

FRANCES BAARD DISTRICT MUNICIPALITY



Section 71 Report

28 February 2021

TABLE OF CONTENTS

Page

1. Executive summary2-8

2. In-Year Budget Statement Tables (Annexure A)9-13

3. Supporting documents14-23

4. Municipal Manager’s quality certification24

1. EXECUTIVE SUMMARY

All variances are calculated against the approved budget figures.

1.1 Statement of Financial Performance

Consolidated performance against annual budget (Projected Operating Results) – Statement of Financial Performance – (Annexure A - Table C4)

Revenue by source

Year-to-date actual revenue amounts R100, 702 million as compared to the year-to-date budget projections of R 92 983, million. The equitable share was received in December 2020, hence the variance reported.

Operating expenditure by type

To date, R68, 434 million has been spent as compared to the operational year-to-date budget projections of R100, 403 million. Underspensing is due to the vacant positions and projects that are still in the implementation phase.

The summary statement of financial performance in Annexure A, Table C4 is prepared on a similar basis to the prescribed budget format, detailing revenue by source type and expenditure by input type.

Capital Expenditure

Year-to-date expenditure on capital amounts to R 98,000 as compared to the year-to-date budget projections of R 7, 081 million. Capital expenditure will improve as the financial year progress as projects are currently in the planning and implementation phase of the procurement process.

Please refer to Annexure A, Table C5 for further details.

Cash Flows

The municipality started the year with a total cash and cash equivalents of R103, 156 million. The year-to date cash and cash equivalents amounted to R103, 179 million. The net increase in cash and cash equivalents for the year to date is R 23 000.

Consolidated performance of year-to-date expenditure against year-to-date budget (per municipal vote)

The municipal vote reflects the organisational structure of the municipality which is made up of the following directorates: Council & Executive, Budget & Treasury, Administration, Planning & Development and Project Management & Advisory Services.

The following table depict the financial performance as per municipal vote according to the approved organogram of the municipality:

Council & Executive						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
01.1 - Council & Executive Administration	9,411,436	12,646,310	13,279,190	986,956	6,004,424	8,641,838
02.1 - Office Of The Municipal Manager	1,981,924	2,505,350	2,557,120	167,420	1,369,561	1,687,470
02.2 - Committee & Administration Services	509,507	1,381,030	1,072,610	49,793	393,143	817,892
02.3 - Internal Audit	2,842,694	3,610,700	3,827,100	247,526	1,891,702	2,479,258
02.4 - Communications	1,911,043	2,482,600	2,538,120	146,092	1,258,102	1,673,584
02.5 - Legal And Compliance	1,260,368	1,444,560	1,371,170	109,849	833,278	938,584
02.6 - Political Office Administration	3,158,120	3,881,810	4,804,910	330,806	2,569,416	2,895,578
02.7 - Youth Unit	2,411,365	1,845,460	2,440,110	223,330	1,734,351	1,428,536
02.8 - Risk Unit	1,038,196	1,084,810	1,133,140	94,622	753,041	739,314
Total	24,524,653	30,882,630	33,023,470	2,356,395	16,807,017	21,302,054

Actual operating expenditure of Council & Executive is R16, 807 million as compared to the year-to-date budget R21, 302 million. Special projects in the respective departments are still at a planning and implementation stage, project activities are expected to be implemented as indicated in the operational plans. Expenditure is expected to gain momentum as the year progress with the implementation of set budgets by the departments. One vacancy exists within the department, namely, Manager: Office of the MM.

Budger & Treasury Office						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
Budger & treasury						
03.1 - Finance Directorate	3,919,364	6,742,930	5,725,030	518,921	2,501,555	4,156,008
03.2 - Revenue & Expenditure	3,435,861	3,729,650	3,586,360	246,880	2,054,134	2,438,670
03.3 - Budget And Treasury Office	6,265,852	7,514,610	7,514,610	293,467	2,568,430	5,009,752
03.4 - Supply Chain Management	3,256,229	3,836,070	3,549,700	280,277	2,278,508	2,461,944
03.5 - Council Motor Vehicle Pool	1,655,604	1,760,610	1,840,610	35,805	502,955	1,200,410
Total	18,532,910	23,583,870	22,216,310	1,375,351	9,905,582	15,266,784

The actual operating expenditure of Budget & Treasury office at the end of the month amounts to R9,905 million as compared to the year-to-date projected budget of R15, 266 million. Due to the following vacant positions: CFO, Senior clerk: Revenue & Expenditure and Stores Assistant, spending on the planned budget is below expected projection.

Corporate Services						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
04.1 - Administration Directorate	1,688,773	2,026,500	2,080,940	149,417	1,197,088	1,369,170
04.2 - Information Systems	3,415,520	4,690,280	4,597,590	251,446	1,781,236	3,095,970
04.3 - Human Resource Management	4,182,638	5,450,040	5,530,130	451,587	2,843,838	3,660,078
04.4 - Office Support Services	10,998,873	13,174,280	13,194,280	1,078,748	7,238,532	8,789,558
04.5 - Environmental Protection	6,095,161	9,926,890	11,080,310	449,758	5,730,787	7,269,064
04.6 - Fire Fighting & Disaster Management	7,167,271	10,216,870	10,000,070	590,229	4,379,653	6,738,996
Total	33,548,237	45,484,860	46,483,320	2,971,185	23,171,134	30,922,836

Actual operating expenditure of Corporate Services at the end of the month amounts to R23, 171 million as compared to the year-to-date projected budget of R30, 922 million. Expenditure is expected to increase as the year progresses with the implementation of set budgets by the departments. Vacancies within the department also has an impact on the underspending of the projected budget, namely, Senior Fire Fighter, Chief Clerk Archive.

Planning & Development						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
05.1 - Planning & Development Directorate	1,098,235	3,539,920	3,870,220	136,500	1,073,008	2,470,060
05.3 - Local Economic Development	4,879,643	7,502,538	7,520,518	545,029	3,419,545	5,007,704
05.4 - Planning Unit - Gis	1,169,349	2,420,870	2,629,250	141,107	1,291,302	1,683,410
05.5 - Planning Unit - Spacial Planning	1,344,568	3,277,890	2,090,000	138,145	761,394	1,789,298
05.6 - Tourism	2,486,892	3,782,230	2,792,580	202,669	1,313,629	2,191,622
05.7 - Planning Unit - ldp	1,602,624	2,066,650	2,121,450	160,670	1,261,464	1,396,042
Total	12,581,311	22,590,098	21,024,018	1,324,122	9,120,342	14,538,136

Actual operating expenditure of Planning & Development at the end of the month amounts to R9, 120 million as compared to the year-to-date projected budget of R14, 538 million. Due to the vacant director position, spending on the planned budget is below expected projection. However, the budget is expected to gain momentum when the financial year progresses.

Infrastructure						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
06.1 - Infrastructure Service Directorate	1,221,941	2,251,050	2,489,000	139,131	1,057,578	1,580,044
06.2 - Project Management & Advisory Service	26,047,260	17,394,320	23,762,470	1,900,728	6,765,742	13,718,944
06.3 - Infrastructure Service - Roads Maint	716,065	897,470	885,630	35,373	350,233	594,372
06.4 - Housing Administration	3,002,799	4,269,230	3,169,750	181,872	1,256,566	2,479,678
Total	30,988,064	24,812,070	30,306,850	2,257,103	9,430,118	18,373,038

Actual operating expenditure of Project Management & Advisory Services at the end of the month amounts to R9, 430 million as compared to the year-to-date projected budget of R18, 373 million.

Underspending is due to the vacant director position and local municipalities are still expected to claim on capital and operational allocations as planned.

Consolidated performance of year-to-date expenditure on special projects against full year budget

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
Revaluation of Buildings	150,000.00	-	-	150,000.00	0%	Terms of reference has been finalised.
Total BTO Projects	150,000.00	-	-	150,000.00	0%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
B&A PROJECT MANAGEMENT	500,000.00	-	303,700.00	196,300.00	61%	
Total Council and Exec Admin	500,000.00	-	303,700.00	196,300.00	61%	
POLITICAL OFFICE ADMINISTRATION						
Commemorative Days	220,020.00	-	186,885.22	33,134.78	85%	Project completed with savings.
Disability Programme	300,000.00	-	-	300,000.00	0%	Project is still in the planning stage, therefore expenses will only be recorded in the 4th quarter.
Child Programme	55,100.00	-	7,500.00	47,600.00	14%	To be utilised in the third quarter
Gender Programme	90,000.00	-	47,560.00	42,440.00	53%	To be utilised in the third quarter.
MRM Programme	5,000.00	-	-	5,000.00	0%	Budget will be used during the financial year.
Old Age Programme	25,000.00	-	20,520.00	4,480.00	82%	Project to be implemented during third quarter.
Total Political Office Projects	695,120.00	-	262,465.22	432,654.78	38%	
YOUTH UNIT						
Youth Career	37,500.00	-	12,936.70	24,563.30	34%	Remaining budget to be used as the year progresses.
Sopa Programme	27,000.00	2,177.65	-	27,000.00	0%	Project to be implemented during third quarter.
June 16 Programme	33,000.00	-	-	33,000.00	0%	Project to be implemented during fourth quarter.
Youth Skills Programme	303,600.00	-	-	303,600.00	0%	Youth skills programme to be implemented during third quarter.
Total Youth Projects	401,100.00	2,177.65	12,936.70	388,163.30	3%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
CORPORATE SERVICES						
HUMAN RESOURCE MANAGEMENT						
Employee Wellness Assistance Programme	80,000.00	-	34,005.50	45,994.50	43%	Budget is utilised as and when needed.
Team Building	30,000.00	-	-	30,000.00	0%	Budget to be used as the year progresses.
Total HR Projects	110,000.00	-	34,005.50	75,994.50	31%	
ENVIRONMENTAL PROTECTION						
Commemorative Days	15,000.00	-	-	15,000.00	0%	No calendar dates commemorated as yet, budget to be used as the year progresses.
Awareness Sanitation Programme	49,600.00	-	23,187.24	26,412.76	47%	Budget to be used during the financial year.
Water Analysis	334,000.00	133,084.53	41,547.16	292,452.84	12%	The project takes place on a monthly basis, remaining budget to be utilised as the year progresses.
Sample Analysis	36,000.00	6,944.70	5,520.80	30,479.20	15%	Swaps will be collected in March 2021.
Environmental World day Awareness	28,000.00	-	-	28,000.00	0%	No campaigns conducted, project to occur during the financial year.
South African Standards for Drinking Water	90,000.00	-	-	90,000.00	0%	Samples will be collected in February 2021.
Total Environmental Health Projects	552,600.00	140,811.32	70,255.20	487,344.80	13%	
FIRE FIGHTING & DISASTER MANAGEMENT						
Volunteer Training	95,500.00	-	2,400.00	93,100.00	3%	Project will be implemented during third quarter.
Awareness Programme	7,000.00	-	-	7,000.00	0%	Budget to be used during the financial year.
Disaster Plan Strategy	500,000.00	-	434,438.90	65,561.10	87%	Project completed with savings.
Contingency Fund	1,120,000.00	56,928.00	132,790.00	987,210.00	12%	Budget is utilised as and when needed. Budget is expected to gain momentum as the year progresses.
Total Disaster Management Projects	1,722,500.00	56,928.00	569,628.90	1,152,871.10	33%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
PLANNING AND DEVELOPMENT						
LOCAL ECONOMIC DEVELOPMENT						
Led Small, Medium & Micro Entreprises	780,010.00	-	-	780,010.00	0%	Project is In progress busy finalising shortlistings.
Machinery and equipment SMME	1,650,000.00	-	716,545.53	933,454.47	43%	Currently busy with shortlisting of SMME's.
Led Expo	536,000.00	-	536,000.00	-	100%	Project completed with savings.
Youth Enterprenuer	320,000.00	-	48,750.00	271,250.00	15%	Project to be implemented in the third quarter.
Exhibition Installers	320,000.00	-	-	320,000.00	0%	Exhibitions to be done in the third quarter.
Led Trade & Investment Promotion	100,000.00	-	-	100,000.00	0%	Project will be implemented during third quarter.
Agriculture Emerging Farmers	90,000.00	-	50,000.00	40,000.00	56%	Project is ongoing to be completed by the end of third quarter.
Advertising and Promotion	83,318.00	-	-	83,318.00	0%	Advert will be done in the third quarter.
Women Empowerment	50,000.00	-	-	50,000.00	0%	Project to be implemented in the third quarter.
Total LED Projects	3,929,328.00	-	1,351,295.53	2,578,032.47	34%	
TOURISM						
Ganspan	220,000.00	-	-	220,000.00	0%	Applied for water use licence, to be done during third and forth quarter.
Indaba Expo	323,760.00	-	-	323,760.00	0%	Waiting for expo dates from service provider.
Tourism Association	75,000.00	-	17,500.00	57,500.00	23%	On going project to be completed by the end of third quarter.
Tourism Awareness Campaign	170,000.00	-	24,836.41	145,163.59	15%	Project will be implemented in the third quarter.
Tourism Advertisement	150,000.00	25,980.00	30,558.70	119,441.30	20%	Occurs on a quarterly basis. To be done during third quarter.
Total Tourism Projects	938,760.00	25,980.00	72,895.11	865,864.89	8%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
PLANNING UNIT - SPATIAL PLANNING						
Municipal Tribunal	70,000.00	-	18,336.00	51,664.00	26%	We conducted virtual meeting on the 05 February 2021. We received three new applications. 1. Consent Application for "Special Use" for Temporary Departure in order to erect tyres storage subject to conditions on Annexure on part of Portion 9 of the farm Slypklip 36 under Magareng Local Municipality. (Abeyance). 2. Proposed Rezoning and Removal of restrictive title deed conditions on ERF 1642, Hartswater (Abeyance). 3. Proposed Rezoning and Removal of restrictive conditions of Remainder of Erf 59, Hartswater, Phokwane Local Municipality (Abeyance)
Project Management & Advisory Service	232,500.00	-	-	232,500.00	0%	Draft SDF will be advertised before end of March 2021. The draft SDF will be presented to Committee Meeting on the 6 April 2021. The public participation meeting will take place on the 09 March 2021.
FBDM SDF Framework	392,500.00	-	66,964.23	325,535.77	17%	The Issues and vision public participation final meeting will be conducted on the 10 March 2021 in Magareng Municipality.
Phokwane Infill Development	170,000.00	108,400.00	27,100.00	142,900.00	16%	Currently comilig the motivational memorandum.
Total Spatial Planning Projects	865,000.00	108,400.00	112,400.23	752,599.77	13%	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
INFRASTRUCTURE						
PROJECT MANAGEMENT & ADVISORY SERVICE						
C&PS: B&A PROJECT MANAGEMENT/RAMS	2,543,000.00	1,019,141.75	295,862.13	2,247,137.87	12%	Final year of 3-year contract - amendments on contract
Magareng O&M	4,000,000.00	-	1,084,717.65	2,915,282.35	27%	All correct claims to date received have been processed and paid.
Dikgatlong O&M	4,000,000.00	-	1,110,981.25	2,889,018.75	28%	All correct claims to date received have been processed and paid.
Phokwane O&M	4,000,000.00	-	166,100.00	3,833,900.00	4%	New claims received, busy processing it.
Sol Plaatje O&M	4,500,000.00	-	1,106,473.91	3,393,526.09	25%	All correct claims to date received have been processed and paid.
Total Infrastructure Projects	19,043,000.00	1,019,141.75	3,764,134.94	15,278,865.06	20%	
Total Special Projects	28,412,408.00	1,900,139.07	6,383,888.23	22,028,519.77	22%	

The actual spending on special projects for the municipality at the end of the month amounts to R 6 383 888,23 with a commitment of R 1 900 139.07. The municipality has spent 22% of its budgeted special projects.

2. IN-YEAR BUDGET STATEMENT TABLES (ANNEXURE: A)**Table C1: Monthly Budget Statement Summary**

DC9 Frances Baard - Table C1 Monthly Budget Statement Summary - M08 February									
Description	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	7,399	5,750	5,750	1,102	3,693	3,833	(140)	-4%	5,750
Transfers and subsidies	124,350	130,702	132,771	39,654	96,344	88,216	8,128	9%	132,771
Other own revenue	8,451	1,400	1,400	20	665	933	(268)	-29%	1,400
Total Revenue (excluding capital transfers and contributions)	140,200	137,852	139,921	40,777	100,702	92,983	7,720	8%	139,921
Employee costs	63,754	80,665	78,527	5,984	45,829	53,064	(7,235)	-14%	78,527
Remuneration of Councillors	6,802	8,756	8,756	571	4,645	5,837	(1,192)	-20%	8,756
Depreciation & asset impairment	3,801	3,706	3,706	-	-	2,471	(2,471)	-100%	3,706
Finance charges	-	-	-	-	-	-	-	-	-
Materials and bulk purchases	1,114	1,619	2,546	55	574	1,655	(1,081)	-65%	2,546
Transfers and subsidies	21,909	13,443	20,113	1,357	5,702	11,185	(5,483)	-49%	20,113
Other expenditure	22,795	39,164	39,406	2,317	11,684	26,190	(14,506)	-55%	39,406
Total Expenditure	120,175	147,354	153,054	10,284	68,434	100,403	(31,969)	-32%	153,054
Surplus/(Deficit)	20,025	(9,501)	(13,133)	30,493	32,268	(7,420)	39,688	-535%	(13,133)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	20,025	(9,501)	(13,133)	30,493	32,268	(7,420)	39,688	-535%	(13,133)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	20,025	(9,501)	(13,133)	30,493	32,268	(7,420)	39,688	-535%	(13,133)
Capital expenditure & funds sources									
Capital expenditure	967	8,740	12,126	36	98	7,081	(6,982)	-99%	12,126
Capital transfers recognised	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	967	8,740	12,126	36	98	7,081	(6,982)	-99%	12,126
Total sources of capital funds	967	8,740	12,126	36	98	7,081	(6,982)	-99%	12,126
Financial position									
Total current assets	125,475	68,072	68,072		142,574				86,825
Total non current assets	60,571	70,197	73,583		60,670				73,583
Total current liabilities	41,622	29,460	166,808		26,931				166,808
Total non current liabilities	23,774	37,790	37,790		23,393				37,790
Community wealth/Equity	120,651	79,069	75,438		152,919				75,438
Cash flows									
Net cash from (used) operating	-	-	-	-	(6,309)	-	6,309	#DIV/0!	-
Net cash from (used) investing	6,335	1,258	-	-	6,335	5,062	(1,273)	-25%	7,593
Net cash from (used) financing	(3)	3	-	-	(2)	(0)	1	-644%	(0)
Cash/cash equivalents at the month/year end	84,598	75,207	73,946	-	103,179	5,062	(98,118)	-1938%	7,593
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	17	992	163	94	155	260	37	2,304	4,022
Creditors Age Analysis									
Total Creditors	-	-	-	-	-	-	-	-	-

Table C2 Monthly Budget Statement - Financial Performance (standard classification)

DC9 Frances Baard - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M08 February										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		136,901	131,652	133,721	40,271	99,568	88,849	10,719	12%	133,721
Executive and council		13	-	500	304	304	167	137	82%	500
Finance and administration		136,888	131,652	133,221	39,967	99,264	88,682	10,582	12%	133,221
<i>Community and public safety</i>		246	259	259	-	-	173	(173)	-100%	259
Public safety		-	-	-	-	-	-	-		-
<i>Economic and environmental services</i>		3,053	5,941	5,941	506	1,134	3,961	(2,827)	-71%	5,941
Planning and development		3,023	5,941	5,941	506	1,134	3,961	(2,827)	-71%	5,941
<i>Trading services</i>		-	-	-	-	-	-	-		-
<i>Other</i>	4	-	-	-	-	-	-	-		-
Total Revenue - Functional	2	140,200	137,852	139,921	40,777	100,702	92,983	7,720	8%	139,921
Expenditure - Functional										
<i>Governance and administration</i>		63,343	79,808	80,643	5,663	39,773	53,484	(13,710)	-26%	80,643
Executive and council		17,472	22,260	24,154	1,758	12,071	15,471	(3,400)	-22%	24,154
Finance and administration		43,028	53,937	52,662	3,657	25,811	35,533	(9,722)	-27%	52,662
Internal audit		2,843	3,611	3,827	248	1,892	2,479	(588)	-24%	3,827
<i>Community and public safety</i>		10,170	14,486	13,170	772	5,636	9,219	(3,582)	-39%	13,170
Public safety		-	-	-	-	-	-	-		-
Housing		3,003	4,269	3,170	182	1,257	2,480	(1,223)	-49%	3,170
<i>Economic and environmental services</i>		44,175	49,278	56,449	3,646	21,711	35,509	(13,798)	-39%	56,449
Planning and development		38,080	39,351	45,369	3,197	15,980	28,240	(12,260)	-43%	45,369
Environmental protection		6,095	9,927	11,080	450	5,731	7,269	(1,538)	-21%	11,080
<i>Trading services</i>		-	-	-	-	-	-	-		-
<i>Other</i>		2,487	3,782	2,793	203	1,314	2,192	(878)	-40%	2,793
Total Expenditure - Functional	3	120,175	147,354	153,054	10,284	68,434	100,403	(31,969)	-32%	153,054
Surplus/ (Deficit) for the year		20,025	(9,501)	(13,133)	30,493	32,268	(7,420)	39,688	-535%	(13,133)

Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by Municipal vote)

DC9 Frances Baard - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M08 February										
Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 01 - Executive & Council		13	-	500	304	304	167	137	82.2%	500
Vote 02 - Office Of The Municipal Manager		-	-	-	-	-	-	-		-
Vote 03 - Budget & Treasury Office		136,888	131,652	133,221	39,967	99,264	88,682	10,582	11.9%	133,221
Vote 04 - Administration		276	259	259	-	-	173	(173)	-100.0%	259
Vote 05 - Planning & Development		-	1,500	1,500	-	-	1,000	(1,000)	-100.0%	1,500
Vote 06 - Infrastructure Services		3,023	4,441	4,441	506	1,134	2,961	(1,827)	-61.7%	4,441
Total Revenue by Vote	2	140,200	137,852	139,921	40,777	100,702	92,983	7,720	8.3%	139,921
Expenditure by Vote	1									
Vote 01 - Executive & Council		9,411	12,646	13,279	987	6,004	8,642	(2,637)	-30.5%	13,279
Vote 02 - Office Of The Municipal Manager		15,113	18,236	19,744	1,369	10,803	12,660	(1,858)	-14.7%	19,744
Vote 03 - Budget & Treasury Office		18,533	23,584	22,216	1,375	9,906	15,267	(5,361)	-35.1%	22,216
Vote 04 - Administration		33,548	45,485	46,483	2,971	23,171	30,923	(7,752)	-25.1%	46,483
Vote 05 - Planning & Development		12,581	22,590	21,024	1,324	9,120	14,538	(5,418)	-37.3%	21,024
Vote 06 - Infrastructure Services		30,988	24,812	30,307	2,257	9,430	18,373	(8,943)	-48.7%	30,307
Total Expenditure by Vote	2	120,175	147,354	153,054	10,284	68,434	100,403	(31,969)	-31.8%	153,054
Surplus/ (Deficit) for the year	2	20,025	(9,501)	(13,133)	30,493	32,268	(7,420)	39,688	-534.9%	(13,133)

Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC9 Frances Baard - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M08 February										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands										
Revenue By Source										
Rental of facilities and equipment		603	1,000	1,000	19	501	667	(166)	-25%	1,000
Interest earned - external investments		7,399	5,750	5,750	1,102	3,693	3,833	(140)	-4%	5,750
Transfers and subsidies		124,350	130,702	132,771	39,654	96,344	88,216	8,128	9%	132,771
Other revenue		7,853	400	400	2	165	267	(102)	-38%	400
Gains		(5)	-	-	-	-	-	-		-
Total Revenue (excluding capital transfers and contributions)		140,200	137,852	139,921	40,777	100,702	92,983	7,720	8%	139,921
Expenditure By Type										
Employee related costs		63,754	80,665	78,527	5,984	45,829	53,064	(7,235)	-14%	78,527
Remuneration of councillors		6,802	8,756	8,756	571	4,645	5,837	(1,192)	-20%	8,756
Debt impairment		3	50	50	-	-	33	(33)	-100%	50
Depreciation & asset impairment		3,801	3,706	3,706	-	-	2,471	(2,471)	-100%	3,706
Finance charges		-	-	-	-	-	-	-		-
Bulk purchases		-	-	-	-	-	-	-		-
Other materials		1,114	1,619	2,546	55	574	1,655	(1,081)	-65%	2,546
Contracted services		13,435	23,156	23,641	1,504	6,416	15,599	(9,183)	-59%	23,641
Transfers and subsidies		21,909	13,443	20,113	1,357	5,702	11,185	(5,483)	-49%	20,113
Other expenditure		9,305	15,658	15,415	813	5,269	10,358	(5,089)	-49%	15,415
Losses		53	300	300	(0)	(0)	200	(200)	-100%	300
Total Expenditure		120,175	147,354	153,054	10,284	68,434	100,403	(31,969)	-32%	153,054
Surplus/(Deficit)		20,025	(9,501)	(13,133)	30,493	32,268	(7,420)	39,688	(0)	(13,133)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		-	-	-	-	-	-	-		-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-		-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-		-
Surplus/(Deficit) after capital transfers & contributions		20,025	(9,501)	(13,133)	30,493	32,268	(7,420)			(13,133)
Taxation		-	-	-	-	-	-	-		-
Surplus/(Deficit) after taxation		20,025	(9,501)	(13,133)	30,493	32,268	(7,420)			(13,133)
Attributable to minorities		-	-	-	-	-	-	-		-
Surplus/(Deficit) attributable to municipality		20,025	(9,501)	(13,133)	30,493	32,268	(7,420)			(13,133)
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-		-
Surplus/ (Deficit) for the year		20,025	(9,501)	(13,133)	30,493	32,268	(7,420)			(13,133)

Expenditure

To date, R68 434 million has been spent as compared to the operational year-to-date budget projections of R100 403 million. Underspending is due to the vacant positions and projects that are still in the planning and implementation phase.

Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

DC9 Frances Baard - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - A - M01 July										
Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure - Municipal Vote										
02.3 - Internal Audit		-	-	-	-	-	-	-	-	-
02.4 - Communications		7	-	-	-	-	-	-	-	-
02.6 - Political Office Administration		-	500	500	-	-	333	(333)	-100%	500
03.1 - Finance Directorate		-	-	-	-	-	-	-	-	-
03.2 - Revenue & Expenditure		-	-	-	-	-	-	-	-	-
04.4 - Office Support Services		64	1,290	1,252	-	40	847	(807)	-95%	1,252
Vote 05 - Planning & Development		-	-	-	-	-	-	-	-	-
05.1 - Planning & Development Directorate		-	-	-	-	-	-	-	-	-
05.2 - Planning Unit - Pms Management		-	-	-	-	-	-	-	-	-
05.3 - Local Economic Development		-	-	-	-	-	-	-	-	-
05.4 - Planning Unit - Gis		-	-	-	-	-	-	-	-	-
05.5 - Planning Unit - Spacial Planning		-	-	-	-	-	-	-	-	-
05.6 - Tourism		-	-	-	-	-	-	-	-	-
05.7 - Planning Unit - ldp		-	-	-	-	-	-	-	-	-
Vote 06 - Infrastructure Services		18	11	15	-	-	9	(9)	-100%	15
06.1 - Infrastructure Service Directorate		-	11	15	-	-	9	(9)	-100%	15
06.2 - Project Management & Advisory Service		-	-	-	-	-	-	-	-	-
06.4 - Housing Administration		-	-	-	-	-	-	-	-	-
Vote 07 -		-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
Total single-year capital expenditure		967	8,740	12,126	36	98	7,081	(6,982)	(0)	12,126
Total Capital Expenditure		967	8,740	12,126	36	98	7,081	(6,982)	(0)	12,126

3. SUPPORTING DOCUMENTATION

Monthly Budget Statement - aged debtors

DC9 Frances Baard - Supporting Table SC3 Monthly Budget Statement - aged debtors - M08 February														
Description	NT Code	Budget Year 2020/21										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days			
R thousands														
Debtors Age Analysis By Income Source														
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820													
Other	1900	17	992	163	94	155	260	37	2,304	4,022	2,850			
Total By Income Source	2000	17	992	163	94	155	260	37	2,304	4,022	2,850	-	-	
2011/12 - totals only														
Debtors Age Analysis By Customer Group														
Organs of State	2200	86	992	163	2,637					3,878	2,637			
Commercial	2300									-	-			
Households	2400									-	-			
Other	2500	(69)	-		(2,543)	155	260	37	2,304	144	213			
Total By Customer Group	2600	17	992	163	94	155	260	37	2,304	4,022	2,850	-	-	

Municipal debtors consist of three main groups, namely:

- Provincial or Local government bodies for services rendered to or on behalf of these bodies,
- Ex-employees entitled to post-service benefits, and
- Other entities by way of service delivery for which costs are to be recovered.

Matters reported below are in respect of debts outstanding to the municipality as at 28 February 2021.

FRANCES BAARD DISTRICT MUNICIPALITYA1:J19A1:J18A1:J21A1:J23J21A1:J22									
DEBTORS OUTSTANDING BALANCES									
28 FEBRUARY 2021									
ACCOUNT NR	DEBTOR	INVOICE DATE	DESCRIPTION	INITIAL DEBT	AMOUNT PAID PREVIOUSLY	INVOICED FEB '21	PAID FEB '21	BALANCE	PROGRESS
101418	Moloi M.M.	17/04/2014	Irregular expenditure - Motor Vehicle & Modules failed	188,636.80	132,584.20	0.00	0.00	56,052.60	Handed over state attorney - Summons issued 01/08/2019
101417	Kgantsi N.G.	18/08/2015	Medical aid	26,740.00	12,388.85	0.00	0.00	14,351.15	Handed over state attorney
101430	Molefi P.R.	30/06/2016	Modules failed & Salary overpayment	31,543.50	24,668.09	0.00	0.00	6,875.41	Handed over state attorney
101415	Maribe B.M.	22/09/2016	Salary overpayment	16,546.73	13,081.48	0.00	0.00	3,465.25	Handed over to legal department for further action
101432	Nicholas T.	22/09/2016	Modules failed & Salary overpayment	25,582.71	16,810.95	0.00	50.00	8,721.76	Handed over state attorney
100087	Department of Safety & Liaison	25/02/2021	Rental Clinic Building - Jan Kempdorp	217,661.21	153,622.03	4,402.48	0.00	68,441.66	Handed over to legal department for further action
101399	Department of Transport	25/02/2021	Post Service medical aid - Council Contribution	2,298,156.33	2,078,998.80	75,968.60	141,085.40	154,040.73	Receive monthly payments
101400	Department of Transport	25/02/2021	Sundry - Municipal accounts workshops	4,704,063.15	1,053,795.59	5,723.23	0.00	3,655,990.79	Handed over to legal department for further action
100098	MTN	25/02/2021	Tower - Rental & fixed rate electricity	336,292.63	312,863.96	17,268.77	31,979.20	8,718.24	
101408	Greenan S.	01/07/2018	Post Service medical aid - Member Contribution	11,355.00	9,084.00	0.00	0.00	2,271.00	Awaiting feedback from member re payment
101457	Mokgoro D.K.	19/12/2018	Medical aid overcharged	5,978.61	0.00	0.00	0.00	5,978.61	Matter refer to Assistant Director Finance
101459	Siwisa A.M.	30/07/2019	Salary overpayment	9,653.29	0.00	0.00	0.00	9,653.29	Handed over to legal department for further action
101462	SALGA	30/05/2020	5% early discount - not deducted from 2020/2021 membership	45,334.73	0.00	0.00	0.00	45,334.73	Salga agreed that the 5% discount would be credited against the membership invoice of the 2021/2022 financial year.
101412	Office of the Premier	23/11/2020	Rental lecture room - 13 & 14 Oct '20	4,140.00	0.00	0.00	0.00	4,140.00	
101463	Raillex Pty Ltd	12/11/2020	New building - Electrical repairs and COC	56,140.00	0.00	0.00	0.00	56,140.00	Handed over to legal department for further action
101465	Baloyi M.R.	26/02/2021	Resigned - Accommodation & salary overpayment	9,420.31	0.00	0.00	0.00	9,420.31	Ms. Baloyi left prior to the agreed upon termination date and with regard to the accommodation she also left earlier. The accommodation was payed in full from January 2021 to February 2021, she is therefore liable and has acknowledged the debt.
				7,987,245.00	3,807,897.95	103,363.08	173,114.60	4,109,595.53	

DC9 Frances Baard - Supporting Table SC4 Monthly Budget Statement - aged creditors - M08 February

Description	NT Code	Budget Year 2020/21									Prior year totals for chart (same period)	
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total		
R thousands												
Creditors Age Analysis By Customer Type												
Bulk Electricity	0100											-
Bulk Water	0200											-
PAYE deductions	0300											-
VAT (output less input)	0400											-
Pensions / Retirement deductions	0500											-
Loan repayments	0600											-
Trade Creditors	0700											-
Auditor General	0800											-
Other	0900											-
Total By Customer Type	1000	-	-	-	-	-	-	-	-	-	-	-

The expenditure section continues to administer, manage, assess and improve creditors, salaries and sundry payments subject to internal recommendations.

Payments to Councilors/Employees/Pensioners/Suppliers:

The Municipal purchases and payments to creditors are under adequate control. Expenditure statistics for the month ended on the 28 February 2021 is listed below:

<i>FRANCES BAARD DISTRICT MUNICIPALITY</i>					
<i>EXPENDITURE STATISTICS</i>					<i>Feb-21</i>
Employee/Supplier	Salaries/Payment(Rand)	Number of Employees			No of Pay
		Paid	Not paid	Termination	Made
Officials	3,338,042.08	97	0	0	0
Pension	2,840.82	2	0	0	0
Section 54 & 57	198,588.41	2	0	0	0
Contract	708,704.73	17	0	0	0
CIIs	551,301.24	15	8	1	0
Interns	158,333.27	19	0	0	0
Payments Made	6,913,611.45	-	-	-	135
TOTALS	11,871,422.00	152	8	1	135

Internal controls in the expenditure unit are continuously being assessed and tightened up to allow closer monitoring of daily purchases.

SUPPLY CHAIN MANAGEMENT:

As the Council reserves its right to maintain oversight over the implementation of the Supply Chain Management Policy and is empowered to make Supply Chain policy within the ambit of the applicable legislation, the following is hereby reported:

- **Implementation of the Approved Supply Chain Management Policy.**

The approved Supply Chain Management Policy of 30 November 2005 as amended on 20 August 2017 is implemented and is maintained by all relevant role players.

- **Implementation of the Supply Chain Management Process.**

- **Training of Supply Chain Management Officials**

There was no training for the month of February 2021.

- **Demand Management**

Bids and quotations were invited in accordance with the Supply Chain Management Policy. Bid documents used were customised, standard bid documents prescribed by National Treasury. All

preconditions were enforced during the opening of bids including the verification on Tax Clearance Certificates issued by SARS. The procurement plan for 2019-20 was approved by the Accounting Officer.

- **Acquisition Management**

For the period of February 2021, no contracts (R200 000 +) were awarded by the Municipal Manager.

For the period of February 2021, no written quotation (R30 000-R200 000) were awarded by the Municipal Manager.

Total orders issued total R1 049 000.39

Orders per department

COUNCIL AND EXECUTIVE	R 0.00
MUNICIPAL MANAGER	R 61 159.00
FINANCE	R 3 284.00
ADMINISTRATION	R328 975.28
PLANNING AND DEVELOPMENT	R653 913.04
TECHNICAL SERVICE	R 1 113.04

a. Disposal Management

No disposal for the month of February 2021.

b. Deviations

No deviation was approved by the Municipal Manager during the month of February 2021.

c. Issues from Stores

Total orders issued total R23 733.39

Issues per department

COUNCIL	R 0.00
MUNICIPAL MANAGER	R 0.00
FINANCE	R 1 397.72
ADMINISTRATION	R 7 685.79
PLANNING AND DEVELOPMENT	R4 176.66
TECHNICAL SERVICE	R 9 843.62

d. List of accredited Service Providers

The supplier's database is daily updated and the database form is amended to made provision for the MBD 4 and MBD 9 forms as required by the AG report.

e. Support to Local Municipalities

No official request was received from the local municipalities.

Monthly Budget Statement - investment portfolio

Investment Number	Type of investment	Investment by Maturity	Investment Amount	Withdrawal	Commence of Investment	Expiry Date Of Investment	Term (days)	Yield for the month (1)	Accured Interest Over Term	Accured Interest Month	Service fee	Accrued Interest after monthly service fee
7662011402/000107	call	NEDCOR	4,000,000.00	(3,000,000.00)	01-Feb-21	28-Feb-21	28	3.350%	10,279.45	11,380.82	0.00	
7662011402/000151	notice	NEDCOR	10,000,000.00		13-Nov-20	12-Mar-21	119	3.770%	122,912.33	32,019.18		
7662011402/000152	notice	NEDCOR	10,000,000.00		09-Dec-20	08-Apr-21	120	4.200%	138,082.19	26,465.75		
7662011402/000153	notice	NEDCOR	10,000,000.00		09-Dec-20	08-Apr-21	120	4.200%	138,082.19	26,465.75		
048472468-138	call	STANDARD BANK	2,000,000.00		01-Feb-21	28-Feb-21	28	3.750%	5,753.42	6,369.86	0.00	
048472468-153	notice	STANDARD BANK	28,000,000.00		10-Nov-20	10-Mar-21	120	3.906%	359,566.03	92,887.89		
048472468-154	notice	STANDARD BANK	10,000,000.00		13-Nov-20	12-Mar-21	119	3.906%	127,346.30	33,174.25		
9313877406	call	ABSA	6,750,734.85	(6,749,734.85)	01-Feb-21	28-Feb-21	28	2.273%	11,771.06	13,032.25	0.00	
2079269332	notice	ABSA	8,300,000.00		24-Jun-20	24-Jun-21	365	6.510%	540,330.00		0.00	
2079300023	notice	ABSA	7,000,000.00		06-Nov-20	05-Mar-21	119	3.520%	80,333.15	20,927.12	0.00	
62739184688	call	FNB	5,000,000.00	(3,000,000.00)	01-Feb-21	28-Feb-21	28	3.350%	12,849.32	14,226.03		14,226.03
74858904384	notice	FNB	15,000,000.00		06-Nov-20	05-Mar-21	119	3.910%	191,215.07	49,812.33	0.00	49,812.33
74879142559	notice	FNB	10,000,000.00		09-Dec-20	08-Apr-21	120	4.430%	145,643.84	26,701.37		
			R 126,050,734.85	R -12,749,734.85			1,433		R 1,738,520.51	326,761.23	-	64,038.36

Surplus cash is invested at approved banking institutions in accordance with current cash and investment policy.

Investment amounts to R113, 301 million as at 28 February 2021.

Monthly Budget Statement - transfers and grant receipts

DC9 Frances Baard - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M08 February										
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands									%	
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		124,211	130,602	132,171	39,306	95,995	87,983	8,013	9.1%	132,171
Equitable Share		120,606	124,299	125,768	38,758	94,693	83,747	10,946	13.1%	125,768
Expanded Public Works Programme Integrated Grant		1,270	1,001	1,101	167	443	701	(258)	-36.8%	1,101
Municipal Disaster Recovery Grant		246	259	259	-	-	173	(173)	-100.0%	259
Expanded Public Works Programme		-	-	-	-	-	-	-		-
Health	4	-	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Education Training and Development Practices SETA		96	100	100	45	45	67	(22)	-32.8%	100
Northern Cape Economic Development Agency		-	-	-	-	-	-	-		-
Production		-	-	-	-	-	-	-		-
Services Sector SETA		-	-	-	-	-	-	-		-
Rural Road Asset Management Systems Grant		-	-	-	-	-	-	-		-
Provincial Government:		-	-	-	-	-	-	-		-
Housing Projects		-	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
Other grant providers:		-	-	-	-	-	-	-		-
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	124,350	130,702	132,771	39,654	96,344	88,216	8,128	9.2%	132,771

Monthly Budget Statement - transfers and grant expenditure

DC9 Frances Baard - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M08 February

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands									%	
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		114,412	140,222	145,457	9,741	66,476	95,493	(29,017)	-30.4%	145,457
								-		
Equitable Share		111,586	133,919	139,611	9,021	65,212	91,444	(26,232)	-28.7%	139,611
Expanded Public Works Programme Integrated Grant		716	1,001	780	256	231	594	(363)	-61.1%	780
Local Government Financial Management Grant		939	1,000	1,005	182	734	668	66	9.9%	1,005
Provincial Government:		784	-	500	304	304	167	137	82.2%	500
Expanded Public Works Programme		-	-	-	-	-	-	-		-
Housing Projects		-	-	-	-	-	-	-		-
Specify (Add grant description)		784	-	500	304	304	167	137	82.2%	500
District Municipality:		-	-	-	-	-	-	-		-
								-		
								-		
Health and Welfare SETA		-	-	-	-	-	-	-		-
Production		-	-	-	-	-	-	-		-
Services Sector SETA		36	-	-	-	-	-	-		-
Total operating expenditure of Transfers and Grants:		115,197	140,222	145,957	10,045	66,780	95,660	(28,880)	-30.2%	145,957
								-		
								-		
Total capital expenditure of Transfers and Grants		-	-	-	-	-	-	-		-
								-		
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		115,197	140,222	145,957	10,045	66,780	95,660	(28,880)	-30.2%	145,957
Other grant providers:		-	-	-	-	-	-	-		-
Total capital expenditure of Transfers and Grants		-	-	-	-	-	-	-		-
								-		
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		-	-	-	-	-	-	-		-

Monthly Budget Statement - councillor and staff benefits

DC9 Frances Baard - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M08 February										
Summary of Employee and Councillor remuneration	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C					D	
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		5,567	7,295	7,295	483	3,906	4,864	(957)	-20%	7,295
Pension and UIF Contributions								-		
Medical Aid Contributions								-		
Motor Vehicle Allowance		762	794	794	48	413	530	(116)	-22%	794
Cellphone Allowance		473	666	666	41	326	444	(118)	-27%	666
Housing Allowances								-		
Other benefits and allowances								-		
Sub Total - Councillors		6,802	8,756	8,756	571	4,645	5,837	(1,192)	-20%	8,756
% increase	4		28.7%	28.7%						28.7%
Senior Managers of the Municipality										
Basic Salaries and Wages		5,286	6,333	6,616	485	3,719	4,316	(598)	-14%	6,616
Pension and UIF Contributions		7	438	445	1	6	294	(288)	-98%	445
Medical Aid Contributions		-	-	21	-	-	7	(7)	-100%	21
Overtime		-	-	-	-	-	-	-		-
Performance Bonus		-	440	440	-	-	293	(293)	-100%	440
Motor Vehicle Allowance		-	193	342	16	80	178	(98)	-55%	342
Cellphone Allowance		78	78	96	8	61	58	3	6%	96
Housing Allowances		-	-	12	-	-	4	(4)	-100%	12
Other benefits and allowances		0	1	12	0	0	4	(4)	-92%	12
Payments in lieu of leave		(22)	139	322	48	524	154	370	240%	322
Long service awards		-	-	-	-	-	-	-		-
Post-retirement benefit obligations	2							-		
Sub Total - Senior Managers of Municipality		5,350	7,621	8,306	557	4,390	5,309	(919)	-17%	8,306
% increase	4		42.5%	55.3%						55.3%
Other Municipal Staff										
Basic Salaries and Wages		38,508	47,613	44,657	3,635	28,164	30,757	(2,593)	-8%	44,657
Pension and UIF Contributions		5,699	6,823	6,560	530	4,111	4,461	(351)	-8%	6,560
Medical Aid Contributions		2,330	2,396	2,384	217	1,644	1,593	50	3%	2,384
Overtime		140	154	154	11	103	102	0	0%	154
Performance Bonus		2,936	3,668	3,426	265	2,135	2,365	(229)	-10%	3,426
Motor Vehicle Allowance		2,955	3,338	4,248	244	1,949	2,529	(580)	-23%	4,248
Cellphone Allowance		213	236	279	21	160	172	(12)	-7%	279
Housing Allowances		435	424	439	41	308	288	20	7%	439
Other benefits and allowances		541	2,949	1,052	56	431	1,334	(902)	-68%	1,052
Payments in lieu of leave		1,711	1,071	2,519	304	1,634	1,197	437	37%	2,519
Long service awards		20	355	355	-	-	237	(237)	-100%	355
Post-retirement benefit obligations	2	2,914	4,016	4,149	104	801	2,722	(1,921)	-71%	4,149
Sub Total - Other Municipal Staff		58,404	73,044	70,222	5,427	41,439	47,755	(6,317)	-13%	70,222
% increase	4		25.1%	20.2%						20.2%
Total Parent Municipality		70,556	89,421	87,283	6,555	50,474	58,902	(8,428)	-14%	87,283
			26.7%	23.7%						23.7%
Unpaid salary, allowances & benefits in arrears:										
TOTAL SALARY, ALLOWANCES & BENEFITS		70,556	89,421	87,283	6,555	50,474	58,902	(8,428)	-14%	87,283
% increase	4		26.7%	23.7%						23.7%
TOTAL MANAGERS AND STAFF		63,754	80,665	78,527	5,984	45,829	53,064	(7,235)	-14%	78,527

ASSET AND RISK MANAGEMENT**Insurance:**

All Municipal assets are adequately insured with Lateral Unison. The contract runs from 01 January 2019 for a period of three (3) years, which ends on 31 December 2021.

Asset Management:

The asset register is updated on annual basis; this is done to keep up with any changes that might have occurred. The last asset count was done during the month of July 2019 for the 2018/19 financial year. For the current financial year, the asset count was completed in the month of November 2020.

Information Backup:

All shared data stored on file server (*O & P drives only*) is backed up on backup tapes which are extended automatically on a daily, weekly, monthly and annually basis. System users are responsible for ensuring that data backup and maintenance is carried out regarding their specific usage. General ledger and associated financial system data is backed up on the network server tape system, daily, weekly, tapes are stored on premises, monthly and annually are stored off site. The "e-Venus" financial system was implemented on 1 September 2009. A daily backup is done as well as a day end procedure to integrate daily transactions. On the last working day of each month (a few days after month end to accommodate financial transactions pertaining to the month closed) a monthly calendar, financial backup and integration including closing of votes and opening thereof in the new month is done.

Repairs and Maintenance Cost:

The actual operating costs of the municipal repairs and maintenance that were incurred for the year to date as required in terms of the repairs and maintenance policy are set out below:

<i>OPERATING RESULTS ANALYSIS</i>		Feb-21		VARIANCES
<i>COMPARISON: ACTUAL TO BUDGET</i>	FULL YEAR BUDGET 2020/21	YTD ACTUAL	VARIANCES	%
Municipal Offices	531,750.00	260,129.06	271,620.94	49%
Computer Software and Applications	3,905,410.00	1,209,523.68	2,695,886.32	31%
Computer Equipment	975,320.00	230,298.20	745,021.80	24%
Furniture and Office Equipment	28,300.00	318.01	27,981.99	1%
Machinery and Equipment	484,860.00	186,895.86	297,964.14	39%
Transport Assets	225,000.00	27,734.15	197,265.85	12%
Totals	6,150,640.00	1,914,898.96	4,235,741.04	31%

Year to date expenditure on repairs and maintenance amounts to R1, 914 million of the R6,151 million that was budgeted. The percentage expenditure for the month of February 2021 adds up to 31%.

Motor vehicles – utilization Statistics:

The municipality operates a pool of 28 vehicles as part of its routine activities. Statistical information regarding the year-to-date utility for February 2021 is as follows:

Municipal Vehicles:

FRANCES BAARD DISTRICT MUNICIPALITY							POOL VEHICLE CONTROL FEBRUARY 2021				
Vehicle	Vehicle	Year	Registration	Service	License	Opening KM	Previous Month	Current month	FEB '21		
Description	Allocation	Model	Number		Expires	1-Jul-20	Closing Km Reading	Closing KM Reading	Utility	Remarks	
1	Chevrolet Captiva	Pool	2011	CDM 296 NC	120,000	2021/09/30	112,406	117,004	117,004	-	VEHICLE WAS NOT UTILISED IN FEBRUARY
2	Isuzu KB 2.5 CrewCab	Environmental Health	2016	CMV 311 NC	90,000	2021/01/31	77,215	84,951	85,529	578	
3	Chevrolet Cruze 1,6 North	Pool	2016	CMV 321 NC	120,000	2021/01/31	98,089	102,057	103,518	1,461	
4	Toyota Hilux 2.5D	Project Management	2016	CMT 747 NC	60,000	2021/01/31	49,641	56,542	57,301	759	
5	Chevrolet Cruze 1,6 North	Pool	2016	CMV 314 NC	105,000	2021/01/31	93,629	101,825	104,241	2,416	
6	Isuzu KB CrewCab	Housing	2016	CMV 319 NC	90,000	2021/01/31	66,020	73,012	73,498	486	
7	Chevrolet Trailblazer	Pool	2013	CGR 575 NC	105,000	2021/01/31	87,816	97,063	97,886	823	
8	Isuzu KB 250	Housing	2013	CGR 572 NC	120,000	2021/01/31	107,782	111,683	111,775	92	
9	Isuzu KB 250	Housing	2013	CGR 576 NC	90,000	2021/01/31	79,133	84,958	86,217	1,259	
10	Hyundai HI	Tourism Centre	2013	CGY 587 NC	90,000	2021/08/31	75,245	78,763	79,456	693	
12	Isuzu KB 200	Disaster Management	2010	CBY 898 NC	105,000	2021/09/30	101,125	103,390	103,390	-	VEHICLE WAS NOT UTILISED IN FEBRUARY
13	Toyota Landcruiser	Disaster Management	2014	CIL 363 NC	35,000	2021/08/31	39,794	44,249	45,644	1,395	
14	Toyota Landcruiser	Disaster Management	2014	CKW 835 NC	40,000	2021/08/31	27,657	36,215	39,021	2,806	
15	Isuzu Kb 250 D-Teq	Youth Unit	2014	CKR 822 NC	75,000	2020/10/31	76,430	80,906	80,906	-	VEHICLE WAS NOT UTILISED IN FEBRUARY
16	Isuzu Fire Engine	Disaster Management	2013	CHM 958 NC	15,000	2021/07/31	2,050	2,050	2,050	-	VEHICLE WAS NOT UTILISED IN FEBRUARY
17	Toyota Eios	Pool	2014	CJG 979 NC	75,000	2021/01/31	70,701	72,812	73,301	489	
18	Nissan NP 200	Environmental Health	2014	CJ 262 NC	90,000	2021/01/31	74,804	76,524	78,546	2,022	
19	Nissan Hardbody	Environmental Health	2014	CJ 263 NC	45,000	2021/01/31	44,784	46,606	46,671	65	
20	Nissan NP 200	Environmental Health	2014	CJ 258 NC	60,000	2021/01/31	51,586	53,081	53,790	709	
21	Chevrolet Park Van	Supply Chain Management	2015	CLF 791 NC	15,000	2021/01/31	13,790	14,848	15,067	219	
22	Nissan Almera 1.5 Acenta	Pool	2016	CMT 438 NC	45,000	2021/01/31	43,236	43,247	43,414	167	
23	Audi Q7 3.0TDI Quattro	Council	2017	FBDM 1 NC	60,000	2021/08/31	53,227	55,756	56,411	655	
24	Nissan NP 300 D/Cab	Environmental Health	2017	CPS 005 NC	30,000	2021/08/31	15,843	37,453	38,884	1,431	
25	Nissan NP 300 D/Cab	Environmental Health	2017	CPS 010 NC	45,000	2021/08/31	33,393	44,097	45,903	1,806	
26	Nissan NP 300 S/Cab	Roads Maintenance	2017	CPS 006 NC	30,000	2021/08/31	18,586	22,053	23,224	1,171	
27	Nissan NP 300 S/Cab	Pool	2017	CPS 008 NC	45,000	2021/08/31	27,546	34,657	35,952	1,295	
28	Scania P310 Water Tanker	Disaster Management	2018	CVG 023 NC	15,000	2020/07/31	1,795	1,795	1,795	-	VEHICLE WAS NOT UTILISED IN FEBRUARY
FULL FLEET UTILITY FEBRUARY 2021									22,797	NO REPORTED DAMAGES FEBRUARY 2021	

- The expired licensed disks have been paid for and awaited from post office. The delay is due to the licensing process of the Disaster Management Water Tanker that was incorrectly registered by Sol Plaatje local municipality. All the measures are put in place to finalize the matter.

4. Quality Certificate

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that–

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid-year budget and performance assessment

The report for the month of February 2021 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Ms. ZM Bogatsu
Municipal Manager

Signature:



Date:

19 March 2021