

FRANCES BAARD DISTRICT MUNICIPALITY



S71 REPORT

31 DECEMBER 2017

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1. INTRODUCTION

1.1 PURPOSE

The purpose of this report is to comply with section 71 of the Municipal Finance Management Act (no.56 of 2003) and the requirements as promulgated in Government Gazette No 32141 of 17 April 2009 (Municipal budgeting and reporting requirements).

1.2 STRATEGIC OBJECTIVE

To improve financial viability and management in terms of Municipal Finance Management Act (no.56 of 2003) priorities as well as Municipal Finance Management Act (no.56 of 2003) implementation plan.

1.3 BACKGROUND

Section 71 of the Municipal Finance Management Act (no.56 of 2003) and section 28 of Government Notice 32141 dated 17 April 2009, regarding the Local Government: Municipal Finance Management Act 2003 Municipal Budget and Reporting Regulations necessitates that specific financial particulars be reported on and in the format prescribed, hence this report to meet legislative compliance.

Section 71(1) of the Municipal Finance Management Act (no.56 of 2003) states that, "The accounting officer of a municipality must by not later than **10 working days after the end of each month** submit to the Mayor of the municipality and the relevant treasury a statement in the prescribed format on the implementation of the municipality's approved budget" reflecting certain details for that month and for the financial year up to the end of that month.

According to section 28 of the Government Notice 32141, the monthly budget statement of a municipality must be in the format specified in schedule C and include all required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act.

2. EXECUTIVE MAYOR'S REPORT

Frances Baard District Municipality compiles the section 71 monthly report in the prescribed format as per the Municipal Budget and Reporting Regulations. The format consists of seven financial statements and thirteen tables consisting of supporting documentation.

Budget Process:

The budget process plan in respect of the 2017/18 financial year was submitted to the Executive Mayor and to Council for approval on 19 July 2017 and has also been submitted to National Treasury.

Although the IDP process plan is submitted as a separate item by the Directorate: Planning and Development, it is imperative to align the IDP and budget processes with one another.

Monthly reporting:

Monthly financial reporting as per DoRA and MFMA requirements to Council, National & Provincial Departments and other stakeholders have been adequately adhered to for the month under review.

Financial statements for the year ended 30 June 2017:

The Annual Financial Statements for the year ended 30 June 2017 was submitted to the Audit Committee on 25 August 2017 and to the Office of the Auditor General on 31 August 2017 for audit purposes.

The municipality received an **Unqualified Audit Opinion with matters** for the 2016/17 financial year. This was the first time in six years that the municipality received an unqualified audit opinion with matters.

MFMA implementation oversight:

The municipality's progress on the implementation of the MFMA proceeds according to set targets and due dates determined for a medium capacity municipality.

3. COUNCIL RESOLUTIONS

The following recommendation will be presented to Council for its resolution when the in-year report is tabled.

Recommendation:

- (a) That Council considers the mid-year budget, performance assessment report and supporting documentation for the period ended 31 December 2017.

4. EXECUTIVE SUMMARY

All variances are calculated against the approved budget figures.

4.1 Statement of Financial Performance

Consolidated performance against annual budget (Projected Operating Results) – Statement of Financial Performance – (Annexure A - Table C4)

Revenue by source

Year-to-date accrued revenue is R50, 954 million as compared to the full year approved budget of R125, 558 million.

Operating expenditure by type

To date, R52, 286 million has been spent compared to the operational year-to-date budget projections of R58, 071 million.

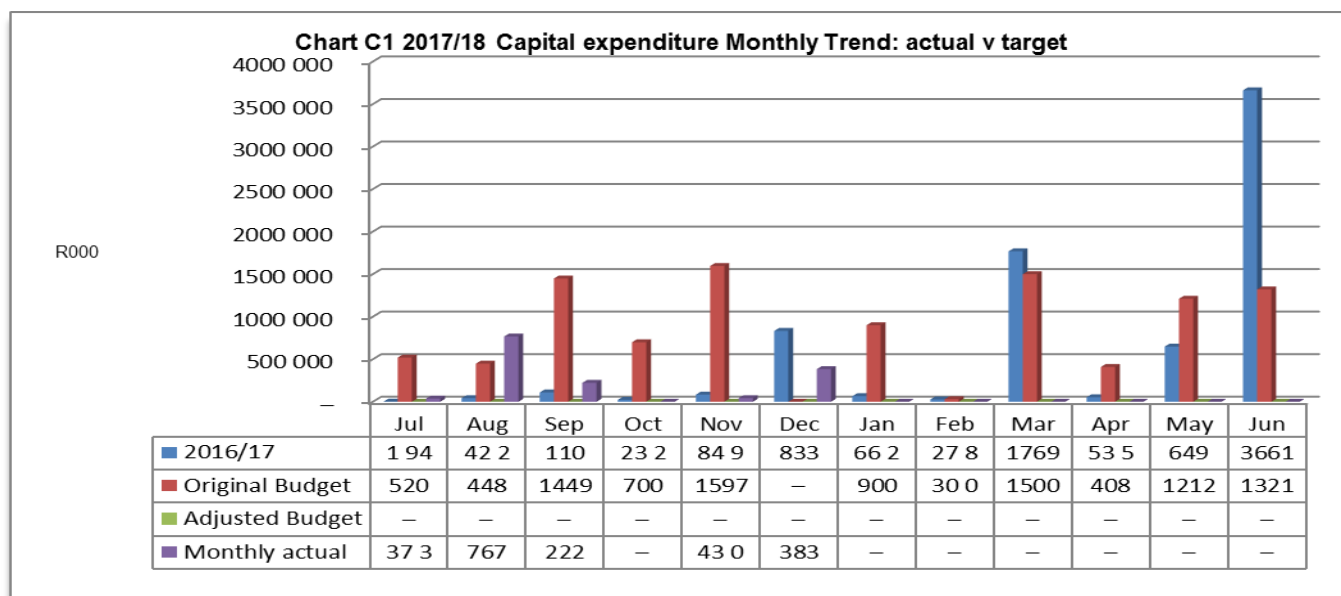
The summary statement of financial performance in Annexure A, Table C4 is prepared on a similar basis to the prescribed budget format, detailing revenue by source type and expenditure by input type.

Capital Expenditure

Year-to-date expenditure on capital amounts to R1, 455 million as compared to the budget of R10, 087 million.

Please refer to Annexure A, Table C5 for further details.

Capital Expenditure Monthly Trend: Actual vs Target



Cash Flows

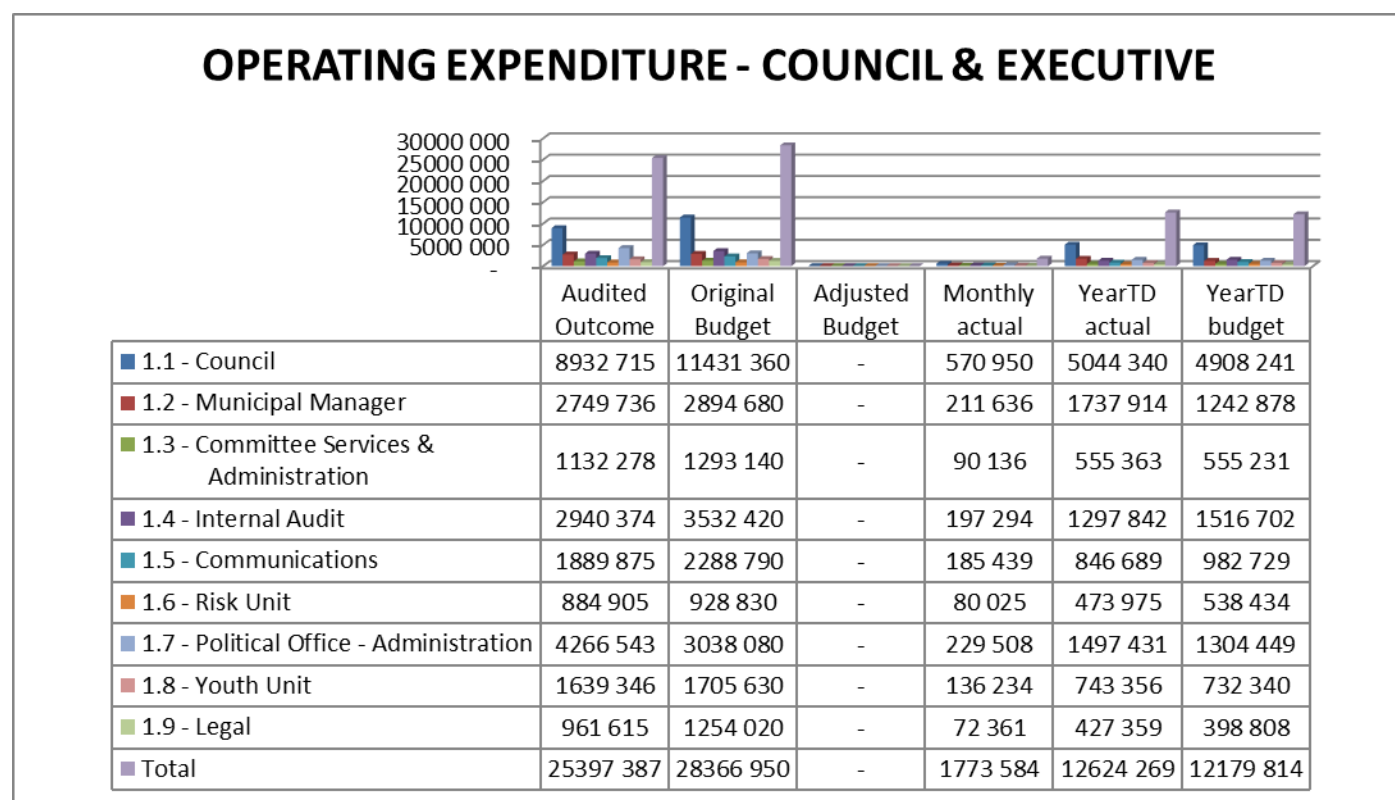
The municipality started the year with a total cash and cash equivalents of R54, 602 million. The year-to date cash and cash equivalents amounted to R81, 920 million. The net increase in cash and cash equivalents for the year to date is R27, 318 million.

Table C6 includes all cash and cash equivalents (cashbook balances, petty cash balances and short and long term deposits).

Consolidated performance of year-to-date expenditure against year-to-date budget (per municipal vote)

The municipal vote reflects the organisational structure of the municipality which is made up of the following directorates: Council & Executive, Budget & Treasury, Administration, Planning & Development and Project Management & Advisory Services.

The following charts depict the financial performance as per municipal vote according to the approved organogram of the municipality:



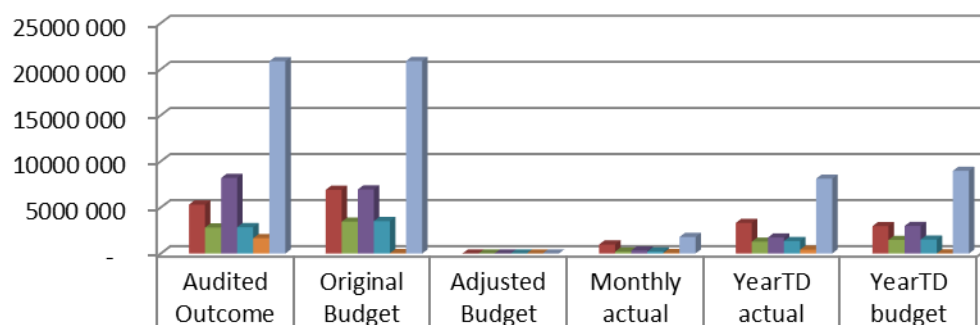
Actual operating expenditure of Council & Executive is R12 624 269 as compared to the year-to-date budget R12 179 814.

Consolidated performance of year-to-date expenditure on special projects against full year budget (Council & Executive)

DESCRIPTION	FULL YEAR BUDGET 2017/18	YTD ACTUAL	% SPENT	COMMENT
EXECUTIVE & COUNCIL				
COUNCIL				
HH OTH TRANS: Bursaries non-employee/Mayor	800 000,00	209 124,66	26%	Expenditure to be incurred as the year progress.
COMMUNICATIONS				
OS: B&A PROJECT MANAGEMENT/PPP	15 000,00	-	0%	No PPP meetings were held thus far.
OS: CATERING SERVICES/PPP	3 000,00	-	0%	No PPP meetings were held thus far.
OC: TRANSPORT - EVENTS/PPP	10 000,00	-	0%	No PPP meetings were held thus far.
CONTR: GRAPHIC DESIGNERS/BRANDING	30 000,00	-	0%	Project to be rolled out during the third quarter.
CONTR: MAINT OF BUILDINGS & FACILITIES/ SIGNAGE	26 000,00	-	0%	Ongoing expenditure, no requests received thus far.
CONTR: MAINTENANCE OF UNSPEC ASSETS/FBDM WEBSITE	45 000,00	45 000,00	100%	Project completed for year 1.
		-		
POLITICAL OFFICE- ADMINISTRATION				
OS: CATERING SERVICES/COMMEMOR	50 100,00	35 872,11	72%	Expenditure to be incurred during the course of the financial year.
CONTR: STAGE & SOUND CREW/COMMEMOR	80 000,00	58 173,69	73%	Expenditure to be incurred during the course of the financial year.
OC: TRANSPORT - MUNICIPAL ACTIVITIES/COMMEMOR	30 000,00	5 263,16	18%	Expenditure to be incurred during the course of the financial year.
OS: CATERING SERVICES/DISAB	10 500,00	3 000,00	29%	Expenditure to be incurred during the course of the financial year.
CONTR: STAGE & SOUND CREW/DISAB	10 000,00	-	0%	Expenditure to be incurred during the course of the financial year.
OC: TRANSPORT - MUNICIPAL ACTIVITIES/DISAB	30 000,00	-	0%	Expenditure to be incurred during the course of the financial year.
OS: CATERING SERVICES/CHILD	10 500,00	10 116,58	96%	Expenditure to be incurred during the course of the financial year.
CONTR: STAGE & SOUND CREW/CHILD	20 000,00	20 000,00	100%	Project is completed
OS: CATERING SERVICES/GENDER	10 500,00	8 694,32	83%	Expenditure to be incurred during the course of the financial year.
OC: TRANSPORT - MUNICIPAL ACTIVITIES/GENDER	30 000,00	-	0%	Expenditure to be incurred during the course of the financial year.
INV - MATERIALS & SUPPLIES/PRINT & STAT/GENDER	2 600,00	189,47	7%	Expenditure to be incurred during the course of the financial year.
OS: CATERING SERVICES/OLD AGE	10 500,00	3 255,00	31%	Expenditure to be incurred during the course of the financial year.
CONTR: STAGE & SOUND CREW/OLD AGE	20 000,00	15 745,34	79%	Expenditure to be incurred during the course of the financial year.
OS: CATERING SERVICES/MRM	1 500,00	-	0%	Expenditure incurred to commemorate Mandela Day on 18 July 2017.
INV - MATERIALS & SUPPLIES/PRINT & STAT/MRM	1 500,00	-	0%	Expenditure to be incurred during the course of the financial year.
YOUTH UNIT				
OS: CATERING SERVICES/YOUTH CAREER	10 000,00	9 950,00	100%	Project completed.
CONTR: STAGE & SOUND CREW/YOUTH CAREER	7 500,00	-	0%	Exhibition held during the last week of November 2017.
OC: TRANSPORT - EVENTS/YOUTH CAREER	15 000,00	1 618,42	11%	Exhibition held during the last week of November 2017.
OS: CATERING SERVICES/YOUTH JUNE 16	7 000,00	-	0%	Project to be rolled out during June 2018.
CONTR: STAGE & SOUND CREW/YOUTH JUNE 16	25 000,00	-	0%	Project to be rolled out during June 2018.
OC: TRANSPORT - EVENTS/YOUTH JUNE 16	20 000,00	-	0%	Project to be rolled out during June 2018.
OS: CATERING SERVICES/YOUTH ACTION	5 000,00	5 000,00	100%	Project to be completed during the fourth quarter.
CONTR: STAGE & SOUND CREW/YOUTH ACTION	10 000,00	9 324,56	93%	Project to be completed during the fourth quarter.
OC: TRANSPORT - EVENTS/YOUTH ACTION	10 000,00	9 691,23	97%	Project to be completed during the fourth quarter.
OS: CATERING SERVICES/YOUTH SKILLS	3 500,00	-	0%	Skills programme to be done during the third quarter, skills programme was done during the second week of December 2017. Catering was used during the December 2017 programme.
CONTR: STAGE & SOUND CREW/YOUTH SKILLS	260 000,00	1 745,61	1%	Skills programme to be done during the third quarter, skills programme was done during the second week of December 2017.
CONTR: STAGE & SOUND CREW/SOPA	19 500,00	-	0%	SOPA to be held during the third quarter.
OC: TRANSPORT - EVENTS/SOPA	6 000,00	-	0%	SOPA to be held during the third quarter.
TOTAL	1 645 200,00	451 764,15	27%	

The year to date actual spending on special projects for Council & Executive amounted to R451 764.15, spending to improve after the second quarter.

OPERATING EXPENDITURE - BUDGET & TREASURY



Budger & treasury						
Directorate	5308 012	6908 070	-	982 314	3324 364	2966 093
Finance: Revenue & Expenditure	2825 391	3453 950	-	212 497	1280 764	1483 010
Finance: Budget Office	8200 006	6957 630	-	328 077	1738 684	2987 372
Finance: Supply Chain Management	2857 892	3518 460	-	220 833	1355 180	1510 708
Finance: Motor Vehicle Pool	1671 636	43 260	-	53 676	420 784	18 574
Total	20862 937	20881 370	-	1797 397	8119 776	8965 757

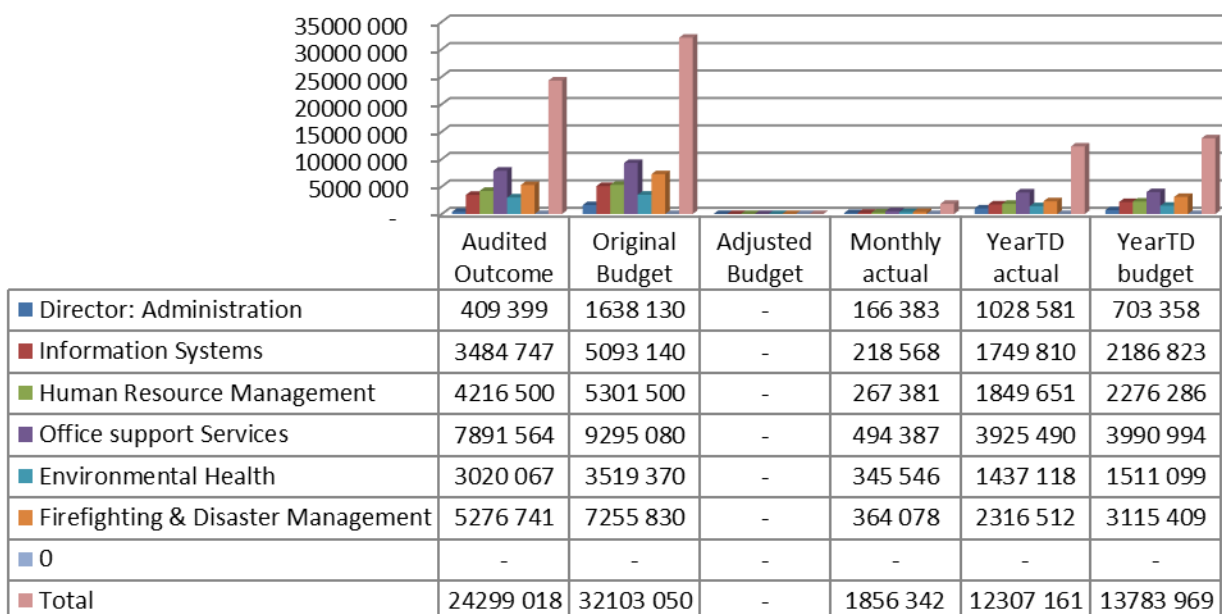
The actual operating expenditure of Budget & Treasury office is R8 119 776 as compared to the year-to-date projected budget of R8 965 757.

Consolidated performance of year-to-date expenditure on special projects against full year budget (Budget & Treasury)

DESCRIPTION	FULL YEAR BUDGET 2017/18	YTD ACTUAL	% SPENT	COMMENT
BUDGET & TREASURY				
FINANCE & ADMINISTRATION DIRECTORATE				
C&PS: B&A PROJECT MANAGEMENT/AFS	48 000,00	-	0%	Commitment of R16 421 to be paid for the review of the financial statements.
C&PS: B&A PROJECT MANAGEMENT/AFS	152 000,00	111 870,00	74%	Commitment of R40 130 to be paid for the review of the financial statements.
OC: T&S DOM PUB TRP - ROAD TRANSPORT/AFS	30 000,00	-	0%	No expenditure incurred during the compilation of the AFS as communication with service provider was done electronically.
DM NC:FB-OPERATION CLEAN AUDIT	450 000,00	321 807,51	72%	Expenditure to be incurred as and when the local municipalities request assistance.
DM NC:FB-FINANCIAL SYSTEM SUPPORT (2) LM	200 000,00	193 371,83	97%	Remaining expenditure to be incurred as and when the local municipalities request financial system support.
C&PS: B&A PROJECT MANAGEMENT/FIN SYSTEM SUP	50 000,00	-	0%	Expenditure to be incurred as and when the local municipalities request financial system support.
DM NC:FB-OPERATION CLEAN AUDIT/CAP BUILDING	100 000,00	-	0%	Expenditure to be incurred as the year progress.
TOTAL	1 030 000,00	627 049,34	61%	

The year to date actual spending on special projects for Budget & Treasury amounted to R627 049.34, spending in line with projected budget for the year.

OPERATING EXPENDITURE - CORPORATE SERVICES



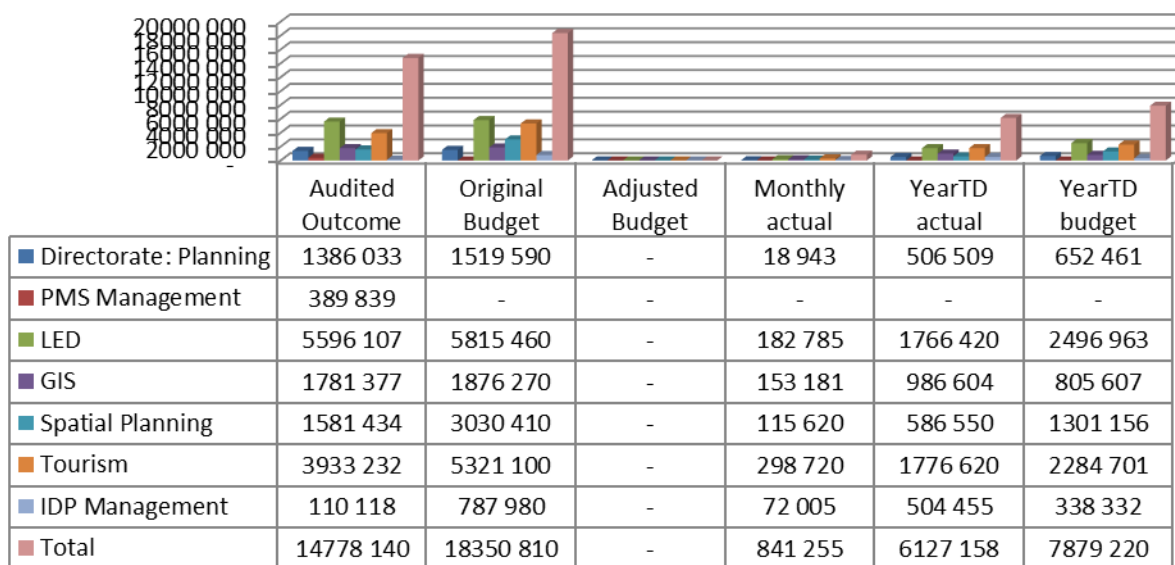
Actual operating expenditure of Corporate Services is R12 307 161 as compared to the year-to-date projected budget of R13 783 969.

Consolidated performance of year-to-date expenditure on special projects against full year budget (Corporate-Services)

DESCRIPTION	FULL YEAR BUDGET 2017/18	YTD ACTUAL	% SPENT	COMMENT
CORPORATE SERVICES				
<u>INFORMATION SYSTEMS</u>				
OS: CATERING SERVICES	500,00	-	0%	Movement projected in the third and fourth quarter for district forums.
<u>HUMAN RESOURCES MANAGEMENT</u>				
CONTR: EMPLOYEE WELLNESS/EMP ASS PROG	80 000,00	20 878,50	26%	Expenditure to be incurred as and when the need arises, up request from employees.
CONTR: EMPLOYEE WELLNESS/EMP TEAM BUILD	300 000,00	-	0%	Team building activity is in the process of being planned for February 2018.
<u>ENVIRONMENTAL HEALTH</u>				
OS: CATERING SERVICES/AWARE SANIT	5 000,00	3 850,89	77%	No campaigns were held during December 2017, project to be completed during the third and fourth quarter.
HH OTH TRANS:HOUSING-UNSPEC/AWARE SANIT	4 000,00	2 586,85	65%	No campaigns were held during December 2017, project to be completed during the third and fourth quarter. Commitment of R219 relate to the November campaigns.
OS: CATERING SERVICES/AIR QUALITY	5 000,00	2 229,53	45%	Campaigns were conducted during December 2017.
OS: CATERING SERVICES/ENV HF	6 000,00	3 454,00	58%	Forum meeting will take place in December 2017.
OS: CATERING SERVICES/COMM CAL DAY	34 000,00	22 297,72	66%	Commerative days were celebrated during December 2017, the commitment of R894 will be paid in January 2018.
OS: CATERING SERVICES/WM AWARE PROG	5 000,00	4 362,64	87%	Campaigns were conducted during December 2017.
HH OTH TRANS:HOUSING-UNSPEC/WM AWARE PRO	4 000,00	-	0%	No campaigns were held during December 2017, project to be completed during the third and fourth quarter.
DM NC: F BAARD - WASTE WATER MAN/WM CAMP	10 000,00	261,67	3%	Campaigns were conducted during December 2017, no expenditure was incurred for transfers during this campaign.
HH OTH TRANS:HOUSING-UNSPEC/WM CAMP	40 000,00	6 142,47	15%	Campaigns were conducted during December 2017.
<u>PUBLIC SAFETY</u>				
<u>FIREFIGHTING & DISASTER MANAGEMENT</u>				
OS: CATERING SERVICES/FF VOL TRAIN	50 000,00	-	0%	Training to be rolled out during the third quarter.
OS: CATERING SERVICES/FF STIP	17 000,00	400,00	2%	Stipend to be used during training.
OS: CATERING SERVICES/DIS MAN FOR	3 000,00	880,00	29%	Expendiutre incurred as and when meetings take place, second quarter meeting was held in November 2017.
OC:ADV/PUB/MARK-GIFT&PROMO ITEMS/AW PROG	6 000,00	365,70	6%	Ongoing expenditure, budget to be utilised as the financial year progress.
OC: HONORARIA (VOLUNTARILY WORKERS)	14 400,00	-	0%	As per need requirement.
TOTAL	583 900,00	67 709,97	12%	

The year to date actual spending on special projects for Corporate Services/Administration amounted to R67 709.97. Spending to improve as the year progress.

OPERATING EXPENDITURE - PLANNING & DEVELOPMENT



Actual operating expenditure of Planning & Development is R6 127 158 as compared to the year-to-date projected budget of R7 879 220.

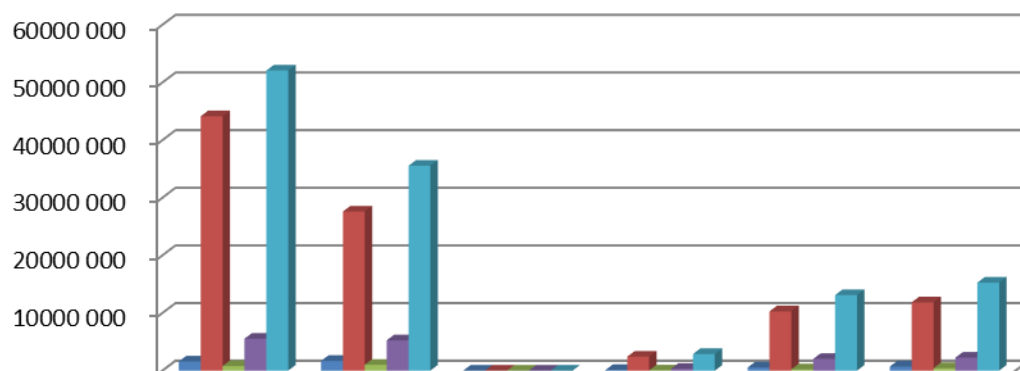
Consolidated performance of year-to-date expenditure on special projects against full year budget (Planning & Development)

DESCRIPTION	FULL YEAR BUDGET 2017/18	YTD ACTUAL	% SPENT	COMMENT
PLANNING & DEVELOPMENT				
LOCAL ECONOMIC DEVELOPMENT				
OS: B&A PROJECT MANAGEMENT/CORD STRAT	15 000,00	-	0%	Project to be implemented during the 3rd and 4th quarter.
OS: B&A PROJECT MANAGEMENT/SMME DEV (ROLL)	33 000,00	-	0%	Awaiting the certificates from the service provider.
OS: B&A PROJECT MANAGEMENT/LED SMME	600 000,00	-	0%	Project was implemented during the 2nd quarter, completion of the project is expected to be during the 4th quarter.
OS: B&A PROJECT MANAGEMENT/LED SMME	200 000,00	5 707,68	3%	Project advertised to appoint service provider.
OS: B&A PROJECT MANAGEMENT/LED EXPO	800 000,00	790 048,00	99%	Project completed, with a saving.
OS: B&A PROJECT MANAGEMENT/LED TR PR	6 500,00	-	0%	Project to be implemented during the 2nd to 4th quarter.
CONTR: EXHIBIT INSTALLERS/LED TR PR	239 640,00	51 680,52	22%	Project advertised to appoint service provider.
OC:ADV/PUB/MARK- GIFT&PROMO ITEMS/LED TR	140 000,00	7 400,00	5%	Project advertised to appoint service provider.
OC: T&S DOM - ACCOMMODATION/LED TR PR	127 200,00	69 614,14	55%	Project was implemented during the 2nd quarter, completion of the project is expected to be during the 4th quarter.
OS: B&A PROJECT MANAGEMEN/LED YOUTH ENTR	195 000,00	-	0%	Project advertised to appoint service provider.
C&PS: B&A PROJECT MANAGEMENT/INCUBATION STRAT	220 000,00	1 200,00	1%	Project advertised to appoint service provider.
GIS	-	-	-	-
OS: B&A PROJECT MANAGEMENT/SP CO-FUND	326 180,00	326 173,00	100%	Project complete, with Sol Plaatje Local Municipality.
SPATIAL PLANNING				
C&PS: B&A AUDIT COMMITTEE/MUN PLN TRIBUNAL	132 000,00	164,00	0%	DMPT did not meet in the second quarter because there were no applications to review.
C&PS: B&A PROJECT MANAGEMENT/DIKG REVIEW	250 000,00	-	0%	In the process of finalising the appointment of the service provider.
REVIEW LAND USE SCHEME PHOK	250 000,00	-	0%	In the process of finalising the appointment of the service provider.
TOURISM				
OS: B&A PROJECT MANAGEMENT/GANS	50 000,00	-	0%	Project is in process, service provider to be appointed during the second quarter. Project to be implemented during the third quarter.
OS: B&A PROJECT MANAGEMENT/GANS	750 000,00	121 379,62	16%	Project is in process, service provider to be appointed during the second quarter. Project to be implemented during the third quarter.
OS: B&A PROJECT MANAGEMENT/IND EX	99 000,00	-	0%	Exhibition to take place during May 2018.
OC:ADV/PUB/MARK-GIFTS&PROMO ITEMS/IND EX	4 080,00	-	0%	Exhibition to take place during May 2018.
OC: T&S DOM - ACCOMMODATION/IND EX	52 500,00	-	0%	Exhibition to take place during May 2018.
OC: T&S DOM - FOOD&BEVERAGE(SERV)/IND EX	12 400,00	-	0%	Exhibition to take place during May 2018.
OC:T&S DOM TRP-W/OUT OPR OWN TRANP/IND E	7 410,00	-	0%	Exhibition to take place during May 2018.
OS: B&A PROJECT MANAGEMENT/DIAM D	175 000,00	-	0%	Project to take place during April 2018.
DM NC:FB-DIAMONDS & DORINGS SUPPORT	300 000,00	263 157,89	88%	Project to take place during April 2018, transfer has been made to Sol Plaatje Local Municipality.
OS: CATERING SERVICES/TOUR BUSIN	82 500,00	14 139,30	17%	Project is in process, the project will be completed by March 2018.
OC: TRANSPORT - EVENTS/TOUR BUSIN	31 500,00	19 760,00	63%	Project is in process, ceremony took place during the second week of November 2017.
N-P UB SCH: SCHOOL SUPP (OTH EDUC INST)/TOUR BUS	191 500,00	21 174,80	11%	Project is in process, ceremony took place during the second week of November 2017.
SUPPORTING GRANT-MAG TOURISM ASS	50 000,00	4 600,87	9%	Payment made to the Magareng Tourism Association during November 2017. Commitment of R15 110 to be paid in January 2018.
NON PROF: UNSPECIFIED/TOUR BUS	60 000,00	58 448,60	97%	Project is in process, ceremony took place during the second week of November 2017.
OS: CATERING SERVICES/TOUR ASS	18 000,00	2 000,00	11%	Payment to be made to the Dikgatlong Tourism Association during the course of the financial year.

DESCRIPTION	FULL YEAR BUDGET 2017/18	YTD ACTUAL	% SPENT	COMMENT
PLANNING & DEVELOPMENT				
TOURISM				
PRV DPT AGEN - PARK & TOURISM BOARD	70 000,00	28 019,95	40%	Payments to be made to the tourism board during the course of the financial year. First payment was made during December 2017.
PRV DPT AGEN - PARK & TOURISM BOARD/NCTA	135 000,00	135 000,00	100%	Payment to NCTA was made during December 2017, project complete.
SUPPORTING GRANT - DIK TOURISM ASS.	80 000,00	-	0%	Payment to be made to the Dikgatlong Tourism Association during the course of the financial year.
OS: CATERING SERVICES/EXHIB	2 040,00	929,91	46%	Exhibition to take place during May 2018.
OS: CLEANING SERVICES	1 050,00	-	0%	Exhibition to take place during May 2018.
C&PS: I&P TOWN PLANNER/TOUR ARTS CENTRE	550 000,00	-	0%	Project is in the planning phase, expenditure to be incurred as the financial year progress.
CONTR: CATERING SERVICES/COM AWARE CAMP	150 000,00	28 912,28	19%	Project is in process, expenditure to increase as the financial year progress.
CONTR: EVENT PROMOTERS/COM AWARE CAMP	250 000,00	98 223,94	39%	Project is in process, expenditure to increase as the financial year progress.
CONTR: EVENT PROMOTERS/TOUR BUS	350 000,00	201 359,16	58%	Project is in process, ceremony took place during the second week of November 2017.
CONTR: EVENT PROMOTERS/TOUR N18	55 000,00	18 083,51	33%	Project is in process, expenditure to increase as the financial year progress.
CONTR: GRAPHIC DESIGNERS	40 000,00	-	0%	Project is in the planning phase, expenditure to be incurred as the financial year progress. Commitment of R26 526 to be paid in January 2018.
OC: ADV/PUB/MARK- CORP & MUN ACT/TOUR AD	100 000,00	16 000,00	16%	Project is in process, expenditure to increase as the financial year progress. Commitment of R28 950 to be paid during January 2018.
IDP				
OS: CATERING SERVICES/IDP STEER	3 000,00	1 891,60	63%	Steering committee meeting was held during the first quarter.
INV - MATERIALS & SUPPLIES/PRINT & STAT-IDP	58 670,00	22 429,82	38%	Expenditure to be incurred during the fourth quarter of the financial year.
TOTAL	7 263 170,00	2 307 498,59	32%	

The actual spending on special projects for Planning & Development amounted to R2, 307 498.59 for the month. Spending to improve as projects are being implemented.

OPERATING EXPENDITURE - PROJECT MANAGEMENT & ADVISORY SERVICES



	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
Directorate	1590 932	1686 160	-	103 438	553 985	723 980
Project Management Services	44136 294	27596 850	-	2430 894	10291 696	11849 158
Maintenance of Roads	796 266	1012 770	-	38 823	219 476	434 849
Housing	5548 516	5250 540	-	311 916	2042 940	2254 405
Total	52072 008	35546 320	-	2885 071	13108 097	15262 393

Actual operating expenditure of Project Management & Advisory Services is R13 108 097 as compared to the year-to-date projected budget of R15 262 393.

Consolidated performance of year-to-date expenditure on special projects against full year budget (Project Management & Advisory Services)

DESCRIPTION	FULL YEAR BUDGET 2017/18	YTD ACTUAL	% SPENT	COMMENT
PROJECT MANAGEMENT & ADVISORY SERVICES				
INFRASTRUCTURE SERVICES DIRECTORATE				
OS: CATERING SERVICES/FORUM	6 400,00	1 720,00	27%	First quarter forum meetings took place during August 2017. No meetings were held during the second quarter.
PROJECT MANAGEMENT & ADVISORY SERVICE				
OS: B&A PROJECT MANAGEMENT/RAMS	2 495 800,00	706 024,02	28%	In implementation. Will spend throughout year as project progresses.
OC: T&S DOM - ACCOMMODATION/RAMS	6 200,00	-	0%	Travelling, Accommodation and S'nT costs to be spend during year.
OC: T&S DOM PUB TRP - AIR TRANSPORT/RAMS	11 000,00	-	0%	Travelling, Accommodation and S'nT costs to be spend during year.
OC: T&S DOM PUB TRP - ROAD TRANSPORT/RAM	3 000,00	-	0%	Travelling, Accommodation and S'nT costs to be spend during year.
DM NC: FRANCES BAARD - PLANNING & DEVEL	500 000,00	414 628,60	83%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - ROAD TRANSPORT	200 000,00	-	0%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - WASTE WATER MAN	300 000,00	289 345,90	96%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - WASTE WATER MAN	500 000,00	99 447,99	20%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - WATER	5 000 000,00	807 359,53	16%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - WATER	1 000 000,00	327 677,54	33%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - PLANNING & DEVEL	500 000,00	-	0%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - ROAD TRANSPORT	300 000,00	121 000,00	40%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - WASTE WATER MAN	268 000,00	13 351,69	5%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - WASTE WATER MAN	432 000,00	-	0%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - WATER	1 000 000,00	101 028,35	10%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - WATER	1 000 000,00	782 737,56	78%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - WATER	1 779 150,00	1 779 150,00	100%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - WATER	1 720 850,00	1 569 946,22	91%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - PLANNING & DEVEL	500 000,00	-	0%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - ROAD TRANSPORT	300 000,00	64 900,00	22%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - WASTE WATER MAN	700 000,00	-	0%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - WATER	1 000 000,00	-	0%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - WASTE WATER MAN	149 620,00	149 620,00	100%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - WASTE WATER MAN	500 000,00	500 000,00	100%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - WASTE WATER MAN	350 380,00	88 133,75	25%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - ROAD TRANSPORT	1 500 000,00	12 100,00	1%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
DM NC: FRANCES BAARD - WASTE WATER MAN	1 000 000,00	355 060,59	36%	Continuous spending throughout year. Claims to be paid as projects/activities continue and LM's submit claims.
HOUSING				
OS: B&A PROJECT MANAGEMENT/HOUSING PROJ	720 000,00	-	0%	Sol Plaatje appointed service provider to start in January 2018.
TOTAL	23 742 400,00	8 183 231,74	34%	

The actual spending on special projects for Project Management & Advisory Services amounted to R8 183 231.74 for the month. Spending in line with budget.

IN-YEAR BUDGET STATEMENT TABLES (ANNEXURE: A)**Table C1: Monthly Budget Statement Summary**

DC9 Frances Baard - Table C1 Monthly Budget Statement Summary - M06 December

Description	2016/17	Budget Year 2017/18							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	–	–	–	–	–	–	–		–
Service charges	–	–	–	–	–	–	–		–
Investment revenue	6 805	5 262	–	93	2 237	2 631	(394)	-15%	4 535
Transfers recognised - operational	114 013	118 569	–	135	48 442	80 044	(31 602)	-39%	118 569
Other own revenue	1 151	1 727	–	103	274	667	(393)	-59%	1 727
Total Revenue (excluding capital transfers and contributions)	121 968	125 558	–	331	50 954	83 342	(32 388)	-39%	124 831
Employee costs	57 082	66 558	–	4 634	28 417	32 614	(4 196)	-13%	65 661
Remuneration of Councillors	5 950	6 369	–	511	3 069	3 121	(51)	-2%	6 139
Depreciation & asset impairment	5 152	3 290	–	–	–	1 481	(1 481)	-100%	3 290
Finance charges	2 649	487	–	256	256	276	(20)	-7%	487
Materials and bulk purchases	3 936	1 055	–	12	431	378	53	14%	1 312
Transfers and grants	48 947	22 995	–	2 328	8 719	8 968	(249)	-3%	20 811
Other expenditure	13 694	34 494	–	1 412	11 393	11 234	158	1%	32 394
Total Expenditure	137 409	135 249	–	9 154	52 286	58 071	(5 785)	-10%	130 094
Surplus/(Deficit)	(15 441)	(9 690)	–	(8 823)	(1 333)	25 271	(26 604)	-105%	(5 263)
Transfers recognised - capital	–	–	–	–	–	–	–		–
Contributions & Contributed assets	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	(15 441)	(9 690)	–	(8 823)	(1 333)	25 271	(26 604)	-105%	(5 263)
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	(15 441)	(9 690)	–	(8 823)	(1 333)	25 271	(26 604)	-105%	(5 263)
Capital expenditure & funds sources									
Capital expenditure	7 325	10 087	–	384	1 455	4 166	(2 711)	-65%	10 087
Capital transfers recognised	–	–	–	–	–	–	–		–
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	10 848	10 087	–	384	1 455	4 166	(2 711)	-65%	10 087
Total sources of capital funds	10 848	10 087	–	384	1 455	4 166	(2 711)	-65%	10 087
Financial position									
Total current assets	60 900	60 900	–		84 205				43 395
Total non current assets	64 604	64 604	–		66 082				74 944
Total current liabilities	24 890	24 890	–		51 600				22 767
Total non current liabilities	32 186	32 186	–		31 570				30 011
Community wealth/Equity	68 427	65 561	–		67 118				65 561
Cash flows									
Net cash from (used) operating	(5 369)	1 115	–	27 277	29 847	33 625	(3 778)	-11%	1 115
Net cash from (used) investing	(7 319)	(10 087)	–	(384)	(1 455)	(4 715)	3 260	-69%	(10 087)
Net cash from (used) financing	(1 985)	(2 224)	–	(1 073)	(1 073)	(1 079)	5	-0%	(2 224)
Cash/cash equivalents at the month/year end	54 602	40 354	–	81 920	81 920	79 381	2 540	3%	40 354
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Revenue Source	6 533	192	103	57	4	4	19	140	7 052
Creditors Age Analysis									
Total Creditors	41 781	10	–	–	–	–	–	–	41 790

Table C2 Monthly Budget Statement - Financial Performance (standard classification)

DC9 Frances Baard - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M06 December

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Standard										
<i>Governance and administration</i>		104 666	111 288	-	177	41 481	70 558	(29 077)	-41%	110 561
Budget and treasury office		104 666	111 288	-	177	41 481	70 558	(29 077)	-41%	110 561
Corporate services		-	-	-	-	-	-	-		-
<i>Community and public safety</i>		1 815	1 168	-	-	-	800	(800)		1 168
Public safety		1 015	368	-	-	-	-	-		368
Housing		800	800	-	-	-	800	(800)		800
<i>Economic and environmental services</i>		15 287	13 052	-	154	9 473	11 984	(2 511)	-21%	13 102
Planning and development		15 287	13 052	-	154	9 473	11 984	(2 511)	-21%	13 102
<i>Other</i>	4	200	50	-	-	-	-	-		-
Total Revenue - Standard	2	121 968	125 558	-	331	50 954	83 342	(32 388)	-39%	124 831
Expenditure - Standard										
<i>Governance and administration</i>		62 263	77 832	-	4 718	29 298	30 303	(1 005)	-3%	69 497
Executive and council		25 397	20 363	-	1 774	12 624	12 180	444	4%	26 870
Budget and treasury office		20 863	20 881	-	1 797	8 120	8 966	(846)	-9%	21 834
Corporate services		16 002	36 588	-	1 147	8 554	9 157	(604)	-7%	20 793
<i>Community and public safety</i>		10 825	5 251	-	676	4 359	5 370	(1 010)	-19%	11 246
Public safety		5 277	-	-	364	2 317	3 115	(799)	-26%	6 186
Housing		5 549	5 251	-	312	2 043	2 254	(211)	-9%	5 060
Health		-	-	-	-	-	-	-		-
<i>Economic and environmental services</i>		60 388	46 845	-	3 461	16 853	20 114	(3 261)	-16%	49 351
Planning and development		10 845	43 325	-	3 116	15 416	18 603	(3 187)	-17%	46 028
Road transport		46 523	-	-	-	-	-	-		-
Environmental protection		3 020	3 519	-	346	1 437	1 511	(74)	-5%	3 323
<i>Trading services</i>		-	-	-	-	-	-	-		-
<i>Other</i>		3 933	5 321	-	299	1 777	2 285	(508)	-22%	-
Total Expenditure - Standard	3	137 409	135 249	-	9 154	52 286	58 071	(5 785)	-10%	130 094
Surplus/ (Deficit) for the year		(15 441)	(9 690)	-	(8 823)	(1 333)	25 271	(26 604)	-105%	(5 263)

Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by Municipal vote)

DC9 Frances Baard - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) M06 December

Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
[Insert departmental structure etc 3.]										
R thousands										
Revenue by Vote	1									
Vote 1 - Council & Executive		-	-	-	-	-	-	-		-
Vote 2 - Budget & Treasury		104 666	111 288	-	177	41 481	70 558	(29 077)	-41,2%	110 561
Vote 3 - Corporate Services		1 015	368	-	-	-	-	-		368
Vote 4 - Planning & Development		200	50	-	-	-	-	-		50
Vote 5 - Project Management & Advisory Services		16 087	13 852	-	154	9 473	12 784	(3 311)	-25,9%	13 852
Total Revenue by Vote	2	121 968	125 558	-	331	50 954	83 342	(32 388)	-38,9%	124 831
Expenditure by Vote	1									
Vote 1 - Council & Executive		25 397	28 367	-	1 774	12 624	12 180	444	3,6%	26 870
Vote 2 - Budget & Treasury		20 863	20 881	-	1 797	8 120	8 966	(846)	-9,4%	21 834
Vote 3 - Corporate Services		24 299	32 103	-	1 856	12 307	13 784	(1 477)	-10,7%	30 302
Vote 4 - Planning & Development		14 778	18 351	-	841	6 127	7 879	(1 752)	-22,2%	17 831
Vote 5 - Project Management & Advisory Services		52 072	35 546	-	2 885	13 108	15 262	(2 154)	-14,1%	33 257
Total Expenditure by Vote	2	137 409	135 249	-	9 154	52 286	58 071	(5 785)	-10,0%	130 094
Surplus/ (Deficit) for the year	2	(15 441)	(9 690)	-	(8 823)	(1 333)	25 271	(26 604)	-105,3%	(5 263)

Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)

DC9 Frances Baard - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands									%	
Revenue By Source										
Rental of facilities and equipment		1 010	1 227	–	94	244	417	(173)	-42%	1 227
Interest earned - external investments		6 805	5 262	–	93	2 237	2 631	(394)	-15%	4 535
Transfers recognised - operational		114 013	118 569	–	135	48 442	80 044	(31 602)	-39%	118 569
Other revenue		141	500	–	8	30	250	(220)	-88%	500
Gains on disposal of PPE		–	–	–	–	–	–	–	–	–
Total Revenue (excluding capital transfers and contributions)		121 968	125 558	–	331	50 954	83 342	(32 388)	-39%	124 831
Expenditure By Type										
Employee related costs		57 082	66 558	–	4 634	28 417	32 614	(4 196)	-13%	65 661
Remuneration of councillors		5 950	6 369	–	511	3 069	3 121	(51)	-2%	6 139
Debt impairment		2	3	–	–	–	–	–	–	3
Depreciation & asset impairment		5 152	3 290	–	–	–	1 481	(1 481)	-100%	3 290
Finance charges		2 649	487	–	256	256	276	(20)	-7%	487
Bulk purchases		–	–	–	–	–	–	–	–	–
Other materials		3 936	1 055	–	12	431	378	53	14%	1 312
Contracted services		–	14 532	–	337	4 823	–	4 823	#DIV/0!	13 762
Transfers and grants		48 947	22 995	–	2 328	8 719	8 968	(249)	-3%	20 811
Other expenditure		13 262	19 709	–	1 076	6 569	11 234	(4 665)	-42%	18 379
Loss on disposal of PPE		429	250	–	–	–	–	–	–	250
Total Expenditure		137 409	135 249	–	9 154	52 286	58 071	(5 785)	-10%	130 094
Surplus/ (Deficit) for the year		(15 441)	(9 690)	–	(8 823 088,41)	(1 333)	25 271	(26 604)	(0)	(5 263)
Transfers recognised - capital										
Contributions recognised - capital										
Contributed assets										
Surplus/(Deficit) after capital transfers & contributions		(15 441)	(9 690)	–	(8 823)	(1 333)	25 271			(5 263)
Taxation										
Surplus/(Deficit) after taxation		(15 441)	(9 690)	–	(8 823)	(1 333)	25 271			(5 263)
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		(15 441)	(9 690)	–	(8 823)	(1 333)	25 271			(5 263)
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		(15 441)	(9 690)	–	(8 823)	(1 333)	25 271			(5 263)

Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

DC9 Frances Baard - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M06 December

Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Single Year expenditure appropriation	2									
Vote 1 - Council & Executive		55	195	–	8	61	124	(63)	0%	195
Vote 2 - Budget & Treasury		1 862	897	–	–	19	–	19	0%	897
Vote 3 - Corporate Services		2 345	1 149	–	140	242	508	(266)	-52%	1 149
Vote 4 - Planning & Development		68	35	–	–	3	32	(28)	-90%	35
Vote 5 - Project Management & Advisory Services		2 995	7 812	–	235	1 130	3 503	(2 373)	-68%	7 812
Total Capital single-year expenditure	4	7 325	10 087	–	384	1 455	4 166	(2 711)	-65%	10 087
Total Capital Expenditure		7 325	10 087	–	384	1 455	4 166	(2 711)	-65%	10 087
Capital Expenditure - Standard Classification										
Governance and administration		2 386	2 230	–	148	322	632	(310)	-49%	2 230
Executive and council		55	195	–	8	61	124	(63)	-51%	195
Budget and treasury office		1 862	897	–	–	19	–	19	#DIV/0!	897
Corporate services		469	1 139	–	140	242	508	(266)	-52%	1 139
Community and public safety		1 876	11	–	–	–	–	–		11
Public safety		1 867	–	–	–	–	–	–		–
Health		8	11	–	–	–	–	–		11
Economic and environmental services		3 063	7 847	–	235	1 133	3 535	(2 401)	-68%	7 847
Planning and development		68	7 847	–	235	1 133	3 535	(2 401)	-68%	7 847
Road transport		2 995						–		–
Total Capital Expenditure - Standard Classification	3	7 325	10 087	–	384	1 455	4 166	(2 711)	-65%	10 087
Internally generated funds		7 325	10 087	–	384	1 455	4 166	(2 711)	-65%	10 087
Total Capital Funding		7 325	10 087	–	384	1 455	4 166	(2 711)	-65%	10 087

Table C6 Monthly Budget Statement - Financial Position

DC9 Frances Baard - Table C6 Monthly Budget Statement - Financial Position - M06 December						
Description	Ref	2016/17	Budget Year 2017/18			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		4 598	354	–	2 666	354
Call investment deposits		50 004	40 000	–	73 305	40 000
Consumer debtors		–	–	–	–	–
Other debtors		5 141	2 000	–	7 052	2 000
Current portion of long-term receivables		819	741	–	819	741
Inventory		338	300	–	364	300
Total current assets		60 900	43 395	–	84 205	43 395
Non current assets						
Long-term receivables		8 114	8 598	–	8 114	8 598
Investments		5 950	5 550	–	5 950	5 550
Investment property		–	–	–	–	–
Investments in Associate		–	–	–	–	–
Property, plant and equipment		49 311	59 174	–	49 806	59 174
Agricultural		–	–	–	–	–
Biological assets		–	–	–	–	–
Intangible assets		597	990	–	1 581	990
Other non-current assets		631	631	–	631	631
Total non current assets		64 604	74 944	–	66 082	74 944
TOTAL ASSETS		125 503	118 338	–	150 287	118 338
LIABILITIES						
Current liabilities						
Bank overdraft		–	–	–	–	–
Borrowing		2 179	–	–	2 179	–
Consumer deposits		–	–	–	2	–
Trade and other payables		12 061	22 767	–	41 788	22 767
Provisions		10 651	–	–	7 630	–
Total current liabilities		24 890	22 767	–	51 600	22 767
Non current liabilities						
Borrowing		2 485	2 487	–	29 462	2 487
Provisions		29 701	27 524	–	2 107	27 524
Total non current liabilities		32 186	30 011	–	31 570	30 011
TOTAL LIABILITIES		57 076	52 778	–	83 169	52 778
NET ASSETS	2	68 427	65 561	–	67 118	65 561
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		48 388	38 590	–	39 122	38 590
Reserves		20 039	26 971	–	27 996	26 971
TOTAL COMMUNITY WEALTH/EQUITY	2	68 427	65 561	–	67 118	65 561

Table C7 Monthly Budget Statement - Cash Flow

DC9 Frances Baard - Table C7 Monthly Budget Statement - Cash Flow - M06 December										
Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Ratepayers and other		924	588	-	8	30	294	(264)	-90%	588
Government - operating		111 619	118 401	-	37 555	86 397	80 044	6 353	8%	118 401
Government - capital		-	-	-	-	-	-	-		-
Interest		6 805	5 262	-	93	2 237	2 631	(394)	-15%	5 262
Payments										
Suppliers and employees		(75 096)	(100 345)	-	(6 569)	(43 174)	(45 747)	(2 573)	6%	(100 345)
Finance charges		(674)	(487)	-	(256)	(256)	(276)	(20)	7%	(487)
Transfers and Grants		(48 947)	(22 305)	-	(3 554)	(15 388)	(3 322)	12 067	-363%	(22 305)
NET CASH FROM/(USED) OPERATING ACTIVITIES		(5 369)	1 115	-	27 277	29 847	33 625	(3 778)	-11%	1 115
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts		6								
Payments		-		-						
Capital assets		(7 325)	(10 087)	-	(384)	(1 455)	(4 715)	(3 260)	69%	(10 087)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(7 319)	(10 087)	-	(384)	(1 455)	(4 715)	(3 260)	69%	(10 087)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Payments										
Repayment of borrowing		(1 985)	(2 224)	-	(1 073)	(1 073)	(1 079)	(5)	0%	(2 224)
NET CASH FROM/(USED) FINANCING ACTIVITIES		(1 985)	(2 224)	-	(1 073)	(1 073)	(1 079)	(5)	0%	(2 224)
NET INCREASE/ (DECREASE) IN CASH HELD		(14 673)	(11 196)	-	25 820	27 318	27 831			(11 196)
Cash/cash equivalents at beginning:		69 275	51 550	-	56 100	54 602	51 550			51 550
Cash/cash equivalents at month/year end:		54 602	40 354	-	81 920	81 920	79 381			40 354

5. SUPPORTING DOCUMENTATION

Material variance explanations

DC9 Frances Baard - Supporting Table SC1 Material variance explanations - M06 December

Ref	Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
	R thousands			
1	<u>Property rates</u>			
	Rental of facilities and equipment	-42%	The demand for the rental of facilities and equipment is lower than anticipated. Local municipalities may be using other	Communicate with the local municipalities and encourage them to make use of the district municipality for the rental of facilities
	Interest earned - external investments	-15%	Interest earned will improve as the year progress.	None needed.
	Other income	-88%	The revenue expected from other sources will improve as the year progress.	None needed.
2	<u>Employee related costs</u>			
	Salaries	-13%	Employee related cost is lower than budgeted for.	Positions are advertised, will be filled as soon as possible.
	Other Materials	14%	Will be used at the end of the financial year.	None needed.
	Transfers and grants	-3%	Will improve as the year progress and projects are implemented within the local municipalities.	Communicate with local municipalities to utilise the funds available to them from the district municipality for the relevant projects.
	Other expenditure	-42%	Less money spent on other expenditure than anticipated.	Consult with managers, to ensure that spending is as planned.
3	<u>Capital expenditure</u>			
	Capital expenditure	0%	Capital projects are in the planning phase as per the procurement plan for the first quarter.	Managers of the different units need to monitor the capital expenditure of their units and ensure that they on track.
4	<u>Financial Position</u>			
	Current Assets	38%	Current assets shows an increase of 38% which is mainly due to the increase in call investments.	None needed.
	Non-Current Liabilities	-2%	There is a decrease in the non-current liabilities for the year.	None needed.
	Accumulated Surplus	-19%	Accumulated surplus shows a decrease of 19% which is a result of the accumulated surplus growth being lower than expected.	None needed.
5	<u>Cash Flow</u>			
	Net cash from operating / (used) Operating Activities	-11%	Net cash from operating activities is above the year-to-date budget as a result of expenditure being lower than budgeted for.	None needed.
	Net cash from operating / (used) Investing Activities	0%	Payments relating to capital assets will improve as the year progress	None needed.

More detail on operating variances is available on pages 04 to 14 of this report.

Table SC2 Monthly Budget Statement - performance indicators

DC9 Frances Baard - Supporting Table SC2 Monthly Budget Statement - performance indicators - M06 December							
Description of financial indicator	Basis of calculation	Ref	2016/17	Budget Year 2017/18			
			Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
Percentage							
<u>Borrowing Management</u>							
Borrowing to Asset Ratio	Total Long-term Borrowing/ Total Assets		2,0%	2,1%	0,0%	19,6%	0,0%
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure		5,7%	2,8%	0,0%	0,5%	5,1%
Borrowed funding of capital expenditure	Borrowings/Capital expenditure excl. transfers and grants		0,0%	0,0%	0,0%	0,0%	0,0%
<u>Safety of Capital</u>							
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves		24,4%	38,5%	0,0%	109,4%	38,5%
Gearing	Long Term Borrowing/ Funds & Reserves		12,4%	9,2%	0,0%	105,2%	9,2%
<u>Liquidity</u>							
Current Ratio 1	Current assets/current liabilities	1	244,7%	190,6%	0,0%	163,2%	190,6%
Liquidity Ratio	Monetary Assets/Current Liabilities		243,3%	201,6%	0,0%	158,8%	201,6%
<u>Revenue Management</u>							
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing						
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue		11,5%	9,0%	0,0%	31,4%	9,1%
Longstanding Debtors Reduction Due To Recovery	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old		0,0%	0,0%	0,0%	0,0%	0,0%
<u>Creditors Management</u>							
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))		100,0%	100,0%	100,0%	100,0%	100,0%
<u>Funding of Provisions</u>							
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions		0,0%	0,0%	0,0%	0,0%	0,0%
<u>Other Indicators</u>							
Employee costs	Employee costs/Total Revenue - capital revenue		46,8%	53,0%	0,0%	55,8%	52,6%
Repairs & Maintenance	R&M/Total Revenue - capital revenue		3,2%	0,8%	0,0%	0,0%	0,3%
Interest & Depreciation	I&D/Total Revenue - capital revenue		6,4%	3,0%	0,0%	0,5%	5,3%
<u>IDP regulation financial viability indicators</u>							
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)		202,0%	1435,2%	0,0%	103,1%	2443,7%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure		8,9	1,2	-	2,8	0,6

The above ratios indicate that the municipality is financially stable and adequately funded to continue with its operations. The year-to-date ratio of employee costs as compared to the total revenue – capital revenue for the year to date is 52.6%.

The municipality still depends on grant funding of over 94.4% to fund its operations. All municipal provisions and the capital replacement reserve are cash backed and the cash and cash equivalents are sufficient to cover outstanding debt.

Table SC3 Monthly Budget Statement - aged debtors

DC9 Frances Baard - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December												
Description	NT Code	Budget Year 2017/18										
R thousands		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Bad Debts	>90 days
Debtors Age Analysis By Revenue Source												
Rates	1200									–		–
Electricity	1300									–		–
Water	1400									–		–
Sewerage / Sanitation	1500									–		–
Refuse Removal	1600									–		–
Housing (Rental Revenue)	1700									–		–
Other	1900	6 533	192	103	57	4	4	19	140	7 052		224
Total By Revenue Source	2000	6 533	192	103	57	4	4	19	140	7 052	–	224
Debtors Age Analysis By Customer Category												
Government	2200	71	180	102	98	–	–	–	–	451		
Business	2300	–	–	–	–	–	–	–	–	–		
Households	2400	–	–	–	–	–	–	–	–	–		
Other	2500	6 462	13	1	(41)	4	4	19	140	6 601		
Total By Customer Category	2600	6 533	192	103	57	4	4	19	140	7 052	–	

Municipal debtors consist of three main groups, namely:

- Provincial or Local government bodies for services rendered to or on behalf of these bodies,
- Ex-employees entitled to post-service benefits, and
- Other entities by way of service delivery for which costs are to be recovered.

The matters reported below are in respect of debts outstanding in excess of 90 days on the effective reporting date.

- ***Provincial and Local Government***

There are two outstanding debt for more than 90 days as at 31 December 2017 in respect of Provincial and Local Governments Department.

- Department of Safety R47 403.90; and
- Department of Transport R50 601.26.

- ***Post-Service Benefits***

There is one outstanding debt reflected for more than 90 days as at 31 December 2017

- Kgantsi N.G R21 490.00 for over payment of post medical aid contribution benefit. Ms. Kgantsi made a payment arrangement of R500 at the Office of State Attorney.

- ***Sundry Debtors***

The following outstanding debts reflected for more than 90 days as at 31 December 2017 for sundry debtors.

- Councillor MM Moloi R56 052.60 for benefit of using the municipal vehicle;
- Councillor PD Bishop R7 337.29; and
- MR KK Moruri R7 425.

- ***Repayment of failed courses by councillors:***

- Councillor W. Johnson R12 955.51;
- Councillor PR. Molefi R6 875.41; and
- Councillor T. Nicholas R8 771.76.

The above mentioned councillors were handed over to the Office of State Attorney for collection.

- **Over payment of salaries**

- Councillor BM Maribe R3 465.25. Councillor Maribe signed a commitment to pay the municipality an amount of R500 a month until the expenditure is fully recovered.

Table SC4 Monthly Budget Statement - aged creditors

DC9 Frances Baard - Supporting Table SC4 Monthly Budget Statement - aged creditors - M06 December											
Description	NT Code	Budget Year 2017/18									Prior year totals for chart (same period)
R thousands		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100									-	
Bulk Water	0200									-	
PAYE deductions	0300									-	
VAT (output less input)	0400									-	
Pensions / Retirement deductions	0500									-	
Loan repayments	0600									-	
Trade Creditors	0700									-	
Auditor General	0800									-	
Other	0900	41 781	10	-	-	-	-	-	-	41 790	
Total By Customer Type	2600	41 781	10	-	-	-	-	-	-	41 790	-

The expenditure section continues to administer, manage, assess and improve creditors, salaries and sundry payments subject to internal recommendations.

Salary Payment:

Salary payments are under adequate control and occur according to approved policies and agreement in terms of the Bargaining Council. Salary increase of 7.63% for staff has been implemented as from the 01 July 2017 – 30 June 2018 and 8.1 % for the Municipal Manager. The 2017 upper limits gazette for the senior managers has not been issued as yet.

A gazette no.40763 was issued on the 03 April 2017 for the annual increase for Councillors in terms of the remuneration of Public Office Bearers Act, 1998 for the 2016/17 financial year and it was implemented in May 2017.

Trade Creditors:

Council purchases and payments to creditors are under adequate control. Expenditure statistics for the month ended on the 31 December 2017 is listed below:

FRANCES BAARD DISTRICT MUNICIPALITY			
EXPENDITURE STATISTICS			Dec-17
PAYMENTS			
	Total value of all payments		R 33 146 887
	Electronic transfers		138
	Cheques issued		3
SALARIES			
	Number of salary beneficiaries		171
	Councillors		27
	<u>Total Councillors</u>	27	
	* Councillors Position - Vacant	0	
	* Councillors with Remuneration	27	
	* Councillors without Remuneration	0	
	<u>Employees</u>		171
	* Remunerated Employee's	142	
	* Remunerated Terminated Employees	0	
	Pensioners	2	
	Total remuneration paid		2 871 421
	Councillors		362 990
	Employees		2 203 667
	Pensioners		2 841

Internal controls in the expenditure unit are continuously being assessed and tightened up to allow closer monitoring of daily purchases.

SUPPLY CHAIN MANAGEMENT:

Council is empowered by the MFMA and its regulation to exercise oversight over the implementation of the Supply Chain Management Policy. The following is hereby reported as stipulated in the SCM Policy. Council adopted a new procurement policy effective from 20 September 2017.

Implementation of the approved Supply Chain Management Policy:

The approved Supply Chain Management Policy on 20 September 2017 was implemented and maintained by all relevant role players.

- **Implementation of the Supply Chain Management Process.**

- **Training of Supply Chain Management Officials**

Ms L Ndlazi was on training for the reporting of fruitless and wasteful expenditure during the month of December 2017.

- **Demand Management**

Bids and quotations were invited in accordance with the Supply Chain Management Policy. Bid documents used were customised, standard bid documents prescribe by National Treasury. All preconditions were enforced during the opening of bids including the verification on Tax Clearance Certificates issued by SARS. The procurement plan for 2017-18 was approved by the Accounting Officer.

- **Acquisition Management**

For the period of December 2017, no contracts (R200 000 +) was awarded by the Municipal Manager.

For the period of December 2017 one written quotation (R30 000-R200 000) was awarded by the Municipal Manager.

1. Printing of newsletter- The Print Zone -R87 000.00

Total orders issued total R6 610 770.25

Orders per department:

Council & Executive	R 34 187.52
Municipal Manager	R 139 709.15
Finance	R 6 115.93
Administration	R 336 727.09
Planning & Development	R 23 462.64
Project management	R6 070 567.92

a. Disposal Management

There were no disposals for the month of December 2017.

b. Deviations

No deviation was approved by the Municipal Manager in the month of December 2017.

c. Issues from Stores

Total orders issued total R8 634.47

Issues per department

Council & Executive	R 0.00
Municipal Manager	R 1 401.38
Finance	R 0.00
Administration	R 5 873.14
Planning & Development	R 1 359.95
Technical service	R 0.00

d. List of accredited Service Providers

All the suppliers of the municipality are registered on the Central Supplier Database (CSD). Internal supplier's database is updated daily and the database is amended to make provision for the MBD 4 and MBD 9 forms as required by the AG report.

e. Support to Local Municipalities

No official request received from any local municipality to assist in December 2017.

Table SC5 Monthly Budget Statement - investment portfolio

DC9 Frances Baard - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M06 December

Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of the month	Change in market value	Market value at end of the month
R thousands		Yrs/Months							
Municipality									
NEDCOR		1	notice	2018-06-27	–	8,65%	5 950		5 950
STANDARD BANK		1	call	2017-12-31	22	6,55%	4 000		4 000
NEDCOR		1	call	2017-12-31	21	6,45%	4 000		4 000
ABSA		1	call	2017-12-31	–	6,55%	–		–
NEDCOR		4	notice	2018-03-09	71	7,61%	11 000		11 000
NEDCOR		4	notice	2018-03-10	36	7,72%	5 500		5 500
STANDARD BANK		4	notice	2018-03-09	77	7,60%	12 000		12 000
STANDARD BANK		4	notice	2018-04-10	29	7,65%	4 500		4 500
ABSA		4	notice	2018-03-08	56	7,37%	9 000		9 000
ABSA		4	notice	2018-04-10	22	7,41%	3 500		3 500
RMB		4	notice	2018-03-12	49	7,20%	8 000		8 000
FNB		1	call	2017-12-31	22	6,60%	4 000		4 000
FNB		4	notice	2018-04-10	29	7,66%	4 500		4 500
ABSA		1	call	2017-12-31	8	6,65%	1 501		1 501
ABSA		1	call	2017-12-31	11	6,50%	2 000		2 000
TOTAL INVESTMENTS AND INTEREST					455		79 451	–	79 451
Entities									
Entities sub-total					–		–	–	–
TOTAL INVESTMENTS AND INTEREST	2				455		79 451	–	79 451

Surplus cash is invested at approved banking institutions in accordance with current cash and investment policy.

Table SC6 Monthly Budget Statement - transfers and grant receipts

DC9 Frances Baard - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M06 December										
Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		109 911	117 251	-	37 420	86 614	89 956	(3 342)	-3,7%	117 251
Local Government Equitable Share		-	8 268	-	-	8 268	8 268	-		8 268
Special Contribution: Councillor Remuneration		-	-	-	-	-	-	-		-
Levy replacement	3	105 416	104 049	-	37 420	79 824	79 824	-		104 049
Finance Management Grant		1 068	1 250	-	-	(432)	1 250	(1 682)	-134,6%	1 250
Municipal Systems Improvement		-	-	-	-	-	-	-		-
Extended Public Works Programme		1 000	1 168	-	-	(41)	195	(236)	-121,0%	1 168
Roads asset management		2 427	2 516	-	-	(1 005)	419	(1 425)	-339,7%	2 516
							-	-		
Provincial Government:		4 015	1 168	-	-	-	195	(195)	-100,0%	1 218
Housing	4	-	800	-	-	-	133	(133)	100,0%	800
Near Grant		350	368	-	-	-	61	(61)	-100,0%	368
Fire Fighting Equipment Grant		665	-	-	-	-	-	-	#DIV/0!	50
NC Tourism		200	-	-	-	-	-	-		-
Housing Project		800	-	-	-	-	-	-		-
District Aids Programme		-	-	-	-	-	-	-		-
Operation Khptso Pula Nala		2 000	-	-	-	-	-	-		-
Other transfers and grants [ABSA Donation]		-	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
<i>[insert description]</i>								-		
								-		
Other grant providers:		86	150	-	-	(217)	181	(69)	-38,2%	100
SETA Skills Grant		86	100	-	-	(52)	17	(69)	-414,7%	100
Koopmansfontein Self Build Scheme		-	-	-	-	-	-	-		-
ABSA		-	50	-	-	(164)	164	-		-
								-		
Total Operating Transfers and Grants	5	114 013	118 569	-	37 420	86 397	90 331	(3 606)	-4,0%	118 569
Capital Transfers and Grants										
National Government:		-	-	-	-	-	-	-		-
Municipal Infrastructure (MIG)		-	-	-	-	-	-	-		-
Water Affairs		-	-	-	-	-	-	-		-
EPWP		-	-	-	-	-	-	-		-
Provincial Government:		-	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
Other grant providers:		-	-	-	-	-	-	-		-
Total Capital Transfers and Grants	5	-	-	-	-	-	-	-		-
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	114 013	118 569	-	37 420	86 397	90 331	(3 606)	-4,0%	118 569

Table SC7 Monthly Budget Statement - transfers and grant expenditure

DC9 Frances Baard - Supporting Table SC7 Monthly Budget Statement - transfers and grant expenditure - M06 December

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		43 402	117 251	–	135	48 442	47 783	659	1,4%	117 251
Local Government Equitable Share		–	8 268	–	–	8 268	8 268	–		8 268
Special Contribution: Councillor Remuneration		–	–	–	–	–	–	–		–
Levy replacement		38 906	104 049	–	–	38 531	37 048	1 483	4,0%	104 049
Finance Management Grant		1 068	1 250	–	68	636	625	11	1,8%	1 250
Municipal Systems Improvement		–	–	–	–	–	–	–		–
Extended Public Works Programme		1 000	1 168	–	67	251	584	(333)	-57,0%	1 168
Roads asset management		2 427	2 516	–	–	756	1 258	(502)	-39,9%	2 516
Provincial Government:		5 459	1 218	–	–	–	609	(609)	-100,0%	1 218
Housing		–	800	–	–	–	400	(400)	-100,0%	800
Near Grant		350	368	–	–	–	184	(184)		368
Fire Fighting Equipment Grant		446	50	–	–	–	25	(25)	-100,0%	50
NC Tourism		2 606	–	–	–	–	–	–		–
Operation Khptso Pula Nala		2 056	–	–	–	–	–	–		–
District Municipality:		–	–	–	–	–	–	–		–
Other grant providers:		86	100	–	–	–	50	(50)		100
SETA Skills Grant		86	100	–	–	–	50	(50)		100
Total operating expenditure of Transfers and Grants:		48 947	118 569	–	135	48 442	48 442	0	0,0%	118 569
Capital expenditure of Transfers and Grants										
National Government:		–	–	–	–	–	–	–		–
Provincial Government:		–	–	–	–	–	–	–		–
District Municipality:		–	–	–	–	–	–	–		–
Other grant providers:		–	–	–	–	–	–	–		–
Total capital expenditure of Transfers and Grants		–	–	–	–	–	–	–		–
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		48 947	118 569	–	135	48 442	48 442	0	0,0%	118 569

Table SC8 Monthly Budget Statement - councillor and staff benefits

DC9 Frances Baard - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M06 December										
Summary of Employee and Councillor remuneration	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C						D
Councillors (Political Office Bearers plus Other)										
Salary		4 638	5 239	-	396	2 348	2 567	(220)	-9%	4 695
Pension Contributions		16	-	-	-	-	-	-		-
Medical Aid Contributions		1	-	-	-	-	-	-		-
Motor vehicle allowance		999	1 027	-	89	530	503	27	5%	1 061
Cell phone and other allowances		295	103	-	25	191	50	141	281%	383
Workmen's Compensation		-	-	-	-	-	-	-		-
Other benefits and allowances		-	-	-	-	-	-	-		-
Sub Total - Councillors		5 950	6 369	-	511	3 069	3 121	(51)	-2%	6 139
% increase	4									3,2%
Senior Managers of the Municipality	3									
Basic Salaries and Wages		3 555	5 109	-	304	2 956	2 504	452	18%	5 089
Pension and UIF Contributions		452	224	-	33	191	110	81	74%	180
Medical Aid Contributions		34	-	-	-	-	-	-		-
Overtime		-	-	-	-	-	-	-		-
Performance Bonus		653	784	-	-	-	384	(384)	-100%	784
Motor Vehicle Allowance		569	271	-	28	128	133	(4)	-3%	622
Cellphone Allowance		66	96	-	5	42	47	(5)	-11%	84
Housing Allowances		11	-	-	-	-	-	-		-
Other benefits and allowances		38	118	-	-	0	58	(58)	-100%	0
Payments in lieu of leave		(77)	148	-	-	-	72	(72)	-100%	148
Long service awards		-	-	-	-	-	-	-		-
Post-retirement benefit obligations	2	568	-	-	-	-	-	-		-
Sub Total - Senior Managers of Municipality		5 870	6 750	-	371	3 317	3 308	9	0%	6 906
% increase	4		15,0%							17,7%
Other Municipal Staff										
Basic Salaries and Wages		35 851	41 101	-	3 274	18 759	20 139	(1 380)	-7%	41 244
Pension and UIF Contributions		5 130	5 787	-	472	2 735	2 836	(100)	-4%	5 547
Medical Aid Contributions		1 665	1 916	-	142	873	939	(66)	-7%	1 772
Overtime		131	382	-	12	81	187	(106)	-57%	241
Performance Bonus		2 666	-	-	-	-	-	-		-
Motor Vehicle Allowance		3 251	2 719	-	284	1 694	1 332	361	27%	3 250
Cellphone Allowance		124	437	-	11	67	214	(147)	-69%	290
Housing Allowances		344	663	-	29	182	325	(143)	-44%	382
Other benefits and allowances		500	1 284	-	37	257	629	(372)	-59%	518
Payments in lieu of leave		1 330	1 145	-	-	-	561	(561)	-100%	1 145
Long service awards		220	1 385	-	-	-	679	(679)	-100%	1 385
Post-retirement benefit obligations	2	-	2 987	-	3	452	1 464	(1 012)	-69%	2 981
Sub Total - Other Municipal Staff		51 212	59 807	-	4 264	25 100	29 305	(4 205)	-14%	58 754
% increase	4		16,8%							14,7%
Total Parent Municipality		63 033	72 926	-	5 145	31 487	35 734	(4 247)	-12%	71 800
TOTAL SALARY, ALLOWANCES & BENEFITS		63 033	72 926	-	5 145	31 487	35 734	(4 247)	-12%	71 800
% increase	4		15,7%							13,9%
TOTAL MANAGERS AND STAFF		57 082	66 557	-	4 634	28 417	32 613	(4 196)	-13%	65 661

PERSONNEL ATTENDANCES:

Personnel attendance in the workplace (finance department) for the month of December 2017 averages 45%. The reason for the deviations is mainly due to, time off provided by council during December 2017.

Attendance trends are summarized as follows:

		Senior	Middle	Supervisory	Clerical
		Management	Management		
Number of Members		1	3	7	11
Leave		2	9	19	8
Sick Leave		0	0	2	6
Courses / Seminar		2	0	12	13
Meetings		0	0	0	0
Study leave		0	0	0	0
Maternity Leave		0	0	0	0
Family Responsibility		0	0	0	0
Union Meetings		0	0	0	0
Absent		0	0	0	0
Special Leave		6	18	42	66
Over time		0	0	0	0
No. of Workdays Attended		9	16	48	103
Total Workdays		19	43	123	177
Percentage Attendance per Group		47%	37%	39%	58%
Average		45%			

Personnel Development:

- No finance interns attended MFMP training during the month of December 2017.
- Three (3) officials from the finance unit attended the Irregular, Fruitless and Wasteful training in Uppington during December 2017.
- Eight (8) officials from the finance unit attended the mSCOA training in Kimberley during December 2017.

INTERNSHIP PROGRAMME

As per National Treasury regulations, there are five finance internship posts. The aim of the programme is to capacitate finance graduates to eventually build their capacity to take up any senior position in the municipality if possible and elsewhere in other municipalities. Their appointment is for a period of 24 to 36 months depending on completion of the Municipal Finance Management Programme (MFMP).

One (1) intern completed the MFMP training; the other four (4) started in October 2017.

SUPPORT OF LOCAL MUNICIPALITIES

The municipality established a district CFO Forum on 1 October 2015. The aim of the forum is to share best practices with our local municipalities, ensuring better financial management in all our local municipalities. The regional offices of COGHSTA and Provincial Treasury are invited for meetings as support stakeholders of the municipalities.

One official from the Budget office is in the process of altering Magareng Local Municipality's Section 71 report for to ensure easy completion of the document. The official is waiting for the 12 Trial Balances for 2016-2017 year from Magareng, to complete some of the outstanding returns. During December 2017 another eight outstanding returns for 2017-2018 was completed for submission.

mSCOA Implementation Progress

In terms of the MFMA mSCOA Circular 1, The Municipal Regulations on a Standard Chart of Accounts (mSCOA) is applicable to all municipalities and municipal entities with effect from 1 July 2017.

- The municipality has implemented mSCOA as of 1 July 2016;
- An internal training session was held with E-Venus users and all managers to explain the new vote numbers;
- A training session was held by Provincial Treasury during September 2016 regarding the linking of the trial balance to the mSCOA charts;
- The new version of mSCOA was received; review of the income/expenditure components was completed. Assets/Liabilities component to be reviewed during March and April 2017;
- The current trial balance has been converted to version 6.1; upload onto the financial system will take place during May 2017.
- All circulars were submitted to council during February 2017;
- The mSCOA Implementation Team met on 16 May 2017
- The mSCOA Steering Committee met in March 2017 during which a recommendation was made on the current financial system. The recommendation was sent to Treasury for comments during the last week of March 2017; the mSCOA Steering Committee
- Chairperson is still awaiting a response from Treasury on the recommendation.
- Council in its sitting on 19 April 2017, resolved to continue with the use of E-venus financial system.
- The internal auditors started with the mSCOA audit and the service has been outsourced to Audit & Risk Management Solutions (ARMS). The audit was finalized on 31 May 2017.
- Date strings were successfully uploaded on to NT database in June 2017.
- The trial balance was linked to mSCOA version 6.1 and the municipality will be able to transact on version 6.1 as from July 2017.
- Official from National Treasury visited the municipality during July 2017 to verify the transactions on version 6.1.
- Implementation meeting was held on 14 July 2017.
- The mSCOA risk register was updated during August 2017.
- Provincial Treasury assessed the implementation during August 2017.
- The monthly data strings has been submitted, including the PROR, Debtors, Creditors and IM and BM.

Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts

DC9 Frances Baard - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M06 December											
Description	Ref	Budget Year 2017/18							2015/16 Medium Term Revenue & Expenditure Framework		
		July Outcome	August Outcome	Sept Outcome	October Outcome	Nov Outcome	Dec Outcome	June Budget	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
R thousands	1										
Cash Receipts By Source											
Rental of facilities and equipment		-	-	-	-	-	-	-	84	88	88
Interest earned - external investments		100	691	368	461	525	93	-	5 262	5 525	5 525
Transfer receipts - operating		46 799	47 733	(46 236)	-	547	37 555	-	118 401	124 171	124 731
Other revenue		49	9	1	3	(40)	8	-	504	-	-
Cash Receipts by Source		46 948	48 433	(45 867)	464	1 031	37 656	-	124 251	129 784	130 344
Other Cash Flows by Source											
Transfer receipts - capital		-	-	-	-	-	-	-			
Contributions & Contributed assets		-	-	-	-	-	-	-			
Proceeds on disposal of PPE		-	-	-	-	-	-	-			
Short term loans		-	-	-	-	-	-	-			
Borrowing long term/refinancing		-	-	-	-	-	-	-			
Increase in consumer deposits		-	-	-	-	-	-	-			
Receipt of non-current debtors		-	-	-	-	-	-	-			
Receipt of non-current receivables		-	-	-	-	-	-	-			
Change in non-current investments		-	-	-	-	-	-	-			
Total Cash Receipts by Source		46 948	48 433	(45 867)	464	1 031	37 656	-	124 251	129 784	130 344
Cash Payments by Type											
Employee related costs		4 888	4 808	4 745	4 745	4 598	4 634	-	63 006	67 101	70 769
Remuneration of councillors		2 376	(1 354)	513	510	513	511	-	6 051	6 477	6 724
Interest paid		-	-	-	-	-	256	-	487	230	-
Bulk purchases - Electricity		-	(0)	-	-	-	-	-	(0)		
Bulk purchases - Water & Sewer		-	-	-	-	-	-	-	-		
Other materials		51	84	88	92	104	12	-	844	1 075	1 193
Contracted services		322	517	942	879	2 165	337	-	13 805	16 881	17 086
Grants and subsidies paid - other municipalities		-	-	-	-	-	-	-	22 305	8 500	8 500
Grants and subsidies paid - other		7 601	475	1 748	4 912	(2 901)	3 554	-	-	5 805	2 191
General expenses		574	911	1 031	1 199	1 303	1 076	-	19 709	21 498	20 148
Cash Payments by Type		15 812	5 441	9 068	12 337	5 781	10 379	-	126 207	127 568	126 612
Other Cash Flows/Payments by Type											
Capital assets		37	768	223	-	43	384	-	10 087	530	440
Repayment of borrowing		-	-	-	-	-	1 073	-	2 224	2 487	-
Other Cash Flows/Payments		-	-	-	-	-	-	-	(3 071)		
Total Cash Payments by Type		15 850	6 209	9 290	12 337	5 824	11 836	-	135 447	130 585	127 052
NET INCREASE/(DECREASE) IN CASH HELD		31 098	42 224	(55 158)	(11 873)	(4 793)	25 820	-	(11 196)	(801)	3 292
Cash/cash equivalents at the month/year beginning:		54 602	85 700	127 924	72 766	60 893	56 100	81 920	51 550	40 354	39 553
Cash/cash equivalents at the month/year end:		85 700	127 924	72 766	60 893	56 100	81 920	81 920	40 354	39 553	42 845

Table SC12 Monthly Budget Statement - capital expenditure trend

DC9 Frances Baard - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M06 December									
Month	2016/17	Budget Year 2017/18							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	% spend of Original Budget
R thousands								%	
Monthly expenditure performance trend									
July	2	520	-	37	37	520	483	92,8%	0%
August	42	449	-	768	805	969	163	16,9%	8%
September	110	1 450	-	223	1 028	2 418	1 390	57,5%	10%
October	23	700	-	-	1 028	3 118	2 090	67,0%	10%
November	85	1 597	-	43	1 071	4 715	3 644	77,3%	11%
December	833	-	-	384	1 455	4 715	3 260	69,1%	14%
January	66	900	-			5 615	-		
February	28	30	-			5 645	-		
March	1 769	1 500	-			7 145	-		
April	54	409	-			7 554	-		
May	649	1 212	-			8 766	-		
June	3 662	1 321	-			10 087	-		
Total Capital expenditure	7 324	10 087	-	1 455	5 424	61 266	11 030	63,4%	0

Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class

DC9 Frances Baard - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - 06 December

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Capital expenditure on new assets by Asset Class/Sub-class										
<u>Infrastructure</u>		-	-	-	-	-	-	-	-	-
<u>Community</u>		104	-	-	-	-	-	-	-	-
Other		104								
<u>Heritage assets</u>		-	-	-	-	-	-	-	-	-
<u>Investment properties</u>		-	-	-	-	-	-	-	-	-
<u>Other assets</u>		6 359	8 767	-	384	1 411	3 616	(2 205)	-61,0%	8 767
General vehicles		1 343	-	-	-	-	-	-	-	-
Specialised vehicles		-	-	-	-	-	-	-	-	-
Plant & equipment		66	233	-	-	20	97	(77)	-79,1%	233
Computers - hardware/equipment		96	463	-	140	215	193	22	11,3%	463
Furniture and other office equipment		105	743	-	-	47	310	(263)	-84,9%	743
Other Buildings		2 995	7 328	-	244	1 130	3 016	(1 887)	-62,5%	7 328
Other - Emergency Equipment		1 754	-	-	-	-	-	-	-	-
<u>Agricultural assets</u>		-	-	-	-	-	-	-	-	-
<u>Biological assets</u>		-	-	-	-	-	-	-	-	-
<u>Intangibles</u>		-	590	-	-	-	246	(246)	-	590
Computers - software & programming		-	590	-	-	-	246	(246)	0,0%	590
Total Capital Expenditure on new assets	1	6 463	9 357	-	384	1 411	3 862	(2 450)	-63,5%	9 357

Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class

DC9 Frances Baard - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - M06 December

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Capital expenditure on renewal of existing assets by Asset Class/Sub-class										
<u>Infrastructure</u>		-	-	-	-	-	-	-	-	-
<u>Community</u>		-	-	-	-	-	-	-	-	-
<u>Heritage assets</u>		-	-	-	-	-	-	-	-	-
<u>Investment properties</u>		-	-	-	-	-	-	-	-	-
<u>Other assets</u>		862	480	-	-	27	179	153	85,1%	480
General vehicles		512	350	-	-	-	114	(114)	-100,0%	350
Specialised vehicles		-	-	-	-	-	-	-	-	-
Plant & equipment		-	-	-	-	8	-	8	#DIV/0!	-
Computers - hardware/equipment		350	130	-	-	19	65	(46)	-71,5%	130
<u>Agricultural assets</u>		-	-	-	-	-	-	-	-	-
<u>Biological assets</u>		-	-	-	-	-	-	-	-	-
<u>Intangibles</u>		-	250	-	-	17	125	(108)	-86,7%	250
Computers - software & programming		-	250	-	-	17	125	(108)	-86,7%	250
Total Capital Expenditure on renewal of existing assets	1	862	730	-	-	43	304	(261)	-85,8%	730

Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class

DC9 Frances Baard - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - M06 December										
Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Repairs and maintenance expenditure by Asset Class/Sub-class										
<u>Infrastructure</u>		-	-	-	-	-	-	-		-
<u>Community</u>		-	1	-	-	-	1	1	100,0%	1
Other		-	1				1	1	100,0%	1
<u>Heritage assets</u>		0			-	-	-	-		-
<u>Investment properties</u>		-	-	-	-	-	-	-		-
<u>Other assets</u>		1 605	1 054	-	12	431	378	(54)	-14,3%	1 311
General vehicles		468	523	-	-	181	112	(68)	-61,1%	780
Specialised vehicles			-	-	-	-	-	-		-
Plant & equipment		239	285	-	-	-	143	143	100,0%	285
Computers - hardware/equipment		123	190	-	-	129	95	(34)	-36,4%	190
Furniture and other office equipment		442	21	-	12	122	11	(111)	-1057,7%	21
Other Buildings		334	35	-	-	-	18	18	100,0%	35
<u>Agricultural assets</u>		-	-	-	-	-	-	-		-
<u>Biological assets</u>		-	-	-	-	-	-	-		-
<u>Intangibles</u>		2 330	-	-	-	-	-	-		-
Computers - software & programming		2 330	-	-	-	-	-	-		-
Other		-								
Total Repairs and Maintenance Expenditure		3 936	1 055	-	12	431	378	(53)	-14,1%	1 312

Table SC13d Monthly Budget Statement - depreciation by asset class

DC9 Frances Baard - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - M06 December										
Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Repairs and maintenance expenditure by Asset Class/Sub-class										
<u>Infrastructure</u>		-	-	-	-	-	-	-		-
<u>Community</u>		115	-	-	-	-	-	-		-
Other		115	-	-	-	-	-	-		-
<u>Heritage assets</u>		-	-	-	-	-	-	-		-
<u>Investment properties</u>		-	-	-	-	-	-	-		-
<u>Other assets</u>		4 871	3 194	-	-	-	1 432	1 432	100,0%	3 194
General vehicles		2 688	1 370	-	-	-	520	520	100,0%	1 370
Specialised vehicles		-	-	-	-	-	-	-		-
Plant & equipment		446	368	-	-	-	184	184	100,0%	368
Computers - hardware/equipment		453	457	-	-	-	228	228	100,0%	457
Furniture and other office equipment		521	488	-	-	-	244	244	100,0%	488
Abattoirs		-	-	-	-	-	-	-		-
Markets		-	-	-	-	-	-	-		-
Civic Land and Buildings		-	-	-	-	-	-	-		-
Other Buildings		763	510	-	-	-	255	255	100,0%	510
<u>Agricultural assets</u>		-	-	-	-	-	-	-		-
<u>Biological assets</u>		-	-	-	-	-	-	-		-
<u>Intangibles</u>		166	97	-	-	-	48	48	100,0%	97
Computers - software & programming		166	97	-	-	-	48	48	100,0%	97
Other		-								
Total Repairs and Maintenance Expenditure		5 152	3 290	-	-	-	1 481	1 481	100,0%	3 290
<u>Specialised vehicles</u>		-	-	-	-	-	-	-		-
Refuse										
Fire										
Conservancy										
Ambulances										

ASSET AND RISK MANAGEMENT**Insurance:**

All Municipal assets are adequately insured with Lateral Unison. The contract runs from 01 January 2016 for a period of three (3) years.

Asset Management:

The asset register is updated on monthly basis; this is done to keep up with any changes that might have occurred. The last asset count was done during the month of June 2017 for the 2016/17 financial year.

Information Backup:

All shared data stored on file server (*O & P drives only*) is backed up on backup tapes which are extended automatically on a daily, weekly, monthly and annually basis. System users are responsible for ensuring that data backup and maintenance is carried out with regard to their specific usage. General ledger and associated financial system data is backed up on the network server tape system, daily, weekly, tapes are stored on premises, monthly and annually are stored off site

The "e-Venus" financial system was implemented on 1 September 2009. A daily backup is done as well as a day end procedure to integrate daily transactions. On the last working day of each month (a few days after month end to accommodate financial transactions pertaining to the month closed) a monthly calendar, financial backup and integration including closing of votes and opening thereof in the new month is done.

Motor Vehicle Operating Cost:

The actual operating costs of the municipal motor vehicles incurred for the year to date as required in terms of the motor vehicle fleet policy are set out below:

OPERATING RESULTS ANALYSIS	Dec-17	FULL YEAR		
COMPARISON: ACTUAL TO BUDGET	YTD ACTUAL	BUDGET 2017/18	VARIANCES	VARIANCES %
DEPRECIATION	-	2 780 420,00	2 780 420,00	100%
DEP&AMOR:FURNITURE&OFFICE EQUIP ALL	-	11 440,00	11 440,00	100%
DEP&AMOR:BUILDINGS-ALL OR EXCL NERSA	-	71 730,00	71 730,00	100%
DEP&AMOR:INTANGIBLE ASSETS	-	4 730,00	4 730,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	500,00	500,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	13 880,00	13 880,00	100%
DEP & AMOR: MACHINERY & EQUIPMENT	-	580,00	580,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	3 020,00	3 020,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	1 150,00	1 150,00	100%
DEP & AMOR: MACHINERY & EQUIPMENT	-	30,00	30,00	100%
DEP & AMOR: COMMUNITY ASSETS	-	420,00	420,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	70,00	70,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	2 970,00	2 970,00	100%
DEP & AMOR: MACHINERY & EQUIPMENT	-	790,00	790,00	100%
DEP & AMOR: INTAN. ASSETS C/SOFTW & APPL	-	29 300,00	29 300,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	520,00	520,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	7 710,00	7 710,00	100%
DEP & AMOR: MACHINERY & EQUIPMENT	-	8 680,00	8 680,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	5 540,00	5 540,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	2 730,00	2 730,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	11 850,00	11 850,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	1 310,00	1 310,00	100%
DEP & AMOR: MACHINERY & EQUIPMENT	-	610,00	610,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	37 720,00	37 720,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	3 800,00	3 800,00	100%
DEP & AMOR: MACHINERY & EQUIPMENT	-	9 630,00	9 630,00	100%
DEP & AMOR: INTAN. ASSETS C/SOFTW & APPL	-	30 000,00	30 000,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	18 100,00	18 100,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	3 730,00	3 730,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	17 500,00	17 500,00	100%
DEP & AMOR: MACHINERY & EQUIPMENT	-	970,00	970,00	100%
DEP & AMOR: OTHER ASSETS	-	200,00	200,00	100%
DEP & AMOR: TRANSPORT ASSETS	-	1 000 000,00	1 000 000,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	20,00	20,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	1 170,00	1 170,00	100%
DEP & AMOR: INTAN. ASSETS C/SOFTW & APPL	-	37 400,00	37 400,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	318 890,00	318 890,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	107 710,00	107 710,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	4 720,00	4 720,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	4 950,00	4 950,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	10 560,00	10 560,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	42 180,00	42 180,00	100%
DEP & AMOR: MACHINERY & EQUIPMENT	-	14 020,00	14 020,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	370,00	370,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	8 970,00	8 970,00	100%
DEP & AMOR: MACHINERY & EQUIPMENT	-	3 900,00	3 900,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	5 690,00	5 690,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	4 740,00	4 740,00	100%
DEP & AMOR: MACHINERY & EQUIPMENT	-	215 810,00	215 810,00	100%
DEP & AMOR: TRANSPORT ASSETS	-	365 170,00	365 170,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	300,00	300,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	2 200,00	2 200,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	8 030,00	8 030,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	5 970,00	5 970,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	2 580,00	2 580,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	5 740,00	5 740,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	7 180,00	7 180,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	2 960,00	2 960,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	12 640,00	12 640,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	19 100,00	19 100,00	100%
DEP & AMOR: MACHINERY & EQUIPMENT	-	3 990,00	3 990,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	80,00	80,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	120,00	120,00	100%
DEP & AMOR: MACHINERY & EQUIPMENT	-	820,00	820,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	2 570,00	2 570,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	5 110,00	5 110,00	100%
DEP & AMOR: MACHINERY & EQUIPMENT	-	540,00	540,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	2 390,00	2 390,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	127 540,00	127 540,00	100%
DEP & AMOR: MACHINERY & EQUIPMENT	-	1 130,00	1 130,00	100%
DEP & AMOR: MACHINERY & EQUIPMENT	-	100 000,00	100 000,00	100%
DEP & AMOR: DEP COMPUTER EQUIPMENT	-	6 420,00	6 420,00	100%
DEP & AMOR: DEP FURNITURE & OFFICE EQUIP	-	9 100,00	9 100,00	100%
DEP & AMOR: MACHINERY & EQUIPMENT	-	1 590,00	1 590,00	100%
DEP & AMOR: TRANSPORT ASSETS	-	4 840,00	4 840,00	100%

<i>OPERATING RESULTS ANALYSIS</i>	Dec-17	FULL YEAR		
<i>COMPARISON: ACTUAL TO BUDGET</i>	YTD ACTUAL	BUDGET 2017/18	VARIANCES	VARIANCES %
REPAIRS & MAINTENANCE	1 441 760,41	4 327 070,00	2 885 309,59	67%
CONTR: MAINTENANCE OF UNSPECIFIED ASSETS	13 419,43	95 400,00	81 980,57	86%
CONTR: MAINT OF BUILDINGS & FACILITIES/ SINAGE	-	26 000,00	26 000,00	100%
CONTR: MAINTENANCE OF EQUIPMENT/OFFICE EQUIP	-	1 500,00	1 500,00	100%
CONTR: MAINTENANCE OF EQUIPMENT/SOUND SYSTEM	-	5 500,00	5 500,00	100%
CONTR: MAINTENANCE OF UNSPEC ASSETS/FBDM WEBSITE	45 000,00	45 000,00	-	0%
CONTR: MAINTENANCE OF UNSPECIFIED ASSETS	-	240 000,00	240 000,00	100%
CONTR: MAINTENANCE OF UNSPECIFIED ASSETS	71 462,41	351 000,00	279 537,59	80%
CONTR: MAINTENANCE OF UNSPECIFIED ASSETS	-	249 000,00	249 000,00	100%
CONTR: MAINTENANCE OF EQUIPMENT	-	82 800,00	82 800,00	100%
CONTR: MAINTENANCE OF EQUIPMENT	5 459,22	180 000,00	174 540,78	97%
CONTR: MAINTENANCE OF EQUIPMENT	29 157,06	94 080,00	64 922,94	69%
CONTR: MAINTENANCE OF EQUIPMENT/COMP EQUIP	12 478,59	19 200,00	6 721,41	35%
CONTR: MAINTENANCE OF EQUIPMENT/PRINTERS	136 102,13	420 000,00	283 897,87	68%
CONTR: MAINTENANCE OF UNSPEC ASSETS/COMP SOFTW	513 440,29	785 600,00	272 159,71	35%
CONTR: MAINTENANCE OF UNSPEC ASSETS/COMP NETWORK	57 868,00	170 400,00	112 532,00	66%
CONTR: MAINTENANCE OF UNSPEC ASSETS/TEL SYSTEMS	700,00	30 000,00	29 300,00	98%
CONTR: MAINT OF BUILDINGS & FACILITIES	151 726,95	225 000,00	73 273,05	33%
CONTR: MAINT OF BUILDINGS & FACILITIES	38 860,00	43 990,00	5 130,00	12%
CONTR: MAINT OF BUILDINGS & FACILITIES	13 966,96	39 940,00	25 973,04	65%
CONTR: MAINTENANCE OF EQUIPMENT	3 121,62	15 000,00	11 878,38	79%
CONTR: MAINTENANCE OF EQUIPMENT	10 151,96	30 000,00	19 848,04	66%
CONTR: MAINTENANCE OF EQUIPMENT	3 697,00	60 000,00	56 303,00	94%
CONTR: MAINTENANCE OF EQUIPMENT	12 434,45	56 000,00	43 565,55	78%
CONTR: MAINTENANCE OF EQUIPMENT	12 469,65	15 000,00	2 530,35	17%
CONTR: MAINTENANCE OF UNSPECIFIED ASSETS	83 353,00	219 730,00	136 377,00	62%
CONTR: MAINTENANCE OF EQUIPMENT	-	15 000,00	15 000,00	100%
CONTR: MAINTENANCE OF EQUIPMENT/PLANT&MACH	27 046,98	69 230,00	42 183,02	61%
CONTR: MAINTENANCE OF EQUIPMENT/CCTV	16 696,50	79 000,00	62 303,50	79%
CONTR: MAINTENANCE OF EQUIPMENT/EMERG SERV	-	28 000,00	28 000,00	100%
CONTR: MAINTENANCE OF EQUIPMENT/ACCESS CONT	29 301,55	94 000,00	64 698,45	69%
CONTR: MAINTENANCE OF EQUIPMENT/SKID UNITS	19 356,01	40 000,00	20 643,99	52%
CONTR: MAINTENANCE OF EQUIPMENT	-	4 000,00	4 000,00	100%
CONTR: MAINTENANCE OF UNSPECIFIED ASSETS	42 100,00	135 000,00	92 900,00	69%
CONTR: MAINTENANCE OF UNSPECIFIED ASSETS	54 533,22	121 200,00	66 666,78	55%
CONTR: MAINTENANCE OF UNSPECIFIED ASSETS	-	62 000,00	62 000,00	100%
INV - MATERIALS & SUPPL/MAINT COMP SOFTW	-	13 000,00	13 000,00	100%
CONTR: MAINTENANCE OF EQUIPMENT	30 939,92	31 500,00	560,08	2%
CONTR: MAINTENANCE OF EQUIPMENT	6 917,51	135 000,00	128 082,49	95%
GENERAL EXPENSES	183 804,52	719 980,00	536 175,48	74%
CONTR: MAINTENANCE OF EQUIPMENT	5 459,22	180 000,00	174 540,78	97%
CONTR: MAINTENANCE OF EQUIPMENT	29 157,06	94 080,00	64 922,94	69%
OC: INSUR UNDER - INSURANCE AGGREGATION	131 165,79	130 000,00	(1 165,79)	-1%
INV - MATERIALS & SUPPLIES/OFF REQ:INV	504,56	600,00	95,44	16%
OC: INSUR UNDER - PREMIUMS	17 207,89	15 000,00	(2 207,89)	-15%
OC: WET FUEL	-	300,00	300,00	100%
INVENTORY - MAT & SUP/TYRES	310,00	-	(310,00)	-100%
OC: WET FUEL	-	300 000,00	300 000,00	100%
TOTAL	1 625 564,93	7 827 470,00	6 201 905,07	79%

The increase provided for the insurance expenditure vote is not sufficient due to inflation. The request for the increase on the vote will be submitted during the adjustment in January 2018.

Motor Vehicles - Utilization Statistics:

The municipality operates a pool of 29 vehicles as part of its routine activities. Statistical information regarding the year-to-date utility for December 2017 is as follows:

Disposal of Vehicles:

	Vehicle	Vehicle	Year	Registration	Service	License	Opening KM	Previous Month	Current month	Dec '17
	Description	Allocation	Model	Number		Expires	01-Jul-17	Closing Km Reading	Closing KM Reading	Utility
1	Chevrolet Cruze 1.8 LS	Pool	2010	CBY 226 NC	165 000	2018-09-30	157 056	158 871	158 871	-
2	Chevrolet Opel Corsa 1.4 i	Disaster Management	2010	CBY 227 NC	90 000	2018-09-30	81 482	87 794	88 131	337
3	Chevrolet Captiva	Pool	2011	CDM 296 NC	105 000	2018-09-30	93 716	94 058	94 175	117
4	Isuzu KB 2.5 CrewCab	Environmental Health	2016	CMV 311 NC	45 000	2018-01-31	24 392	34 509	35 334	825
5	Chevrolet Cruze 1.6	Pool	2016	VMV 321 NC	60 000	2018-01-31	31 410	45 016	46 035	1 019
6	Toyota Hilux 2.5D	Project Management	2016	CMT 747 NC	30 000	2018-01-31	22 940	27 202	27 671	469
7	Chevrolet Cruze 1.6 North	Pool	2016	VMT 314 NC	60 000	2018-01-31	32 002	46 212	47 364	1 152
8	Isuzu KB CrewCab	Housing	2016	CMV 319 NC	30 000	2018-01-31	22 391	28 606	29 284	678
9	Chevrolet Trailblazer	Pool	2013	CGR 575 NC	75 000	2018-12-31	52 676	60 731	61 068	337
10	Isuzu KB 250	Housing	2013	CGR 572 NC	90 000	2018-12-31	87 922	89 148	89 148	-
11	Isuzu KB 250	Housing	2013	CGR 576 NC	75 000	2018-12-31	62 866	64 374	64 374	-
12	Hyundai H1	Tourism Centre	2013	CGY 587 NC	60 000	2018-02-28	51 664	56 456	56 456	-
13	Isuzu KB 200	Disaster Management	2010	CBY 895 NC	75 000	2018-09-30	55 033	60 648	61 035	387
14	Isuzu KB 200	Disaster Management	2010	CBY 898 NC	75 000	2018-09-30	65 793	72 621	73 480	859
15	Toyota Land Cruiser	Disaster Management	2014	CJL 363 NC	30 000	2018-01-31	24 619	26 438	26 438	-
16	Toyota Land Cruiser	Disaster Management	2014	CKW 835 NC	20 000	2018-11-30	16 770	18 264	18 416	152
17	Isuzu Kb 250 D-Teq	Youth Unit	2014	CKR 822 NC	60 000	2018-10-31	46 957	53 946	54 495	549
18	Isuzu Fire Engine	Disaster Management	2013	CHM 958 NC	15 000	2018-06-30	2 009	2 050	2 050	-
19	Toyota Etios	Pool	2014	CJG 979 NC	60 000	2018-12-31	50 329	53 869	54 227	358
20	Nissan NP 200	Environmental Health	2014	CJJ 262 NC	60 000	2018-12-31	42 761	48 889	48 889	-
21	Nissan Hardbody	Environmental Health	2014	CJJ 263 NC	45 000	2018-12-31	29 769	31 006	31 051	45
22	Nissan NP 200	Environmental Health	2014	CJJ 258 NC	45 000	2018-12-31	30 122	33 187	33 993	806
23	Chevrolet Park Van	Supply Chain Management	2015	CLF 791 NC	15 000	2018-01-31	6 507	7 685	7 874	189
24	Nissan Almera 1.5 Acenta	Pool	2016	CMT 438 NC	30 000	2018-01-31	20 297	25 150	25 517	367
25	Audi Q7 3.0 TDI V6	Council	2017	FBDM 1 NC	30 000	2018-01-31	4 117	16 024	16 024	-
26	Nissan NP 300 D/Cab	Housing	2017	CPS 005 NC	15 000	2018-01-31	981	3 627	3 627	-
27	Nissan NP 300 D/Cab	Environmental Health	2017	CPS 010 NC	15 000	2018-01-31	501	4 454	5 267	813
28	Nissan NP 300 S/Cab	Roads Maintenance	2017	CPS 006 NC	15 000	2018-01-31	588	3 889	4 452	563
29	Nissan NP 300 S/Cab	Pool	2017	CPS 008 NC	15 000	2018-01-31	62	2 630	3 415	785
FULL FLEET UTILITY DECEMBER 2017										10 807

Motor Vehicle Damage Report:

- Chevrolet Cruze CBY 226 NC - Front brake pads worn out and air conditioner malfunctioning
- Toyota Land Cruiser CJL 363 NC – Disaster management were minimal during November 2017, vehicle was not used.
- Hyundai H1 CGY 587 NC - Left sliding & right driver's door damaged at guest house wall in Bloemfontein on 04 October 2017. P C Struwig Panel beaters will start 2018 with pair of damages.
- Isuzu KB 250 and Nissan NP 300 CGR 572 NC, CGR 576 NC and CPS 005 NC - Not used during December 2017 as Housing officials had no site visits.
- Isuzu Fire Engine CHM 958 NC – Not used during December 2017 by the Disaster Management unit.
- Nissan NP 200 CJJ 262 NC - Passenger side mirror damaged: reported 01/12/2017, awaiting spare parts.
- Audi Q7 FBDM 1 NC – Vehicle was not utilized during December 2017.

2.14 Quality Certificate

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that–

- ☒ The monthly budget statements
- ☐ Quarterly report on the implementation of the budget and financial state affairs of the municipality
- ☒ Mid-year budget and performance assessment

The report for the month of December 2017 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Ms. ZM Bogatsu
Municipal Manager

Signature _____

Date 15 January 2018

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Ms. ZM Bogatsu
Municipal Manager

Signature  _____

Date 15 January 2018