

# FRANCES BAARD DISTRICT MUNICIPALITY



## **MONTHLY BUDGET STATEMENT**

**31 January 2017**

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## **1. INTRODUCTION**

### **1.1 PURPOSE**

The purpose of this report is to comply with section 71 of the Municipal Finance Management Act (no.56 of 2003) and the requirements as promulgated in Government Gazette No 32141 of 17 April 2009 (Municipal budgeting and reporting requirements).

### **1.2 STRATEGIC OBJECTIVE**

To improve financial viability and management in terms of Municipal Finance Management Act (no.56 of 2003) priorities as well as Municipal Finance Management Act (no.56 of 2003) implementation plan.

### **1.3 BACKGROUND**

Section 71 of the Municipal Finance Management Act (no.56 of 2003) and section 28 of Government Notice 32141 dated 17 April 2009, regarding the Local Government: Municipal Finance Management Act 2003 Municipal Budget and Reporting Regulations necessitates that specific financial particulars be reported on and in the format prescribed, hence this report to meet legislative compliance.

Section 71(1) of the Municipal Finance Management Act (no.56 of 2003) states that, “The accounting officer of a municipality must by not later than **10 working days after the end of each month** submit to the Mayor of the municipality and the relevant treasury a statement in the prescribed format on the implementation of the municipality’s approved budget” reflecting certain details for that month and for the financial year up to the end of that month.

According to section 28 of the Government Notice 32141, the monthly budget statement of a municipality must be in the format specified in schedule C and include all required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act.

## **2. EXECUTIVE MAYOR’S REPORT**

Frances Baard District Municipality compiles the section 71 monthly report in the prescribed format as per the Municipal Budget and Reporting Regulations. The format consists of seven financial statements and thirteen tables consisting of supporting documentation.

### **Budget Process:**

The budget process plan in respect of the 2016/17 financial year was submitted to the Executive Mayor and to Council for approval on 29 June 2016 and has also been submitted to National Treasury.

Although the IDP process plan is submitted as a separate item by the Directorate: Planning and Development, it is imperative to align the IDP and budget processes with one another.

**Monthly reporting:**

Monthly financial reporting as per DoRA and MFMA requirements to Council, National & Provincial Departments and other stakeholders have been adequately adhered to for the month under review.

**Financial statements for the year ended 30 June 2016:**

The Annual Financial Statements for the year ended 30 June 2016 was submitted to the Audit Committee on 22 August 2016 for their input and to the Office of the Auditor General on 31 August 2016 for audit purposes.

The municipality received an **Unqualified Audit Opinion** for the 2015/16 financial year with no matter of emphasis. This is the fourth time in six years that the municipality receives an unqualified audit opinion with no matters.

**MFMA implementation oversight:**

The municipality's progress on the implementation of the MFMA proceeds according to set targets and due dates determined for a medium capacity municipality.

**3. COUNCIL RESOLUTIONS**

The following recommendation will be presented to Council for its resolution when the in-year report is tabled.

***Recommendation:***

- (a) That Council considers the section 71 monthly budget statements and supporting documentation for the month ending 31 January 2017.

**4. EXECUTIVE SUMMARY**

All variances are calculated against the approved budget figures.

**4.1 Statement of Financial Performance**

**Consolidated performance against annual budget (Projected Operating Results) – Statement of Financial Performance – (Annexure A - Table C4)**

**Revenue by source**

Year-to-date accrued revenue is R84, 024 million as compared to the full year approved budget of R119, 645 million.

**Operating expenditure by type**

To date, R62, 570 million has been spent compared to the operational year-to-date budget projections of R80, 174 million.

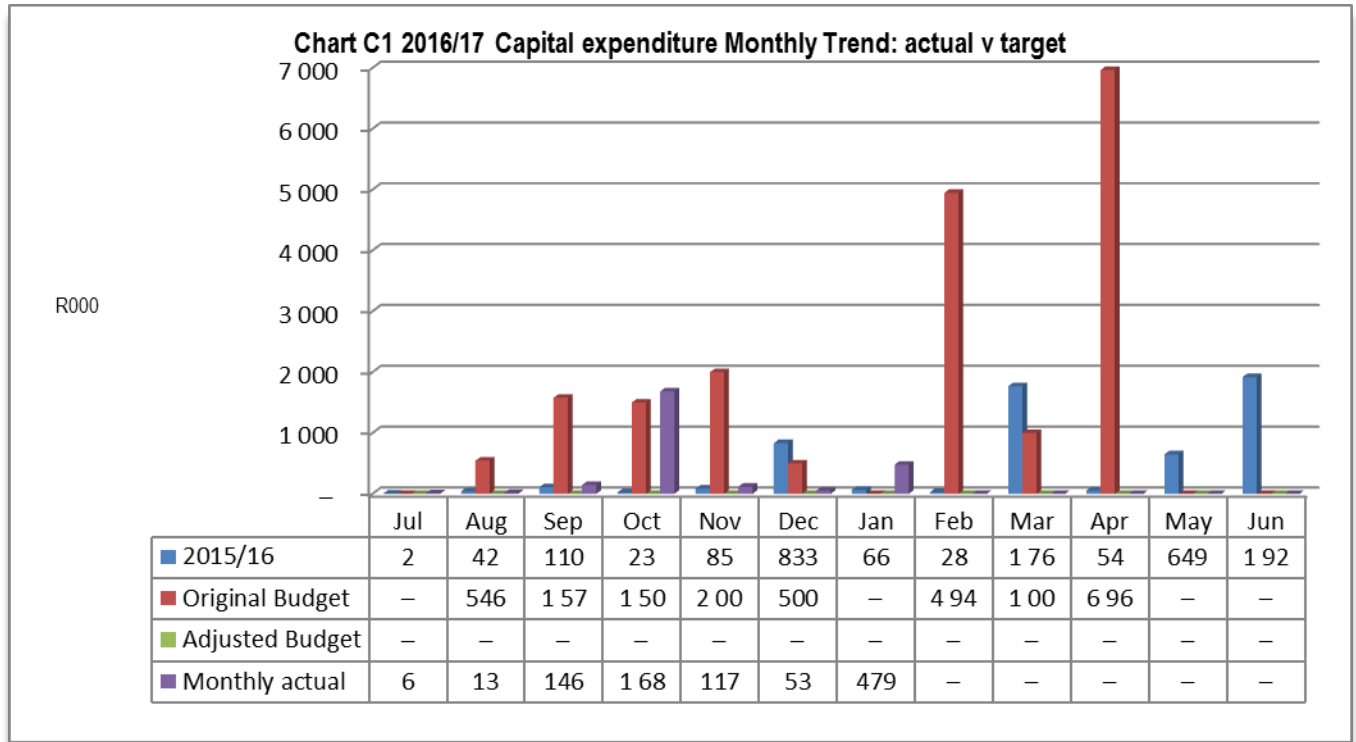
The summary statement of financial performance in Annexure A, Table C4 is prepared on a similar basis to the prescribed budget format, detailing revenue by source type and expenditure by input type.

**Capital Expenditure**

Year-to-date expenditure on capital amounts to R2, 499 million as compared to the budget of R19, 036 million.

Please refer to Annexure A, Table C5 for further details.

**Capital Expenditure Monthly Trend: Actual vs Target**



**Cash Flows**

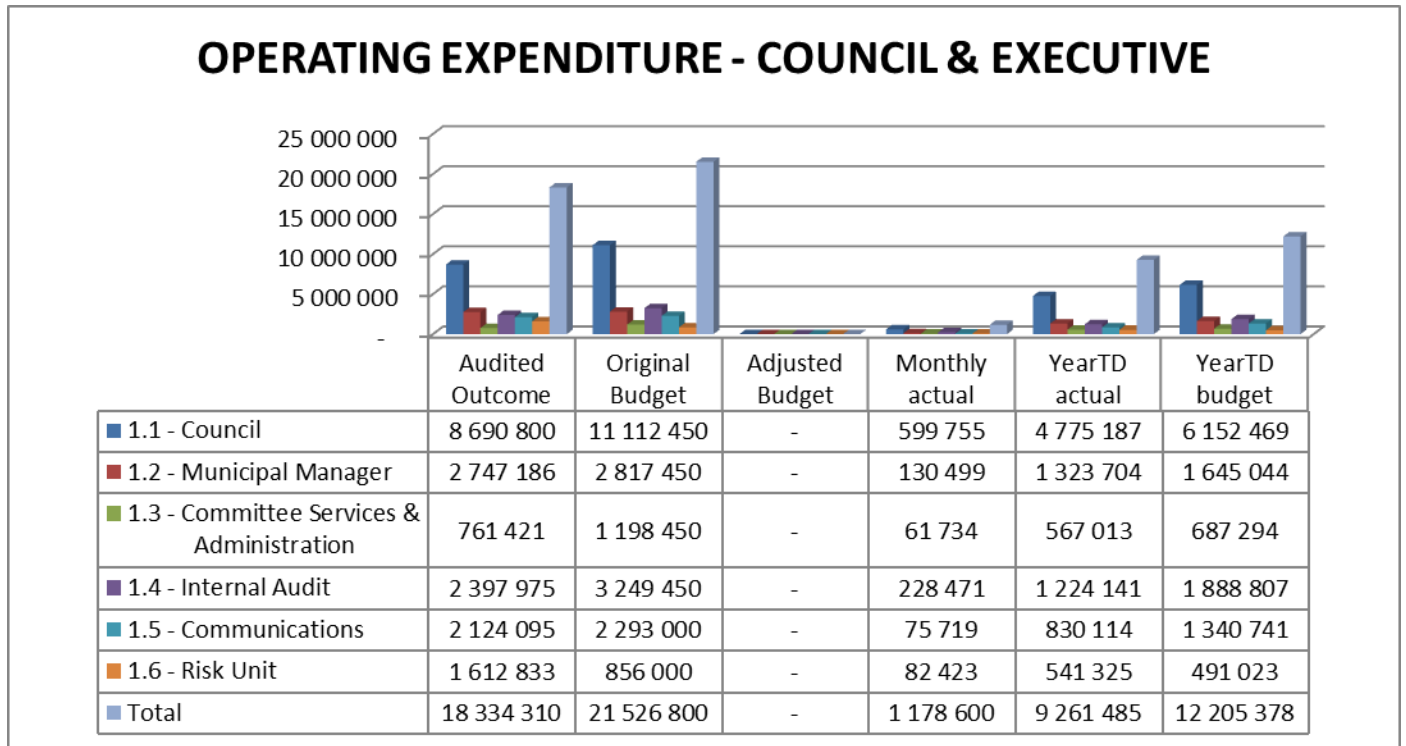
The municipality started the year with a total cash and cash equivalents of R69, 275 million. The year-to date cash and cash equivalents amounted to R75, 919 million. The net increase in cash and cash equivalents for the year to date is R6, 644 million.

Table C6 includes all cash and cash equivalents (cashbook balances, petty cash balances and short and long term deposits).

**Consolidated performance of year-to-date expenditure against year-to-date budget (per municipal vote)**

The municipal vote reflects the organisational structure of the municipality which is made up of the following directorates: Council & Executive, Budget & Treasury, Administration, Planning & Development and Project Management & Advisory Services.

The following charts depict the financial performance as per municipal vote according to the approved organogram of the municipality:



Actual operating expenditure of Council & Executive is R9, 261 485 as compared to the year-to-date budget R12, 205 378. The expenditure compared to the year-to-date budget will improve as the financial year progresses.

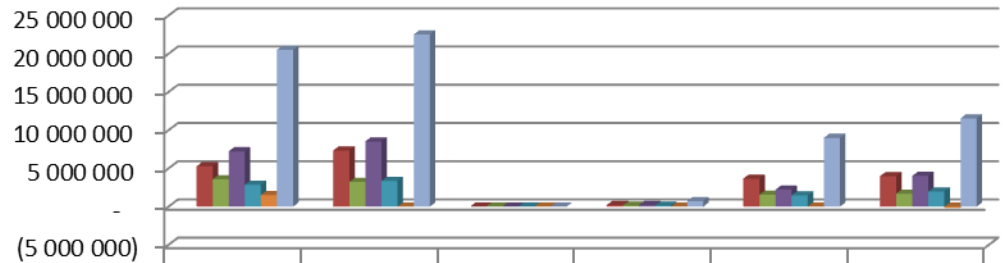
### Consolidated performance of year-to-date expenditure on special projects against full year budget (Council & Executive)

DESCRIPTION	FULL YEAR BUDGET 2015/16	YTD ACTUAL	% SPENT	COMMENT
<b>EXECUTIVE &amp; COUNCIL</b>				
<b>COUNCIL</b>				
HH OTH TRANS: Bursaries non-employee/Mayor	600 000,00	21 831,10	4%	Funds to be utilised during the course of the financial year, new application were submitted in January 2017
<b>COMMUNICATIONS</b>				
Contr: Graphic designers/branding	32 000,00	-	0%	Expenditure must be shifted to the DCF
Oc: T&S Dom-accomodation/PAIA	15 000,00	-	0%	Training to take place in March/April 2017
OS: B&A PROJECT MANAGEMENT/PPP	30 000,00	12 789,47	43%	Project in progress. Final meetings to be held in February/March 2017
OC:ADV/PUB/MARK - CORP & MUN ACT/PPP	13 000,00	12 500,00	96%	Project in progress. Final meetings to be held in February/March 2017
OC: CATERING MUNICIPAL ACTIVITIES/PPP	25 000,00	2 796,40	11%	Project in progress. Final meetings to be held in February/March 2017
OC: TRANSPORT - EVENTS/PPP	20 000,00	-	0%	Project in progress. Final meetings to be held in February/March 2017
INVENTORY - MATERIALS & SUPPLIES/DCF	2 400,00	-	0%	Meeting for last 2 quarters to rolled out
<b>POLITICAL OFFICE - ADMINISTRATION</b>				
Inv-Mat&Supp/printing and stationery/commemorative	17 100,00	14 767,36	86%	To be utilised during the course of the financial year.
Oc: Catering Municipal Act/Commemorative	153 900,00	70 091,23	46%	To be utilised during the course of the financial year.
Inv-Mat&Supp/printing and stationery/Disability	3 800,00	-	0%	To be utilised during the course of the financial year.
Oc: Catering Municipal Act/Disability	34 200,00	-	0%	To be utilised during the course of the financial year.
Inv-Mat&Supp/printing and stationery/Children	2 050,00	-	0%	To be utilised during the course of the financial year.
Oc: Catering Municipal Act/Children	18 450,00	-	0%	To be utilised during the course of the financial year.
Inv-Mat&Supp/printing and stationery/Gender	2 600,00	-	0%	To be utilised during the course of the financial year.
Oc: Catering Municipal Act/Gender	23 400,00	8 400,00	36%	To be utilised during the course of the financial year.
Oc: Catering Municipal Act/Older persons	14 850,00	-	0%	To be utilised during the course of the financial year.
Inv-Mat&Supp/printing and stationery/Older persons	1 650,00	-	0%	To be utilised during the course of the financial year.
Inv-Mat&Supp/printing and stationery/MRM	500,00	-	0%	To be utilised during the course of the financial year.
Inv-Mat&Supp/printing and stationery/HIV Programme	420 000,00	191 396,45	46%	To be utilised during the course of the financial year.
Oc: Catering Municipal Act/MRM	4 500,00	-	0%	To be utilised during the course of the financial year.
<b>YOUTH UNIT</b>				
Contr:Stage and sound crew/Youth summit	10 000,00	-	0%	To be utilised during the course of the financial year
Oc:Catering Municipal Act/Youth summit	20 000,00	-	0%	To be utilised during the course of the financial year
Oc:Transport-events/Youth summit	15 000,00	-	0%	To be utilised during the course of the financial year
Inv-Mat&Supp/printing and stationery/Youth summit	5 000,00	-	0%	To be utilised during the course of the financial year.
Contr:Stage and sound crew/Youth Career Exhibition	90 000,00	-	0%	To be utilised during the course of the financial year.
Oc:Catering Municipal Act/Youth Career Exhibition	160 000,00	-	0%	To be utilised during the course of the financial year.
Oc:Transport-events/Youth Career Exhibition	50 000,00	-	0%	To be utilised during the course of the financial year.
Contr:Stage and sound crew/District Sopa Debate	20 000,00	-	0%	To be utilised during the course of the financial year.
Oc:adv/pub/Mark-gift&promotion/ District Sopa Debate	10 000,00	-	0%	To be utilised during the course of the financial year.
Contr:Stage and sound crew/June 16 youth event	15 000,00	-	0%	To be utilised during the course of the financial year.
Oc:adv/pub/Mark-gift&promotion/ June 16 youth event	15 000,00	-	0%	To be utilised during the course of the financial year.
Oc:Catering Municipal Act/June 16 youth event	100 000,00	-	0%	To be utilised during the course of the financial year.
Oc:Transport-events/June 16 youth event	20 000,00	-	0%	To be utilised during the course of the financial year.
Contr:Stage and sound crew/Youth in action	10 000,00	-	0%	To be utilised during the course of the financial year.
Oc:adv/pub/Mark-gift&promotion/ Youth in action	5 000,00	-	0%	To be utilised during the course of the financial year.
Oc:Catering Municipal Act/Youth in action	20 000,00	-	0%	To be utilised during the course of the financial year.
Oc:Transport-events Act/Youth in action	15 000,00	-	0%	To be utilised during the course of the financial year.
Oc:Catering Municipal Act/Districts Forum Meetings	15 000,00	-	0%	To be utilised during the course of the financial year.
<b>TOTAL</b>	<b>2 029 400,00</b>	<b>334 572,01</b>	<b>16%</b>	

The year to date actual spending on special projects for Council & Executive amounted to R224, 572.01.



## OPERATING EXPENDITURE - BUDGET & TREASURY



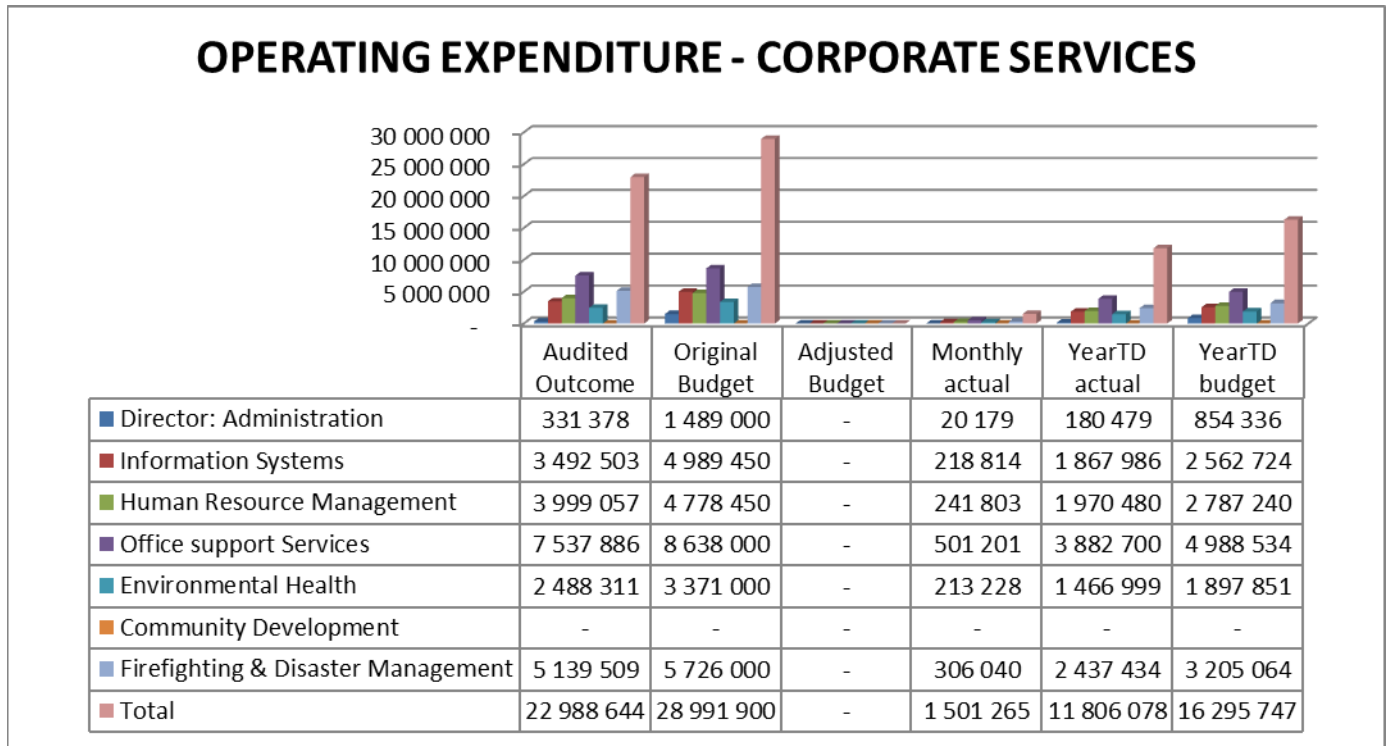
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
Budget & treasury						
Directorate	5 287 290	7 361 450	-	210 408	3 683 520	4 004 411
Finance: Revenue & Expenditure	3 591 259	3 241 450	-	151 605	1 573 903	1 700 823
Finance: Budget Office	7 250 222	8 547 000	-	215 405	2 235 057	4 028 861
Finance: Supply Chain Management	2 878 311	3 386 000	-	156 826	1 490 896	1 969 893
Finance: Motor Vehicle Pool	1 525 704	-	-	7 973	28 325	(144 548)
Total	20 532 786	22 535 900	-	742 216	9 011 701	11 559 439

The actual operating expenditure of Budget & Treasury office is R9, 011 701 as compared to the year-to-date projected budget of R11, 559 439. The expenditure compared to the year-to-date budget will improve as the financial year progresses.

### Consolidated performance of year-to-date expenditure on special projects against full year budget (Budget & Treasury)

DESCRIPTION	FULL YEAR BUDGET 2015/16	YTD ACTUAL	% SPENT	COMMENT
<b>BUDGET &amp; TREASURY</b>				
<b>FINANCE &amp; ADMINISTRATION</b>				
<b>DIRECTORATE</b>				
Oc: T&S Dom-accommodation/ Operation Clean Audit	100 000,00	21 011,73	21%	Project was advertised, and is currently in the evaluation stage.
DM NC: Finance & Admin/Cap Building	100 000,00	-	0%	To be utilised during the course of the financial year.
C&PS: B&A Project Man/Operation Clean Audit	300 000,00	165 260,00	55%	To be utilised during the course of the financial year.
DM NC: Finance & Admin/Operation Clean Audit	200 000,00	6 578,07	3%	To be utilised during the course of the financial year.
C&PS: B&A Project Man/ AFS	100 000,00	40 108,77	40%	To be utilised during the course of the financial year.
Oc: T&S Dom public Transport-road transport/AFS	60 000,00	25 000,00	42%	To be utilised during the course of the financial year.
C&PS: B&A Project Man/ Clean Audit FMG stuff	50 000,00	38 400,00	77%	To be utilised during the course of the financial year.
DM NC: Finance & Admin/Fin sys sup	900 000,00	544 795,01	61%	To be utilised during the course of the financial year.
<b>TOTAL</b>	<b>1 810 000,00</b>	<b>841 153,58</b>	<b>46%</b>	

The year to date actual spending on special projects for Budget & Treasury amounted to R841, 153.58.

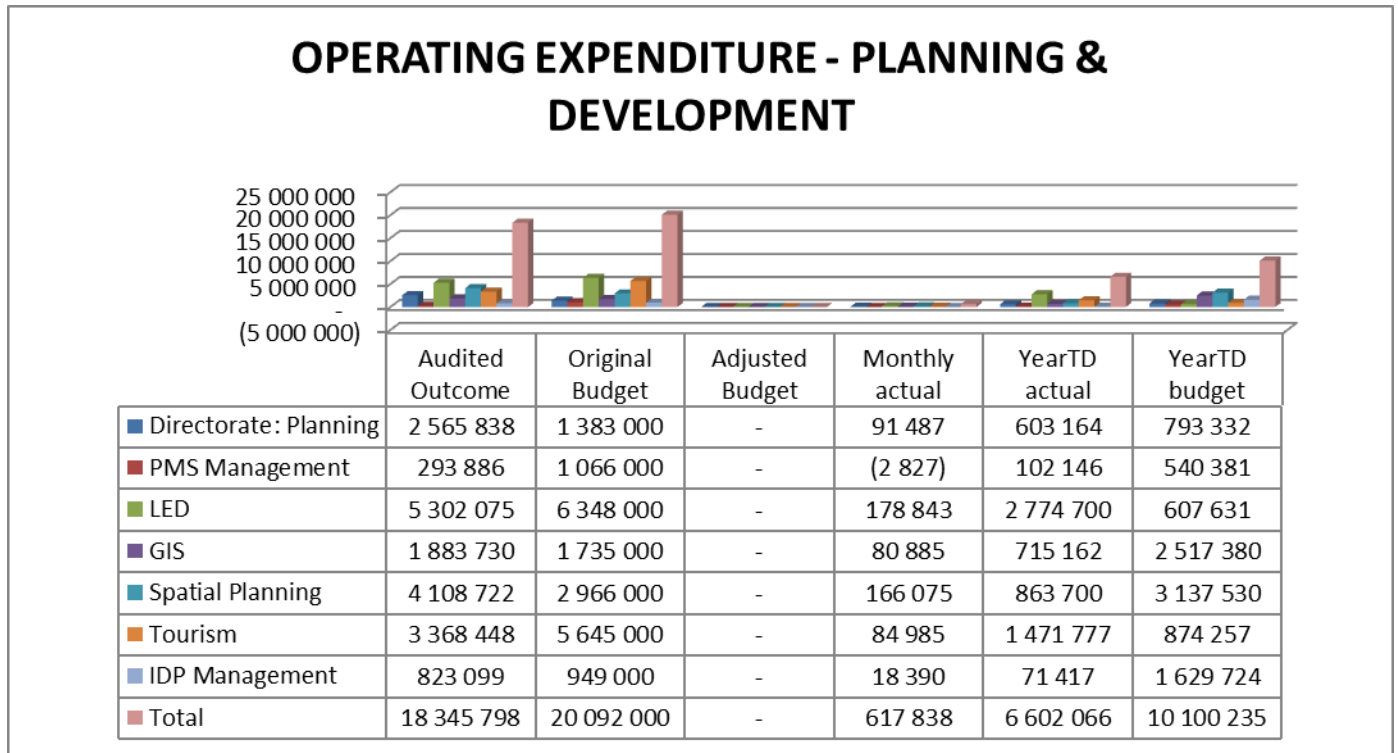


Actual operating expenditure of Corporate Services is R11, 806 078 as compared to the year-to-date projected budget of R16, 295 747. The expenditure compared to the year-to-date budget will improve as the financial year progresses.

**Consolidated performance of year-to-date expenditure on special projects against full year budget (Corporate-Services)**

DESCRIPTION	FULL YEAR BUDGET 2015/16	YTD ACTUAL	% SPENT	COMMENT
<b>CORPORATE SERVICES</b>				
<b><u>INFORMATION SYSTEMS</u></b>				
Oc:Catering Municipal Act/ICT Forum meeting	6 000,00	540,00	9%	Two forums still to held in the 3rd & 4th quarter.
<b><u>HUMAN RESOURCES MANAGEMENT</u></b>				
Contr:Employee Wellness/Employee Assistance Programme	80 000,00	4 475,00	6%	Expenditure is needs driven, to be utilised when the need arise
Contr: Sports & Recreation/ Employee Games	300 000,00	221 694,74	74%	Expenditure is needs driven, to be utilised when the need arise
<b><u>ENVIRONMENTAL HEALTH</u></b>				
Oc:Catering Municipal Act/Sanitation awareness	5 000,00	4 555,31	91%	Awareness campaigns was held during December 2016, savings on budget.
HH OTH transp:Housing-unspe /Sanitation awareness	3 000,00	2 614,44	87%	Awareness campaigns was held during December 2016, savings on budget.
Oc:Catering Municipal Act/HIV awareness	9 600,00	4 488,22	47%	No campaigns took place during January 2016.
Oc:Catering Municipal Act/waste management awareness	5 000,00	2 761,07	55%	Awareness campaigns was held during December 2016, budget to be utilised by the end of the financial year.
HH OTH transp:Housing-unspec waste management awareness	5 000,00	2 112,49	42%	Awareness campaigns was held during December 2016, budget to be utilised by the end of the financial year.
Oc:Catering Municipal Act/Air Quality	3 500,00	2 590,69	74%	Campaigns was held in December 2016, savings on budget.
Inv-Mat&Supp/printing and stationery/Air Quality	1 500,00	-	0%	No pamphlets were printed, budget to be utilised by the end of the financial year.
Oc:Catering Municipal Act/Enviromental Health Forum meeting	6 000,00	3 720,00	62%	Forum meeting was held during December 2016, two meeting remaining for the financial year.
Oc:Honoraria(Voluntary work) Waste management Campaign	78 840,00	-	0%	Project was implemented in December 2016, no invoices were received.
DM NC:FB-waste management Campaign	50 000,00	6 808,62	14%	Project was implemented in December 2016, budget to be utilised by the end of the financial year.
Oc:Catering Municipal Act/Comm cal day	45 000,00	10 401,14	23%	Campaigns toke place during December 2016, no calender days celebrated in January
Inv-Mat&Supp/printing and stationery/Comm cal day	15 000,00	-	0%	Campaigns toke place during December 2016, no calender days celebrated in January 2017. Printing of pamphlets has not taken place.
Oc:Courier & Delivery serv/Air quality project	18 000,00	-	0%	No samples were sent by courier, budget to be utilised by the end of the financial year.
Oc:System access & Inform Fees/Air quality project	22 000,00	-	0%	Software to be procured in February 2017.
C&PS: B&A Air polution/Air quality project	40 000,00	-	0%	Procurement will be done in February 2017.
HH OTH transp:Housing-unspec waste management campaign	50 000,00	6 926,82	14%	Project was implemented in December 2016, budget to be utilised by the end of the financial year.
	-			
<b><u>PUBLIC SAFETY</u></b>				
<b><u>FIREFIGHTING &amp; DISASTER MANAGEMENT</u></b>				
Oc:Catering Municipal Act/FF Volunteers Training	35 000,00	-	0%	Training to take place in March 2017.
Oc:Catering Municipal Act/FF Stipend	5 000,00	-	0%	Training to take place in March 2017.
Oc:Honoraria(Voluntary work) /FF Stipend	19 000,00	280,00	1%	Training to take place in March 2017.
HH SSP SOC ASS:Grant in aid/Contigency Fund	350 000,00	181 799,21	52%	Utilise in the 3rd and 4th quarter
Oc:Catering Municipal Act/Disaster Management Forum	6 000,00	-	0%	Expenditure is needs driven,to be utilized as needs arises
Oc:adv/pub/Mark-gift&promotion/AW Programme	4 000,00	-	0%	Will be utilised when meetings are held, in 3rd and 4th quarter.
OS:B & A Proj management/awareness programme	8 000,00	-	0%	Will be utilised when meetings are held, in 3rd and 4th quarter.
<b>TOTAL</b>	<b>1 170 440,00</b>	<b>455 767,75</b>	<b>39%</b>	

The year to date actual spending on special projects for Corporate Services/Administration amounted to R455, 767.75.



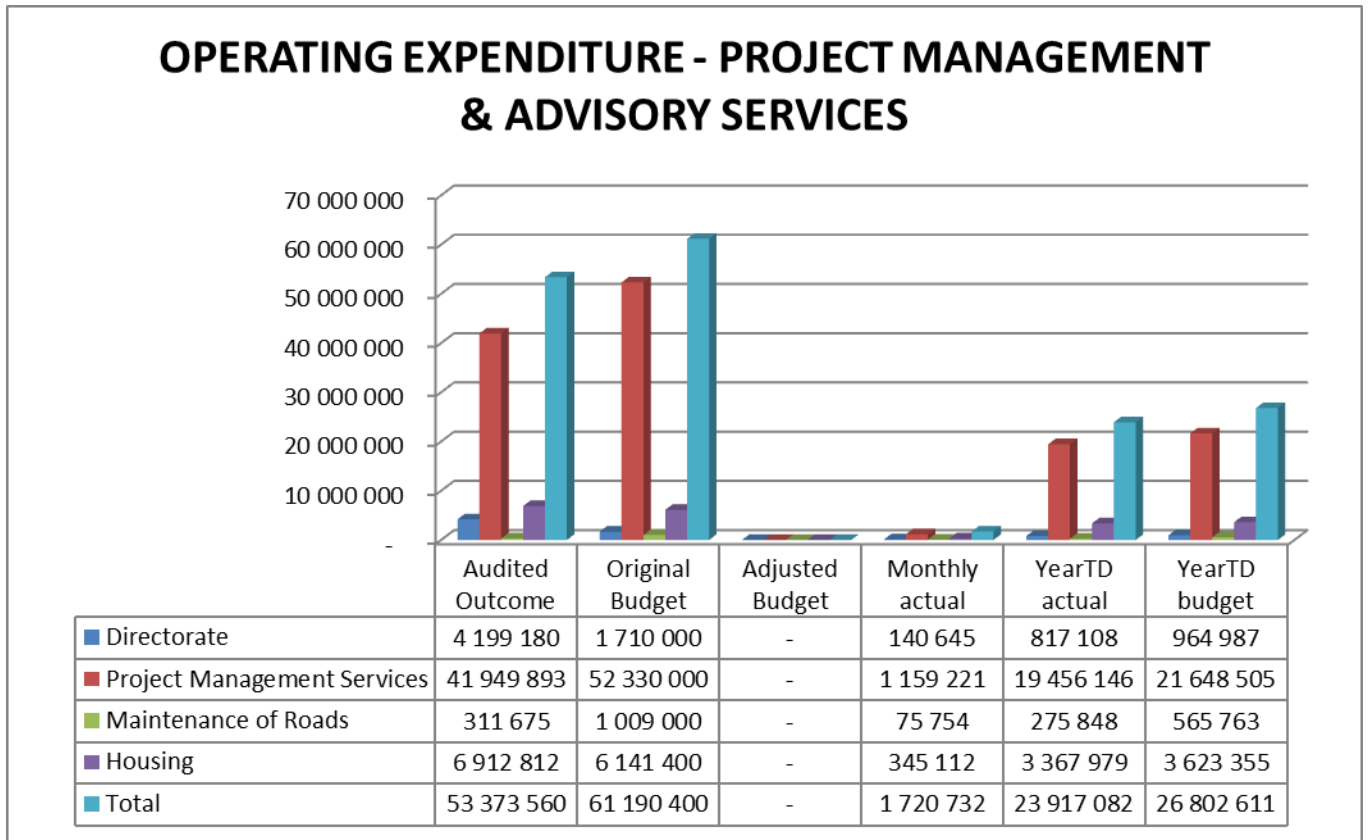
Actual operating expenditure of Planning & Development is R6, 602 066 as compared to the year-to-date projected budget of R10, 100 235. The expenditure compared to the year-to-date budget will improve as the financial year progresses.

### Consolidated performance of year-to-date expenditure on special projects against full year budget (Planning & Development)

DESCRIPTION	FULL YEAR BUDGET 2015/16	YTD ACTUAL	% SPENT	COMMENT
<b>PLANNING &amp; DEVELOPMENT</b>				
<b>LOCAL ECONOMIC DEVELOPMENT</b>				
OS:B & A Proj management/LED youth event	300 000,00	222 050,00	74%	Ongoing project will be conducted in January 2017.
Oc: T&S Dom public Transport-road transport/LED TR PR	12 000,00	-	0%	Saitox conference in June 2017.
Contri: Exhibit Installers/LED TR PR	226 000,00	43 857,54	19%	In process of security Saitox Stand.
Oc:Catering Municipal Act/LED TR PR	4 500,00	1 266,10	28%	Saitox conference in June 2017, SMMEs.
Oc:adv/pub/Mark-gift&promotion/ LED TR	142 500,00	120 500,00	85%	Project completed with savings.
Oc: T&S Dom-accommodation/ LED TR PR	98 050,00	53 701,75	55%	To be utilised in the 4th quarter.
OS:B & A Proj management/LED TR PR	10 000,00	5 301,75	53%	To be utilised in the 4th quarter.
Priv Ent:Oth Trf-Unspec/LED sup SMME	600 000,00	-	0%	Selection done, procurement in 3rd and 4th quarter.
OS:B & A Proj management/LED sup SMME	360 000,00	57 684,21	16%	Selection done, invoice submitted for payment.
C&PS: I&P Agriculture/Sector Strategy	420 000,00	113 460,00	27%	First invoice submitted, project is ongoing.
OS:B & A Proj management/LED Expo	750 000,00	656 987,37	88%	Remaining budget to be spent by the end of the financial year.
Oc: T&S Dom-accommodation/ LED Coordinte	5 000,00	-	0%	Ongoing; expenditure to be incurred in the 3rd and 4th quarter.
Oc: T&S-Non-Employees/LED Coordinte	10 000,00	-	0%	Ongoing; three forum meetings still to be held.
Oc:Catering Municipal Act/LED Coordinte	15 000,00	4 023,20	27%	Ongoing; three forum meetings still to be held.
OS:B & A Proj management/LED Coordinte	14 800,00	-	0%	Ongoing; operational.
<b>GIS</b>	-			
OS:B & A Proj management/BIL Date Dikgatlong	150 000,00		0%	The budgeted amount will be increased to R275 000, saving from the land audit will be moved to the billing data with the adjustment budget.
OS:B & A Proj management/Land Audit	275 000,00	15 000,00	5%	An amount of R149 500 has been committed to the land audit.
<b>SPATIAL PLANNING</b>				
Oc:adv/pub/Mark-Corp & Mun act/Dikgatlong CBD Renewal	10 000,00	-	0%	Dikgatlong Municipality CBD plan completed status quo report.
Inv-Mat&Supp/printing and stationery/Dikgatlong CBD Renewal	10 000,00	-	0%	Dikgatlong Municipality CBD plan completed status quo report.
C&PS: I&P Town Planner/ Nkandla	144 000,00	73 726,00	51%	The pegging is completed. Phokwane Municipality is assisting provided part of the funding. The work is on schedule.
C&PS: I&P Town Planner/ Vaalharts Set B Ganspan	93 000,00	27 500,00	30%	The surveyor completed the calculation of the Layout Plan & submitted the first invoice.
C&PS: I&P Town Planner/ Delportshoop Township establish	103 500,00	30 000,00	29%	The surveyor completed the calculation of the Layout Plan & submitted the first invoice.
C&PS: I&P Town Planner/ Windsornton Development	140 000,00	11 953,33	9%	Received the draft reports and subdivided final layout plan. Two invoices have been submitted up to date (R40 880.00 vat inclusive).
Oc:adv/pub/Mark-Corp & Mun act/Windsornton	10 000,00	-	0%	Received the draft reports and subdivided final layout plan. Two invoices have been submitted up to date (R40 880.00 vat inclusive).

DESCRIPTION	FULL YEAR BUDGET 2015/16	YTD ACTUAL	% SPENT	COMMENT
<b>PLANNING &amp; DEVELOPMENT</b>				
<b>TOURISM</b>				
OS:B & A Proj management/Diamond & dorings	250 000,00	-	0%	Event during Easter weekend
Non-Prof:OTH Institute/Grants&Don/ Diamond& Dorings	300 000,00	-	0%	Awaiting 2015/16 audit report to release funds
Contr:Event Promoters/Tour N18	906 000,00	15 785,00	2%	In process of appointing contractor
Contr:Graphic Designers/Tour N18	100 000,00	-	0%	In process of appointing contractor
C&PS: I&P Land&Quantity Survey/Tour Ganspan	570 000,00	2 471,20	0%	Appointment of consultant in progress
Contr:Graphic Designers/Tour Adv	18 000,00	14 900,00	83%	In progress
Oc:adv/pub/Mark-Corp &Mun act/Tour Ad	100 000,00	35 905,00	36%	Third and fourth advertising
Oc:Catering Municipal Act/Exhibition	11 100,00	-	0%	Expo to be held in March 2017
Contri: Exhibit Installers/Exhibition	20 000,00	20 000,00	100%	Expo to be held in March 2017
PRV DPT AGEN-Park &Tourism Board/NCTA	135 000,00	135 000,00	100%	Project is completed
PRV DPT AGEN-Park &Tourism Board/N12	50 000,00	50 000,00	100%	Project is completed
Non-Prof:other non-profit institutes/Tour Dik	80 000,00	25 011,76	31%	In progress, procurement of material
Contr:Event Promoters/Tour business plan competition	239 150,00	229 695,44	96%	In progress
Oc:Catering Municipal Act/Tour business plan competition	70 000,00	18 564,46	27%	In progress, 3rd and 4th phase outstanding
Oc:Transport-events/Tour business plan competition	30 000,00	9 700,00	32%	In progress, 3rd and 4th phase outstanding
Non-Prof:other non-profit institutes/Tour business plan competition	50 000,00	33 478,45	67%	In progress, 3rd and 4th phase outstanding
N-P Ub Sch: School Supp(Oth Ed Institute)Tour business plan com	61 250,00	-	0%	In progress, 3rd and 4th phase outstanding
OS:B & A Proj management/Indaba Trade Expo	80 000,00	-	0%	In progress, expo to be held in May 2017
Contri: Exhibit Installers/Indaba Trade Expo	50 000,00	-	0%	In progress, expo to be held in May 2017
Oc:adv/pub/Mark-Corp &Mun act/Indaba Trade Expo	2 000,00	-	0%	In progress, expo to be held in May 2017
Oc: T&S Dom-accomodation/ Indaba Trade Expo	50 000,00	-	0%	In progress, expo to be held in May 2017
Oc: T&S Dom-Food Bev(Served)/Indaba Trade Expo	25 000,00	-	0%	In progress, expo to be held in May 2017
Oc:adv/pub/Mark-gift&promotion Item/Indaba Trade Expo	2 000,00	-	0%	In progress, expo to be held in May 2017
Oc: T&S Dom TRP-W/out Opr Own Trans/Indaba Trade Expo	8 000,00	-	0%	In progress, expo to be held in May 2017
Os:Cleaning Serv/Indaba Trade Expo	3 250,00	-	0%	In progress, expo to be held in May 2017
Oc:Catering Municipal Act/Tour Ass	18 000,00	450,70	3%	In progress, 3rd and 4th quarter meetings to be held.
C&PS: I&P Town Planner/ Tour Arts and Craft Centre	50 000,00	-	0%	Subdivision to be conducted in February 2017
Contri: Catering Serv/ Community Awareness Campaign	130 000,00	119 502,61	92%	In progress, programme to be run by Magareng. Claims to be submitted when programme is complete.
Contr:Event Promoter/Community Awareness Campaign	130 000,00	118 502,17	91%	In progress, programme to be run by Magareng. Claims to be submitted when programme is complete.
C&PS: I&P Land&Quantity Survey/gong-gong	665 000,00	-	0%	In progress, specialist studies to be conducted
<b>IDP</b>				
Oc:Catering Municipal Act/IDP Steering Committee Meeting	8 000,00	-	0%	The strategic plan done. second quarter steering committee meeting done. Busy drafting IDP. The budget will be utilised during the printing of the IDP.
Inv-Mat&Supp/printing and stationery/IDP Projects	55 000,00	-	0%	The strategic plan done. second quarter steering committee meeting done. Busy drafting IDP. The budget will be utilised during the printing of the IDP.
INV-MAT&SUPP/PRINTING AND STAT/IDP PROJ	3 490,00	-	0%	Budget will be utilized during the 3rd and 4th quarter
<b>TOTAL</b>	<b>8 173 590,00</b>	<b>2 265 978,04</b>	<b>28%</b>	

The actual spending on special projects for Planning & Development amounted to R2, 265 978.04 for the month.



Actual operating expenditure of Project Management & Advisory Services is R23, 917 082 as compared to the year-to-date projected budget of R26, 802 611. The expenditure compared to the year-to-date budget will improve as the financial year progresses.

### Consolidated performance of year-to-date expenditure on special projects against full year budget (Project Management & Advisory Services)

DESCRIPTION	FULL YEAR BUDGET 2015/16	YTD ACTUAL	% SPENT	COMMENT
<b>PROJECT MANAGEMENT &amp; ADVISORY SERVICES</b>				
<b>INFRASTRUCTURE SERVICES DIRECTORATE</b>				
Oc:Catering Municipal Act/District Forum Meeting	6 000,00	1 440,00	24%	Spending according to meetings held.
<b>PROJECT MANAGEMENT &amp; ADVISORY SERVICE</b>				
Oc: T&S Dom-accomodation/RAMS	606 750,00	606 750,00	100%	In Implementation. Claims submitted and paid as project progresses.
Oc:adv/pub/Mark-Corp & Mun act/RAMS	606 750,00	390 199,80	64%	In Implementation. Claims submitted and paid as project progresses.
Oc: T&S Dom public Transport-Air transport/RAMS	606 750,00	-	0%	In Implementation. Claims submitted and paid as project progresses.
Oc: T&S Dom public Transport-Road transport/RAMS	606 750,00	6 355,42	1%	In Implementation. Claims submitted and paid as project progresses.
DM NC:FB-Plan & Dev/O&M Magareng EL	250 000,00	-	0%	In Implementation. Claims submitted as activities are completed.
DM NC:FB-Road Transport/O&M Magareng	500 000,00	382 187,13	76%	In Implementation. Claims submitted as activities are completed.
DM NC:FB-Waste Water Management/O&M Magareng	750 000,00	162 117,25	22%	In Implementation. Claims submitted as activities are completed.
DM NC:FB-Water /O&M Magareng	1 000 000,00	60 429,90	6%	In Implementation. Claims submitted as activities are completed.
DM NC:FB-Plan & Dev/O&M Phokwane EL	500 000,00	356 909,40	71%	In Implementation. Claims submitted as activities are completed.
DM NC:FB-Road Transport /O&M Phokwane	250 000,00	-	0%	In Implementation. Claims submitted as activities are completed.
DM NC:FB-Waste Water Management/O&M Phokwane	750 000,00	287 913,40	38%	In Implementation. Claims submitted as activities are completed.
DM NC:FB-Water /O&M Phokwane	1 000 000,00	452 253,06	45%	In Implementation. Claims submitted as activities are completed.
DM NC:FB-Plan & Dev/O&M Dikgatlong EL	250 000,00	-	0%	In Implementation. Claims submitted as activities are completed.
DM NC:FB-Road Transport /O&M Dikgatlong	500 000,00	320 604,54	64%	In Implementation. Claims submitted as activities are completed.
DM NC:FB-Waste Water Management/O&M Dikgatlong	750 000,00	-	0%	In Implementation. Claims submitted as activities are completed.
DM NC:FB-Water /O&M Dikgatlong	1 000 000,00	263 006,77	26%	In Implementation. Claims submitted as activities are completed.
DM NC:FB-Road Transport /O&M Sol Plaatje	1 500 000,00	872 930,95	58%	Implementation. Claims submitted as activities are completed. Expected completion in March 2017.
DM NC:FB-Waste Water Management/O&M Sol Plaatje	1 000 000,00	492 283,02	49%	Implementation. Claims submitted as activities are completed. Expected completion in May 2017.
OS:B & A Proj management/Khutso Pula Nala	1 500 000,00	1 500 000,00	100%	Work on contracted services and environmental awareness is completed. Phokwane appointed workers to spend rest of funds on own cleaning programmes. Will be completed by April 2017.
Oc:Honoraria(Voluntary work) /Khutso Pula Nala	500 000,00	297 564,70	60%	Work on contracted services and environmental awareness is completed. Phokwane appointed workers to spend rest of funds on own cleaning programmes. Will be completed by April 2017.



DESCRIPTION	FULL YEAR BUDGET 2015/16	YTD ACTUAL	% SPENT	COMMENT
<b>PROJECT MANAGEMENT &amp; ADVISORY SERVICES</b>				
<b>PROJECT MANAGEMENT &amp; ADVISORY SERVICE</b>				
DM NC:FB-Water /Cap Pr Magareng	5 000 000,00	-	0%	Tender closing date reviewed to 31 January 2017. Expected start is March 2017. Material on site to be paid first.
DM NC:FB-Water /Cap Pr Dikgatlong Vehicle	1 400 000,00	-	0%	Bakkies ordered. To be delivered in March 2017. Tractors delivered on 02 February 2017.
DM NC:FB-Waste Water Management/Cap Pr Phokwane	4 500 000,00	3 208 884,84	71%	In retention. Last claim paid.
DM NC:FB-Water /Cap Pr Windsorholpan RBIG project	5 000 000,00	5 000 000,00	100%	In retention. Last claim paid.
DM NC:FB-Water /Cap Pr Dikgatlong water	3 600 000,00	-	0%	Project completed.
DM NC:FB-Water /Cap Pr Dikgatlong R	2 600 000,00	-	0%	In implementation. Estimated completion is July 2017. No claims submitted yet.
DM NC:FB-Road Transport/Cap Pr Sol Plaatje	5 000 000,00	2 065 688,20	41%	In implementation. Estimated completion is July 2017. No claims submitted yet.
DM NC:FB-Plan & Dev/O&M FBDM EL-EPWP	400 000,00	-	0%	In Implementation. Sol Plaatje plans to complete project by March 2017.
DM NC:FB-Road Transport / Maint FBDM-EPWP	100 000,00	25 920,00	26%	Most material delivered for Dikgatlong and some for Magareng. Sol Plaatje electricity material out on tender. Await approval of Phokwane material.
DM NC:FB-Waste Water Management/ Maint FBDM-EPWP	500 000,00	-	0%	Most material delivered for Dikgatlong and some for Magareng. Sol Plaatje electricity material out on tender. Await approval of Phokwane material.
DM NC:FB-Water / Maint FBDM-EPWP	4 000 000,00	696 000,00	17%	Most material delivered for Dikgatlong and some for Magareng. Sol Plaatje electricity material out on tender. Await approval of Phokwane material.
DM NC:FB-Waste Water Management/Cap Pr Phokwane GUL	500 000,00	-	0%	Most material delivered for Dikgatlong and some for Magareng. Sol Plaatje electricity material out on tender. Await approval of Phokwane material.
DM NC:FB-Waste Water Management/ Cap Pr Phokwane R	1 200 000,00	-	0%	Tender doc complete. Phokwane still to put project out on tender.
<b>HOUSING</b>				
Inv-Mat&Supp/printing and stationery/Housing Consumer Education	20 000,00	-	0%	Funding removed in the adjustment budget, budget to be updated.
Oc:Catering Municipal Act/ Housing Steering Committee Meeting	15 000,00	-	0%	Funding removed in the adjustment budget, budget to be updated.
<b>TOTAL</b>	<b>48 268 000,00</b>	<b>17 449 438,38</b>	<b>36%</b>	

The actual spending on special projects for Project Management & Advisory Services amounted to R17, 449 438.38 for the month.

**IN-YEAR BUDGET STATEMENT TABLES (ANNEXURE: A)****Table C1: Monthly Budget Statement Summary**

DC9 Frances Baard - Table C1 Monthly Budget Statement Summary - M07 January									
Description	2015/16	Budget Year 2016/17							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	7 866	5 443	-	561	3 586	3 175	410	13%	6 147
Transfers recognised - operational	110 413	112 991	-	2 354	79 493	70 277	9 216	13%	112 991
Other own revenue	2 779	1 211	-	38	945	683	262	38%	1 620
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>121 058</b>	<b>119 645</b>	<b>-</b>	<b>2 954</b>	<b>84 024</b>	<b>74 136</b>	<b>9 888</b>	<b>13%</b>	<b>120 758</b>
Employee costs	52 744	61 215	-	3 099	27 482	34 587	(7 104)	-21%	47 113
Remuneration of Councillors	5 988	6 715	-	501	3 323	3 827	(504)	-13%	5 697
Depreciation & asset impairment	4 927	3 827	-	-	-	2 066	(2 066)	-100%	-
Finance charges	2 397	2 166	-	-	365	386	(20)	-5%	626
Materials and bulk purchases	3 521	4 406	-	326	3 098	1 723	1 374	80%	5 310
Transfers and grants	54 621	61 335	-	452	15 664	24 534	(8 870)	-36%	26 853
Other expenditure	13 358	20 605	-	1 541	12 638	13 051	(413)	-3%	21 665
<b>Total Expenditure</b>	<b>137 555</b>	<b>160 269</b>	<b>-</b>	<b>5 918</b>	<b>62 570</b>	<b>80 174</b>	<b>(17 604)</b>	<b>-22%</b>	<b>107 264</b>
<b>Surplus/(Deficit)</b>	<b>(16 497)</b>	<b>(40 624)</b>	<b>-</b>	<b>(2 965)</b>	<b>21 453</b>	<b>(6 038)</b>	<b>27 492</b>	<b>-455%</b>	<b>13 494</b>
Transfers recognised - capital	-	-	-	-	-	-	-	-	-
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>(16 497)</b>	<b>(40 624)</b>	<b>-</b>	<b>(2 965)</b>	<b>21 453</b>	<b>(6 038)</b>	<b>27 492</b>	<b>-455%</b>	<b>13 494</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>(16 497)</b>	<b>(40 624)</b>	<b>-</b>	<b>(2 965)</b>	<b>21 453</b>	<b>(6 038)</b>	<b>27 492</b>	<b>-455%</b>	<b>13 494</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>5 582</b>	<b>19 036</b>	<b>-</b>	<b>479</b>	<b>2 499</b>	<b>125</b>	<b>2 374</b>	<b>1898%</b>	<b>11 104</b>
Capital transfers recognised	-	-	-	-	-	-	-	-	-
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	5 582	19 036	-	479	2 499	6 125	(3 626)	-59%	11 104
<b>Total sources of capital funds</b>	<b>5 582</b>	<b>19 036</b>	<b>-</b>	<b>479</b>	<b>2 499</b>	<b>6 125</b>	<b>(3 626)</b>	<b>-59%</b>	<b>11 104</b>
<b>Financial position</b>									
Total current assets	77 476	77 476	-	-	83 746	-	-	-	44 837
Total non current assets	61 617	61 617	-	-	64 116	-	-	-	67 065
Total current liabilities	22 961	22 961	-	-	11 322	-	-	-	25 487
Total non current liabilities	32 375	32 375	-	-	31 329	-	-	-	34 730
<b>Community wealth/Equity</b>	<b>83 757</b>	<b>51 685</b>	<b>-</b>	<b>-</b>	<b>105 210</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>51 685</b>
<b>Cash flows</b>									
Net cash from (used) operating	(11 641)	(20 103)	-	(5 505)	10 152	9 451	700	7%	(20 103)
Net cash from (used) investing	(4 782)	(15 229)	-	(449)	(2 544)	(4 908)	2 364	-48%	(15 229)
Net cash from (used) financing	(1 785)	(1 800)	-	-	(964)	(900)	(64)	7%	(1 800)
<b>Cash/cash equivalents at the month/year end</b>	<b>69 275</b>	<b>41 637</b>	<b>-</b>	<b>75 919</b>	<b>75 919</b>	<b>82 412</b>	<b>(6 494)</b>	<b>-8%</b>	<b>41 637</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Revenue Source	1 067	67	11	4	110	6	76	82	1 422
<b>Creditors Age Analysis</b>									
Total Creditors	3 935	-	-	-	-	-	-	-	3 935

**Table C2 Monthly Budget Statement - Financial Performance (standard classification)**

DC9 Frances Baard - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M07 January										
Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Revenue - Standard</b>										
<i>Governance and administration</i>		100 801	103 993	-	655	79 454	68 669	10 785	16%	113 495
Executive and council		388	420	-	-	-	-	-		-
Budget and treasury office		100 413	103 573	-	655	79 454	68 669	10 785	16%	113 495
Corporate services		-	-	-	-	-	-	-		-
<i>Community and public safety</i>		3 650	2 258	-	-	-	-	-		800
Public safety		350	1 458	-	-	-	-	-		-
Housing		3 300	800	-	-	-	-	-		800
<i>Economic and environmental services</i>		16 607	13 394	-	2 298	4 570	5 467	(897)	-16%	6 462
Planning and development		16 607	13 394	-	2 298	4 570	5 467	(897)	-16%	6 462
<i>Trading services</i>		-	-	-	-	-	-	-		-
<i>Other</i>	4	-	-	-	-	-	-	-		-
<b>Total Revenue - Standard</b>	2	121 058	119 645	-	2 954	84 024	74 136	9 888	13%	120 758
<b>Expenditure - Standard</b>										
<i>Governance and administration</i>		58 339	69 889	-	3 060	28 147	38 168	(10 021)	-26%	48 252
Executive and council		22 314	27 459	-	1 336	11 234	15 416	(4 183)	-27%	19 257
Budget and treasury office		20 664	22 536	-	742	9 012	11 559	(2 548)	-22%	15 449
Corporate services		15 361	19 894	-	982	7 902	11 193	(3 291)	-29%	13 546
<i>Community and public safety</i>		11 921	11 869	-	651	5 805	6 828	(1 023)	-15%	9 952
Public safety		5 140	5 728	-	306	2 437	3 205	(768)	-24%	4 178
Housing		6 781	6 141	-	345	3 368	3 623	(255)	-7%	5 774
<i>Economic and environmental services</i>		67 295	72 867	-	2 122	27 146	34 303	(7 157)	-21%	49 060
Planning and development		64 807	69 496	-	1 908	25 679	32 405	(6 726)	-21%	46 545
Environmental protection		2 488	3 371	-	213	1 467	1 898	(431)	-23%	2 515
<i>Trading services</i>		-	-	-	-	-	-	-		-
<i>Other</i>		-	5 645	-	85	1 472	874	598	68%	-
<b>Total Expenditure - Standard</b>	3	137 555	160 269	-	5 918	62 570	80 174	(17 604)	-22%	107 264
<b>Surplus/ (Deficit) for the year</b>		(16 497)	(40 624)	-	(2 965)	21 453	(6 038)	27 492	-455%	13 494

**Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by Municipal vote)**

DC9 Frances Baard - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) M07 January										
Vote Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
[Insert departmental structure etc 3.]										
R thousands										
<b>Revenue by Vote</b>	1									
Vote 1 - Council & Executive		388	420	-	-	-	-	-		-
Vote 2 - Budget & Treasury		100 413	103 573	-	655	79 454	68 669	10 785	15,7%	113 495
Vote 3 - Corporate Services		350	1 458	-	-	-	-	-		-
Vote 4 - Planning & Development		894	-	-	-	-	-	-		-
Vote 5 - Project Management & Advisory Services		19 013	14 194	-	2 298	4 570	5 467	(897)	-16,4%	7 262
<b>Total Revenue by Vote</b>	2	121 058	119 645	-	2 954	84 024	74 136	9 888	13,3%	120 758
<b>Expenditure by Vote</b>	1									
Vote 1 - Council & Executive		22 314	27 459	-	1 336	11 234	15 416	(4 183)	-27,1%	19 257
Vote 2 - Budget & Treasury		20 533	22 536	-	742	9 012	11 559	(2 548)	-22,0%	15 449
Vote 3 - Corporate Services		22 989	28 992	-	1 501	11 806	16 296	(4 490)	-27,6%	20 239
Vote 4 - Planning & Development		18 346	20 092	-	618	6 602	10 100	(3 498)	-34,6%	11 318
Vote 5 - Project Management & Advisory Services		53 374	61 190	-	1 721	23 917	26 803	(2 886)	-10,8%	41 001
<b>Total Expenditure by Vote</b>	2	137 555	160 269	-	5 918	62 570	80 174	(17 604)	-22,0%	107 264
<b>Surplus/ (Deficit) for the year</b>	2	(16 497)	(40 624)	-	(2 965)	21 453	(6 038)	27 492	-455,3%	13 494

**Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)**

DC9 Frances Baard - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M07 January										
s	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue By Source</b>										
Rental of facilities and equipment		644	1 081	-	7	494	625	(131)	-21%	847
Interest earned - external investments		7 866	5 443	-	561	3 586	3 175	410	13%	6 147
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-
Transfers recognised - operational		110 413	112 991	-	2 354	79 493	70 277	9 216	13%	112 991
Other revenue		2 135	100	-	31	451	58	393	676%	773
Gains on disposal of PPE		-	30	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>121 058</b>	<b>119 645</b>	<b>-</b>	<b>2 954</b>	<b>84 024</b>	<b>74 136</b>	<b>9 888</b>	<b>13%</b>	<b>120 758</b>
<b>Expenditure By Type</b>										
Employee related costs		52 744	61 215	-	3 099	27 482	34 587	(7 104)	-21%	47 113
Remuneration of councillors		5 988	6 715	-	501	3 323	3 827	(504)	-13%	5 697
Debt impairment		-	3	-	-	-	-	-	-	-
Depreciation & asset impairment		4 927	3 827	-	-	-	2 066	(2 066)	-100%	-
Finance charges		2 397	2 166	-	-	365	386	(20)	-5%	626
Bulk purchases		-	-	-	-	-	-	-	-	-
Other materials		3 521	4 406	-	326	3 098	1 723	1 374	80%	5 310
Contracted services		-	-	-	-	-	-	-	-	-
Transfers and grants		54 621	61 335	-	452	15 664	24 534	(8 870)	-36%	26 853
Other expenditure		13 141	20 392	-	1 541	12 638	13 051	(413)	-3%	21 665
Loss on disposal of PPE		216	210	-	-	-	-	-	-	-
<b>Total Expenditure</b>		<b>137 555</b>	<b>160 269</b>	<b>-</b>	<b>5 918</b>	<b>62 570</b>	<b>80 174</b>	<b>(17 604)</b>	<b>-22%</b>	<b>107 264</b>
<b>Surplus/ (Deficit) for the year</b>		<b>(16 497)</b>	<b>(40 624)</b>	<b>-</b>	<b>(2 965)</b>	<b>21 453</b>	<b>(6 038)</b>	<b>27 492</b>	<b>(0)</b>	<b>13 494</b>
Transfers recognised - capital										
Contributions recognised - capital										
Contributed assets										
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>(16 497)</b>	<b>(40 624)</b>	<b>-</b>	<b>(2 965)</b>	<b>21 453</b>	<b>(6 038)</b>			<b>13 494</b>
Taxation										
<b>Surplus/(Deficit) after taxation</b>		<b>(16 497)</b>	<b>(40 624)</b>	<b>-</b>	<b>(2 965)</b>	<b>21 453</b>	<b>(6 038)</b>			<b>13 494</b>
Attributable to minorities										
<b>Surplus/(Deficit) attributable to municipality</b>		<b>(16 497)</b>	<b>(40 624)</b>	<b>-</b>	<b>(2 965)</b>	<b>21 453</b>	<b>(6 038)</b>			<b>13 494</b>
Share of surplus/ (deficit) of associate										
<b>Surplus/ (Deficit) for the year</b>		<b>(16 497)</b>	<b>(40 624)</b>	<b>-</b>	<b>(2 965)</b>	<b>21 453</b>	<b>(6 038)</b>			<b>13 494</b>

**Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)**

DC9 Frances Baard - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M07 January										
Vote Description	Ref	2015/16		Budget Year 2016/17						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - Council & Executive		192	79	-	22	54	79	(25)	0%	46
Vote 2 - Budget & Treasury		3 317	1 746	-	-	5	-	5	0%	1 019
Vote 3 - Corporate Services		346	5 165	-	8	1 962	-	1 962	#DIV/0!	3 013
Vote 4 - Planning & Development		1 606	46	-	-	30	46	(16)	-35%	27
Vote 5 - Project Management & Advisory Services		120	12 000	-	449	449	-	(5 551)	#VALUE!	7 000
<b>Total Capital single-year expenditure</b>	4	5 582	19 036	-	479	2 499	125	(3 626)	-2898%	11 104
<b>Total Capital Expenditure</b>		5 582	19 036	-	479	2 499	125	(3 626)	-2898%	11 104
<b>Capital Expenditure - Standard Classification</b>										
<i>Governance and administration</i>		3 856	2 860	-	22	154	79	75	95%	1 668
Executive and council		192	79	-	22	54	79	(25)	-32%	46
Budget and treasury office		3 317	1 746	-	-	5	-	5	#DIV/0!	1 019
Corporate services		346	1 035	-	-	96	-	96	#DIV/0!	604
<i>Community and public safety</i>		-	4 120	-	8	1 858	-	1 858		2 403
Public safety		-	4 120	-	8	1 858	-	1 858		2 403
<i>Economic and environmental services</i>		1 726	12 040	-	449	468	6 030	(5 562)	-92%	7 023
Planning and development		1 726	12 030	-	449	460	6 030	(5 567)	-92%	7 018
Road transport		-	-	-	-	-	-	-		-
Environmental protection		-	10	-	-	8	-	8	#DIV/0!	6
Trading services		-	-	-	-	-	-	-		-
Other		-	16	-	-	19	16	3	20%	9
<b>Total Capital Expenditure - Standard Classification</b>	3	5 582	19 036	-	479	2 499	6 125	(3 626)	-59%	11 104
<b>Funded by:</b>										
National Government										
Provincial Government										
District Municipality										
Other transfers and grants										
Transfers recognised - capital		-	-	-	-	-	-	-		-
Public contributions & donations	5									
Borrowing	6									
Internally generated funds		5 582	19 036	-	479	2 499	6 125	(3 626)	-59%	11 104
<b>Total Capital Funding</b>		5 582	19 036	-	479	2 499	6 125	(3 626)	-59%	11 104

**Table C6 Monthly Budget Statement - Financial Position**

DC9 Frances Baard - Table C6 Monthly Budget Statement - Financial Position - M07 January						
Description	Ref	2015/16	Budget Year 2016/17			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash		3 275	1 637		1 494	1 637
Call investment deposits		66 000	40 000		79 974	40 000
Other debtors		7 157	2 000		1 422	2 000
Current portion of long-term receivables		741	900		530	900
Inventory		303	300		325	300
<b>Total current assets</b>		<b>77 476</b>	<b>44 837</b>	<b>-</b>	<b>83 746</b>	<b>44 837</b>
<b>Non current assets</b>						
Long-term receivables		8 598	8 679		8 598	8 679
Investments		5 550	5 250	-	5 550	5 250
Property, plant and equipment		46 097	52 063		48 596	52 063
Intangible assets		740	443		741	443
Other non-current assets		631	631	-	631	631
<b>Total non current assets</b>		<b>61 617</b>	<b>67 065</b>	<b>-</b>	<b>64 116</b>	<b>67 065</b>
<b>TOTAL ASSETS</b>		<b>139 093</b>	<b>111 902</b>	<b>-</b>	<b>147 862</b>	<b>111 902</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		-	-			-
Borrowing		1 988	487		1 988	487
Trade and other payables		11 532	15 000		3 935	15 000
Provisions		9 441	10 000		5 399	10 000
<b>Total current liabilities</b>		<b>22 961</b>	<b>25 487</b>	<b>-</b>	<b>11 322</b>	<b>25 487</b>
<b>Non current liabilities</b>						
Borrowing		4 661	4 899		3 696	4 899
Provisions		27 714	29 832		27 633	29 832
<b>Total non current liabilities</b>		<b>32 375</b>	<b>34 730</b>	<b>-</b>	<b>31 329</b>	<b>34 730</b>
<b>TOTAL LIABILITIES</b>		<b>55 336</b>	<b>60 217</b>	<b>-</b>	<b>42 652</b>	<b>60 217</b>
<b>NET ASSETS</b>	2	<b>83 757</b>	<b>51 685</b>	<b>-</b>	<b>105 210</b>	<b>51 685</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		48 172	36 095		69 625	36 095
Reserves		35 585	15 590		35 585	15 590
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>83 757</b>	<b>51 685</b>	<b>-</b>	<b>105 210</b>	<b>51 685</b>

**Table C7 Monthly Budget Statement - Cash Flow**

DC9 Frances Baard - Table C7 Monthly Budget Statement - Cash Flow - M07 January										
Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
Receipts										
Ratepayers and other		2 292	1 181	-	496	915	625	290	46%	1 181
Government - operating		112 569	111 813	-	(923)	67 996	70 277	(2 281)	-3%	111 813
Government - capital		-	-	-	-	-	-	-		-
Interest		7 866	5 443	-	561	3 586	3 175	410	13%	5 443
Payments										
Suppliers and employees		(78 862)	(74 710)	-	(5 467)	(46 961)	(44 065)	2 896	-7%	(74 710)
Finance charges		(884)	(2 165)	-	-	-	(386)	(386)	100%	(2 165)
Transfers and Grants		(54 621)	(61 665)	-	(173)	(15 385)	(20 176)	(4 791)	24%	(61 665)
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>(11 641)</b>	<b>(20 103)</b>	<b>-</b>	<b>(5 505)</b>	<b>10 152</b>	<b>9 451</b>	<b>700</b>	<b>7%</b>	<b>(20 103)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
Receipts		1 100								
Payments		(300)								
Capital assets		(5 582)	(15 229)	-	(449)	(2 544)	(4 908)	(2 364)	48%	(15 229)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(4 782)</b>	<b>(15 229)</b>	<b>-</b>	<b>(449)</b>	<b>(2 544)</b>	<b>(4 908)</b>	<b>(2 364)</b>	<b>48%</b>	<b>(15 229)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
Receipts										
Payments										
Repayment of borrowing		(1 785)	(1 800)	-	-	(964)	(900)	64	-7%	(1 800)
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>(1 785)</b>	<b>(1 800)</b>	<b>-</b>	<b>-</b>	<b>(964)</b>	<b>(900)</b>	<b>64</b>	<b>-7%</b>	<b>(1 800)</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>(18 208)</b>	<b>(37 132)</b>	<b>-</b>	<b>(5 954)</b>	<b>6 644</b>	<b>3 643</b>			<b>(37 132)</b>
Cash/cash equivalents at beginning:		87 483	78 769	-	81 873	69 275	78 769			78 769
Cash/cash equivalents at month/year end:		69 275	41 637	-	75 919	75 919	82 412			41 637

## 5. SUPPORTING DOCUMENTATION

### Material variance explanations

DC9 Frances Baard - Supporting Table SC1 Material variance explanations - M01 January				
Ref	Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
	R thousands			
1	<u>Property rates</u>			
	Rental of facilities and equipment	-21%	The demand for the rental of facilities and equipment is lower than anticipated. Local municipalities may be using other	Communicate with the local municipalities and encourage them to make use of the district municipality for the rental of facilities
	Interest earned - external investments	13%	Interest earned will improve as the year progress.	None needed.
	Other income	676%	The revenue expected from other sources will improve as the year progress.	None needed.
2	<u>Employee related costs</u>			
	Salaries	-21%	Employee related cost is lower than budgeted for.	Positions are advertised, will be filled as soon as possible.
	Other Materials	80%	Will be used at the end of the financial year.	None needed.
	Transfers and grants	-36%	Will improve as the year progress and projects are implemented within the local municipalities.	Communicate with local municipalities to utilise the funds available to them from the district municipality for the relevant projects.
	Other expenditure	-3%	Less money spent on other expenditure than anticipated.	Consult with managers, to ensure that spending is as planned.
3	<u>Capital expenditure</u>			
	Capital expenditure	13%	Expenditure to increase in the third quarter, building project started in January 2017.	Managers of the different units need to monitor the capital expenditure of their units and ensure that they on track.
4	<u>Financial Position</u>			
	Current Assets	57%	Current assets is mainly made up of the call investments.	None needed.
	Non-Current Liabilities	73%	There is an increase in the non-current liabilities mainly due to the increase in provisions for the year.	None needed.
	Accumulated Surplus	66%	Accumulated surplus shows an increase which is a result of the accumulated surplus growth being higher than expected.	None needed.
5	<u>Cash Flow</u>			
	Net cash from operating / (used) Operating Activities	7%	Net cash from operating activities is above the year-to-date budget as a result of expenditure being lower than budgeted	None needed.
	Net cash from operating / (used) Investing Activities	0%	Payments relating to capital assets will improve as the year progress	None needed.

More detail on operating variances is available on pages 04 to 15 of this report.



**Table SC2 Monthly Budget Statement - performance indicators**

DC9 Frances Baard - Supporting Table SC2 Monthly Budget Statement - performance indicators - M07 January							
Description of financial indicator	Basis of calculation	Ref	2015/16	Budget Year 2016/17			
			Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>Percentage</b>							
<b><u>Borrowing Management</u></b>							
Borrowing to Asset Ratio	Total Long-term Borrowing/ Total Assets		3,4%	4,4%	0,0%	2,5%	0,0%
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure		5,3%	3,7%	0,0%	0,6%	5,9%
Borrowed funding of capital expenditure	Borrowings/Capital expenditure excl. transfers and grants		0,0%	0,0%	0,0%	0,0%	0,0%
<b><u>Safety of Capital</u></b>							
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves		21,7%	39,4%	0,0%	9,1%	39,4%
Gearing	Long Term Borrowing/ Funds & Reserves		13,1%	31,4%	0,0%	10,4%	31,4%
<b><u>Liquidity</u></b>							
Current Ratio 1	Current assets/current liabilities	1	337,4%	175,9%	0,0%	739,7%	175,9%
Liquidity Ratio	Monetary Assets/Current Liabilities		325,9%	184,0%	0,0%	768,6%	184,0%
<b><u>Revenue Management</u></b>							
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing						
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue		13,6%	9,7%	0,0%	12,6%	9,6%
Longstanding Debtors Reduction Due To Recovery	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old		0,0%	0,0%	0,0%	0,0%	0,0%
<b><u>Creditors Management</u></b>							
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))		100,0%	100,0%	100,0%	100,0%	100,0%
<b><u>Funding of Provisions</u></b>							
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions		0,0%	0,0%	0,0%	0,0%	0,0%
<b><u>Other Indicators</u></b>							
Employee costs	Employee costs/Total Revenue - capital revenue		43,6%	51,2%	0,0%	32,7%	39,0%
Repairs & Maintenance	R&M/Total Revenue - capital revenue		2,9%	3,7%	0,0%	0,4%	2,6%
Interest & Depreciation	I&D/Total Revenue - capital revenue		6,0%	5,0%	0,0%	0,4%	5,2%
<b><u>IDP regulation financial viability indicators</u></b>							
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)		288,8%	250,8%	0,0%	227,8%	911,2%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure		12,8	1,2	-	3,0	0,9

The above ratios indicate that the municipality is financially stable and adequately funded to continue with its operations. The year-to-date ratio of employee costs as compared to the total revenue – capital revenue for the year to date is 39.0%.

The municipality still depends on grant funding of over 94.4% to fund its operations. All municipal provisions and the capital replacement reserve are cash backed and the cash and cash equivalents are sufficient to cover outstanding debt.

**Table SC3 Monthly Budget Statement - aged debtors**

DC9 Frances Baard - Supporting Table SC3 Monthly Budget Statement - aged debtors - M07 January											
Description	NT Code	Budget Year 2016/17									
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Bad Debts
R thousands											
<b>Debtors Age Analysis By Revenue Source</b>											
Rates	1200										
Electricity	1300										
Water	1400										
Sewerage / Sanitation	1500										
Refuse Removal	1600										
Housing (Rental Revenue)	1700										
Other	1900	1 067	67	11	4	110	6	76	82	1 422	
<b>Total By Revenue Source</b>	<b>2000</b>	<b>1 067</b>	<b>67</b>	<b>11</b>	<b>4</b>	<b>110</b>	<b>6</b>	<b>76</b>	<b>82</b>	<b>1 422</b>	<b>-</b>
<b>Debtors Age Analysis By Customer Category</b>											
Government	2200	11	63	11	35	-	-	-	-	120	
Business	2300	-	-	-	-	-	-	-	-	-	
Households	2400	-	-	-	-	-	-	-	-	-	
Other	2500	1 057	4	0	(31)	110	6	76	82	1 302	
<b>Total By Customer Category</b>	<b>2600</b>	<b>1 067</b>	<b>67</b>	<b>11</b>	<b>4</b>	<b>110</b>	<b>6</b>	<b>76</b>	<b>82</b>	<b>1 422</b>	<b>-</b>

Municipal debtors consist of three main groups, namely:

- Provincial or Local government bodies for services rendered to or on behalf of these bodies,
- Ex-employees entitled to post-service benefits, and
- Other entities by way of service delivery for which costs are to be recovered.

Matters reported below are in respect of debts outstanding in excess of 90 days on the effective reporting date.

- ***Provincial and Local Government***

There are two outstanding debt for more than 90 days as at 31 January 2017 in respect of Provincial and Local Governments Department.

- Dikgatlong local municipality R10, 301.07 for the Koopmansfontein streetlights.
- Department of Safety R24,980.76
- Sol Plaatje Municipality R50

- ***Post-Service Benefits***

There is one outstanding debt reflected for more than 90 days as at 31 January 2017.

- Kgantsi N.G R21 490 for under payment of post medical aid contribution benefit.

- ***Sundry Debtors***

There is one outstanding debt reflected for more than 90 days as at 31 January 2017 for sundry debtors.

- Moloi M.M R78, 716.42 for benefit of using the municipal vehicle.

- ***Overpayment of salary payment and repayment of failed courses by councilors:***

- Councilor W. Johnson R36, 089.94
- Councilor PR. Molefi R31, 543.50
- Councilor T. Nicholas R25, 582.71
- Councilor G.P. Kok R8, 940.81
- Councilor M.I. Pholoholo R9, 640.91
- Councilor J. Smit R9, 221.88
- Councilor S. Witkoei R859.54
- Councilor C.J.S Adams R323.01
- Councilor P.J. Nel R323.01

- ***Claim put in against the estate for under payment of post medical aid contribution benefit:***

- Councilor J.S van der Walt R2, 219.20

**Table SC4 Monthly Budget Statement - aged creditors**

DC9 Frances Baard - Supporting Table SC4 Monthly Budget Statement - aged creditors - M07 January												
Description	NT Code	Budget Year 2016/17									Prior year totals for chart (same period)	
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total		
<b>R thousands</b>												
<b>Creditors Age Analysis By Customer Type</b>												
Bulk Electricity	0100											-
Bulk Water	0200											-
PAYE deductions	0300											-
VAT (output less input)	0400											-
Pensions / Retirement deductions	0500											-
Loan repayments	0600											-
Trade Creditors	0700											-
Auditor General	0800											-
Other	0900	3 935	-	-	-	-	-	-	-	-	-	3 935
<b>Total By Customer Type</b>	<b>2600</b>	<b>3 935</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3 935</b>

The expenditure section continues to administer, manage, assess and improve creditors, salaries and sundry payments subject to internal recommendations.

### Salary Payment:

Salary payments are under adequate control and occur according to approved policies and agreement in terms of the Bargaining Council. Salary increase of 6% for staff has been implemented as from the 1<sup>st</sup> July 2016 – 30 June 2017 and 6.73% for the directors.

A gazette no.40519 was issued on the 21 December 2016 for the annual increase for Councilors in terms of the remuneration of Public Office Bearers Act, 1998 for the 2016/17 financial year.

**Trade Creditors:**

Council purchases and payments to creditors are under adequate control. Expenditure statistics for the month ended on the 30 November 2016 is listed below:

<b>PAYMENTS</b>		
Total value of all payments		<b>R 6 985 208</b>
Electronic transfers		127
Cheques issued		4
<b>SALARIES</b>		
Number of salary beneficiaries		<b>164</b>
Councillors		<b>26</b>
<b>Total Councillors</b>	<b>27</b>	
* Councillors Position - Vacant	0	
* Councillors with Remuneration	26	
* Councillors without Remuneration	1	
<b>Employees</b>		<b>138</b>
* Remunerated Employee's	136	
* <b>Remunerated Terminated Employees</b>	0	
Pensioners	2	
<b>Total remuneration paid</b>		<b>3 843 261</b>
Councillors		676 409
Employees		3 339 225
Pensioners		2 841

Internal controls in the expenditure unit are continuously being assessed and tightened up to allow closer monitoring of daily purchases.

**SUPPLY CHAIN MANAGEMENT:**

Council adopted a new procurement policy effective from 23 September 2015.

Council is empowered by the MFMA and its regulation to exercise oversight over the implementation of the Supply Chain Management Policy. The following is hereby reported as stipulated in the SCM Policy.

**Implementation of the approved Supply Chain Management Policy:**

The approved Supply Chain Management Policy 23 September 2015 is implemented and is maintain by all relevant role players.

- **Implementation of the Supply chain Management Process.**
  - **Training of Supply Chain Management Officials**

No officials went on training during the month of January 2017.

- **Demand Management**

Bids and quotations were invited in accordance with the Supply Chain Management Policy. Bid documents used were customised, standard bid documents prescribe by National Treasury. All preconditions were enforced during the opening of bids including the verification on Tax Clearance Certificates issued by SARS. The procurement plan for 2016-17 was approved by the Accounting Officer.

- **Acquisition Management**

For the period of January 2017, three contracts (R200 000 +) was awarded by the Municipal Manager.

1. Supply of two vehicles for Dikgatlong-Imperial GM Kimberley-R735 967.12
2. Supply and delivery of electrical equipment for Magareng- African Lighting-R745 252.20
3. Billing data into GIS for Dikgatlong-GLS Consulting-R393 246.17

For the period of January 2017 four written quotation (R30 000-R200 000) was awarded by the Municipal Manager.

1. Cadastral survey Delpportshoop-TMK Land Survey-R117 490.00
2. Cadastral survey Vaalharts-TMK Land Survey-R105 690.00
3. Supply and delivery of six computers-Luxmoves Holdings-R58 809.66
4. Supply and deliver of four laptops –Lehatsi General Trading-R45 992.00

**Total orders issued total R8 738 426.67**

**Orders per department**

Council and Executive	R 24 192.11
Municipal Manager	R 70 152.90
Finance	R 10 096.88
Administration	R 288 729.83
Planning and Development	R 219 178.65
Technical Service	R 8 126 076.30

- **Disposal Management**

No disposals were approved by the Municipal Manager for the month of January 2017.

- **Deviations**

No deviation was approved by the Municipal Manager for the month of January 2017.

- **Issues from Stores**

**Total orders issued total R46 459.73**

**Issues per department**

Council	R 0.00
Municipal Manager	R 4 173.12
Finance	R 1 543.39
Administration	R 16 551.34
Planning and Development	R 18 620.23
Technical Service	R 5 571.52

- **List of accredited Service Providers**

The supplier's database is daily updated and the database is amended to made provision for the MBD 4 and MBD 9 forms as required by the AG report.

- **Support to Local Municipalities**

No official request was received from any local municipality for the month of January 2017.

- **Orders outstanding more than 30 days**

Orders outstanding for more than 30 days

COMPANY	60 DAYS	90 DAYS	COMMENT
AGANANG CONSULTING ENGINEERS		R1,235 198.78	Contract for year
ALTIMAX		R57,000.00	Project not completed yet
CELEBRITY COOLING CC		R55,966.65	Maintenance contract for year
ATNOZA TRADING	R12,000.00		Outstanding item on order
B L DOWN T/A BDB BLINDS	R5,495.48		Work not complete
GLICAM TRADING	R263,040.00		Project not completed
INSPIRED CHANGE		R293,000.00	Project not completed
KAGISANO GEO SPATIAL	R134,500.00		Project not completed

SERVICES			
MANCOSA	R74,000.00		Project not completed
MILLENIU TRADERS		R10,909.00	Outstanding item on order
MULTIMIDS T/A COOLING SOLUTIONS	R1,311.00		Work not complete
MVD KALAHARI		R68,494.00	Project not completed
QKG CONSULTING		R131,024.00	Project not completed
VEXOSCORE PTY LTD		R1,990 713.56	Project not completed
WILLMORE'S	R12,336.66		Invoice not received
YES MEDIA		R24,000.00	Invoice not received
ZENITH MINING	R514.73		Invoice not received



Table SC5 Monthly Budget Statement - investment portfolio

DC9 Frances Baard - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M07 January									
Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of the month	Change in market value	Market value at end of the month
R thousands		Yrs/Months							
<u>Municipality</u>									
NEDCOR		1	notice	27-Jun-17	-	9,2%	5 550		5 550
STANDARD BANK		4	notice	24-Mar-17	32	7,8%	5 000		5 000
NEDCOR		4	notice	27-Mar-17	33	8,0%	5 000		5 000
NEDCOR		4	notice	17-Feb-17	30	8,0%	4 500		4 500
STANDARD BANK		4	notice	17-Feb-17	30	7,8%	4 500		4 500
ABSA		4	notice	17-Feb-17	29	7,6%	4 500		4 500
RMB		4	notice	17-Feb-17	28	7,3%	4 500		4 500
NEDCOR		4	notice	09-Feb-17	52	7,6%	8 000		8 000
ABSA		4	notice	09-Feb-17	52	7,7%	8 000		8 000
RMB		4	notice	09-Feb-17	43	7,3%	7 000		7 000
STANDARD BANK		4	notice	09-Feb-17	53	7,8%	8 000		8 000
STANDARD BANK		4	notice	05-Apr-17	40	7,8%	6 000		6 000
NEDCOR		4	notice	05-Apr-17	47	8,0%	7 000		7 000
ABSA		4	notice	05-Apr-17	33	7,7%	5 000		5 000
RMB		4	notice	05-Apr-17	19	7,3%	3 000		3 000
TOTAL INVESTMENTS AND INTEREST					521		85 550	-	85 550
TOTAL INVESTMENTS AND INTEREST	2				521		85 550	-	85 550

Surplus cash is invested at approved banking institutions in accordance with current cash and investment policy.

Table SC6 Monthly Budget Statement - transfers and grant receipts

DC9 Frances Baard - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M07 January										
Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>RECEIPTS:</b>	1,2									
<b>Operating Transfers and Grants</b>										
<b>National Government:</b>		104 279	110 093	-	-	76 662	30 509	46 152	151,3%	110 093
Local Government Equitable Share		10 002	8 958		-	30 824	5 226	25 598	489,9%	8 958
Special Contribution: Councillor Remuneration		-	-		-	-	-	-		-
Levy replacement	3	88 934	96 458		-	43 923	24 115	19 809	82,1%	96 458
Finance Management Grant		1 250	1 250		-	509	313	197	62,9%	1 250
Municipal Systems Improvement		940	-		-	-	-	-		-
Extended Public Works Programme		1 000	1 000		-	295	250	45	18,0%	1 000
Roads asset management		2 153	2 427		-	1 111	607	504	83,1%	2 427
<b>Provincial Government:</b>		8 200	1 500	-	-	800	875	(75)	-8,6%	1 500
Housing	4	1 050	800		-	800	467	333	100,0%	800
Near Grant		350	350		-	-	204	(204)	-100,0%	350
Fire Fighting Equipment Grant		350	350		-	-	204	(204)	-100,0%	350
NC Tourism		200	-		-	-	-	-		-
Housing Project		2 250	-		-	-	-	-		-
Operation Khpiso Pula Nala		4 000	-		-	-	-	-		-
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
<i>[insert description]</i>										
<b>Other grant providers:</b>		90	220	-	42	42	128	(87)	-67,6%	220
SETA Skills Grant		90	220		42	42	128	(87)	-67,6%	220
<b>Total Operating Transfers and Grants</b>	5	112 569	111 813	-	42	77 503	31 513	45 991	145,9%	111 813
<b>Capital Transfers and Grants</b>										
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	112 569	111 813	-	42	77 503	31 513	45 991	145,9%	111 813

Table SC7 Monthly Budget Statement - transfers and grant expenditure

DC9 Frances Baard - Supporting Table SC7 Monthly Budget Statement - transfers and grant expenditure - M07 January										
Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>EXPENDITURE</b>										
<b>Operating expenditure of Transfers and Grants</b>										
National Government:		104 233	110 093	-	(69)	3 571	4 292	(722)	-16,8%	110 093
Local Government Equitable Share		10 002	8 958	-	-	1 564	1 564	-		8 958
Special Contribution: Councillor Remuneration		-	-	-	-	-	-	-		-
Levy replacement		88 934	96 458	-	-	-	-	-		96 458
Finance Management Grant		1 250	1 250	-	-	7	729	(723)	-99,1%	1 250
Municipal Systems Improvement		894	-	-	56	-	-	-		-
Ex tended Public Works Programme		1 000	1 000	-	171	576	583	(7)	-1,2%	1 000
Roads asset management		2 153	2 427	-	(297)	1 424	1 416	8	0,6%	2 427
Provincial Government:		6 090	1 500	-	-	800	906	(106)	-11,7%	1 500
Housing		1 050	800	-	-	800	467	333	71,4%	800
Near Grant		350	350	-	-	-	204	(204)		350
Fire Fighting Equipment Grant		-	350	-	-	-	204	(204)	-100,0%	350
NC Tourism		-	-	-	-	-	31	(31)	-100,0%	-
Housing Project		2 250	-	-	-	-	-	-		-
District Aids Programme		388	-	-	-	-	-	-		-
Environmental Healthg Recycling Project		52	-	-	-	-	-	-		-
Operation Khplso Pula Nala		2 000	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
Other grant providers:		90	220	-	42	81	128	(47)		220
SETA Skills Grant		90	220	-	42	81	128	(47)		220
Total operating expenditure of Transfers and Grants:		110 413	111 813	-	(28)	4 451	5 327	(875)	-16,4%	111 813
<b>Capital expenditure of Transfers and Grants</b>										
Total capital expenditure of Transfers and Grants		-	-	-	-	-	-	-		-
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		<b>110 413</b>	<b>111 813</b>	<b>-</b>	<b>(28)</b>	<b>4 451</b>	<b>5 327</b>	<b>(875)</b>	<b>-16,4%</b>	<b>111 813</b>

Table SC8 Monthly Budget Statement - councilor and staff benefits

DC9 Frances Baard - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M07 January										
Summary of Employee and Councillor remuneration	Ref	2015/16		Budget Year 2016/17						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C						D
<b>Councillors (Political Office Bearers plus Other)</b>										
Salary		4 095	4 792		398	2 592	2 795	(203)	-7%	4 792
Pension Contributions		194	212		-	16	124	(107)	-87%	212
Medical Aid Contributions		17	-		-	1	-	1	#DIV/0!	-
Motor vehicle allowance		1 368	1 390		86	583	811	(227)	-28%	1 390
Cell phone and other allowances		275	223		17	130	130	(0)	0%	223
Workmen's Compensation		39	-		-	-	-	-	-	-
Other benefits and allowances		-	98		-	-	57	(57)	-100%	98
<b>Sub Total - Councillors</b>		<b>5 988</b>	<b>6 715</b>	<b>-</b>	<b>501</b>	<b>3 323</b>	<b>3 917</b>	<b>(594)</b>	<b>-15%</b>	<b>6 715</b>
% increase	4		12,1%							12,1%
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages	3	4 012	4 759		290	1 962	198	1 764	890%	4 759
Pension and UIF Contributions		470	401		38	267	17	251	1500%	401
Medical Aid Contributions		-	-		3	20	-	20	#DIV/0!	-
Overtime		-	-		-	-	-	-	-	-
Performance Bonus		592	440		-	-	-	-	-	440
Motor Vehicle Allowance		307	487		47	332	41	291	717%	487
Cellphone Allowance		60	96		4	35	8	27	336%	96
Housing Allowances		-	-		1	5	-	5	#DIV/0!	-
Other benefits and allowances		-	67		2	13	6	8	141%	67
Payments in lieu of leave		458	100		-	-	-	-	-	100
Long service awards		-	-		-	-	-	-	-	-
Post-retirement benefit obligations	2	-	-		3	505	-	505	#DIV/0!	-
<b>Sub Total - Senior Managers of Municipality</b>		<b>5 898</b>	<b>6 350</b>	<b>-</b>	<b>387</b>	<b>3 140</b>	<b>269</b>	<b>2 870</b>	<b>1066%</b>	<b>6 350</b>
% increase	4		7,7%							7,7%
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		30 323	40 521		1 798	17 884	26 240	(8 356)	-32%	28 074
Pension and UIF Contributions		5 116	6 733		419	3 000	3 911	(911)	-23%	6 733
Medical Aid Contributions		1 587	1 655		139	952	965	(13)	-1%	1 655
Overtime		-	-		11	73	-	73	#DIV/0!	-
Performance Bonus		2 297	-		-	-	-	-	-	-
Motor Vehicle Allowance		3 998	3 456		264	1 879	1 975	(96)	-5%	3 456
Cellphone Allowance		145	123		10	69	64	5	8%	123
Housing Allowances		390	392		28	197	228	(31)	-14%	391
Other benefits and allowances		991	448		42	289	256	33	13%	448
Payments in lieu of leave		1 216	850		-	-	-	-	-	850
Long service awards		201	152		-	-	-	-	-	152
Post-retirement benefit obligations	2	581	536		-	-	313	(313)	-100%	536
<b>Sub Total - Other Municipal Staff</b>		<b>46 846</b>	<b>54 865</b>	<b>-</b>	<b>2 711</b>	<b>24 343</b>	<b>33 952</b>	<b>(9 609)</b>	<b>-28%</b>	<b>42 417</b>
% increase	4		17,1%							-9,5%
<b>Total Parent Municipality</b>		<b>58 732</b>	<b>67 930</b>	<b>-</b>	<b>3 600</b>	<b>30 805</b>	<b>38 138</b>	<b>(7 333)</b>	<b>-19%</b>	<b>55 482</b>
			15,7%							-5,5%
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>		<b>58 732</b>	<b>67 930</b>	<b>-</b>	<b>3 600</b>	<b>30 805</b>	<b>38 138</b>	<b>(7 333)</b>	<b>-19%</b>	<b>55 482</b>
% increase	4		15,7%							-5,5%
<b>TOTAL MANAGERS AND STAFF</b>		<b>52 744</b>	<b>61 215</b>	<b>-</b>	<b>3 098</b>	<b>27 482</b>	<b>34 221</b>	<b>(6 739)</b>	<b>-20%</b>	<b>48 767</b>

**PERSONNEL ATTENDANCES:**

Personnel attendance in the workplace (finance department) for the month of January 2017 averages 68%. The reason for the deviations is mainly due to, annual leave, sick leave taken and courses attended during the month.

Attendance trends are summarized as follows:

	<b>Senior Management</b>	<b>Middle Management</b>	<b>Supervisory</b>	<b>Clerical</b>
Number of Members	<b>1</b>	<b>3</b>	<b>7</b>	<b>12</b>
Leave	0	2	25	23
Sick Leave	1	3	5	0
Courses / Seminar	0	0	0	0
Meetings	0	0	0	0
Study leave	0	0	0	0
Maternity Leave	0	0	0	0
Family Responsibility	0	0	0	0
Union Meetings	0	0	0	0
Absent	0	0	0	0
Special Leave	4	12	28	40
Over time	0	0	0	0
No. of Workdays Attended	<b>16</b>	<b>46</b>	<b>89</b>	<b>147</b>
Total Workdays	<b>21</b>	<b>63</b>	<b>147</b>	<b>210</b>
Percentage Attendance per Group	<b>76%</b>	<b>73%</b>	<b>61%</b>	<b>70%</b>
Average	<b>68%</b>			

**Personnel Development:**

- No MFMP training took place during the month of January 2017.

**INTERNSHIP PROGRAMME**

As per National Treasury regulations, there are five finance internship posts. The aim of the programme is to capacitate finance graduates to eventually build their capacity to take up any senior position in the municipality if possible and elsewhere in other municipalities. Their appointment is for a period of 24 to 36 months depending on completion of the Municipal Finance Management Programme (MFMP).

Two (2) interns are enrolled for the MFMP; the other three (3) interns will be enrolled with the new intake of the MFMP course.

**SUPPORT OF LOCAL MUNICIPALITIES**

The municipality established a district CFO Forum on 1 October 2015. The aim of the forum is to share best practices with our local municipalities, ensuring better financial management in all our local municipalities. The regional offices of COGHSTA and Provincial Treasury are invited for meetings as support stakeholders of the municipality.

**mSCOA Implementation Progress**

In terms of the MFMA mSCOA Circular 1, The Municipal Regulations on a Standard Chart of Accounts (mSCOA) is applicable to all municipalities and municipal entities with effect from 1 July 2017.

- The municipality has implemented mSCOA as of 1 July 2016;
- An internal training session was held with E-Venus users and all managers to explain the new vote numbers;
- The risk register was reviewed on 24 November 2016; and
- A training session was held by Provincial Treasury during September 2016 regarding the linking of the trial balance to the mSCOA charts.
- The new version of mSCOA was received, review of the documents is taking place to ensure that the 2017/18 budget is compiled on the correct version.

**Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts**

DC9 Frances Baard - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M07 January												
Description	Ref	Budget Year 2016/17								2015/16 Medium Term Revenue & Expenditure Framework		
		July Outcome	August Outcome	Sept Outcome	October Outcome	Nov Outcome	Dec Outcome	January Outcome	June Budget	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
<b>R thousands</b>												
<b>Cash Receipts By Source</b>												
Rental of facilities and equipment		-	-	-	-	-	-	-	-	1 081	1 120	1 176
Interest earned - external investments		351	591	654	544	499	384	561	-	5 443	5 648	5 820
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-	-	-
Transfer receipts - operating		45 287	(6 000)	-	1 296	(519)	28 855	(923)	-	111 813	117 778	124 358
Other revenue		32	19	7	3	8	351	496	-	100	100	100
<b>Cash Receipts by Source</b>		<b>45 670</b>	<b>(5 390)</b>	<b>661</b>	<b>1 843</b>	<b>(12)</b>	<b>29 591</b>	<b>134</b>	<b>-</b>	<b>118 437</b>	<b>124 646</b>	<b>131 454</b>
<b>Other Cash Flows by Source</b>												
<b>Total Cash Receipts by Source</b>		<b>45 670</b>	<b>(5 390)</b>	<b>661</b>	<b>1 843</b>	<b>(12)</b>	<b>29 591</b>	<b>134</b>	<b>-</b>	<b>118 437</b>	<b>124 646</b>	<b>131 454</b>
<b>Cash Payments by Type</b>												
Employee related costs		4 067	3 994	4 165	4 006	4 106	4 046	3 099	-	52 032	59 993	63 306
Remuneration of councillors		505	207	608	498	502	502	501	-	6 379	6 576	6 826
Interest paid		-	-	-	-	-	365	-	-	2 166	4 693	4 548
Other materials		80	726	643	368	610	345	326	-	3 966	4 056	4 163
Grants and subsidies paid - other		287	18	761	3 367	652	10 128	173	-	61 665	26 457	26 141
General expenses		1 930	1 212	2 668	1 241	1 539	2 561	1 541	-	17 333	18 105	17 488
<b>Cash Payments by Type</b>		<b>6 869</b>	<b>6 156</b>	<b>8 845</b>	<b>9 480</b>	<b>7 409</b>	<b>17 947</b>	<b>5 639</b>	<b>-</b>	<b>143 541</b>	<b>119 879</b>	<b>122 472</b>
<b>Other Cash Flows/Payments by Type</b>												
Capital assets		6	13	146	1 759	117	53	449	-	15 229	656	816
Repayment of borrowing		-	-	-	-	-	964	-	-	1 800	3 000	3 000
Other Cash Flows/Payments		-	-	-	-	-	-	-	-	(5 000)	-	-
<b>Total Cash Payments by Type</b>		<b>6 875</b>	<b>6 169</b>	<b>8 991</b>	<b>11 240</b>	<b>7 525</b>	<b>18 965</b>	<b>6 088</b>	<b>-</b>	<b>155 570</b>	<b>123 535</b>	<b>126 288</b>
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>												
		38 795	(11 559)	(8 330)	(9 396)	(7 537)	10 626	(5 954)	-	(37 133)	1 111	5 166
Cash/cash equivalents at the monthly year beginning:		69 275	108 070	96 511	88 181	78 784	71 247	81 873	-	78 769	82 960	82 793
Cash/cash equivalents at the monthly year end:		108 070	96 511	88 181	78 784	71 247	81 873	75 919	-	41 636	43 748	48 914

**Table SC12 Monthly Budget Statement - capital expenditure trend**

DC9 Frances Baard - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M07 January										
Month	2015/16	Budget Year 2016/17								
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget	
<b>R thousands</b>										
<b>Monthly expenditure performance trend</b>										
July	2	-	-	6	6	-	(6)	#DIV/0!	0%	
August	42	546	-	13	19	546	527	96,5%	0%	
September	110	1 579	-	146	165	2 125	1 960	92,2%	1%	
October	23	1 500	-	1 683	1 849	3 625	1 776	49,0%	10%	
November	85	2 000	-	117	1 965	5 625	3 660	65,1%	10%	
December	833	500	-	53	2 019	6 125	4 106	67,0%	11%	
January	66	-	-	479	2 498	6 125	3 627	59,2%	13%	
February	28	4 946	-	-	-	-	-	-	-	
March	1 769	1 000	-	-	-	-	-	-	-	
April	54	6 965	-	-	-	-	-	-	-	
May	649	-	-	-	-	-	-	-	-	
June	1 920	-	-	-	-	-	-	-	-	
<b>Total Capital expenditure</b>	<b>5 582</b>	<b>19 036</b>	<b>-</b>	<b>2 498</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

**Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class**

DC9 Frances Baard - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - 07 January										
Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Capital expenditure on new assets by Asset Class/Sub-class</b>										
<u>Infrastructure</u>		-	-	-	-	-	-	-	-	-
<u>Community</u>		-	-	-	-	-	-	-	-	-
<u>Heritage assets</u>		-	-	-	-	-	-	-	-	-
<u>Investment properties</u>		-	-	-	-	-	-	-	-	-
<u>Other assets</u>		4 643	16 134	-	471	2 306	4 943	2 638	53,4%	9 412
General vehicles		1 244	-	-	-	-	-	-	-	-
Specialised vehicles		-	3 800	-	-	1 754	1 754	-	-	2 217
Plant & equipment		20	-	-	-	-	-	-	-	-
Computers - hardware/equipment		-	53	-	-	69	53	16	29,8%	31
Furniture and other office equipment		329	49	-	22	34	49	(15)	-31,1%	29
Abattoirs		-	-	-	-	-	-	-	-	-
Markets		-	-	-	-	-	-	-	-	-
Civic Land and Buildings		-	12 000	-	449	449	2 855	(2 404)	-84,2%	7 000
Other Buildings		3 051	-	-	-	-	-	-	-	-
Other		-	232	-	-	-	232	(232)	-100,0%	135
<u>Agricultural assets</u>		-	-	-	-	-	-	-	-	-
<u>Biological assets</u>		-	-	-	-	-	-	-	-	-
<u>Intangibles</u>		-	10	-	-	8	10	(2)	(0)	6
Computers - software & programming		-	10	-	-	8	10	(2)	-18,0%	6
Other		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure on new assets</b>	1	4 643	16 144	-	471	2 314	4 953	(2 639)	-53,3%	9 417

**Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class**

DC9 Frances Baard - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - M07 January										
Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Capital expenditure on renewal of existing assets by Asset Class/Sub-class</b>										
<u>Infrastructure</u>		-	-	-	-	-	-	-	-	-
<u>Community</u>		-	-	-	-	-	-	-	-	-
<u>Heritage assets</u>		-	-	-	-	-	-	-	-	-
<u>Investment properties</u>		-	-	-	-	-	-	-	-	-
<u>Other assets</u>		862	2 892	-	8	185	1 172	987	84,2%	1 687
General vehicles		512	1 720	-	-	-	-	-	-	1 003
Specialised vehicles		-	359	-	-	359	(359)	(359)	-100,0%	209
Plant & equipment		-	150	-	8	132	150	(18)	-12,0%	88
Computers - hardware/equipment		350	594	-	-	43	594	(550)	-92,7%	346
Furniture and other office equipment		-	70	-	-	10	70	(60)	-85,4%	41
<u>Agricultural assets</u>		-	-	-	-	-	-	-	-	-
<u>Biological assets</u>		-	-	-	-	-	-	-	-	-
<u>Intangibles</u>		77	-	-	-	-	-	-	-	-
Computers - software & programming		77	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure on renewal of existing ass</b>	1	939	2 892	-	8	185	1 172	(987)	-84,2%	1 687



**Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class**

DC9 Frances Baard - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - M07 January										
Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Repairs and maintenance expenditure by Asset Class/Sub-class</b>										
<u>Infrastructure</u>		-	-	-	-	-	-	-	-	-
<u>Community</u>		17	154	-	-	-	90	90	100,0%	154
Other		17	154	-	-	-	90	90	100,0%	154
<u>Heritage assets</u>		-	-	-	-	-	-	-	-	-
<u>Investment properties</u>		-	-	-	-	-	-	-	-	-
<u>Other assets</u>		1 707	1 870	-	292	1 646	1 091	(555)	-50,9%	1 870
General vehicles		210	395	-	93	411	230	(181)	-78,5%	395
Specialised vehicles		-	-	-	-	-	-	-	-	-
Plant & equipment		350	744	-	17	128	434	306	70,6%	744
Computers - hardware/equipment		782	310	-	74	375	181	(194)	-107,1%	310
Furniture and other office equipment		37	21	-	75	501	12	(489)	-3991,8%	21
Other Buildings		328	370	-	33	231	216	(16)	-7,2%	370
Other Land		-	30	-	-	-	18	18	-	30
<u>Agricultural assets</u>		-	-	-	-	-	-	-	-	-
<u>Biological assets</u>		-	-	-	-	-	-	-	-	-
<u>Intangibles</u>		1 797	2 382	-	33	1 451	542	(909)	-167,6%	2 382
Computers - software & programming		1 797	2 382	-	33	1 451	542	(909)	-167,6%	2 382
Other		-	-	-	-	-	-	-	-	-
<b>Total Repairs and Maintenance Expenditure</b>		<b>3 521</b>	<b>4 406</b>	<b>-</b>	<b>326</b>	<b>3 098</b>	<b>1 723</b>	<b>(1 374)</b>	<b>-79,8%</b>	<b>4 406</b>

**Table SC13d Monthly Budget Statement - depreciation by asset class**

DC9 Frances Baard - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - M07 January										
Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Repairs and maintenance expenditure by Asset Class/Sub-class</b>										
<u>Infrastructure</u>		-	-	-	-	-	-	-	-	-
<u>Community</u>		151	414	-	-	-	242	242	100,0%	-
Other		151	414	-	-	-	242	242	100,0%	-
<u>Heritage assets</u>		-	-	-	-	-	-	-	-	-
<u>Investment properties</u>		-	-	-	-	-	-	-	-	-
<u>Other assets</u>		4 613	3 267	-	-	-	1 740	1 740	100,0%	-
General vehicles		1 794	900	-	-	-	525	525	100,0%	-
Specialised vehicles		-	-	-	-	-	-	-	-	-
Plant & equipment		371	198	-	-	-	116	116	100,0%	-
Computers - hardware/equipment		1 006	900	-	-	-	359	359	100,0%	-
Furniture and other office equipment		941	750	-	-	-	438	438	100,0%	-
Other Buildings		501	519	-	-	-	303	303	100,0%	-
<u>Agricultural assets</u>		-	-	-	-	-	-	-	-	-
<u>Biological assets</u>		-	-	-	-	-	-	-	-	-
<u>Intangibles</u>		162	146	-	-	-	85	85	100,0%	-
Computers - software & programming		162	146	-	-	-	85	85	100,0%	-
<b>Total Repairs and Maintenance Expenditure</b>		<b>4 927</b>	<b>3 827</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2 066</b>	<b>2 066</b>	<b>100,0%</b>	<b>-</b>
<u>Specialised vehicles</u>		-	-	-	-	-	-	-	-	-
Refuse		-	-	-	-	-	-	-	-	-
Fire		-	-	-	-	-	-	-	-	-
Conservancy		-	-	-	-	-	-	-	-	-
Ambulances		-	-	-	-	-	-	-	-	-

**ASSET AND RISK MANAGEMENT****Insurance:**

All Municipal assets are adequately insured with Lateral Unison. The contract runs from 01 January 2016 for a period of three (3) years.

**Asset Management:**

The asset register is updated on monthly basis; this is done to keep up with any changes that might have occurred. The last asset count was done during the month of June 2016 for the 2015/16 financial year.

**Information Backup:**

All shared data on the internet system (*O & P drives only*) is backed up on the server with a further daily tape backup kept on the premises. System users are responsible for ensuring that data backup and maintenance is carried out with regard to their specific usage. General ledger and associated financial system data is backed up on the network server tape system.

The “e-Venus” financial system was implemented on 1 September 2009. A daily backup is done as well as a day end procedure to integrate daily transactions. On the last working day of each month (a few days after month end to accommodate financial transactions pertaining to the month closed) a monthly calendar, financial backup and integration including closing of votes and opening thereof in the new month is done.

**Motor Vehicle Operating Cost:**

The actual operating costs of the municipal motor vehicles incurred for the year to date as required in terms of the motor vehicle fleet policy are set out below:

<i>OPERATING RESULTS ANALYSIS</i>	<b>Jan-17</b>	<b>FULL YEAR</b>		
<i>COMPARISON: ACTUAL TO BUDGET</i>	<b>YTD ACTUAL</b>	<b>BUDGET 2015/16</b>	<b>VARIANCES</b>	<b>VARIANCES %</b>
<b>DEPRECIATION</b>	-	<b>3 826 620,00</b>	<b>3 826 620,00</b>	<b>100%</b>
DEP&AMOR:FURNITURE&OFFICE EQUIP ALL	-	749 800,00	749 800,00	100%
DEP&AMOR:BUILDINGS-ALL OR EXCL NERSA	-	518 600,00	518 600,00	100%
DEP&AMOR:MACH&EQUIP ALL OR EX NERSA	-	316 710,00	316 710,00	100%
DEP&AMOR:INTANGIBLE ASSETS	-	145 910,00	145 910,00	100%
DEP&AMOR:TRANSPT ASS ALL OR EX NERSA	-	900 000,00	900 000,00	100%
DEP&AMOR:COMP EQUIP-ALL OR EXCL NERSA	-	900 000,00	900 000,00	100%
DEP&AMOR:MACH&EQUIP ALL OR EX NERSA	-	200 000,00	200 000,00	100%
DEP&AMOR:MACH&EQUIP ALL OR EX NERSA	-	95 600,00	95 600,00	100%
<b>REPAIRS &amp; MAINTENANCE</b>	<b>165 975,16</b>	<b>397 100,00</b>	<b>231 124,84</b>	<b>58%</b>
INV-MAT&SUPP/MAINT:MOTOR VEHICLES REPAIR	52 930,44	64 000,00	11 069,56	17%
INV-MAT&SUPP/MAINT:MOTOR VEHICLES TYRES	2 389,20	81 600,00	79 210,80	97%
INV-MAT&SUPP/MAINT:SPEED CONTROL EQUIP	44 524,59	73 500,00	28 975,41	39%
INV-MAT&SUPP/MAINT:MOTOR VEHICLES REPAIR	65 850,23	120 000,00	54 149,77	45%
INV-MAT&SUPP/MAINT:MOTOR VEHICLES TYRES	280,70	58 000,00	57 719,30	100%
<b>GENERAL EXPENSES</b>	<b>413 556,82</b>	<b>1 059 500,00</b>	<b>645 943,18</b>	<b>61%</b>
OC:CLEAN SERV-CAR VALET/WASHING SERV	5 505,62	65 250,00	59 744,38	92%
OC:INSUR UNDER-PREMIUMS	109 999,96	110 000,00	0,04	0%
OC:LIC-VEHICLE LIC&REGISTRATIONS	13 060,21	14 560,00	1 499,79	10%
MOTOR VEHICLE USAGE	2 902,50	20 250,00	17 347,50	86%
OC: BC/FAC/C FEES - FLT&OTH CT/DT CARDS	12 928,42	20 000,00	7 071,58	35%
INV-MAT&SUPP/MOTOR VEHICLES:FUEL	188 997,05	479 000,00	290 002,95	61%
OC:INSUR UNDER-PREMIUMS	13 513,94	18 000,00	4 486,06	25%
MOTOR VEHICLE USAGE	8 877,50	27 040,00	18 162,50	67%
OC: BC/FAC/C FEES - FLT&OTH CT/DT CARDS	1 029,48	5 000,00	3 970,52	79%
INV-MAT&SUPP/MOTOR VEHICLES:FUEL	56 364,14	300 000,00	243 635,86	81%
OC:LIC-VEHICLE LIC&REGISTRATIONS	378,00	400,00	22,00	6%
<b>TOTAL</b>	<b>579 531,98</b>	<b>5 283 220,00</b>	<b>4 703 688,02</b>	<b>89%</b>

**Motor Vehicles - Utilization Statistics:**

The municipality operates a pool of 28 vehicles as part of its routine activities.

Statistical information regarding the year-to-date utility for January 2017 is as follows:

**Disposal of Vehicles:**

There was no disposal of any vehicles for the month of January 2017.

	Vehicle	Vehicle	Year	Registration	Service	License	Opening KM	Previous Month	Current month	Jan '17
	Description	Allocation	Model	Number		expires	01-Jul-16	Closing Km Reading	Closing KM Reading	Utility
1	Chevrolet Cruze 1.8 LS	Pool	2010	CBY 226 NC	165 000	2017-09-30	144 781	153 030	153 344	314
2	Chevrolet Opel Corsa 1.4 i	Disaster Management	2010	CBY 227 NC	90 000	2017-09-30	72 076	76 740	77 249	509
3	Chevrolet Captiva	Pool	2011	CDM 296 NC	105 000	2017-09-30	86 957	92 661	92 661	-
4	Isuzu KB 2.5 CrewCab	Environmental Health	2016	CMV 311 NC	30 000	2017-01-31	4 577	17 479	17 479	-
5	Chevrolet Cruze 1.6	Pool	2016	VMV 321 NC	30 000	2017-01-31	4 736	17 074	18 321	1 247
6	Toyota Hilux 2.5D	Project Management	2016	CMT 747 NC	15 000	2017-01-31	4 048	12 468	13 741	1 273
7	Chevrolet Cruze 1.6 North	Pool	2016	VMT 314 NC	30 000	2017-01-31	8 070	15 059	17 065	2 006
8	Isuzu KB CrewCab	Housing	2016	CMV 319 NC	15 000	2017-01-31	4 256	13 065	14 319	1 254
9	Chevrolet Trailblazer	Pool	2013	CGR 575 NC	45 000	2017-12-31	37 614	42 069	43 520	1 451
10	Isuzu KB 250	Housing	2013	CGR 572 NC	90 000	2017-12-31	82 351	85 712	85 740	28
11	Isuzu KB 250	Housing	2013	CGR 576 NC	60 000	2017-12-31	55 856	59 676	59 710	34
12	Hyundai HI	Tourism Centre	2013	CGY 587 NC	60 000	2017-02-28	39 853	46 715	46 721	6
13	Isuzu 2.4	Housing	2009	CBD 761 NC	150 000	2017-02-28	138 697	140 251	140 481	230
14	Nissan LDV	Community Development	2006	BVC 831 NC	165 000	2017-07-31	153 112	115 706	156 078	372
15	Ford Bantam	Finance Office Support	2004	BRD 836 NC	105 000	2018-01-31	100 944	100 944	100 944	-
16	Isuzu KB 200	Disaster Management	2010	CBY 895 NC	60 000	2017-09-30	49 717	51 102	51 537	435
17	Isuzu KB 200	Disaster Management	2010	CBY 898 NC	60 000	2017-09-30	56 696	59 479	59 855	376
18	Toyota Land Cruiser	Disaster Management	2014	CJL 363 NC	25 000	2018-01-31	15 572	20 253	20 579	326
19	Toyota Land Cruiser	Disaster Management	2014	CKW 835 NC	20 000	2017-11-30	11 581	14 877	15 158	281
20	Isuzu Kb 250 D-Teq	Youth Unit	2014	CKR 822 NC	45 000	2017-10-31	27 980	37 732	38 618	886
21	Audi Q7	Council	2013	FBDM 1 NC	150 000	2017-09-30	134 746	143 366	143 366	-
22	Isuzu Fire Engine	Disaster Management	2013	CHM 958 NC	15 000	2017-06-30	2 009	2 009	2 009	8
23	Toyota Etios	Pool	2014	CJG 979 NC	50 000	2017-12-31	40 091	44 534	45 384	850
24	Nissan NP 200	Environmental Health	2014	CJJ 262 NC	45 000	2017-12-31	30 799	36 653	36 658	5
25	Nissan Hardbody	Environmental Health	2014	CJJ 263 NC	30 000	2017-12-31	20 606	23 925	24 984	1 059
26	Nissan NP 200	Environmental Health	2014	CJJ 258 NC	30 000	2017-12-31	22 350	26 515	26 986	471
27	Chevrolet Park Van	Supply Chain Management	2015	CLF791 NC	15 000	2017-01-31	3 823	4 467	4 606	139
28	Nissan Almera 1.5 Acenta	Pool	2016	CMT 438 NC	15 000	2017-01-31	5 044	12 664	13 587	923
	<b>FULL FLEET UTILITY JANUARY 2017</b>									<b>14 483</b>

**Motor Vehicle Damage Report:**

- No vehicles were damaged during the month of January 2017.

**Additional Information on motor vehicle utilization:**Chevrolet Captiva (CDM 296 NC)

- Clutch burnt reported 01/12/2016: vehicle @ GM Imperial Garage.

Isuzu KB 2.5 CrewCab (CMV 311 NC)

Accident: Bumper & side panel damaged: Reported 05/12/2016, vehicle at PC Struwig Panel beaters for repairs.

Ford Bantam (BRD 836 NC)

Engine overheat-high maintenance: vehicle will be written off

Audi Q7 (FBDM 1 NC)

Fuel Pump broken: towed from Magareng to Audi Garage: 12/12/16

**2.14 Quality Certificate**

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that—

- the monthly budget statement
- quarterly report on the implementation of the budget and financial state affairs of the municipality
- mid-year budget and performance assessment

The report for the month of January 2017 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

**Ms. ZM Bogatsu**  
**Municipal Manager**

Signature



Date

09 February 2017