

FRANCES BAARD DISTRICT MUNICIPALITY



Section 71 Report

31 August 2020

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1. EXECUTIVE SUMMARY

All variances are calculated against the approved budget figures.

1.1 Statement of Financial Performance

Consolidated performance against annual budget (Projected Operating Results) – Statement of Financial Performance – (Annexure A - Table C4)

Revenue by source

Year-to-date actual revenue is R56, 949 million as compared to the year-to-date budget projections of R22, 975 million. The variance is due to the equitable shares of R55,935 million that was received in July 2020.

Operating expenditure by type

To date, R47, 175 million has been spent as compared to the operational year-to-date budget projections of R41, 438 million.

The summary statement of financial performance in Annexure A, Table C4 is prepared on a similar basis to the prescribed budget format, detailing revenue by source type and expenditure by input type.

Capital Expenditure

Year-to-date expenditure on capital amounts to R14,000 as compared to the year-to-date budget projections of R1, 457 million. Capital expenditure will improve as the financial year progress as projects are currently in the planning phase of the procurement process.

Please refer to Annexure A, Table C5 for further details.

Cash Flows

The municipality started the year with a total cash and cash equivalents of R103, 090 million. The year-to date cash and cash equivalents amounted to R298,926 million. The net increase in cash and cash equivalents for the year to date is R195,836 million.

Consolidated performance of year-to-date expenditure against year-to-date budget (per municipal vote)

The municipal vote reflects the organisational structure of the municipality which is made up of the following directorates: Council & Executive, Budget & Treasury, Administration, Planning & Development and Project Management & Advisory Services.

The following table depict the financial performance as per municipal vote according to the approved organogram of the municipality:

Council & Executive						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
01.1 - Council & Executive Administration	8,673,663	12,646,310	12,646,310	747,196	1,418,717	2,107,720
02.1 - Office Of The Municipal Manager	1,980,216	2,505,350	2,505,350	176,232	349,988	417,554
02.2 - Committee & Administration Services	510,619	1,381,030	1,381,030	50,479	95,870	230,174
02.3 - Internal Audit	2,885,926	3,610,700	3,610,700	268,243	508,188	601,782
02.4 - Communications	1,912,563	2,482,600	2,482,600	150,691	284,273	413,770
02.5 - Legal And Compliance	1,261,604	1,444,560	1,444,560	102,373	195,370	240,762
02.6 - Political Office Administration	3,158,120	3,881,810	3,881,810	359,498	607,142	646,970
02.7 - Youth Unit	2,412,204	1,845,460	1,845,460	217,426	406,475	307,580
02.8 - Risk Unit	1,038,670	1,084,810	1,084,810	98,028	187,908	180,802
Total	23,833,583	30,882,630	30,882,630	2,170,167	4,053,933	5,147,114

Actual operating expenditure of Council & Executive is R4, 054 million as compared to the year-to-date budget R5, 147 million. Special projects in the respective departments are still at a planning stage, project activities are expected to be implemented as indicated in the operational plans. Expenditure is expected to gain momentum as the year progress with the implementation of set budgets by the departments. One vacancy exists within the department, namely, Manager: Office of the MM.

Budger & Treasury Office						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
Budger & treasury						
03.1 - Finance Directorate	3,920,566	6,742,930	6,742,930	171,305	331,111	1,123,826
03.2 - Revenue & Expenditure	3,244,705	3,729,650	3,729,650	257,787	503,963	621,608
03.3 - Budget And Treasury Office	4,259,628	7,514,610	7,514,610	268,204	515,485	1,252,438
03.4 - Supply Chain Management	3,265,005	3,836,070	3,836,070	311,676	603,861	639,350
03.5 - Council Motor Vehicle Pool	1,709,188	1,760,610	1,760,610	42,649	46,455	293,436
Total	16,399,092	23,583,870	23,583,870	1,051,620	2,000,874	3,930,658

The actual operating expenditure of Budget & Treasury office at the end of the month amounts to R2,001 million as compared to the year-to-date projected budget of R3, 931 million. Due to the vacant CFO position, spending on the planned budget is below expected projection.

Corporate Services						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
04.1 - Administration Directorate	1,688,773	2,026,500	2,026,500	152,914	301,158	337,756
04.2 - Information Systems	3,474,667	4,690,280	4,690,280	228,897	427,964	781,716
04.3 - Human Resource Management	4,183,610	5,450,040	5,450,040	323,557	598,941	908,346
04.4 - Office Support Services	11,014,489	13,174,280	13,174,280	2,283,113	2,860,520	2,195,722
04.5 - Environmental Protection	6,096,821	9,926,890	9,926,890	475,363	905,448	1,654,482
04.6 - Fire Fighting & Disaster Management	7,235,471	10,216,870	10,216,870	503,095	912,264	1,702,812
Total	33,693,831	45,484,860	45,484,860	3,966,939	6,006,296	7,580,834

Actual operating expenditure of Corporate Services at the end of the month is R6, 006 million as compared to the year-to-date projected budget of R7, 581 million. Expenditure is expected to increase as the year progresses with the implementation of set budgets by the departments. Vacancies within the department also has an impact on the underspending of the projected budget, namely, Senior Fire Fighter, Chief Clerk Archive and Disaster Management Co-ordinator.

Planning & Development						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
05.1 - Planning & Development Directorate	1,098,483	3,539,920	3,539,920	140,982	269,204	589,992
05.3 - Local Economic Development	4,883,116	7,502,538	7,502,538	191,998	402,530	1,250,428
05.4 - Planning Unit - Gis	1,169,349	2,420,870	2,420,870	108,126	196,732	403,488
05.5 - Planning Unit - Spacial Planning	1,344,568	3,277,890	3,277,890	85,025	152,851	546,314
05.6 - Tourism	2,490,749	3,782,230	3,782,230	130,756	280,479	630,376
05.7 - Planning Unit - ldp	1,603,625	2,066,650	2,066,650	153,730	293,739	344,444
Total	12,589,890	22,590,098	22,590,098	810,617	1,595,535	3,765,042

Actual operating expenditure of Planning & Development at the end of the month amounts to R1,596 million as compared to the year-to-date projected budget of R3, 765 million. Due to the vacant director position & GIS Officer, spending on the planned budget is below expected projection. However, the budget is expected to gain momentum when the financial year progresses.

Infrastructure						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
06.1 - Infrastructure Service Directorate	1,173,297	2,251,050	2,251,050	145,236	276,024	375,182
06.2 - Project Management & Advisory Service	26,047,920	17,394,320	17,394,320	799,471	1,175,576	2,899,058
06.3 - Infrastructure Service - Roads Maint	716,487	897,470	897,470	35,921	65,577	149,580
06.4 - Housing Administration	3,002,799	4,269,230	4,269,230	180,506	336,913	711,542
Total	30,940,504	24,812,070	24,812,070	1,161,134	1,854,090	4,135,362

Actual operating expenditure of Project Management & Advisory Services at the end of the month amounts to R1,854 million as compared to the year-to-date projected budget of R4, 135 million. Underspending is due to the vacant director position and local municipalities are still expected to claim on Capital and Operational allocation as planned.

Consolidated performance of year-to-date expenditure on special projects against full year budget

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
FINANCE DIRECTORATE						
BUDGET AND TREASURY OFFICE						
Revaluation of Buildings	150,000.00	-	-	150,000.00	0%	Project will take place during third quarter.
Total BTO Projects	150,000.00	-	-	150,000.00	0%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
COUNCIL AND EXECUTIVE ADMINISTRATION						
POLITICAL OFFICE ADMINISTRATION						
Commemorative Days	220,020.00	36,466.09	46,890.00	173,130.00	21%	Project will take place before the end of September 2020.
Child Programme	55,100.00	-	-	55,100.00	0%	Project will take place before the end of January 2021.
Gender Programme	90,000.00	-	-	90,000.00	0%	Gender programme to take place during the second quarter.
MRM Programme	5,000.00	-	-	5,000.00	0%	Budget will be used during the financial year.
Old Age Programme	25,000.00	-	-	25,000.00	0%	Project to occur during second quarter.
Total Political Office Projects	395,120.00	36,466.09	46,890.00	348,230.00	12%	
YOUTH UNIT						
Youth Career	37,500.00	1,159.87	-	37,500.00	0%	Project will occur during first quarter.
Sopa Programme	27,000.00	-	-	27,000.00	0%	Budget to be used in the third quarter.
June 16 Programme	33,000.00	-	-	33,000.00	0%	To take place in the fourth quarter.
Youth Skills Programme	3,600.00	-	-	3,600.00	0%	Youth skills programme to occur during second quarter.
Total Youth Projects	101,100.00	1,159.87	-	101,100.00	0%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
CORPORATE SERVICES						
HUMAN RESOURCE MANAGEMENT						
Employee Wellness Assistance Programme	80,000.00	-	8,470.00	71,530.00	11%	Expenditure only occurs upon requests.
Team Building	30,000.00	-	-	30,000.00	0%	Budget to be used as the year progresses.
Total HR Projects	110,000.00	-	8,470.00	101,530.00	8%	
ENVIRONMENTAL PROTECTION						
Commemorative Days	15,000.00	-	-	15,000.00	0%	No calendar dates commemorated as yet, budget to be used as the year progresses.
Awareness Sanitation Programme	49,600.00	-	-	49,600.00	0%	Budget to be used during the financial year.
Water Analysis	334,000.00	61,756.84	252.50	333,747.50	0%	Budget is used as per sampling programme.
Sample Analysis	36,000.00	6,944.70	-	36,000.00	0%	Samples to be collected during September 2020.
Environmental World day Awareness	28,000.00	-	-	28,000.00	0%	No campaigns conducted, project to occur during the financial year.
South African Standards for Drinking Water	90,000.00	-	-	90,000.00	0%	Budget to be used during the financial year.
Total Environmental Health Projects	552,600.00	68,701.54	252.50	557,347.50	0%	
FIRE FIGHTING & DISASTER MANAGEMENT						
Volunteer Training	92,500.00	-	2,400.00	90,100.00	3%	Project will take place during second quarter.
Awareness Programme	7,000.00	-	-	7,000.00	0%	Budget to be used during the financial year.
Disaster Plan Strategy	520,000.00	-	-	520,000.00	0%	Budget to be used during the financial year.
Contingency Fund	520,000.00	-	46,750.00	473,250.00	9%	Project to occur as the financial year progresses.
Total Disaster Management Projects	1,139,500.00	-	49,150.00	1,090,350.00	4%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
PLANNING AND DEVELOPMENT						
LOCAL ECONOMIC DEVELOPMENT						
Led Small, Medium & Micro Entreprises	780,010.00	-	-	780,010.00	0%	Budget will be used during the financial year.
Machinery and equipment SMME	1,650,000.00	-	2,548.80	1,647,451.20	0%	Budget will be used during the financial year.
Led Expo	650,000.00	-	-	650,000.00	0%	Budget will be used during the financial year.
Youth Enterprenuer	320,000.00	-	-	320,000.00	0%	Budget will be used during the financial year.
Exhibition Installers	320,000.00	-	-	320,000.00	0%	Budget will be used during the financial year.
Led Trade & Investment Promotion	100,000.00	-	-	100,000.00	0%	Budget will be used during the financial year.
Agriculture Emerging Farmers	90,000.00	-	-	90,000.00	0%	Budget will be used during the financial year.
Advertising and Promotion	83,318.00	-	-	83,318.00	0%	Budget will be used during the financial year.
Women Empowerment	50,000.00	-	-	50,000.00	0%	Budget will be used during the financial year.
Total LED Projects	4,043,328.00	-	2,548.80	4,040,779.20	0%	
TOURISM						
Ganspan	220,000.00	-	-	220,000.00	0%	Budget will be used during the financial year.
Indaba Expo	323,760.00	-	-	323,760.00	0%	Project will occur in May 2021.
Diamond and Dorings Festival	480,000.00	-	-	480,000.00	0%	Budget will be used during the financial year.
Tourism Business Competition	548,960.00	-	-	548,960.00	0%	Budget will be used during the financial year.
Tourism Association	75,000.00	-	-	75,000.00	0%	Budget will be used during the financial year.
Tourism Awareness Campaign	170,000.00	-	-	170,000.00	0%	Budget will be used during the financial year.
Tourism Advertisement	150,000.00	15,608.70	-	150,000.00	0%	Budget will be used during the financial year.
Total Tourism Projects	1,967,720.00	15,608.70	-	1,967,720.00	0%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
PLANNING AND DEVELOPMENT						
PLANNING UNIT - GIS						
Land Use Survey (Dikgatlong)	390,000.00		-	390,000.00	0%	Budget will be used as the year progresses.
Total GIS Projects	390,000.00	-	-	390,000.00	0%	
PLANNING UNIT - SPATIAL PLANNING						
Municipal Tribunal	70,000.00	-	9,168.00	60,832.00	13%	Virtual meetings were conducted on the 11 August 2020 and 21 August 2020. Received 4 new applications. One application was approved and three applications were deferred to the next meeting. On the 21 August 2020 the DMPT meeting was conducted to deal with all the outstanding applications.
FBDM SDF Framework	312,500.00	-	-	312,500.00	0%	Prepared and scheduled for three consultation workshops with all the stakeholders.
Phokwane Infill Development	170,000.00	-	-	170,000.00	0%	Submitted Tor for Job Specifications.
Total Spatial Planning Projects	552,500.00	-	9,168.00	543,332.00	2%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
INFRASTRUCTURE						
PROJECT MANAGEMENT & ADVISORY SERVICE						
Magareng O&M	2,500,000.00	-	384,201.85	2,115,798.15	15%	Project implemented by Local municipality. All claims received to date paid out.
Dikgatlong O&M	2,500,000.00	-	-	2,500,000.00	0%	Project implemented by Local municipality. No claim received to date.
Phokwane O&M	2,500,000.00	-	-	2,500,000.00	0%	Project implemented by Local municipality. No claim received to date.
Sol Plaatje O&M	2,500,000.00	-	-	2,500,000.00	0%	Project implemented by Local municipality. No claim received to date.
Total Infrastructure Projects	10,000,000.00	-	384,201.85	9,615,798.15	4%	
Total Special Projects	19,401,868.00	121,936.20	500,681.15	18,906,186.85	3%	

The actual spending on special projects for the municipality at the end of the month amounts to R 500 681.15, with a commitment of R 121 936.20. The municipality has spent 3% of its budgeted special projects.

2. IN-YEAR BUDGET STATEMENT TABLES (ANNEXURE: A)**Table C1: Monthly Budget Statement Summary**

DC9 Frances Baard - Table C1 Monthly Budget Statement Summary - M02 August									
Description	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	7,399	5,750	5,750	189	800	958	(158)	-17%	5,750
Transfers and subsidies	124,350	130,702	130,702	56,109	56,109	21,784	34,325	158%	130,702
Other own revenue	943	1,400	1,400	38	40	233	(193)	-83%	1,400
Total Revenue (excluding capital transfers and contributions)	132,693	137,852	137,852	56,336	56,949	22,975	33,973	148%	137,852
Employee costs	60,820	80,665	80,665	5,986	11,464	13,444	(1,981)	-15%	80,665
Remuneration of Councillors	6,804	8,756	8,756	642	1,205	1,459	(254)	-17%	8,756
Depreciation & asset impairment	4,025	3,706	3,706	-	-	618	(618)	-100%	3,706
Finance charges	-	-	-	-	-	-	-	-	-
Materials and bulk purchases	1,114	1,619	1,619	58	68	270	(201)	-75%	1,619
Transfers and subsidies	21,909	13,443	13,443	431	431	2,241	(1,810)	-81%	13,443
Other expenditure	22,785	39,164	39,164	2,044	2,343	6,527	(4,185)	-64%	39,164
Total Expenditure	117,457	147,354	147,354	9,160	15,511	24,559	(9,048)	-37%	147,354
Surplus/(Deficit)	15,236	(9,501)	(9,501)	47,175	41,438	(1,584)	43,022	-2717%	(9,501)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	15,236	(9,501)	(9,501)	47,175	41,438	(1,584)	43,022	-2717%	(9,501)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	15,236	(9,501)	(9,501)	47,175	41,438	(1,584)	43,022	-2717%	(9,501)
Capital expenditure & funds sources									
Capital expenditure	1,101	8,740	8,740	14	14	1,457	(1,443)	-99%	8,740
Capital transfers recognised	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	1,101	8,740	8,740	14	14	1,457	(1,443)	-99%	8,740
Total sources of capital funds	1,101	8,740	8,740	14	14	1,457	(1,443)	-99%	8,740
Financial position									
Total current assets	125,459	78,085	78,085		229,205				78,085
Total non current assets	61,648	70,197	70,197		61,662				70,197
Total current liabilities	41,642	27,960	27,960		49,112				27,960
Total non current liabilities	29,764	37,790	37,790		29,758				37,790
Community wealth/Equity	142,504	79,069	79,069		157,139				79,069
Cash flows									
Net cash from (used) operating	(231,708)	(13,500)	(13,500)	(100)	188,247	2,250	(185,997)	-8267%	13,500
Net cash from (used) investing	-	8,740	8,740	-	7,593	(191)	(7,784)	4071%	(1,147)
Net cash from (used) financing	(3)	3	-	-	(3)	(0)	3	-5848%	(0)
Cash/cash equivalents at the month/year end	(153,444)	69,190	69,186	-	298,926	2,059	(296,868)	-14420%	12,352
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	124	207	183	212	4	290	4	1,495	2,519
Creditors Age Analysis									
Total Creditors	20	-	-	-	-	-	-	-	20

Table C2 Monthly Budget Statement - Financial Performance (standard classification)

DC9 Frances Baard - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M02 August										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		129,393	131,652	131,652	56,245	56,858	21,942	34,916	159%	131,652
Executive and council		13	-	-	-	-	-	-	-	-
Finance and administration		129,380	131,652	131,652	56,245	56,858	21,942	34,916	159%	131,652
<i>Community and public safety</i>		246	259	259	-	-	43	(43)	-100%	259
Public safety		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		3,053	5,941	5,941	91	91	990	(900)	-91%	5,941
Planning and development		3,023	5,941	5,941	91	91	990	(900)	-91%	5,941
<i>Trading services</i>		-	-	-	-	-	-	-	-	-
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	132,693	137,852	137,852	56,336	56,949	22,975	33,973	148%	137,852
Expenditure - Functional										
<i>Governance and administration</i>		60,594	79,808	79,808	6,210	10,243	13,301	(3,058)	-23%	79,808
Executive and council		16,735	22,260	22,260	1,551	2,878	3,710	(832)	-22%	22,260
Finance and administration		40,973	53,937	53,937	4,391	6,857	8,990	(2,133)	-24%	53,937
Internal audit		2,886	3,611	3,611	268	508	602	(94)	-16%	3,611
<i>Community and public safety</i>		10,238	14,486	14,486	684	1,249	2,414	(1,165)	-48%	14,486
Public safety		-	-	-	-	-	-	-	-	-
Housing		3,003	4,269	4,269	181	337	712	(375)	-53%	4,269
<i>Economic and environmental services</i>		44,134	49,278	49,278	2,136	3,738	8,213	(4,475)	-54%	49,278
Planning and development		38,037	39,351	39,351	1,660	2,832	6,558	(3,726)	-57%	39,351
Environmental protection		6,097	9,927	9,927	475	905	1,654	(749)	-45%	9,927
<i>Trading services</i>		-	-	-	-	-	-	-	-	-
<i>Other</i>		2,491	3,782	3,782	131	280	630	(350)	-56%	3,782
Total Expenditure - Functional	3	117,457	147,354	147,354	9,160	15,511	24,559	(9,048)	-37%	147,354
Surplus/ (Deficit) for the year		15,236	(9,501)	(9,501)	47,175	41,438	(1,584)	43,022	-2717%	(9,501)

Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by Municipal vote)

DC9 Frances Baard - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M02 August										
Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 01 - Executive & Council		13	-	-	-	-	-	-		-
Vote 02 - Office Of The Municipal Manager		-	-	-	-	-	-	-		-
Vote 03 - Budget & Treasury Office		129,380	131,652	131,652	56,245	56,858	21,942	34,916	159.1%	131,652
Vote 04 - Administration		276	259	259	-	-	43	(43)	-100.0%	259
Vote 05 - Planning & Development		-	1,500	1,500	-	-	250	(250)	-100.0%	1,500
Vote 06 - Infrastructure Services		3,023	4,441	4,441	91	91	740	(650)	-87.8%	4,441
Total Revenue by Vote	2	132,693	137,852	137,852	56,336	56,949	22,975	33,973	147.9%	137,852
Expenditure by Vote	1									
Vote 01 - Executive & Council		8,674	12,646	12,646	747	1,419	2,108	(689)	-32.7%	12,646
Vote 02 - Office Of The Municipal Manager		15,160	18,236	18,236	1,423	2,635	3,039	(404)	-13.3%	18,236
Vote 03 - Budget & Treasury Office		16,399	23,584	23,584	1,052	2,001	3,931	(1,930)	-49.1%	23,584
Vote 04 - Administration		33,694	45,485	45,485	3,967	6,006	7,581	(1,575)	-20.8%	45,485
Vote 05 - Planning & Development		12,590	22,590	22,590	811	1,596	3,765	(2,170)	-57.6%	22,590
Vote 06 - Infrastructure Services		30,941	24,812	24,812	1,161	1,854	4,135	(2,281)	-55.2%	24,812
Total Expenditure by Vote	2	117,457	147,354	147,354	9,160	15,511	24,559	(9,048)	-36.8%	147,354
Surplus/ (Deficit) for the year	2	15,236	(9,501)	(9,501)	47,175	41,438	(1,584)	43,022	-2716.6%	(9,501)

Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC9 Frances Baard - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M02 August										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Rental of facilities and equipment		593	1,000	1,000	35	35	167	(131)	-79%	1,000
Interest earned - external investments		7,399	5,750	5,750	189	800	958	(158)	-17%	5,750
Transfers and subsidies		124,350	130,702	130,702	56,109	56,109	21,784	34,325	158%	130,702
Other revenue		356	400	400	2	4	67	(62)	-93%	400
Gains		(5)	-	-	-	-	-	-		-
Total Revenue (excluding capital transfers and contributions)		132,693	137,852	137,852	56,336	56,949	22,975	33,973	148%	137,852
Expenditure By Type										
Employee related costs		60,820	80,665	80,665	5,986	11,464	13,444	(1,981)	-15%	80,665
Remuneration of councillors		6,804	8,756	8,756	642	1,205	1,459	(254)	-17%	8,756
Debt impairment		3	50	50	-	-	8	(8)	-100%	50
Depreciation & asset impairment		4,025	3,706	3,706	-	-	618	(618)	-100%	3,706
Finance charges		-	-	-	-	-	-	-		-
Bulk purchases		-	-	-	-	-	-	-		-
Other materials		1,114	1,619	1,619	58	68	270	(201)	-75%	1,619
Contracted services		13,433	23,156	23,156	292	454	3,859	(3,405)	-88%	23,156
Transfers and subsidies		21,909	13,443	13,443	431	431	2,241	(1,810)	-81%	13,443
Other expenditure		9,299	15,658	15,658	1,752	1,888	2,610	(722)	-28%	15,658
Losses		51	300	300	-	(0)	50	(50)	-100%	300
Total Expenditure		117,457	147,354	147,354	9,160	15,511	24,559	(9,048)	-37%	147,354
Surplus/(Deficit)		15,236	(9,501)	(9,501)	47,175	41,438	(1,584)	43,022	(0)	(9,501)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		-	-	-	-	-	-	-		-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-		-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-		-
Surplus/(Deficit) after capital transfers & contributions		15,236	(9,501)	(9,501)	47,175	41,438	(1,584)			(9,501)
Taxation		-	-	-	-	-	-	-		-
Surplus/(Deficit) after taxation		15,236	(9,501)	(9,501)	47,175	41,438	(1,584)			(9,501)
Attributable to minorities		-	-	-	-	-	-	-		-
Surplus/(Deficit) attributable to municipality		15,236	(9,501)	(9,501)	47,175	41,438	(1,584)			(9,501)
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-		-
Surplus/ (Deficit) for the year		15,236	(9,501)	(9,501)	47,175	41,438	(1,584)			(9,501)

Expenditure

To date, R47, 175 million has been spent as compared to the operational year-to-date budget projections of R41, 438 million.

Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

DC9 Frances Baard - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - A - M02 August										
Vote Description	Ref	2019/20	Budget Year 2020/21							
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %
Capital expenditure - Municipal Vote										
02.3 - Internal Audit		-	-	-	-	-	-	-	-	-
02.4 - Communications		7	-	-	-	-	-	-	-	-
02.6 - Political Office Administration		-	500	500	-	-	83	(83)	-100%	500
03.1 - Finance Directorate		-	-	-	-	-	-	-	-	-
03.2 - Revenue & Expenditure		-	-	-	-	-	-	-	-	-
04.4 - Office Support Services		46	1,290	1,290	-	-	215	(215)	-100%	1,290
Vote 05 - Planning & Development		-	-	-	-	-	-	-	-	-
05.1 - Planning & Development Directorate		-	-	-	-	-	-	-	-	-
05.2 - Planning Unit - Pms Management		-	-	-	-	-	-	-	-	-
05.3 - Local Economic Development		-	-	-	-	-	-	-	-	-
05.4 - Planning Unit - Gis		-	-	-	-	-	-	-	-	-
05.5 - Planning Unit - Spacial Planning		-	-	-	-	-	-	-	-	-
05.6 - Tourism		-	-	-	-	-	-	-	-	-
05.7 - Planning Unit - ldp		-	-	-	-	-	-	-	-	-
Vote 06 - Infrastructure Services		18	11	11	-	-	2	(2)	-100%	11
06.1 - Infrastructure Service Directorate		-	11	11	-	-	2	(2)	-100%	11
06.2 - Project Management & Advisory Service		-	-	-	-	-	-	-	-	-
06.4 - Housing Administration		-	-	-	-	-	-	-	-	-
Vote 07 -		-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
Total single-year capital expenditure		1,101	8,740	8,740	14	14	1,457	(1,443)	(0)	8,740
Total Capital Expenditure		1,101	8,740	8,740	14	14	1,457	(1,443)	(0)	8,740

3. SUPPORTING DOCUMENTATION**Monthly Budget Statement - aged debtors**

DC9 Frances Baard - Supporting Table SC3 Monthly Budget Statement - aged debtors - M02 August														
Description	NT Code	Budget Year 2020/21										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days			
R thousands														
Debtors Age Analysis By Income Source														
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820													
Other	1900	124	207	183	212	4	290	4	1,495	2,519	2,005			
Total By Income Source	2000	124	207	183	212	4	290	4	1,495	2,519	2,005	-	-	
2019/20 - totals only														
Debtors Age Analysis By Customer Group														
Organs of State	2200	108	205	183	1,850					2,345	1,850			
Commercial	2300									-	-			
Households	2400									-	-			
Other	2500	16	2	0	(1,638)	4	290	4	1,495	173	155			
Total By Customer Group	2600	124	207	183	212	4	290	4	1,495	2,519	2,005	-	-	

Municipal debtors consist of three main groups, namely:

- Provincial or Local government bodies for services rendered to or on behalf of these bodies,
- Ex-employees entitled to post-service benefits, and
- Other entities by way of service delivery for which costs are to be recovered.

Matters reported below are in respect of debts outstanding to the municipality as at 31 August 2020.

FRANCES BAARD DISTRICT MUNICIPALITY									
DEBTORS OUTSTANDING BALANCES									
31 AUGUST 2020									
ACCOUNT NR	DEBTOR	INVOICE DATE	DESCRIPTION	INITIAL DEBT	AMOUNT PAID PREVIOUSLY	INVOICED AUGUST '20	PAID AUGUST '20	BALANCE	PROGRESS
101418	Moloi M.M.	4/17/2014	Irregular expenditure - Motor Vehicle & Modules failed	188,636.80	132,584.20	0.00	0.00	56,052.60	Handed over state attorney - Summons issued 01/08/2019.
101417	Kgantsi N.G.	8/18/2015	Medical aid	26,740.00	10,138.85	0.00	0.00	16,601.15	Handed over state attorney.
101429	Johnson W.	6/30/2016	Modules failed & Salary overpayment	36,089.94	23,134.43	0.00	12,955.51	0.00	Debt settled.
101430	Molefi P.R.	6/30/2016	Modules failed & Salary overpayment	31,543.50	24,668.09	0.00	0.00	6,875.41	Handed over state attorney.
101415	Maribe B.M.	9/22/2016	Salary overpayment	16,546.73	13,081.48	0.00	0.00	3,465.25	Handed over to legal department for further action.
101432	Nicholas T.	9/22/2016	Modules failed & Salary overpayment	25,582.71	16,810.95	0.00	0.00	8,771.76	Handed over state attorney.
100087	Department of Safety & Liasion	7/1/2018	Rental Clinic Building - Jan Kempdorp	191,246.33	122,804.67	4,402.48	17,609.92	55,234.22	Handed over to legal department for further action.
101399	Department of Transport	7/1/2018	Post Service medical aid - Council Contribution	1,869,474.23	1,440,110.80	70,542.70	356,717.20	143,188.93	Received monthly payments.
101400	Department of Transport	7/1/2018	Sundry - Municipal accounts workshops	3,167,789.58	1,053,795.59	32,800.45	0.00	2,146,794.44	Handed over to legal department for further action.
100098	MTN	7/1/2018	Tower - Rental & fixed rate electricity	235,238.35	216,926.36	15,989.60	15,989.60	18,311.99	Arrears paid on 26/06/2020.
101408	Greenan S.	7/1/2018	Post Service medical aid - Member Contribution	11,355.00	9,084.00	0.00	0.00	2,271.00	Awaiting feedback from member re payment.
101457	Mokgoro D.K.	12/19/2018	Medical aid overcharged	5,978.61	0.00	0.00	0.00	5,978.61	Awaiting payment arrangement.
101459	Siwisa A.M.	7/30/2019	Salary overpayment	9,653.29	0.00	0.00	0.00	9,653.29	Awaiting payment arrangement.
101462	SALGA	5/30/2020	5% early discount - not deducted from 2020/2021 membership fee	45,334.73	0.00	0.00	0.00	45,334.73	The discount will be deducted from the financial year 2021/22 levies.
				5,861,209.80	3,063,139.42	123,735.23	403,272.23	2,518,533.38	

DC9 Frances Baard - Supporting Table SC4 Monthly Budget Statement - aged creditors - M02 August

Description	NT Code	Budget Year 2020/21									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100										-
Bulk Water	0200										-
PAYE deductions	0300										-
VAT (output less input)	0400										-
Pensions / Retirement deductions	0500										-
Loan repayments	0600										-
Trade Creditors	0700										-
Auditor General	0800										-
Other	0900	20									20
Total By Customer Type	1000	20	-	-	-	-	-	-	-	-	20

The expenditure section continues to administer, manage, assess and improve creditors, salaries and sundry payments subject to internal recommendations.

Trade Creditors:

The Municipal purchases and payments to creditors are under adequate control. Expenditure statistics for the month ended on the 31 August 2020 is listed below:

FRANCES BAARD DISTRICT MUNICIPALITY		
EXPENDITURE STATISTICS		<i>Aug-20</i>
PAYMENTS		
Total value of all payments		R 8,311,845
Electronic transfers		113
Cheques issued		4
SALARIES		
Number of salary beneficiaries		156
Councillors		24
Total Councillors	27	
* Councillors Position - Vacant	0	
* Councillors with Remuneration	24	
* Councillors without Remuneration	3	
Employees		132
* Remunerated Employee's	130	
* Remunerated Terminated Employees	0	
Pensioners	2	
Total remuneration paid		5,132,079
Councillors		362,990
Employees		2,203,667
Pensioners		2,841

Internal controls in the expenditure unit are continuously being assessed and tightened up to allow closer monitoring of daily purchases.

SUPPLY CHAIN MANAGEMENT:

Council is empowered by the MFMA and its regulation to exercise oversight over the implementation of the Supply Chain Management Policy. The following is hereby reported as stipulated in the SCM Policy.

Implementation of the approved Supply Chain Management Policy:

The approved Supply Chain Management Policy is implemented and maintained by all relevant role players.

Implementation of the Supply Chain Management Process:

- **Training of Supply Chain Management Officials**

There was no training during the month of August 2020.

- **Demand Management**

Bids and quotations were invited in accordance with the Supply Chain Management Policy. Bid documents used were customised, standard bid documents prescribe by National Treasury. All preconditions were enforced during the opening of bids including the verification on Tax Clearance Certificates issued by SARS. The procurement plan for 2020-21 was approved by the Accounting Officer.

- **Acquisition Management**

For the period of August 2020, no contracts (R200 000 +) were awarded by the Municipal Manager.

For the period of August 2020, no written quotations between (R30 000-R200 000) were awarded by the Municipal Manager.

Total orders issued total R277 590.56

Council & Executive	R	0.00
Municipal Manager	R	57 355.06
Finance	R	9 059.19
Administration	R	193 018.81
Planning & Development	R	18 157.50
Technical service	R	0.00

a. Disposal Management

No disposals for the month of August 2020.

b. Deviations

During the month of August 2020, no deviations were approved by the Municipal Manager.

c. Issues from Stores**Total orders issued total R19 844.23**

Issues per department

Council & Executive	R	0.00
Municipal Manager	R	3 323.77
Finance	R	545.00
Administration	R	11 360.58
Planning & Development	R	2 765.54
Technical service	R	1 849.34

d. List of accredited Service Providers

The supplier's database is updated daily, and the database is amended to make provision for the MBD 4 and MBD 9 forms as required by the AG report.

e. Support to Local Municipalities

No official request was received from the local municipalities for the month of August 2020.

Monthly Budget Statement - investment portfolio

DC9 Frances Baard - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M02 August														
Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate %	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months												
Municipality														
NEDCOR		1	call	Yes	Fixed	0.034	-	-	8/31/2020	25,000	71	(10,071)	0	15,000
NEDCOR		4	notice	Yes	Fixed	0.047	-	-	11/6/2020	5,000	20	(20)	0	5,000
NEDCOR		4	notice	Yes	Fixed	0.046	-	-	11/13/2020	10,000	39	(39)	0	10,000
STANDARD BANK		1	call	Yes	Fixed	0.038	-	-	8/31/2020	2,000	6	(6)	0	2,000
STANDARD BANK		4	notice	Yes	Fixed	0.047	-	-	11/10/2020	28,000	111	(111)	0	28,000
STANDARD BANK		4	notice	Yes	Fixed	0.046	-	-	11/13/2020	10,000	39	(39)	0	10,000
ABSA		1	notice	Yes	Fixed	0.065	-	-	6/24/2021	8,300	-	-	0	8,300
ABSA		4	notice	Yes	Fixed	0.041	-	-	11/6/2020	7,000	24	(24)	0	7,000
ABSA		4	notice	Yes	Fixed	0.041	-	-	11/13/2020	5,000	17	(17)	0	5,000
ABSA		1	call	Yes	Fixed	0.022	-	-	8/31/2020	1,001	2	(2)	0	1,001
FNB		1	call	Yes	Fixed	0.034	-	-	8/31/2020	20,000	57	(57)	0	20,000
FNB		4	notice	Yes	Fixed	0.044	-	-	11/6/2020	15,000	56	(56)	0	15,000
Municipality sub-total										136,301		(10,443)	-	126,301

Surplus cash is invested at approved banking institutions in accordance with current cash and investment policy.

Investment amounts to R126, 301 million as at 31 August 2020.

Monthly Budget Statement - transfers and grant receipts

DC9 Frances Baard - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M02 August										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									%	
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		124,211	130,602	130,602	56,109	56,109	21,767	34,342	157.8%	130,602
Equitable Share		120,606	124,299	124,299	55,935	55,935	20,717	35,219	170.0%	124,299
Expanded Public Works Programme Integrated Grant		1,270	1,001	1,001	91	91	167	(76)	-45.7%	1,001
Municipal Disaster Recovery Grant		246	259	259	-	-	43	(43)	-100.0%	259
Expanded Public Works Programme		-	-	-	-	-	-	-		-
Health	4	-	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Education Training and Development Practices SETA		96	100	100	-	-	17	(17)	-100.0%	100
Northern Cape Economic Development Agency		-	-	-	-	-	-	-		-
Production		-	-	-	-	-	-	-		-
Services Sector SETA		-	-	-	-	-	-	-		-
Rural Road Asset Management Systems Grant		-	-	-	-	-	-	-		-
Provincial Government:		-	-	-	-	-	-	-		-
Housing Projects		-	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Other grant providers:		-	-	-	-	-	-	-		-
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	124,350	130,702	130,702	56,109	56,109	21,784	34,325	157.6%	130,702

Monthly Budget Statement - transfers and grant expenditure

DC9 Frances Baard - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M02 August										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands										%
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		113,867	140,222	140,222	9,092	15,381	23,370	(7,990)	-34.2%	140,222
								-		
Equitable Share		111,040	133,919	133,919	9,068	15,311	22,320	(7,009)	-31.4%	133,919
Expanded Public Works Programme Integrated Grant		716	1,001	1,001	(25)	(25)	167	(192)	-115.0%	1,001
Local Government Financial Management Grant		939	1,000	1,000	46	92	167	(74)	-44.6%	1,000
Provincial Government:		784	-	-	-	-	-	-		-
Expanded Public Works Programme		-	-	-	-	-	-	-		-
Housing Projects		-	-	-	-	-	-	-		-
Specify (Add grant description)		784	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
								-		
								-		
<i>Health and Welfare SETA</i>		-	-	-	-	-	-	-		-
<i>Production</i>		-	-	-	-	-	-	-		-
<i>Services Sector SETA</i>		36	-	-	-	-	-	-		-
Total operating expenditure of Transfers and Grants:		114,651	140,222	140,222	9,092	15,381	23,370	(7,990)	-34.2%	140,222
								-		
								-		
Total capital expenditure of Transfers and Grants		-	-	-	-	-	-	-		-
								-		
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		114,651	140,222	140,222	9,092	15,381	23,370	(7,990)	-34.2%	140,222

Monthly Budget Statement - councillor and staff benefits

DC9 Frances Baard - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M02 August										
Summary of Employee and Councillor remuneration	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands									%	
	1	A	B	C					D	
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		5,570	7,295	7,295	547	1,015	1,216	(201)	-17%	7,295
Pension and UIF Contributions								-		
Medical Aid Contributions								-		
Motor Vehicle Allowance		762	794	794	54	109	132	(24)	-18%	794
Cellphone Allowance		473	666	666	41	81	111	(30)	-27%	666
Housing Allowances								-		
Other benefits and allowances								-		
Sub Total - Councillors		6,804	8,756	8,756	642	1,205	1,459	(254)	-17%	8,756
% increase	4		28.7%	28.7%						28.7%
Senior Managers of the Municipality										
Basic Salaries and Wages	3	5,286	6,333	6,333	401	911	1,056	(145)	-14%	6,333
Pension and UIF Contributions		7	438	438	1	1	73	(71)	-98%	438
Medical Aid Contributions		-	-	-	-	-	-	-		-
Overtime		-	-	-	-	-	-	-		-
Performance Bonus		-	440	440	-	-	73	(73)	-100%	440
Motor Vehicle Allowance		-	193	193	-	-	32	(32)	-100%	193
Cellphone Allowance		78	78	78	8	16	13	3	24%	78
Housing Allowances		-	-	-	-	-	-	-		-
Other benefits and allowances		0	1	1	0	0	0	(0)	-28%	1
Payments in lieu of leave		(22)	139	139	165	165	23	142	610%	139
Long service awards		-	-	-	-	-	-	-		-
Post-retirement benefit obligations	2							-		
Sub Total - Senior Managers of Municipality		5,350	7,621	7,621	574	1,093	1,270	(177)	-14%	7,621
% increase	4		42.5%	42.5%						42.5%
Other Municipal Staff										
Basic Salaries and Wages		38,508	47,613	47,613	3,663	6,872	7,936	(1,064)	-13%	47,613
Pension and UIF Contributions		5,699	6,823	6,823	534	1,010	1,137	(128)	-11%	6,823
Medical Aid Contributions		2,330	2,396	2,396	204	405	399	6	1%	2,396
Overtime		140	154	154	12	22	26	(3)	-13%	154
Performance Bonus		2,936	3,668	3,668	275	517	611	(94)	-15%	3,668
Motor Vehicle Allowance		2,955	3,338	3,338	244	487	556	(69)	-12%	3,338
Cellphone Allowance		213	236	236	20	38	39	(1)	-3%	236
Housing Allowances		435	424	424	37	72	71	2	2%	424
Other benefits and allowances		541	2,949	2,949	47	96	492	(396)	-81%	2,949
Payments in lieu of leave		1,711	1,071	1,071	276	653	178	474	266%	1,071
Long service awards		-	355	355	-	-	59	(59)	-100%	355
Post-retirement benefit obligations	2	-	4,016	4,016	99	198	669	(472)	-70%	4,016
Sub Total - Other Municipal Staff		55,470	73,044	73,044	5,412	10,370	12,174	(1,804)	-15%	73,044
% increase	4		31.7%	31.7%						31.7%
Total Parent Municipality		67,624	89,421	89,421	6,628	12,669	14,904	(2,235)	-15%	89,421
			32.2%	32.2%						32.2%
Unpaid salary, allowances & benefits in arrears:										
TOTAL SALARY, ALLOWANCES & BENEFITS		67,624	89,421	89,421	6,628	12,669	14,904	(2,235)	-15%	89,421
% increase	4		32.2%	32.2%						32.2%
TOTAL MANAGERS AND STAFF		60,820	80,665	80,665	5,986	11,464	13,444	(1,981)	-15%	80,665

PERSONNEL ATTENDANCES:

Personnel attendance in the workplace (finance department) for the month of August 2020 averages 97%.

Attendance trends are summarized as follows:

	Senior Management	Middle Management	Supervisory	Clerical
Number of Members	1	3	6	10
Leave	0	0	5	0
Sick Leave	0	0	4	1
Courses / Seminar	0	0	0	0
Meetings	0	0	0	0
Study leave	0	0	0	0
Maternity Leave	0	0	0	0
Family Responsibility	0	0	0	0
Union Meetings	0	0	0	0
Absent	0	0	0	0
Special Leave	0	0	0	0
Over time	0	0	0	0
No. of Workdays Attended	20	6	73	90
Total Workdays	20	6	82	91
Percentage Attendance per Group	100%	100%	89%	99%
Average	97%			

Personnel Development:

- During the month of August 2020, no trainings took place.

INTERNSHIP PROGRAMME

As per National Treasury regulations, there are five finance internship posts. The aim of the programme is to capacitate finance graduates to eventually build their capacity to take up any senior position in the municipality if possible and elsewhere in other municipalities. Their appointment is for a period of 24 to 36 months depending on completion of the Municipal Finance Management Programme (MFMP).

The municipality had appointed 5(five) interns as at 31 August 2020. The interns are placed in different subunits under Finance for on-the job training.

SUPPORT OF LOCAL MUNICIPALITIES

- No support was requested & given to our local municipalities during August 2020.

ASSET AND RISK MANAGEMENT**Insurance:**

All Municipal assets are adequately insured with Lateral Unison. The contract runs from 01 January 2019 for a period of three (3) years, which ends on 31 December 2021.

Asset Management:

The asset register is updated on annual basis; this is done to keep up with any changes that might have occurred. The last asset count was done during the month of July 2019 for the 2018/19 financial year. For the current financial year, the asset count is still taking place will be concluded by end of month September 2020.

Information Backup:

All shared data stored on file server (*O & P drives only*) is backed up on backup tapes which are extended automatically on a daily, weekly, monthly and annually basis. System users are responsible for ensuring that data backup and maintenance is carried out regarding their specific usage. General ledger and associated financial system data is backed up on the network server tape system, daily, weekly, tapes are stored on premises, monthly and annually are stored off site. The "e-Venus" financial system was implemented on 1 September 2009. A daily backup is done as well as a day end procedure to integrate daily transactions. On the last working day of each month (a few days after month end to accommodate financial transactions pertaining to the month closed) a monthly calendar, financial backup and integration including closing of votes and opening thereof in the new month is done.

Repairs and Maintenance Cost:

The actual operating costs of the municipal repairs and maintenance that were incurred for the year to date as required in terms of the repairs and maintenance policy are set out below:

<i>OPERATING RESULTS ANALYSIS</i>		Aug-20		VARIANCES
<i>COMPARISON: ACTUAL TO BUDGET</i>	FULL YEAR BUDGET 2020/21	YTD ACTUAL	VARIANCES	%
Municipal Offices	611,750.00	46,034.80	565,715.20	8%
Computer Software and Applications	3,905,410.00	125,815.27	3,779,594.73	3%
Computer Equipment	985,320.00	51,337.89	933,982.11	5%
Furniture and Office Equipment	28,300.00	-	28,300.00	0%
Machinery and Equipment	466,860.00	13,300.01	453,559.99	3%
Transport Assets	225,000.00	-	225,000.00	0%
Totals	6,222,640.00	236,487.97	5,986,152.03	4%

Year to date expenditure on repairs and maintenance amounts to R236, 488 million of the R6,223 million that was budgeted.

Motor Vehicles - Utilization Statistics:

The municipality operates a pool of 28 vehicles as part of its routine activities. Statistical information regarding the year-to-date utility for August 2020 is as follows:

Municipal Vehicles:

FRANCES BAARD DISTRICT MUNICIPALITY							POOL VEHICLE CONTROL AUGUST 2020			
Vehicle	Vehicle	Year	Registration	Service	License	Opening KM	Previous Month	Current month	AUGUST '20	
Description	Allocation	Model	Number		Expires	1-Aug-20	Closing Km Reading	Closing KM Reading	Utility	
1	Chevrolet Captiva	Pool	2011	CDM 296 NC	120,000	2020/09/30	113,593	113,593	114,169	576
2	Isuzu KB 2.5 CrewCab	Environmental Health	2016	CMV 311 NC	90,000	2021/01/31	78,444	78,444	80,319	1,875
3	Chevrolet Cruze 1,6 North	Pool	2016	CMV 321 NC	105,000	2021/01/31	98,694	98,694	99,478	784
4	Toyota Hilux 2.5D	Project Management	2016	CMT 747 NC	60,000	2021/01/31	49,641	49,641	49,641	-
5	Chevrolet Cruze 1,6 North	Pool	2016	CMV 314 NC	105,000	2021/01/31	94,665	94,665	95,436	771
6	Isuzu KB CrewCab	Housing	2016	CMV 319 NC	90,000	2021/01/31	67,860	67,860	68,794	934
7	Chevrolet Trailblazer	Pool	2013	CGR 575 NC	90,000	2020/12/31	89,095	89,095	91,006	1,911
8	Isuzu KB 250	Housing	2013	CGR 572 NC	120,000	2020/12/31	108,028	108,028	108,047	19
9	Isuzu KB 250	Housing	2013	CGR 576 NC	90,000	2020/12/31	79,901	79,901	80,369	468
10	Hyundai HI	Tourism Centre	2013	CGY 587 NC	90,000	2021/08/31	75,245	75,245	75,245	-
12	Isuzu KB 200	Disaster Management	2010	CBY 898 NC	105,000	2020/09/30	102,069	102,069	103,230	1,161
13	Toyota Landcruiser	Disaster Management	2014	CIL 363 NC	35,000	2021/08/31	40,636	40,636	40,986	350
14	Toyota Landcruiser	Disaster Management	2014	CKW 835 NC	40,000	2021/08/31	32,945	32,945	33,815	870
15	Isuzu Kb 250 D-Teq	Youth Unit	2014	CKR 822 NC	75,000	2020/10/31	76,430	76,430	77,296	866
16	Isuzu Fire Engine	Disaster Management	2013	CHM 958 NC	15,000	2021/07/31	2,050	2,050	2,050	-
17	Toyota Etios	Pool	2014	CJG 979 NC	75,000	2020/12/31	70,701	70,701	70,701	-
18	Nissan NP 200	Environmental Health	2014	CJJ 262 NC	75,000	2020/12/31	74,804	74,804	74,804	-
19	Nissan Hardbody	Environmental Health	2014	CJJ 263 NC	45,000	2020/12/31	44,811	44,811	45,399	588
20	Nissan NP 200	Environmental Health	2014	CJH 258 NC	60,000	2020/12/31	51,586	51,586	51,586	-
21	Chevrolet Park Van	Supply Chain Management	2015	CLF791 NC	15,000	2021/01/31	13,790	13,790	13,790	-
22	Nissan Almera 1.5 Acenta	Pool	2016	CMT 438 NC	45,000	2021/01/31	43,236	43,236	43,236	-
23	Audi Q7 3.0TDI Quattro	Council	2017	FBDM 1 NC	60,000	2021/08/31	53,345	53,345	53,345	-
24	Nissan NP 300 D/Cab	Environmental Health	2017	CPS 005 NC	30,000	2021/08/31	31,526	31,526	32,784	1,258
25	Nissan NP 300 D/Cab	Environmental Health	2017	CPS 010 NC	45,000	2021/08/31	35,888	35,888	37,141	1,253
26	Nissan NP 300 S/Cab	Roads Maintenance	2017	CPS 006 NC	30,000	2021/08/31	19,066	19,066	19,444	378
27	Nissan NP 300 S/Cab	Pool	2017	CPS 008 NC	45,000	2021/08/31	28,998	28,998	29,417	419
28	Scania P310 Water Tanker	Disaster Management	2018	CVG023 NC	15,000	2020/07/31	1,795	1,795	1,795	-
FULL FLEET UTILITY AUGUST 2020									14,481	

The expired licensed disks have been paid for and awaited from post office.

4. Quality Certificate

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that—

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid-year budget and performance assessment

The report for the month of August 2020 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Ms. ZM Bogatsu
Municipal Manager

Signature



Date

21 September 2020