

FRANCES BAARD DISTRICT MUNICIPALITY



Section 71 Report

31 October 2020

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1. EXECUTIVE SUMMARY

All variances are calculated against the approved budget figures.

1.1 Statement of Financial Performance

Consolidated performance against annual budget (Projected Operating Results) – Statement of Financial Performance – (Annexure A - Table C4)

Revenue by source

Year-to-date actual revenue is R57, 994 million as compared to the year-to-date budget projections of R46, 244 million. The variance is due to the equitable shares of R55,935 million that was received in July 2020.

Operating expenditure by type

To date, R32, 893 million has been spent as compared to the operational year-to-date budget projections of R49, 318 million.

The summary statement of financial performance in Annexure A, Table C4 is prepared on a similar basis to the prescribed budget format, detailing revenue by source type and expenditure by input type.

Capital Expenditure

Year-to-date expenditure on capital amounts to R62,000 as compared to the year-to-date budget projections of R3, 007 million. Capital expenditure will improve as the financial year progress as projects are currently in the planning phase of the procurement process.

Please refer to Annexure A, Table C5 for further details.

Cash Flows

The municipality started the year with a total cash and cash equivalents of R103, 156 million. The year-to date cash and cash equivalents amounted to R136, 126 million. The net increase in cash and cash equivalents for the year to date is R32, 971 million.

Consolidated performance of year-to-date expenditure against year-to-date budget (per municipal vote)

The municipal vote reflects the organisational structure of the municipality which is made up of the following directorates: Council & Executive, Budget & Treasury, Administration, Planning & Development and Project Management & Advisory Services.

The following table depict the financial performance as per municipal vote according to the approved organogram of the municipality:

Council & Executive						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
01.1 - Council & Executive Administration	9,411,436	12,646,310	12,646,310	599,579	2,715,394	4,215,440
02.1 - Office Of The Municipal Manager	1,981,924	2,505,350	2,505,350	171,087	696,437	835,108
02.2 - Committee & Administration Services	509,507	1,381,030	1,381,030	48,323	194,079	460,348
02.3 - Internal Audit	2,842,694	3,610,700	3,610,700	248,574	1,009,736	1,203,564
02.4 - Communications	1,911,043	2,482,600	2,482,600	169,958	596,938	827,540
02.5 - Legal And Compliance	1,260,368	1,444,560	1,444,560	97,945	393,567	481,524
02.6 - Political Office Administration	3,158,120	3,881,810	3,881,810	375,614	1,320,072	1,293,940
02.7 - Youth Unit	2,411,365	1,845,460	1,845,460	219,001	849,600	615,160
02.8 - Risk Unit	1,038,196	1,084,810	1,084,810	92,334	374,422	361,604
Total	24,524,653	30,882,630	30,882,630	2,022,415	8,150,245	10,294,228

Actual operating expenditure of Council & Executive is R8, 150 million as compared to the year-to-date budget R10, 294 million. Special projects in the respective departments are still at a planning stage, project activities are expected to be implemented as indicated in the operational plans. Expenditure is expected to gain momentum as the year progress with the implementation of set budgets by the departments. One vacancy exists within the department, namely, Manager: Office of the MM.

Budger & Treasury Office						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
Budger & treasury						
03.1 - Finance Directorate	3,919,364	6,742,930	6,742,930	234,803	731,980	2,247,652
03.2 - Revenue & Expenditure	3,435,861	3,729,650	3,729,650	227,340	992,662	1,243,216
03.3 - Budget And Treasury Office	6,251,789	7,514,610	7,514,610	266,849	1,088,110	2,504,876
03.4 - Supply Chain Management	3,256,229	3,836,070	3,836,070	276,763	1,163,933	1,278,700
03.5 - Council Motor Vehicle Pool	1,655,604	1,760,610	1,760,610	79,582	137,008	586,872
Total	18,518,847	23,583,870	23,583,870	1,085,338	4,113,693	7,861,316

The actual operating expenditure of Budget & Treasury office at the end of the month amounts to R4,114 million as compared to the year-to-date projected budget of R7, 861 million. Due to the following vacant positions: CFO, Senior Accountant: Budget & Financial Statements, Senior clerk: Revenue & Expenditure and Store Assistant, spending on the planned budget is below expected projection.

Corporate Services						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
04.1 - Administration Directorate	1,688,773	2,026,500	2,026,500	147,494	599,189	675,512
04.2 - Information Systems	3,415,520	4,690,280	4,690,280	197,746	894,800	1,563,432
04.3 - Human Resource Management	4,182,638	5,450,040	5,450,040	330,567	1,217,242	1,816,692
04.4 - Office Support Services	11,012,936	13,174,280	13,174,280	609,661	4,278,512	4,391,444
04.5 - Environmental Protection	6,095,161	9,926,890	10,926,890	2,514,347	3,855,170	3,508,964
04.6 - Fire Fighting & Disaster Management	7,167,271	10,216,870	10,216,870	731,000	2,190,963	3,405,624
Total	33,562,299	45,484,860	46,484,860	4,530,816	13,035,875	15,361,668

Actual operating expenditure of Corporate Services at the end of the month is R13, 036 million as compared to the year-to-date projected budget of R15, 362 million. Expenditure is expected to increase as the year progresses with the implementation of set budgets by the departments. Vacancies within the department also has an impact on the underspending of the projected budget, namely, Senior Fire Fighter, Chief Clerk Archive and Disaster Management Co-ordinator.

Planning & Development						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
05.1 - Planning & Development Directorate	1,098,235	3,539,920	3,539,920	131,855	536,197	1,179,984
05.3 - Local Economic Development	4,879,643	7,502,538	7,502,538	945,576	1,569,119	2,500,856
05.4 - Planning Unit - Gis	1,169,349	2,420,870	2,420,870	334,466	674,105	806,976
05.5 - Planning Unit - Spacial Planning	1,344,568	3,277,890	3,277,890	70,915	296,452	1,092,628
05.6 - Tourism	2,486,892	3,782,230	3,782,230	173,028	610,687	1,260,752
05.7 - Planning Unit - ldp	1,602,624	2,066,650	2,066,650	120,116	561,817	688,888
Total	12,581,311	22,590,098	22,590,098	1,775,955	4,248,377	7,530,084

Actual operating expenditure of Planning & Development at the end of the month amounts to R4,248 million as compared to the year-to-date projected budget of R7, 530 million. Due to the vacant director position, spending on the planned budget is below expected projection. However, the budget is expected to gain momentum when the financial year progresses.

Infrastructure						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
06.1 - Infrastructure Service Directorate	1,221,941	2,251,050	2,251,050	133,659	549,768	750,364
06.2 - Project Management & Advisory Service	26,047,260	17,394,320	17,394,320	394,270	1,974,344	5,798,116
06.3 - Infrastructure Service - Roads Maint	716,065	897,470	897,470	53,152	153,434	299,160
06.4 - Housing Administration	3,002,799	4,269,230	4,269,230	158,990	667,529	1,423,084
Total	30,988,064	24,812,070	24,812,070	740,070	3,345,075	8,270,724

Actual operating expenditure of Project Management & Advisory Services at the end of the month amounts to R3, 345 million as compared to the year-to-date projected budget of R8, 271 million. Underspending is due to the vacant director position and local municipalities are still expected to claim on Capital and Operational allocation as planned.

Consolidated performance of year-to-date expenditure on special projects against full year budget

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
FINANCE DIRECTORATE						
BUDGET AND TREASURY OFFICE						
Revaluation of Buildings	150,000.00	-	-	150,000.00	0%	Project will take place during third quarter.
Total BTO Projects	150,000.00	-	-	150,000.00	0%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
COUNCIL AND EXECUTIVE ADMINISTRATION						
POLITICAL OFFICE ADMINISTRATION						
Commemorative Days	220,020.00	-	163,645.22	56,374.78	74%	Project occurred during September 2020, remaining budget to be utilised during the financial year.
Child Programme	55,100.00	-	-	55,100.00	0%	Project will take place before the end of January 2021.
Gender Programme	90,000.00	-	-	90,000.00	0%	Gender programme to take place during the second quarter.
MRM Programme	5,000.00	-	-	5,000.00	0%	Budget will be used during the financial year.
Old Age Programme	25,000.00	-	-	25,000.00	0%	Project to occur during second quarter.
Total Political Office Projects	395,120.00	-	163,645.22	231,474.78	41%	
YOUTH UNIT						
Youth Career	37,500.00	6,198.95	2,862.48	34,637.52	8%	Project occurred in the month of September 2020, remaining budget to be used as the year progresses.
Sopa Programme	27,000.00	-	-	27,000.00	0%	Budget to be used in the third quarter.
June 16 Programme	33,000.00	-	-	33,000.00	0%	To take place in the forth quarter.
Youth Skills Programme	3,600.00	-	-	3,600.00	0%	Youth skills programme to occur during second quarter.
Total Youth Projects	101,100.00	6,198.95	2,862.48	98,237.52	3%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
CORPORATE SERVICES						
HUMAN RESOURCE MANAGEMENT						
Employee Wellness Assistance Programme	80,000.00	-	33,820.00	46,180.00	42%	Expenditure only occurs upon requests.
Team Building	30,000.00	-	-	30,000.00	0%	Budget to be used as the year progresses.
Total HR Projects	110,000.00	-	33,820.00	76,180.00	31%	
ENVIRONMENTAL PROTECTION						
Commemorative Days	15,000.00	-	-	15,000.00	0%	No calendar dates commemorated as yet, budget to be used as the year progresses.
Awareness Sanitation Programme	49,600.00	-	-	49,600.00	0%	Budget to be used during the financial year.
Water Analysis	334,000.00	33,276.88	40,890.99	293,109.01	12%	The project takes place on a monthly basis, remaining budget to be utilised as the year progresses.
Sample Analysis	36,000.00	6,944.70	-	36,000.00	0%	Swaps will be collected in November 2020.
Environmental World day Awareness	28,000.00	-	-	28,000.00	0%	No campaigns conducted, project to occur during the financial year.
South African Standards for Drinking Water	90,000.00	-	-	90,000.00	0%	Budget to be used during the financial year.
Total Environmental Health Projects	552,600.00	40,221.58	40,890.99	516,709.01	7%	
FIRE FIGHTING & DISASTER MANAGEMENT						
Volunteer Training	92,500.00	-	2,400.00	90,100.00	3%	Project will take place during second quarter.
Awareness Programme	7,000.00	-	-	7,000.00	0%	Budget to be used during the financial year.
Disaster Plan Strategy	520,000.00	212,665.39	306,877.86	213,122.14	59%	Project in progress.
Contingency Fund	520,000.00	80,900.00	46,750.00	473,250.00	9%	Project to occur as the financial year progresses.
Total Disaster Management Projects	1,139,500.00	293,565.39	356,027.86	783,472.14	31%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
PLANNING AND DEVELOPMENT						
LOCAL ECONOMIC DEVELOPMENT						
Led Small, Medium & Micro Entreprises	780,010.00	-	-	780,010.00	0%	Budget will be used during the financial year.
Machinery and equipment SMME	1,650,000.00	-	711,733.53	938,266.47	43%	Project is in process.
Led Expo	650,000.00	-	-	650,000.00	0%	Budget will be used during the financial year.
Youth Enterprenuer	320,000.00	-	-	320,000.00	0%	Budget will be used during the financial year. Awaiting approval of interns.
Exhibition Installers	320,000.00	-	-	320,000.00	0%	Budget will be used during the financial year.
Led Trade & Investment Promotion	100,000.00	-	-	100,000.00	0%	Budget will be used during the financial year.
Agriculture Emerging Farmers	90,000.00	-	50,000.00	40,000.00	56%	Project is in process.
Advertising and Promotion	83,318.00	-	-	83,318.00	0%	Budget will be used during the financial year.
Women Empowerment	50,000.00	-	-	50,000.00	0%	Budget will be used during the financial year.
Total LED Projects	4,043,328.00	-	761,733.53	3,281,594.47	19%	
TOURISM						
Ganspan	220,000.00	-	-	220,000.00	0%	Budget will be used during the financial year.
Indaba Expo	323,760.00	-	-	323,760.00	0%	Project will occur in May 2021.
Diamond and Dorings Festival	480,000.00	-	-	480,000.00	0%	Budget will be used during the financial year.
Tourism Business Competition	548,960.00	-	-	548,960.00	0%	Budget will be used during the financial year.
Tourism Association	75,000.00	-	17,500.00	57,500.00	23%	Budget will be used during the financial year.
Tourism Awareness Campaign	170,000.00	-	19,703.21	150,296.79	12%	Budget will be used during the financial year.
Tourism Advertisement	150,000.00	30,558.70	-	150,000.00	0%	Budget will be used during the financial year.
Total Tourism Projects	1,967,720.00	30,558.70	37,203.21	1,930,516.79	2%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
PLANNING AND DEVELOPMENT						
PLANNING UNIT - GIS						
Land Use Survey (Dikgatlong)	390,000.00		191,645.00	198,355.00	49%	Committed funds towards land use survey at dikgatlong LM, budget to be used during the financial year.
Total GIS Projects	390,000.00	-	191,645.00	198,355.00	49%	
PLANNING UNIT - SPATIAL PLANNING						
Municipal Tribunal	70,000.00	-	9,168.00	60,832.00	13%	The DMPT will convene before the end of November 2020.
FBDM SDF Framework	312,500.00	-	4,714.23	307,785.77	2%	Finalising the draft SDF.
Phokwane Infill Development	170,000.00	-	-	170,000.00	0%	The project is at functionality stage. The service provider will be appointed before 20 November 2020.
Total Spatial Planning Projects	552,500.00	-	13,882.23	538,617.77	3%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
INFRASTRUCTURE						
PROJECT MANAGEMENT & ADVISORY SERVICE						
Magareng O&M	2,500,000.00	-	384,201.85	2,115,798.15	15%	Project implemented by Local municipality. All claims received to date paid out.
Dikgatlong O&M	2,500,000.00	-	-	2,500,000.00	0%	Project implemented by Local municipality. No claim received to date.
Phokwane O&M	2,500,000.00	-	-	2,500,000.00	0%	Project implemented by Local municipality. No claim received to date.
Sol Plaatje O&M	2,500,000.00	-	-	2,500,000.00	0%	Project implemented by Local municipality. No claim received to date.
Total Infrastructure Projects	10,000,000.00	-	384,201.85	9,615,798.15	4%	
Total Special Projects	19,401,868.00	370,544.62	1,985,912.37	17,420,955.63	10%	

The actual spending on special projects for the municipality at the end of the month amounts to R1 985 912.37, with a commitment of R 370 544.62. The municipality has spent 10% of its budgeted special projects.

2. IN-YEAR BUDGET STATEMENT TABLES (ANNEXURE: A)**Table C1: Monthly Budget Statement Summary**

DC9 Frances Baard - Table C1 Monthly Budget Statement Summary - M04 October									
Description	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	7,399	5,750	5,750	413	1,624	1,917	(293)	-15%	5,750
Transfers and subsidies	124,350	130,702	132,171	61	56,258	43,861	12,396	28%	132,171
Other own revenue	8,451	1,400	1,400	38	113	467	(354)	-76%	1,400
Total Revenue (excluding capital transfers and contributions)	140,200	137,852	139,321	511	57,994	46,244	11,750	25%	139,321
Employee costs	63,754	80,665	80,665	5,563	22,916	26,889	(3,973)	-15%	80,665
Remuneration of Councillors	6,802	8,756	8,756	593	2,388	2,919	(531)	-18%	8,756
Depreciation & asset impairment	3,801	3,706	3,706	-	-	1,235	(1,235)	-100%	3,706
Finance charges	-	-	-	-	-	-	-	-	-
Materials and bulk purchases	1,114	1,619	2,619	166	246	740	(493)	-67%	2,619
Transfers and subsidies	21,909	13,443	13,443	2,000	2,431	4,481	(2,050)	-46%	13,443
Other expenditure	22,795	39,164	39,164	1,832	4,913	13,055	(8,142)	-62%	39,164
Total Expenditure	120,175	147,354	148,354	10,155	32,893	49,318	(16,425)	-33%	148,354
Surplus/(Deficit)	20,025	(9,501)	(9,032)	(9,644)	25,101	(3,074)	28,174	-917%	(9,032)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	20,025	(9,501)	(9,032)	(9,644)	25,101	(3,074)	28,174	-917%	(9,032)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	20,025	(9,501)	(9,032)	(9,644)	25,101	(3,074)	28,174	-917%	(9,032)
Capital expenditure & funds sources									
Capital expenditure	967	8,740	9,209	34	62	3,007	(2,945)	-98%	9,209
Capital transfers recognised	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	967	8,740	9,209	34	62	3,007	(2,945)	-98%	9,209
Total sources of capital funds	967	8,740	9,209	34	62	3,007	(2,945)	-98%	9,209
Financial position									
Total current assets	125,475	78,130	78,130		225,454				78,130
Total non current assets	60,311	70,197	70,666		60,373				70,666
Total current liabilities	41,622	27,960	27,960		57,164				27,960
Total non current liabilities	23,774	37,790	37,790		17,640				37,790
Community wealth/Equity	142,403	79,069	79,538		145,491				79,538
Cash flows									
Net cash from (used) operating	-	(1,500)	(1,500)	(9,240)	26,670	(500)	(27,170)	5434%	(1,500)
Net cash from (used) investing	6,335	(1,102)	(1,102)	(34)	6,300	(367)	(6,668)	1815%	(1,102)
Net cash from (used) financing	(3)	(0)	(0)	(0)	(0)	(0)	(0)	75%	(0)
Cash/cash equivalents at the month/year end	84,598	71,343	71,343	-	136,126	(868)	(136,994)	15791%	(2,603)
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	228	262	37	134	181	212	4	1,780	2,838
Creditors Age Analysis									
Total Creditors	44	-	-	-	-	-	-	-	44

Table C2 Monthly Budget Statement - Financial Performance (standard classification)

DC9 Frances Baard - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M04 October										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		136,901	131,652	133,121	492	57,838	44,178	13,660	31%	133,121
Executive and council		13	-	-	-	-	-	-	-	-
Finance and administration		136,888	131,652	133,121	492	57,838	44,178	13,660	31%	133,121
<i>Community and public safety</i>		246	259	259	-	-	86	(86)	-100%	259
Public safety		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		3,053	5,941	5,941	19	156	1,980	(1,825)	-92%	5,941
Planning and development		3,023	5,941	5,941	19	156	1,980	(1,825)	-92%	5,941
<i>Trading services</i>		-	-	-	-	-	-	-	-	-
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	140,200	137,852	139,321	511	57,994	46,244	11,750	25%	139,321
Expenditure - Functional										
<i>Governance and administration</i>		63,343	79,808	79,808	4,393	19,254	26,603	(7,349)	-28%	79,808
Executive and council		17,472	22,260	22,260	1,414	5,776	7,420	(1,644)	-22%	22,260
Finance and administration		43,028	53,937	53,937	2,731	12,468	17,979	(5,511)	-31%	53,937
Internal audit		2,843	3,611	3,611	249	1,010	1,204	(194)	-16%	3,611
<i>Community and public safety</i>		10,170	14,486	14,486	890	2,858	4,829	(1,970)	-41%	14,486
Public safety		-	-	-	-	-	-	-	-	-
Housing		3,003	4,269	4,269	159	668	1,423	(756)	-53%	4,269
<i>Economic and environmental services</i>		44,175	49,278	50,278	4,698	10,170	16,626	(6,456)	-39%	50,278
Planning and development		38,080	39,351	39,351	2,184	6,315	13,117	(6,802)	-52%	39,351
Environmental protection		6,095	9,927	10,927	2,514	3,855	3,509	346	10%	10,927
<i>Trading services</i>		-	-	-	-	-	-	-	-	-
<i>Other</i>		2,487	3,782	3,782	173	611	1,261	(650)	-52%	3,782
Total Expenditure - Functional	3	120,175	147,354	148,354	10,155	32,893	49,318	(16,425)	-33%	148,354
Surplus/ (Deficit) for the year		20,025	(9,501)	(9,032)	(9,644)	25,101	(3,074)	28,174	-917%	(9,032)

Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by Municipal vote)

DC9 Frances Baard - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M04 October										
Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 01 - Executive & Council		13	-	-	-	-	-	-	-	-
Vote 02 - Office Of The Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 03 - Budget & Treasury Office		136,888	131,652	133,121	492	57,838	44,178	13,660	30.9%	133,121
Vote 04 - Administration		276	259	259	-	-	86	(86)	-100.0%	259
Vote 05 - Planning & Development		-	1,500	1,500	-	-	500	(500)	-100.0%	1,500
Vote 06 - Infrastructure Services		3,023	4,441	4,441	19	156	1,480	(1,325)	-89.5%	4,441
Total Revenue by Vote	2	140,200	137,852	139,321	511	57,994	46,244	11,750	25.4%	139,321
Expenditure by Vote	1									
Vote 01 - Executive & Council		9,411	12,646	12,646	600	2,715	4,215	(1,500)	-35.6%	12,646
Vote 02 - Office Of The Municipal Manager		15,113	18,236	18,236	1,423	5,435	6,079	(644)	-10.6%	18,236
Vote 03 - Budget & Treasury Office		18,519	23,584	23,584	1,085	4,114	7,861	(3,748)	-47.7%	23,584
Vote 04 - Administration		33,562	45,485	46,485	4,531	13,036	15,362	(2,326)	-15.1%	46,485
Vote 05 - Planning & Development		12,581	22,590	22,590	1,776	4,248	7,530	(3,282)	-43.6%	22,590
Vote 06 - Infrastructure Services		30,988	24,812	24,812	740	3,345	8,271	(4,926)	-59.6%	24,812
Total Expenditure by Vote	2	120,175	147,354	148,354	10,155	32,893	49,318	(16,425)	-33.3%	148,354
Surplus/ (Deficit) for the year	2	20,025	(9,501)	(9,032)	(9,644)	25,101	(3,074)	28,174	-916.7%	(9,032)

Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC9 Frances Baard - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M04 October										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Rental of facilities and equipment		603	1,000	1,000	35	71	333	(262)	-79%	1,000
Interest earned - external investments		7,399	5,750	5,750	413	1,624	1,917	(293)	-15%	5,750
Transfers and subsidies		124,350	130,702	132,171	61	56,258	43,861	12,396	28%	132,171
Other revenue		7,853	400	400	2	42	133	(91)	-68%	400
Gains		(5)	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		140,200	137,852	139,321	511	57,994	46,244	11,750	25%	139,321
Expenditure By Type										
Employee related costs		63,754	80,665	80,665	5,563	22,916	26,889	(3,973)	-15%	80,665
Remuneration of councillors		6,802	8,756	8,756	593	2,388	2,919	(531)	-18%	8,756
Debt impairment		3	50	50	-	-	17	(17)	-100%	50
Depreciation & asset impairment		3,801	3,706	3,706	-	-	1,235	(1,235)	-100%	3,706
Finance charges		-	-	-	-	-	-	-	-	-
Bulk purchases		-	-	-	-	-	-	-	-	-
Other materials		1,114	1,619	2,619	166	246	740	(493)	-67%	2,619
Contracted services		13,435	23,156	23,156	1,761	2,622	7,719	(5,096)	-66%	23,156
Transfers and subsidies		21,909	13,443	13,443	2,000	2,431	4,481	(2,050)	-46%	13,443
Other expenditure		9,305	15,658	15,658	70	2,291	5,219	(2,929)	-56%	15,658
Losses		53	300	300	(0)	(0)	100	(100)	-100%	300
Total Expenditure		120,175	147,354	148,354	10,155	32,893	49,318	(16,425)	-33%	148,354
Surplus/(Deficit)		20,025	(9,501)	(9,032)	(9,644)	25,101	(3,074)	28,174	(0)	(9,032)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		20,025	(9,501)	(9,032)	(9,644)	25,101	(3,074)			(9,032)
Taxation		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		20,025	(9,501)	(9,032)	(9,644)	25,101	(3,074)			(9,032)
Attributable to minorities		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		20,025	(9,501)	(9,032)	(9,644)	25,101	(3,074)			(9,032)
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year		20,025	(9,501)	(9,032)	(9,644)	25,101	(3,074)			(9,032)

Expenditure

To date, R32, 893 million has been spent as compared to the operational year-to-date budget projections of R49, 318 million.

Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

DC9 Frances Baard - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - A - M04 October										
Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure - Municipal Vote										
02.3 - Internal Audit		-	-	-	-	-	-	-	-	-
02.4 - Communications		7	-	-	-	-	-	-	-	-
02.6 - Political Office Administration		-	500	500	-	-	167	(167)	-100%	500
03.1 - Finance Directorate		-	-	-	-	-	-	-	-	-
03.2 - Revenue & Expenditure		-	-	-	-	-	-	-	-	-
04.4 - Office Support Services		46	1,290	1,290	34	40	430	(390)	-91%	1,290
Vote 05 - Planning & Development		-	-	-	-	-	-	-	-	-
05.1 - Planning & Development Directorate		-	-	-	-	-	-	-	-	-
05.2 - Planning Unit - Pms Management		-	-	-	-	-	-	-	-	-
05.3 - Local Economic Development		-	-	-	-	-	-	-	-	-
05.4 - Planning Unit - Gis		-	-	-	-	-	-	-	-	-
05.5 - Planning Unit - Spacial Planning		-	-	-	-	-	-	-	-	-
05.6 - Tourism		-	-	-	-	-	-	-	-	-
05.7 - Planning Unit - Idp		-	-	-	-	-	-	-	-	-
Vote 06 - Infrastructure Services		18	11	11	-	-	4	(4)	-100%	11
06.1 - Infrastructure Service Directorate		-	11	11	-	-	4	(4)	-100%	11
06.2 - Project Management & Advisory Service		-	-	-	-	-	-	-	-	-
06.4 - Housing Administration		-	-	-	-	-	-	-	-	-
Vote 07 -		-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
Total single-year capital expenditure		967	8,740	9,209	34	62	3,007	(2,945)	(0)	9,209
Total Capital Expenditure		967	8,740	9,209	34	62	3,007	(2,945)	(0)	9,209

3. SUPPORTING DOCUMENTATION**Monthly Budget Statement - aged debtors**

DC9 Frances Baard - Supporting Table SC3 Monthly Budget Statement - aged debtors - M04 October														
Description	NT Code	Budget Year 2020/21										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days			
R thousands														
Debtors Age Analysis By Income Source														
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820													
Other	1900	228	262	37	134	181	212	4	1,780	2,838	2,311			
Total By Income Source	2000	228	262	37	134	181	212	4	1,780	2,838	2,311	-	-	
2019/20 - totals only														
Debtors Age Analysis By Customer Group														
Organs of State	2200	225	262	37	2,165					2,689	2,165			
Commercial	2300									-	-			
Households	2400									-	-			
Other	2500	2	0	-	(2,031)	181	212	4	1,780	149	146			
Total By Customer Group	2600	228	262	37	134	181	212	4	1,780	2,838	2,311	-	-	

Municipal debtors consist of three main groups, namely:

- Provincial or Local government bodies for services rendered to or on behalf of these bodies,
- Ex-employees entitled to post-service benefits, and
- Other entities by way of service delivery for which costs are to be recovered.

Matters reported below are in respect of debts outstanding to the municipality as at 31 October 2020.

FRANCES BAARD DISTRICT MUNICIPALITY
DEBTORS OUTSTANDING BALANCES
31 OCTOBER 2020

DEBTOR	INVOICE DATE	DESCRIPTION	INITIAL DEBT	AMOUNT PAID PREVIOUSLY	INVOICED OCT '20	PAID OCT '20	BALANCE	PROGRESS
Moloi M.M.	4/17/2014	Irregular expenditure - Motor Vehicle & Modules failed	188,636.80	132,584.20	0.00	0.00	56,052.60	Handed over state attorney - Summons issued 01/08/2019.
Kgantsi N.G.	8/18/2015	Medical aid	26,740.00	10,138.85	0.00	0.00	16,601.15	Handed over state attorney.
Molefi P.R.	6/30/2016	Modules failed & Salary overpayment	31,543.50	24,668.09	0.00	0.00	6,875.41	Handed over state attorney.
Maribe B.M.	9/22/2016	Salary overpayment	16,546.73	13,081.48	0.00	0.00	3,465.25	Handed over to legal department for further action.
Nicholas T.	9/22/2016	Modules failed & Salary overpayment	25,582.71	16,810.95	0.00	0.00	8,771.76	Handed over state attorney.
Department of Safety & Liasion	10/30/2020	Rental Clinic Building - Jan Kempdorp	200,051.29	140,414.59	4,402.48	0.00	64,039.18	Handed over to legal department for further action.
Department of Transport	10/30/2020	Post Service medical aid - Council Contribution	2,010,559.63	1,796,828.00	70,542.70	211,628.10	72,646.23	Received monthly payments.
Department of Transport	10/30/2020	Sundry - Municipal accounts workshops	3,455,993.41	1,053,795.59	150,449.19	0.00	2,552,647.01	Handed over to legal department for further action.
MTN	10/30/2020	Tower - Rental & fixed rate electricity	267,217.55	248,905.56	15,989.60	15,989.60	18,311.99	
Greenan S.	7/1/2018	Post Service medical aid - Member Contribution	11,355.00	9,084.00	0.00	0.00	2,271.00	Awaiting feedback from member re payment.
Mokgoro D.K.	12/19/2018	Medical aid overcharged	5,978.61	0.00	0.00	0.00	5,978.61	Awaiting payment arrangement.
Siwisa A.M.	7/30/2019	Salary overpayment	9,653.29	0.00	0.00	0.00	9,653.29	Awaiting payment arrangement.
SALGA	5/30/2020	5% early discount - not deducted from 2020/2021 members	45,334.73	0.00	0.00	0.00	45,334.73	The discount will be deducted from the financial year 2021/22 levies.
			6,295,193.25	3,446,311.31	241,383.97	227,617.70	2,862,648.21	

DC9 Frances Baard - Supporting Table SC4 Monthly Budget Statement - aged creditors - M04 October													
Description	NT Code	Budget Year 2020/21									Total	Prior year totals for chart (same period)	
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year				
R thousands													
Creditors Age Analysis By Customer Type													
Bulk Electricity	0100											-	
Bulk Water	0200											-	
PAYE deductions	0300											-	
VAT (output less input)	0400											-	
Pensions / Retirement deductions	0500											-	
Loan repayments	0600											-	
Trade Creditors	0700											-	
Auditor General	0800											-	
Other	0900	44										44	
Total By Customer Type	1000	44	-	-	-	-	-	-	-	-	-	44	-

The expenditure section continues to administer, manage, assess and improve creditors, salaries and sundry payments subject to internal recommendations.

Payments to Councilors/Employees/Pensioners/Suppliers:

The Municipal purchases and payments to creditors are under adequate control. Expenditure statistics for the month ended on the 31 October 2020 is listed below:

<i>FRANCES BAARD DISTRICT MUNICIPALITY</i>					
<i>EXPENDITURE STATISTICS</i>					<i>Oct-20</i>
Employee/Supplier	Salaries/Payment(Rand)	Number of Employees			Supplier
		Paid	Not paid	Termination	Paid
Officials	3341908.66	94			0
Pension	2840.82	2			
Section 54 & 57	418632.35	2			0
Contract	708704.73	17	0	0	0
CIIs	598197.71	24	2		0
Interns	119092.04	13		3	0
Electronic Transfers	10107788.05				113
Cheques Issued	7915.6				3
TOTALS	15305079.96	152	2	3	116

Internal controls in the expenditure unit are continuously being assessed and tightened up to allow closer monitoring of daily purchases.

SUPPLY CHAIN MANAGEMENT:

Council is empowered by the MFMA and its regulation to exercise oversight over the implementation of the Supply Chain Management Policy. The following is hereby reported as stipulated in the SCM Policy.

Implementation of the approved Supply Chain Management Policy:

The approved Supply Chain Management Policy is implemented and maintained by all relevant role players.

Implementation of the Supply Chain Management Process:

- **Training of Supply Chain Management Officials**

There was no training during the month of October 2020.

- **Demand Management**

Bids and quotations were invited in accordance with the Supply Chain Management Policy. Bid documents used were customised, standard bid documents prescribe by National Treasury. All preconditions were enforced during the opening of bids including the verification on Tax Clearance Certificates issued by SARS. The procurement plan for 2020-21 was approved by the Accounting Officer.

- **Acquisition Management**

For the period of October 2020, no contracts (R200 000 +) were awarded by the Municipal Manager.

For the period of October 2020, two written quotations between (R30 000-R200 000) were awarded by the Municipal Manager.

- Printing of IDP booklet by Skyject Market PTY LTD for the value of R33 810.00 and
- Printing of project booklets by Siyo Designs for the value of R43 154.90.

Total orders issued total R1 815 629.83

Council & Executive	R	18 054.79
Municipal Manager	R	68 336.32
Finance	R	73 880.11
Administration	R	626 362.28
Planning & Development	R1	018 520.90
Technical service	R	10 475.43

a. Disposal Management

No disposals for the month of October 2020.

b. Deviations

During the month of October 2020, no deviations were approved by the Municipal Manager.

c. Issues from Stores**Total orders issued total R24 345.93**

Issues per department

Council & Executive	R	0.00
Municipal Manager	R	0.00
Finance	R	2 164.59
Administration	R	13 057.74
Planning & Development	R	6 856.85
Technical service	R	2 266.75

d. List of accredited Service Providers

The supplier's database is updated daily, and the database is amended to make provision for the MBD 4 and MBD 9 forms as required by the AG report.

e. Support to Local Municipalities

No official request was received from the local municipalities for the month of October 2020.

Monthly Budget Statement - investment portfolio

DC9 Frances Baard - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M04 October														
Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate %	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months												
Municipality														
NEDCOR		1	call	Yes	Fixed	3.35%	0	0	10/31/2020	15,000	43	(6,043)	-	9,000
NEDCOR		4	notice	Yes	Fixed	4.65%	0	0	11/6/2020	5,000	20	(20)	-	5,000
NEDCOR		4	notice	Yes	Fixed	4.61%	0	0	11/13/2020	10,000	39	(39)	-	10,000
STANDARD BANK		1	call	Yes	Fixed	3.75%	0	0	10/31/2020	2,000	6	(6)	-	2,000
STANDARD BANK		4	notice	Yes	Fixed	4.67%	0	0	11/10/2020	28,000	111	(111)	-	28,000
STANDARD BANK		4	notice	Yes	Fixed	4.62%	0	0	11/13/2020	10,000	39	(39)	-	10,000
ABSA		31	call	Yes	Fixed	6.51%	0	0	10/31/2020	1,001	2	(2)	-	1,001
ABSA		1	notice	Yes	Fixed	4.09%	0	0	6/24/2021	8,300		-	-	8,300
ABSA		4	notice	Yes	Fixed	4.06%	0	0	11/6/2020	7,000	24	(24)	-	7,000
ABSA		4	notice	Yes	Fixed	2.20%	0	0	11/13/2020	5,000	17	(17)	-	5,000
FNB		1	call	Yes	Fixed	3.35%	0	0	10/31/2020	20,000	57	(57)	-	20,000
FNB		4	notice	Yes	Fixed	4.39%	0	0	11/6/2020	15,000	56	(56)	-	15,000
Municipality sub-total										126,301		(6,043)	-	120,301

Surplus cash is invested at approved banking institutions in accordance with current cash and investment policy.

Investment amounts to R120, 301 million as at 31 October 2020.

Monthly Budget Statement - transfers and grant receipts

DC9 Frances Baard - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M04 October										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									%	
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		124,211	130,602	132,071	61	56,258	43,828	12,430	28.4%	132,071
Equitable Share		120,606	124,299	125,768	-	55,935	41,727	14,208	34.1%	125,768
Expanded Public Works Programme Integrated Grant		1,270	1,001	1,001	19	156	334	(178)	-53.3%	1,001
Municipal Disaster Recovery Grant		246	259	259	-	-	86	(86)	-100.0%	259
Expanded Public Works Programme		-	-	-	-	-	-	-		-
Health	4	-	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Education Training and Development Practices SETA		96	100	100	-	-	33	(33)	-100.0%	100
Northern Cape Economic Development Agency		-	-	-	-	-	-	-		-
Production		-	-	-	-	-	-	-		-
Services Sector SETA		-	-	-	-	-	-	-		-
Rural Road Asset Management Systems Grant		-	-	-	-	-	-	-		-
Provincial Government:		-	-	-	-	-	-	-		-
<i>Housing Projects</i>		-	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Other grant providers:		-	-	-	-	-	-	-		-
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	124,350	130,702	132,171	61	56,258	43,861	12,396	28.3%	132,171

Monthly Budget Statement - transfers and grant expenditure

DC9 Frances Baard - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M04 October										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		114,412	140,222	141,222	10,096	32,666	46,941	(14,275)	-30.4%	141,222
Equitable Share		111,586	133,919	134,919	9,946	32,320	44,840	(12,520)	-27.9%	134,919
Expanded Public Works Programme Integrated Grant		716	1,001	1,001	-	(25)	334	(359)	-107.5%	1,001
Local Government Financial Management Grant		939	1,000	1,000	143	356	333	23	6.8%	1,000
Provincial Government:		784	-	-	-	-	-	-	-	-
Expanded Public Works Programme		-	-	-	-	-	-	-	-	-
Housing Projects		-	-	-	-	-	-	-	-	-
Specify (Add grant description)		784	-	-	-	-	-	-	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
Health and Welfare SETA		-	-	-	-	-	-	-	-	-
Production		-	-	-	-	-	-	-	-	-
Services Sector SETA		36	-	-	-	-	-	-	-	-
Total operating expenditure of Transfers and Grants:		115,197	140,222	141,222	10,096	32,666	46,941	(14,275)	-30.4%	141,222
Total capital expenditure of Transfers and Grants		-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		115,197	140,222	141,222	10,096	32,666	46,941	(14,275)	-30.4%	141,222
Other grant providers:		-	-	-	-	-	-	-	-	-
Total capital expenditure of Transfers and Grants		-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		-	-	-	-	-	-	-	-	-

Monthly Budget Statement - councillor and staff benefits

DC9 Frances Baard - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M04 October										
Summary of Employee and Councillor remuneration	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands									%	
	1	A	B	C					D	
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		5,567	7,295	7,295	498	2,007	2,432	(425)	-17%	7,295
Pension and UIF Contributions								-		
Medical Aid Contributions								-		
Motor Vehicle Allowance		762	794	794	54	218	265	(47)	-18%	794
Cellphone Allowance		473	666	666	41	163	222	(59)	-27%	666
Housing Allowances								-		
Other benefits and allowances								-		
Sub Total - Councillors		6,802	8,756	8,756	593	2,388	2,919	(531)	-18%	8,756
% increase	4		28.7%	28.7%						28.7%
Senior Managers of the Municipality										
Basic Salaries and Wages	3	5,286	6,333	6,333	491	1,789	2,111	(322)	-15%	6,333
Pension and UIF Contributions		7	438	438	1	3	146	(143)	-98%	438
Medical Aid Contributions		-	-	-	-	-	-	-		-
Overtime		-	-	-	-	-	-	-		-
Performance Bonus		-	440	440	-	-	147	(147)	-100%	440
Motor Vehicle Allowance		-	193	193	16	16	64	(48)	-75%	193
Cellphone Allowance		78	78	78	8	32	26	6	23%	78
Housing Allowances		-	-	-	-	-	-	-		-
Other benefits and allowances		0	1	1	0	0	0	(0)	-28%	1
Payments in lieu of leave		(22)	139	139	47	377	46	331	712%	139
Long service awards		-	-	-	-	-	-	-		-
Post-retirement benefit obligations	2							-		
Sub Total - Senior Managers of Municipality		5,350	7,621	7,621	563	2,217	2,540	(323)	-13%	7,621
% increase	4		42.5%	42.5%						42.5%
Other Municipal Staff										
Basic Salaries and Wages		38,508	47,613	47,613	3,459	13,829	15,871	(2,042)	-13%	47,613
Pension and UIF Contributions		5,699	6,823	6,823	509	2,029	2,274	(245)	-11%	6,823
Medical Aid Contributions		2,330	2,396	2,396	203	816	799	17	2%	2,396
Overtime		140	154	154	13	49	51	(2)	-5%	154
Performance Bonus		2,936	3,668	3,668	280	1,077	1,223	(146)	-12%	3,668
Motor Vehicle Allowance		2,955	3,338	3,338	244	974	1,113	(138)	-12%	3,338
Cellphone Allowance		213	236	236	20	79	79	0	0%	236
Housing Allowances		435	424	424	39	149	141	8	6%	424
Other benefits and allowances		541	2,949	2,949	58	210	983	(773)	-79%	2,949
Payments in lieu of leave		1,711	1,071	1,071	175	1,191	357	834	234%	1,071
Long service awards		20	355	355	-	-	118	(118)	-100%	355
Post-retirement benefit obligations	2	2,914	4,016	4,016	-	297	1,339	(1,042)	-78%	4,016
Sub Total - Other Municipal Staff		58,404	73,044	73,044	5,000	20,699	24,348	(3,649)	-15%	73,044
% increase	4		25.1%	25.1%						25.1%
Total Parent Municipality		70,556	89,421	89,421	6,157	25,304	29,807	(4,504)	-15%	89,421
			26.7%	26.7%						26.7%
Unpaid salary, allowances & benefits in arrears:										
TOTAL SALARY, ALLOWANCES & BENEFITS		70,556	89,421	89,421	6,157	25,304	29,807	(4,504)	-15%	89,421
% increase	4		26.7%	26.7%						26.7%
TOTAL MANAGERS AND STAFF		63,754	80,665	80,665	5,563	22,916	26,889	(3,973)	-15%	80,665

ASSET AND RISK MANAGEMENT**Insurance:**

All Municipal assets are adequately insured with Lateral Unison. The contract runs from 01 January 2019 for a period of three (3) years, which ends on 31 December 2021.

Asset Management:

The asset register is updated on annual basis; this is done to keep up with any changes that might have occurred. The last asset count was done during the month of July 2019 for the 2018/19 financial year. For the current financial year, the asset count is still taking place due to the Covid 19 restrictions, finalization to occur early in the month of November 2020.

Information Backup:

All shared data stored on file server (*O & P drives only*) is backed up on backup tapes which are extended automatically on a daily, weekly, monthly and annually basis. System users are responsible for ensuring that data backup and maintenance is carried out regarding their specific usage. General ledger and associated financial system data is backed up on the network server tape system, daily, weekly, tapes are stored on premises, monthly and annually are stored off site. The "e-Venus" financial system was implemented on 1 September 2009. A daily backup is done as well as a day end procedure to integrate daily transactions. On the last working day of each month (a few days after month end to accommodate financial transactions pertaining to the month closed) a monthly calendar, financial backup and integration including closing of votes and opening thereof in the new month is done.

Repairs and Maintenance Cost:

The actual operating costs of the municipal repairs and maintenance that were incurred for the year to date as required in terms of the repairs and maintenance policy are set out below:

<i>OPERATING RESULTS ANALYSIS</i>		Oct-20		VARIANCES
<i>COMPARISON: ACTUAL TO BUDGET</i>	FULL YEAR BUDGET 2020/21	YTD ACTUAL	VARIANCES	%
Municipal Offices	611,750.00	79,857.66	531,892.34	13%
Computer Software and Applications	3,905,410.00	332,188.03	3,573,221.97	9%
Computer Equipment	985,320.00	120,022.61	865,297.39	12%
Furniture and Office Equipment	28,300.00	103.27	28,196.73	0%
Machinery and Equipment	466,860.00	110,551.48	356,308.52	24%
Transport Assets	225,000.00	9,939.57	215,060.43	4%
Totals	6,222,640.00	652,662.62	5,569,977.38	10%

Year to date expenditure on repairs and maintenance amounts to R652, 663 of the R6,223 million that was budgeted.

Motor Vehicles - Utilization Statistics:

The municipality operates a pool of 28 vehicles as part of its routine activities. Statistical information regarding the year-to-date utility for October 2020 is as follows:

Municipal Vehicles:

FRANCES BAARD DISTRICT MUNICIPALITY							POOL VEHICLE CONTROL OCTOBER 2020			
	Vehicle	Vehicle	Year	Registration	Service	License	Opening KM	Previous Month	Current month	OCT '20
	Description	Allocation	Model	Number		Expires	1-Jul-20	Closing Km Reading	Closing KM Reading	Utility
1	Chevrolet Captiva	Pool	2011	CDM 296 NC	120,000	2021/09/30	112,406	115,703	117,004	1,301
2	Isuzu KB 2.5 CrewCab	Environmental Health	2016	CMV 311 NC	90,000	2021/01/31	77,215	81,635	82,644	1,009
3	Chevrolet Cruze 1,6 North	Pool	2016	CMV 321 NC	105,000	2021/01/31	98,089	100,562	101,092	530
4	Toyota Hilux 2.5D	Project Management	2016	CMT 747 NC	60,000	2021/01/31	49,641	50,733	52,745	2,012
5	Chevrolet Cruze 1,6 North	Pool	2016	CMV 314 NC	105,000	2021/01/31	93,629	96,464	99,212	2,748
6	Isuzu KB CrewCab	Housing	2016	CMV 319 NC	90,000	2021/01/31	66,020	69,618	70,016	398
7	Chevrolet Trailblazer	Pool	2013	CGR 575 NC	90,000	2020/12/31	87,816	92,881	95,110	2,229
8	Isuzu KB 250	Housing	2013	CGR 572 NC	120,000	2020/12/31	107,782	108,785	110,334	1,549
9	Isuzu KB 250	Housing	2013	CGR 576 NC	90,000	2020/12/31	79,133	80,796	81,772	976
10	Hyundai H1	Tourism Centre	2013	CGY 587 NC	90,000	2021/08/31	75,245	76,640	76,873	233
12	Isuzu KB 200	Disaster Management	2010	CBY 898 NC	105,000	2021/09/30	101,125	103,390	103,390	-
13	Toyota Landcruiser	Disaster Management	2014	CJL 363 NC	35,000	2021/08/31	39,794	41,510	42,614	1,104
14	Toyota Landcruiser	Disaster Management	2014	CKW 835 NC	40,000	2021/08/31	27,657	33,869	34,820	951
15	Isuzu Kb 250 D-Teq	Youth Unit	2014	CKR 822 NC	75,000	2020/10/31	76,430	78,503	79,649	1,146
16	Isuzu Fire Engine	Disaster Management	2013	CHM 958 NC	15,000	2021/07/31	2,050	2,050	2,050	-
17	Toyota Etios	Pool	2014	CJG 979 NC	75,000	2020/12/31	70,701	70,964	71,603	639
18	Nissan NP 200	Environmental Health	2014	CJJ 262 NC	75,000	2020/12/31	74,804	74,812	74,812	-
19	Nissan Hardbody	Environmental Health	2014	CJJ 263 NC	45,000	2020/12/31	44,784	45,399	45,777	378
20	Nissan NP 200	Environmental Health	2014	CJJ 258 NC	60,000	2020/12/31	51,586	51,610	51,610	-
21	Chevrolet Park Van	Supply Chain Management	2015	CLF791 NC	15,000	2021/01/31	13,790	13,914	14,067	153
22	Nissan Almera 1.5 Acenta	Pool	2016	CMT 438 NC	45,000	2021/01/31	43,236	43,236	43,236	-
23	Audi Q7 3.0TDI Quattro	Council	2017	FBDM 1 NC	60,000	2021/08/31	53,227	54,582	54,598	16
24	Nissan NP 300 D/Cab	Environmental Health	2017	CPS 005 NC	30,000	2021/08/31	15,843	33,491	34,866	1,375
25	Nissan NP 300 D/Cab	Environmental Health	2017	CPS 010 NC	45,000	2021/08/31	33,393	39,293	41,057	1,764
26	Nissan NP 300 S/Cab	Roads Maintenance	2017	CPS 006 NC	30,000	2021/08/31	18,586	20,020	20,091	71
27	Nissan NP 300 S/Cab	Pool	2017	CPS 008 NC	45,000	2021/08/31	27,546	29,417	31,223	1,806
28	Scania P310 Water Tanker	Disaster Management	2018	CVG 023 NC	15,000	2020/07/31	1,795	1,795	1,795	-
FULL FLEET UTILITY OCTOBER 2020										22,388

- The expired licensed disks have been paid for and awaited from post office.
- During the month of October 2020, the following vehicles were taken to repairs:
 - Nissan Hardbody with registration: CJJ 263 NC-Panel beating, repairs of damaged bodywork (insurance claim).
 - Nissan Almera 1.5 Acenta with registration: CMT 438 NC- replacement of vehicle starter (vehicle still with the supplier) and
 - Audi Q7 3.0 TDI Quattro with registration: FBDM 1 NC- Coolant system problem after service.

4. Quality Certificate

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that--

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid-year budget and performance assessment

The report for the month of October 2020 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Ms. ZM Bogatsu
Municipal Manager

Signature



Date

12 November 2020