



# FRANCES BAARD

DISTRICT MUNICIPALITY / DISTRIKSMUNISIPALITEIT  
MASEPALA WA SEDIKA / U MASEPALA WE SITHILI

Frances Baard District Municipality is a dynamic equal opportunity employer where goals are achieved through teamwork and in pursuit of rendering quality service, has the following vacancy:

**DEPARTMENT: OFFICE OF THE MUNICIPAL MANAGER  
VACANCY: SENIOR INTERNAL AUDITOR**

Ref. no: 29/25

## PERMANENT POSITION

### TASK: 14

**Basic salary: R508 464.00 – R660 072.00 per annum (plus benefits: Pension, Medical aid scheme, Group life insurance, Housing subsidy, 13th cheque)**

**Requirements:** The applicant must be in possession of a bachelors degree/B Tech degree in auditing or finance. A minimum of three to four years relevant experience on a supervisory level in internal auditing. Registration with the Internal Auditors South Africa or relevant accounting or audit professional body. Required to travel within the district. A valid code 8 Drivers' license.

**Key performance areas:** Co-ordinating audit workflow programme requirements, implementing actions to address priorities, guiding personnel with interpretation and application of procedures with respect to specific audits; conducting and consolidating findings from investigations and risk analysis to determine the extent of variation or non-conformance to statutory requirements, contractual agreements, policies and procedures; preparing and presenting comments and opinions and, providing guidance on the interpretation of principles to enable re-alignment of functions and responsibilities ensuring the activities of Municipality are conducted and concluded in a credible manner. Identifying and assessing key compliance aspects related to controls, risk, accounting procedures and practices, performance management and loss. Verifying specific audit schedules and outcomes, commenting on entries and formulating audit comment and submitting to the immediate superior for approval and inclusion into committee reports. Examining and eliciting information relevant to specific queries. Formulating responses and submitting to the immediate superior for verification. Ensure that actions detrimental to the Municipality are prevented, exposure identified and reduced thus minimising opportunities for fraudulent activities. Disseminating guidance and information on key performance areas and matters associated with the audit program and procedures.

**Appointments will be made according to the municipality's employment equity policy and affirmative-action practices. The completion of application forms is mandatory, and must be accompanied by detailed and comprehensive curriculum vitae and is to be accompanied by originally certified copies of ID and qualifications not older than three months. Applications should be forwarded to the following postal address: THE MUNICIPAL MANAGER, FRANCES BAARD DISTRICT MUNICIPALITY, PRIVATE BAG X6088, KIMBERLEY 8300 or hand delivered to: 51 DRAKENSBERG AVENUE, CARTERS GLEN, KIMBERLEY.**

Application forms are available from the municipal office and/or may be downloaded from the municipal website; [www.francesbaard.gov.za](http://www.francesbaard.gov.za). Enquiries can be directed to: Mrs. Pulane Matsitse/ Ms. Lesedi Thomas. Tel: 053-838 0912/911.

Note: Designated groups, including people living with disabilities, are particularly encouraged to apply.

Successful candidates will be subjected to a compulsory reference and validation checks. Should you not receive any response from us within 30 days of the closing date, please consider your application as unsuccessful. The District Municipality reserves the right to make no appointments

Closing Date: 03 October 2025

MUNICIPAL MANAGER, MS ZM BOGATSU