

# FRANCES BAARD DISTRICT MUNICIPALITY



## *Section 71 Report*

30 June 2020

**TABLE OF CONTENTS**

Page

1. Executive summary .....2-10

2. In-Year Budget Statement Tables (Annexure A) .....11-15

3. Supporting documents .....16-27

4. Municipal Manager’s quality certification .....28

## **1. EXECUTIVE SUMMARY**

All variances are calculated against the approved budget figures.

### **1.1 Statement of Financial Performance**

#### **Consolidated performance against annual budget (Projected Operating Results) – Statement of Financial Performance – (Annexure A - Table C4)**

##### **Revenue by source**

Year-to-date actual revenue is R132, 506 million as compared to the year-to-date budget projections of R135, 779 million. The variance is due to underspending of grants, revenues and restriction of usage of rental facilities due to lockdown & covid 19 restrictions.

##### **Operating expenditure by type**

To date, R116, 737 million has been spent as compared to the operational year-to-date budget projections of R141, 892 million. The variance is mainly due to the following:

- Vacant positions of the CFO, Director Planning & Development and Director Infrastructure;
- Capital and Operational allocations to local municipality which has not been claimed; and
- Special projects which are not completed as a result of the national lockdowns due to the Pandemic Covid 19.

The summary statement of financial performance in Annexure A, Table C4 is prepared on a similar basis to the prescribed budget format, detailing revenue by source type and expenditure by input type.

##### **Capital Expenditure**

Year-to-date expenditure on capital amounts to R1, 101 million as compared to the year-to-date budget projections of R1, 791 million.

Please refer to Annexure A, Table C5 for further details.

##### **Cash Flows**

The municipality started the year with a total cash and cash equivalents of R78, 267 million. The year-to date cash and cash equivalents amounted to R103, 093, million. The net increase in cash and cash equivalents for the year to date is R24,826, million. The increase is as a result of the equitable share that was received in March 2020 and underspending of Projects due to the national lockdown restrictions and vacancies.

### Consolidated performance of year-to-date expenditure against year-to-date budget (per municipal vote)

The municipal vote reflects the organisational structure of the municipality which is made up of the following directorates: Council & Executive, Budget & Treasury, Administration, Planning & Development and Project Management & Advisory Services.

The following table depict the financial performance as per municipal vote according to the approved organogram of the municipality:

Council & Executive						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
01.1 - Council & Executive Administration	10,115,548	11,574,120	10,700,470	71,942	8,673,663	10,700,470
02.1 - Office Of The Municipal Manager	2,209,966	2,509,730	2,627,730	176,545	1,984,987	2,627,730
02.2 - Committee & Administration Services	962,088	1,312,270	933,120	45,847	510,156	933,120
02.3 - Internal Audit	2,441,526	3,299,340	3,199,340	395,524	2,882,107	3,199,340
02.4 - Communications	1,966,411	2,458,210	2,068,440	272,756	1,911,081	2,068,440
02.5 - Legal And Compliance	1,281,194	1,403,948	1,403,948	144,898	1,260,456	1,403,948
02.6 - Political Office Administration	3,473,258	3,821,750	3,816,710	150,502	3,178,637	3,816,710
02.7 - Youth Unit	2,157,854	1,998,740	1,998,740	312,788	2,387,628	1,998,740
02.8 - Risk Unit	877,772	1,006,030	1,006,030	75,640	1,037,626	1,006,030
<b>Total</b>	<b>25,485,616</b>	<b>29,384,138</b>	<b>27,754,528</b>	<b>1,646,444</b>	<b>23,826,340</b>	<b>27,754,528</b>

Actual operating expenditure of Council & Executive is R23, 826 million as compared to the year-to-date budget R27, 755 million. Special projects in the respective departments will not be implemented as planned during the national lockdown. One vacancy exists within the department, namely, Manager: Office of the MM.

Budger & Treasury Office						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
Budger & treasury						
03.1 - Finance Directorate	4,148,200	7,907,990	6,950,710	508,622	3,919,243	6,950,710
03.2 - Revenue & Expenditure	3,222,572	3,760,282	3,760,282	398,853	3,207,917	3,760,282
03.3 - Budget And Treasury Office	7,049,645	7,039,030	6,989,030	856,030	4,258,606	6,989,030
03.4 - Supply Chain Management	3,963,080	3,192,660	3,092,660	354,817	3,261,789	3,092,660
03.5 - Council Motor Vehicle Pool	1,935,333	1,905,760	1,889,360	445,445	1,701,749	1,889,360
<b>Total</b>	<b>20,318,830</b>	<b>23,805,722</b>	<b>22,682,042</b>	<b>2,563,767</b>	<b>16,349,305</b>	<b>22,682,042</b>

The actual operating expenditure of Budget & Treasury office at the end of the month amounts to R16, 349 million as compared to the year-to-date projected budget of R22, 682 million. Due to the vacant CFO position, spending on the planned budget is below expected projection.

Corporate Services						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
04.1 - Administration Directorate	1,662,653	1,918,050	1,918,050	88,778	1,650,593	1,918,050
04.2 - Information Systems	3,576,931	4,140,130	4,040,130	456,001	3,474,227	4,040,130
04.3 - Human Resource Management	4,352,678	7,335,010	4,585,010	378,440	4,180,162	4,585,010
04.4 - Office Support Services	9,632,038	11,345,160	11,852,160	1,143,026	10,996,181	11,852,160
04.5 - Environmental Protection	3,912,678	7,539,150	8,027,750	462,592	6,060,297	8,027,750
04.6 - Fire Fighting & Disaster Management	5,898,828	10,244,950	7,122,640	958,964	7,139,746	7,122,640
<b>Total</b>	<b>29,035,805</b>	<b>42,522,450</b>	<b>37,545,740</b>	<b>3,487,800</b>	<b>33,501,206</b>	<b>37,545,740</b>

Actual operating expenditure of Corporate Services at the end of the month is R33, 501 million as compared to the year-to-date projected budget of R37, 546 million. Expenditure will not rise as expected, due to the national lockdown, some projects will be removed from the budget due to the Covid 19 restrictions. Vacancies within the department also has an impact on the underspending of the projected budget, namely, Senior Fire Fighter, Chief Clerk Archive and Disaster Management Co-ordinator.

Planning & Development						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
05.1 - Planning & Development Directorate	976,649	1,835,190	1,464,220	(54,111)	1,066,671	1,464,220
05.3 - Local Economic Development	5,018,657	8,310,100	7,026,550	483,647	4,875,898	7,026,550
05.4 - Planning Unit - Gis	1,627,268	2,100,110	2,000,110	148,708	1,158,068	2,000,110
05.5 - Planning Unit - Spacial Planning	1,534,595	3,551,380	2,039,900	465,489	1,374,059	2,039,900
05.6 - Tourism	3,241,809	3,697,410	2,632,410	104,516	2,438,702	2,632,410
05.7 - Planning Unit - ldp	1,389,378	1,664,460	1,674,690	204,246	1,602,550	1,674,690
<b>Total</b>	<b>13,788,356</b>	<b>21,158,650</b>	<b>16,837,880</b>	<b>1,352,495</b>	<b>12,515,946</b>	<b>16,837,880</b>

Actual operating expenditure of Planning & Development at the end of the month amounts to R12, 516 million as compared to the year-to-date projected budget of R16, 838 million. Due to the vacant director position & GIS Officer, spending on the planned budget is below expected projection. The national lockdown had an impact on the variance and this is due to the Covid 19 restrictions, projects from LED, GIS and Spatial planning for an amount of R2 million-will not be implemented due to reasons mentioned above.

Infrastructure						
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
06.1 - Infrastructure Service Directorate	4,371,638	1,969,620	1,098,300	183,546	945,804	1,098,300
06.2 - Project Management & Advisory Service	12,318,762	25,415,450	30,978,590	18,159,258	25,684,492	30,978,590
06.3 - Infrastructure Service - Roads Maint	777,179	964,600	934,100	91,723	714,425	934,100
06.4 - Housing Administration	2,660,945	4,050,490	4,061,290	475,676	3,199,587	4,061,290
<b>Total</b>	<b>20,128,525</b>	<b>32,400,160</b>	<b>37,072,280</b>	<b>18,910,202</b>	<b>30,544,308</b>	<b>37,072,280</b>

Actual operating expenditure of Project Management & Advisory Services at the end of the month amounts to R30, 544 million as compared to the year-to-date projected budget of R37, 072 million. Underspending is due to the vacant Director position and the underspending of local municipalities on Capital and Operational allocation.

**Consolidated performance of year-to-date expenditure on special projects against full year budget**

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>MUNICIPAL MANAGERS OFFICE</b>						
<b>COMMUNICATIONS</b>						
Public Participation Programme	30,200	-	-	30,200	0%	The budget will not be utilised due to the Covid 19 restrictions.
<b>Total Communications Projects</b>	<b>30,200</b>	<b>-</b>	<b>-</b>	<b>30,200</b>	<b>0%</b>	
<b>FINANCE DIRECTORATE</b>						
Support to 3 local municipalities (Phokwane, Magareng & Dikgatlong)	150,000.00	-	65,217.39	84,782.61	43%	Magareng local municipality claimed R75 000.00.
<b>Total Finance Directorate Projects</b>	<b>150,000.00</b>	<b>-</b>	<b>65,217.39</b>	<b>84,782.61</b>	<b>43%</b>	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>PLANNING AND DEVELOPMENT</b>						
<b>PLANNING UNIT - GIS</b>						
Land Use Survey (Dikgatlong)	390,000.00	-	-	390,000.00	0%	Project rolled over to the next financial year, 2020/21.
<b>Total GIS Projects</b>	<b>390,000.00</b>	<b>-</b>	<b>-</b>	<b>390,000.00</b>	<b>0%</b>	
<b>PLANNING UNIT - SPATIAL PLANNING</b>						
Municipal Tribunal	33,000.00	-	18,336.00	14,664.00	56%	The DMPT convened on the 17 June 2020 and approved 3 applications. The meeting which was scheduled to take place on the 30th of June 2020 was cancelled due to Council meeting. The DMPT is operating effectively.
FBDM SDF Framework	400,000.00	-	167,500.00	232,500.00	42%	Part of the project has been rolled over to 2020/2021 FY. Only Phase 1 to phase 3 have been completed.
Phokwane Infill Development	75,000.00	-	70,159.38	4,840.62	94%	Project completed with savings.
<b>Total Spatial Planning Projects</b>	<b>508,000.00</b>	<b>-</b>	<b>255,995.38</b>	<b>252,004.62</b>	<b>50%</b>	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>COUNCIL AND EXECUTIVE ADMINISTRATION</b>						
<b>POLITICAL OFFICE ADMINISTRATION</b>						
Commemorative Days	274,000.00	-	215,828.98	58,171.02	79%	Project completed with savings.
Disability Programme	60,000.00	-	57,999.50	2,000.50	97%	Project completed with savings.
Child Programme	65,000.00	-	53,000.00	12,000.00	82%	Project completed with savings.
Gender Programme	46,000.00	-	46,000.00	-	100%	Project complete.
MRM Programme	5,000.00	-	-	5,000.00	0%	The budget will not be utilised due to the Covid 19 restrictions.
Old Age Programme	35,000.00	-	26,950.00	8,050.00	77%	Project completed with savings.
<b>Total Political Office Projects</b>	<b>485,000.00</b>	<b>-</b>	<b>399,778.48</b>	<b>85,221.52</b>	<b>82%</b>	
<b>YOUTH UNIT</b>						
Youth Career	25,000.00	-	7,412.39	17,587.61	30%	The remainder of the budget will not be utilised due to the Covid 19 restrictions.
Sopa Programme	17,000.00	-	7,000.00	10,000.00	41%	The remainder of the budget will not be utilised due to the Covid 19 restrictions.
June 16 Programme	45,000.00	-	37,000.00	8,000.00	82%	The remainder of the budget will not be utilised due to the Covid 19 restrictions.
Youth Skills Programme	253,600.00	-	205,068.70	48,531.30	81%	The remainder of the budget will not be utilised due to the Covid 19 restrictions.
<b>Total Youth Projects</b>	<b>340,600.00</b>	<b>-</b>	<b>256,481.09</b>	<b>84,118.91</b>	<b>75%</b>	



Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>CORPORATE SERVICES</b>						
<b>HUMAN RESOURCE MANAGEMENT</b>						
Employee Wellness Assistance Programme	80,000.00	-	63,032.00	16,968.00	79%	Project completed with savings.
<b>Total HR Projects</b>	<b>80,000.00</b>	<b>-</b>	<b>63,032.00</b>	<b>16,968.00</b>	<b>79%</b>	
<b>ENVIRONMENTAL PROTECTION</b>						
Air Quality	14,000.00	-	7,062.70	6,937.30	50%	Project completed with savings.
Commemorative Days	15,000.00	-	4,426.44	10,573.56	30%	Project will not be implemented as planned due to Covid-19 restrictions.
Awareness Sanitation Programme	56,600.00	-	18,777.59	37,822.41	33%	Project will not be implemented as planned due to Covid-19 restrictions.
Environmental Health Framework	200,000.00	-	196,280.00	3,720.00	98%	Project is completed with savings.
Water Analysis	323,500.00	-	149,943.90	173,556.10	46%	Project will not be implemented as planned due to Covid-19 restrictions.
Sample Analysis	24,600.00	-	4,400.52	20,199.48	18%	Project will not be implemented as planned due to Covid-19 restrictions.
Environmental World day Awareness	200,000.00	-	193,722.60	6,277.40	97%	Project completed with savings.
South African Standards for Drinking Water	90,000.00	-	-	90,000.00	0%	Project will not be implemented as planned due to Covid-19 restrictions.
<b>Total Environmental Health Projects</b>	<b>923,700.00</b>	<b>-</b>	<b>574,613.75</b>	<b>349,086.25</b>	<b>62%</b>	
<b>FIRE FIGHTING &amp; DISASTER MANAGEMENT</b>						
Volunteer Training	107,400.00	-	83,050.00	24,350.00	77%	Training occurred on the 11th and 12th of December 2019. Project completed with savings.
Disaster Management Forum	5,800.00	-	1,999.75	3,800.25	34%	Project will not be implemented, due to Covid-19 Lockdown restrictions.
Awareness Programme	7,000.00	-	-	7,000.00	0%	Project will not be implemented, due to Covid-19 Lockdown restrictions.
Contingency Fund	520,000.00	-	451,256.62	68,743.38	87%	Project completed.
<b>Total Disaster Management Projects</b>	<b>640,200.00</b>	<b>-</b>	<b>536,306.37</b>	<b>103,893.63</b>	<b>84%</b>	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>PLANNING AND DEVELOPMENT</b>						
<b>LOCAL ECONOMIC DEVELOPMENT</b>						
Led Small, Medium & Micro Entreprises	795,600.00	-	715,956.53	79,643.47	90%	Project completed with savings.
Led Expo	920,000.00	-	916,304.69	3,695.31	100%	Project completed.
Led Trade & Investment Promotion	35,000.00	-	-	35,000.00	0%	Project rolled over to the next financial year.
Agriculture Emerging Farmers	200,000.00	-	110,000.00	90,000.00	55%	Project rolled over to the next financial year.
Advertising and Promotion	108,810.00	-	86,537.90	22,272.10	80%	Project completed with savings.
Women Empowerment	50,000.00	-	50,000.00	-	100%	Project will not be implemented as planned due to Covid-19 restrictions.
Hartswater Stalls	530,000.00	-	526,739.13	3,260.87	99%	Project completed with savings.
<b>Total LED Projects</b>	<b>2,917,376.00</b>	<b>-</b>	<b>2,683,504.25</b>	<b>235,905.75</b>	<b>92%</b>	
<b>TOURISM</b>						
Ganspan	120,000.00	-	96,042.00	23,958.00	80%	Project rolled over to the next financial year.
Indaba Expo	247,370.00	-	-16,347.02	263,717.02	-7%	Project completed.
Tourism Business Competition	501,300.00	-	370,546.35	130,753.65	74%	Project will not be implemented as planned due to Covid-19 restrictions.
Tourism Association	75,000.00	-	41,827.00	33,173.00	56%	Project rolled over to the next financial year.
Tourism Awareness Campaign	120,000.00	-	78,827.65	41,172.35	66%	The event occurred on the 20th of September 2019, project completed with savings.
Tourism Advertisement	105,000.00	-	49,381.00	55,619.00	47%	Project will not be implemented as planned due to Covid-19 restrictions.
N12 Promotion	60,000.00	-	44,922.24	15,077.76	75%	Project completed with savings.
<b>Total Tourism Projects</b>	<b>1,228,670.00</b>	<b>-</b>	<b>679,099.22</b>	<b>549,570.78</b>	<b>55%</b>	

Project Description	Budget	Commitment	Total Spent	Remaining Budget	% Spent	Comment
<b>INFRASTRUCTURE</b>						
<b>PROJECT MANAGEMENT &amp; ADVISORY SERVICE</b>						
Magareng O&M	3,500,000.00	-	2,792,482.48	707,517.52	80%	All claims that were received were processed and submitted to finance. Local municipality has not claimed the outstanding balance.
Dikgatlong O&M	3,500,000.00	-	1,974,705.89	1,525,294.11	56%	All claims that were received were processed and submitted to finance. Local municipality has not claimed the outstanding balance.
Phokwane O&M	2,500,000.00	-	2,235,903.91	264,096.09	89%	All claims that were received were processed and submitted to finance. Local municipality has not claimed the outstanding balance.
Sol Plaatje O&M	5,500,000.00	-	5,267,349.23	232,650.77	96%	All claims that were received were processed and submitted to finance. Local municipality has not claimed the outstanding balance.
Magareng Capital Projects	2,000,000.00	-	1,689,653.95	310,346.05	84%	All claims that were received were processed and submitted to finance. Local municipality has not claimed the outstanding balance.
Dikgatlong Capital Projects	2,400,000.00	-	1,904,351.16	495,648.84	79%	All claims that were received were processed and submitted to finance. Local municipality has not claimed the outstanding balance.
Phokwane Capital Projects	2,000,000.00	-	2,000,000.00	-	100%	Project completed.
Sol Plaatje Capital projects	2,000,000.00	-	2,000,000.00	-	100%	Project completed.
<b>Total Infrastructure Projects</b>	<b>23,400,000.00</b>	<b>-</b>	<b>19,864,446.62</b>	<b>3,535,553.38</b>	<b>85%</b>	
<b>HOUSING ADMINISTRATION</b>						
Housing Project	860,000.00	-	771,120.00	88,880.00	90%	Project completed with savings.
<b>Total Housing Projects</b>	<b>860,000.00</b>	<b>-</b>	<b>771,120.00</b>	<b>88,880.00</b>	<b>90%</b>	
<b>Total Special Projects</b>	<b>31,953,746.00</b>	<b>-</b>	<b>26,149,594.55</b>	<b>5,806,185.45</b>	<b>82%</b>	

The actual spending on special projects for the municipality at the end of the month amounts to R26 149 594.55. The municipality has spent 82% of its budgeted special projects.

**2. IN-YEAR BUDGET STATEMENT TABLES (ANNEXURE: A)****Table C1: Monthly Budget Statement Summary**

DC9 Frances Baard - Table C1 Monthly Budget Statement Summary - M12 June									
Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	-	-	-	-	-	-	-	-
Investment revenue	6,729	5,350	7,882	191	7,402	7,882	(480)	-6%	7,882
Transfers and subsidies	123,192	128,942	125,944	1,468	124,360	125,944	(1,584)	-1%	125,944
Other own revenue	932	1,953	1,953	32	743	1,953	(1,210)	-62%	1,953
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>130,853</b>	<b>136,245</b>	<b>135,779</b>	<b>1,691</b>	<b>132,506</b>	<b>135,779</b>	<b>(3,273)</b>	<b>-2%</b>	<b>135,779</b>
Employee costs	61,650	76,174	70,068	4,825	60,697	70,068	(9,371)	-13%	70,068
Remuneration of Councillors	6,700	7,311	7,380	746	6,804	7,380	(576)	-8%	7,380
Depreciation & asset impairment	3,105	3,629	3,629	1,335	4,025	3,629	396	11%	3,629
Finance charges	204	-	-	-	-	-	-	-	-
Materials and bulk purchases	1,246	1,671	1,343	107	1,113	1,343	(230)	-17%	1,343
Transfers and subsidies	7,306	20,411	25,206	16,473	21,444	25,206	(3,762)	-15%	25,206
Other expenditure	28,547	40,074	34,266	4,474	22,654	34,266	(11,612)	-34%	34,266
<b>Total Expenditure</b>	<b>108,757</b>	<b>149,271</b>	<b>141,892</b>	<b>27,961</b>	<b>116,737</b>	<b>141,892</b>	<b>(25,155)</b>	<b>-18%</b>	<b>141,892</b>
<b>Surplus/(Deficit)</b>	<b>22,096</b>	<b>(13,026)</b>	<b>(6,113)</b>	<b>(26,270)</b>	<b>15,769</b>	<b>(6,113)</b>	<b>21,882</b>	<b>-358%</b>	<b>(6,113)</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	2,521	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>24,617</b>	<b>(13,026)</b>	<b>(6,113)</b>	<b>(26,270)</b>	<b>15,769</b>	<b>(6,113)</b>	<b>21,882</b>	<b>-358%</b>	<b>(6,113)</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>24,617</b>	<b>(13,026)</b>	<b>(6,113)</b>	<b>(26,270)</b>	<b>15,769</b>	<b>(6,113)</b>	<b>21,882</b>	<b>-358%</b>	<b>(6,113)</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>9,195</b>	<b>3,525</b>	<b>1,791</b>	<b>115</b>	<b>1,101</b>	<b>1,791</b>	<b>(690)</b>	<b>-39%</b>	<b>1,791</b>
Capital transfers recognised	-	70	70	-	-	70	(70)	-100%	70
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	9,192	3,455	1,721	115	1,101	1,721	(620)	-36%	1,721
<b>Total sources of capital funds</b>	<b>9,192</b>	<b>3,525</b>	<b>1,791</b>	<b>115</b>	<b>1,101</b>	<b>1,791</b>	<b>(690)</b>	<b>-39%</b>	<b>1,791</b>
<b>Financial position</b>									
Total current assets	95,294	53,959	97,047		125,399				97,047
Total non current assets	64,217	64,934	64,346		61,476				64,346
Total current liabilities	28,104	15,141	33,299		40,877				33,299
Total non current liabilities	31,004	35,000	33,654		29,764				33,654
Community wealth/Equity	104,330	68,753	94,440		142,504				94,440
<b>Cash flows</b>									
Net cash from (used) operating	(32,376)	1,082	(7,771)	47,142	231,709	7,771	(223,938)	-2882%	7,771
Net cash from (used) investing	7,593	60	(60)	-	7,593	7,593	(0)	-0%	7,593
Net cash from (used) financing	(2,456)	(5)	5	(2)	(3)	(0)	3	-886%	(0)
<b>Cash/cash equivalents at the month/year end</b>	<b>29,883</b>	<b>56,528</b>	<b>70,441</b>	<b>-</b>	<b>317,565</b>	<b>15,363</b>	<b>(302,202)</b>	<b>-1967%</b>	<b>15,363</b>
<b>Debtors &amp; creditors analysis</b>									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
<b>Debtors Age Analysis</b>									
Total By Income Source	-	-	-	-	-	-	-	-	-
<b>Creditors Age Analysis</b>									
Total Creditors	-	-	-	-	-	-	-	-	-

**Table C2 Monthly Budget Statement - Financial Performance (standard classification)**

DC9 Frances Baard - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M12 June										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
<b>Revenue - Functional</b>										
<i>Governance and administration</i>		124,655	130,209	130,513	451	129,195	130,513	(1,317)	-1%	130,513
Executive and council		478	250	22	-	13	22	(9)	-41%	22
Finance and administration		124,177	129,959	130,490	451	129,182	130,490	(1,308)	-1%	130,490
<i>Community and public safety</i>		389	246	246	246	246	246	-		246
Public safety		389	-	-	-	-	-	-		-
<i>Economic and environmental services</i>		8,331	5,790	5,020	995	3,064	5,020	(1,956)	-39%	5,020
Planning and development		8,331	5,790	4,990	965	3,034	4,990	(1,956)	-39%	4,990
<i>Trading services</i>		-	-	-	-	-	-	-		-
<i>Other</i>	4	-	-	-	-	-	-	-		-
<b>Total Revenue - Functional</b>	<b>2</b>	<b>133,374</b>	<b>136,245</b>	<b>135,779</b>	<b>1,691</b>	<b>132,506</b>	<b>135,779</b>	<b>(3,273)</b>	<b>-2%</b>	<b>135,779</b>
<b>Expenditure - Functional</b>										
<i>Governance and administration</i>		65,029	77,928	72,832	6,276	60,477	72,832	(12,355)	-17%	72,832
Executive and council		18,921	21,217	20,077	758	16,735	20,077	(3,342)	-17%	20,077
Finance and administration		43,667	53,412	49,556	5,123	40,860	49,556	(8,696)	-18%	49,556
Internal audit		2,442	3,299	3,199	396	2,882	3,199	(317)	-10%	3,199
<i>Community and public safety</i>		8,560	14,295	11,184	1,435	10,339	11,184	(845)	-8%	11,184
Public safety		422	-	-	-	-	-	-		-
Housing		2,661	4,050	4,061	476	3,200	4,061	(862)	-21%	4,061
<i>Economic and environmental services</i>		31,927	53,350	55,244	20,145	43,482	55,244	(11,762)	-21%	55,244
Planning and development		28,014	45,811	47,216	19,683	37,422	47,216	(9,794)	-21%	47,216
Environmental protection		3,913	7,539	8,028	463	6,060	8,028	(1,967)	-25%	8,028
<i>Trading services</i>		-	-	-	-	-	-	-		-
<i>Other</i>		3,242	3,697	2,632	105	2,439	2,632	(194)	-7%	2,632
<b>Total Expenditure - Functional</b>	<b>3</b>	<b>108,757</b>	<b>149,271</b>	<b>141,892</b>	<b>27,961</b>	<b>116,737</b>	<b>141,892</b>	<b>(25,155)</b>	<b>-18%</b>	<b>141,892</b>
<b>Surplus/ (Deficit) for the year</b>		<b>24,617</b>	<b>(13,026)</b>	<b>(6,113)</b>	<b>(26,270)</b>	<b>15,769</b>	<b>(6,113)</b>	<b>21,882</b>	<b>-358%</b>	<b>(6,113)</b>

**Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by Municipal vote)**

DC9 Frances Baard - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M12 June										
Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>Revenue by Vote</b>	1									
Vote 01 - Executive & Council		478	250	22	-	13	22	(9)	-41.0%	22
Vote 02 - Office Of The Municipal Manager		-	-	-	-	-	-	-		-
Vote 03 - Budget & Treasury Office		124,177	129,959	130,490	451	129,182	130,490	(1,308)	-1.0%	130,490
Vote 04 - Administration		389	246	276	276	276	276	-		276
Vote 05 - Planning & Development		-	800	-	-	-	-	-		-
Vote 06 - Infrastructure Services		8,331	4,990	4,990	965	3,034	4,990	(1,956)	-39.2%	4,990
<b>Total Revenue by Vote</b>	2	<b>133,374</b>	<b>136,245</b>	<b>135,779</b>	<b>1,691</b>	<b>132,506</b>	<b>135,779</b>	<b>(3,273)</b>	<b>-2.4%</b>	<b>135,779</b>
<b>Expenditure by Vote</b>	1									
Vote 01 - Executive & Council		10,116	11,574	10,700	72	8,674	10,700	(2,027)	-18.9%	10,700
Vote 02 - Office Of The Municipal Manager		15,370	17,810	17,054	1,575	15,153	17,054	(1,901)	-11.1%	17,054
Vote 03 - Budget & Treasury Office		20,319	23,806	22,682	2,564	16,349	22,682	(6,333)	-27.9%	22,682
Vote 04 - Administration		29,036	42,522	37,546	3,488	33,501	37,546	(4,045)	-10.8%	37,546
Vote 05 - Planning & Development		13,788	21,159	16,838	1,352	12,516	16,838	(4,322)	-25.7%	16,838
Vote 06 - Infrastructure Services		20,129	32,400	37,072	18,910	30,544	37,072	(6,528)	-17.6%	37,072
<b>Total Expenditure by Vote</b>	2	<b>108,757</b>	<b>149,271</b>	<b>141,892</b>	<b>27,961</b>	<b>116,737</b>	<b>141,892</b>	<b>(25,155)</b>	<b>-17.7%</b>	<b>141,892</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>24,617</b>	<b>(13,026)</b>	<b>(6,113)</b>	<b>(26,270)</b>	<b>15,769</b>	<b>(6,113)</b>	<b>21,882</b>	<b>-357.9%</b>	<b>(6,113)</b>

**Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)**

DC9 Frances Baard - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M12 June										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>Revenue By Source</b>										
Rental of facilities and equipment		858	1,153	1,153	122	593	1,153	(560)	-49%	1,153
Interest earned - external investments		6,729	5,350	7,882	191	7,402	7,882	(480)	-6%	7,882
Transfers and subsidies		123,192	128,942	125,944	1,468	124,360	125,944	(1,584)	-1%	125,944
Other revenue		75	800	800	(85)	156	800	(644)	-81%	800
Gains		-	-	-	(5)	(5)	-	(5)	#DIV/0!	-
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>130,853</b>	<b>136,245</b>	<b>135,779</b>	<b>1,691</b>	<b>132,506</b>	<b>135,779</b>	<b>(3,273)</b>	<b>-2%</b>	<b>135,779</b>
<b>Expenditure By Type</b>										
Employee related costs		61,650	76,174	70,068	4,825	60,697	70,068	(9,371)	-13%	70,068
Remuneration of councillors		6,700	7,311	7,380	746	6,804	7,380	(576)	-8%	7,380
Debt impairment		-	3	3	-	3	3	(0)	-11%	3
Depreciation & asset impairment		3,105	3,629	3,629	1,335	4,025	3,629	396	11%	3,629
Finance charges		204	-	-	-	-	-	-	-	-
Bulk purchases		-	-	-	-	-	-	-	-	-
Other materials		1,246	1,671	1,343	107	1,113	1,343	(230)	-17%	1,343
Contracted services		18,111	24,092	19,192	3,261	13,347	19,192	(5,846)	-30%	19,192
Transfers and subsidies		7,306	20,411	25,206	16,473	21,444	25,206	(3,762)	-15%	25,206
Other expenditure		10,369	15,679	14,771	1,190	9,282	14,771	(5,489)	-37%	14,771
Losses		67	300	300	23	23	300	(277)	-92%	300
<b>Total Expenditure</b>		<b>108,757</b>	<b>149,271</b>	<b>141,892</b>	<b>27,961</b>	<b>116,737</b>	<b>141,892</b>	<b>(25,155)</b>	<b>-18%</b>	<b>141,892</b>
<b>Surplus/(Deficit)</b>		<b>22,096</b>	<b>(13,026)</b>	<b>(6,113)</b>	<b>(26,270)</b>	<b>15,769</b>	<b>(6,113)</b>	<b>21,882</b>	<b>(0)</b>	<b>(6,113)</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		2,521	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>24,617</b>	<b>(13,026)</b>	<b>(6,113)</b>	<b>(26,270)</b>	<b>15,769</b>	<b>(6,113)</b>			<b>(6,113)</b>
Taxation		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after taxation</b>		<b>24,617</b>	<b>(13,026)</b>	<b>(6,113)</b>	<b>(26,270)</b>	<b>15,769</b>	<b>(6,113)</b>			<b>(6,113)</b>
Attributable to minorities		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>24,617</b>	<b>(13,026)</b>	<b>(6,113)</b>	<b>(26,270)</b>	<b>15,769</b>	<b>(6,113)</b>			<b>(6,113)</b>
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>		<b>24,617</b>	<b>(13,026)</b>	<b>(6,113)</b>	<b>(26,270)</b>	<b>15,769</b>	<b>(6,113)</b>			<b>(6,113)</b>

**Expenditure**

To date, R116,737 million has been spent as compared to the operational year-to-date budget projections of R141, 892 million. The variance is mainly due to the following:

- Vacant positions of the CFO, Director Planning & Development and Director Infrastructure;
- Capital and Operational allocations to local municipality which has not been claimed; and
- Special projects which are not completed as a result of the national lockdowns due to the Pandemic Covid 19.

**Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)**

DC9 Frances Baard - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - A - M12 June										
Vote Description	Ref	Budget Year 2019/20								
		2018/19	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousand		Audited Outcome								
<b>Capital expenditure - Municipal Vote</b>										
02.3 - Internal Audit		4	-	-	-	-	-	-	-	-
02.4 - Communications		5	8	8	-	7	8	(1)	-18%	8
02.6 - Political Office Administration		-	-	-	-	-	-	-	-	-
03.1 - Finance Directorate		-	4	4	-	-	4	(4)	-100%	4
03.2 - Revenue & Expenditure		-	-	-	-	-	-	-	-	-
04.4 - Office Support Services		551	169	55	-	46	55	(9)	-17%	55
<b>Vote 05 - Planning &amp; Development</b>		<b>17</b>	<b>14</b>	<b>14</b>	<b>-</b>	<b>-</b>	<b>14</b>	<b>(14)</b>	<b>-100%</b>	<b>14</b>
05.1 - Planning & Development Directorate		1	-	-	-	-	-	-	-	-
05.2 - Planning Unit - Pms Management		-	-	-	-	-	-	-	-	-
05.3 - Local Economic Development		-	-	-	-	-	-	-	-	-
05.4 - Planning Unit - Gis		-	-	-	-	-	-	-	-	-
05.5 - Planning Unit - Spacial Planning		-	14	14	-	-	14	(14)	-100%	14
05.6 - Tourism		16	-	-	-	-	-	-	-	-
05.7 - Planning Unit - ldp		-	-	-	-	-	-	-	-	-
<b>Vote 06 - Infrastructure Services</b>		<b>5,852</b>	<b>91</b>	<b>91</b>	<b>-</b>	<b>18</b>	<b>91</b>	<b>(73)</b>	<b>-80%</b>	<b>91</b>
06.1 - Infrastructure Service Directorate		5,852	-	-	-	-	-	-	-	-
06.2 - Project Management & Advisory Service		-	70	70	-	-	70	(70)	-100%	70
06.4 - Housing Administration		-	-	-	-	-	-	-	-	-
<b>Vote 07 -</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Vote 12 -</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Vote 13 -</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Vote 14 -</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Vote 15 - Other</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total single-year capital expenditure</b>		<b>9,195</b>	<b>3,525</b>	<b>1,791</b>	<b>115</b>	<b>1,101</b>	<b>1,791</b>	<b>(690)</b>	<b>(0)</b>	<b>1,791</b>
<b>Total Capital Expenditure</b>		<b>9,195</b>	<b>3,525</b>	<b>1,791</b>	<b>115</b>	<b>1,101</b>	<b>1,791</b>	<b>(690)</b>	<b>(0)</b>	<b>1,791</b>



**3. SUPPORTING DOCUMENTATION****Monthly Budget Statement - aged debtors**

DC9 Frances Baard - Supporting Table SC3 Monthly Budget Statement - aged debtors - M12 June														
Description	NT Code	Budget Year 2019/20										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days			
<b>R thousands</b>														
<b>Debtors Age Analysis By Income Source</b>														
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820													
Other	1900	268	288	73	428	4	178	84	1,270	2,594	1,965			
<b>Total By Income Source</b>	<b>2000</b>	<b>268</b>	<b>288</b>	<b>73</b>	<b>428</b>	<b>4</b>	<b>178</b>	<b>84</b>	<b>1,270</b>	<b>2,594</b>	<b>1,965</b>	<b>-</b>	<b>-</b>	
<b>2018/19 - totals only</b>														
<b>Debtors Age Analysis By Customer Group</b>														
Organs of State	2200	252	240	73	1,842					2,407	1,842			
Commercial	2300									-	-			
Households	2400									-	-			
Other	2500	16	48	-	(1,414)	4	178	84	1,270	187	123			
<b>Total By Customer Group</b>	<b>2600</b>	<b>268</b>	<b>288</b>	<b>73</b>	<b>428</b>	<b>4</b>	<b>178</b>	<b>84</b>	<b>1,270</b>	<b>2,594</b>	<b>1,965</b>	<b>-</b>	<b>-</b>	

Municipal debtors consist of three main groups, namely:

- Provincial or Local government bodies for services rendered to or on behalf of these bodies,
- Ex-employees entitled to post-service benefits, and
- Other entities by way of service delivery for which costs are to be recovered.

Matters reported below are in respect of debts outstanding to the municipality as at 30 June 2020.

FRANCES BAARD DISTRICT MUNICIPALITY									
DEBTORS OUTSTANDING BALANCES									
30 JUNE 2020									
ACCOUNTNR	DEBTOR	INVOICE DATE	DESCRIPTION	INITIAL DEBT	AMOUNT PAID PREVIOUSLY	INVOICED JUNE '20	PAID JUNE '20	BALANCE	PROGRESS
101418	Moloi M.M.	4/17/2014	Irregular expenditure - Motor Vehicle & Modules failed	188,636.80	132,584.20	0.00	0.00	56,052.60	Handed over state attorney - Summons issued 01/08/2019
101417	Ygantsi N.G.	8/18/2015	Medical aid	26,740.00	10,138.85	0.00	0.00	16,601.15	Handed over state attorney - Summons issued 01/08/2019
101429	Johnson W.	6/30/2016	Modules failed & Salary overpayment	36,089.94	23,134.43	0.00	0.00	12,955.51	Handed over state attorney - Summons issued 08/07/2019
101430	Molefi P.R.	6/30/2016	Modules failed & Salary overpayment	31,543.50	24,668.09	0.00	0.00	6,875.41	Handed over state attorney
101415	Maribe B.M.	9/22/2016	Salary overpayment	16,546.73	13,081.48	0.00	0.00	3,465.25	Handed over to legal department for further action
101432	Nicholas T.	9/22/2016	Modules failed & Salary overpayment	25,582.71	16,810.95	0.00	0.00	8,771.76	Handed over state attorney
100087	Department of Safety & Liasion	7/1/2018	Rental Clinic Building - Jan Kempdorp	182,441.37	122,804.67	4,402.48	0.00	64,039.18	Handed over to legal department for further action
101399	Department of Transport	7/1/2018	Post Service medical aid - Council Contribution	1,728,379.83	1,440,110.80	70,551.70	0.00	358,820.73	Received monthly payments
101400	Department of Transport	7/1/2018	Sundry - Municipal accounts workshops	2,861,480.50	1,053,795.59	177,137.51	0.00	1,984,822.42	Handed over to legal department for further action
100098	MTN	7/1/2018	Tower - Rental & fixed rate electricity	203,168.15	184,947.16	15,989.60	15,989.60	18,220.99	Arrears paid on 22/05/2020
101408	Greenan S.	7/1/2018	Post Service medical aid - Member Contribution	11,355.00	9,084.00	0.00	0.00	2,271.00	Awaiting feedback from member re payment
101448	Moruri K.K.	10/30/2018	Missing laptop - IT	3,712.50	3,403.07	0.00	309.43	0.00	Monthly salary deduction
101457	Mokgoro D.K.	12/19/2018	Medical aid overcharged	5,978.61	0.00	0.00	0.00	5,978.61	Awaiting payment arrangement
101459	Siwisa A.M.	7/30/2019	Salary overpayment	9,653.29	0.00	0.00	0.00	9,653.29	Awaiting payment arrangement
101460	Mosala D.M.	9/30/2019	Missing laptop - Cllr Bishop	3,648.00	3,283.00	0.00	364.80	0.20	Monthly salary deduction
101461	Pienaar R.	9/30/2019	Excess fee - Vehicle repairs	5,000.00	4,426.00	0.00	574.00	0.00	Monthly salary deduction
101462	SALGA	5/30/2020	5% early discount - not deducted from 2020/2021 membership fee payment	45,334.73	0.00	0.00	0.00	45,334.73	The amount will be deducted from 2021/22 levies
				5,385,291.66	3,042,272.29	268,081.29	17,237.83	2,593,862.83	

DC9 Frances Baard - Supporting Table SC4 Monthly Budget Statement - aged creditors - M12 June

Description	NT Code	Budget Year 2019/20									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
<b>R thousands</b>											
<b>Creditors Age Analysis By Customer Type</b>											
Bulk Electricity	0100										-
Bulk Water	0200										-
PAYE deductions	0300										-
VAT (output less input)	0400										-
Pensions / Retirement deductions	0500										-
Loan repayments	0600										-
Trade Creditors	0700										-
Auditor General	0800										-
Other	0900	-	-	-	-	-	-	-	-	-	-
<b>Total By Customer Type</b>	<b>1000</b>	-	-	-	-	-	-	-	-	-	-

The expenditure section continues to administer, manage, assess and improve creditors, salaries and sundry payments subject to internal recommendations

**Trade Creditors:**

The Municipal purchases and payments to creditors are under adequate control. Expenditure statistics for the month ended on the 30 June 2020 is listed below:

<b>FRANCES BAARD DISTRICT MUNICIPALITY</b>			
<b>EXPENDITURE STATISTICS</b>			<i>Jun-20</i>
<b>PAYMENTS</b>			
Total value of all payments			<b>R 12,012,365</b>
Electronic transfers			173
Cheques issued			3
<b>SALARIES</b>			
Number of salary beneficiaries			<b>151</b>
Councillors			<b>19</b>
<b>Total Councillors</b>		<b>27</b>	
* Councillors Position - Vacant		<i>1</i>	
* Councillors with Remuneration		<i>19</i>	
* Councillors without Remuneration		<i>7</i>	
<b>Employees</b>			<b>132</b>
* Remunerated Employee's	130		
* <b>Remunerated Terminated Employees</b>	<i>0</i>		
Pensioners		2	
<b>Total remuneration paid</b>			<b>4,766,686</b>
Councillors			362,990
Employees			2,203,667
Pensioners			2,841

Internal controls in the expenditure unit are continuously being assessed and tightened up to allow closer monitoring of daily purchases.

**SUPPLY CHAIN MANAGEMENT:**

Council is empowered by the MFMA and its regulation to exercise oversight over the implementation of the Supply Chain Management Policy. The following is hereby reported as stipulated in the SCM Policy.

**Implementation of the approved Supply Chain Management Policy:**

The approved Supply Chain Management Policy is implemented and maintained by all relevant role players.

**Implementation of the Supply Chain Management Process:**

- **Training of Supply Chain Management Officials**

There was no training during the month of June 2020.

- **Demand Management**

Bids and quotations were invited in accordance with the Supply Chain Management Policy. Bid documents used were customised, standard bid documents prescribe by National Treasury. All preconditions were enforced during the opening of bids including the verification on Tax Clearance Certificates issued by SARS. The procurement plan for 2019-20 was approved by the Accounting Officer.

- **Acquisition Management**

For the period of June 2020, one contract (R200 000 +) awarded by the Municipal Manager.

- Supply and delivery of PPE-TLC Enterprises-R300 045.10 inclusive of VAT.

For the period of June 2020, two written quotations between (R30 000-R200 000) were awarded by the Municipal Manager.

- Repair of a house in Ganspan-TS Creations-R103 400.00 inclusive of VAT.
- Procurement of masks-Melpek Communications-R39 000.00 inclusive of VAT.

**Total orders issued total R176 205.12**

Council & Executive	R	0.00
Municipal Manager	R	0.00
Finance	R	270.00
Administration	R	137 205.12
Planning & Development	R	39 000.00
Technical service	R	0.00

**a. Disposal Management**

No disposals for the month of June 2020.

**b. Deviations**

During the month of June 2020, no deviations were approved by the Municipal Manager:

**c. Issues from Stores**

**Total orders issued total R26 417.16**

Issues per department

Council & Executive	R	0.00
Municipal Manager	R	408.24
Finance	R	9 764.48
Administration	R	5 196.84
Planning & Development	R	0.00
Technical service	R	11 047.60

**d. List of accredited Service Providers**

The supplier's database is updated daily, and the database is amended to make provision for the MBD 4 and MBD 9 forms as required by the AG report.

**e. Support to Local Municipalities**

No official request was received from the local municipalities for the month of June 2020.

### Monthly Budget Statement - investment portfolio

DC9 Frances Baard - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M12 June														
Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate *	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months												
Municipality														
STANDARD BANK		30	call	Yes	Fixed	0.05	-	-	6/30/2020	27,000	116,507	(26,165,607)	0	2,000
STANDARD BANK		4	notice	Yes	Fixed	0.07	-	-	7/17/2020	10,000	26,811	26,811	0	10,000
ABSA		1	notice	Yes	Fixed	0.07	-	-	6/24/2021	8,300	-	-	0	8,300
ABSA		4	notice	Yes	Fixed	0.07	-	-	7/17/2020	5,000	27,329	27,329	0	5,000
ABSA		1	call	Yes	Fixed	0.03	-	-	6/30/2020	1,001	2,194	2,194	0	1,001
FNB		1	call	Yes	Fixed	0.06	-	-	6/30/2020	20,000	103,616	103,616	0	20,000
FNB		4	notice	Yes	Fixed	0.07	-	-	7/17/2020	5,000	27,411	27,411	0	5,000
Municipality sub-total										118,001		(32,536)	-	86,301
TOTAL INVESTMENTS AND INTEREST	2									118,001		(32,536)	-	86,301

Surplus cash is invested at approved banking institutions in accordance with current cash and investment policy.

Investment amounts to R86, 301 million as at 30 June 2020.

## Monthly Budget Statement - transfers and grant receipts

DC9 Frances Baard - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M12 June										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									%	
<b>RECEIPTS:</b>	1,2									
<b>Operating Transfers and Grants</b>										
<b>National Government:</b>		117,209	125,792	125,792	1,382	124,222	125,792	(1,570)	-1.2%	125,792
Equitable Share		116,209	120,606	120,606	-	120,606	120,606	-	0.0%	120,606
Expanded Public Works Programme Integrated Grant		-	1,270	1,270	282	1,270	1,270	-	0.0%	1,270
Municipal Disaster Recovery Grant		-	246	246	246	246	246	-	0.0%	246
Expanded Public Works Programme		1,113	-	-	-	-	-	-		-
Health	4	478	-	-	-	-	-	-		-
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
<i>[insert description]</i>								-		
Education Training and Development Practices SETA		-	100	100	55	96	100	(4)	-4.4%	100
Northern Cape Economic Development Agency		-	-	-	-	-	-	-		-
Production		-	-	-	-	-	-	-		-
Services Sector SETA		74	-	-	-	-	-	-		-
Rural Road Asset Management Systems Grant		2,521	-	-	-	-	-	-		-
<b>Provincial Government:</b>		-	-	-	-	-	-	-		-
<i>Housing Projects</i>		-	-	-	-	-	-	-		-
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
<i>[insert description]</i>								-		
<b>Other grant providers:</b>		-	-	-	-	-	-	-		-
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	125,713	128,942	127,944	1,468	124,360	125,944	(1,584)	-1.3%	127,944

## Monthly Budget Statement - transfers and grant expenditure

DC9 Frances Baard - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M12 June										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>EXPENDITURE</b>										
<b>Operating expenditure of Transfers and Grants</b>										
<b>National Government:</b>		97,345	139,559	134,878	27,334	113,149	134,878	(21,730)	-16.1%	134,878
								-		
Equitable Share		93,531	134,849	130,561	26,291	110,311	130,561	(20,250)	-15.5%	130,561
Expanded Public Works Programme Integrated Grant		685	765	765	165	716	765	(49)	-6.4%	765
Local Government Financial Management Grant		946	942	942	384	939	942	(3)	-0.3%	942
<b>Provincial Government:</b>		4,794	860	882	287	784	882	(98)	-11.1%	882
Expanded Public Works Programme		386	-	-	-	-	-	-		-
Housing Projects		-	-	-	-	-	-	-		-
Specify (Add grant description)		478	860	882	287	784	882	(98)	-11.1%	882
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
								-		
<i>Health and Welfare SETA</i>		-	-	30	-	-	30	(30)	-100.0%	30
<i>Production</i>		-	-	-	-	-	-	-		-
<i>Services Sector SETA</i>		92	2,110	110	-	36	110	(74)	-67.4%	110
<b>Total operating expenditure of Transfers and Grants:</b>		102,139	140,419	135,761	27,621	113,933	135,761	(21,828)	-16.1%	135,761
								-		
								-		
<b>Total capital expenditure of Transfers and Grants</b>		-	70	70	-	-	70	(70)	-100.0%	70
								-		
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		102,139	140,489	135,831	27,621	113,933	135,831	(21,898)	-16.1%	135,831



### Monthly Budget Statement - councillor and staff benefits

DC9 Frances Baard - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M12 June										
Summary of Employee and Councillor remuneration	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C					D	
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		5,347	6,443	5,972	631	5,570	5,972	(402)	-7%	5,972
Pension and UIF Contributions								-		
Medical Aid Contributions								-		
Motor Vehicle Allowance		869	829	829	79	762	829	(67)	-8%	829
Cellphone Allowance		484	40	579	36	473	579	(107)	-18%	579
Housing Allowances								-		
Other benefits and allowances								-		
<b>Sub Total - Councillors</b>		<b>6,700</b>	<b>7,311</b>	<b>7,380</b>	<b>746</b>	<b>6,804</b>	<b>7,380</b>	<b>(576)</b>	<b>-8%</b>	<b>7,380</b>
<b>% increase</b>	4		<b>9.1%</b>	<b>10.2%</b>						<b>10.2%</b>
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages		3,459	6,667	5,115	535	4,813	5,115	(303)	-6%	5,115
Pension and UIF Contributions		5	9	130	1	7	130	(124)	-95%	130
Medical Aid Contributions		-	-	-	-	-	-	-		-
Overtime		-	-	-	-	-	-	-		-
Performance Bonus		205	440	440	-	-	440	(440)	-100%	440
Motor Vehicle Allowance		-	193	193	-	-	193	(193)	-100%	193
Cellphone Allowance		53	96	96	8	73	96	(23)	-24%	96
Housing Allowances		-	-	-	-	-	-	-		-
Other benefits and allowances		0	1	1	0	0	1	(0)	-37%	1
Payments in lieu of leave		195	112	112	(48)	(48)	112	(160)	-143%	112
Long service awards		-	-	-	-	-	-	-		-
Post-retirement benefit obligations		-	-	-	-	-	-	-		-
<b>Sub Total - Senior Managers of Municipality</b>		<b>3,917</b>	<b>7,517</b>	<b>6,087</b>	<b>495</b>	<b>4,845</b>	<b>6,087</b>	<b>(1,241)</b>	<b>-20%</b>	<b>6,087</b>
<b>% increase</b>	4		<b>91.9%</b>	<b>55.4%</b>						<b>55.4%</b>
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		37,615	43,551	39,701	3,208	38,810	39,701	(890)	-2%	39,701
Pension and UIF Contributions		5,347	6,230	5,782	475	5,699	5,782	(83)	-1%	5,782
Medical Aid Contributions		2,406	2,812	2,858	201	2,330	2,858	(528)	-18%	2,858
Overtime		138	116	116	10	140	116	25	21%	116
Performance Bonus		2,858	3,239	3,137	242	2,940	3,137	(197)	-6%	3,137
Motor Vehicle Allowance		3,204	3,644	3,644	244	2,976	3,644	(668)	-18%	3,644
Cellphone Allowance		215	216	227	33	219	227	(8)	-3%	227
Housing Allowances		431	423	464	36	458	464	(6)	-1%	464
Other benefits and allowances		530	2,644	2,235	42	541	2,235	(1,694)	-76%	2,235
Payments in lieu of leave		1,187	1,000	1,035	840	1,737	1,035	702	68%	1,035
Long service awards		(16)	302	302	-	-	302	(302)	-100%	302
Post-retirement benefit obligations		3,818	4,482	4,482	(1,000)	-	4,482	(4,482)	-100%	4,482
<b>Sub Total - Other Municipal Staff</b>		<b>57,733</b>	<b>68,658</b>	<b>63,982</b>	<b>4,330</b>	<b>55,852</b>	<b>63,982</b>	<b>(8,130)</b>	<b>-13%</b>	<b>63,982</b>
<b>% increase</b>	4		<b>18.9%</b>	<b>10.8%</b>						<b>10.8%</b>
<b>Total Parent Municipality</b>		<b>68,350</b>	<b>83,486</b>	<b>77,449</b>	<b>5,571</b>	<b>67,501</b>	<b>77,449</b>	<b>(9,947)</b>	<b>-13%</b>	<b>77,449</b>
			<b>22.1%</b>	<b>13.3%</b>						<b>13.3%</b>
<b>Unpaid salary, allowances &amp; benefits in arrears:</b>										
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>		<b>68,350</b>	<b>83,486</b>	<b>77,449</b>	<b>5,571</b>	<b>67,501</b>	<b>77,449</b>	<b>(9,947)</b>	<b>-13%</b>	<b>77,449</b>
<b>% increase</b>	4		<b>22.1%</b>	<b>13.3%</b>						<b>13.3%</b>
<b>TOTAL MANAGERS AND STAFF</b>		<b>61,650</b>	<b>76,174</b>	<b>70,068</b>	<b>4,825</b>	<b>60,697</b>	<b>70,068</b>	<b>(9,371)</b>	<b>-13%</b>	<b>70,068</b>

**PERSONNEL ATTENDANCES:**

Due to the current Pandemic of Covid 19(Corona Virus) which resulted in the national lock downs, the attendance of staff register is not available during the month of June 2020. Only 2/3 of the staff is working, on shift basis.

**Personnel Development:**

- During the month of June 2020, no trainings took place.

**INTERNSHIP PROGRAMME**

As per National Treasury regulations, there are five finance internship posts. The aim of the programme is to capacitate finance graduates to eventually build their capacity to take up any senior position in the municipality if possible and elsewhere in other municipalities. Their appointment is for a period of 24 to 36 months depending on completion of the Municipal Finance Management Programme (MFMP).

The municipality had appointed 5(five) interns as at 30 June 2020. The interns are placed in different subunits under Finance for on-the job training.

**SUPPORT OF LOCAL MUNICIPALITIES**

- No support was requested & given to our local municipalities during June 2020.

**ASSET AND RISK MANAGEMENT****Insurance:**

All Municipal assets are adequately insured with Lateral Unison. The contract runs from 01 January 2019 for a period of three (3) years, which ends on 31 December 2021.

**Asset Management:**

The asset register is updated on annual basis; this is done to keep up with any changes that might have occurred. The last asset count was done during the month of July 2019 for the 2018/19 financial year.

**Information Backup:**

All shared data stored on file server (*O & P drives only*) is backed up on backup tapes which are extended automatically on a daily, weekly, monthly and annually basis. System users are responsible for ensuring that data backup and maintenance is carried out regarding their specific

usage. General ledger and associated financial system data is backed up on the network server tape system, daily, weekly, tapes are stored on premises, monthly and annually are stored off site. The "e-Venus" financial system was implemented on 1 September 2009. A daily backup is done as well as a day end procedure to integrate daily transactions. On the last working day of each month (a few days after month end to accommodate financial transactions pertaining to the month closed) a monthly calendar, financial backup and integration including closing of votes and opening thereof in the new month is done.

### Repairs and Maintenance Cost:

The actual operating costs of the municipal repairs and maintenance that were incurred for the year to date as required in terms of the repairs and maintenance policy are set out below:

<i>OPERATING RESULTS ANALYSIS</i>		Jun-20		VARIANCES
<i>COMPARISON: ACTUAL TO BUDGET</i>	FULL YEAR BUDGET 2019/20	YTD ACTUAL	VARIANCES	%
Municipal Offices	617,510.00	503,756.21	113,753.79	82%
Computer Software and Applications	2,442,320.00	2,158,431.24	283,888.76	88%
Computer Equipment	629,560.00	408,451.28	221,108.72	65%
Furniture and Office Equipment	61,500.00	42,935.89	18,564.11	70%
Machinery and Equipment	505,780.00	327,974.93	177,805.07	65%
Transport Assets	344,530.00	116,832.75	227,697.25	34%
<b>Totals</b>	<b>4,601,200.00</b>	<b>3,558,382.30</b>	<b>1,042,817.70</b>	<b>77%</b>

Year to date expenditure on repairs and maintenance amounts to R 3, 558 million of the R 4,601 million that was budgeted.

**Motor Vehicles - Utilization Statistics:**

The municipality operates a pool of 28 vehicles as part of its routine activities. Statistical information regarding the year-to-date utility for June 2020 is as follows:

**Municipal Vehicles:**

FRANCES BAARD DISTRICT MUNICIPALITY							POOL VEHICLE CONTROL JUNE 2020			
Vehicle	Vehicle	Year	Registration	Service	License	Opening KM	Previous Month	Current month	JUNE '20	
Description	Allocation	Model	Number		Expires	1-Jun-20	Closing Km Reading	Closing KM Reading	Utility	
1	Chevrolet Captiva	Pool	2011	CDM 296 NC	120,000	2020/09/30	106,434	111,047	111,386	339
2	Isuzu KB 2.5 CrewCab	Environmental Health	2016	CMV 311 NC	90,000	2020/01/31	60,361	76,530	77,215	685
3	Chevrolet Cruze 1,6 North	Pool	2016	CMV 321 NC	105,000	2020/01/31	82,567	97,500	98,089	589
4	Toyota Hilux 2.5D	Project Management	2016	CMT 747 NC	60,000	2020/01/31	43,677	48,341	49,641	1,300
5	Chevrolet Cruze 1,6 North	Pool	2016	CVM 314 NC	105,000	2020/01/31	79,873	92,528	93,629	1,101
6	Isuzu KB CrewCab	Housing	2016	CMV 319 NC	90,000	2020/01/31	50,506	62,254	62,675	421
7	Chevrolet Trailblazer	Pool	2013	CGR 575 NC	90,000	2020/12/31	77,137	87,234	87,816	582
8	Isuzu KB 250	Housing	2013	CGR 572 NC	120,000	2020/12/31	98,096	106,436	107,782	1,346
9	Isuzu KB 250	Housing	2013	CGR 576 NC	90,000	2020/12/31	73,642	79,013	79,073	60
10	Hyundai H1	Tourism Centre	2013	CGY 587 NC	90,000	2020/03/31	68,508	74,123	75,245	1,122
11	Isuzu KB 200	Disaster Management	2010	CBY 895 NC	90,000	2020/09/30	78,584	84,108	84,945	837
12	Isuzu KB 200	Disaster Management	2010	CBY 898 NC	105,000	2020/09/30	90,724	100,461	101,125	664
13	Toyota Landcruiser	Disaster Management	2014	CJL 363 NC	35,000	2020/03/31	33,118	38,856	39,794	938
14	Toyota Landcruiser	Disaster Management	2014	CKW 835 NC	40,000	2020/03/31	27,657	30,211	31,746	1,535
15	Isuzu Kb 250 D-Teq	Youth Unit	2014	CKR 822 NC	75,000	2020/10/31	68,359	73,390	75,589	2,199
16	Isuzu Fire Engine	Disaster Management	2013	CHM 958 NC	15,000	2020/06/30	2,050	2,050	2,050	-
17	Toyota Etios	Pool	2014	CJG 979 NC	75,000	2020/12/31	65,665	70,149	70,701	552
18	Nissan NP 200	Environmental Health	2014	CJJ 262 NC	75,000	2020/12/31	65,093	74,365	74,804	439
19	Nissan Hardbody	Environmental Health	2014	CJJ 263 NC	45,000	2020/12/31	39,068	44,652	44,784	132
20	Nissan NP 200	Environmental Health	2014	CJJ 258 NC	60,000	2020/12/31	46,052	51,158	51,586	428
21	Chevrolet Park Van	Supply Chain Management	2015	CLF791 NC	15,000	2020/01/31	11,875	13,667	13,790	123
22	Nissan Almera 1.5 Acenta	Pool	2016	CMT 438 NC	45,000	2020/01/31	37,582	42,170	43,236	1,066
23	Audi Q7 3.0TDI Quattro	Council	2017	FBDM 1 NC	60,000	2020/04/31	39,754	53,153	53,227	74
24	Nissan NP 300 D/Cab	Housing	2017	CPS 005 NC	30,000	2020/04/31	15,843	29,078	30,031	953
25	Nissan NP 300 D/Cab	Environmental Health	2017	CPS 010 NC	45,000	2020/04/31	17,159	31,201	33,393	2,192
26	Nissan NP 300 S/Cab	Roads Maintenance	2017	CPS 006 NC	30,000	2020/04/31	12,358	17,522	18,586	1,064
27	Nissan NP 300 S/Cab	Pool	2017	CPS 008 NC	30,000	2020/04/31	16,451	24,885	25,762	877
28	Scania P310 Water Tanker	Disaster Management	2018	CVG 023 NC	15,000	2020/07/31	1,785	17,985	17,985	10
<b>FULL FLEET UTILITY JUNE 2020</b>									<b>21,628</b>	

The expired licensed disks have been paid for and awaited from post office.

**4. Quality Certificate**

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that–

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid-year budget and performance assessment

The report for the month of June 2020 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

**Ms. ZM Bogatsu**  
**Municipal Manager**

Signature \_\_\_\_\_

Date 06 August 2020

**4. Quality Certificate**

I, ZM Bogatsu, the Municipal Manager of Frances Baard District Municipality, hereby certify that-

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid-year budget and performance assessment

The report for the month of June 2020 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

**Ms. ZM Bogatsu**  
**Municipal Manager**

Signature



Date

06 August 2020