



FRANCES BAARD

DISTRICT MUNICIPALITY / DISTRIKSMUNISIPALITEIT
MASEPALA WA SEDIKA / U MASEPALA WE SITHILI

Frances Baard District Municipality is a dynamic equal opportunity employer where goals are achieved through teamwork and the pursuit of excellence in service delivery. The municipality has the following vacancies:

DEPARTMENT: OFFICE OF THE MUNICIPAL MANAGER
VACANCY: MANAGER INTERNAL AUDIT

Ref. no: 22/24

PERMANENT POSITION TASK 16

Basic salary: R592 596.00 – R769 152.00 (plus benefits: Pension, Medical aid scheme, Group life insurance, motor vehicle allowance, Housing subsidy, 13th cheque)

Requirements: The applicant must be in possession of a bachelor's degree or BTech degree qualifications in Auditing/Accounting. A minimum of 4 – 5 years relevant experience on supervisory level in internal auditing. A valid code 8 Drivers' license. Computer Literacy. Registration with the Internal Auditors South Africa or relevant accounting or audit professional body.

Key Performance Areas: Managing the Internal Audit functionality, co-ordinating specific processes to support the formulation of the District Audit Plan and Program, monitoring compliance and conducting investigations to determine the extent of variation or non-conformance to statutory requirements, policies and procedures, preparing and presenting comments and opinions and providing guidance on the interpretation of principles to enable re-alignment of functions and responsibilities ensuring the activities of the Municipality are conducted and concluded in a credible manner. Co-ordinate and control processes and procedures associated with the formulation of the Municipality's risk based Audit Plan and Program. Interacting and providing information and opinion on researched issues to the immediate superior/ Audit Committee, commenting specifically on the appropriateness of the Plan/ Program against internal processes. Analysing Financial Statements and commenting to the immediate superior/ audit committee on the credibility of the report with respect to the financial position of the Municipality and compliance with applicable Acts. Perusing through contractual agreements and assesses compliance with laid down financial and procurement policies. Analysing accounting recordings and reconciliation sequences related to revenue and expenditure transactional activities against policy and procedures. Evaluating the adequacy and capability of internal controls to identify with deviations from guidelines and procedures. Assessing the validity of performance and costing systems and checking accuracy in specific applications (project costing, etc). Preparing comments and opinions on observations of specific processes, procedures, controls and systems. Managing the implementation of Audit investigative processes to determine irregularities or non-compliance.

Appointments will be made according to the municipality's employment equity policy and affirmative-action practices. The completion of application forms is mandatory and must be accompanied by detailed and comprehensive curriculum vitae and is to be accompanied by originally certified copies of ID and qualifications not older than 3 months. Applications should be forwarded to the following postal address: THE MUNICIPAL MANAGER, FRANCES BAARD DISTRICT MUNICIPALITY, PRIVATE BAG X6088, KIMBERLEY 8300 or hand delivered to: 51 DRAKENSBERG AVENUE, CARTERS GLEN, KIMBERLEY.

Application forms are available from the municipal office and/or may be downloaded from the municipal website; www.francesbaard.gov.za. Enquiries can be directed to: Mrs. Pulane Matsitse/Mrs. Lesedi Job, Tel: 053-838 0912/911.

Note: Designated groups, including people living with disabilities, are particularly encouraged to apply. **FAXED OR EMAILED APPLICATIONS WILL NOT BE CONSIDERED.** Successful candidates will be subjected to a compulsory reference and validation checks. The District Municipality reserves the right to make no appointments.

Closing Date: 16 August 2024

MUNICIPAL MANAGER, MS ZM BOGATSU