



# FRANCES BAARD

DISTRICT MUNICIPALITY / DISTRIKSMUNISIPALITEIT  
MASEPALA WA SEDIKA / U MASEPALA WE SITHILI

Frances Baard District Municipality is a dynamic equal opportunity employer where goals are achieved through teamwork and the pursuit of excellence in service delivery. The municipality has the following vacancies:

**DEPARTMENT: ADMINISTRATION**

**VACANCY: INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) OFFICER**

Ref. no: 03/23

**PERMANENT POSITION**

**TASK: 11**

**Basic salary: R289 440.00 – 375 660.00 per annum (plus benefits: pension, medical aid scheme, group life insurance, housing subsidy, 13<sup>th</sup> cheque)**

**Requirements:** The successful candidate must be in possession of a National Diploma or Degree in Information Technology. MCSE, MCITP or CompTia A+ and N+ will be an added advantage. Relevant two to three years Information Technology technical support experience. The successful applicant must be in possession of a Code 08 driver's license.

**Knowledge, Skills, Training and Competencies required:** Good aptitude for IT Technical support. Good verbal and writing skills. Fundamental understanding of Network topology and protocols and troubleshooting skills for Hardware, Software and Network peripherals.

**Key Performance Areas:** Coordinating and controlling processes and interventions associated with the provision of End User Support in respect of hardware and software, Network hardware and software, desktop environment and applications through the planning of requirements and alignment of resources, supporting basic and complex technical trouble shooting/problem solving sequences, defining options and alternatives to address specific trends in end user support service requirements and monitoring the effectiveness of deliverable. Addressing and arranging resources to undertake upgrading of network hardware and software. Assessing Local and Wide Area Network hardware and software fault trends with view to defining and streamlining interventions/ actions towards maintaining effectiveness. Checking the application of diagnostic and technical procedures used for analyzing, recognizing and correcting hardware faults, defective hardware devices, peripherals, drives, interface cables and error codes.

**Appointments will be made according to the municipality's employment equity policy and affirmative-action practices. The completion of application forms is mandatory and must be accompanied by detailed and comprehensive curriculum vitae and is to be accompanied by certified copies of ID and qualifications not older than three months. Applications should be forwarded to the following postal address: THE MUNICIPAL MANAGER, FRANCES BAARD DISTRICT MUNICIPALITY, PRIVATE BAG X6088, KIMBERLEY 8300 or hand delivered to: 51 DRAKENSBERG AVENUE, CARTERS GLEN, KIMBERLEY.**

**Application forms are available from the municipal office and/or may be downloaded from the municipal website; [www.francesbaard.gov.za](http://www.francesbaard.gov.za). Enquiries can be directed to: Mrs. Pulane Matsitse/Mrs. Lesedi Job, Tel: 053-838 0912/911.**

**Note: Designated groups, including people living with disabilities, are particularly encouraged to apply.**

**FAXED OR EMAILED APPLICATIONS WILL NOT BE CONSIDERED Successful candidates will be subjected to a compulsory reference and validation checks. Should you not receive any response from us within 30 days of the closing date, please consider your application as unsuccessful. The District Municipality reserves the right to make no appointments..**

**Closing Date: 10 February 2023**

**MUNICIPAL MANAGER, MS ZM BOGATSU**