



# FRANCES BAARD

DISTRICT MUNICIPALITY / DISTRIKSMUNISIPALITEIT  
MASEPALA WA SEDIKA / U MASEPALA WE SITHILI

Frances Baard District Municipality is a dynamic equal opportunity employer where goals are achieved through teamwork and the pursuit of excellence in service delivery. The municipality has the following vacancies:

## RE-ADVERTISEMENT

DEPARTMENT: FINANCE  
VACANCY: CHIEF FINANCIAL OFFICER

Ref. no: 16/18

### CONTRACT POST

Five-year fixed term employment contract

**Remuneration package:** MINIMUM - R 813,635; MIDPOINT - R 929,869; MAXIMUM - R 1, 046,101 (all-inclusive package)

**Remuneration package will be paid as per the applicable notice No. 41173 of 10 October 2017: total packages payable to municipal managers and managers directly accountable to municipal managers.**

**Job requirements:** The applicant must be in possession of a B-degree in Accounting, Economics or equivalent financial management related qualification. The successful candidate must meet the minimum competency requirements in accordance with the requirements set out in the Government Gazette 2997. Minimum of five years experience at middle management level within the financial management environment. An advanced level of Computer Literacy and proven ability to manage financial accounting systems. Valid Code B Driving License.

**Knowledge, skills and competencies:** The municipality is seeking a strategic thinker for this role who can demonstrate executive disposition and, conceptual, judgmental and interpretative abilities. There is a high demand at this level for attention and prompt response to accountability and compliance issues related and mandates of council. The incumbent must be able to plan and organize, control resources, communicate, negotiate and, place emphasis on time and service level standards.

**Key performance areas:** Development of the Directorate's long and short term programs to support fiscal compliance and service delivery priorities of the municipality's Integrated Development Plan. To oversee the municipal budgeting requirements for projects and programmes and to enable effective functioning of the Directorate. To initiate and lead research into policy provisions and regulations in accordance with legislative prescripts. To provide an advisory service to Council on complex issues relating to financial management and other administrative governance and compliance matters. To provide guidance and support to Council on matters of legislative compliance, good governance and procedural matters pertaining to the area of function of the Directorate. To maintain oversight and accountability for the development of tender specifications and Memorandum of Agreements for the identification and appointment of service providers to support the Administration Services Directorate with projects and programmes. To oversee the management responsibilities associated with the implementation of the municipal budget programme and implement the appropriate measures to give effect to Council's resolution and the objectives of the IDP. To oversee the management responsibilities associated with the implementation of effective supply chain and asset management systems and implement the appropriate measures to give effect to Council's resolution and the objectives of the IDP.

To oversee the management responsibilities associated with maintaining compliance with the financial reporting deadlines to the various structures of local, provincial and national government. To direct and control the identification, planning and management of the expenditure and cash flow position of the municipality, information technology requirements for the district and local municipalities and conduct evaluations to determine conformity with service level agreements. Establish reporting systems and processes to manage the financial administrative recording and information management requirements in relation to the financial accounting activities. Create synergies and strategic stakeholder partnerships to foster and continuously improve service delivery standards.

**NB: An application form specifically designed for appointment of senior managers must be completed and accompanied by a detailed curriculum vitae. Applications not made on the official form and not accompanied by certified copy of ID and qualification documents will not be considered.**

Application forms are available from the municipal office and/or may be downloaded from the municipal website; [www.francesbaard.gov.za](http://www.francesbaard.gov.za).

The successful candidate will be subjected to a reference check and vetting process. The candidate must sign an employment and performance contract.

Appointments will be made according to the municipality's employment equity policy and affirmative-action practices. The completion of application forms is mandatory and must be accompanied by comprehensive curriculum vitae and is to be accompanied by certified copies of ID and qualifications. Applications should be forwarded to the following postal address: THE MUNICIPAL MANAGER, FRANCES BAARD DISTRICT MUNICIPALITY, PRIVATE BAG X6088, KIMBERLEY 8300 or hand delivered to: 51 DRAKENSBERG AVENUE, CARTERS GLEN, KIMBERLEY.

Application forms are available from the municipal office and/or may be downloaded from the municipal website; [www.francesbaard.gov.za](http://www.francesbaard.gov.za). Enquiries can be directed to: Mr. Tumelo Ndlazi, Tel: 053-838 0963.

Note: Designated groups, including people living with disabilities, are particularly encouraged to apply.

Successful candidates will be subjected to a compulsory reference and validation checks. Should you not receive any response from us within 30 days of the closing date, please consider your application as unsuccessful. The District Municipality reserves the right to make no appointments

Closing Date: 09 October 2018

MUNICIPAL MANAGER, MS ZM BOGATSU