4%	All correct claims to date received have been processed and paid.
Sol Plaatje O&M	4,500,000.00	-	1,106,473.91	3,393,526.09	25%	All correct claims to date received have been processed and paid.
Total Infrastructure Projects	16,500,000.00	-	2,188,707.76	14,311,292.24	13%	
Total Special Projects	25,864,408.00	359,219.32	4,613,146.15	21,256,261.85	18%	

The actual spending on special projects for the municipality at the end of the month amounts to R 4 613 146.15, with a commitment of R 359 219.32. The municipality has spent 18% of its budgeted special projects.

2. IN-YEAR BUDGET STATEMENT TABLES (ANNEXURE: A)**Table C1: Monthly Budget Statement Summary**

DC9 Frances Baard - Table C1 Monthly Budget Statement Summary - M07 January									
Description	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands								%	
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	7,399	5,750	5,750	(9,743)	2,591	3,354	(763)	-23%	5,750
Transfers and subsidies	124,350	130,702	132,771	81	56,690	77,077	(20,388)	-26%	132,771
Other own revenue	8,451	1,400	1,400	(154)	645	817	(172)	-21%	1,400
Total Revenue (excluding capital transfers and contributions)	140,200	137,852	139,921	(9,816)	59,925	81,248	(21,323)	-26%	139,921
Employee costs	63,754	80,665	78,527	5,268	39,845	46,699	(6,853)	-15%	78,527
Remuneration of Councillors	6,802	8,756	8,756	558	4,074	5,108	(1,034)	-20%	8,756
Depreciation & asset impairment	3,801	3,706	3,706	-	-	2,162	(2,162)	-100%	3,706
Finance charges	-	-	-	-	-	-	-	-	-
Materials and bulk purchases	1,114	1,619	2,546	97	519	1,432	(913)	-64%	2,546
Transfers and subsidies	21,909	13,443	20,113	1,431	4,345	8,954	(4,609)	-51%	20,113
Other expenditure	22,795	39,164	39,406	890	9,367	22,886	(13,519)	-59%	39,406
Total Expenditure	120,175	147,354	153,054	8,244	58,150	87,240	(29,090)	-33%	153,054
Surplus/(Deficit)	20,025	(9,501)	(13,133)	(18,060)	1,775	(5,992)	7,767	-130%	(13,133)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	20,025	(9,501)	(13,133)	(18,060)	1,775	(5,992)	7,767	-130%	(13,133)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	20,025	(9,501)	(13,133)	(18,060)	1,775	(5,992)	7,767	-130%	(13,133)
Capital expenditure & funds sources									
Capital expenditure	967	8,740	12,126	-	62	5,819	(5,757)	-99%	12,126
Capital transfers recognised	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	967	8,740	12,126	-	62	5,819	(5,757)	-99%	12,126
Total sources of capital funds	967	8,740	12,126	-	62	5,819	(5,757)	-99%	12,126
Financial position									
Total current assets	125,475	78,085	78,085	-	146,897	-	-	-	146,946
Total non current assets	60,571	70,197	73,583	-	60,633	-	-	-	73,583
Total current liabilities	41,622	27,960	165,308	-	201,479	-	-	-	165,308
Total non current liabilities	23,774	37,790	37,790	-	23,441	-	-	-	37,790
Community wealth/Equity	120,651	79,069	75,438	-	122,426	-	-	-	75,438
Cash flows									
Net cash from (used) operating	-	(1,500)	(1,500)	(6,265)	9,290	(875)	(10,165)	1162%	63,046
Net cash from (used) investing	6,335	(1,147)	(1,147)	-	6,335	(669)	(7,004)	1047%	6,335
Net cash from (used) financing	(3)	(0)	(0)	(0)	(0)	(0)	(0)	86%	(0)
Cash/cash equivalents at the month/year end	84,598	71,298	71,298	-	118,780	(1,544)	(120,324)	7791%	69,380
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	999	231	165	157	260	37	134	2,170	4,154
Creditors Age Analysis									
Total Creditors	-	-	-	-	-	-	-	-	-

Investment revenue: The negative amount on the monthly actual is as result of a capital portion of interest that was incorrectly allocated to revenue (interest). The journal was processed in January 2021 to correct the misallocation.

Table C2 Monthly Budget Statement - Financial Performance (standard classification)

DC9 Frances Baard - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M07 January										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		136,901	131,652	133,721	(10,182)	59,297	77,631	(18,334)	-24%	133,721
Executive and council		13	-	500	-	-	83	(83)	-100%	500
Finance and administration		136,888	131,652	133,221	(10,182)	59,297	77,548	(18,251)	-24%	133,221
<i>Community and public safety</i>		246	259	259	-	-	151	(151)	-100%	259
Public safety		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		3,053	5,941	5,941	365	628	3,466	(2,838)	-82%	5,941
Planning and development		3,023	5,941	5,941	365	628	3,466	(2,838)	-82%	5,941
<i>Trading services</i>		-	-	-	-	-	-	-	-	-
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	140,200	137,852	139,921	(9,816)	59,925	81,248	(21,323)	-26%	139,921
Expenditure - Functional										
<i>Governance and administration</i>		63,343	79,808	80,643	4,300	34,110	46,694	(12,583)	-27%	80,168
Executive and council		17,472	22,260	24,154	1,364	10,313	13,301	(2,988)	-22%	24,154
Finance and administration		43,028	53,937	52,662	2,731	22,154	31,251	(9,097)	-29%	52,187
Internal audit		2,843	3,611	3,827	205	1,644	2,142	(498)	-23%	3,827
<i>Community and public safety</i>		10,170	14,486	13,170	545	4,864	8,231	(3,367)	-41%	13,170
Public safety		-	-	-	-	-	-	-	-	-
Housing		3,003	4,269	3,170	71	1,075	2,307	(1,232)	-53%	3,170
<i>Economic and environmental services</i>		44,175	49,278	56,449	3,257	18,065	30,274	(12,209)	-40%	56,449
Planning and development		38,080	39,351	45,369	2,774	12,784	23,958	(11,174)	-47%	45,369
Environmental protection		6,095	9,927	11,080	483	5,281	6,316	(1,035)	-16%	11,080
<i>Trading services</i>		-	-	-	-	-	-	-	-	-
<i>Other</i>		2,487	3,782	2,793	142	1,111	2,041	(930)	-46%	2,793
Total Expenditure - Functional	3	120,175	147,354	153,054	8,244	58,150	87,240	(29,090)	-33%	152,579
Surplus/ (Deficit) for the year		20,025	(9,501)	(13,133)	(18,060)	1,775	(5,992)	7,767	-130%	(12,658)

Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by Municipal vote)

DC9 Frances Baard - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M07 January										
Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 01 - Executive & Council		13	-	500	-	-	83	(83)	-100.0%	500
Vote 02 - Office Of The Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 03 - Budget & Treasury Office		136,888	131,652	133,221	(10,182)	59,297	77,548	(18,251)	-23.5%	133,221
Vote 04 - Administration		276	259	259	-	-	151	(151)	-100.0%	259
Vote 05 - Planning & Development		-	1,500	1,500	-	-	875	(875)	-100.0%	1,500
Vote 06 - Infrastructure Services		3,023	4,441	4,441	365	628	2,591	(1,963)	-75.8%	4,441
Total Revenue by Vote	2	140,200	137,852	139,921	(9,816)	59,925	81,248	(21,323)	-26.2%	139,921
Expenditure by Vote	1									
Vote 01 - Executive & Council		9,411	12,646	13,279	678	5,017	7,482	(2,465)	-32.9%	13,279
Vote 02 - Office Of The Municipal Manager		15,113	18,236	19,744	1,247	9,433	10,889	(1,456)	-13.4%	18,340
Vote 03 - Budget & Treasury Office		18,533	23,584	22,216	1,311	8,530	13,529	(4,999)	-37.0%	22,216
Vote 04 - Administration		33,548	45,485	46,483	2,021	20,200	27,033	(6,833)	-25.3%	46,483
Vote 05 - Planning & Development		12,581	22,590	21,024	1,086	7,796	12,917	(5,120)	-39.6%	21,024
Vote 06 - Infrastructure Services		30,988	24,812	30,307	1,901	7,173	15,390	(8,217)	-53.4%	30,307
Total Expenditure by Vote	2	120,175	147,354	153,054	8,244	58,150	87,240	(29,090)	-33.3%	151,650
Surplus/ (Deficit) for the year	2	20,025	(9,501)	(13,133)	(18,060)	1,775	(5,992)	7,767	-129.6%	(11,729)

Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC9 Frances Baard - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M07 January										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Rental of facilities and equipment		603	1,000	1,000	344	482	583	(102)	-17%	1,000
Interest earned - external investments		7,399	5,750	5,750	(9,743)	2,591	3,354	(763)	-23%	5,750
Transfers and subsidies		124,350	130,702	132,771	81	56,690	77,077	(20,388)	-26%	132,771
Other revenue		7,853	400	400	(499)	163	233	(70)	-30%	400
Gains		(5)	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		140,200	137,852	139,921	(9,816)	59,925	81,248	(21,323)	-26%	139,921
Expenditure By Type										
Employee related costs		63,754	80,665	78,527	5,268	39,845	46,699	(6,853)	-15%	78,527
Remuneration of councillors		6,802	8,756	8,756	558	4,074	5,108	(1,034)	-20%	8,756
Debt impairment		3	50	50	-	-	29	(29)	-100%	50
Depreciation & asset impairment		3,801	3,706	3,706	-	-	2,162	(2,162)	-100%	3,706
Finance charges		-	-	-	-	-	-	-	-	-
Bulk purchases		-	-	-	-	-	-	-	-	-
Other materials		1,114	1,619	2,546	97	519	1,432	(913)	-64%	2,546
Contracted services		13,435	23,156	23,641	337	4,911	13,588	(8,677)	-64%	23,641
Transfers and subsidies		21,909	13,443	20,113	1,431	4,345	8,954	(4,609)	-51%	20,113
Other expenditure		9,305	15,658	15,415	552	4,456	9,094	(4,637)	-51%	15,415
Losses		53	300	300	0	(0)	175	(175)	-100%	300
Total Expenditure		120,175	147,354	153,054	8,244	58,150	87,240	(29,090)	-33%	153,054
Surplus/(Deficit)		20,025	(9,501)	(13,133)	(18,060)	1,775	(5,992)	7,767	(0)	(13,133)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		20,025	(9,501)	(13,133)	(18,060)	1,775	(5,992)			(13,133)
Taxation		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		20,025	(9,501)	(13,133)	(18,060)	1,775	(5,992)			(13,133)
Attributable to minorities		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		20,025	(9,501)	(13,133)	(18,060)	1,775	(5,992)			(13,133)
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year		20,025	(9,501)	(13,133)	(18,060)	1,775	(5,992)			(13,133)

Expenditure

To date, R58, 150 million has been spent as compared to the operational year-to-date budget projections of R87, 240 million. Underspensing is due to the vacant positions and projects that are still in the planning and implementation phase.

Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

DC9 Frances Baard - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - A - M07 January										
Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure - Municipal Vote										
02.3 - Internal Audit		-	-	-	-	-	-	-	-	-
02.4 - Communications		7	-	-	-	-	-	-	-	-
02.6 - Political Office Administration		-	500	500	-	-	292	(292)	-100%	500
03.1 - Finance Directorate		-	-	-	-	-	-	-	-	-
03.2 - Revenue & Expenditure		-	-	-	-	-	-	-	-	-
04.4 - Office Support Services		64	1,290	1,252	-	40	746	(706)	-95%	1,252
Vote 05 - Planning & Development		-	-	-	-	-	-	-	-	-
05.1 - Planning & Development Directorate		-	-	-	-	-	-	-	-	-
05.2 - Planning Unit - Pms Management		-	-	-	-	-	-	-	-	-
05.3 - Local Economic Development		-	-	-	-	-	-	-	-	-
05.4 - Planning Unit - Gis		-	-	-	-	-	-	-	-	-
05.5 - Planning Unit - Spacial Planning		-	-	-	-	-	-	-	-	-
05.6 - Tourism		-	-	-	-	-	-	-	-	-
05.7 - Planning Unit - ldp		-	-	-	-	-	-	-	-	-
Vote 06 - Infrastructure Services		18	11	15	-	-	7	(7)	-100%	15
06.1 - Infrastructure Service Directorate		-	11	15	-	-	7	(7)	-100%	15
06.2 - Project Management & Advisory Service		-	-	-	-	-	-	-	-	-
06.4 - Housing Administration		-	-	-	-	-	-	-	-	-
Vote 07 -		-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
Total single-year capital expenditure		967	8,740	12,126	-	62	5,819	(5,757)	(0)	12,126
Total Capital Expenditure		967	8,740	12,126	-	62	5,819	(5,757)	(0)	12,126

3. SUPPORTING DOCUMENTATION**Monthly Budget Statement - aged debtors**

DC9 Frances Baard - Supporting Table SC3 Monthly Budget Statement - aged debtors - M07 January														
Description	NT Code	Budget Year 2020/21										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days			
R thousands														
Debtors Age Analysis By Income Source														
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820													
Other	1900	999	231	165	157	260	37	134	2,170	4,154	2,758			
Total By Income Source	2000	999	231	165	157	260	37	134	2,170	4,154	2,758	-	-	
2011/12 - totals only														
Debtors Age Analysis By Customer Group														
Organs of State	2200	992	231	104	2,606					3,933	2,606			
Commercial	2300									-	-			
Households	2400									-	-			
Other	2500	7	-	60	(2,449)	260	37	134	2,170	220	153			
Total By Customer Group	2600	999	231	165	157	260	37	134	2,170	4,154	2,758	-	-	

Municipal debtors consist of three main groups, namely:

- Provincial or Local government bodies for services rendered to or on behalf of these bodies,
- Ex-employees entitled to post-service benefits, and
- Other entities by way of service delivery for which costs are to be recovered.

Matters reported below are in respect of debts outstanding to the municipality as at 31 January 2021.

FRANCES BAARD DISTRICT MUNICIPALITY									
DEBTORS OUTSTANDING BALANCES									
31 January 2021									
DEBTOR	INVOICE DATE	DESCRIPTION	INITIAL DEBT	AMOUNT PAID PREVIOUSLY	INVOICED JAN '21	PAID JAN '21	BALANCE	PROGRESS	
Moloi M.M.	4/17/2014	Irregular expenditure - Motor Vehicle & Modules failed	188,636.80	132,584.20	0.00	0.00	56,052.60	Handed over state attorney - Summons issued 01/08/2019.	
Kgantsi N.G.	8/18/2015	Medical aid	26,740.00	10,138.85	0.00	2,250.00	14,351.15	Handed over state attorney.	
Molefi P.R.	6/30/2016	Modules failed & Salary overpayment	31,543.50	24,668.09	0.00	0.00	6,875.41	Handed over state attorney.	
Maribe B.M.	9/22/2016	Salary overpayment	16,546.73	13,081.48	0.00	0.00	3,465.25	Handed over to legal department for further action.	
Nicholas T.	9/22/2016	Modules failed & Salary overpayment	25,582.71	16,810.95	0.00	0.00	8,771.76	Handed over state attorney.	
Department of Safety & Li	1/25/2021	Rental Clinic Building - Jan Kempdorp	213,258.73	149,219.55	4,402.48	4,402.48	64,039.18	Handed over to legal department for further action.	
Department of Transport	1/25/2021	Post Service medical aid - Council Contribution	2,222,187.73	2,008,456.10	75,968.60	70,542.70	219,157.53	Received monthly payments.	
Department of Transport	1/25/2021	Sundry - Municipal accounts workshops	3,792,428.53	1,053,795.59	911,634.62	0.00	3,650,267.56	Handed over to legal department for further action.	
MTN	1/25/2021	Tower - Rental & fixed rate electricity	319,023.86	296,874.36	17,268.77	15,989.60	23,428.67		
Greenan S.	7/1/2018	Post Service medical aid - Member Contribution	11,355.00	9,084.00	0.00	0.00	2,271.00	Awaiting feedback from member re payment.	
Mokgoro D.K.	12/19/2018	Medical aid overcharged	5,978.61	0.00	0.00	0.00	5,978.61	Awaiting feedback from member re payment.	
Siwisa A.M.	7/30/2019	Salary overpayment	9,653.29	0.00	0.00	0.00	9,653.29	Awaiting feedback from member re payment.	
SALGA	5/30/2020	5% early discount - not deducted from 2020/2021 membership fee	45,334.73	0.00	0.00	0.00	45,334.73	The discount will be deducted from the 2021/22 financial year levies.	
Office of the Premier	11/23/2020	Rental lecture room - 13 & 14 Oct '20	4,140.00	0.00	0.00	0.00	4,140.00		
Raillex Pty Ltd	11/12/2020	New building - Electrical repairs and COC	56,140.00	0.00	0.00	0.00	56,140.00	Handled by legal department.	
			6,968,550.22	3,714,713.17	1,009,274.47	93,184.78	4,169,926.74		

DC9 Frances Baard - Supporting Table SC4 Monthly Budget Statement - aged creditors - M07 January

Description	NT Code	Budget Year 2020/21									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100										-
Bulk Water	0200										-
PAYE deductions	0300										-
VAT (output less input)	0400										-
Pensions / Retirement deductions	0500										-
Loan repayments	0600										-
Trade Creditors	0700										-
Auditor General	0800										-
Other	0900	-	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	-	-	-	-	-	-	-	-	-	-

The expenditure section continues to administer, manage, assess and improve creditors, salaries and sundry payments subject to internal recommendations.

Payments to Councilors/Employees/Pensioners/Suppliers:

The Municipal purchases and payments to creditors are under adequate control. Expenditure statistics for the month ended on the 31 January 2021 is listed below:

<i>FRANCES BAARD DISTRICT MUNICIPALITY</i>					
<i>EXPENDITURE STATISTICS</i>					<i>Jan-21</i>
Employee/Supplier	Salaries/Payment(Rand)	Number of Employees			No of Pay
		Paid	Not paid	Termination	Made
Officials	3 354 558,31	97	0	0	0
Pension	2 840,82	2	0	0	0
Section 54 & 57	198 588,41	2	0	0	0
Contract	705 507,53	17	0	0	0
Clrs	557 920,62	15	8	1	0
Interns	158 333,27	19	0	0	0
Payments Made	3 136 994,47	-	-	-	93
TOTALS	8 114 743,43	152	8	1	93

Internal controls in the expenditure unit are continuously being assessed and tightened up to allow closer monitoring of daily purchases.

SUPPLY CHAIN MANAGEMENT:

Council is empowered by the MFMA and its regulation to exercise oversight over the implementation of the Supply Chain Management Policy. The following is hereby reported as stipulated in the SCM Policy.

Implementation of the approved Supply Chain Management Policy:

The approved Supply Chain Management Policy is implemented and maintained by all relevant role players.

Implementation of the Supply Chain Management Process:

- **Training of Supply Chain Management Officials**

There was no training during the month of January 2021.

- **Demand Management**

Bids and quotations were invited in accordance with the Supply Chain Management Policy. Bid documents used were customised, standard bid documents prescribe by National Treasury. All preconditions were enforced during the opening of bids including the verification on Tax Clearance Certificates issued by SARS. The procurement plan for 2020-21 was approved by the Accounting Officer.

- **Acquisition Management**

For the period of January 2021, there were three contracts (R200 000 +) awarded by the Municipal Manager.

- Enterprise skills training and early stage business support services for SMMEs - IALE Institute - R752 000.00 VAT inclusive.
- Supply, delivery, installation and configuration of wireless access points- Mosima IT Solutions for the amount of R337 155.07 VAT inclusive
- Land audit and cadastral update for FBDM- Geoafrika Technologies -R298 856.25 VAT inclusive.

For the period of January 2021, one written quotation between (R30 000-R200 000) was awarded by the Municipal Manager.

- Activation of FBDM website domain of a premium website template and hosting of the tourism- Mosima IT Solutions -R53 050.00

Total orders issued total R1 656 925.57

Council & Executive	R	0.00
Municipal Manager	R	3 398.40
Finance	R	7 533.12
Administration	R	115 294.46
Planning & Development	R	215 250.00
Technical service	R	1 315 449.59

a. Disposal Management

There was no disposal of assets during the month of January 2021.

b. Deviations

There was no during the month of January 2021.

c. Issues from Stores**Total orders issued total R24 615.50**

Issues per department

Council & Executive	R	0.00
Municipal Manager	R	3 887.93
Finance	R	1 397.72
Administration	R	10 476.60
Planning & Development	R	6 077.38
Technical service	R	2 775.87

d. List of accredited Service Providers

The supplier's database is updated daily, and the database is amended to make provision for the MBD 4 and MBD 9 forms as required by the AG report.

e. Support to Local Municipalities

No official request was received from the local municipalities for the month of January 2021.

Monthly Budget Statement - investment portfolio

DC9 Frances Baard - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M07 January														
Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate *	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months												
Municipality														
NEDCOR		1	call	Yes	Fixed	0.0335	0	0	1/31/2021	9,000	26	(5,026)		4,000
NEDCOR		4	notice	Yes	Fixed	0.0377	0	0	12/3/2021	10,000	32	(32)		10,000
NEDCOR		4	notice	Yes	Fixed	0.042	0	0	8/4/2021	10,000	26	(26)		10,000
NEDCOR		4	notice	Yes	Fixed	0.042	0	0	8/5/2021	10,000	26	(26)		10,000
STANDARD BANK		1	call	Yes	Fixed	0.0375	0	0	31/1/2021	2,000	6	(6)		2,000
STANDARD BANK		4	notice	Yes	Fixed	0.03906	0	0	10/3/2021	28,000	93	(93)		28,000
STANDARD BANK		4	notice	Yes	Fixed	0.03906	0	0	12/3/2021	10,000	33	(33)		10,000
ABSA		1	call	Yes	Fixed	0.02273	0	0	31/1/2021	1,001	2	(2)		1,001
ABSA		1	notice	Yes	Fixed	0.0651	0	0	24/6/2021	8,300	-	-		8,300
ABSA		4	notice	Yes	Fixed	0.0352	0	0	5/3/2021	7,000	21	(21)		7,000
FNB		1	call	Yes	Fixed	0.0335	0	0	31/1/2021	5,000	14	(14)		5,000
FNB		4	notice	Yes	Fixed	0.0381	0	0	5/3/2021	15,000	50	(50)		15,000
FNB		4	notice	Yes	Fixed	0.0443	0	0	8/4/2021	10,000	27	(27)		10,000
Municipality sub-total										125,301		(5,357)	-	120,301

Surplus cash is invested at approved banking institutions in accordance with current cash and investment policy.

Investment amounts to R120, 301 million as at 31 January 2021.

Monthly Budget Statement - transfers and grant receipts

DC9 Frances Baard - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M07 January										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands									%	
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		124,211	130,602	132,171	81	56,690	76,936	(20,246)	-26.3%	132,171
Equitable Share		120,606	124,299	125,768	-	55,935	73,242	(17,307)	-23.6%	125,768
Expanded Public Works Programme Integrated Grant		1,270	1,001	1,101	40	275	601	(325)	-54.2%	1,101
Municipal Disaster Recovery Grant		246	259	259	-	-	151	(151)	-100.0%	259
Expanded Public Works Programme		-	-	-	-	-	-	-		-
Health	4	-	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Education Training and Development Practices SETA		96	100	100	-	-	58	(58)	-100.0%	100
Northern Cape Economic Development Agency		-	-	-	-	-	-	-		-
Production		-	-	-	-	-	-	-		-
Services Sector SETA		-	-	-	-	-	-	-		-
Rural Road Asset Management Systems Grant		-	-	-	-	-	-	-		-
Provincial Government:		-	-	-	-	-	-	-		-
<i>Housing Projects</i>		-	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Other grant providers:		-	-	-	-	-	-	-		-

Monthly Budget Statement - transfers and grant expenditure

DC9 Frances Baard - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M07 January										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands									%	
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		114,412	140,222	145,457	7,989	56,734	83,002	(26,268)	-31.6%	145,457
								-		
Equitable Share		111,586	133,919	139,611	7,944	56,192	79,402	(23,210)	-29.2%	139,611
Expanded Public Works Programme Integrated Grant		716	1,001	780	-	(25)	547	(572)	-104.6%	780
Local Government Financial Management Grant		939	1,000	1,005	44	552	584	(32)	-5.5%	1,005
Provincial Government:		784	-	500	-	-	83	(83)	-100.0%	500
Expanded Public Works Programme		-	-	-	-	-	-	-		-
Housing Projects		-	-	-	-	-	-	-		-
Specify (Add grant description)		784	-	500	-	-	83	(83)	-100.0%	500
District Municipality:		-	-	-	-	-	-	-		-
								-		
								-		
Health and Welfare SETA		-	-	-	-	-	-	-		-
Production		-	-	-	-	-	-	-		-
Services Sector SETA		36	-	-	-	-	-	-		-
Total operating expenditure of Transfers and Grants:		115,197	140,222	145,957	7,989	56,734	83,086	(26,351)	-31.7%	145,957
								-		
								-		
Total capital expenditure of Transfers and Grants		-	-	-	-	-	-	-		-
								-		
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		115,197	140,222	145,957	7,989	56,734	83,086	(26,351)	-31.7%	145,957
Other grant providers:		-	-	-	-	-	-	-		-
Total capital expenditure of Transfers and Grants		-	-	-	-	-	-	-		-
								-		
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		-	-	-	-	-	-	-		-

Monthly Budget Statement - councillor and staff benefits

DC9 Frances Baard - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M07 January										
Summary of Employee and Councillor remuneration	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		5,567	7,295	7,295	469	3,424	4,256	(832)	-20%	7,295
Pension and UIF Contributions								-		
Medical Aid Contributions								-		
Motor Vehicle Allowance		762	794	794	48	365	463	(98)	-21%	794
Cellphone Allowance		473	666	666	41	285	389	(104)	-27%	666
Housing Allowances								-		
Other benefits and allowances								-		
Sub Total - Councillors		6,802	8,756	8,756	558	4,074	5,108	(1,034)	-20%	8,756
% increase	4		28.7%	28.7%						28.7%
Senior Managers of the Municipality										
Basic Salaries and Wages		5,286	6,333	6,616	477	3,233	3,741	(508)	-14%	6,616
Pension and UIF Contributions		7	438	445	1	5	257	(251)	-98%	445
Medical Aid Contributions		-	-	21	-	-	3	(3)	-100%	21
Overtime		-	-	-	-	-	-	-		-
Performance Bonus		-	440	440	-	-	257	(257)	-100%	440
Motor Vehicle Allowance		-	193	342	16	64	137	(73)	-53%	342
Cellphone Allowance		78	78	96	6	54	49	5	11%	54
Housing Allowances		-	-	12	-	-	2	(2)	-100%	12
Other benefits and allowances		0	1	12	0	0	2	(2)	-88%	12
Payments in lieu of leave		(22)	139	322	32	476	112	364	326%	476
Long service awards		-	-	-	-	-	-	-		-
Post-retirement benefit obligations	2							-		
Sub Total - Senior Managers of Municipality		5,350	7,621	8,306	531	3,833	4,560	(727)	-16%	8,417
% increase	4		42.5%	55.3%						57.3%
Other Municipal Staff										
Basic Salaries and Wages		38,508	47,613	44,657	3,645	24,529	27,282	(2,753)	-10%	44,657
Pension and UIF Contributions		5,699	6,823	6,560	532	3,581	3,936	(355)	-9%	6,560
Medical Aid Contributions		2,330	2,396	2,384	214	1,427	1,396	31	2%	1,427
Overtime		140	154	154	14	92	90	2	2%	92
Performance Bonus		2,936	3,668	3,426	265	1,871	2,099	(229)	-11%	3,426
Motor Vehicle Allowance		2,955	3,338	4,248	244	1,705	2,099	(394)	-19%	4,248
Cellphone Allowance		213	236	279	20	139	145	(6)	-4%	279
Housing Allowances		435	424	439	41	267	250	17	7%	267
Other benefits and allowances		541	2,949	1,052	65	375	1,404	(1,029)	-73%	1,052
Payments in lieu of leave		1,711	1,071	2,519	(405)	1,329	866	463	54%	1,329
Long service awards		20	355	355	-	-	207	(207)	-100%	355
Post-retirement benefit obligations	2	2,914	4,016	4,149	104	697	2,365	(1,668)	-71%	4,149
Sub Total - Other Municipal Staff		58,404	73,044	70,222	4,737	36,012	42,139	(6,126)	-15%	67,841
% increase	4		25.1%	20.2%						16.2%
Total Parent Municipality		70,556	89,421	87,283	5,826	43,919	51,806	(7,887)	-15%	85,014
			26.7%	23.7%						20.5%
Unpaid salary, allowances & benefits in arrears:										
TOTAL SALARY, ALLOWANCES & BENEFITS		70,556	89,421	87,283	5,826	43,919	51,806	(7,887)	-15%	85,014
% increase	4		26.7%	23.7%						20.5%
TOTAL MANAGERS AND STAFF		63,754	80,665	78,527	5,268	39,845	46,699	(6,853)	-15%	76,258

ASSET AND RISK MANAGEMENT**Insurance:**

All Municipal assets are adequately insured with Lateral Unison. The contract runs from 01 January 2019 for a period of three (3) years, which ends on 31 December 2021.

Asset Management:

The asset register is updated on annual basis; this is done to keep up with any changes that might have occurred. The last asset count was done during the month of July 2019 for the 2018/19 financial year. For the current financial year, the asset count was completed in the month of November 2020.

Information Backup:

All shared data stored on file server (*O & P drives only*) is backed up on backup tapes which are extended automatically on a daily, weekly, monthly and annually basis. System users are responsible for ensuring that data backup and maintenance is carried out regarding their specific usage. General ledger and associated financial system data is backed up on the network server tape system, daily, weekly, tapes are stored on premises, monthly and annually are stored off site. The "e-Venus" financial system was implemented on 1 September 2009. A daily backup is done as well as a day end procedure to integrate daily transactions. On the last working day of each month (a few days after month end to accommodate financial transactions pertaining to the month closed) a monthly calendar, financial backup and integration including closing of votes and opening thereof in the new month is done.

Repairs and Maintenance Cost:

The actual operating costs of the municipal repairs and maintenance that were incurred for the year to date as required in terms of the repairs and maintenance policy are set out below:

<i>OPERATING RESULTS ANALYSIS</i>		Jan-21		VARIANCES
<i>COMPARISON: ACTUAL TO BUDGET</i>	FULL YEAR BUDGET 2020/21	YTD ACTUAL	VARIANCES	%
Municipal Offices	531,750.00	210,272.06	321,477.94	40%
Computer Software and Applications	3,905,410.00	1,088,530.75	2,816,879.25	28%
Computer Equipment	975,320.00	207,964.54	767,355.46	21%
Furniture and Office Equipment	28,300.00	142.07	28,157.93	1%
Machinery and Equipment	484,860.00	185,895.86	298,964.14	38%
Transport Assets	225,000.00	27,734.15	197,265.85	12%
Totals	6,150,640.00	1,720,539.43	4,430,100.57	28%

Year to date expenditure on repairs and maintenance amounts to R1, 721 million of the R6,151 million that was budgeted. The percentage expenditure for the month of January 2021 adds up to 28%.

Motor vehicles – utilization Statistics:

The municipality operates a pool of 28 vehicles as part of its routine activities. Statistical information regarding the year-to-date utility for January 2021 is as follows:

Municipal Vehicles:

FRANCES BAARD DISTRICT MUNICIPALITY							POOL VEHICLE CONTROL JANUARY 2021			
Vehicle	Vehicle	Year	Registration	Service	License	Opening KM	Previous Month	Current month	JAN '21	
Description	Allocation	Model	Number		Expires	1-Jul-20	Closing Km Reading	Closing KM Reading	Utility	
1	Chevrolet Captiva	Pool	2011	CDM 296 NC	120,000	2021/09/30	112,406	117,004	117,004	-
2	Isuzu KB 2.5 CrewCab	Environmental Health	2016	CMV 311 NC	90,000	2021/01/31	77,215	84,934	84,951	17
3	Chevrolet Cruze 1,6 North	Pool	2016	CMV 321 NC	120,000	2021/01/31	98,089	101,664	102,057	393
4	Toyota Hilux 2.5D	Project Management	2016	CMT 747 NC	60,000	2021/01/31	49,641	54,815	56,495	1,680
5	Chevrolet Cruze 1,6 North	Pool	2016	CMV 314 NC	105,000	2021/01/31	93,629	101,285	101,825	540
6	Isuzu KB CrewCab	Housing	2016	CMV 319 NC	90,000	2021/01/31	66,020	71,204	73,012	1,808
7	Chevrolet Trailblazer	Pool	2013	CGR 575 NC	105,000	2021/01/31	87,816	96,605	97,063	458
8	Isuzu KB 250	Housing	2013	CGR 572 NC	120,000	2021/01/31	107,782	111,528	111,683	155
9	Isuzu KB 250	Housing	2013	CGR 576 NC	90,000	2021/01/31	79,133	83,344	84,958	1,614
10	Hyundai HI	Tourism Centre	2013	CGY 587 NC	90,000	2021/08/31	75,245	78,356	78,763	407
12	Isuzu KB 200	Disaster Management	2010	CBY 898 NC	105,000	2021/09/30	101,125	103,390	103,390	-
13	Toyota Landcruiser	Disaster Management	2014	CJL 363 NC	35,000	2021/08/31	39,794	42,614	44,249	1,635
14	Toyota Landcruiser	Disaster Management	2014	CKW 835 NC	40,000	2021/08/31	27,657	34,820	36,215	1,395
15	Isuzu Kb 250 D-Teq	Youth Unit	2014	CKR 822 NC	75,000	2020/10/31	76,430	80,906	80,906	-
16	Isuzu Fire Engine	Disaster Management	2013	CHM 958 NC	15,000	2021/07/31	2,050	2,050	2,050	-
17	Toyota Etios	Pool	2014	CJG 979 NC	75,000	2021/01/31	70,701	72,562	72,812	250
18	Nissan NP 200	Environmental Health	2014	CJJ 262 NC	90,000	2021/01/31	74,804	76,506	76,524	18
19	Nissan Hardbody	Environmental Health	2014	CJJ 263 NC	45,000	2021/01/31	44,784	46,559	46,606	47
20	Nissan NP 200	Environmental Health	2014	CJJ 258 NC	60,000	2021/01/31	51,586	52,621	53,081	460
21	Chevrolet Park Van	Supply Chain Management	2015	CLF791 NC	15,000	2021/01/31	13,790	14,655	14,848	193
22	Nissan Almera 1.5 Acenta	Pool	2016	CMT 438 NC	45,000	2021/01/31	43,236	43,236	43,247	11
23	Audi Q7 3.0TDI Quattro	Council	2017	FBDM 1 NC	60,000	2021/08/31	53,227	55,756	55,756	-
24	Nissan NP 300 D/Cab	Environmental Health	2017	CPS 005 NC	30,000	2021/08/31	15,843	36,447	37,009	562
25	Nissan NP 300 D/Cab	Environmental Health	2017	CPS 010 NC	45,000	2021/08/31	33,393	43,514	44,097	583
26	Nissan NP 300 S/Cab	Roads Maintenance	2017	CPS 006 NC	30,000	2021/08/31	18,586	20,491	22,053	1,562
27	Nissan NP 300 S/Cab	Pool	2017	CPS 008 NC	45,000	2021/08/31	27,546	32,467	32,467	-
28	Scania P310 Water Tanker	Disaster Management	2018	CVG 023 NC	15,000	2020/07/31	1,795	1,795	1,795	-
FULL FLEET UTILITY JANUARY 2021									13,788	

- The expired licensed disks have been paid for and awaited from post office.

4. Quality Certificate

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that–

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid-year budget and performance assessment

The report for the month of January 2021 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Ms. ZM Bogatsu
Municipal Manager

Signature: _____

Date: _____

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Ms. ZM Bogatsu
Municipal Manager

Signature: 

Date: 18 February 2021