



FRANCES BAARD

DISTRICT MUNICIPALITY / DISTRIKSMUNISIPALITEIT
MASEPALA WA SEDIKA / U MASEPALA WE SITHILI

Frances Baard District Municipality is a dynamic equal opportunity employer where goals are achieved through teamwork and the pursuit of excellence in service delivery. The municipality has the following vacancies:

**RE-ADVERTISEMENT
(APPLICANTS WHO APPLIED PREVIOUSLY MUST RE-APPLY)**

DEPARTMENT: FINANCE

VACANCY: SENIOR ACCOUNTANT: SUPPORT SERVICES (BUDGET & FINANCIAL STATEMENTS)

Ref. no: 08/25

PERMANENT POSITION

TASK: 13

Basic salary: R423 708.00 – R549 984.00 (plus benefits: Pension, Medical aid scheme, Group life insurance, Housing subsidy, 13th cheque).

Requirements: The applicant must be in possession of a National Diploma or BCom degree in financial management/accounting/economics majoring in finance. A Minimum of 3-4 years relevant experience in accounting/financial management. A valid code 8 driver's license. Computer literacy. The successful candidate must be willing to travel within the district. Excellent knowledge of budgeting, accounting and financial reporting.

Key Performance Areas: Preparation and control of the budget processes through the execution of instructions and guidelines relating to the calculation and forecasting of income and expenditure, financial transaction updating, adjustment of financial recordings and preparation of summary reports reflecting the financial status and performance in order to ensure financial planning and reporting procedures and timeframes are complied with. Prepare annual and adjustment budgets according to MFMA requirements, budget regulations and sound financial practices. Responsible to populate and reconcile budget input information in terms of National Treasury's approved format and structure. Implement budgets by controlling them monthly, quarterly and annually as required by legislation and stakeholders. Compile and submit budget reports timeously as needed and prescribed. Apply accounting procedures to monitor performance against approved budget and reporting accordingly. Assist with the accuracy of financial transactions by monitoring and controlling monthly reconciliations of bank accounts, including all ledger and suspense accounts. Provide support of the preparation of annual financial statements in terms of the prescribed format, guideline directives from National Treasury and the Accounting Standards Board. Provide support to local municipalities within the district.

Appointments will be made according to the municipality's employment equity policy and affirmative-action practices. The completion of application forms is mandatory and must be accompanied by detailed and comprehensive curriculum vitae and is to be accompanied by originally certified copies of ID and qualifications not older than 3 months.

Applications should be forwarded to the following postal address: THE MUNICIPAL MANAGER, FRANCES BAARD DISTRICT MUNICIPALITY, PRIVATE BAG X6088, KIMBERLEY 8300 or hand delivered to: 51 DRAKENSBERG AVENUE, CARTERS GLEN, KIMBERLEY.

Application forms are available from the municipal office and/or may be downloaded from the municipal website; www.francesbaard.gov.za. Enquiries can be directed to: Mrs. Pulane Matsitse/Mrs. Lesedi Job, Tel: 053-838 0912/911.

Note: Designated groups, including people living with disabilities, are particularly encouraged to apply. **FAXED OR EMAILED APPLICATIONS WILL NOT BE CONSIDERED.** Successful candidates will be subjected to a compulsory reference and validation checks. The District Municipality reserves the right to make no appointments.

Closing Date: 31 March 2025

MUNICIPAL MANAGER, MS ZM BOGATSU