



# FRANCES BAARD

DISTRICT MUNICIPALITY / DISTRIKSMUNISIPALITEIT  
MASEPALA WA SEDIKA / U MASEPALA WE SITHILI

Frances Baard District Municipality is a dynamic equal opportunity employer where goals are achieved through teamwork and in pursuit of rendering quality service, has the following vacancies:

## ADVERTISEMENT

DEPARTMENT: INFRASTRUCTURE SERVICES  
VACANCY: ENGINEERING TECHNICIAN

Ref. no: 18/18

### PERMANENT POSITION TASK: 14

**Basic salary:** R329 448.00 – R427 668.00 per annum (plus benefits)

**Requirements:** A B-Degree or National Diploma in Civil Engineering. Three Years' experience in Municipal Infrastructure Development and Project Management. Good knowledge of the Structures Act, Systems Act, Act on Water Services as well as the DORA will be a recommendation. Good communication skills. Sound knowledge of relevant computer programmes (MS Word, Excel, MS Projects and MS Powerpoint). Code EB (08) drivers licence.

**Key performance areas:** Monitoring and controlling key performance areas associated with capital, rehabilitative and maintenance projects and programmes, by: Conducting in-loco inspections to establish project status and inspect work-in-progress against agreed standards and, collate information and pictorials to support the compilation of project reports. Interacting with specialist consultants to conduct tests at source with respect to water related projects to establish compliance with specific standards. Monitoring contractor performance standards against deliverables and executing specific corrective to address deviations. Preparing and processing interim and final payment certificates referring to work in progress and completed assessments and reports, project budgets and contractors cash flow position. Co-ordinating specific sequences/requirements associated with the physical infrastructure developmental projects, by: Interacting and identifying with community needs, assessing applicability to development objectives in the Integrated Development Plan and, preparing Business Plans for identified projects, in conjunction with specialist consultants, outlining objectives and goals for presentation. Analysing the status of projects in progress, preparing reports providing coverage based on the situational analysis for submission to the immediate superior and presenting to Project Committees technical information on existing or new projects. Arranging for the handover of completed projects to the community, interacting with Project Committee and influential role-players/stakeholders to determine and attend to requirements, to facilitate involvement and ownership at community level. Offer technical support to Local Municipalities: Support O & M activities in the District as well as Local Municipalities from the different spheres of Government. Compile a database of backlogs of all services in the district as well as Local Municipalities and ensure that it is updated. Manage the labour-intensive projects in line with the EPWP framework and the relevant reporting requirements. Conduct site visits/meetings to ensure compliance to business plan conditions. Prepare tenders and tenders adjudication. Assist LM's to submit monthly, quarterly, bi-annual and ad hoc reports to sector departments, as determined in the applicable legislation or required by these departments.

Appointments will be made according to the municipality's employment equity policy and affirmative-action practices. The completion of application forms is mandatory, and must be accompanied by detailed and comprehensive curriculum vitae and is to be accompanied by certified copies of ID and qualifications. Applications should be forwarded to the following postal address: THE MUNICIPAL MANAGER, FRANCES BAARD DISTRICT MUNICIPALITY, PRIVATE BAG X6088, KIMBERLEY 8300 or hand delivered to: 51 DRAKENSBERG AVENUE, CARTERS GLEN, KIMBERLEY.

Application forms are available from the municipal office and/or may be downloaded from the municipal website; [www.francesbaard.gov.za](http://www.francesbaard.gov.za). Enquiries can be directed to: Ms. Pulane Matsitse or Ms Lesedi Thomas. Tel: 053-838 0912/911.

Note: Designated groups, including people living with disabilities, are particularly encouraged to apply.

Successful candidates will be subjected to a compulsory reference and validation checks. Should you not receive any response from us within 30 days of the closing date, please consider your application as unsuccessful. The District Municipality reserves the right to make no appointments.

Closing Date: 27 November 2018

MUNICIPAL MANAGER, MS. ZM BOGATSU