

# FRANCES BAARD DISTRICT MUNICIPALITY



## **Section 71 Report**

**31 July 2020**

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## **1. EXECUTIVE SUMMARY**

All variances are calculated against the approved budget figures.

### **1.1 Statement of Financial Performance**

#### **Consolidated performance against annual budget (Projected Operating Results) – Statement of Financial Performance – (Annexure A - Table C4)**

##### **Revenue by source**

Year-to-date actual revenue is R0, 613 million as compared to the year-to-date budget projections of R11, 448 million. The variance is due to the equitable shares that was received during July 2020, the amount of R55, 935 million which will reflect during August 2020 report.

##### **Operating expenditure by type**

To date, R6, 350 million has been spent as compared to the operational year-to-date budget projections of R12, 280 million. The variance is mainly due to the following:

- Vacant positions of the CFO, Director Planning & Development and Director Infrastructure and
- Special projects which are still at a planning stage of the SCM process.

The summary statement of financial performance in Annexure A, Table C4 is prepared on a similar basis to the prescribed budget format, detailing revenue by source type and expenditure by input type.

##### **Capital Expenditure**

The is no spending on Capital as compared to the year-to-date budget projections of R0, 728 million. The budget is expected to gain momentum once the financial year progress. Projects are currently in the planning phase of the procurement process.

Please refer to Annexure A, Table C5 for further details.

##### **Cash Flows**

The municipality started the year with a total cash and cash equivalents of R103, 090 million. The year-to date cash and cash equivalents amounted to R379,352 million. The net increase in cash and cash equivalents for the year to date is R272,262 million.

### Consolidated performance of year-to-date expenditure against year-to-date budget (per municipal vote)

The municipal vote reflects the organisational structure of the municipality which is made up of the following directorates: Council & Executive, Budget & Treasury, Administration, Planning & Development and Project Management & Advisory Services.

The following table depict the financial performance as per municipal vote according to the approved organogram of the municipality:

Council & Executive						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
01.1 - Council & Executive Administration	8,673,663	12,646,310	12,646,310	671,522	671,522	1,053,860
02.1 - Office Of The Municipal Manager	1,980,216	2,505,350	2,505,350	173,755	173,755	208,777
02.2 - Committee & Administration Services	510,619	1,381,030	1,381,030	45,391	45,391	115,087
02.3 - Internal Audit	2,885,026	3,610,700	3,610,700	239,946	239,946	300,891
02.4 - Communications	1,912,563	2,482,600	2,482,600	133,582	133,582	206,885
02.5 - Legal And Compliance	1,261,604	1,444,560	1,444,560	92,997	92,997	120,381
02.6 - Political Office Administration	3,158,120	3,881,810	3,881,810	247,644	247,644	323,485
02.7 - Youth Unit	2,412,204	1,845,460	1,845,460	189,049	189,049	153,790
02.8 - Risk Unit	1,038,670	1,084,810	1,084,810	89,880	89,880	90,401
<b>Total</b>	<b>23,832,683</b>	<b>30,882,630</b>	<b>30,882,630</b>	<b>1,883,766</b>	<b>1,883,766</b>	<b>2,573,557</b>

Actual operating expenditure of Council & Executive is R1, 884 million as compared to the year-to-date budget R2, 574 million. Special projects in the respective departments are still at a planning stage, project activities are expected to be implemented as indicated in the operational plans. Expenditure is expected to gain momentum as the year progress with the implementation of set budgets by the departments. One vacancy exists within the department, namely, Manager: Office of the MM.

Budger & Treasury Office						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
Budger & treasury						
03.1 - Finance Directorate	3,920,566	6,742,930	6,742,930	159,806	159,806	561,913
03.2 - Revenue & Expenditure	3,207,402	3,729,650	3,729,650	246,176	246,176	310,804
03.3 - Budget And Treasury Office	4,259,628	7,514,610	7,514,610	247,281	247,281	626,219
03.4 - Supply Chain Management	3,265,005	3,836,070	3,836,070	292,185	292,185	319,675
03.5 - Council Motor Vehicle Pool	1,709,188	1,760,610	1,760,610	3,806	3,806	146,718
<b>Total</b>	<b>16,361,789</b>	<b>23,583,870</b>	<b>23,583,870</b>	<b>949,254</b>	<b>949,254</b>	<b>1,965,329</b>

The actual operating expenditure of Budget & Treasury office at the end of the month amounts to R0,949 million as compared to the year-to-date projected budget of R1, 965 million. Due to the vacant CFO position, spending on the planned budget is below expected projection.

Corporate Services						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
04.1 - Administration Directorate	1,688,773	2,026,500	2,026,500	148,245	148,245	168,878
04.2 - Information Systems	3,474,667	4,690,280	4,690,280	199,067	199,067	390,858
04.3 - Human Resource Management	4,183,610	5,450,040	5,450,040	275,384	275,384	454,173
04.4 - Office Support Services	11,006,012	13,174,280	13,174,280	577,407	577,407	1,097,861
04.5 - Environmental Protection	6,082,475	9,926,890	9,926,890	430,085	430,085	827,241
04.6 - Fire Fighting & Disaster Management	7,143,948	10,216,870	10,216,870	409,169	409,169	851,406
<b>Total</b>	<b>33,579,485</b>	<b>45,484,860</b>	<b>45,484,860</b>	<b>2,039,357</b>	<b>2,039,357</b>	<b>3,790,417</b>

Actual operating expenditure of Corporate Services at the end of the month is R2, 039 million as compared to the year-to-date projected budget of R3, 790 million. Expenditure is expected to increase as the year progresses with the implementation of set budgets by the departments. Vacancies within the department also has an impact on the underspending of the projected budget, namely, Senior Fire Fighter, Chief Clerk Archive and Disaster Management Co-ordinator.

Planning & Development						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
05.1 - Planning & Development Directorate	1,098,483	3,539,920	3,539,920	128,222	128,222	294,996
05.3 - Local Economic Development	4,883,116	7,502,538	7,502,538	210,532	210,532	625,214
05.4 - Planning Unit - Gis	1,159,086	2,420,870	2,420,870	88,606	88,606	201,744
05.5 - Planning Unit - Spacial Planning	1,344,568	3,277,890	3,277,890	67,826	67,826	273,157
05.6 - Tourism	2,439,993	3,782,230	3,782,230	149,723	149,723	315,188
05.7 - Planning Unit - ldp	1,603,625	2,066,650	2,066,650	140,009	140,009	172,222
<b>Total</b>	<b>12,528,871</b>	<b>22,590,098</b>	<b>22,590,098</b>	<b>784,919</b>	<b>784,919</b>	<b>1,882,521</b>

Actual operating expenditure of Planning & Development at the end of the month amounts to R0,785 million as compared to the year-to-date projected budget of R1, 883 million. Due to the vacant director position & GIS Officer, spending on the planned budget is below expected projection. However, the budget is expected to gain momentum when the financial year progresses.

Infrastructure						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
06.1 - Infrastructure Service Directorate	973,823	2,251,050	2,251,050	130,788	130,788	187,591
06.2 - Project Management & Advisory Service	26,058,950	17,394,320	17,394,320	376,105	376,105	1,449,529
06.3 - Infrastructure Service - Roads Maint	714,845	897,470	897,470	29,655	29,655	74,790
06.4 - Housing Administration	3,174,220	4,269,230	4,269,230	156,407	156,407	355,771
<b>Total</b>	<b>30,921,837</b>	<b>24,812,070</b>	<b>24,812,070</b>	<b>692,955</b>	<b>692,955</b>	<b>2,067,681</b>

Actual operating expenditure of Project Management & Advisory Services at the end of the month amounts to R0,693 million as compared to the year-to-date projected budget of R2, 068 million. Underspending is due to the vacant director position and local municipalities are still expected to claim on Capital and Operational allocation as planned.

**Consolidated performance of year-to-date expenditure on special projects against full year budget**

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>MUNICIPAL MANAGERS OFFICE</b>						
<b>BUDGET AND TREASURY OFFICE</b>						
Revaluation of Buildings	150,000.00	-	-	150,000.00	0%	Budget to be spent during the financial year.
<b>Total BTO Projects</b>	<b>150,000.00</b>	<b>-</b>	<b>-</b>	<b>150,000.00</b>	<b>0%</b>	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>COUNCIL AND EXECUTIVE ADMINISTRATION</b>						
<b>POLITICAL OFFICE ADMINISTRATION</b>						
Commemorative Days	220,020.00	-	-	220,020.00	0%	Budget will be used during the financial year.
Child Programme	55,100.00	-	-	55,100.00	0%	Budget will be used during the financial year.
Gender Programme	90,000.00	-	-	90,000.00	0%	Budget will be used during the financial year.
MRM Programme	5,000.00	-	-	5,000.00	0%	Budget will be used during the financial year.
Old Age Programme	25,000.00	-	-	25,000.00	0%	Budget will be used during the financial year.
<b>Total Political Office Projects</b>	<b>395,120.00</b>	<b>-</b>	<b>-</b>	<b>395,120.00</b>	<b>0%</b>	
<b>YOUTH UNIT</b>						
Youth Career	37,500.00	-	-	37,500.00	0%	Project will occur during the first quarter.
Sopa Programme	27,000.00	-	-	27,000.00	0%	Project will take place in the second quarter.
June 16 Programme	33,000.00	-	-	33,000.00	0%	Project will occur during the forth quarter.
Youth Skills Programme	3,600.00	-	-	3,600.00	0%	Project will occur during the forth quarter.
<b>Total Youth Projects</b>	<b>101,100.00</b>	<b>-</b>	<b>-</b>	<b>101,100.00</b>	<b>0%</b>	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>CORPORATE SERVICES</b>						
<b>HUMAN RESOURCE MANAGEMENT</b>						
Employee Wellness Assistance Programme	80,000.00	-	-	80,000.00	0%	Expenditure only occurs upon requests.
Team Building	30,000.00	-	-	30,000.00	0%	Budget to be used as the year progresses.
<b>Total HR Projects</b>	<b>110,000.00</b>	<b>-</b>	<b>-</b>	<b>110,000.00</b>	<b>0%</b>	
<b>ENVIRONMENTAL PROTECTION</b>						
Commemorative Days	15,000.00	-	-	15,000.00	0%	Budget to be used as the year progresses.
Awareness Sanitation Programme	49,600.00	-	-	49,600.00	0%	In progress with the terms of references, budget to be used as the financial year progresses
Water Analysis	334,000.00	31,494.19	-	334,000.00	0%	In progress with the terms of references, budget to be used as the financial year progresses
Sample Analysis	36,000.00	-	-	36,000.00	0%	Budget to be used as the year progresses.
Environmental World day Awareness	28,000.00	-	-	28,000.00	0%	Budget to be used as the year progresses.
South African Standards for Drinking Water	90,000.00	-	-	90,000.00	0%	Budget to be used as the year progresses.
<b>Total Environmental Health Projects</b>	<b>552,600.00</b>	<b>31,494.19</b>	<b>-</b>	<b>557,600.00</b>	<b>0%</b>	
<b>FIRE FIGHTING &amp; DISASTER MANAGEMENT</b>						
Volunteer Training	92,500.00	-	-	92,500.00	0%	Budget to be used as and when volunteers are deployed.
Awareness Programme	7,000.00	-	-	7,000.00	0%	Budget to be used during the financial year.
Disaster Plan Strategy	520,000.00	-	-	520,000.00	0%	Budget to be used during the financial year.
Contingency Fund	520,000.00	-	-	520,000.00	0%	Budget to be used as per request received from local municipalities.
<b>Total Disaster Management Projects</b>	<b>1,139,500.00</b>	<b>-</b>	<b>-</b>	<b>1,139,500.00</b>	<b>0%</b>	



Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>PLANNING AND DEVELOPMENT</b>						
<b>LOCAL ECONOMIC DEVELOPMENT</b>						
Led Small, Medium & Micro Entreprises	780,010.00	-	-	780,010.00	0%	Budget to be used during the financial year.
Machinery and equipment SMME	1,650,000.00	-	-	1,650,000.00	0%	Budget to be used during the financial year.
Led Expo	650,000.00	-	-	650,000.00	0%	Budget to be used in the third and fourth quarter.
Youth Enterprenuer	320,000.00	-	-	320,000.00	0%	Budget to be used during the financial year.
Exhibition Installers	320,000.00	-	-	320,000.00	0%	Budget to be used during the financial year.
Led Trade & Investment Promotion	100,000.00	-	-	100,000.00	0%	Budget to be used during the financial year.
Agriculture Emerging Farmers	90,000.00	-	-	90,000.00	0%	Budget to be used during the financial year.
Advertising and Promotion	83,318.00	-	-	83,318.00	0%	Budget to be used during the financial year.
Women Empowerment	50,000.00	-	-	50,000.00	0%	Budget to be used during the financial year.
<b>Total LED Projects</b>	<b>4,043,328.00</b>	<b>-</b>	<b>-</b>	<b>4,043,328.00</b>	<b>0%</b>	
<b>TOURISM</b>						
Ganspan	220,000.00	-	-	220,000.00	0%	Budget to be used during the financial year.
Indaba Expo	323,760.00	-	-	323,760.00	0%	Project will occur in May 2021.
Diamond and Dorings Festival	480,000.00	-	-	480,000.00	0%	Budget to be used during the financial year.
Tourism Business Competition	548,960.00	-	-	548,960.00	0%	Budget to be used during the financial year.
Tourism Association	75,000.00	-	-	75,000.00	0%	Budget to be used during the financial year.
Tourism Awareness Campaign	170,000.00	-	-	170,000.00	0%	Budget to be used during the financial year.
Tourism Advertisement	150,000.00	-	-	150,000.00	0%	Budget to be used during the financial year.
<b>Total Tourism Projects</b>	<b>1,967,720.00</b>	<b>-</b>	<b>-</b>	<b>1,967,720.00</b>	<b>0%</b>	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>PLANNING AND DEVELOPMENT</b>						
<b>PLANNING UNIT - GIS</b>						
Land Use Survey (Dikgatlong)	390,000.00		-	390,000.00	0%	Budget will be used as the year progresses.
<b>Total GIS Projects</b>	<b>390,000.00</b>	<b>-</b>	<b>-</b>	<b>390,000.00</b>	<b>0%</b>	
<b>PLANNING UNIT - SPATIAL PLANNING</b>						
Municipal Tribunal	70,000.00	-	-	70,000.00	0%	There was no meeting conducted in July because of the unavailability of the applications. The next meeting is scheduled to take place on the 11 August 2020.
FBDM SDF Framework	312,500.00	-	-	312,500.00	0%	Completed draft gazette's notice. Rescheduled all the public participation meetings.
Phokwane Infill Development	170,000.00	-	-	170,000.00	0%	Completed draft ToR, Completed draft Environmental Exemption report.
<b>Total Spatial Planning Projects</b>	<b>552,500.00</b>	<b>-</b>	<b>-</b>	<b>552,500.00</b>	<b>0%</b>	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>INFRASTRUCTURE</b>						
<b>PROJECT MANAGEMENT &amp; ADVISORY SERVICE</b>						
Magareng O&M	2,500,000.00	-	-	2,500,000.00	0%	Project implemented by Local municipality.No claim received to date.
Dikgatlong O&M	2,279,010.00	-	-	2,279,010.00	0%	Project implemented by Local municipality.No claim received to date.
Phokwane O&M	2,500,000.00	-	-	2,500,000.00	0%	Project implemented by Local municipality.No claim received to date.
Sol Plaatje O&M	2,500,000.00	-	-	2,500,000.00	0%	Project implemented by Local municipality.No claim received to date.
<b>Total Infrastructure Projects</b>	<b>9,779,010.00</b>	<b>-</b>	<b>-</b>	<b>9,779,010.00</b>	<b>0%</b>	
<b>Total Special Projects</b>	<b>19,180,878.00</b>	<b>31,494.19</b>	<b>-</b>	<b>19,185,878.00</b>	<b>0%</b>	

Special projects are still at the planning phase of SCM process, expenditure is expected to gain momentum as the financial year progress.

**2. IN-YEAR BUDGET STATEMENT TABLES (ANNEXURE: A)****Table C1: Monthly Budget Statement Summary**

DC9 Frances Baard - Table C1 Monthly Budget Statement Summary - M01 July									
Description	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	7,399	5,750	5,750	611	611	479	131	27%	5,750
Transfers and subsidies	124,360	130,702	130,702	-	-	10,892	(10,892)	-100%	130,702
Other own revenue	743	1,400	1,400	2	2	117	(114)	-98%	1,400
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>132,503</b>	<b>137,852</b>	<b>137,852</b>	<b>613</b>	<b>613</b>	<b>11,488</b>	<b>(10,875)</b>	<b>-95%</b>	<b>137,852</b>
Employee costs	60,820	80,665	80,665	5,478	5,478	6,722	(1,244)	-19%	80,665
Remuneration of Councillors	6,804	8,756	8,756	563	563	730	(166)	-23%	8,756
Depreciation & asset impairment	4,025	3,706	3,706	-	-	309	(309)	-100%	3,706
Finance charges	-	-	-	-	-	-	-	-	-
Materials and bulk purchases	1,114	1,619	1,619	11	11	135	(124)	-92%	1,619
Transfers and subsidies	21,796	13,443	13,443	-	-	1,120	(1,120)	-100%	13,443
Other expenditure	22,666	39,164	39,164	299	299	3,264	(2,965)	-91%	39,164
<b>Total Expenditure</b>	<b>117,225</b>	<b>147,354</b>	<b>147,354</b>	<b>6,350</b>	<b>6,350</b>	<b>12,280</b>	<b>(5,929)</b>	<b>-48%</b>	<b>147,354</b>
<b>Surplus/(Deficit)</b>	<b>15,279</b>	<b>(9,501)</b>	<b>(9,501)</b>	<b>(5,737)</b>	<b>(5,737)</b>	<b>(792)</b>	<b>(4,946)</b>	<b>625%</b>	<b>(9,501)</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>15,279</b>	<b>(9,501)</b>	<b>(9,501)</b>	<b>(5,737)</b>	<b>(5,737)</b>	<b>(792)</b>	<b>(4,946)</b>	<b>625%</b>	<b>(9,501)</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>15,279</b>	<b>(9,501)</b>	<b>(9,501)</b>	<b>(5,737)</b>	<b>(5,737)</b>	<b>(792)</b>	<b>(4,946)</b>	<b>625%</b>	<b>(9,501)</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>1,101</b>	<b>8,740</b>	<b>8,740</b>	<b>-</b>	<b>-</b>	<b>728</b>	<b>(728)</b>	<b>-100%</b>	<b>8,740</b>
Capital transfers recognised	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	1,101	8,740	8,740	-	-	728	(728)	-100%	8,740
<b>Total sources of capital funds</b>	<b>1,101</b>	<b>8,740</b>	<b>8,740</b>	<b>-</b>	<b>-</b>	<b>728</b>	<b>(728)</b>	<b>-100%</b>	<b>8,740</b>
<b>Financial position</b>									
Total current assets	125,415	66,349	66,349		280,746				66,349
Total non current assets	61,476	70,197	70,197		61,476				70,197
Total current liabilities	41,383	28,044	28,044		14,180				28,044
Total non current liabilities	29,764	36,674	36,674		24,351				36,674
Community wealth/Equity	142,504	79,069	79,069		110,007				79,069
<b>Cash flows</b>									
Net cash from (used) operating	(231,706)	(14,531)	(14,531)	268,672	268,672	1,211	(267,461)	-22087%	14,531
Net cash from (used) investing	-	8,740	8,740	-	7,593	(96)	(7,689)	8042%	(1,147)
Net cash from (used) financing	(3)	3	-	-	(3)	(0)	3	-11797%	(0)
<b>Cash/cash equivalents at the month/year end</b>	<b>(153,442)</b>	<b>68,158</b>	<b>68,155</b>	<b>-</b>	<b>379,352</b>	<b>1,115</b>	<b>(378,237)</b>	<b>-33913%</b>	<b>13,384</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	288	73	429	4	178	84	91	1,179	2,327
<b>Creditors Age Analysis</b>									
Total Creditors	-	-	-	-	-	-	-	-	-

**Table C2 Monthly Budget Statement - Financial Performance (standard classification)**

DC9 Frances Baard - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M01 July										
Description	Ref	2019/20	Budget Year 2020/21							Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands	1								%	
<b>Revenue - Functional</b>										
<i>Governance and administration</i>		129,193	131,652	131,652	613	613	10,971	(10,358)	-94%	131,652
Executive and council		13	-	-	-	-	-	-	-	-
Finance and administration		129,180	131,652	131,652	613	613	10,971	(10,358)	-94%	131,652
<i>Community and public safety</i>		246	259	259	-	-	22	(22)	-100%	259
Public safety		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		3,064	5,941	5,941	-	-	495	(495)	-100%	5,941
Planning and development		3,034	5,941	5,941	-	-	495	(495)	-100%	5,941
<i>Trading services</i>		-	-	-	-	-	-	-	-	-
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
<b>Total Revenue - Functional</b>	<b>2</b>	<b>132,503</b>	<b>137,852</b>	<b>137,852</b>	<b>613</b>	<b>613</b>	<b>11,488</b>	<b>(10,875)</b>	<b>-95%</b>	<b>137,852</b>
<b>Expenditure - Functional</b>										
<i>Governance and administration</i>		60,548	79,808	79,808	4,033	4,033	6,651	(2,618)	-39%	79,808
Executive and council		16,735	22,260	22,260	1,327	1,327	1,855	(528)	-28%	22,260
Finance and administration		40,928	53,937	53,937	2,466	2,466	4,495	(2,029)	-45%	53,937
Internal audit		2,885	3,611	3,611	240	240	301	(61)	-20%	3,611
<i>Community and public safety</i>		10,318	14,486	14,486	566	566	1,207	(642)	-53%	14,486
Public safety		-	-	-	-	-	-	-	-	-
Housing		3,174	4,269	4,269	156	156	356	(199)	-56%	4,269
<i>Economic and environmental services</i>		43,919	49,278	49,278	1,602	1,602	4,106	(2,505)	-61%	49,278
Planning and development		37,836	39,351	39,351	1,172	1,172	3,279	(2,107)	-64%	39,351
Environmental protection		6,082	9,927	9,927	430	430	827	(397)	-48%	9,927
<i>Trading services</i>		-	-	-	-	-	-	-	-	-
<i>Other</i>		2,440	3,782	3,782	150	150	315	(165)	-52%	3,782
<b>Total Expenditure - Functional</b>	<b>3</b>	<b>117,225</b>	<b>147,354</b>	<b>147,354</b>	<b>6,350</b>	<b>6,350</b>	<b>12,280</b>	<b>(5,929)</b>	<b>-48%</b>	<b>147,354</b>
<b>Surplus/ (Deficit) for the year</b>		<b>15,279</b>	<b>(9,501)</b>	<b>(9,501)</b>	<b>(5,737)</b>	<b>(5,737)</b>	<b>(792)</b>	<b>(4,946)</b>	<b>625%</b>	<b>(9,501)</b>

**Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by Municipal vote)**

DC9 Frances Baard - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M01 July										
Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>Revenue by Vote</b>	1									
Vote 01 - Executive & Council		13	-	-	-	-	-	-		-
Vote 02 - Office Of The Municipal Manager		-	-	-	-	-	-	-		-
Vote 03 - Budget & Treasury Office		129,180	131,652	131,652	613	613	10,971	(10,358)	-94.4%	131,652
Vote 04 - Administration		276	259	259	-	-	22	(22)	-100.0%	259
Vote 05 - Planning & Development		-	1,500	1,500	-	-	125	(125)	-100.0%	1,500
Vote 06 - Infrastructure Services		3,034	4,441	4,441	-	-	370	(370)	-100.0%	4,441
<b>Total Revenue by Vote</b>	2	<b>132,503</b>	<b>137,852</b>	<b>137,852</b>	<b>613</b>	<b>613</b>	<b>11,488</b>	<b>(10,875)</b>	<b>-94.7%</b>	<b>137,852</b>
<b>Expenditure by Vote</b>	1									
Vote 01 - Executive & Council		8,674	12,646	12,646	672	672	1,054	(382)	-36.3%	12,646
Vote 02 - Office Of The Municipal Manager		15,159	18,236	18,236	1,212	1,212	1,520	(307)	-20.2%	18,236
Vote 03 - Budget & Treasury Office		16,362	23,584	23,584	949	949	1,965	(1,016)	-51.7%	23,584
Vote 04 - Administration		33,579	45,485	45,485	2,039	2,039	3,790	(1,751)	-46.2%	45,485
Vote 05 - Planning & Development		12,529	22,590	22,590	785	785	1,883	(1,098)	-58.3%	22,590
Vote 06 - Infrastructure Services		30,922	24,812	24,812	693	693	2,068	(1,375)	-66.5%	24,812
<b>Total Expenditure by Vote</b>	2	<b>117,225</b>	<b>147,354</b>	<b>147,354</b>	<b>6,350</b>	<b>6,350</b>	<b>12,280</b>	<b>(5,929)</b>	<b>-48.3%</b>	<b>147,354</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>15,279</b>	<b>(9,501)</b>	<b>(9,501)</b>	<b>(5,737)</b>	<b>(5,737)</b>	<b>(792)</b>	<b>(4,946)</b>	<b>624.6%</b>	<b>(9,501)</b>

**Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)**

DC9 Frances Baard - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M01 July										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands										
<b>Revenue By Source</b>										
Rental of facilities and equipment		593	1,000	1,000	-	-	83	(83)	-100%	1,000
Interest earned - external investments		7,399	5,750	5,750	611	611	479	131	27%	5,750
Transfers and subsidies		124,360	130,702	130,702	-	-	10,892	(10,892)	-100%	130,702
Other revenue		156	400	400	2	2	33	(31)	-93%	400
Gains		(5)	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>132,503</b>	<b>137,852</b>	<b>137,852</b>	<b>613</b>	<b>613</b>	<b>11,488</b>	<b>(10,875)</b>	<b>-95%</b>	<b>137,852</b>
<b>Expenditure By Type</b>										
Employee related costs		60,820	80,665	80,665	5,478	5,478	6,722	(1,244)	-19%	80,665
Remuneration of councillors		6,804	8,756	8,756	563	563	730	(166)	-23%	8,756
Debt impairment		3	50	50	-	-	4	(4)	-100%	50
Depreciation & asset impairment		4,025	3,706	3,706	-	-	309	(309)	-100%	3,706
Finance charges		-	-	-	-	-	-	-	-	-
Bulk purchases		-	-	-	-	-	-	-	-	-
Other materials		1,114	1,619	1,619	11	11	135	(124)	-92%	1,619
Contracted services		13,350	23,156	23,156	162	162	1,930	(1,767)	-92%	23,156
Transfers and subsidies		21,796	13,443	13,443	-	-	1,120	(1,120)	-100%	13,443
Other expenditure		9,290	15,658	15,658	136	136	1,305	(1,169)	-90%	15,658
Losses		23	300	300	(0)	(0)	25	(25)	-100%	300
<b>Total Expenditure</b>		<b>117,225</b>	<b>147,354</b>	<b>147,354</b>	<b>6,350</b>	<b>6,350</b>	<b>12,280</b>	<b>(5,929)</b>	<b>-48%</b>	<b>147,354</b>
<b>Surplus/(Deficit)</b>		<b>15,279</b>	<b>(9,501)</b>	<b>(9,501)</b>	<b>(5,737)</b>	<b>(5,737)</b>	<b>(792)</b>	<b>(4,946)</b>	<b>0</b>	<b>(9,501)</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>15,279</b>	<b>(9,501)</b>	<b>(9,501)</b>	<b>(5,737)</b>	<b>(5,737)</b>	<b>(792)</b>			<b>(9,501)</b>
Taxation		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after taxation</b>		<b>15,279</b>	<b>(9,501)</b>	<b>(9,501)</b>	<b>(5,737)</b>	<b>(5,737)</b>	<b>(792)</b>			<b>(9,501)</b>
Attributable to minorities		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>15,279</b>	<b>(9,501)</b>	<b>(9,501)</b>	<b>(5,737)</b>	<b>(5,737)</b>	<b>(792)</b>			<b>(9,501)</b>
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>		<b>15,279</b>	<b>(9,501)</b>	<b>(9,501)</b>	<b>(5,737)</b>	<b>(5,737)</b>	<b>(792)</b>			<b>(9,501)</b>

**Expenditure**

To date, R6, 350 million has been spent as compared to the operational year-to-date budget projections of R12, 280 million. The variance is mainly due to the following:

- Vacant positions of the CFO, Director Planning & Development and Director Infrastructure and
- Special projects which are still at a planning stage of the SCM process.

**Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)**

DC9 Frances Baard - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - A - M01 July										
Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>Capital expenditure - Municipal Vote</b>										
02.3 - Internal Audit		-	-	-	-	-	-	-	-	-
02.4 - Communications		7	-	-	-	-	-	-	-	-
02.6 - Political Office Administration		-	500	500	-	-	42	(42)	-100%	500
03.1 - Finance Directorate		-	-	-	-	-	-	-	-	-
03.2 - Revenue & Expenditure		-	-	-	-	-	-	-	-	-
04.4 - Office Support Services		46	1,290	1,290	-	-	108	(108)	-100%	1,290
<b>Vote 05 - Planning &amp; Development</b>		-	-	-	-	-	-	-	-	-
05.1 - Planning & Development Directorate		-	-	-	-	-	-	-	-	-
05.2 - Planning Unit - Pms Management		-	-	-	-	-	-	-	-	-
05.3 - Local Economic Development		-	-	-	-	-	-	-	-	-
05.4 - Planning Unit - Gis		-	-	-	-	-	-	-	-	-
05.5 - Planning Unit - Spatial Planning		-	-	-	-	-	-	-	-	-
05.6 - Tourism		-	-	-	-	-	-	-	-	-
05.7 - Planning Unit - Idp		-	-	-	-	-	-	-	-	-
<b>Vote 06 - Infrastructure Services</b>		18	11	11	-	-	1	(1)	-100%	11
06.1 - Infrastructure Service Directorate		-	11	11	-	-	1	(1)	-100%	11
06.2 - Project Management & Advisory Service		-	-	-	-	-	-	-	-	-
06.4 - Housing Administration		-	-	-	-	-	-	-	-	-
<b>Vote 07 -</b>		-	-	-	-	-	-	-	-	-
<b>Vote 12 -</b>		-	-	-	-	-	-	-	-	-
<b>Vote 13 -</b>		-	-	-	-	-	-	-	-	-
<b>Vote 14 -</b>		-	-	-	-	-	-	-	-	-
<b>Vote 15 - Other</b>		-	-	-	-	-	-	-	-	-
<b>Total single-year capital expenditure</b>		1,101	8,740	8,740	-	-	728	(728)	(0)	8,740
<b>Total Capital Expenditure</b>		1,101	8,740	8,740	-	-	728	(728)	(0)	8,740

**3. SUPPORTING DOCUMENTATION****Monthly Budget Statement - aged debtors**

DC9 Frances Baard - Supporting Table SC3 Monthly Budget Statement - aged debtors - M01 July															
Description	NT Code	Budget Year 2020/21										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy		
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days				
R thousands															
<b>Debtors Age Analysis By Income Source</b>															
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820											-	-		
Other	1900	288	73	429	4	178	84	91	1,179	2,327	1,537				
<b>Total By Income Source</b>	<b>2000</b>	<b>288</b>	<b>73</b>	<b>429</b>	<b>4</b>	<b>178</b>	<b>84</b>	<b>91</b>	<b>1,179</b>	<b>2,327</b>	<b>1,537</b>	-	-		
2019/20 - totals only															
<b>Debtors Age Analysis By Customer Group</b>															
Organs of State	2200	240	73	428	1,414					2,156	1,414				
Commercial	2300									-	-				
Households	2400									-	-				
Other	2500	48	-	1	(1,409)	178	84	91	1,179	172	123				
<b>Total By Customer Group</b>	<b>2600</b>	<b>288</b>	<b>73</b>	<b>429</b>	<b>4</b>	<b>178</b>	<b>84</b>	<b>91</b>	<b>1,179</b>	<b>2,327</b>	<b>1,537</b>	-	-		

Municipal debtors consist of three main groups, namely:

- Provincial or Local government bodies for services rendered to or on behalf of these bodies,
- Ex-employees entitled to post-service benefits, and
- Other entities by way of service delivery for which costs are to be recovered.



Matters reported below are in respect of debts outstanding to the municipality as at 31 July 2020.

FRANCES BAARD DISTRICT MUNICIPALITY									
DEBTORS OUTSTANDING BALANCES									
31 JULY 2020									
ACCOUNT NR	DEBTOR	INVOICE DATE	DESCRIPTION	INITIAL DEBT	AMOUNT PAID PREVIOUSLY	INVOICED JULY'20	PAID JULY'20	BALANCE	PROGRESS
101418	Moloi M.M.	41746	Irregular expenditure - Motor Vehicle & Modules failed	188636.8	132584.2	0	0	56052.6	Handed over state attorney - Summons issued 01/08/2019.
101417	Kgantsi N.G.	42234	Medical aid	26740	10138.85	0	0	16601.15	Handed over state attorney.
101429	Johnson W.	42551	Modules failed & Salary overpayment	36089.94	23134.43	0	0	12955.51	Handed over state attorney - Summons issued 08/07/2019.
101430	Molefi P.R.	42551	Modules failed & Salary overpayment	31543.5	24668.09	0	0	6875.41	Handed over state attorney.
101415	Maribe B.M.	42635	Salary overpayment	16546.73	13081.48	0	0	3465.25	Handed over to legal department for further action.
101432	Nicholas T.	42635	Modules failed & Salary overpayment	25582.71	16810.95	0	0	8771.76	Handed over state attorney.
100087	Department of Safety & Liasion	43282	Rental Clinic Building - Jan Kempdorp	186843.85	122804.67	4402.48	0	68441.66	Handed over to legal department for further action.
101399	Department of Transport	43282	Post Service medical aid - Council Contribution	1798931.53	1440110.8	70542.7	0	429363.43	Received monthly payments.
101400	Department of Transport	43282	Sundry - Municipal accounts workshops	3038201.35	1053795.59	129588.23	0	2113993.99	Handed over to legal department for further action.
100098	MTN	43282	Tower - Rental & fixed rate electricity	219248.75	200936.76	15989.6	15989.6	18311.99	Arrears paid on 22/05/2020.
101408	Greenan S.	43282	Post Service medical aid - Member Contribution	11355	9084	0	0	2271	Awaiting feedback from member re payment.
101457	Mokgoro D.K.	43453	Medical aid overcharged	5978.61	0	0	0	5978.61	Awaiting payment arrangement.
101459	Siwisa A.M.	43676	Salary overpayment	9653.29	0	0	0	9653.29	Awaiting payment arrangement.
101462	SALGA	43981	5% early discount - not deducted from 2020/2021 membership fee payment	45334.73	0	0	0	45334.73	The discount will be deducted from the financial year 2021/22 levies.
				5640686.79	3047149.82	220523.01	15989.6	2798070.38	

DC9 Frances Baard - Supporting Table SC4 Monthly Budget Statement - aged creditors - M01 July

Description	NT Code	Budget Year 2020/21									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
<b>R thousands</b>											
<b>Creditors Age Analysis By Customer Type</b>											
Bulk Electricity	0100										-
Bulk Water	0200										-
PAYE deductions	0300										-
VAT (output less input)	0400										-
Pensions / Retirement deductions	0500										-
Loan repayments	0600										-
Trade Creditors	0700										-
Auditor General	0800										-
Other	0900	-	-	-	-	-	-	-	-	-	-
<b>Total By Customer Type</b>	<b>1000</b>	-	-	-	-	-	-	-	-	-	-

The expenditure section continues to administer, manage, assess and improve creditors, salaries and sundry payments subject to internal recommendations.

**Trade Creditors:**

The Municipal purchases and payments to creditors are under adequate control. Expenditure statistics for the month ended on the 31 July 2020 is listed below:

<b>FRANCES BAARD DISTRICT MUNICIPALITY</b>			
<b>EXPENDITURE STATISTICS</b>			<i>Jul-20</i>
<b>PAYMENTS</b>			
Total value of all payments			<b>R 69,632,588</b>
Electronic transfers			143
Cheques issued			-
<b>SALARIES</b>			
Number of salary beneficiaries			<b>154</b>
Councillors			<b>22</b>
<b>Total Councillors</b>	<b>27</b>		
* Councillors Position - Vacant	1		
* Councillors with Remuneration	22		
* Councillors without Remuneration	4		
<b>Employees</b>			<b>132</b>
* Remunerated Employee's	130		
* <b>Remunerated Terminated Employees</b>	<b>0</b>		
Pensioners	2		
<b>Total remuneration paid</b>			<b>4,518,197</b>
Councillors			362,990
Employees			2,203,667
Pensioners			2,841

Internal controls in the expenditure unit are continuously being assessed and tightened up to allow closer monitoring of daily purchases.

**SUPPLY CHAIN MANAGEMENT:**

Council is empowered by the MFMA and its regulation to exercise oversight over the implementation of the Supply Chain Management Policy. The following is hereby reported as stipulated in the SCM Policy.

**Implementation of the approved Supply Chain Management Policy:**

The approved Supply Chain Management Policy is implemented and maintained by all relevant role players.

**Implementation of the Supply Chain Management Process:**

- **Training of Supply Chain Management Officials**

There was no training during the month of July 2020.

- **Demand Management**

Bids and quotations were invited in accordance with the Supply Chain Management Policy. Bid documents used were customised, standard bid documents prescribe by National Treasury. All preconditions were enforced during the opening of bids including the verification on Tax Clearance Certificates issued by SARS. The procurement plan for 2020-21 was approved by the Accounting Officer.

- **Acquisition Management**

For the period of July 2020, no contracts (R200 000 +) were awarded by the Municipal Manager.

For the period of July 2020, no written quotations between (R30 000-R200 000) were awarded by the Municipal Manager.

**Total orders issued total R81 824.09**

Council & Executive	R	0.00
Municipal Manager	R	4 065.00
Finance	R	25 749.74
Administration	R	52 009.35
Planning & Development	R	0.00
Technical service	R	0.00

**a. Disposal Management**

No disposals for the month of July 2020.

**b. Deviations**

During the month of July 2020, no deviations were approved by the Municipal Manager:

**c. Issues from Stores****Total orders issued total R10 932.79**

Issues per department

Council & Executive	R	0.00
Municipal Manager	R	4 726.85
Finance	R	835.99
Administration	R	5 369.95
Planning & Development	R	0.00
Technical service	R	0.00

**d. List of accredited Service Providers**

The supplier's database is updated daily, and the database is amended to make provision for the MBD 4 and MBD 9 forms as required by the AG report.

**e. Support to Local Municipalities**

No official request was received from the local municipalities for the month of July 2020.

## Monthly Budget Statement - investment portfolio

DC9 Frances Baard - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M01 July														
Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate *	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months												
<b>Municipality</b>														
NEDCOR		1	call	Yes	Fixed	0.041	0	0	7/31/2020	25,000	84	(84)	-	25,000
NEDCOR		4	call	Yes	Fixed	0.0465	0	0	11/6/2020	5,000	14	(14)	-	5,000
NEDCOR		4	call	Yes	Fixed	0.0705	0	0	11/13/2020	10,000	31	(31)	-	10,000
STANDARD BANK		1	call	Yes	Fixed	0.0375	0	0	7/31/2020	2,000	6	(6)	-	2,000
STANDARD BANK		4	notice	Yes	Fixed	0.04673	0	0	11/10/2020	28,000	65	(65)	-	28,000
STANDARD BANK		4	notice	Yes	Fixed	0.0699	0	0	11/13/2020	10,000	27	(27)	-	10,000
ABSA		1	notice	Yes	Fixed	0.0651	0	0	7/24/2021	8,300		-	-	8,300
ABSA		4	notice	Yes	Fixed	0.0409	0	0	11/6/2020	7,000	16	(16)	-	7,000
ABSA		4	notice	Yes	Fixed	0.0665	0	0	11/13/2020	5,000	15	(15)	-	5,000
ABSA		1	call	Yes	Fixed	0.022	0	0	7/31/2020	1,001	2	(2)	-	1,001
FNB		1	call	Yes	Fixed	0.061	0	0	7/31/2020	20,000	104	(104)	-	20,000
FNB		4	call	Yes	Fixed	0.0439	0	0	11/6/2020	15,000	38	(38)	-	15,000
<b>Municipality sub-total</b>										<b>136,301</b>		<b>(401)</b>	<b>-</b>	<b>136,301</b>

Surplus cash is invested at approved banking institutions in accordance with current cash and investment policy.

Investment amounts to R136, 301 million as at 31 July 2020.

## Monthly Budget Statement - transfers and grant receipts

DC9 Frances Baard - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M01 July										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									%	
<b>RECEIPTS:</b>	1,2									
<b>Operating Transfers and Grants</b>										
<b>National Government:</b>		124,222	130,602	130,602	-	-	10,884	(10,884)	-100.0%	130,602
Equitable Share		120,606	124,299	124,299	-	-	10,358	(10,358)	-100.0%	124,299
Expanded Public Works Programme Integrated Grant		1,270	1,001	1,001	-	-	83	(83)	-100.0%	1,001
Municipal Disaster Recovery Grant		246	259	259	-	-	22	(22)	-100.0%	259
Expanded Public Works Programme		-	-	-	-	-	-	-		-
Health	4	-	-	-	-	-	-	-		-
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Education Training and Development Practices SETA		96	100	100	-	-	8	(8)	-100.0%	100
Northern Cape Economic Development Agency		-	-	-	-	-	-	-		-
Production		-	-	-	-	-	-	-		-
Services Sector SETA		-	-	-	-	-	-	-		-
Rural Road Asset Management Systems Grant		-	-	-	-	-	-	-		-
<b>Provincial Government:</b>		-	-	-	-	-	-	-		-
<i>Housing Projects</i>		-	-	-	-	-	-	-		-
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
<b>Other grant providers:</b>		-	-	-	-	-	-	-		-
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	124,360	130,702	130,702	-	-	10,892	(10,892)	-100.0%	130,702

## Monthly Budget Statement - transfers and grant expenditure

DC9 Frances Baard - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M01 July										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									%	
<b>EXPENDITURE</b>										
<b>Operating expenditure of Transfers and Grants</b>										
<b>National Government:</b>		113,636	140,222	140,222	6,289	6,289	11,685	(5,396)	-46.2%	140,222
								-		
Equitable Share		110,799	133,919	133,919	6,243	6,243	11,160	(4,917)	-44.1%	133,919
Expanded Public Works Programme Integrated Grant		716	1,001	1,001	-	-	83	(83)	-100.0%	1,001
Local Government Financial Management Grant		939	1,000	1,000	46	46	83	(37)	-44.6%	1,000
<b>Provincial Government:</b>		784	-	-	-	-	-	-		-
Expanded Public Works Programme		-	-	-	-	-	-	-		-
Housing Projects		-	-	-	-	-	-	-		-
Specify (Add grant description)		784	-	-	-	-	-	-		-
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
								-		
								-		
<i>Health and Welfare SETA</i>		-	-	-	-	-	-	-		-
<i>Production</i>		-	-	-	-	-	-	-		-
<i>Services Sector SETA</i>		36	-	-	-	-	-	-		-
<b>Total operating expenditure of Transfers and Grants:</b>		114,420	140,222	140,222	6,289	6,289	11,685	(5,396)	-46.2%	140,222
								-		
								-		
<b>Total capital expenditure of Transfers and Grants</b>		-	-	-	-	-	-	-		-
								-		
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		114,420	140,222	140,222	6,289	6,289	11,685	(5,396)	-46.2%	140,222

### Monthly Budget Statement - councillor and staff benefits

DC9 Frances Baard - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M01 July										
Summary of Employee and Councillor remuneration	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands									%	
	1	A	B	C					D	
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		5,570	7,295	7,295	468	468	608	(140)	-23%	7,295
Pension and UIF Contributions								-		
Medical Aid Contributions								-		
Motor Vehicle Allowance		762	794	794	54	54	66	(12)	-18%	794
Cellphone Allowance		473	666	666	41	41	56	(15)	-27%	666
Housing Allowances								-		
Other benefits and allowances								-		
<b>Sub Total - Councillors</b>		<b>6,804</b>	<b>8,756</b>	<b>8,756</b>	<b>563</b>	<b>563</b>	<b>730</b>	<b>(166)</b>	<b>-23%</b>	<b>8,756</b>
% increase	4		28.7%	28.7%						28.7%
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages		4,919	6,333	6,333	510	510	528	(18)	-3%	6,333
Pension and UIF Contributions		7	438	438	1	1	36	(36)	-98%	438
Medical Aid Contributions		-	-	-	-	-	-	-	-	-
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		-	440	440	-	-	37	(37)	-100%	440
Motor Vehicle Allowance		-	193	193	-	-	16	(16)	-100%	193
Cellphone Allowance		73	78	78	8	8	7	2	25%	78
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		0	1	1	0	0	0	(0)	-28%	1
Payments in lieu of leave		(48)	139	139	-	-	12	(12)	-100%	139
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	2							-		
<b>Sub Total - Senior Managers of Municipality</b>		<b>4,952</b>	<b>7,621</b>	<b>7,621</b>	<b>519</b>	<b>519</b>	<b>635</b>	<b>(116)</b>	<b>-18%</b>	<b>7,621</b>
% increase	4		53.9%	53.9%						53.9%
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		38,810	47,613	47,613	3,209	3,209	3,968	(759)	-19%	47,613
Pension and UIF Contributions		5,699	6,823	6,823	475	475	569	(94)	-16%	6,823
Medical Aid Contributions		2,330	2,396	2,396	201	201	200	2	1%	2,396
Overtime		140	154	154	10	10	13	(2)	-19%	154
Performance Bonus		2,957	3,668	3,668	243	243	306	(63)	-21%	3,668
Motor Vehicle Allowance		2,976	3,338	3,338	244	244	278	(35)	-12%	3,338
Cellphone Allowance		219	236	236	18	18	20	(2)	-8%	236
Housing Allowances		458	424	424	35	35	35	(0)	-1%	424
Other benefits and allowances		541	2,949	2,949	48	48	246	(197)	-80%	2,949
Payments in lieu of leave		1,737	1,071	1,071	377	377	89	288	322%	1,071
Long service awards		-	355	355	-	-	30	(30)	-100%	355
Post-retirement benefit obligations	2	-	4,016	4,016	99	99	335	(236)	-70%	4,016
<b>Sub Total - Other Municipal Staff</b>		<b>55,869</b>	<b>73,044</b>	<b>73,044</b>	<b>4,959</b>	<b>4,959</b>	<b>6,087</b>	<b>(1,128)</b>	<b>-19%</b>	<b>73,044</b>
% increase	4		30.7%	30.7%						30.7%
<b>Total Parent Municipality</b>		<b>67,624</b>	<b>89,421</b>	<b>89,421</b>	<b>6,041</b>	<b>6,041</b>	<b>7,452</b>	<b>(1,411)</b>	<b>-19%</b>	<b>89,421</b>
			32.2%	32.2%						32.2%
<b>Unpaid salary, allowances &amp; benefits in arrears:</b>										
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>		<b>67,624</b>	<b>89,421</b>	<b>89,421</b>	<b>6,041</b>	<b>6,041</b>	<b>7,452</b>	<b>(1,411)</b>	<b>-19%</b>	<b>89,421</b>
% increase	4		32.2%	32.2%						32.2%
<b>TOTAL MANAGERS AND STAFF</b>		<b>60,820</b>	<b>80,665</b>	<b>80,665</b>	<b>5,478</b>	<b>5,478</b>	<b>6,722</b>	<b>(1,244)</b>	<b>-19%</b>	<b>80,665</b>



**PERSONNEL ATTENDANCES:**

Personnel attendance in the workplace (finance department) for the month of July 2020 averages 100%.

Attendance trends are summarized as follows:

	<b>Senior Management</b>	<b>Middle Management</b>	<b>Supervisory</b>	<b>Clerical</b>
Number of Members	<b>1</b>	<b>3</b>	<b>6</b>	<b>10</b>
Leave	0	0	0	0
Sick Leave	0	0	0	0
Courses / Seminar	0	0	0	0
Meetings	0	0	0	0
Study leave	0	0	0	0
Maternity Leave	0	0	0	0
Family Responsibility	0	0	0	0
Union Meetings	0	0	0	0
Absent	0	0	0	0
Special Leave	0	0	0	0
Over time	0	0	0	0
No. of Workdays Attended	<b>23</b>	<b>23</b>	<b>109</b>	<b>111</b>
Total Workdays	23	23	109	111
Percentage Attendance per Group	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>
Average	<b>100%</b>			

**Personnel Development:**

- During the month of July 2020, no trainings took place.

**INTERNSHIP PROGRAMME**

As per National Treasury regulations, there are five finance internship posts. The aim of the programme is to capacitate finance graduates to eventually build their capacity to take up any senior position in the municipality if possible and elsewhere in other municipalities. Their appointment is for a period of 24 to 36 months depending on completion of the Municipal Finance Management Programme (MFMP).

The municipality had appointed 5(five) interns as at 31 July 2020. The interns are placed in different subunits under Finance for on-the job training.

**SUPPORT OF LOCAL MUNICIPALITIES**

- No support was requested & given to our local municipalities during July 2020.

**ASSET AND RISK MANAGEMENT****Insurance:**

All Municipal assets are adequately insured with Lateral Unison. The contract runs from 01 January 2019 for a period of three (3) years, which ends on 31 December 2021.

**Asset Management:**

The asset register is updated on annual basis; this is done to keep up with any changes that might have occurred. The last asset count was done during the month of July 2019 for the 2018/19 financial year. For the current financial year, the asset count is due to occur during the month August 2020.

**Information Backup:**

All shared data stored on file server (*O & P drives only*) is backed up on backup tapes which are extended automatically on a daily, weekly, monthly and annually basis. System users are responsible for ensuring that data backup and maintenance is carried out regarding their specific usage. General ledger and associated financial system data is backed up on the network server tape system, daily, weekly, tapes are stored on premises, monthly and annually are stored off site. The "e-Venus" financial system was implemented on 1 September 2009. A daily backup is done as well as a day end procedure to integrate daily transactions. On the last working day of each month (a few days after month end to accommodate financial transactions pertaining to the month closed) a monthly calendar, financial backup and integration including closing of votes and opening thereof in the new month is done.

**Repairs and Maintenance Cost:**

The actual operating costs of the municipal repairs and maintenance that were incurred for the year to date as required in terms of the repairs and maintenance policy are set out below:

<i>OPERATING RESULTS ANALYSIS</i>		Jul-20		VARIANCES
<i>COMPARISON: ACTUAL TO BUDGET</i>	FULL YEAR BUDGET 2020/21	YTD ACTUAL	VARIANCES	%
Municipal Offices	611,750.00	6,111.19	605,638.81	1%
Computer Software and Applications	3,905,410.00	37,763.20	3,867,646.80	1%
Computer Equipment	985,320.00	9,656.16	975,663.84	1%
Furniture and Office Equipment	28,300.00	-	28,300.00	0%
Machinery and Equipment	466,860.00	7,461.88	459,398.12	2%
Transport Assets	225,000.00	-	225,000.00	0%
<b>Totals</b>	<b>6,222,640.00</b>	<b>60,992.43</b>	<b>6,161,647.57</b>	<b>1%</b>

Year to date expenditure on repairs and maintenance amounts to R 60, 992 million of the R 6,223 million that was budgeted.

**Motor Vehicles - Utilization Statistics:**

The municipality operates a pool of 28 vehicles as part of its routine activities. Statistical information regarding the year-to-date utility for July 2020 is as follows:

**Municipal Vehicles:**

FRANCES BAARD DISTRICT MUNICIPALITY						POOL VEHICLE CONTROL JULY 2020			
Vehicle	Vehicle	Year	Registration	Service	License	Opening KM	Previous Month	Current month	JULY '20
Description	Allocation	Model	Number		Expires	1-Jul-20	Closing Km Reading	Closing KM Reading	Utility
Chevrolet Captiva	Pool	2011	CDM 296 NC	120,000	2020/09/30	112,406	112,406	113,593	1,187
Isuzu KB 2.5 CrewCab	Environmental Health	2016	CMV 311 NC	90,000	2021/01/31	77,215	77,215	78,444	1,229
Chevrolet Cruze 1,6 North	Pool	2016	CMV 321 NC	105,000	2021/01/31	98,089	98,089	98,694	605
Toyota Hilux 2.5D	Project Management	2016	CMT 747 NC	60,000	2021/01/31	49,641	49,641	49,641	-
Chevrolet Cruze 1,6 North	Pool	2016	CVM 314 NC	105,000	2021/01/31	93,629	93,629	94,665	1,036
Isuzu KB CrewCab	Housing	2016	CMV 319 NC	90,000	2021/01/31	66,020	66,020	67,860	1,840
Chevrolet Trailblazer	Pool	2013	CGR 575 NC	90,000	2020/12/31	87,816	87,816	89,095	1,279
Isuzu KB 250	Housing	2013	CGR 572 NC	120,000	2020/12/31	107,782	107,782	108,028	246
Isuzu KB 250	Housing	2013	CGR 576 NC	90,000	2020/12/31	79,133	79,133	79,901	768
Hyundai HI	Tourism Centre	2013	CGY 587 NC	90,000	2020/03/31	75,245	75,245	75,245	-
Isuzu KB 200	Disaster Management	2010	CBY 895 NC	90,000	2020/09/30	78,584	84,108	84,945	837
Isuzu KB 200	Disaster Management	2010	CBY 898 NC	105,000	2020/09/30	101,125	101,125	101,125	-
Toyota Landcruiser	Disaster Management	2014	CJL 363 NC	35,000	2020/03/31	39,794	39,794	40,636	842
Toyota Landcruiser	Disaster Management	2014	CKW 835 NC	40,000	2020/03/31	27,657	32,654	32,945	291
Isuzu Kb 250 D-Teq	Youth Unit	2014	CKR 822 NC	75,000	2020/10/31	76,430	76,430	76,430	-
Isuzu Fire Engine	Disaster Management	2013	CHM 958 NC	15,000	2020/06/30	2,050	2,050	2,050	-
Toyota Etios	Pool	2014	CJG 979 NC	75,000	2020/12/31	70,701	70,701	70,701	-
Nissan NP 200	Environmental Health	2014	CJJ 262 NC	75,000	2020/12/31	74,804	74,804	74,804	-
Nissan Hardbody	Environmental Health	2014	CJJ 263 NC	45,000	2020/12/31	44,784	44,784	44,811	27
Nissan NP 200	Environmental Health	2014	CJJ 258 NC	60,000	2020/12/31	51,586	51,586	51,586	-
Chevrolet Park Van	Supply Chain Management	2015	CLF791 NC	15,000	2021/01/31	13,790	13,790	13,790	-
Nissan Almera 1.5 Acenta	Pool	2016	CMT 438 NC	45,000	2021/01/31	43,236	43,236	43,236	-
Audi Q7 3.0TDI Quattro	Council	2017	FBDM 1 NC	60,000	2020/04/31	53,227	53,227	53,345	118
Nissan NP 300 D/Cab	Housing	2017	CPS 005 NC	30,000	2020/04/31	15,843	30,031	31,526	1,495
Nissan NP 300 D/Cab	Environmental Health	2017	CPS 010 NC	45,000	2020/04/31	33,393	33,393	35,888	2,495
Nissan NP 300 S/Cab	Roads Maintenance	2017	CPS 006 NC	30,000	2020/04/31	18,586	18,586	19,066	480
Nissan NP 300 S/Cab	Pool	2017	CPS 008 NC	30,000	2020/04/31	27,546	27,546	28,998	1,452
Scania P310 Water Tanker	Disaster Management	2018	CVG 023 NC	15,000	2020/07/31	1,795	1,795	1,795	-
<b>FULL FLEET UTILITY JULY 2020</b>									<b>16,227</b>

The expired licensed disks have been paid for and awaited from post office.

**4. Quality Certificate**

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that—

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid-year budget and performance assessment

The report for the month of July 2020 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

**Ms. ZM Bogatsu**  
**Municipal Manager**

Signature



Date

31 August 2020